MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
December 5, 2023
6:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CONSIDERATION OF MINUTES FROM PRIOR BOARD MEETING

November 21, 2023

CONSIDERATION OF MINUTES FROM PRIOR WORK SESSION

November 20, 2023

1. AGENDA ITEMS

2. CONSENT ITEMS

a) Property Adjudication for 100 Fox Run Drive - (TTLBL LLC)

b) Authorize the Mayor to sign Task Order No. 1 with Waggoner Engineering for Water Distribution System Improvements (EPA STAG-funded project) pending EPA Concurrence

c) Authorize the Mayor to sign an Agreement modification for the MDEQ Solid Waste Grant Agreement SWP060 to extend the deadline to December 31, 2024

d) Consideration of Demolition Bids for 474 South Wheatley Street and associated Budget Amendment from General Fund to 001-180-603 Professional Services in the amount of $8,171.25

e) Authorize the Mayor to sign an Agreement with US Lawns for a 2-year contract for Roadside and Sewer Easement Maintenance + two 1-year renewals (requires reaffirmation in July 2025)

f) Authorize the Mayor to sign an Agreement with US Lawns for a 2-year contract for I-55 Maintenance + two 1-year renewals (requires reaffirmation in July 2025)

g) Approve Truck Route Permit for St. Andrew's Baseball Patio project

h) Budget Amendment - Accept Donation from Trace Ridge Homeowner Associations (Police Department)

i) Review and Approve Multi-Jurisdictional Memorandum of Understanding (Police Department)

j) Special Event - Knights of Columbus "Ring in Your Faith" (Police Department)

k) Approve Budget Amendment Increasing Accounts 001-000-354 (Insurance Proceeds) $7,978.40, 001-000-348 (Donations-Restricted) $500, and 001-160-730 (Capital Machinery

& Equipment) $8,478.40

l) Sewer Adjustments

m) Set Public Hearing for the Redistricting of Ward Lines for Tuesday, January 30, 2024

3. PAYMENT OF CLAIMS

a) 187226 - 187397 and December 1, 2023 Payroll ($1,254,336.87)

4. EXECUTIVE SESSION

ADJOURNMENT

INFORMATION FOR MAYOR AND BOARD

City Attorney Statement for Services Rendered thru 11/29/2023

2023-004048

MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
November 21, 2023
6:00 PM

The Mayor opened the November 21, 2023 meeting of the Mayor and Board of Aldermen to order. Present were Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, City Attorney Zach Guidry, and City Clerk Paula Tierce. Absent was Alderman Brian Ramsey and Alderman Bill Lee. The meeting was opened with an invocation by Assistant Police Chief Tony Thompson followed by the pledge of allegiance.

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The Mayor and Board of Aldermen were provided the October 2023 Financial Statement.

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Next came the matter of accepting the Minutes of the November 6, 2023 Work Session and the November 7, 2023 Board of Aldermen meeting. The Minutes were accepted with no corrections noted.

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Next came the consideration of the Consent Agenda. Alderman Chuck Gautier moved to approve the Consent Agenda as follows:

a) Approve Carr Plantation Subdivision Final Plat and Covenants on the condition that the Covenants cannot be amended prior to control of the subdivision being turned over to the home owners association without the approval of the City of Ridgeland - Order Attached Hereto As Exhibit "A"

b) Approve Cypress Landing Subdivision Final Plat and Covenants on the condition that the Covenants cannot be amended prior to control of the subdivision being turned over to the home owners association without the approval of the City of Ridgeland - Order Attached Hereto as Exhibit "B"

c) Accept Check from Mid Mississippi Contractors for $20,781.48 to Install Sewer for Carr Plantation and Sewer and Water for Cypress Landing. I am Additionally Requesting the Following Budget Amendment: Increase 400-650-275 (Other Participation) $20,781.48 and Increase 400-650-603 (Professional Fees - Utilities) $20,781.48 - Resolution Attached Hereto as Exhibit "C"

d) Accept Check from Welcome Home Homes LLC in the amount of 14,700.00 for Water & Sewer Taps for Lambert's Landing. I am Additionally Requesting the Following Budget Amendment: Increase 400-650-275 (Other Participation) $14,700.00 and Increase 400-650-603 (Professional Fees-Utilities) $14,700.00 - Resolution Attached Hereto as Exhibit "D"

e) Site Plan / Architectural Review for Oakley Square Phase II - Lot 2 - Order Attached Hereto as Exhibit "E"

f) Approve Truck Route for 106 Bridgewater Bend (House) - Order Attached Hereto as Exhibit "F"

g) Approve Truck Route for Lot 11 - Bridgewater 12 (Pool) - Order Attached Hereto as Exhibit "G"

h) Approve Truck Route for 100 Oakhurst Trail (Addition) - Order Attached Hereto as Exhibit "H"

i) Approve Truck Route for 410 Greenwood Lane (Pool) - Order Attached Hereto as Exhibit "I"

j) Approve Public Works Surplus Property List - Resolution Attached Hereto as Exhibit "J"

k) Approve Precision Tech, Inc. Maintenance Agreement for the Face Scan Time Clocks - Order Attached Hereto as Exhibit "K"

l) Approve Badger Meter Letter for Central Pipe as Sole Source for Meters - Order Attached Hereto as Exhibit "L"

m) Approve General Service Agreement for Home Inspection Plus, LLC for 3rd Party Inspections - Order Attached Hereto as Exhibit "M"

n) Special Event - Ridgeland Christmas Tree Lighting (Police Department) - Order Attached Hereto as Exhibit "N"

o) Special Event - Christmas at City Hall (Police Department) - Order Attached Hereto as Exhibit "O"

p) Special Event - Christmas Parade (Police Department) - Order Attached Hereto as Exhibit "P"

q) Approve Unmarked Vehicle List (Police Department) - Order Attached Hereto as Exhibit "Q"

r) Approve Forfeited Weapon List for Surplus (Police Department) - Resolution Attached Hereto as Exhibit "R"

s) Approve 2nd List of Weapons for Surplus (Police Department) - Resolution Attached Hereto as Exhibit "S"

t) Approve Purchase of Dispatch Console from Motorola - Order Attached Hereto as Exhibit "T"

u) Approve Right-of-Way Instrument Entergy Mississippi, LLC for Installation of Meter at Corner of Jackson St and Old Town Row - Order Attached Hereto as Exhibit "U"

v) October 2023 Privilege License Report - Order Attached Hereto as Exhibit "V"

w) Sewer Adjustments - Order Attached Hereto as Exhibit "W"

x) Resolution Requesting Introduction and Passage of Legislation for the Promotion, Advertising and Improving of the Attributes of the City of Ridgeland as they Relate to Tourism, Parks and Recreation, and for Promoting and Enhancing Tourism and Parks and Recreation Facilities, Events and Activities in the City of Ridgeland - Resolution Attached Hereto as Exhibit "X"

The motion was seconded by Alderman D. I. Smith and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith
Nay(s): None
Absent: Alderman Bill Lee, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

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Next came the payment of claims 186828 - 187225 and the November 17, 2023 Payroll ($2,212,101.60). Alderman Wesley Hamlin moved to approve. The Motion was seconded by Alderman Ken Heard and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith
Nay(s): None
Absent: Alderman Bill Lee, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

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There being no further business before the Board of Aldermen, the Mayor adjourned the meeting at 6:02 p.m.

2023-004051

WITNESS MY SIGNATURE, this the 22nd day of November, 2023.

GENE F. MCGEE, MAYOR

ATTEST:

PAULA TIERCE, CITY CLERK

CITY OF RIDGELAND, MADISON COUNTY, MISS.
CORPORATE
1899
SEAL

2023-004044

MINUTES OF THE SPECIAL MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF RIDGELAND
NOVEMBER 20, 2023
6:00 P.M.

The Mayor opened the special called meeting of the Mayor and Board of Aldermen. Present were Alderman Ken Heard, Alderman Kevin Holder, Alderman D. I. Smith, Alderman Wesley Hamlin, Alderman Chuck Gautier, City Attorney Zach Guidry, and City Clerk Paula Tierce. Absent was Alderman Bill Lee and Alderman Brian Ramsey.

The City Clerk adjudicated that proper notice was made; a copy of which is attached hereto as Exhibit "A".

The Mayor presented the proposed agenda for the regular meeting scheduled on Tuesday, November 21, 2023.

Each item was discussed with no action being taken by the Board of Aldermen.

The meeting concluded at 6:18 p.m.

WITNESS MY SIGNATURE, this the 21st day of November, 2023.

GENE F. MCGEE, MAYOR

ATTEST:

Paula Tierce, City Clerk

CITY OF RIDGELAND, MADISON COUNTY, MISS
CORPORATE
1899
SEAL

MEMORANDUM

To: Mayor and Board of Aldermen

From: Robert Ray, Code Enforcement Manager
Community Development Department

Date: November 21, 2023

Re: Property Adjudication

I recommend that the Mayor and Board of Aldermen adjudicate the cost of cleaning the following property pursuant to State Statute 21-19-11:

100 FOX RUN DRIVE-(TTLBL LLC)

This property was entered after the required notice and cleaned by the City of Ridgeland Public Works Department and Community Development Department personnel on 11-13-2023. I have attached an Invoice detailing the cost for the work performed at the property. Thank you for your consideration of this matter. Please contact me if you have any questions.

Invoice

City of Ridgeland

Billing Statement
Please remit to :
The City of Ridgeland
P.O. Box 217
Ridgeland, MS 39157

Property Address: 100 Fox Run Drive
Cleaning Date: 11/13/2023
Time: 1:45-3:15

Labor		**Rate**	**Count**	**Hours**	**Flat Fee**		**Total**
Public Works		$ 68.73	1	1.5			$ 103.10
Community Development		$ 28.91	1	1.5			$ 43.37
Sub Total							**$ 146.46**
Equipment		**Rate**	**Count**	**Hours**	**Flat Fee**		**Total**
Mower		$ 20.00	2	1.5			$ 60.00
Trailer		$ 7.00	1	1.5			$ 10.50
Pole Saw		$ 10.00	1	1.5			$ 15.00
1 Ton Truck		$ 15.00	1	1.5			$ 22.50
Sub Total							**$ 108.00**
Other		**Rate**	**Count**	**Hours**	**Flat Fee**		**Total**
Sub Total							$ -

TOTALS	
Total	$ 254.46
Statutory Penalty	$ 250.00
GRAND TOTAL	**$ 504.46**


17/2023 1:17 PM


10/17/2023 1:16 PM


10/02/2023 10:38 AM

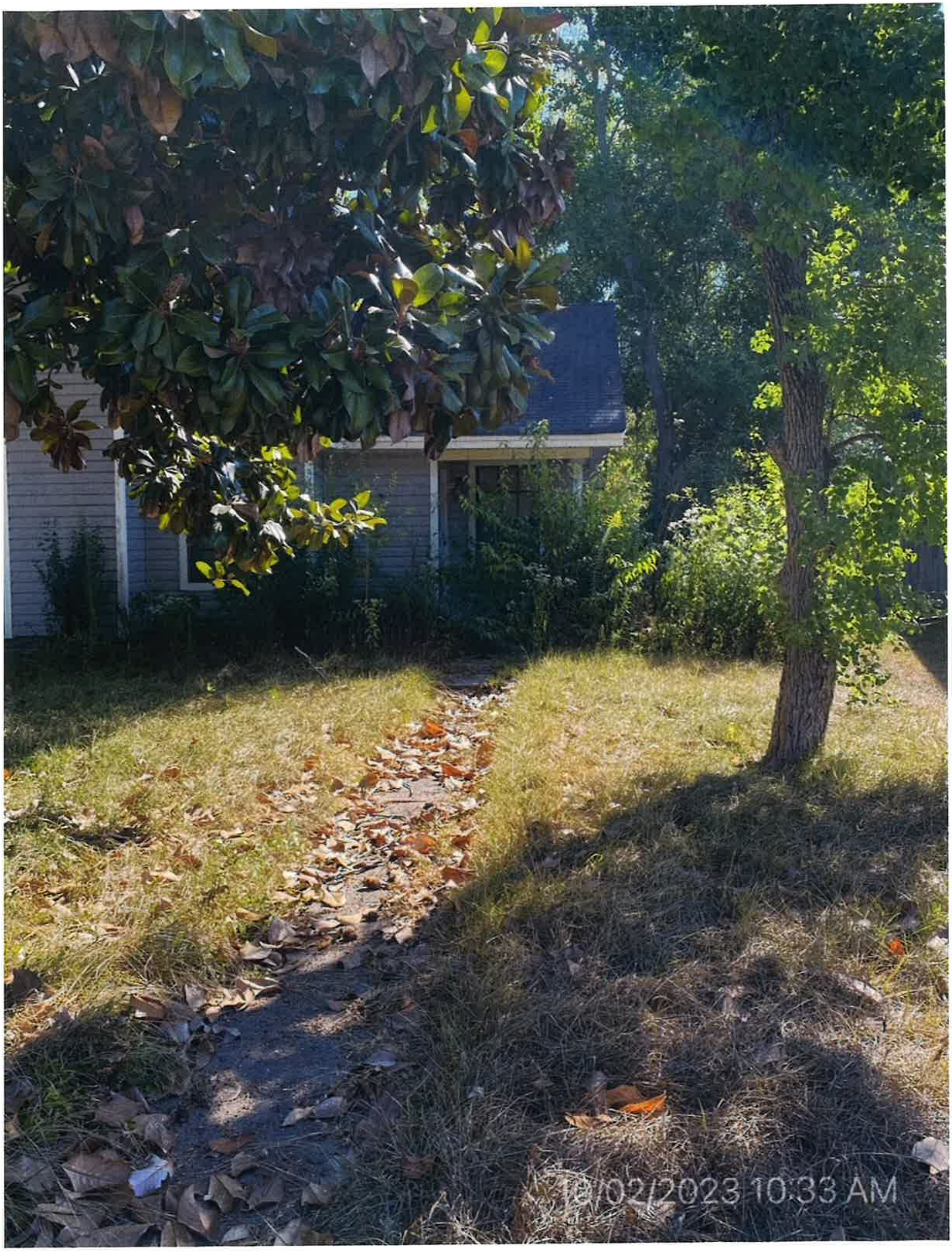
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Exhibit C

Waggoner Engineering, Inc.

Task Order Form

Task Order No. 002	
Additional Pages Attached: 13	
Date of Task Order: December 5, 2023	
TASK ORDER TO THE GENERAL SERVICES AGREEMENT BETWEEN WAGGONER ENGINEERING, INC. AND CITY OF RIDGELAND	

This Task Order to the General Services Agreement between Waggoner Engineering, Inc. and City of Ridgeland dated October 23, 2023 is a part of, and is subject to all the terms and conditions of the Agreement unless specifically provided otherwise herein.

1. **Project Name:**	Water Distribution System Improvements
2. **Project Number:**	101.2300333.000
3. **Project Manager for Client:**	Alan Hart, PLA
4. **Project Manager for Waggoner:**	Hayden Overby, PE
5. **Method of Compensation:**	See Attachment I
6. **Task Order Cost:**	$453,500 (See Attachment I)
7. **Scope of Work (see additional pages attached):**	Waggoner will provide Design Phase services; Special Services; and Bidding, Contracting & Construction Phase services to support the project. (See Attachment I)

8.	**Schedule of Performance (see additional pages attached):**	58 Weeks (See Attachment I)
9.	**Approved Subconsultants:**	
10.	**Special Provisions:**	

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their duly authorized representatives effective as of the date set forth above.

CITY OF RIDGELAND

____

By: Gene F. McGee

Title: Mayor

WAGGONER ENGINEERING, INC.

Zach Adams

By: Zach Adams

Title: Vice President

A. BACKGROUND

The 2020 Ridgeland Water Master Plan noted a capacity and supply deficiency in the City's water supply system. Additionally, there is evidence that shows the Hardy Road Well is a major contributor to the water system's disinfection by-products (DBPs) issues and has resulted in violations of the Safe Drinking Water Act. Tank mixing system will help reduce DBPs throughout the system. Another improvement identified was distribution improvements and extensions to improve circulation and increase the level of service. The City of Ridgeland desires to make distribution improvements along West County Line Road from Highland Colony Parkway to Northwest County Line Road. A new motor operated valve is also necessary to improve circulation between the two grade lines. The project is anticipated to be funded from EPA State and Tribal Assistance Grant (STAG) and local funds.

B. SCOPE OF WORK

Project Description:

This project includes the installation of a mixing and vent system in the 1,000,000-gallon ground water storage tank on Hardy Road. The City also plans to install 14,600 linear feet of water line along West County Line Road, from Highland Colony Parkway to near Northeast Industrial Parkway. The line from Highland Colony Parkway to Livingston Road will be 12", and the remaining line to the West will be 6". The new motor operated valve will be installed on an existing line with an existing easement. Waggoner will provide Design Phase services; Special Services; and Bidding, Contracting & Construction Phase services to support the project.

Design Phase:

Preliminary Design- Prepare preliminary plans, draft specifications, opinion of probable cost, and related documents for review by the Client

Final Design. Complete final project design and contract documents for the project. Prepare an opinion of probable cost based upon the contract documents.

Special Services:

Waggoner will provide Special Services to include Topographic Surveying and Right-of-Wav/Easement Acquisition Services.

Bidding, Contracting, and Construction Phase:

Waggoner will provide Bidding, Contracting, and Construction Phase services in accordance with Exhibit D for the construction of the project. It is anticipated there will be a total of one bid and one construction contract. If additional bids or contracts are required, an amendment will be necessary.

Services are further defined in Exhibit Sections B-I, B-II, and B-III of this Agreement.

Section B-I
<u>Design Phase Services</u>

1.0 Preliminary Design Phase. After execution of the Agreement, the Preliminary Design Phase will be initiated and the ENGINEER shall:

1.1 Consult with the CLIENT to clarify and define the CLIENT's requirements for the Project.

1.2 Assemble and review available data which may be pertinent to the Project.

1.3 Prepare preliminary design documents consisting of design criteria, preliminary drawings and outline specifications.

1.4 Furnish two copies of above preliminary design documents to CLIENT for review.

1.5 Conduct preliminary design plan-in-hand inspection of the project site with CLIENT and representatives of governmental agencies which may have jurisdiction over the Project.

1.6 Schedule progress meetings as required to effectively coordinate with the CLIENT; prepare minutes of these progress meetings; and prepare a design progress report monthly for the preceding month’s work which shall accompany ENGINEER's monthly statement.

2.0 Final Design Phase. After completing the preliminary design plan-in-hand inspection, the ENGINEER shall proceed with the Final Design Phase:

2.1 Modify preliminary design documents as necessary to reflect CLIENT's comments.

2.2 Perform detailed design.

2.3 On the basis of approved preliminary design documents (including CLIENT's comments) and detailed design, prepare final construction drawings, specifications and contract documents.

2.4 Based on information contained in the final design documents, prepare an opinion of probable construction costs.

2.5 Coordinate with regulatory governmental agencies.

2.6 Conduct final design plan-in-hand inspection of the project site with CLIENT and representatives of governmental agencies which may have jurisdiction over the Project.

2.7 Schedule progress meetings as required to effectively coordinate with the CLIENT; prepare minutes of these progress meetings; and prepare a design progress report monthly for the preceding month's work which shall accompany ENGINEER's monthly statement.

2.8 Furnish two sets of the above contract documents to the CLIENT for review and approval.

2.9 The ENGINEER shall assist the CLIENT in filing documents required for the approvals of governmental authorities having jurisdiction over the Project. Securing government approvals are the responsibility of the CLIENT, but the ENGINEER will provide support to the CLINET in this endeavor.

Section B-II
<u>Bidding, Contracting & Construction Phase Services</u>

1.0 **<u>Bidding Phase</u>.** After the CLIENT has authorized the project for bidding, the Bidding and Contracting Phases will be initiated and the ENGINEER shall:

1.1 Prepare and issue contract documents to prospective bidders, and maintain a record of their issuance.

1.2 Prepare and issue Addenda as appropriate to interpret, clarify, or expand contract documents to each known procurer of the contract documents.

1.3 Provide information on the general scope, unusual conditions, and desired sequence of construction as requested by procurers of contract documents.

1.4 Conduct a pre-bid conference if requested by the CLIENT.

1.5 Consult with and advise the CLIENT as to the acceptability of Subcontractors, suppliers, and other persons or organizations proposed by the prime Contractor as required by the contract documents.

1.6 Consult with and advise the CLIENT as to the acceptability of substitute materials and equipment proposed by the Contractor when substitution prior to the award of contracts is allowed by the contract documents.

1.7 Attend the bid opening.

1.8 Review bids for the purpose of completeness and accuracy. Prepare bid tabulation sheets.

1.9 Prepare a Recommendation of Award letter to assist CLIENT in evaluating bids.

2.0 **<u>Contracting Phase</u>.**

2.1 Assist the CLIENT in the preparation of the documents necessary to complete the award, including the Notice of Award letter.

2.2 Assemble contract documents including contracts, contract bonds, and insurance for execution by the CLIENT.

2.3 Distribute executed contract documents to each person or entity that is party to the contract.

2.4 Schedule and conduct the Pre-Construction Conference.

2.5 Prepare and distribute minutes of the Pre-Construction Conference.

2.6 Prepare and forward the Notice to Proceed to the CLIENT for execution.

2.7 Distribute the executed Notice to Proceed to the Contractor.

3.0 **<u>Construction Phase</u>.**

During the Construction Phase:

3.1 General Administration of Construction Contract. ENGINEER shall consult with and advise CLIENT and act as CLIENT's representative; shall issue all instructions of CLIENT to Contractor(s); and shall act as initial interpreter of the Contract Documents and judge of the acceptability of the work thereunder.

3.2 Visits to Site and Observation of Construction. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as he deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor's work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and shall keep CLIENT informed of the progress of the work. The purpose of ENGINEER's visits to the site will be to enable him to carry out the duties and responsibilities assigned to and undertaken by him during the Construction Phase, and, in addition, through his experience as a qualified design professional, to provide for CLIENT a greater degree of confidence that the completed work of Contractor will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor. On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor's work in progress supervise, direct or have control over Contractor's work; nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor furnishing and performing his work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor nor assume responsibility for Contractor's failure to furnish and perform his work in accordance with the Contract Documents.

3.3 Defective Work. During such site visits, ENGINEER may observe work which, in his opinion, does not conform generally with the Contract Documents or will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents. The ENGINEER may recommend to the CLIENT rejection of this work.

3.4 Interpretations and Clarifications. ENGINEER shall issue necessary interpretations and clarifications of the Contract Documents and, in connection therewith, prepare change orders as required.

3.5 Shop Drawings. ENGINEER shall review and approve (or take other appropriate action with respect to) Shop Drawings, samples and other data which Contractor is required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

3.6 Substitutes. ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor.

3.7 Inspections and Tests. ENGINEER shall have authority, as CLIENT's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents).

3.8 Applications for Payment. Based on ENGINEER's on-site observations as an experienced and qualified design professional and on review of applications for payment and the accompanying data and schedules, ENGINEER shall determine the amounts owed to Contractor and recommend in writing payments to Contractor in such amounts. Such recommendations of payment will constitute a representation to CLIENT, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents. By recommending any payment, ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by him to check the quality or quantity of Contractor's work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Contract Documents. ENGINEER's review of Contractor's work for the purposes of recommending payments will not impose on ENGINEER the responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor's compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the money paid on account of the contract price, or to determine that title to any of the work, materials or equipment has passed to CLIENT free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between CLIENT and Contractor that might affect the amount that should be paid.

3.9 Contractor's Completion Documents. ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bond and certificates of inspection, tests and approvals which are to be assembled by Contractor in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of the Contract Documents); and shall transmit them to CLIENT with written comments.

3.10 Inspections. ENGINEER shall review Contractor's progress to determine if the work is substantially complete and shall conduct a post-construction review to determine if the completed work is acceptable so that he may recommend, in writing, final payment to Contractor and may give written notice to CLIENT and the Contractor that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph entitled Visits to Site and Observations of Construction.

3.11 Record Documents. Upon completion of the work, the ENGINEER shall compile for and deliver to the CLIENT a complete set of record documents conforming to information furnished to the ENGINEER by the Contractor. This set of documents shall consist of record specifications and reproducible (mylar) record drawings showing the reported location of the work. In that record documents are based on information provided by others, the ENGINEER cannot and does not warrant their accuracy.

3.12 Limitation of Responsibilities. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any Subcontractor or suppliers, or of any of the Contractor's or Subcontractor's supplier's agents or employees, or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor's work; however, nothing contained in paragraphs 2.1 through 3.11 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by him in the Contract Documents.

3.13 Progress Meetings and Reports. During construction, the ENGINEER will schedule and conduct monthly progress meetings with the CLIENT, Contractor and appropriate subcontractors, if any, to discuss progress, scheduling problems, conflicts and observations of all parties involved. ENGINEER shall also prepare minutes of the meeting. ENGINEER shall also prepare a construction progress report monthly which shall be submitted to CLIENT by the 10th day of each month for the preceding month's work. This report shall accompany the Contractor's and Engineer's monthly payment requests.

4.0 **Construction Review Representative:** ENGINEER shall furnish a Construction Review Representative (CRR), assistants and other field staff to assist ENGINEER in observing work performance of the Contractor. The Construction Review Representative shall make visits to the site at intervals appropriate to the various stages of construction as he deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor's work.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the CRR and assistants, ENGINEER shall endeavor to provide further protection of CLIENT against defects and deficiencies in the work; but, the furnishing of such services will not make ENGINEER responsible for or give him control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for Contractor's failure to perform the work in accordance with the Contract Documents.

The duties and responsibilities of the CRR are limited to those of the ENGINEER in his agreement with CLIENT and in the construction Contract Documents, and are further limited and described as follows:

4.1 General: CRR is ENGINEER's agent at the site and will act as directed by and under the supervision of ENGINEER and will confer with ENGINEER regarding CRR's actions. CRR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and Contractor keeping CLIENT advised as necessary. CRR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. CRR shall generally communicate with CLIENT with the knowledge of and under the direction of ENGINEER.

4.2 Duties and Responsibilities of CRR.

4.2.1 Schedules. Review the progress schedule and schedule of Shop Drawing submittals prepared by Contractor and consult with ENGINEER concerning acceptability.

4.2.2 Conferences and Meetings. Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

4.2.3 Liaison.

4.2.3.1 Serve as ENGINEER's liaison with Contractor, working principally through Contractor's superintendent and assist in understanding the intent of the Contract Documents; and assist ENGINEER in serving as CLIENT's liaison with Contractor when Contractor's operations affect CLIENT's on-site operations.

4.2.3.2 Assist in obtaining from CLIENT additional details or information, when required for proper execution of the Work.

4.2.4 Shop Drawings and Samples.

4.2.4.1 Record date of receipt of Shop Drawings and samples.

4.2.4.2 Receive samples, which are furnished at the site by Contractor, and notify ENGINEER of availability of samples for examination.

4.2.4.3 Advise ENGINEER and Contractor of the commencement of any work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.

4.2.5 Review of Work, Rejection of Defective Work, Inspections and Tests.

4.2.5.1 Conduct on-site observations of the work in progress to assist ENGINEER in determining if the work is in general proceeding in accordance with the Contract Documents.

4.2.5.2 Report to ENGINEER whenever CRR believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any review, test or approval required to be made; and advise ENGINEER of work that CRR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

4.2.5.3 Verify that test, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that Contractor maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.

4.2.5.4 Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report these results to ENGINEER.

4.2.6 Interpretation of Contract Documents. Report to ENGINEER when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by ENGINEER.

4.2.7 Records.

4.2.7.1 Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Contract Documents including all addenda, change orders, additional Drawings issued subsequent to the execution of the contract, ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.

4.2.7.2 Keep a diary or logbook, recording Contractor hours on the job site, weather conditions, data relative to questions of change orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.

4.2.7.3 Record names, addresses and telephone numbers of all Contractors, Subcontractors and major suppliers of materials and equipment.

4.2.8 Reports.

4.2.8.1 Furnish ENGINEER periodic reports as required of progress of the work and of Contractor's compliance with the progress schedule and schedule of Shop Drawings and sample submittals.

4.2.8.2 Consult with ENGINEER in advance of scheduled major tests, inspections or start of important phases of the work.

4.2.8.3 Draft and recommend to ENGINEER proposed change orders, obtaining backup material from Contractor.

4.2.8.4 Report immediately to ENGINEER and CLIENT the occurrences of any accident.

4.2.9 Payment Requests. Review applications for payment with Contractor for compliance with the established procedure for submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the work completed and materials and equipment delivered at the site but not incorporated in the work.

4.2.10 Certificates, Maintenance and Operation Manuals. During the course of the work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to ENGINEER for review and forwarding to CLIENT prior to final payment for the work.

4.2.11 Completion.

4.2.11.1 Prior to post-construction review, submit to Contractor a list of observed items requiring completion or correction.

4.2.11.2 Conduct post-construction review in the company of ENGINEER, CLIENT, and Contractor and prepare a final list of items to be completed or corrected.

4.2.11.3 Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

4.3 CRR Limitations of Authority.

4.3.1 Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by ENGINEER.

4.3.2 Shall not exceed limitations of ENGINEER's authority as set forth in the Contract Documents and this Agreement.

4.3.3 Shall not undertake any of the responsibilities of Contractor, Subcontractors or Contractor's superintendent.

4.3.4 Shall not advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.

4.3.5 Shall not advise on, issue directions regarding to, or assume control over safety precautions and programs in connection with the work.

4.3.6 Shall not accept Shop Drawings or sample submittals from anyone other than Contractor.

4.3.7 Shall not authorize CLIENT to occupy the Project in whole or in part.

4.3.8 Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

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Exhibit IC
Special Services

Topographic Surveying

1.0 Provide a topographical survey of the proposed corridor to be used in the design phase.

1.1 All surveying shall be performed under the guidance and supervision of a Professional Land Surveyor, who is properly registered and in good standing with the Board of Registration of Professional Engineers and Land Surveyors.

1.2 The vertical datum for the survey shall be based upon the North American Vertical Datum 1988. (NAVD 88) and the horizontal datum shall be based upon the North American Datum of 1983, (NAD 83), Mississippi State Plane Coordinate System, West Zone.

1.3 The survey shall include locating the horizontal location of any above ground utilities and visible, above ground signs of underground utilities (telephone pedestals, water meters, power poles, fiber optic marker posts, gas valves, manholes, etc.). The survey also includes obtaining the top of rim elevations, pipe sizes and invert elevations, of any sanitary sewer manholes, storm inlets and culverts that lie within subject area.

1.4 The actual location of any underground utilities or sub-surface features will be derived from either field markings performed by the client, Mississippi One Call System, or from information or drawings as provided by the utility owner and/or client. In that the underground utilities are based, at least in part, on information provided by others, WEI cannot and does not warrant their completeness or accuracy.

1.5 The survey shall include the establishment of two (2) horizontal control points and one (1) vertical benchmark (TBM) to be utilized during the construction phase. The location of the control points and TBM's shall be shown and identified on the survey with their descriptions and pertinent data.

1.6 The topographical survey shall be mapped in AutoCad format and a DWG file will be provided to the engineer to utilize in the site design phase.

Right-of-Wav/Easement Acquisition Services

2.0 Right-of-Wav/Easement Acquisition Services. Upon determination of the preliminary requirements for rights-of-way and easements for construction of the project, Engineer shall:

2.1 Determine apparent ownership of property adjacent to and/or impacted by the PROJECT, for which temporary or permanent easements, rights-of-way or permits will be required.

2.2 Review the PROJECT and pertinent easement/right-of-way permits requirements with existing owners, such as Mississippi Department of Transportation, Entergy, other utility companies or railroads.

2.3 Conduct field surveys as necessary to prepare easement plats and descriptions for proposed acquisition.

2.4 Prepare land rights/parcel index map to reflect an overall view of all right-of-way and easements required.

2.5 Prepare property plats and legal descriptions for easements, rights-of-way, permits and other property to be acquired.

C. PROJECT SCHEDULE

Task	Duration	Cumulative Time
Initiate Services	---	Pending
Topographic Survey	4 Weeks	4 Weeks
Preliminary Design	10 Weeks	10 Weeks
Client & MSDH Review	4 Weeks	14 Weeks
Right-of-Wav/Easement Acquisition Services	8 Weeks	22 Weeks
Final Design	3 Weeks	25 Weeks
Procurement	8 Weeks	33 Weeks
Construction	180 Days	58 Weeks

D. COMPENSATION SCHEDULE

Waggoner will perform Design Phase Services, and Bidding, Contracting, and Construction Phase Services as outlined in Attachment I Section B, Scope of Work, on a lump sum basis. Topographic Surveying, Right-of-Wav/Easement Acquisition Services, and Reimbursables will be billed on an hourly basis as per the rate table in Exhibit B, Billing Rates of the General Services Agreement.

	Proposed Budget
Design Phase Services	$ 164,000
Special Services	
Topographic Surveying	50,000
Right-of-Wav/Easement Acquisition Services	120,000
Bidding & Contracting Phase Services	7,500
Construction Phase Services*	112,000
Additional Services	**Hourly as Requested**
TOTAL	**$ 453,500**

* If the Contractor extends his work beyond the duration anticipated in the Project Schedule, it may be necessary to revise this Professional Services Agreement for these extended Construction Phase services at a rate of $625 per calendar day.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY ASSISTANCE AGREEMENT		ASSISTANCE ID NO. SWP060-M1
		DATE OF STAFF APPROVAL 11/28/2023
AGREEMENT TYPE		**RECIPIENT TYPE** CITY
Cooperative Agreement		
Grant Agreement		**TAX ID NO.**
Assistance Amendment	X	

RECIPIENT	**PROJECT MANAGER**
CITY OF RIDGELAND 304 HIGHWAY 51 RIDGELAND, MS 39157	GENE F. MCGEE MAYOR
ISSUING OFFICE MS DEPT. OF ENVIRONMENTAL QUALITY OFFICE OF POLLUTION CONTROL P.O. BOX 2261 JACKSON, MS 39225-2261	**PROJECT MANAGER** KIM L. GRANT, GRANTS COORDINATOR GRANTS/MANAGEMENT SUPPORT BRANCH
ASSISTANCE PROGRAM LOCAL GOVERNMENT SOLID WASTE ASSISTANCE PROGRAM	**STATUTORY AUTHORITY** SECTION 17-17-65, MS CODE ANN.

PROJECT TITLE AND DESCRIPTION

CITY OF RIDGELAND COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN

PROJECT LOCATION	**PROJECT PERIOD**
CITY RIDGELAND **COUNTY** MADISON **STATE** MS	The project period shall begin upon execution of the grant agreement by the Executive Director of MDEQ and end no later than DECEMBER 31, 2024. **TOTAL PROJECT COST** **$54,375.00**

FUNDS	**Former Award**	**This Action**	**Amended Total**
MDEQ Amount This Action (4052)	$54,375.00		
Recipient Contribution	$18,125.00		
Other Contribution			
Total Project Cost	$72,500.00		
APPROVED BUDGET			
Personnel			
Indirect			
Travel			
Equipment & Related Installation Costs			
Supplies			
Contractual	$54,375.00		
Construction			
Other			
Total Charges	$54,375.00		

METHOD OF PAYMENT	
Advance	
Reimbursement	X

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY
CITY OF RIDGELAND
GRANT AGREEMENT SWP#060 MODIFICATION NO. M-1

The Mississippi Department of Environmental Quality (herein referred to as "MDEQ"), and the **City of Ridgeland,** (herein referred to as the "Recipient"), entered into a contractual Grant Agreement on the **23rd day of March 2021.**

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Grant Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Project Period is modified as follows:

The project period shall begin upon execution of the grant agreement by the Executive Director of MDEQ and end no later than **December 31, 2024**.

Except as it is modified by the provisions of **Grant Agreement Modification No. M-1**,the Standard and Special Terms and Conditions of this Grant Agreement Number **SWP#060-M-1** remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

________________________ _______________
Chris Wells Date
Executive Director

CITY OF RIDGELAND

________________________ _______________
Authorized Signature Date

____
Typed/Printed Name

____
Title

the city of RIDGELAND

community development

MEMORANDUM

Date: November 28, 2023

To: Mayor and Board of Aldermen

From: Alan Hart, Public Works Director

RE: Consideration of Demolition Bids for 474 South Wheatley Street and associated budget amendment

The City of Ridgeland received two quotes for the demolition of 474 South Wheatley Street. Below are the two bids:

- Ready One Demolition - $8,171.25
- Tri County - $10,500.00

On September 5, 2023, at a its regular public meeting, the Mayor and Board of Aldermen of the City of Ridgeland held a hearing and voted to adjudicate the property being **474 South Wheatley St** in the City of Ridgeland, finding and declaring the condition of the property at the time of the hearing to be a menace to public health, safety, and welfare in accordance with Mississippi Code Ann. § 21-19-11. Under that same statute, § 21-19-11, the City provided all required legal notice, including written notices via both U.S. Mail and physical posting, at least two weeks before the hearing. The demolition of this property will include: the cutting and removal of all noxious grass and weeds, removing all nuisance and hazardous materials, removal of all junk car parts and tires and other personal property, disposal and removal of any dilapidated structures, and removal and disposal of anything else deemed by the City a menace to the public health and safety of the community, as contemplated by state law.

Given the history of this property, we recommend that the Mayor and Board of Aldermen proceed with demolition, approve the Community Development Department to proceed with the lowest bidder, and approve an associated budget amendment. Upon completion of the demolition, we will return to the

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Alan Hart, rla, asla - director of community development

the city of RIDGELAND

community development

Board of Aldermen for the consideration of adjudication of costs to be placed on the tax rolls. Thank you for your consideration of this matter. Please contact me if you have any questions.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

READY ONE DEMOLITION

Estimate

Ready One Demolition
110 Leggett Dr
Jackson, MS 39209
Office Phone: 769-366-2952
services@ready1demo.com

Estimate Number: E231128144
Estimate Date: 11/28/2023
Payment Terms: Due On Receipt
Estimate Amount: 8,171.25
Created By: Roger Thomas

Bill To
City Of Ridgeland
100 W School St
Ridgeland, MS 39157

Ship To
City Of Ridgeland

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1052	Complete Demo 474 S Wheatley St Ridgeland demo house structure down to the slab and remove all debris from property and dispose in a qualified land fill	2,179.00	3.75		8,171.25

Subtotal: $ 8,171.25
Estimate Amount **$ 8,171.25**

ESTIMATE
Tri County

2335 Greens Crossing Rd
Jackson, Ms 39209

Russell Bourland
(601) 940-5499
tricotreeservice.com
russbourland@gmail.com

For City Of Ridgeland

Estimate Num 80
Date Nov 28, 2023

Description	Quantity	Rate	Amount
* Demolition of home at 474 south Wheatley. Slab and driveway to remain	1	$10,500.00	$10,500.00

* Indicates non-taxable item

Thank you for your business.

Subtotal	$10,500.00
Tax (8%)	$0.00
Total	**$10,500.00**

the city of RIDGELAND

public works

MEMORANDUM

TO: The Mayor and Board of Aldermen

FROM: Alan Hart, Public Works Director

DATE: November 30, 2023

RE: **Roadside and Sewer Maintenance Contract**

I recommend that the Board of Aldermen authorize the Mayor to sign a 2-year Agreement with two 1-year renewal options with US Lawns for the Roadside and Sewer Easement Maintenance Contract in the amount of $7,993.67 per cut. This new contract includes a bundle of the current Roadside maintenance areas plus the Lake Harbour Extension roadside and the Colony Park Boulevard roadside, and the cost represents a 3% increase in the current rates for each separate contract. Immediately following the 2025 local election, reaffirmation of this contract will be necessary if the Board would like to continue the service beyond July 1, 2025.

mailing address: P.O. Box 217 · Ridgeland, Ms 39158
street address: 100 W. School Street · Ridgeland, Ms 39157
ph: 601.853.2027 · fax: 601.853.2019 · www.ridgelandms.org

Gene F. McGee, cmo - mayor · Alan Hart - director of public works

the city of RIDGELAND

public works

MEMORANDUM

TO: The Mayor and Board of Aldermen

FROM: Alan Hart, Public Works Director

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mailing address: P O Box 217 • Ridgeland, Ms 39158
street address: 100 W. School Street • Ridgeland, Ms 39157
ph: 601 853 2027 • fax: 601 853 2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Alan Hart - director of public works

ROADSIDE AND SEWER EASEMENT MAINTENANCE CONTRACT DOCUMENTS

CITY OF RIDGELAND, MISSISSIPPI DEPARTMENT OF PUBLIC WORKS

GENE F. MCGEE, MAYOR

BOARD OF ALDERMEN:
Ken Heard
Chuck Gautier
Kevin Holder
Brian P. Ramsey
Bill Lee
Wesley Hamlin
D. I. Smith, Alderman-at-Large

Paula Tierce, City Clerk

Alan Hart
Public Works Director

December 2023

ROADSIDE AND SEWER EASEMENT MAINTENANCE SERVICE
CITY OF RIDGELAND, MISSISSIPPI

QUOTE/BID FORM - 0300

DATE: 12/1/2023

PROJECT: Roadside and Sewer Easement Maintenance, City of Ridgeland

Name of Company: US LAWNS

Address: 690 CENTURY PLACE
RIDGELAND MS 39157

Telephone Number: 601 856 8928

Fax Number: ______________________

In compliance with the bid instructions relating to the above mentioned project, and having carefully examined the Bid Documents, Specifications, Addenda thereto, and being familiar with all conditions affecting the work, including the site conditions, the undersigned proposes to furnish all labor, materials, equipment, and general construction necessary to do the work called for by said documents for the amounts set forth below:

PROJECT TO QUOTE:

***Ridgeland, MS Roadside and Sewer Easement Maintenance (Mowing, Edging, Trimming, Blowing, Debris Removal, Policing, and Cleaning) to include the following streets:**

1. **Pear Orchard Road - Roadside Maintenance**
2. **Old Canton Road - Roadside Maintenance**
3. **Lake Harbour Drive from Highland Colony Parkway to Northpark Drive – Sewer Easements and Road Side Maintenance**
4. **Wheatley Street - from McCormack Drive to School Street - Roadside Maintenance**
5. **Rice Road from Highway 51 to Brashear Creek – Sewer Easements and Roadside Maintenance**
6. **Highway 51 from County Line Road to West Jackson Street - Roadside Maintenance**
7. **I-55 East Frontage and Adcock Street from County Line Road to Highway 51 – Roadside Maintenance**
8. **Steed Road from Sunnybrook Road to Northbound Frontage Road - Roadside**

Maintenance

9. **West Jackson Street from I-55 to Highway 51 – Roadside Maintenance**
10. **Highland Colony Parkway from County Line Road to North City Limits excluding area covered by the Roundabout Contract and area between the Roundabout and Steed Road – Roadside Maintenance**
11. **Colony Park Boulevard from Highland Colony Parkway to Highway 51 – Roadside Maintenance**

*** Maps are attached as Exhibit A and can be made available in a .kmz file format upon request if Bidder would like to see the areas in Google Earth.**

TOTAL COST PER CUT $ 7993.67

The undersigned further proposes and agrees to commence work on March 1, 2024 and continue through November 30, 2025. If the City exercises its option to renew for up to (two) one-year renewals then the contract shall go through November 30, 2026 or November 30, 2027. The City of Ridgeland reserves the right to re-affirm or cancel the contract on July 1, 2025.

Respectfully submitted,

AUTHORIZED SIGNATURE:

NAME AND TITLE:

BRADY WATTS, GENERAL MANAGER

The following is to be completed and properly signed with bid for the project. FAILURE TO DO SO COULD RESULT IN DISQUALIFICATION OF THE PROPOSER'S BID.

END OF SECTION - 0300

SECTION 00750 - GENERAL INSTRUCTIONS

PART 1 - GENERAL

1.01 OWNER CONTACT INFORMATION

A. Owner: City of Ridgeland
100 West School Street
Ridgeland, Mississippi 39157
(601) 853-2027

B. The Department of Public Works shall be the administrator of the Contract for the City.

1.02 INSURANCE AND BONDS

A. Insurance Required:

1. Workmen's Compensation: The Contractor shall be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a Workmen's Compensation Law. The liability limits shall not be less than the required statutory limits for Workmen's Compensation and Employer's liability in the amount of $100,000.00 for each person. This policy shall include an "all states" endorsement.

2. Contractor's Comprehensive Public Liability and Property Damage Insurance, covering operations in connection with the performance of this Contract in amounts not less than the following:

    a. Bodily injury liability in the amount of $500,000.00 for each person and $500,000.00 for each accident.
    b. Personal injury in the amount of $500,000.00 for each person and $500,000.00 for each accident.
    c. Property damage liability in the amount of $100,000.00 for all damages arising out of the injury or destruction of property each occurrence and $100,000.00 annual aggregate.

3. Contractor's Contingent or Protective Liability and Property Damage: The Contractor shall secure contingent or protective liability and property damage insurance to protect him from any and all claims arising from the operation of his subcontractors in the execution of Work included in the Contract. In no case shall the amount of such

protection be less than the limits for both Public Liability Insurance and Property Damage Insurance.

4. Automotive Public Liability and Property Damage: The Contractor shall maintain automobile public liability insurance in the amount of not less than $250,000.00 for injury to one person and $500,000.00 for one accident, and automobile property damage in the amount of $100,000.00 for each occurrence and $500,000.00 combined single unit from any and all claims arising from the use of the following, all of which may be used on and off the site of the project:

    a. Contractor's own automobiles and trucks.
    b. Hired automobiles and trucks.
    c. Automobiles and trucks owned by subcontractors.

B. Security for Faithful Performance: The Contractor shall furnish Contract Performance and Payment Bonds in the full amount of the Contract for the payment of persons performing labor on this Contract and for furnishing materials in connection with this Contract. The surety on such Bond or Bonds shall be a duly authorized Surety Company doing business in the State of Mississippi. Copies of acceptable bond forms follow this section.

1.03 NOTICES AND CONTRACT TIME

A. Notices shall be given to the addresses listed on the Bid Form.

B. This contract is for the 2024 & 2025 growing seasons. Additionally, the City of Ridgeland may, at their option, renew the contract for two (2) additional one-year terms (2026 & 2027 growing seasons). Increases in contract amount are limited to consumer price index.

1.04 SUBMITTALS - None required.

1.05 PAYMENT

A. Payment shall be made by the Owner to the Contractor in equal monthly payments upon receipt of the monthly statement from the Contractor and approval by the Owner of the Work performed during the month, or portion of a month.

B. Payment Application Submittal process:
   1. No later than the 25th of each month, submit 1 copy of the following to the Owner:
      a. Invoice for the month's services, referencing original Purchase Order Number issued at beginning of project.

b. Invoice for emergency or additional work performed during the month, per the Owner's written request.
c. Complete list of tasks performed during the month.

C. Owner will review the application and the Maintenance Areas. Invoice will be processed for payment within 30 days provided that the invoice is correct and work performed is acceptable.

1.06 EMERGENCY OR ADDITIONAL WORK/ CHANGES

A. The Scope of Work and respective Contract Sum can be changed by mutual agreement during the Contract Period for Emergency or Additional Work or Changes to the Work Area.

1. Deletions to the Scope of Work and respective Contract Sum may be elected by the Owner if:

a. Contractor fails to perform required work, or
b. Owner and Contractor agree that a particular item/ area of work is not required.

B. Additional work is work not included within the Bid Scope of Work, but of a landscape nature that the Owner deems necessary.

C. Compensation shall be determined as follows:
1. Owner will advise the Contractor of the work he wishes performed that is in addition to the Bid Scope of Work.
2. Contractor shall prepare a quotation as delineating labor costs, quantities of material(s), profit, and overhead, and submit 2 copies to the Owner.
3. The Owner reserves the right to:
a. Further negotiate with the Contractor to achieve a bid mutually acceptable to both parties.
b. Reject the bid.
c. Accept the bid in total.

1.07 GENERAL

A. Contractor is responsible for repair of damages to existing elements on the site, including plant material, rock, mulch, signage, and other elements created by the Contractor's operations or employees.

1. Damage to windows, windshields, and other vehicle or property elements by the Contractor shall be paid for by the Contractor.

B. This project is located along streets throughout the City of Ridgeland, Mississippi which is always open to the public. In addition to his employees, the Contractor is responsible for the safety of site users with regards to his work and operations, specifically the use of equipment and other areas/items which may be accessible to the general public.

1.08 TERMINATION OF CONTRACT

A. By Owner:

1. Should the Contractor be negligent in his responsibilities for a period of fourteen days, the Owner will notify the Contractor in writing of such negligence.
2. The Owner may terminate the Contract seven days after the date of the Notice of Negligence letter has been issued, if it is obvious to the Owner that the Contractor has made no attempt to correct the negligence.
3. Termination date shall be effective on the end of business on the seventh day following the date of a written termination notice issued by the Owner.

B. By Contractor: Should the Contractor elect to terminate the Contract with the Owner, this may be done so only by prior written notification as stated below:

1. During the time from February 1 to October 31, the minimum notice time must be 45 calendar days from the date of a Notice to Terminate.
2. From November 1 to January 31, the minimum notice time must be 30 calendar days from the date of a Notice to Terminate.

C. Should termination be elected by either party, settlement of final fees shall be determined by the Owner and Contractor. Previous payments provided by the Owner shall be prorated based upon the time the Contractor has been employed and the proportional amount of fees for the time remaining in the Contract shall be credited to the Owner.

1.09 PROTECTION OF PERSONS AND PROPERTY

A. The Contractor shall be responsible for initiating, maintaining, and supervising safety precautions and programs in connection with the performance of the Contract. The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to the following:

1. employees on the work site and other persons who may be affected thereby;
2. the public users of each site;
3. the work site and materials and equipment to be incorporated therein, and;
4. other property at the site or adjacent thereto.

B. The Contractor shall give notices and comply with applicable laws, ordinances, rules, regulations and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury, or loss. The Contractor shall promptly remedy damage and loss to property at the site caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible, except for damage or loss attributable to acts or omissions of the Owner or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS:

That

____
(Name of Contractor)

____
(Address of Contractor)

a ______________________________________ hereinafter called "Principal", and
(Corporation, Partnership or Individual)

__________________________________ hereinafter called "Surety", are held and firmly
(Name of Surety)

bound unto the CITY OF RIDGELAND, MISSISSIPPI, hereinafter called "Owner" in the penal sum of ____ Dollars $_______________ (an amount equal to the "Per-cut" price times 40) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these present.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain Contract with the OWNER, dated the _________ day of __________________, 20____, a copy of which is hereto attached and made a part hereof for the:

Ridgeland, MS Roadside and Sewer Easement Maintenance

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such Contract, and any authorized extension or modification thereof, including all amounts due for materials lubricants, oil gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK, and for all labor, performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise to remain in full force and effect. PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and sees that no change, extension of time, alteration or addition to the terms of the Contract or to the WORK to be performed hereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the loans of this Contract or to the WORK or to the SPECIFICATIONS. PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may not yet be satisfied.

WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each of which shall be deemed an original, this the _________ day of ___________________________, 20___.

ATTEST:

____

____

(Principal) Secretary

(Principal)

(SEAL)

By

____

____

(Address)

____

____

Witness as to Principal

____

(Address)

____

ATTEST

(SEAL)

____

(Surety)

By____________________________

Attorney-in-Fact

Witness as to Surety

(Address)

NOTE: Date of BOND must not be prior to date of CONTRACT. If CONTRACTOR is Partnership, all partners should execute BOND.

CONTRACT

This Contract made and entered into by and between US LAWNS,

hereinafter called Contractor, and the CITY OF RIDGELAND, MISSISSIPPI, a municipal corporation, hereinafter called City.

WITNESSETH:

That for and in consideration of the mutual benefits and advantages each to the other, as hereinafter set forth, the parties hereto agree as follows:

1. That the Ridgeland, MS Roadside and Sewer Easement Maintenance Service Contract Documents, for the roadside maintenance bid including any and all subsequent Change Orders or Supplemental Agreements for the work to be done are hereby made a part of this contract by reference as fully and completely as is set forth herein.

2. That the work to be done, more specifically disclosed by said specifications and other contract documents, the immediate construction of which is covered by this Contract, is the

   Ridgeland, MS Roadside and Sewer Easement Maintenance.

3. The Contractor agrees to faithfully complete all of said work contemplated by this contract in good and workmanlike manner, strictly in accordance with said plans and specifications, and other contract documents and requirements of the City, and in accordance with the Laws of the State of Mississippi and the ordinances of the City of Ridgeland, for which the City hereby agrees to pay and the Contractor agrees to accept a sum of money in current funds on a "per cut" basis as stated in the bid, attached hereto and made a part hereof, plus the amount of any supplemental agreements extra work authorized and performed for Ridgeland, MS Roadside and Sewer Easement Maintenance Services, in full compensation for furnishing all

materials, the doing of all work contemplated under the contract, as well as all loss or damage, if any, arising out of the nature of the work, or the action of the weather, and any and all other unforeseen obstructions or difficulties that may be encountered in the prosecution of the same. The Contractor assumes all risks of every kind and description in the performance of the contract.

4. The Contractor agrees and binds himself to indemnify and save harmless the City of Ridgeland, of and from any and all claims for damages growing out of the performance of this contract as a result of negligence on the part of the Contractor, and particularly from adjoining property owners and persons using the public right-of-way.
5. Attached hereto and made a part of this contract are an Insurance Certificate, a Payment Bond and a Performance Bond, executed by a surety company doing business in the State of Mississippi in the sum of $319,746.80 (an amount equal to the "Per-cut" price times 40).
6. The Contractor agrees to allow the City, or any of it's duly authorized representatives, access to any books, documents, papers and records of the Contractor which are directly pertinent to the project which is the subject of this contract, for the purpose of making audits, examinations, excerpts and transcriptions, and Contractor agrees to insert an identical clause in any and all subcontracts.
7. The Contractor will commence work required by the Contract Documents upon full execution of this Contract and will perform the work as specified unless the City unless the work changed, added, or terminated in accordance with the Contact Documents in whole or part.
8. That the Contract may be annulled by the City for just cause.

9. Contractor is responsible for requiring that subcontractors will comply with all applicable laws and regulations pertinent to this contract, the same as the contractor.

IN WITNESS WHEREOF the parties hereto have filed their signatures this the _____ days of

__________________ , 20___.

CONTRACTOR:

BY: ______________________________

TITLE: GENERAL MANAGER

CITY OF RIDGELAND:

BY: ______________________________

TITLE: Mayor

ATTEST:

____

CITY CLERK

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That ____

(Name of Contractor)

____

(Address of Contractor)

a____ hereinafter call APrincipal≅, and
(Corporation, Partnership, or Individual)

____ hereinafter called ASurety, are held and firmly bound unto the City of Ridgeland, Mississippi, hereinafter called Owner in the penal sum of

____ Dollars ($_________________)

(an amount equal to the "Per-cut" price times 40) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain Contract with the Owner, dated the _____ day of _____________________, 20____, a copy of which is hereto attached and made a part hereof for the:

Ridgeland, MS Roadside and Sewer Easement Maintenance.

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said Contract during the Original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety and if he shall satisfy all claims and demands incurred under such Contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER of all or outlay and expense which the OWNER may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect. PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and seeds that no change, extension of time, alteration or addition to the terms of the Contract or to the WORK to be performed hereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the loans of this Contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may not yet be satisfied.
WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each of which shall be deemed an original, this the ______ day of ________________________, 20___.

ATTEST:

______________________________ ______________________________

(Principal) Secretary (Principal)

(SEAL) By

______________________________ ______________________________

Witness as to Principal

____

(Address)

____

ATTEST:
(SEAL)

____

(Surety)

By ______________________________

Attorney-in-Fact

____

Witness as to Surety (Address)

______________________________ ______________________________

(Address)

____

NOTE: Date of BOND must not be prior to date of CONTRACT. If CONTRACTOR is Partnership, all partners should execute BOND.

SECTION 02970 - ROADSIDE AND SEWER EASEMENT MAINTENANCE SERVICES

PART 1 - GENERAL

1.01 WORK INCLUDED

A. Furnishing materials, labor, equipment and services necessary to provide Roadside and Sewer Easement Maintenance services as described herein and as delineated on the Drawings. Work shall include the following:

1. Mowing
2. Edging and Trimming
3. Blowing and Debris Removal
4. Policing and Cleaning

1.02 WORK NOT INCLUDED

A. Contractor shall not be responsible for replacement/repair of plant material (exclusive of annuals) or site amenities including irrigation system components, caused by unforeseen acts such as drought, freezes, or storm damage.

1.03 REQUIREMENTS

A. Meet applicable Federal, State, and local codes, regulations and ordinances governing at the site of the project at the time(s) of execution.

B. Contractor's representative (supervisor) shall be experienced in landscape and roadside maintenance and shall provide the Owner with a copy of licenses for work as appropriate.

C. All employees shall be personally presentable when on the site.

D. Vehicles shall be properly decaled to identify contractor and telephone number.

1.04 ENVIRONMENTAL CONDITIONS

A. Conduct maintenance operations in weather conditions which provide favorable horticultural conditions and favorable temperature, moisture, and soil conditions as may be required for roadside and sewer easement turf grass maintenance.

1.05 STORAGE

A. No equipment or materials may be stored on the site or within any buildings, unless approved by the Owner.

PART 2 - PRODUCTS

2.01 GENERAL

A. Products are subject to approval by the Owner and shall be rejected if in their opinion the materials do not meet the requirements of the Specifications.

2.02 DELIVERY AND HANDLING

A. Should materials be delivered to the site prior to actual usage and require storage, obtain permission of the Owner for said storage and its location. If storage is allowed by the Owner, materials shall receive suitable protection from the elements. Handle materials so as not to accidentally open containers or contaminate before time of actual mixing or usage.

PART 3 - EXECUTION

3.01 GENERAL

A. Maintain turf in a healthy growing condition by performing the necessary operations as listed herein. Scheduling of operations shall be as per the MAINTENANCE SCHEDULE provided in this Section.

B. The Contractor shall not be responsible for major trash pickup or major debris removal (i.e.: trees blown down by storm damage, car parts, dead animals); however, the Contractor shall be responsible for removal of minor trash and litter or minor debris (i.e.: limbs with a diameter of 3" or smaller) which would interfere with maintenance operations (i.e.: mowing, weeding, etc.) and would cause an unsightly appearance in the opinion of the Owner. Litter and debris removal operations, as defined herein, shall only be performed at times prior to the actual performance of each specific operation. Contractor shall notify OWNER in the event that major trash or major debris removal either impeded the Contractor’s ability to perform service in a particular area or if the debris is on or was moved to the side of the road.

3.02 STANDARD OF CARE

A. The Contractor shall be responsible for replacement/repair of plant material/site amenity damage that is resultant from the Contractor's operations, including personnel and equipment.

B. The Contractor shall exercise industry standards of care to avoid damage to landscape plant material (i.e. use care not to damage trees with weed eaters or damage buildings.

C. The Contractor shall park in agreed upon locations and shall not park on multi-use trails, sidewalks, or other surfaces that are intended to be used by pedestrians.

D. The Contractor shall not leave ruts in lawn areas or otherwise damage the lawns areas without fully repairing the damage before the end of the following calendar day.

E. The Contractor shall avoid blowing clippings into the street or on the multiuse trails where possible. Any clippings blown on to the street or trail should be removed within two (2) hours of being blown on to the street or trail.

3.03 TURF CARE

A. Vertical Mowing/Thatch Removal:
   1. Required only on the basis of "as needed" as determined by the Owner and regarded as additional work to the Bid and requires prior approval of the Owner for the additional work.
   2. When required:
      a. Perform within the primary turf area between April 1 and April 15).
      b. Remove the thatch layer of the turf, by mechanical means, (dethatcher).
      c. Remove resultant debris from the turf and dispose of properly.

B. Mowing:
   1. Equipment: Mow turf with a reel or high speed rotary-type mower.
   2. Mowing height: Range from 2 inches to 1-1/2 inches.
   3. Frequency:
      a. From March 1 to March 31 – once every 10 days, with a maximum of 14 days between mowings for those areas mowed with a reel or high speed rotary type mower.
      b. From April 1 through October 31 - once every 7 days, with a maximum of 10 days between mowings for those areas mowed with a reel or high speed rotary type mower.
      c. From November 1 through November 30 - once every 10 days, with a maximum of 14 days between mowings for those areas mowed with a reel or high speed rotary type mower.

3.04 EDGING AND TRIMMING

A. Where required:
   1. Turf - around trees, signs, light poles; along buildings, walks, curbs, paved areas, landscape beds, and site features.

B. Methods:
   1. Herbicides may be utilized around trees, signs, light poles and along buildings, in-between planting beds and turf, provided adequate protection is used where trees with sensitive bark (i.e.: Crape Myrtle) are being sprayed around.

2. Mechanical edging and trimming shall be required along walks, paved areas, and curbs.

C. Frequency:
   1. Required every mowing time from March 1 to November 30. Perform on the same day as mowing operations.

3.05 DEBRIS REMOVAL

A. Remove landscape maintenance operation-related debris to an authorized dumping facility. This includes:
   1. turf clippings and leaves if not mulched,
   2. earth displaced by mowing equipment,
   3. edging debris, and
   4. debris encumbering the mowing areas per 3.01.B of Section 02970.

B. Clean or vacuum walks, parking areas, and other paved areas of litter from the lawn maintenance process after each mowing.

C. The cost of this item is absorbed in the cost of mowing.

3.06 WALKWAYS AND OTHER PAVED AREAS

A. Upon initiation of the Contract, remove and dispose of weeds, grasses, etc., growing within asphalt or concrete pavements which includes walks, drives, parking areas, and curb and gutter.

B. Throughout the duration of the Contract, prevent future weed or grass growth within these areas.

C. The cost of this item is absorbed in the cost of edging.

3.06 POLICING AND CLEANING

A. Thoroughly clean walks immediately after each mowing or pruning operation by sweeping, use of blowers, or spraying with water to remove clippings, weeds, and debris.

B. Inspect grounds immediately following each mowing and clean trash and debris resultant from landscape maintenance operations.

C. Should the Owner determine that grass clippings and /or leaves in turf areas which have been mowed are excessive and necessitate raking, the removal and disposal of these clippings shall be considered as additional work.

D. The cost of this item is absorbed in the cost of mowing.

PART 4 - SUBLET

A. Contractors shall not sublet or assign this Project in whole or in any part thereof without the consent of the City of Ridgeland having first been obtained in writing.

END OF SECTION

EXHIBIT 'A' – MAPS

1. **Pear Orchard Road - Roadside Maintenance**
2. **Old Canton Road - Roadside Maintenance**
3. **Lake Harbour Drive from Highland Colony Parkway to Northpark Drive – Sewer Easements and Road Side Maintenance**
4. **Wheatley Street - from McCormack Drive to School Street - Roadside Maintenance**
5. **Rice Road from Highway 51 to Brashear Creek – Sewer Easements and Roadside Maintenance**
6. **Highway 51 from County Line Road to West Jackson Street - Roadside Maintenance**
7. **I-55 East Frontage and Adcock Street from County Line Road to Highway 51 – Roadside Maintenance**
8. **Steed Road from Sunnybrook Road to Northbound Frontage Road - Roadside Maintenance**
9. **West Jackson Street from I-55 to Highway 51 – Roadside Maintenance**
10. **Highland Colony Parkway from County Line Road to North City Limits excluding area covered by the Roundabout Contract and area between the Roundabout and Steed Road – Roadside Maintenance**
11. **Colony Park Boulevard from Highland Colony Parkway to Highway 51 – Roadside Maintenance**

the city of RIDGELAND

public works

MEMORANDUM

TO: The Mayor and Board of Aldermen

FROM: Alan Hart, Public Works Director

DATE: November 30, 2023

RE: **I-55 Roadside Maintenance Contract**

I recommend that the Board of Aldermen authorize the Mayor to sign a 2-year Agreement with two 1-year renewal options with US Lawns for the I-55 Roadside Maintenance Contract in the amount of $1848.85 per cut. The cost represents a 3% increase in the current rate. Immediately following the 2025 local election, reaffirmation of this contract will be necessary if the Board would like to continue the service beyond July 1, 2025.

mailing address: P.O. Box 217 • Ridgeland, Ms 39158
street address: 100 W. School Street • Ridgeland, Ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

the city of RIDGELAND

public works

MEMORANDUM

TO: The Mayor and Board of Aldermen

FROM: Alan Hart, Public Works Director

DATE: November 30, 2023

RE: **I-55 Roadside Maintenance Contract**

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Gene F. McGee, cmo - mayor • Alan Hart - director of public works

I-55 ROADSIDE MAINTENANCE CONTRACT DOCUMENTS

CITY OF RIDGELAND, MISSISSIPPI DEPARTMENT OF PUBLIC WORKS

GENE F. MCGEE, MAYOR

BOARD OF ALDERMEN:
Ken Heard
Chuck Gautier
Kevin Holder
Brian P. Ramsey
Bill Lee
Wesley Hamlin
D. I. Smith, Alderman-at-Large

Paula Tierce, City Clerk

Alan Hart
Public Works Director

December 2023

I-55 ROADSIDE MAINTENANCE
CITY OF RIDGELAND, MISSISSIPPI

QUOTE/BID FORM - 0300

DATE: 12/1/2023

PROJECT: I-55 Roadside Maintenance, City of Ridgeland

Name of Company: US LAWNS

Address: 690 CENTURY PLACE
RIDGELAND MS 39157

Telephone Number: 601 856 8928

Fax Number:

In compliance with the bid instructions relating to the above mentioned project, and having carefully examined the Bid Documents, Specifications, Addenda thereto, and being familiar with all conditions affecting the work, including the site conditions, the undersigned proposes to furnish all labor, materials, equipment, and general construction necessary to do the work called for by said documents for the amounts set forth below:

PROJECT TO QUOTE:

Cuts (including edging, spraying and blowing) to include the following:

1. **Interstate 55 from the West right of way of I-55 West Frontage Road to the East right of way of I-55 East Frontage Road from Exit 105 to the City of Madison City Limits. (see attached map)**
2. **Grass Cutting, includes the entire right of way.**
3. **Remove any dirt, grass or debris of any kind that accumulates on the pavement.**
4. **Weed eating is also required around signage and other vertical structures in the grass cutting area. Remove any grass clippings from the pavement.**
5. **Removal of litter prior to cut.**
6. **Spray and approved grass killing herbicide each month during the cutting period on the gravel shoulders.**

TOTAL COST PER CUT $ 1848.85

The undersigned further proposes and agrees to commence work on March 1, 2024 and continue through November 30, 2025. If the City exercises its option to renew for up to (two) one-year renewals then the contract shall go through November 30, 2026 or November 30, 2027. The City of Ridgeland reserves the right to re-affirm or cancel the contract on July 1, 2025.

Respectfully submitted,

AUTHORIZED SIGNATURE:

NAME AND TITLE:

BRADY WATTS GENERAL MANAGER

The following is to be completed and properly signed with bid for the project. FAILURE TO DO SO COULD RESULT IN DISQUALIFICATION OF THE PROPOSER'S BID.

END OF SECTION - 0300

SECTION 00750 - GENERAL INSTRUCTIONS

PART 1 - GENERAL

1.01 OWNER CONTACT INFORMATION

A. Owner: City of Ridgeland
100 West School Street
Ridgeland, Mississippi 39157
(601) 853-2027

B. The Department of Public Works shall be the administrator of the Contract for the City.

1.02 INSURANCE AND BONDS

A. Insurance Required:

1. Workmen's Compensation: The Contractor shall be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a Workmen's Compensation Law. The liability limits shall not be less than the required statutory limits for Workmen's Compensation and Employer's liability in the amount of $100,000.00 for each person. This policy shall include an "all states" endorsement.

2. Contractor's Comprehensive Public Liability and Property Damage Insurance, covering operations in connection with the performance of this Contract in amounts not less than the following:

    a. Bodily injury liability in the amount of $500,000.00 for each person and $500,000.00 for each accident.
    b. Personal injury in the amount of $500,000.00 for each person and $500,000.00 for each accident.
    c. Property damage liability in the amount of $100,000.00 for all damages arising out of the injury or destruction of property each occurrence and $100,000.00 annual aggregate.

3. Contractor's Contingent or Protective Liability and Property Damage: The Contractor shall secure contingent or protective liability and property damage insurance to protect him from any and all claims arising from the operation of his subcontractors in the execution of Work included in the Contract. In no case shall the amount of such protection be less than the limits for both Public Liability Insurance and Property Damage Insurance.

4. Automotive Public Liability and Property Damage: The Contractor shall maintain automobile public liability insurance in the amount of not less than $250,000.00 for injury to one person and $500,000.00 for one accident, and automobile property damage in the amount of $100,000.00 for each occurrence and $500,000.00 combined single unit from any and all claims arising from the use of the following, all of which may be used on and off the site of the project:

   a. Contractor's own automobiles and trucks.
   b. Hired automobiles and trucks.
   c. Automobiles and trucks owned by subcontractors.

B. Security for Faithful Performance: The Contractor shall furnish Contract Performance and Payment Bonds in the full amount of the Contract for the payment of persons performing labor on this Contract and for furnishing materials in connection with this Contract. The surety on such Bond or Bonds shall be a duly authorized Surety Company doing business in the State of Mississippi. Copies of acceptable bond forms follow this section.

1.03 NOTICES AND CONTRACT TIME

A. Notices shall be given to the addresses listed on the Bid Form.

B. This contract is for the 2024 & 2025 growing seasons. Additionally, the City of Ridgeland may, at their option, renew the contract for two (2) additional one-year terms (2026 & 2027 growing seasons). Increases in contract amount are limited to consumer price index.

1.04 SUBMITTALS - None required.

1.05 PAYMENT

A. Payment shall be made by the Owner to the Contractor in equal monthly payments upon receipt of the monthly statement from the Contractor and approval by the Owner of the Work performed during the month, or portion of a month.

B. Payment Application Submittal process:
   1. No later than the 25th of each month, submit 1 copy of the following to the Owner:
      a. Invoice for the month's services, referencing original Purchase Order Number issued at beginning of project.
      b. Invoice for emergency or additional work performed during the month, per the Owner's written request.

c. Complete list of tasks performed during the month.

C. Owner will review the application and the Maintenance Areas. Invoice will be processed for payment within 30 days provided that the invoice is correct and work performed is acceptable.

1.06 EMERGENCY OR ADDITIONAL WORK/ CHANGES

A. The Scope of Work and respective Contract Sum can be changed by mutual agreement during the Contract Period for Emergency or Additional Work or Changes to the Work Area.

1. Deletions to the Scope of Work and respective Contract Sum may be elected by the Owner if:

a. Contractor fails to perform required work, or
b. Owner and Contractor agree that a particular item/ area of work is not required.

B. Additional work is work not included within the Bid Scope of Work, but of a landscape nature that the Owner deems necessary.

C. Compensation shall be determined as follows:
1. Owner will advise the Contractor of the work he wishes performed that is in addition to the Bid Scope of Work.
2. Contractor shall prepare a quotation as delineating labor costs, quantities of material(s), profit, and overhead, and submit 2 copies to the Owner.
3. The Owner reserves the right to:
a. Further negotiate with the Contractor to achieve a bid mutually acceptable to both parties.
b. Reject the bid.
c. Accept the bid in total.

1.07 GENERAL

A. Contractor is responsible for repair of damages to existing elements on the site, including plant material, rock, mulch, signage, and other elements created by the Contractor's operations or employees.

1. Damage to windows, windshields, and other vehicle or property elements by the Contractor shall be paid for by the Contractor.

B. This project is located along streets throughout the City of Ridgeland, Mississippi which is always open to the public. In addition to his employees, the Contractor is responsible for the safety of site users with regards to his work and operations, specifically the use of equipment and other areas/items which may be accessible to the general public.

1.08 TERMINATION OF CONTRACT

A. By Owner:

1. Should the Contractor be negligent in his responsibilities for a period of fourteen days, the Owner will notify the Contractor in writing of such negligence.
2. The Owner may terminate the Contract seven days after the date of the Notice of Negligence letter has been issued, if it is obvious to the Owner that the Contractor has made no attempt to correct the negligence.
3. Termination date shall be effective on the end of business on the seventh day following the date of a written termination notice issued by the Owner.

B. By Contractor: Should the Contractor elect to terminate the Contract with the Owner, this may be done so only by prior written notification as stated below:

1. During the time from February 1 to October 31, the minimum notice time must be 45 calendar days from the date of a Notice to Terminate.
2. From November 1 to January 31, the minimum notice time must be 30 calendar days from the date of a Notice to Terminate.

C. Should termination be elected by either party, settlement of final fees shall be determined by the Owner and Contractor. Previous payments provided by the Owner shall be prorated based upon the time the Contractor has been employed and the proportional amount of fees for the time remaining in the Contract shall be credited to the Owner.

1.09 PROTECTION OF PERSONS AND PROPERTY

A. The Contractor shall be responsible for initiating, maintaining, and supervising safety precautions and programs in connection with the performance of the Contract. The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to the following:

1. employees on the work site and other persons who may be affected thereby;
2. the public users of each site;
3. the work site and materials and equipment to be incorporated therein, and;
4. other property at the site or adjacent thereto.

B. The Contractor shall give notices and comply with applicable laws, ordinances, rules, regulations and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury, or loss. The Contractor shall promptly remedy damage and loss to property at the site caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible, except for damage or loss attributable to acts or omissions of the Owner or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS:

That

____
(Name of Contractor)

____
(Address of Contractor)

a ____ hereinafter called "Principal", and
(Corporation, Partnership or Individual)

____________________________________ hereinafter called "Surety", are held and firmly
(Name of Surety)

bound unto the CITY OF RIDGELAND, MISSISSIPPI, hereinafter called "Owner" in the penal sum of ____ Dollars $________________ (an amount equal to the "Per-cut" price times 20) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these present.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain Contract with the OWNER, dated the _________ day of __________________, 20____, a copy of which is hereto attached and made a part hereof for the:

I-55 Roadside Maintenance

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such Contract, and any authorized extension or modification thereof, including all amounts due for materials lubricants, oil gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK, and for all labor, performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise to remain in full force and effect. PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and sees that no change, extension of time, alteration or addition to the terms of the Contract or to the WORK to be performed hereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the loans of this Contract or to the WORK or to the SPECIFICATIONS. PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may not yet be satisfied.

WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each of which shall be deemed an original, this the _________ day of ____________________________, 20___.

ATTEST:

____

____

(Principal) Secretary

(Principal)

(SEAL)

By

____

____

(Address)

____

____

Witness as to Principal

____

(Address)

____

ATTEST

(SEAL)

____

(Surety)

By______________________________

Attorney-in-Fact

Witness as to Surety

(Address)

NOTE: Date of BOND must not be prior to date of CONTRACT. If CONTRACTOR is Partnership, all partners should execute BOND.

CONTRACT

This Contract made and entered into by and between US LAWNS,

hereinafter called Contractor, and the CITY OF RIDGELAND, MISSISSIPPI, a municipal corporation, hereinafter called City.

WITNESSETH:

That for and in consideration of the mutual benefits and advantages each to the other, as hereinafter set forth, the parties hereto agree as follows:

1. That the I-55 Roadside Maintenance Service Contract Documents, for the roadside maintenance bid including any and all subsequent Change Orders or Supplemental Agreements for the work to be done are hereby made a part of this contract by reference as fully and completely as is set forth herein.
2. That the work to be done, more specifically disclosed by said specifications and other contract documents, the immediate construction of which is covered by this Contract, is the

   I-55 Roadside Maintenance.
3. The Contractor agrees to faithfully complete all of said work contemplated by this contract in good and workmanlike manner, strictly in accordance with said plans and specifications, and other contract documents and requirements of the City, and in accordance with the Laws of the State of Mississippi and the ordinances of the City of Ridgeland, for which the City hereby agrees to pay and the Contractor agrees to accept a sum of money in current funds on a "per cut" basis as stated in the bid, attached hereto and made a part hereof, plus the amount of any supplemental agreements extra work authorized and performed for Ridgeland, MS Roadside and Sewer Easement Maintenance Services, in full compensation for furnishing all

materials, the doing of all work contemplated under the contract, as well as all loss or damage, if any, arising out of the nature of the work, or the action of the weather, and any and all other unforeseen obstructions or difficulties that may be encountered in the prosecution of the same. The Contractor assumes all risks of every kind and description in the performance of the contract.

4. The Contractor agrees and binds himself to indemnify and save harmless the City of Ridgeland, of and from any and all claims for damages growing out of the performance of this contract as a result of negligence on the part of the Contractor, and particularly from adjoining property owners and persons using the public right-of-way.
5. Attached hereto and made a part of this contract are an Insurance Certificate, a Payment Bond and a Performance Bond, executed by a surety company doing business in the State of Mississippi in the sum of $36,977.00 (an amount equal to the "Per-cut" price times 20).
6. The Contractor agrees to allow the City, or any of it's duly authorized representatives, access to any books, documents, papers and records of the Contractor which are directly pertinent to the project which is the subject of this contract, for the purpose of making audits, examinations, excerpts and transcriptions, and Contractor agrees to insert an identical clause in any and all subcontracts.
7. The Contractor will commence work required by the Contract Documents upon full execution of this Contract and will perform the work as specified unless the City unless the work changed, added, or terminated in accordance with the Contact Documents in whole or part.
8. That the Contract may be annulled by the City for just cause.

9. Contractor is responsible for requiring that subcontractors will comply with all applicable laws and regulations pertinent to this contract, the same as the contractor.

IN WITNESS WHEREOF the parties hereto have filed their signatures this the _____ days of

__________________ , 20___.

CONTRACTOR:

BY:______________________________________

TITLE: General Manager

CITY OF RIDGELAND:

BY:______________________________________

TITLE: Mayor

ATTEST:

____

CITY CLERK

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That ____

(Name of Contractor)

____

(Address of Contractor)

a____ hereinafter call APrincipal≅, and
(Corporation, Partnership, or Individual)

____ hereinafter called ASurety, are held and firmly bound unto the City of Ridgeland, Mississippi, hereinafter called Owner in the penal sum of ____ Dollars ($__________________) (an amount equal to the "Per-cut" price times 20) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain Contract with the Owner, dated the _____ day of _____________________, 20____, a copy of which is hereto attached and made a part hereof for the:

I-55 Roadside Maintenance.

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said Contract during the Original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety and if he shall satisfy all claims and demands incurred under such Contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER of all or outlay and expense which the OWNER may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect. PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and seeds that no change, extension of time, alteration or addition to the terms of the Contract or to the WORK to be performed hereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the loans of this Contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may not yet be satisfied.
WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each of which shall be deemed an original, this the ______ day of ________________________, 20___.
ATTEST:

______________________________ ______________________________
(Principal) Secretary (Principal)
(SEAL) By

______________________________ ______________________________
Witness as to Principal

____
(Address)

____
ATTEST:
(SEAL)

____
(Surety)

By ______________________________
Attorney-in-Fact

____

Witness as to Surety (Address)

______________________________ ______________________________
(Address)

____

NOTE: Date of BOND must not be prior to date of CONTRACT. If CONTRACTOR is Partnership, all partners should execute BOND.

SECTION 02970 – I-55 ROADSIDE MAINTENANCE SERVICES

PART 1 - GENERAL

1.01 WORK INCLUDED

A. Furnishing materials, labor, equipment and services necessary to provide Roadside and Sewer Easement Maintenance services as described herein and as delineated on the Drawings. Work shall include the following:

1. Mowing, Edging, and Trimming
2. Debris and Litter Removal
3. Policing and Cleaning
4. Herbicide Application

1.02 WORK NOT INCLUDED

A. Contractor shall not be responsible for replacement/repair of plant material (exclusive of annuals) or site amenities including irrigation system components, caused by unforeseen acts such as drought, freezes, or storm damage.

1.03 REQUIREMENTS

A. Meet applicable Federal, State, and local codes, regulations and ordinances governing at the site of the project at the time(s) of execution.

B. Contractor's representative (supervisor) shall be experienced in landscape and roadside maintenance and shall provide the Owner with a copy of licenses for work as appropriate.

C. All employees shall be personally presentable when on the site.

D. Vehicles shall be properly decaled to identify contractor and telephone number.

1.04 ENVIRONMENTAL CONDITIONS

A. Conduct maintenance operations in weather conditions which provide favorable horticultural conditions and favorable temperature, moisture, and soil conditions as may be required for roadside and sewer easement turf grass maintenance.

1.05 STORAGE

A. No equipment or materials may be stored on the site or within any buildings, unless approved by the Owner.

PART 2 - PRODUCTS

2.01 GENERAL

A. Products are subject to approval by the Owner and shall be rejected if in their opinion the materials do not meet the requirements of the Specifications.

2.02 DELIVERY AND HANDLING

A. Should materials be delivered to the site prior to actual usage and require storage, obtain permission of the Owner for said storage and its location. If storage is allowed by the Owner, materials shall receive suitable protection from the elements. Handle materials so as not to accidentally open containers or contaminate before time of actual mixing or usage.

PART 3 - EXECUTION

3.01 GENERAL

A. Maintain turf in a healthy growing condition by performing the necessary operations as listed herein. Scheduling of operations shall be as per the MAINTENANCE SCHEDULE provided in this Section.

B. The Contractor shall not be responsible for major trash pickup or major debris removal (i.e.: trees blown down by storm damage, car parts, dead animals); however, the Contractor shall be responsible for removal of minor trash and litter or minor debris (i.e.: limbs with a diameter of 3" or smaller) which would interfere with maintenance operations (i.e.: mowing, weeding, etc.) and would cause an unsightly appearance in the opinion of the Owner. Litter and debris removal operations, as defined herein, shall only be performed at times prior to the actual performance of each specific operation. Contractor shall notify OWNER in the event that major trash or major debris removal either impeded the Contractor's ability to perform service in a particular area or if the debris is on or was moved to the side of the road.

3.02 STANDARD OF CARE

A. The Contractor shall be responsible for replacement/repair of plant material/site amenity damage that is resultant from the Contractor's operations, including personnel and equipment.

B. The Contractor shall exercise industry standards of care to avoid damage to landscape plant material (i.e. use care not to damage trees with weed eaters or damage buildings.

C. The Contractor shall park in agreed upon locations and shall not park on multi-use trails, sidewalks, or other surfaces that are intended to be used by pedestrians.

D. The Contractor shall not leave ruts in lawn areas or otherwise damage the lawns areas without fully repairing the damage before the end of the following calendar day.

E. The Contractor shall avoid blowing clippings into the street or on the multiuse trails where possible. Any clippings blown on to the street or trail should be removed within two (2) hours of being blown on to the street or trail.

3.03 TURF CARE

A. Vertical Mowing/Thatch Removal:
   1. Required only on the basis of "as needed" as determined by the Owner and regarded as additional work to the Bid and requires prior approval of the Owner for the additional work.
   2. When required:
      a. Perform within the primary turf area between April 1 and April 15).
      b. Remove the thatch layer of the turf, by mechanical means, (dethatcher).
      c. Remove resultant debris from the turf and dispose of properly.

B. Mowing:
   1. Equipment: Mow turf with a reel or high speed rotary-type mower.
   2. Mowing height: Range from 2 inches to 1-1/2 inches.
   3. Frequency:
      a. From March 1 to November 30 – once every 14 days, with a maximum of 20 days between mowings for those areas mowed with a reel or high speed rotary type mower.

3.04 EDGING AND TRIMMING

A. Where required:
   1. Turf - around trees, signs, light poles; along buildings, walks, curbs, paved areas, landscape beds, and site features.

B. Methods:
   1. Herbicides may be utilized around trees, signs, light poles and along buildings, in-between planting beds and turf, provided adequate protection is used where trees with sensitive bark (i.e.: Crape Myrtle) are being sprayed around. Herbicides may also be used in gravel shoulder areas and concrete ditches.
   2. Mechanical edging and trimming shall be required along walks, paved areas, and curbs.

C. Frequency:
   1. Required every mowing time from March 1 to November 30. Perform on the same

day as mowing operations.

3.05 DEBRIS AND LITTER REMOVAL

A. Remove landscape maintenance operation-related debris to an authorized dumping facility. This includes:
   1. turf clippings and leaves if not mulched,
   2. earth displaced by mowing equipment,
   3. edging debris, and
   4. debris encumbering the mowing areas per 3.01.B of Section 02970.

B. Clean or vacuum walks, parking areas, and other paved areas of litter from the lawn maintenance process after each mowing.

C. The cost of this item is absorbed in the cost of mowing.

3.06 WALKWAYS AND OTHER PAVED AREAS

A. Upon initiation of the Contract, remove and dispose of weeds, grasses, etc., growing within asphalt or concrete pavements which includes walks, drives, parking areas, and curb and gutter.

B. Throughout the duration of the Contract, prevent future weed or grass growth within these areas.

C. The cost of this item is absorbed in the cost of edging.

3.06 POLICING AND CLEANING

A. Thoroughly clean walks immediately after each mowing or pruning operation by sweeping, use of blowers, or spraying with water to remove clippings, weeds, and debris.

B. Inspect grounds immediately following each mowing and clean trash and debris resultant from landscape maintenance operations.

C. Should the Owner determine that grass clippings and /or leaves in turf areas which have been mowed are excessive and necessitate raking, the removal and disposal of these clippings shall be considered as additional work.

D. The cost of this item is absorbed in the cost of mowing.

PART 4 - SUBLET

A. Contractors shall not sublet or assign this Project in whole or in any part thereof without the consent of the City of Ridgeland having first been obtained in writing.

END OF SECTION

TRUCK ROUTE APPROVAL FORM

City of Ridgeland St. Andrews

1. Destination (Physical Address) 370 Old Agency Rd. Ridgeland, MS
2. Building Permit #____________
3. Number and Type of Trucks 2 Dump Trucks
4. Number of estimate loads 7 Loads
5. Purpose of Loads Fill Dirt for Foundation
6. Gross Vehicle Weight Rating and Classification 50,000 lbs
7. Trucking Company Various independent trucks Hargon Construction LLC
   Phone # 601-668-2304
8. Trucking Company Address Greenway Drive, Jackson, MS
9. Start Point(Physical Address) Hwy 22 Dirt Pit in Madison County
10. Start Time:____________
11. Expiration Date:____________
12. Approved Truck Route: HWY 51 → LAKE HARBOUR DR → HIGHLAND COLONY PKWY → OLD AGENCY PARKWAY → GREENWOOD CROSSING → ST. ANDREWS (REVERSE FOR EXIT)

A copy of this permit is required to have in each truck and must be presented to any City Office that requests to see it.

____

Building Official City of Ridgeland

Date: 11/29/23

the city of RIDGELAND

police department

November 27, 2023

TO: Mayor & Board of Aldermen

From: Brian Myers, Chief of Police

Subject: Donation From Trace Ridge Homeowners Association (HOA)

I am requesting acceptance of a check payable to the City of Ridgeland Police Department in the amount of $500.00 from Trace Ridge HOA. This is a donation to the Ridgeland Police Department to be used as needed. I am requesting these funds be deposited into our donation fund account 010-000-348.

Your consideration and approval will be greatly appreciated.

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

the city of RIDGELAND

police department

November 28, 2023

TO: Mayor & Board of Aldermen

FROM: Brian Myers, Chief of Police

SUBJECT: Multi-jurisdictional Memorandum of Understanding

Please review for approval the Memorandum of Understanding (MOU) between the Parker Children's Center, Madison County District Attorney's Office, Mississippi Department of Child Protection Services, Flora Police Department, Canton Police Department, Gluckstadt Police Department, Children's Safe Center, Region 8, Madison County Youth Court, Madison Police Department, the Madison County Sheriff Department, and the Ridgeland Police Department. This MOU is to give a multidisciplinary child abuse review team protocol for intervention.

Your approval will be greatly appreciated.

Attachments (1)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

MADISON COUNTY MULTIDISCIPLINARY CHILD ABUSE REVIEW TEAM PROTOCOL FOR INTERVENTION

INTRODUCTION

The Madison County Multidisciplinary Child Abuse Review Team Protocol serves as a model for handling cases of child abuse within Madison County. It is a written agreement outlining relationships and procedures team members shall follow in handling felony cases involving child physical abuse, child sexual abuse, child witness to a violent crime, and any other cases the team deems appropriate. This is a working agreement that provides guidelines and a reference source for interagency cooperation in the investigation, prosecution, and management of child abuse cases.

VISION STATEMENT

The Madison County Multidisciplinary Team will work together as a team to end child abuse in the state of Mississippi.

MISSION STATEMENT

The Madison County Multidisciplinary Team is to act as advocates for children, to ensure that children are not further victimized and to protect their rights, safety, and well-being through a coordinated investigation and prosecution process of felony child abuse cases.

PURPOSE

The purpose of the Madison County Multidisciplinary Team is to develop a standard, streamlined approach to the investigation and prosecution of all felony child abuse cases. The team works to establish a safe and nurturing environment for victimized children and their non-abusive caregivers with the goal of minimizing the trauma experienced by the child. Following the ChildFirst Doctrine, the team will ensure that the focus of the investigation process remains on the needs of the child and their best interest.

Specific purposes of the team are:

- To ensure the child is our first priority and is kept at the center of the team's focus;
- To ensure the safety and well-being of the child and to protect them from further abuse;
- To work collaboratively through timely information sharing for case investigation and prosecution in order to hold the alleged perpetrator(s) accountable to prevent them from victimizing others in the future;
- To engage in resource development for appropriate short and long term services for the child and non-offending caregivers;
- To provide appropriate medical and mental health referrals for the child and non-offending caregivers, per protocol; and
- To offer advocacy services that provide resources and support for the child to reduce further trauma and increase stability for them.

AUTHORITY

The Madison County Multidisciplinary Team was authorized by the Madison County Youth Court Order pursuant to Sections 43-15-51(1) - Formation of the Multidisciplinary Team; 43-21-353 - Duty to Inform; and 43-21-261(7) - Disclosure of Records of the Mississippi Code Annotated. The Statute and Order allow the members of the team to exchange information regarding child abuse cases referenced by the Madison County Youth Court Order and requires that such information be kept confidential.

COMPOSITION OF THE TEAM

A. **Mississippi Department of Child Protection Services**-The Mississippi Department of Child Protection Services (MDCPS) is the agency legally mandated to receive all child abuse reports and refer appropriate reports to the Youth Court intake unit, law enforcement agencies and the District Attorney's Office. MDCPS plays a key role within the Team by coordinating its work with that of the other members of the Team.

B. **Law Enforcement Agencies**- including the municipal police departments and the Madison County Sheriff's Department, are responsible for enforcing the laws of the state of Mississippi and the laws of their respective jurisdictions. Where resources permit, each department mentioned above will assign an officer who will be primarily responsible for coordinating law enforcement investigations of child abuse cases within their jurisdiction and for serving as a member of the Team.

C. **Parker Children's Center/Mississippi Children's Advocacy Center (MSCAC)**- is a private non-profit agency dedicated to providing support services to victims of violent crimes, as well as to the prevention of child abuse. MSCAC will provide assistance with the coordination and facilitation of MDT meetings, as well as provide training and/or information to MDT members. Parker Children's Center/Mississippi Children's Advocacy Center (MSCAC) will:
   - Conduct forensic interviews of child victims and child witnesses utilizing a nationally recognized model for forensic interviewing;
   - Provide the family with victim advocacy services;
   - Ensure that the non-offending caregiver has a victim's compensation packet and the victim bill of rights;
   - Make referrals for a forensic medical exam, if the referral has not already been made;
   - Conduct assessments and provide referrals for services addressing the needs of the child and non-offending caregivers; and
   - Make referrals for evidence based therapy services, if determined it is necessary, and ensure appropriate services are provided no matter the family's ability to pay.

D. **Medical Consultants -** ensure that children receive appropriate forensic medical examinations and treatment during an investigation of abuse. Medical consultants that have received the specialized training in the area of pediatric forensic abuse examinations as required by the National Children's Advocacy Center requirements for forensic medical examinations will perform such examinations as needed, as well as interpret any medical findings to MDT members. A forensic medical exam aids in the collection of forensic evidence, addresses any medical needs of the child, and provides reassurance of physical normality. The medical consultant will share pertinent information with all involved investigators and MDT facilitators in a timely manner either by email, phone, or during the monthly MDT meeting. Medical consultants will also assist in cross training MDT members on necessities, procedures, and important information annually. **See Attachment A- Statewide Forensic Policies and Procedures**, which is incorporated wholly and in its entirety into this document, for detailed information into who should perform a forensic medical examination, who should be referred for a forensic medical examination, when an examination should take place, and how to contact the Children's Safe Center.

E. **District Attorney's Office**- The office of the District Attorney is responsible for the prosecution of felony child abuse cases. A representative from the DA's office will collaborate with the Team to build and enhance the case for the purpose of prosecution, where applicable, when there is a felonious allegation of child abuse. The DA's office will provide such guidance to law enforcement and the Mississippi Department of Child Protection Services during the investigation on an on-going basis.

F. **Mental Health Providers**- Mental health providers, to include but not limited to: Parker Children's Center/Mississippi Children's Advocacy Center, Region 8 Mental Health Services, and Catholic Charities, will provide the Team with the interpretation of treatment information and recommendations for appropriate treatment options for children who have been alleged to be victims of maltreatment, as well as keep the Team members informed with updates or new information regarding such cases.

CONFIDENTIALITY

All signatures of this agreement, within the bounds permitted by law, agree to maintain confidentiality of all information obtained as a result of team participation. This includes all information obtained during case review and/or for the purpose of investigating, prosecuting, and providing treatment/services to child victims and their non-offending caregivers.

PROCEDURES FOR CASE HANDLING

Intake/Reports

Any agency that receives a report of child abuse (sexual, physical & emotional) and/or neglect will directly and immediately make a report to the Mississippi Department of Child Protection Services (formerly known as the Mississippi Department of Human Services) through the Centralized Intake Unit by phone, 1-800- 222-8000 or online at https://reportabuse.mdcps.ms.gov/

Reports should include the following:

- Name(s) and address(es) of any child(ren) involved
- Name(s) of parent(s) and/or caregiver(s)
- If known:
  - The age(s) of the child(ren)
  - The nature and extent of the injuries suffered
  - Any evidence of previous injuries

- Any other information that would be useful in making a determination as to the cause of the injuries and the identity of the perpetrator(s)

Team Collaboration (Cross Reporting)

If the initial report is made to Law Enforcement, they will call the Mississippi Department of Child Protection Services (MDCPS), formerly known as the Mississippi Department of Human Services, hotline to cross report. When initiating the investigation of the cases which appear to be covered by this protocol, MDCPS and Law Enforcement shall establish the identity of the alleged perpetrator and take appropriate steps to protect the child from further abuse. They will gather enough information to determine whether or not the case needs to go forward. If the case is deemed to be an out-of-home case and MDCPS is no longer involved, Law Enforcement will proceed without the assistance of MDCPS.

If the initial report is made to the Department of Child Protection Services, then MDCPS has 24 hours to initiate an investigation into certain types of cases including felonious child abuse and sexual abuse. MDCPS has 72 hours to initiate an investigation on other types of cases. MDCPS will cross report all cases that qualify as a felony under state law immediately to the Law Enforcement agency in the jurisdiction in which the abuse occurred. When initiating the investigation of cases which appear to be covered by this protocol, MDCPS and Law Enforcement shall establish the identity of the alleged perpetrator and take appropriate steps to protect the child from further abuse. They will gather enough information to determine whether or not the case needs to go forward.

The following steps shall occur to ensure a collaborative investigation:

1. MDCPS will notify the proper Law Enforcement Agency **immediately** upon receipt of the case per MS Code Section 43-21-353, and vice versa, if a report is made to Law Enforcement. Within 48 hours, per Mississippi Code Annotated Section 43-21-353, MDCPS will notify the appropriate District Attorney's Office of the investigation. If necessary, Law Enforcement will accompany MDCPS to the scene/location of the initial investigation. Law Enforcement and MDCPS will make every effort to conduct a collaborative investigation and keep members updated of any new and relevant information.

2. If the case warrants, the Mississippi Bureau of Investigation will be notified.

3. MDCPS shall investigate all reports of abuse or neglect to determine whether the child and/or other children in the same environment, come within the jurisdiction of the Youth Court within seventy-two (72) hours. MDCPS shall report to the Youth Court the department's findings and recommendations as to whether the child and/or other children in the same environment require the protection of Youth Court.

4. Every effort should be made to prevent multiple interviews of the child in all cases of abuse. When possible, MDT members should coordinate services in order to ensure that all necessary information can be gathered from a single interview.

In order to reduce the likelihood of further victimization/trauma to the child, priority will be taken to conduct a collaborative investigation, reducing the need for multiple interviews with the child. First responding Law Enforcement Officers should limit the questioning of child abuse victims by gathering as much information as possible from the non-offending caregivers and/or other appropriate persons. If necessary, a minimal facts interview (**See Attachment B**) can be conducted with the child. Law Enforcement should provide documentation in his/her report if it is necessary to expand the minimal facts interview for the safety of the child, or if it will impact the arrest of the offender.

All sexual abuse cases, should be referred for a forensically sound interview at Parker Children's Center/Mississippi Children's Advocacy Center within 72 hours of the initial report, or within a reasonable time frame as circumstances dictate. The victim will not be extensively interviewed by professionals outside of the forensic interview.

5. The following forensic interview referral steps should be taken:

   A forensic interview (See Forensic Interview Section below for detailed information) will be scheduled at Parker Children's Center/Mississippi Children's Advocacy Center (MSCAC) for victims that are between the ages of 3 and 17. MSCAC also accepts referrals for forensic interviews of vulnerable adults. The definition of a vulnerable adult is a person functioning below their normal cognitive level that would preclude their ability to adequately protect themselves. MSCAC may ask for documentation to support the status of vulnerable adult.

   As the referring agency, MDCPS or Law Enforcement will notify the non-offending caregivers of the date, time, and location of the interview. They will explain the purpose of the forensic interview and provide information about MSCAC. They will also assist with transportation, as necessary.

   MSCAC will notify the MDT members of the scheduled interview, and request their involvement with the interview process. Both Law Enforcement and MDCPS will make every effort to observe the forensic interview live in order to reduce duplication and ensure that all necessary questions have been asked of the child in order to minimize any further trauma to the child.

6. MDCPS shall notify the District Attorney's Office within 48 hours of receiving a report of child abuse when the abusive act would be classified as a felony under state law (per MS Code of 1972 - Section 43-21-353). Law Enforcement shall file a preliminary report with the District Attorney's Office within 24 hours of starting an investigation (per MS Code of 1972 – Section 43-21-353), and shall make additional reports as new information or evidence becomes available.

7. If the child is in need of immediate medical attention, MDCPS shall seek appropriate medical assistance for the child. **See Attachment A,** which is incorporated wholly and in its entirety into this document, for detailed information into who should perform a forensic medical examination, who should be referred for a forensic medical examination, when an examination should take place, and how to contact the Children's Safe Center.

8. The case will be referred to the MDT facilitator to be placed on the agenda for case review and tracking.

9. During the course of the investigation, all team members will keep the other members up to date on new and relevant information.

FORENSIC INTERVIEW PROCEDURES

A forensic interview is an objective, neutral, non-suggestive and non-leading way to obtain accurate information from a child regarding abuse allegations. Only a professional trained in a nationally recognized model of forensic interviewing can and should conduct a forensic interview. Additionally, forensic interviewers are required to obtain on-going training to maintain their skills and must participate in routine peer review sessions. The ChildFirst Forensic Interview Training and Court Preparation Course is recognized and used as the forensic interviewing model for Mississippi.

As stated in the NCA Accreditation Standards, "The purpose of a CAC forensic interview is to obtain information from a child about abuse allegations that will support accurate and fair decision making by the MDT within the criminal justice, child protection, and service delivery systems. Forensic interviews are conducted in a manner that is developmentally and culturally sensitive, unbiased, fact-finding and legally sound." Additionally, the forensic interview is used to assess whether or not abuse has occurred, assess the child's safety, help minimize potential stress to the family from the investigation, and to increase the effectiveness of fact finding. In order to streamline the investigation and to avoid multiple interviews by different agencies, a referral should be made to a trained forensic interviewer with the capability to record the forensic interview.

The goals of the forensic interview process follow the ChildFirst Doctrine, which reinforces that the child is our first priority. Specific goals of the forensic interview process administered by MSCAC include:

- To determine whether a child has had an abusive, exploitative, or otherwise traumatic experience;
- To allow the child a safe, supportive forum in which to share his/her experience(s);
- To reduce the trauma of the investigation on the child;
- To maximize the information obtained from the child about the experience(s);
- To minimize contamination of the child's memory of the event(s);
- To minimize the number of times the child is interviewed;
- To facilitate investigative and follow-up efforts between relevant parties; and
- To maximize each child's competency by utilizing an approach that meets individual needs.

The MDT agrees to the following procedures regarding the forensic interview:

1. The person investigating the case (Law Enforcement or MDCPS) should make the referral for a forensic interview at MSCAC. Interviews should be referred to MSCAC as soon as possible, with

all sexual abuse cases referred within 72 hours of the initial report. A shelter hearing or the issuance of a court order is not required to refer a child for a forensic interview.

2. Law Enforcement and MDCPS shall gather only the minimal amount of information necessary from the child to begin the investigation, e.g. what happened and who did it. If questions elicit more than the "who" and "what," this is considered an in-depth interview. The following are defined as such:

   Sexual abuse - Cases should be referred for a forensic interview within 72 hours of the initial report or as soon as possible thereafter A shelter hearing or the issuance of a court order is not required to refer a child for a forensic interview. Per Mississippi Code Section 43-21-353, any case of sexual abuse shall be referred to local law enforcement immediately and to the local District Attorney's office within 48 hours.

   Physical Abuse - Should the investigative team determine initially that the alleged abuse could be felonious or if it is in the best interest of the child, the child should be referred for a forensic interview as soon as possible.

   Witness to Violent Crime (i.e. sexual assault of another person, physical abuse of another person, homicide and domestic violence) - Should the investigative team determine the need for a child witness to be interviewed, the child should be referred as soon as possible.

3. MSCAC will contact the investigative team and give them the date and time of the interview.

4. The referring agency (Law Enforcement or MDCPS) will notify the family of the date, time, and location of the interview. They will explain the purpose of the forensic interview and provide information about MSCAC. They will also assist with transportation, as necessary.

5. MSCAC will determine which interviewer will conduct the forensic interview.

6. MSCAC staff will set up the room and equipment for the interview. They will greet the non-offending caregiver and child, and escort them to the waiting area. The legal guardian will complete the intake paperwork, which will include the client's demographic information, permission for the interview & acknowledgement of videotaping, release of information agreement, family assessment, the victim's Bill of Rights, the victim's compensation application, and the grievance procedure.

7. MSCAC staff will ensure accommodations are available for clients with special needs to support the forensic interview process. These accommodations may include: multiple interview sessions, use of adaptive equipment, recognition of disabilities, identifying language barriers, and providing an interpreter/translator when necessary.

8. MDCPS and Law Enforcement will observe the interview. Other team members may also observe the interview, i.e. prosecutor's office, victim advocate, medical, etc. MDT members are required to disclose any potential conflict of interest they may have, and those members will not be allowed to observe the interview.

9. MDCPS and Law Enforcement will take notes in the observation room regarding additional questions or information needed from the child. Input from all team members is important to the forensic interview process.

At the conclusion of the interview, the following steps will occur:

A. The forensic interviewer and MDT members will discuss:
   - The child's statement (disclosure, non-disclosure, unsure);
   - Safety issues;
   - Medical and mental health recommendations; and
   - The next steps regarding referrals for child and the non-offending caregivers

B. DCPS and Law Enforcement will collaborate together in decisions on what investigative steps to take in the case.
   - *Other child witnesses*- When necessary, other potential child witnesses shall be interviewed in the manner stated above. MDCPS and LEO shall confer prior to moving forward with any interviews of other minors so that a collaborative decision can be made as to how to proceed.

C. MSCAC will provide Law Enforcement and the District Attorney's Office with a video copy of the interview.

D. MSCAC will provide MDCPS, Law Enforcement, the DA's office and the Children's Safe Center, if applicable, with a copy of the brief interview synopsis.

MULTIDISCIPLINARY TEAM MEETINGS, STAFFING AND TRACKING

The MDT may alter the meeting day and time as necessary when scheduling conflicts arise. The MDT will review cases, discuss and share information regarding the investigation, case status and services needed for the child and family.

Cooperation between all team members as outlined above is expected.

All cases referred for a forensic interview will be added to the agenda by MSCAC staff. Any additional child abuse cases not referred for forensic interviewing will need to be added to the agenda by the investigative authority one week prior to the scheduled MDT meeting. The MDT facilitator will email a meeting notice with the agenda/case table outlining cases to be reviewed five days prior to the meeting date. All cases shall remain on the agenda/case table for review until a majority of team members agree on the case disposition.

CASE STAFFING

Appropriate cases will be referred to the MDT facilitator. Any team member is permitted to present misdemeanor and/or felony cases at MDT meetings. All felony cases of sexual abuse, physical abuse, neglect, and endangerment will be staffed by the MDT.

All felony cases involving children birth to 17 years of age where there is an allegation of sexual abuse, felony physical abuse, child witness to a violent crime, and any other cases the team deems appropriate should be referred for staffing with the MDT.

Felonious Sexual Abuse will include, but is not limited to:

- Touching or fondling a child's genital area (clothed or unclothed);
- Performing oral sex acts on a child;
- Masturbating in front of a child, exposing a child to adult genital areas, forcing a child to perform oral sex acts;
- Human Trafficking;
- Any type of penetration by an object or body part of a child;
- Allowing or forcing a child to view or participate in pornography or having sex in front of a child;
- Selling a child for money, drugs, etc.;
- Forcing sexual activity between children;
- Rape and assault;
- Sexual battery of a child;
- Touching a child for lustful purposes;
- Internet based exploitation; and
- Commercial Sexual Exploitation of Children
  Per Mississippi Code Annotated §97-5-51 eff. 7 /1/13

Felony Physical Abuse will include, **whether bodily harm occurs or not** if the person **intentionally, knowingly or recklessly**:

- Physically tortures any child;
- Burns any child;
- Strangle, choke, smother or in any way interfere with any child's breathing;
- Poison a child;
- Starve a child of nourishments needed to sustain life or growth;
- Use any type of deadly weapon upon any child.

Felony Physical Abuse will include if **some bodily harm** to any child actually occurs, and if the person **intentionally, knowingly or recklessly:**

- Throw, kick, bite or cut any child;
- Strike a child under the age of fourteen (14) about the face or head with a closed fist;
- Strike a child under the age of five (5) in the face or head;
- Kick, bite, cut or strike a child's genitals (circumcision of a male child is not a violation).

Felony Physical Abuse will include if **serious bodily harm** to any child **actually** occurs, and if the person **shall intentionally, knowingly or recklessly:**

- Strike any child on the face or head;
- Disfigure or scar any child;
- Whip, strike or otherwise abuse any child
  Per Mississippi Code Annotated §97-5-39 eff. 7 /1/13

Neglect may include, but is not limited to:

- Deprivation of necessary food, clothing, shelter, health care or supervision appropriate to the child's age which results in substantial harm to the child's physical, mental or emotional health per Mississippi Code Annotated §97-5-39(1)(d) effective from and after July 1,2013;
- Whose parent, guardian or custodian or any person responsible for his or her care or support, neglects or refuses, when able to do so, to provide for him/her proper and necessary care or support, or education as required by law, or medical, surgical, or other care necessary for his/her wellbeing; however, a parent who withholds medical treatment from any child who in good faith is under treatment by spiritual means alone through prayer in accordance with the tenants and practices of a recognized church or religious denomination by a duly accredited practitioner thereof shall not, for that reason alone, be considered to be neglectful under Mississippi Code Annotated §43-21-1-05-(l)
- Abandonment, at the discretion of MDT members.

Endangerment will include, but is not limited to:

- A parent, legal guardian or caretaker who endangers a child's person or health by knowingly causing or permitting the child to be present where any person is selling, manufacturing or possession immediate precursors or chemical substances with the intent to manufacture, sell or possess a controlled substance prohibited under Miss Code Section 41-29-139 or 41-29-313 is guilty of child endangerment per Mississippi Code Annotated 97-5-39 (4)(a); and

PROTOCOL FOR CASE REVIEW

All team members agree to attend the MDT meetings to ensure that cases are being handled in a streamlined and effective manner through interagency collaboration for investigation, prosecution and management of child abuse cases.

The following information shall be presented during case staffing:

- Victim information;
- Forensic interview findings;
- Medical examination findings;
- Protection issues;

- Referrals provided to family;
- Psychological assessment/treatment and other mental health services;
- Cultural issues that may impact the case;
- Any known information regarding past experiences with the family;
- Legal and evidentiary issues;
- Support services; and
- The trial schedule.

CONTINUING EDUCATION FOR TEAM MEMBERS

Training information will be made available to the members of the MDT free of charge, when possible. It is recommended that team members comply with training when made available to continue to enhance their skills and knowledge in handling child abuse cases. MDT facilitators will present training opportunities in the form of monthly in-services held at MDT meetings, as well as other trainings held annually throughout the state.

REVIEW AND PROTOCOL UPDATES

The MDT protocol will be reviewed annually by MDT members. Necessary updates will be identified by the team and the protocol will be amended accordingly.

CONFIDENTIALITY OF RECORDS AND INFORMATION

All signatories of this agreement, within the bounds permitted by law, agree to maintain confidentiality of all information obtained as a result of Team participation. This includes all information obtained during Team staffing or for the purpose of investigating, prosecuting, and providing treatment to child victims and their families.

Attachment A
Statewide Forensic Policies and Procedures

What is a forensic medical exam?

- Purpose of the exam (in order of priority)
  - Reassurance of normality and safety, if possible
  - Diagnosis and treatment of medical and psychological problems
  - Collection of forensic evidence
- A comprehensive, non-traumatic and developmentally appropriate exam.
- Review of current and past medical history
- Age appropriate physical exams
- Relevant imaging and laboratory tests for both forensic and medical indications.
- No exams or parts of an exam are done without the assent of the competent child AND consent of a legal guardian or in case of sexual abuse a competent adolescent.
- A detailed record of the exam to include photo-documentation.
- Photographs involving breast and genitalia will not be disseminated except to other medical experts qualified in child abuse pediatrics or by court order.

Who should perform the forensic medical exam?

- A medical provider should meet at least ONE of the following standards:
  - Pediatrician with Child Abuse Pediatrics Sub-board eligibility or certification
  - Pediatrician with fellowship training in Child Abuse Pediatrics
  - Medical provider (MD, DO, PA or NP) with documentation of satisfactory completion of competency-based training in the performance of child abuse evaluations
  - SANE (RN certified as SANE) may perform acute evidence collection along with a medical provider.
- All medical providers must have 3 hours per year of approved continuing medical education relevant to forensic medical examinations.
- Examiner must include:
  - All exams should be photo-documented to include all areas of complaint or concern regardless of visible findings.
  - All exams should be reviewed with a board certified/eligible child abuse pediatrician.

Who should be referred for a forensic medical exam?

- Birth to 17 years old
- Cognitively challenged young adults will be considered on a case by case basis
- One or more of the following conditions suspected:

Sexual Abuse

- **ALL** children who are possible victims of sexual abuse; specifically consider:
- A child with a physical injury suggestive of sexual abuse. Physical injury includes any trauma to anus or genitals (scar, abrasion, bruise, laceration, incised wound or burn)
- A child making statements describing sexual contact that is statutorily prohibited. The statements may be of current or past activity.
- A child who is not making disclosures of sexual abuse, but:
  - an observer has witnessed abuse of the child
  - a suspect has confessed to abusing the child

- the child has been in an environment which is a very high risk (e.g. living with a convicted sexual offender)
- the child's sexual behavior or knowledge is beyond typical for his/her developmental level
- the child tests positive for sexually transmitted infection (STI)
- other evidence of abuse of the child is available (e.g. pornography, internet solicitation, etc.)
- sibling of a child who has been abused, tests positive for STI and who is exposed to the alleged offender

Physical Abuse

- A non-verbal or pre-verbal child with physical injury. Physical injury includes any trauma to skin (abrasion, bruise, laceration, incised wound, burn or scars), head, neck, thorax or skeleton (fractures):
  - requiring hospital admission regardless of historical mechanism
  - inconsistent with historical mechanism
  - concerning for abuse
- A non-verbal or pre-verbal child without obvious physical injury:
  - exposed to environment in which another child was maltreated, or sustained life-threatening injury, or died
  - witnessed to be abused in manner expected to potentially cause internal injury
  - a suspect has confessed to abusing the child
- A verbal child with physical injury
  - in which you would like help to understand mechanism, timing or implications
  - inconsistent with the child's history

Neglect

- Children may be evaluated at the Children's Safe Center at the Multidisciplinary Team's discretion if they were harmed or put at risk of harm by:
  - Multiple episodes of failure to provide basic, age-appropriate needs such as shelter, food, sanitation, safety and supervision, medical care, and/or education.
  - An isolated neglectful episode where a parent or caretaker demonstrated a single act of obviously neglectful behavior or poor judgment
  - Multiple acts of neglectful behavior by a parent or caretaker resulting from factors beyond the parent's or caretaker's control (mental illness, extreme poverty, mental retardation, debilitating physical illness)

What other services does the Children's Safe Center provide?

A qualified medical provider will attend all Multidisciplinary Team Case Reviews as able either in person, via Zoom conference or conference call. Pre-trial consultation with DA and guardian ad litem is encouraged and free within reason on all examined children.

When should the forensic medical exam take place?

- **Urgent (as soon as possible)**
  - Urgent cases in general should be seen in an emergency room or other facility as directed by Children's Safe Center.
  - Either the Children's Safe Center or the UMMC Pediatric Emergency Department will assist in photographing a child SAME DAY in any case with abuse complaint.
  - There is no disclosure of recent abuse, but child has signs of trauma concerning for abuse or neglect.

- There is disclosure of recent abuse and the child has current symptoms or signs of trauma.
- All males and prepubertal females where sexual contact has occurred within the last 72 hours (3 days)
- All pubertal females where sexual contact has occurred within the last 120 hours (5 days)

- **Non-urgent**
  - Children not meeting urgent criteria should NOT be taken to the emergency room, but rather scheduled for an outpatient exam.

How?

- Urgent exams
  - Children's Safe Center will provide acute exams during weekday office hours as able for children up to 17 years old. Call first.
  - UMMC Pediatric Emergency Department will provide acute exams after hours and those unable to be seen by Children's Safe Center
  - Your ER ____________________

Children's Safe Center contact information:

601-815-0115 office - weekdays 8:00 AM –5:00 PM
888-UMC-2345 MED_COM ask for forensic pediatrician on call - after hours and weekends
601-984-5257 fax
csc.umc.edu—referrals.pdf - for non-urgent scheduling

Attachment B
Minimal Facts Interviewing

Parker Children's Center/Mississippi Children's Advocacy Center (MSCAC) requests that an investigator responding to a report of suspected child abuse use the Minimal Facts Interview format to conduct the first interview with the child. This procedure will minimize multiple interviews of the child by investigators. This interview will be followed by a formal, in depth forensic interview conducted in the child friendly atmosphere of MSCAC.
It is understood that all investigations differ in some respect and the approach to the Minimal Facts Interview must be flexible and permit the responding officer or investigator to use his/her common sense in the following policy. For example, if the child volunteers detailed information, that information should be written down, or otherwise recorded, and the report should reflect the circumstances under which the child made the disclosures. If the child is not volunteering information, questioning and particularly leading questions, should be avoided and minimal facts should be gathered from other sources whenever possible.

Minimal Facts Interviews shall include:

- What happened? (Where on the child's body did the touching take place and how was the child forced or coerced?)
- Where did the alleged abuse happen? (What city and/or county?)
- When did it happen? (First time it occurred? - Last time? - How often?)
- Who is/are the alleged perpetrator(s)? Age/DOB of the alleged perpetrator?
- Are there other victims or witnesses?
- What steps are necessary to protect the child or other victims? (Does the alleged perpetrator have access to siblings or other children?)
- Is immediate medical attention necessary? **If abuse has taken place within 72 hours for all males/pre-pubertal females or within 120 hours for pubertal females, a medical exam is necessary to gather evidence. The nurse or physician should not interview the child.**
    - If the child does not need immediate medical attention or the alleged abuse took place more than 72 hours prior to disclosure *for all males and pre-pubertal females or more than 120 hours for pubertal females*, the forensic medical exam can be scheduled by MSCAC staff.
- The first concern in any investigation must be the safety of the child. If, in the judgment of the officer or investigator, expansion of the minimal facts interview is necessary, the policy of avoiding in-depth interviews must give way to the investigator's on-the-scene judgment. If an arrest or apprehension of the perpetrator can be affected, expanding to minimal facts interview policy should give way to the judgment of the investigator. Every effort should be made to avoid interviews in the late evening or early morning hours.
- The non-offending caregiver should be advised that an in-depth forensic interview would take place at MSCAC and that they too should avoid in-depth questioning of the child.

Do not ask the child why the abuse happened. It infers to the child that they are to blame.

INTERAGENCY AGREEMENT
MADISON COUNTY MULTIDISCIPLINARY TEAM

The members of the Madison County Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

____ Date __________
Parker Children's Center/Mississippi Children's Advocacy Center Executive Director

____ Date __________
Madison Co. District Attorney

____ Date __________
Mississippi Department of Child Protection Services

____ Date __________
Madison Police Chief

____ Date __________
Madison County Sheriff

____ Date __________
Ridgeland Police Chief

____ Date __________
Flora Police Chief

____ Date __________
Canton Police Chief

____ Date __________
Gluckstadt Police Chief

____ Date __________
Children's Safe Center

____ Date __________
Region 8 Mental Health Services Supervisor

____ Date __________
Madison Co. Youth Court Prosecutor

Any representative or member not mentioned above, please write in below as seen above.

________________________________Title _______________________ Date ____________

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Agency

________________________________Title _______________________ Date ____________

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Agency

the city of RIDGELAND

police department

November 27, 2023

TO: Mayor & Board of Aldermen

FROM: Brian Myers, Chief of Police

SUBJECT: Special Event – Knights of Columbus “Ring in Your Faith”

I have attached a request for a Special Event Permit from Joe Lee on behalf of the Knights of Columbus at St. Francis Catholic Church in Madison, MS. This event is a 10K/5K run that will start at St. Francis Catholic Church and will proceed on Tidewater Lane towards Old Canton Road and then to the multipurpose trail. This event is scheduled for Monday, January 1, 2024, from 8:00 a.m. to 9:30 a.m.

Mr. Lee is expecting approximately 200 participants. Arrangements have been made for site set-up and clean-up by volunteers and restroom facilities are on site at St. Francis Catholic Church.

The route will utilize the Multi-Purpose Trail north of Old Canton Road and will not require any overtime. On-duty personnel will conduct periodic checks.

The attached documents include the Special Event Permit Application, Permit to Play On-Premises Music, and race course map. Checks in the amounts of $100.00 and $1,000.00 representing the filing fee and bond fee were received with the application.

Your consideration and approval will be greatly appreciated.

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

the city of RIDGELAND

CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION
(Please allow minimum 30 days for approval)

EVENT NAME: RING IN YOUR FAITH 10K/5K

EVENT LOCATION: ST. FRANCIS OF ASSISI CHURCH

EVENT DATE: Beginning 1/1/24 to Ending 1/1/24 Multiple Days: ☐ YES ■ NO

EVENT HOURS: Beginning 8:00 AM to Ending 9:30 AM

TYPE OF EVENT: RUNNING EVENT

EVENT POINT OF CONTACT: JOE LEE CELL NUMBER: 601-668-8572
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: KNIGHTS OF COLUMBUS

ADDRESS: 4000 W. TIDEWATE LANE CITY/STATE/ZIP: MADISON, MS 39110

ESTIMATED CROWD SIZE: 200 NUMBER OF EVENT PERSONNEL: 25-30

ARRANGEMENTS FOR RESTROOM FACILITIES: ■ YES ☐ NO LOCATION: INSIDE CHURCH

ARRANGEMENTS FOR SITE CLEAN-UP: ■ YES ☐ NO DETAILS: PROVIDED BY VOLUNTEERS
PLEASE SEE ITEM #4 IN ADDITIONAL INFO TO BE CONSIDERED.

RECYCLING PROGRAM FOR WASTE

☐ YES ■ NO DETAILS: PLEASE SEE #4 IN ADDITIONAL INFO TO BE CONSIDERED ... VOLUNTEERS WILL CLEAN CHURCH GROUNDS + TABLES, CHAIRS & CUPS AT WATER STOPS.

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

MOBILE FOOD VENDING ☐ YES ■ NO

In the event organizer will utilize mobile food vending services as part of this special event, complete section below. In accordance with the City of Ridgeland Mobile Food Vending Ordinance, the following vendors have complied with the requirements set forth in ordinance Chapter 22, Article V (Mobile Food Vending) for obtaining a Special Event Mobile Food Vending Permit from the City of Ridgeland.

MOBILE FOOD VENDOR NAME: ____________________
Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO
Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

MOBILE FOOD VENDOR NAME: ____________________
Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO
Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

MOBILE FOOD VENDOR NAME:____

Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO

Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

MOBILE FOOD VENDOR NAME:____

Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO

Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

(If additional Mobile Food Vendors will be present, attach a separate sheet with the above information included)

UNMANNED AIRCRAFT SYSTEM – DRONE USAGE

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO

If Yes, who is the operator of the system:______________________________ Cell Number:________________

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

Section 333 Exemption or Aircraft Certification

- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☐ YES ☒ NO LOCATION(s): PLEASE SEE ITEM #2 IN ADDITIONAL INFO TO BE CONSIDERED WE WILL HAVE AN EMT ON STAFF AT EVENT

POLICE/SECURITY PERSONNEL REQUIRED:________ ☐ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: JOE LEE Contact Number: 601-668-8572

Applicant Signature: Joe Lee Date: OCT. 16, 2023

Application Instructions

1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.

2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on-site security personnel required in the ordinance.

3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.

4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.

5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars ($1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.

6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars ($100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**

7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.

8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.

9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.

10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.

11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.

12). The first aid station located on the event site shall be manned by a state certified EMT.

13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

14). In accordance with City of Ridgeland Mobile Food Vending Ordinance (Chapter 22, Article V), any special event organizer who utilizes the services of a mobile food truck or pushcart must comply with the requirements under this above referenced section. If you utilize the services of a mobile food vendor, the applicant named on this permit will ensure the requirements under section 22-203 (b) are met and obtain a Special Event Mobile Food Vending Permit from the City of Ridgeland Department of Finance and Administration.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 10/16/23 and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 12-5-2023.

Chief of Police or Designee: [signature] DATE: 11-27-2023

Number of Overtime Officers: Ø Estimated OT Cost: ______

Additional Overtime Cost for City Departments: FIRE______ P/W______ REC/PARKS______

the city of RIDGELAND

CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC

(Please allow minimum 30 days for approval)

DATE OF APPLICATION: OCT. 16, 2023

EVENT NAME: RING IN YOUR FAITH 10K/5K

EVENT LOCATION: ST. FRANCIS OF ASSISI CHURCH

DESCRIPTION OF ON-PREMISES ACTIVITY: RUNNING EVENT

DATE OF ACTIVITY: Beginning 1/1/24 to Ending 1/1/24

HOURS OF ACTIVITY: Beginning 7:00 AM to Ending 9:30 AM

ACTIVITY POINT OF CONTACT: JOE LEE CELL NUMBER: 601-668-8572

(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: KNIGHTS OF COLUMBUS 9543

ADDRESS: 4000 W. TIDEWATER LANE CITY/STATE/ZIP: MADISON, MS 39110

https://library.municode.com/ms/ridgeland/codes/code_of_ordinances?nodeId=CO_CH46EN_ARTIVNO

Event organizers should become familiar with the City of Ridgeland Noise Ordinance to ensure compliance with law.

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: A SMALL SOUND SYSTEM WILL PLAY MUSIC AT A MODEST VOLUME LEADING UP TO RACE. INVOCATION, NATIONAL ANTHEM.

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: [signature] Date: OCT. 16, 2023

NO COMPLAINTS ON DEC. 31, 2022

☒ APPROVED

☐ DENIED

Chief of Police or Designee: [signature]

Date: 11-27-2023

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

ADDITIONAL INFORMATION TO BE CONSIDERED

1 … A meal, in Styrofoam to-go plates, will be prepared in the St. Francis kitchen and served to finishers in the St. Francis parking lot as part of their entry fee. Tea will be served with the meal, and water and Gatorade will be available to all runners and walkers along the course and after the race. There will NOT be mobile food vendors on site, such as food trucks.

2 … While we will not have a First Aid tent per se, one of our team members is an EMT and will be on site for the duration of the event. We will have immediate access to ice, bandages, and towels for scraped knees or cuts, should there be any, and several team members have first aid kits in their vehicles. In the event of a serious injury at our event, we would immediately call for an ambulance.

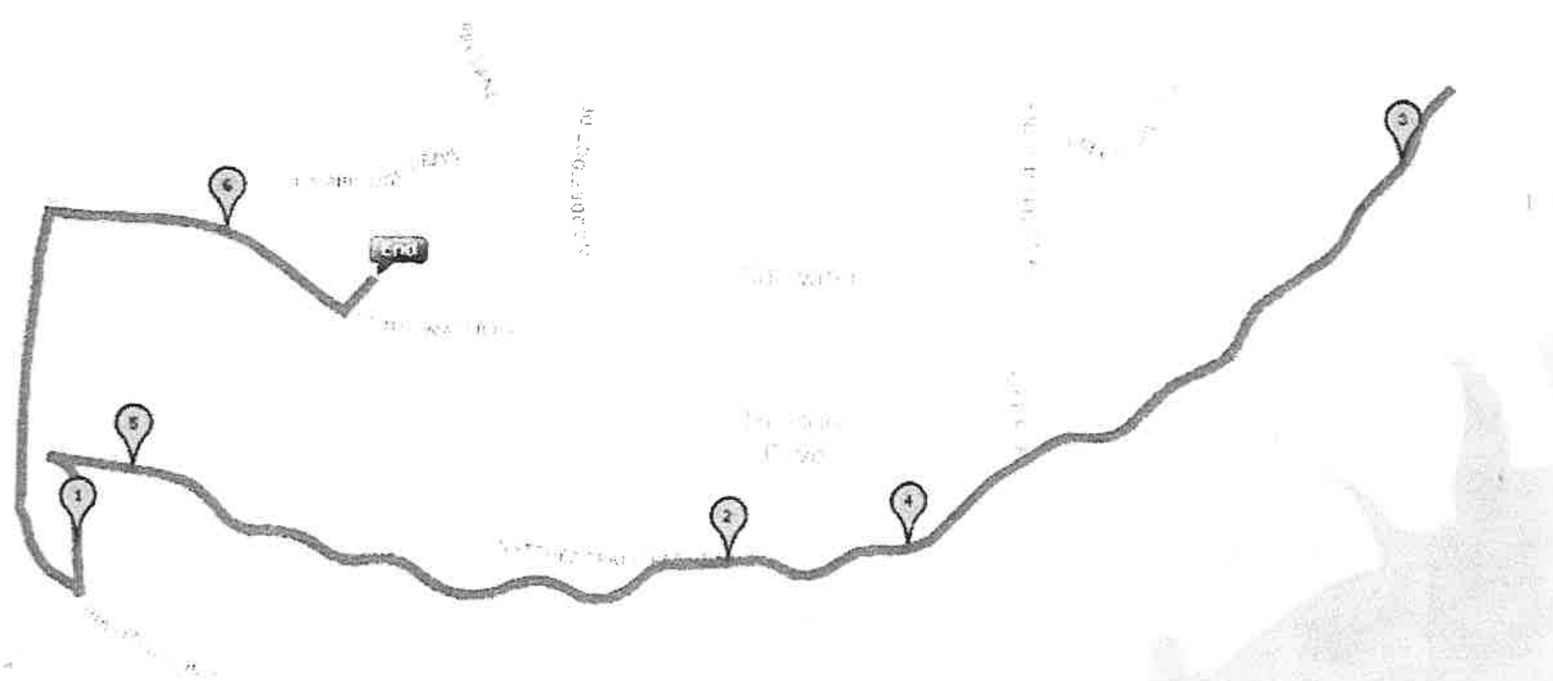
3 … A public address system or bullhorn will be used to welcome entrants to the event and announce awards after the event is finished. We anticipate playing music through the public address before the race, but it will be played at a most modest volume, given that we will be in a neighborhood.

4 … The team of event volunteers will make sure that all trash has been picked up and deposited into the dumpster on the St. Francis campus at the end of the event. Likewise, all tables, chairs, tents, and race timing equipment in the St. Francis parking lot, as well as the tables, chairs, and trash accumulated at the water stops along the 10K and 5K course, will be completely cleaned up by the end of the event.

5 … **Our Ring in Your Faith 10K and 5K courses are the same as the Ring In Your Faith 10K and 5K course that was approved by the City of Ridgeland for December 31, 2022, so the same police presence would be needed.** This event begins at 8 a.m. for both runners and walkers. The 5K runners and walkers will be in the Tidewater neighborhood for the duration, and all should be finished by 9:00. The 10K runners will do a down-and-back; they will go out Tidewater Lane to Old Canton Road and onto the multi-purpose trail, make a U-turn near the Rice Road bridge, and return to St. Francis. All should be finished by no later than 9:30. *Therefore, police presence is requested from 8:00-9:30 a.m. on Monday, January 1, 2024.*

RING IN YOUR FAITH 10K - DIRECTIONS

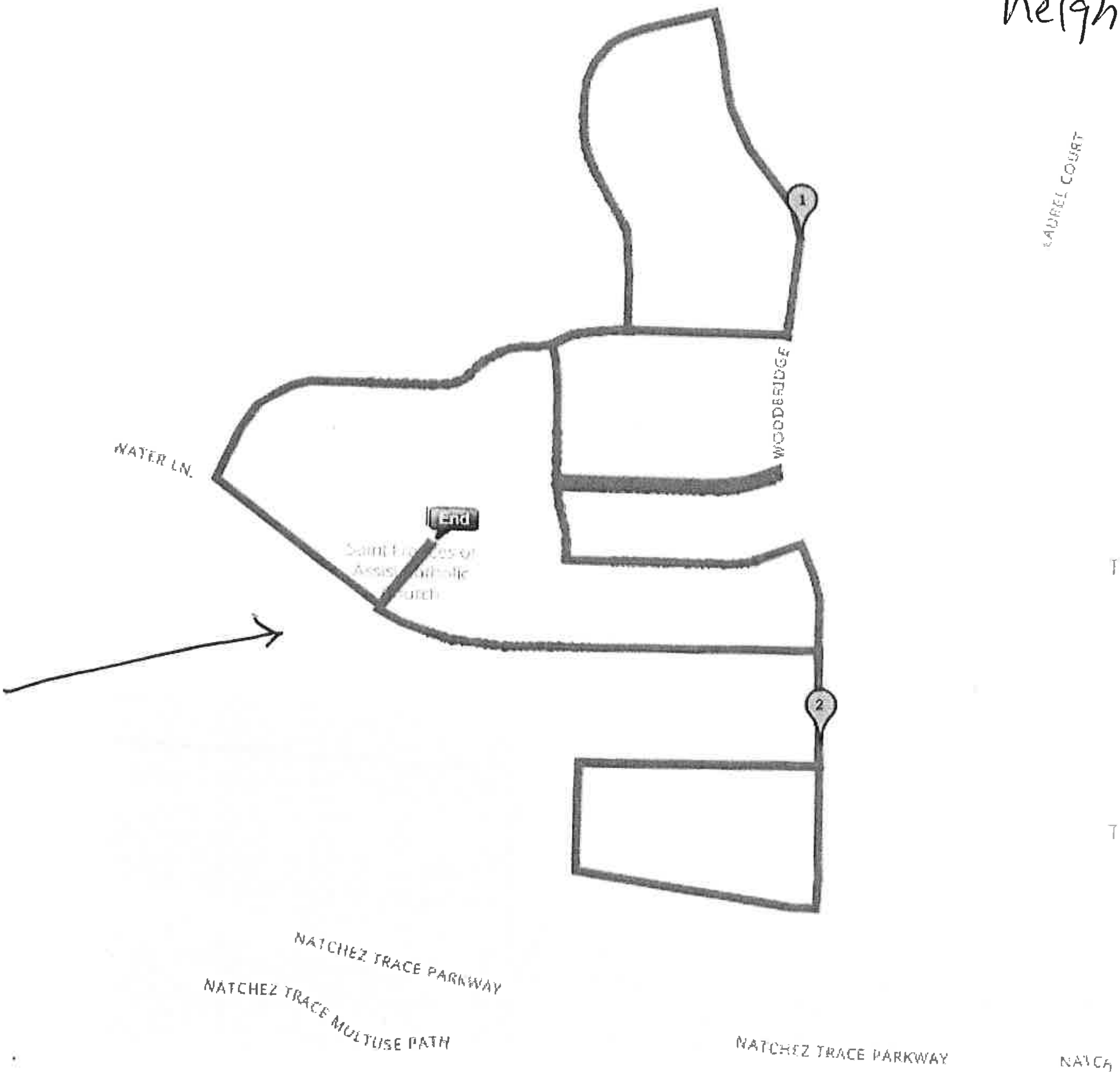
Leave St. Francis parking lot and turn RIGHT on W. Tidewater
Proceed to Old Canton Road and turn LEFT 0.4
Proceed to marked turn LEFT onto multipurpose trail spur 0.7
Proceed to marked turn LEFT onto multipurpose trail spur 0.8
Proceed to marked turn RIGHT onto multipurpose trail 0.9
Proceed to marked U-TURN and WATER STOP 3.1



Return to marked turn LEFT onto multipurpose trail spur 5.3
Return to marked turn RIGHT onto multipurpose trail spur 5.4
Return to marked turn RIGHT onto Old Canton Road 5.5
Return to W. Tidewater and turn RIGHT 5.9
Return to St. Francis and turn LEFT into parking lot 6.2

RING IN YOUR FAITH 5K COURSE

* The race begins and ends at St. Francis of Assisi Church and is entirely in the Tidewater neighborhood.



- Race will begin on east parking lot of St. Francis
- Leave parking lot turn right on Tidewater Lane
- Proceed to Cambridge Drive and turn right
- Proceed to Bayberry Ln and turn left
- Proceed to Woodbridge Drive and turn right
- Proceed to Cambridge Drive and turn right
- Proceed to Bridgeport and turn left
- Proceed to Brandywine Drive and turn left (go against traffic)
- At the end of Brandywine do a U turn at medium and head back down Brandywine (against traffic)
- Turn left on Bridgeport
- Turn left onto Bridgeport Lane
- Turn right onto Woodbridge Drive
- Proceed to the end of Woodbridge Drive and turn right onto Tidewater Circle
- Stay on Tidewater Circle and turn left back onto Woodbridge Drive
- Proceed to West Tidewater Lane and turn back left to point of beginning.

the city of RIDGELAND

DATE:	NOVEMBER 28, 2023
TO:	MAYOR & BOARD OF ALDERMEN
FROM:	PAULA TIERCE, CITY CLERK/HR DIRECTOR

01-2220-12	299 PEACH ORCHARD DR	$175.31
04-4128-01	166 N MAPLE ST	$52.39
02-3665-02	765 OAKMONT PKWY	$122.92
05-6071-03	707 VERSAILLES	$56.42
02-3735-00	314 PEACH ORCHARD DR	$16.12
03-3880-02	165 TRACE RIDGE	$6.05
04-0498-01	104 SUMMER LAKE DR	$38.28
05-4110-01	419 E OAK LEAF CT	$68.51
03-1025-03	201 HEATHER DR	$20.15
02-7235-02	612 WENDOVER WAY	$346.58
04-6715-01	240 SAWBRIDGE DR	$60.45
02-4505-08	305 PINEWOOD LANE	$54.41
03-3495-00	144 TIMBERCREST	$10.08
03-4686-07	308 WOODRUN DR	$36.27
01-0765-01	510 CHRISTINE	$268.00

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VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT
01-05173	REGIONS CORPORATE TRUST	187226	OBLIG BONDS, SERIES 2014	I 202311287127	11/06/2023	51,440.14
			OBLIG BONDS, SERIES 2014	200-450-898	51,440.14	
					TOTAL =	51,440.14

FUND TOTALS

FUND	NAME	TOTAL
200	G. O. BOND FUND	51,440.14
	TOTALS FOR ALL FUNDS =	51,440.14

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
01-21505	ENTERGY	187227	COST UNDERGROUND TRANSFORMER	I 7008329	11/16/2023	1,600.00
			COST UNDERGROUND TRANSFORMER	001-340-604	1,600.00	
01-61100	RIDGELAND TOURISM COMMISS	187228	TOURISM TAX	I 202311287128	11/17/2023	183,094.49
			TOURISM TAX	001-000-101	183,094.49	
					TOTAL =	184,694.49

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT
01-03495	MISS DEPARTMENT OF REVENU	187229	OCTOBER 2023 SALES TAX	I 202311287129	11/17/2023	7,313.90
			OCTOBER 2023 SALES TAX	001-000-104	10.50	
			OCTOBER 2023 SALES TAX	400-000-111	7,303.40	
					TOTAL =	7,313.90

FUND TOTALS

FUND	NAME	TOTAL
001	GENERAL FUND	184,704.99
400	PUBLIC UTILITIES FUND	7,303.40
	TOTALS FOR ALL FUNDS =	192,008.39

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
01-02402	ACCESS CONTROL GROUP	187230	GATE REPAIR	I 8230	10/23/2023	2,573.50
			LOOP DETECTOR	001-100-637	208.50	
			LOOP SAW CUT	001-100-637	750.00	
			MATERIALS	001-100-637	175.00	
			LABOR	001-100-637	1,440.00	
01-06585	THE ALS ASSOCIATION	187231	BOND REFUND MS WLK DEFEAT ALS	I 202311297135	11/29/2023	877.93
			BOND REFUND MS WLK DEFEAT ALS	001-000-119	877.93	
01-05511	AMAZON CAPITAL SERVICES	187232	C/S SUPPLY/JAN. SUPPLY	I 146N-N7Y3-T96K	11/26/2023	271.76
			C/S SUPPLY/JAN. SUPPLY	001-010-500	271.76	
01-05511	AMAZON CAPITAL SERVICES	187233	CH. OFFICE CHAIRS	I 1YNX-HLRL-7N74	11/14/2023	1,129.99
			CH. OFFICE CHAIRS	001-100-540	579.00	
			CH. AD. ASST. CHAIRS	001-100-540	550.99	
01-06526	AMERISPEC INSPECTION SERV	187234	OCCUPIED INSPECTION	I 111423DL142297	11/15/2023	400.00
			OCCUPIED INSPECTION	001-000-110	400.00	
01-01944	ATMOS ENERGY	187235	3013046088: 10-21-23 -11-20-23	I 202311307152	11/20/2023	199.46
			3013046088: 10-21-23 -11-20-23	001-160-630	199.46	
01-06165	BARNETT'S BODY SHOP	187236	P362 REPAIR	I 38773	11/21/2023	2,344.95
			PARTS	001-100-632	674.00	
			BODY LABOR	001-100-632	448.00	
			PAINT LABOR	001-100-632	576.00	
			MECHANICAL LABOR	001-100-632	125.00	
			PAINT SUPPLIES	001-100-632	432.00	
			MISCELLANEOUS FEES	001-100-632	89.95	
01-05954	JESSE BERRY	187237	ADV TRAV: 12-03-23 - 12-08-23	I 202311297131	11/29/2023	339.25
			ADV TRAV: 12-03-23 - 12-08-23	001-100-610	339.25	
01-07400	BLURTON, BANKS & ASSOCIAT	187238	880 STEED RD CULVERT	I 11.17.2023A	11/17/2023	5,073.00
			CC PAVEMENT REMOVAL	001-201-760	800.00	
			REMOVE EXIST PIPE	001-201-760	720.00	
			INSTALL 15" PIPE	001-201-760	528.00	
			SUPPLY INST BACKFILL	001-201-760	625.00	
			CONCRETE REPAIR	001-201-760	2,400.00	
01-07400	BLURTON, BANKS & ASSOCIAT	187239	MAGNOLIA ST SEWER SER	I 11.17.2023B	11/17/2023	10,154.50
			ASPHALT REMOVAL	400-650-603	3,060.00	
			REMOVE EX PIPE & PAV	400-650-603	312.00	
			6" SEWER SERVICE LIN	400-650-603	720.00	
			CONNECT TO EXIST 8"	400-650-603	2,500.00	
			SS CONNECT W/WYE	400-650-603	100.00	
			INST 15" CONC PIPE	400-650-603	682.50	
			SUPPLY& INST BACKFIL	400-650-603	500.00	
			LIMESTONE INSTALL	400-650-603	2,280.00	
01-07400	BLURTON, BANKS & ASSOCIAT	187240	DRIVEWAYS & SIDEWALK	I 11.20.2023	11/20/2023	19,010.00

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	
01-07400	BLURTON, BANKS & ASSOCIAT	187240	DRIVEWAYS & SIDEWALK	I 11.20.2023	11/20/2023	19,010.00	CONT
			DRIVEWAY S.PEAR ORC	400-650-603	6,650.00		
			DRIVEWAY EASTWOOD	400-650-603	3,795.00		
			DRIVEWAY MILL COVE	400-650-603	4,815.00		
			SIDEWALK SHADOWOOD	400-650-603	1,550.00		
			BORE HICKORY ROAD	400-650-603	1,200.00		
			BORE PEACH ORCHARD	400-650-603	1,000.00		
01-01784	PERCY BROOKS	187241	2GAMES@30.00: 11-14-23	I 202311307142	11/30/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-00440	BUMPER TO BUMPER	187242	FD - DEF FLUID	I 02320031501	11/13/2023	68.68	
			DEF FLUID	001-160-632	68.68		
01-03826	C SPIRE WIRELESS	187243	0002596490: 10-08-23 -11-07-23	I 202311277126	11/07/2023	572.65	
			0002596490: 10-08-23 -11-07-23	001-340-605	572.65		
01-11050	CAR CARE CLINIC INC	187244	MOUNT BALANCE TIRES P367	I 0077274	11/17/2023	109.99	
			MOUNT BALANCE TIRES P367	001-100-632	30.00		
			F/E ALIGNMENT	001-100-632	79.99		
01-12050	CENTRAL PIPE SUPPLY INC	187245	8"X30" REPAIR CLAMP	I S100352529.001	11/14/2023	264.71	
			6"X12" CLAMP W/TAP	400-650-575	264.71		
01-12050	CENTRAL PIPE SUPPLY INC	187246	8"X30" REPAIR CLAMP	I S100352830.001	11/13/2023	514.33	
			8"X30" REPAIR CLAMP	400-650-575	514.33		
01-12050	CENTRAL PIPE SUPPLY INC	187247	8"X30" REPAIR CLAMP	I S100355026.001	11/15/2023	531.60	
			1"MALE IP TO 1" COMP	400-650-575	200.00		
			3/4" AQUALOK COUP.	400-650-575	331.60		
01-12050	CENTRAL PIPE SUPPLY INC	187248	8"X30" REPAIR CLAMP	I S100355074.001	11/15/2023	79.28	
			FLO CONTROL 1" ADAPT	400-650-575	79.28		
01-12050	CENTRAL PIPE SUPPLY INC	187249	8"X30" REPAIR CLAMP	I S100355139.001	11/16/2023	403.00	
			1" SCH.40 PVC PIPE	400-650-575	128.00		
			1 1/4" SCH.40 PVC PI	400-650-575	128.00		
			2" PVC SCH. 40 PIPE	400-650-575	131.00		
			1" PVC COUPLING	400-650-575	16.00		
01-13025	CINTAS CORPORATION LOC #2	187250	PAYER #14849704	I 74122153	11/15/2023	488.38	
			PAYER #14849704	001-100-604	488.38		
01-13025	CINTAS CORPORATION LOC #2	187251	PAYER #14850389	I 74599708	11/20/2023	33.79	
			PAYER #14850389	400-650-540	33.79		
01-13025	CINTAS CORPORATION LOC #2	187252	PAYER #14849134	I 74599894	11/20/2023	135.12	
			PAYER #14849134	001-201-535	135.12		
01-13025	CINTAS CORPORATION LOC #2	187253	PAYER #14849134	I 74600089	11/20/2023	181.04	
			PAYER #14849134	400-650-535	158.36		
			PAYER #14849134	404-650-535	22.68		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
01-13025	CINTAS CORPORATION LOC #2	187254	PAYER #14850389	I 75442501	11/29/2023	33.79
			PAYER #14850389	400-650-540	33.79	
01-13025	CINTAS CORPORATION LOC #2	187255	PAYER #14849134	I 75442775	11/29/2023	165.70
			PAYER #14849134	400-650-535	143.02	
			PAYER #14849134	404-650-535	22.68	
01-13025	CINTAS CORPORATION LOC #2	187256	PAYER #14849134	I 75442855	11/29/2023	150.12
			PAYER #14849134	001-201-535	150.12	
01-06553	TONDIA COLLIER	187257	2GAMES@30.00: 11-14-23	I 202311207116	11/20/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-06070	COLUMN SOFTWARE PBC	187258	ZONING LARRY & GAIL GILBERT	I 4C109181-0119	11/27/2023	30.48
			ZONING LARRY & GAIL GILBERT	001-180-615	30.48	
01-02440	COMCAST CABLE	187259	8396410530435482: 11-18-12-17	I 202311297133	11/14/2023	121.02
			8396410530435482: 11-18-12-17	001-160-604	121.02	
01-06586	CONESTOGA LLC	187260	REIMBURSEMENT UNITS 51-71	I 202311307136	11/30/2023	700.00
			REIMBURSEMENT UNITS 51-71	001-000-110	700.00	
01-00876	D L T SOLUTIONS LLC	187261	AUTOCAD MATT	I SI630952	11/16/2023	2,436.11
			JORDAN AUTOCAD	001-180-635	1,728.85	
			MATT & ALAN AUTOCAD	001-201-635	707.26	
01-00876	D L T SOLUTIONS LLC	187262	BEN MAYS AUTOCAD	I SI631087	11/17/2023	427.30
			BEN MAYS AUTOCAD	001-201-635	427.30	
01-00876	D L T SOLUTIONS LLC	187263	CHRIS & CYNTHIA AUTOCAD	I SI631098	11/17/2023	1,281.90
			CHRIS & CYNTHIA AUTOCAD	001-201-635	1,281.90	
01-18050	DELL MARKETING L.P.	187264	ADOBE SUBSCRIPTIONS	I 10710937673	11/14/2023	9,432.16
			ADOBE SUBSCRIPTIONS	001-040-635	935.30	
			ADOBE SUBSCRIPTIONS	001-042-635	485.34	
			ADOBE SUBSCRIPTIONS	001-093-635	962.73	
			ADOBE SUBSCRIPTIONS	001-100-635	673.52	
			ADOBE SUBSCRIPTIONS	001-160-635	841.90	
			ADOBE SUBSCRIPTIONS	001-180-635	2,112.29	
			ADOBE SUBSCRIPTIONS	001-201-635	168.38	
			ADOBE SUBSCRIPTIONS	001-340-635	2,767.36	
			ADOBE SUBSCRIPTIONS	400-650-635	485.34	
01-03638	DELTA DENTAL INSURANCE CO	187265	25-1536700000: DECEMBER 2023	I BE005819943	12/01/2023	11,342.13
			25-1536700000: DECEMBER 2023	001-010-480	273.51	
			25-1536700000: DECEMBER 2023	001-020-480	273.51	
			25-1536700000: DECEMBER 2023	001-040-480	243.12	
			25-1536700000: DECEMBER 2023	001-040-480	30.39	
			25-1536700000: DECEMBER 2023	001-092-480	30.39	
			25-1536700000: DECEMBER 2023	001-100-480	2,218.47	
			25-1536700000: DECEMBER 2023	001-160-480	1,762.62	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	
01-03638	DELTA DENTAL INSURANCE CO	187265	25-1536700000: DECEMBER 2023	I BE005819943	12/01/2023	11,342.13	CONT
			25-1536700000: DECEMBER 2023	001-160-480	30.39		
			25-1536700000: DECEMBER 2023	001-180-480	334.29		
			25-1536700000: DECEMBER 2023	001-201-480	790.14		
			25-1536700000: DECEMBER 2023	001-201-480	0.00		
			25-1536700000: DECEMBER 2023	001-340-480	395.07		
			25-1536700000: DECEMBER 2023	005-101-480	60.78		
			25-1536700000: DECEMBER 2023	400-650-480	577.41		
			25-1536700000: DECEMBER 2023	404-650-480	60.78		
			25-1536700000: DECEMBER 2023	001-000-170	3,759.65		
			25-1536700000: DECEMBER 2023	005-000-170	0.00		
			25-1536700000: DECEMBER 2023	400-000-170	399.05		
			25-1536700000: DECEMBER 2023	404-000-170	72.17		
			25-1536700000: DECEMBER 2023	001-040-480	30.39		
01-06589	KEVIN MATIAS DIAZ	187266	REMITTANCE OF BOND FEE	I 202311307151	11/30/2023	2,500.00	
			REMITTANCE OF BOND FEE	001-000-122	2,500.00		
01-04924	DISPATCHING AND TRAINING	187267	SUICIDE PREVENTION COURSE	I 6991	11/16/2023	600.00	
			SUICIDE PREVENTION COURSE	001-100-681	600.00		
01-02359	DITCH WITCH MID-SOUTH	187268	SOLENOID VALVE	I P28620	11/14/2023	1,177.60	
			SOLENOID VALVE	400-650-635	1,067.32		
			JUMPER HARNESS	400-650-635	45.30		
			BELT	400-650-635	34.98		
			FREIGHT	400-650-635	30.00		
01-06428	ELAN FINANCIAL SERVICES	187269	BILLING 10-18-23 - 11-16-23	I 202311277124	11/27/2023	1,500.12	
			BILLING 10-18-23 - 11-16-23	001-020-610	344.82		
			BILLING 10-18-23 - 11-16-23	001-100-610	693.30		
			BILLING 10-18-23 - 11-16-23	001-180-610	462.00		
01-21506	ENTERGY	187270	114576804: 09-28-23 - 10-27-23	I 202311277125	11/15/2023	20.94	
			114576804: 09-28-23 - 10-27-23	001-201-684	20.94		
01-02231	EWING IRRIGATION PRODUCTS	187271	IRRIGATION REPAIR	I 20970979	11/02/2023	162.92	
			200-PGA RAINBIRD	001-340-575	102.53		
			2 PVC MALE ADAPTOR	001-340-575	2.13		
			2-1/2X2 PVC RED	001-340-575	4.12		
			2-1/2 CL200 PVC BE	001-340-575	32.80		
			2 CL200 PVC BE PIPE	001-340-575	21.34		
01-22500	FEDERAL EXPRESS	187272	1393-1125-6	I 8-312-41710	11/09/2023	45.15	
			1393-1125-6	001-100-540	45.15		
01-05862	FLOCK SAFETY	187273	FLOCK LEASE 20 CAMERAS	I INV-26112	11/16/2023	59,500.00	
			IMPLEMENTATION FEE	001-100-604	1,050.00		
			STD IMPLEMENTATION	001-100-604	8,450.00		
			CAMERA LEASE	001-100-604	50,000.00		
01-23750	FORESTRY SUPPLIERS INC	187274	WAIDERS	I 474046-00	11/10/2023	116.25	
			94507 CHEST WADERS 8	400-650-540	116.25		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
01-23750	FORESTRY SUPPLIERS INC	187275	WAIDERS	I 475820-00	11/16/2023	74.95
			95186 CHEST WADER 12	400-650-540	74.95	
01-24500	FUELMAN OF MS-#127779	187276	127779: 11-13-23 - 11-19-23	I NP65444423	11/20/2023	26.32
			127779: 11-13-23 - 11-19-23	001-092-525	26.32	
01-01867	FUELMAN OF MS-#127780	187277	127780: 11-13-23 - 11-19-23	I NP65444424	11/20/2023	1,903.98
			127780: 11-13-23 - 11-19-23	001-201-525	1,087.38	
			127780: 11-13-23 - 11-19-23	400-650-525	707.04	
			127780: 11-13-23 - 11-19-23	404-650-525	109.56	
01-01868	FUELMAN OF MS-#127781	187278	127781: 11-20-23 - 11-26-23	I NP65490636	11/27/2023	463.92
			127781: 11-20-23 - 11-26-23	001-160-525	463.92	
01-01869	FUELMAN OF MS-#127782	187279	127782: 11-13-23 - 11-19-23	I NP65444426	11/20/2023	187.56
			127782: 11-13-23 - 11-19-23	001-180-525	187.56	
01-01869	FUELMAN OF MS-#127782	187280	127782: 11-20-23 - 11-26-23	I NP65490637	11/27/2023	89.19
			127782: 11-20-23 - 11-26-23	001-180-525	89.19	
01-01870	FUELMAN OF MS-#127783	187281	127783: 11-13-23 - 11-19-23	I NP65444427	11/20/2023	3,915.87
			127783: 11-13-23 - 11-19-23	001-100-525	3,915.87	
01-01870	FUELMAN OF MS-#127783	187282	127783: 11-20-23 - 11-26-23	I NP65490638	11/27/2023	3,010.87
			127783: 11-20-23 - 11-26-23	001-100-525	3,010.87	
01-01871	FUELMAN OF MS-#127785	187283	127785: 11-13-23 - 11-19-23	I NP65444428	11/20/2023	81.23
			127785: 11-13-23 - 11-19-23	001-340-525	81.23	
01-06588	JOSEFINA GABINO	187284	REMITTANCE OF BOND FEE	I 202311307150	11/30/2023	200.00
			REMITTANCE OF BOND FEE	001-000-122	200.00	
01-06557	MICHAEL ANDREW GATLIN	187285	2GAMES@30.00: 11-14-23	I 202311207111	11/20/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-05700	RYAN GILBERT	187286	2GAMES@30.00: 11-14-23	I 202311307144	11/30/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-06577	GLOCK PROFESSIONAL INC	187287	ARMORER COURSE -THAD	I TRP/100190512	11/14/2023	250.00
			ARMORER COURSE -THAD	001-100-681	250.00	
01-26200	GRAINGER, W W INC	187288	3VU33 PORTABLE HEATER	I 9903194828	11/13/2023	609.62
			3VU33 PORTABLE HEATER	400-650-540	595.84	
			3HLA3 SAFETY PIN 5/1	400-650-540	13.78	
01-26200	GRAINGER, W W INC	187289	3VU33 PORTABLE HEATER	I 9908132468	11/16/2023	30.40
			1PRN9 SHOP TICKET HO	400-650-540	27.31	
			2WFW8 PUSH PINS100/1	400-650-540	3.09	
01-01248	GRAYBAR ELECTRIC COMPANY	187290	OMNI CABLE	I 9334495205	10/24/2023	1,087.49
			OMNI CABLE	001-201-575	1,054.05	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	
01-01248	GRAYBAR ELECTRIC COMPANY	187290	OMNI CABLE	I 9334495205	10/24/2023	1,087.49	CONT
			FREIGHT	001-201-575	33.44		
01-05380	GREEN OAK GARDEN CENTER L	187291	DECEMBER 2023 INVOICE	I 20572	11/22/2023	283.29	
			DECEMBER 2023 INVOICE	001-100-604	283.29		
01-05380	GREEN OAK GARDEN CENTER L	187292	CH DEC MAINT	I 20681	11/22/2023	150.00	
			CH DEC MAINT	001-092-637	150.00		
01-05380	GREEN OAK GARDEN CENTER L	187293	CHRISTMAS DECOR 2023	I 20837	11/29/2023	750.00	
			CHRISTMAS DECOR 2023	001-020-604	750.00		
01-03420	GULF STATES GOLF CARTS	187294	HINGES FOR GOLF CART	I 38318	11/21/2023	48.00	
			BRACKET BED HINGE	001-340-635	48.00		
01-27765	HARCROS CHEMICALS INC	187295	ONE TON CHLORINE CYLINDER	I 770127692	11/14/2023	2,130.00	
			ONE TON CHLORINE CYLINDER	400-650-575	2,080.00		
			DELIVERY CHARGE	400-650-575	50.00		
01-31475	HUTTO'S	187296	SOD	I 548354	11/15/2023	170.55	
			SOD	001-201-575	170.55		
01-00905	INTERSTATE ALL BATTERY CE	187297	BATTERY STOCK	I 02052535	11/20/2023	59.28	
			AAA BATTERY STOCK	001-100-540	23.40		
			CR123 BATTERY STOCK	001-100-540	35.88		
01-00905	INTERSTATE ALL BATTERY CE	187298	BATTERY STOCK	I 02052536	11/20/2023	198.20	
			APX4000BATTERY STOCK	001-100-540	198.20		
01-33380	JACKSON COMMUNICATIONS IN	187299	MAG PLATE FOR VESTS	I 172325	11/07/2023	79.00	
			MAG PLATE FOR VESTS	001-100-535	79.00		
01-33800	JACKSON PAPER COMPANY	187300	FD - SUPPLIES	I 1359701	11/09/2023	48.78	
			KITCHEN TOWELS	001-160-510	48.78		
01-33800	JACKSON PAPER COMPANY	187301	TOWELS & CUPS	I 1360922	11/20/2023	322.11	
			CENTER PULL TOWELS	001-201-510	252.96		
			COFFEE CUPS 8OZ.	001-201-540	69.15		
01-33800	JACKSON PAPER COMPANY	187302	CH JANITORIAL SUPPLIES	I 1361210	11/22/2023	42.56	
			MULTIFOLD	001-092-510	42.56		
01-05919	JATHEON TECHNOLOGIES	187303	EMAIL ARCHIVE RENEWAL	I INV-3945	9/01/2023	4,305.00	
			EMAIL ARCHIVE RENEWAL	001-010-635	244.50		
			EMAIL ARCHIVE RENEWAL	001-020-635	146.79		
			EMAIL ARCHIVE RENEWAL	001-042-635	277.10		
			EMAIL ARCHIVE RENEWAL	001-080-635	16.31		
			EMAIL ARCHIVE RENEWAL	001-100-635	1,647.31		
			EMAIL ARCHIVE RENEWAL	001-160-635	1,125.39		
			EMAIL ARCHIVE RENEWAL	001-180-635	195.60		
			EMAIL ARCHIVE RENEWAL	001-201-635	179.30		
			EMAIL ARCHIVE RENEWAL	001-340-635	211.90		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT	
01-05919	JATHEON TECHNOLOGIES	187303	EMAIL ARCHIVE RENEWAL	I INV-3945	9/01/2023	4,305.00	CONT
			EMAIL ARCHIVE RENEWAL	400-650-635	260.80		
01-06015	JP MIDSOUTH CLEANING SYST	187304	JANITORIAL SERV: DECEMBER 2023	I 218922	12/01/2023	1,520.00	
			JANITORIAL SERV: DECEMBER 2023	001-092-636	1,520.00		
01-04317	K & K SYSTEMS, INC	187305	BW12180 12V18AH BATTERY	I 24178	11/22/2023	169.94	
			BW12180 12V18AH BATTERY	001-201-575	119.94		
			FREIGHT	001-201-575	50.00		
01-00973	KIMBALL MIDWEST	187306	PAINT AND SCREWS	I 101642530	11/15/2023	556.92	
			GLOSS BLACK PAINT	001-201-575	484.56		
			SCREWS	001-201-575	72.36		
01-04105	LEADSONLINE LLC	187307	LEADSONLINE RENEWAL	I 407917	11/14/2023	9,465.00	
			LEADSONLINE RENEWAL	001-100-604	9,465.00		
01-05402	LEE TRACTOR CO OF MISS IN	187308	1543289C2 SEAL KIT	I PJ07298A	11/30/2023	241.56	
			1543289C2 SEAL KIT	400-650-635	241.56		
01-03299	LEXISNEXIS RISK DATA MANA	187309	ZETX-TRAX	I 1834712-20241130P	11/16/2023	2,458.57	
			ZETX-TRAX	001-100-604	2,458.57		
01-28780	LIDS	187310	OVERPAYMENT PRIVILEGE LICENSE	I 202311217121	11/16/2023	322.80	
			OVERPAYMENT PRIVILEGE LICENSE	001-000-220	322.80		
01-02031	LOWE'S BUSINESS ACCOUNT	187311	FD - SUPPLIES ST. 1	I 98084	11/14/2023	117.47	
			GALV FLOOR FLANGE	001-160-540	21.30		
			10" GALV PIPE	001-160-540	18.24		
			GALV COUPLING	001-160-540	3.72		
			GALV ELBOW	001-160-540	7.52		
			DRILL BIT	001-160-540	13.96		
			36" GALV PIPE	001-160-540	50.94		
			CONCRETE ANCHORS	001-160-540	7.98		
			DISCOUNT	001-160-540	6.19CR		
01-06587	SHARON LUCAS	187312	REMITTANCE OF BOND FEE	I 202311307138	11/30/2023	1,200.00	
			REMITTANCE OF BOND FEE	001-000-122	1,200.00		
01-39300	M A G P P A	187313	MEMBERSHIP RENEWAL	I 1504	11/17/2023	35.00	
			MEMBERSHIP RENEWAL	400-650-686	35.00		
01-39300	M A G P P A	187314	MEMBERSHIP RENEWAL	I 1505	11/17/2023	35.00	
			MEMBERSHIP RENEWAL	400-650-686	35.00		
01-39300	M A G P P A	187315	MEMBERSHIP RENEWAL	I 1524	11/17/2023	35.00	
			MEMBERSHIP RENEWAL	400-650-686	35.00		
01-06156	MADISON CLEANING SERVICES	187316	JANITORIAL SERVICES	I 335	11/09/2023	500.00	
			JANITORIAL SERVICES	001-340-604	500.00		
01-41100	MADISON COUNTY SHERIFF'S	187317	OCTOBER 2023 HOUSING	I R-1023	11/01/2023	4,977.00	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	
01-41100	MADISON COUNTY SHERIFF'S	187317	OCTOBER 2023 HOUSING	I R-1023	11/01/2023	4,977.00	CONT
			OCTOBER 2023 HOUSING	001-100-687	4,977.00		
01-41100	MADISON COUNTY SHERIFF'S	187318	OCTOBER MEDICAL 2023	I R-M1023	11/20/2023	12.86	
			OCTOBER MEDICAL 2023	001-100-687	12.86		
01-03554	MADISON SOUTH RUBBISH LAN	187319	LANDFILL CHARGES	I 17774	11/21/2023	168.00	
			12 CUBIC YARDS	001-201-683	156.00		
			HOST FEE	001-201-683	6.00		
			ENVIRONMENTAL FEE	001-201-683	6.00		
01-03554	MADISON SOUTH RUBBISH LAN	187320	LANDFILL CHARGES	I 17792	11/21/2023	1,008.00	
			12 CUBIC YARDS	001-201-683	936.00		
			HOST FEE	001-201-683	36.00		
			ENVIRONMENTAL FEE	001-201-683	36.00		
01-04913	MALONE'S CUSTOM PAINTING	187321	HITE MAINTENANCE SHOP	I 202311207107	10/13/2023	6,300.00	
			HITE MAINTENANCE SHOP	001-340-637	6,300.00		
01-05786	METROPOLITAN LIFE INSURAN	187322	TM05969153: DECEMBER 2023	I 202311297132	11/14/2023	1,969.39	
			TM05969153: DECEMBER 2023	001-010-480	74.25		
			TM05969153: DECEMBER 2023	001-020-480	74.25		
			TM05969153: DECEMBER 2023	001-040-480	66.00		
			TM05969153: DECEMBER 2023	001-040-480	8.25		
			TM05969153: DECEMBER 2023	001-092-480	8.25		
			TM05969153: DECEMBER 2023	001-100-480	643.50		
			TM05969153: DECEMBER 2023	001-160-480	470.25		
			TM05969153: DECEMBER 2023	001-180-480	90.75		
			TM05969153: DECEMBER 2023	001-201-480	214.50		
			TM05969153: DECEMBER 2023	001-340-480	99.00		
			TM05969153: DECEMBER 2023	005-101-480	16.50		
			TM05969153: DECEMBER 2023	400-650-480	156.75		
			TM05969153: DECEMBER 2023	404-650-480	16.50		
			TM05969153: DECEMBER 2023	001-000-170	28.16		
			TM05969153: DECEMBER 2023	005-000-170	0.00		
			TM05969153: DECEMBER 2023	400-000-170	2.48		
			TM05969153: DECEMBER 2023	404-000-170	0.00		
01-44250	MID-SOUTH UNIFORM & SUPPL	187323	12 GA BEAN BAG ROUNDS	I 644390	11/13/2023	581.00	
			12 GA BEAN BAG ROUNDS	001-100-681	581.00		
01-05319	MIDSOUTH ELEVATOR LLC	187324	MONTHLY ELEVATOR MAINTENANCE	I INV-01531	11/15/2023	289.41	
			MONTHLY ELEVATOR MAINTENANCE	001-100-637	289.41		
01-05399	MILLS, SCANLON, DYE, & PI	187325	SERVICES THROUGH 11-28-23	I 202311297134	11/29/2023	16,134.68	
			SERVICES THROUGH 11-28-23	001-060-601	8,703.45		
			SERVICES THROUGH 11-28-23	001-060-601	2,387.50		
			SERVICES THROUGH 11-28-23	001-060-601	3,365.35		
			SERVICES THROUGH 11-28-23	001-100-601	992.50		
			SERVICES THROUGH 11-28-23	371-601-601	645.88		
			SERVICES THROUGH 11-28-23	475-650-601	40.00		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT
01-03495	MISS DEPARTMENT OF REVENU	187326	TAGS FOR POLICE DEPARTMENT	I 202311307137	11/30/2023	61.50
			TAGS FOR POLICE DEPARTMENT	001-100-632	61.50	
01-47950	MISS VALLEY ELECTRIC SUPP	187327	BULBS	I S1415297.001	11/21/2023	1,010.00
			54W/LED/HID BULB	400-650-637	232.00	
			250W BALLAST	400-650-637	182.00	
			MH250/ED28/U BASE	400-650-637	32.00	
			54W/LED/HIH BULB	400-650-637	116.00	
			LU400 400W BASE	400-650-637	15.00	
			400W BULB	400-650-637	193.00	
			22W/LED/HID BULB	400-650-637	240.00	
01-47950	MISS VALLEY ELECTRIC SUPP	187328	ELEC FOR CHRISTREEJAX ST	I S1416935.001	11/21/2023	186.02
			TPZ 285 1-1/2 STL	001-340-540	0.67	
			TPZ 545 1-1/2 2HL	001-340-540	0.88	
			CTX 5133667	001-340-540	8.75	
			CTX 6141627 1-1/2	001-340-540	6.45	
			CTX 5140107 1-1/2	001-340-540	1.05	
			CTX 5133827 1-1/2	001-340-540	9.60	
			CHV BR2020 SP	001-340-540	74.58	
			11/2 PVC SCH-80	001-340-540	67.34	
			TMAC MX 2050S WP 2G	001-340-540	14.70	
			S-STRUT A100-1/4	001-340-540	2.00	
01-06566	BRANDON MITCHELL	187329	2GAMES@30.00: 11-14-23	I 202311207118	11/20/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-02851	MS BEAVER MGMT	187330	BEAVER MANAGEMENT	I 202311207108	11/12/2023	2,625.00
			BEAVER MANAGEMENT	001-201-604	2,625.00	
01-06555	NEXTLEVEL TRAINING LLC	187331	SIRT TRAINING DEVICES	I 357421	11/08/2023	1,941.00
			SIRT 115S	001-100-681	1,896.00	
			SHIPPING	001-100-681	45.00	
01-53160	NORTHERN TOOL & EQUIPMENT	187332	TANGO HI-VIZ JACKET	C 564002318230031	11/14/2023	6.35CR
			TAX CREDIT	001-100-535	6.35CR	
01-53160	NORTHERN TOOL & EQUIPMENT	187333	TANGO HI-VIZ JACKET	I 52832042	11/02/2023	96.28
			TANGO HI-VIZ JACKET	001-100-535	79.99	
			SHIPPING FEES	001-100-535	9.99	
			TAX	001-100-535	6.30	
01-01133	O'REILLY AUTO PARTS	187334	BATTERY	I 471046	11/16/2023	109.59
			BATTERY	001-340-635	109.59	
			CORE CHARGE	001-340-635	22.00	
			CORE EXCHANGE	001-340-635	22.00CR	
01-53715	OFFICE PRODUCTS PLUS INC	187335	OFFICE SUPPLIES	I 1038354-0	11/14/2023	44.49
			PAPER 20# LTR	001-340-500	44.49	
01-06554	SHUNTORY OLLIE	187336	2GAMES@30.00: 11-14-23	I 202311307141	11/30/2023	60.00

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT	
01-06554	SHUNTORY OLLIE	187336	2GAMES@30.00: 11-14-23	I 202311307141	11/30/2023	60.00	CONT
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-05277	JACOB OSBORNE	187337	2GAMES@30.00: 11-14-23	I 202311217123	11/21/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-03814	STEVE OSBORNE	187338	2GAMES@30.00: 11-14-23	I 202311307139	11/30/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-54775	PARTY CITY	187339	EVENT SUPPLIES	I 9591	11/16/2023	84.00	
			24CT SCRATCH ART	001-340-650	54.00		
			PLCEMT ACTIVITY	001-340-650	30.00		
01-54775	PARTY CITY	187340	EVENT SUPPLIES	I 9592	11/16/2023	159.00	
			150FT NAT GLD MTL	001-340-650	18.00		
			PNK VALUE NAPKIN	001-340-650	12.00		
			50CT PNK CUP	001-340-650	30.00		
			50 CT PNK FORK	001-340-650	33.00		
			50 CT PNK SPOON	001-340-650	33.00		
			50 CT PNK KNIFE	001-340-650	33.00		
01-06558	DAZERICK PATTON	187341	2GAMES@30.00: 11-14-23	I 202311217120	11/21/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-06330	ARWYN PEAK	187342	2GAMES@30.00: 11-14-23	I 202311307147	11/30/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-55450	PETROLEUM EQUIPMENT COMPA	187343	FUEL DECALS	I 222094	10/26/2023	78.98	
			DECAL-DIESEL	400-650-540	7.82		
			DECAL-GASOLINE	400-650-540	10.96		
			DECAL-NO SMOKING	400-650-540	13.70		
			DECAL-FLAMMABLE	400-650-540	46.50		
01-06332	JOHNATHAN PETTUS	187344	2GAMES@30.00: 11-14-23	I 202311307143	11/30/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-06331	GREGORY PHILLIPS	187345	2GAMES@30.00: 11-14-23	I 202311207110	11/20/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-01932	PINNACLE TOWERS LLC	187346	TOWER RENTAL DECEMBER 2023	I 43113431	12/01/2023	2,228.40	
			TOWER RENTAL DECEMBER 2023	005-101-604	2,228.40		
01-04399	PITNEY BOWES GLOBAL FINAN	187347	09-30-23 - 12-29-23 LEASE	I 3318299950	11/15/2023	606.63	
			09-30-23 - 12-29-23 LEASE	001-010-604	606.63		
01-04380	POWERDMS INC	187348	12-24-23 - 12-23-24 BILLING	I INV-43853	10/25/2023	7,398.68	
			12-24-23 - 12-23-24 BILLING	001-100-635	7,398.68		
01-00776	PRECISION TECH, INC	187349	SERVICE WARRANTY	I 7001	10/17/2023	1,300.00	
			SERVICE WARRANTY	400-650-635	650.00		
			SERVICE WARRANTY	001-201-635	650.00		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT
01-06581	QUALITY RECORDING SOLUTIO	187350	911 PHONE RECORDING SYS.	I 23299	11/01/2023	5,000.00
			BASE SYSTEM W-24/7.	001-100-635	5,000.00	
01-05690	ANTHONY RAINEY	187351	2GAMES@30.00: 11-14-23	I 202311307145	11/30/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-60575	REVELL HARDWARE & SUPPLY	187352	SHOP SUPPLIES	I 3659/D	11/15/2023	116.45
			RECOVERY STRAP 20'	001-340-540	18.99	
			3/8" 6PT DEEP	001-340-540	5.93	
			CM SCKT 3/8DR9	001-340-540	5.93	
			CM SCKT 3/8DR 7/161	001-340-540	13.66	
			CM SCKT 3/8DR 1/2	001-340-540	6.83	
			ADAPTER SOCKET	001-340-540	8.08	
			CM SCKT 3/8DR 9/1612	001-340-540	6.83	
			U-BOLT LG 1-3/4	001-340-540	26.90	
			REG U-BOLT 2X3	001-340-540	23.30	
01-02496	RJ YOUNG COMPANY	187353	C-JC1548: 10-23-23 - 11-22-23	I INV6637733	11/17/2023	5,006.32
			C-JC1548: 10-23-23 - 11-22-23	001-010-635	413.90	
			C-JC1548: 10-23-23 - 11-22-23	001-020-635	136.19	
			C-JC1548: 10-23-23 - 11-22-23	001-040-635	538.16	
			C-JC1548: 10-23-23 - 11-22-23	001-080-635	26.85	
			C-JC1548: 10-23-23 - 11-22-23	001-100-635	1,981.31	
			C-JC1548: 10-23-23 - 11-22-23	001-160-635	443.11	
			C-JC1548: 10-23-23 - 11-22-23	001-180-635	471.40	
			C-JC1548: 10-23-23 - 11-22-23	001-340-635	366.54	
			C-JC1548: 10-23-23 - 11-22-23	400-650-635	504.70	
			C-JC1548: 10-23-23 - 11-22-23	001-201-635	124.16	
01-06333	JASON SCHMIDT	187354	2GAMES@30.00: 11-14-23	I 202311207109	11/20/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-02676	SERVICE ELECTRICAL SALES	187355	UPS UPGRADE	I 3418	11/17/2023	22,481.00
			EATON UPS	005-101-730	21,929.00	
			SHIPPING	005-101-730	552.00	
01-04484	SHOWS, GREGORY	187356	2GAMES@30.00: 11-14-23	I 202311307148	11/30/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-05929	HUNTER SHOWS	187357	2GAMES@30.00: 11-14-23	I 202311307149	11/30/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-06556	DERRICK SINGLETON	187358	2GAMES@30.00: 11-14-23	I 202311207115	11/20/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-65950	SOUTHERN ADMINISTRATORS	187359	COMPANY #106: DECEMBER 2023	I 23112010600000	11/20/2023	499.13
			COMPANY #106: DECEMBER 2023	001-010-481	15.75	
			COMPANY #106: DECEMBER 2023	001-020-481	12.25	
			COMPANY #106: DECEMBER 2023	001-040-481	8.75	
			COMPANY #106: DECEMBER 2023	001-092-481	0.00	
			COMPANY #106: DECEMBER 2023	001-040-481	1.75	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	
01-65950	SOUTHERN ADMINISTRATORS	187359	COMPANY #106: DECEMBER 2023	I 23112010600000	11/20/2023	499.13	CONT
			COMPANY #106: DECEMBER 2023	001-100-481	82.25		
			COMPANY #106: DECEMBER 2023	001-160-481	68.25		
			COMPANY #106: DECEMBER 2023	001-180-481	10.50		
			COMPANY #106: DECEMBER 2023	001-201-481	22.75		
			COMPANY #106: DECEMBER 2023	001-340-481	14.00		
			COMPANY #106: DECEMBER 2023	005-101-481	1.75		
			COMPANY #106: DECEMBER 2023	400-650-481	19.25		
			COMPANY #106: DECEMBER 2023	404-650-481	3.50		
			COMPANY #106: DECEMBER 2023	001-000-170	214.90		
			COMPANY #106: DECEMBER 2023	005-000-170	1.50		
			COMPANY #106: DECEMBER 2023	400-000-170	18.98		
			COMPANY #106: DECEMBER 2023	404-000-170	3.00		
01-03210	SOUTHERN CONNECTION POLIC	187360	HI VIZ ARMORSKIN FOR T1	I 28229	11/17/2023	85.95	
			HI VIZ OUTER CARRIER	001-100-535	79.95		
			EMBROIDERY	001-100-535	6.00		
01-03210	SOUTHERN CONNECTION POLIC	187361	HAAR SS UNIFORMS	I 28239	11/20/2023	128.97	
			F/T RED POLO	001-100-535	42.99		
			F/T ASPHALT POLO	001-100-535	42.99		
			F/T BLUE POLO	001-100-535	42.99		
01-03210	SOUTHERN CONNECTION POLIC	187362	WINTER JACKET EMBROIDERY	I 28260	11/20/2023	25.00	
			WINTER JACKET EMBROIDERY	001-100-535	15.00		
			VINYL LETTERING	001-100-535	10.00		
01-03210	SOUTHERN CONNECTION POLIC	187363	DISPATCH MCDONALD SHIRTS	I 28261	11/20/2023	102.00	
			CS411 BLK POLO	001-100-535	34.00		
			CS411 NAVY POLO	001-100-535	34.00		
			CS411 GREEN POLO	001-100-535	34.00		
01-03210	SOUTHERN CONNECTION POLIC	187364	OUTER CARRIER CH. CLARK	I 28279	11/21/2023	138.99	
			MOLLE ATTACHMENT	001-100-535	14.00		
			OUTER CARRIER CH. CLARK	001-100-535	124.99		
01-03210	SOUTHERN CONNECTION POLIC	187365	X-GUARD GLOVES	I 28281	11/21/2023	24.99	
			X-GUARD GLOVES	001-100-535	24.99		
01-06334	STEFAN STAFFORD	187366	2GAMES@30.00: 11-14-23	I 202311207114	11/20/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-05451	STANDARD MEDICAL EQUIP CO	187367	OVERPAYMENT PRIVILEGE LICENSE	I 202311217122	11/20/2023	30.00	
			OVERPAYMENT PRIVILEGE LICENSE	001-000-220	30.00		
01-03641	STAPLES BUSINESS CREDIT	187368	ADMIN SUPPLIES	I 7619362775-0-1	11/13/2023	47.31	
			PENTEL PEN	001-020-500	13.59		
			GEL PEN REFILL	001-020-500	1.98		
			BIC PENS	001-040-500	2.29		
			AAA BATTERY	001-040-500	10.07		
			FACIAL TISSUE	001-092-510	19.38		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
01-03641	STAPLES BUSINESS CREDIT	187369	CH TRASH BAGS	I 7619951506-0-1	11/20/2023	36.03
			TRASH BAGS	001-092-510	36.03	
01-02274	TCS WARE INC	187370	DECEMBER 2023 MONTHLY SERVICES	I 153098	11/21/2023	4,865.00
			DECEMBER 2023 MONTHLY SERVICES	001-100-635	4,865.00	
01-05031	TERRY SERVICE INC	187371	FD - AC REPAIR	I 7572	11/13/2023	490.94
			TECHNICAL HOURS	001-160-637	248.00	
			HELPERS HOURS	001-160-637	140.00	
			TRAVEL CHARGE	001-160-637	50.00	
			THERMOSTAT	001-160-637	52.94	
01-03419	THINKWEBSTORE.COM	187372	OCT ADA/SEO	I 8464	11/03/2023	350.00
			SEO	001-093-604	350.00	
01-03419	THINKWEBSTORE.COM	187373	OCT ADA/SEO	I 8479	11/03/2023	99.00
			ADA	001-093-604	99.00	
01-06336	WILLIAM THOMPSON JR	187374	2GAMES@30.00: 11-14-23	I 202311307146	11/30/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-05489	TIREHUB LLC	187375	P367 TIRES	I 38442697	11/16/2023	307.82
			P367 TIRES	001-100-632	305.82	
			TIRE FEE	001-100-632	2.00	
01-02852	TRANSAMERICA LIFE INSURAN	187376	GROUP# 0B232: NOVEMBER 2023	I 2505189758	11/01/2023	128.90
			GROUP# 0B232: NOVEMBER 2023	001-000-171	128.90	
01-05602	TRI COUNTY TREE SERVICE	187377	MCCLELLAN DR	I 194	11/27/2023	750.00
			TRIM TOP BIG LIMBS	001-201-604	750.00	
01-06335	BRIAN TRIPP	187378	2GAMES@30.00: 11-14-23	I 202311217119	11/21/2023	60.00
			2GAMES@30.00: 11-14-23	001-340-690	60.00	
01-04836	TYLER BUSINESS FORMS	187379	1095C FORMS	I 88480	11/17/2023	167.77
			1095C FORMS	001-040-540	115.02	
			SHIPPING	001-040-540	52.75	
01-04836	TYLER BUSINESS FORMS	187380	1095C FORMS	I 88824	11/27/2023	22.58
			1095C CONT FORMS	001-040-540	22.58	
01-02393	TYLER TECHNOLOGIES	187381	JAN 2024 -DEC 2024 MAINTENANCE	I 025-445469	12/01/2023	3,149.00
			JAN 2024 -DEC 2024 MAINTENANCE	001-040-635	787.25	
			JAN 2024 -DEC 2024 MAINTENANCE	001-180-635	787.25	
			JAN 2024 -DEC 2024 MAINTENANCE	400-650-635	787.25	
			JAN 2024 -DEC 2024 MAINTENANCE	001-010-635	787.25	
01-02393	TYLER TECHNOLOGIES	187382	DEC 2023 MONTHLY FEE	I 025-446326	12/01/2023	370.00
			DEC 2023 MONTHLY FEE	400-650-604	370.00	
01-00544	U.S. LAWNS OF JACKSON	187383	PINE STRAW INSTALL	I 50130	11/20/2023	2,595.00

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	DATE	AMOUNT	
01-00544	U.S. LAWNS OF JACKSON	187383	PINE STRAW INSTALL	I 50130	11/20/2023	2,595.00	CONT
			PINE STRAW INSTALL	001-340-575	2,595.00		
01-03710	UNION AUTO PARTS	187384	RADIATOR	I 2725243-00	11/14/2023	560.54	
			RADIATOR	400-650-632	560.54		
01-03710	UNION AUTO PARTS	187385	RADIATOR	I 2729210-00	11/20/2023	136.74	
			WATER PUMP	001-201-632	123.98		
			TSTAT HOUSING ORING	001-201-632	12.76		
01-04258	MICHAEL K VOLK	187386	2GAMES@30.00: 11-14-23	I 202311207117	11/20/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
01-75450	WALMART	187387	EVENT SUPPLIES	C 07123	11/09/2023	7.79CR	
			CREDIT	001-340-650	7.79CR		
01-75450	WALMART	187388	HISTORY EVENT	I 05071	10/24/2023	96.82	
			SC GINGER 2L	001-093-650	4.26		
			GREEN GRAPE	001-093-650	5.34		
			GV WH GP JC	001-093-650	5.96		
			SNACKS	001-093-650	7.92		
			ICED PUMP SLC	001-093-650	9.96		
			BANNUT SLC	001-093-650	4.98		
			CHNT CC 7	001-093-650	15.24		
			CUTLERY	001-093-650	3.94		
			PLASTIC CUP	001-093-650	12.56		
			GREEN GRAPE	001-093-650	5.86		
			RED GRAPE	001-093-650	4.05		
			RED GRAPE	001-093-650	3.81		
			VARSLC	001-093-650	12.94		
01-75450	WALMART	187389	EVENT SUPPLIES	I 07124A	11/09/2023	7.28	
			GV 24PK DR	001-340-650	7.28		
01-75450	WALMART	187390	EVENT SUPPLIES	I 623083729	11/09/2023	7.79	
			GV 24PK DR	001-340-650	7.28		
			TAX	001-340-650	0.51		
01-75750	WARING OIL CO	187391	FUEL RESUPPLY	I 287222	11/15/2023	1,573.15	
			NO LEAD 87 CONV GAS	001-340-525	682.50		
			ENV FEE	001-340-525	1.00		
			MS LOC GOV	001-340-525	31.50		
			OILSPILL/SPRFND	001-340-525	1.51		
			DYED ULSD	001-340-525	837.50		
			ENV FEE	001-340-525	1.00		
			MS LOC GOV	001-340-525	2.50		
			OILSPILL/SPRFND	001-340-525	1.51		
			LUST	001-340-525	0.25		
			COMPLIANCE FEE	001-340-525	13.88		
01-75900	WASTE MANAGEMENT OF MS	187392	11-01-23 - 11-30-23 SERVICES	I 3159709-0078-5	11/21/2023	1,039.73	
			11-01-23 - 11-30-23 SERVICES	001-340-682	775.62		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	
01-75900	WASTE MANAGEMENT OF MS	187392	11-01-23 - 11-30-23 SERVICES	I 3159709-0078-5	11/21/2023	1,039.73	CONT
			11-01-23 - 11-30-23 SERVICES	001-201-682	97.02		
			11-01-23 - 11-30-23 SERVICES	400-650-682	97.02		
			11-01-23 - 11-30-23 SERVICES	001-350-682	70.07		
01-06340	RUSSELL WILBOURN	187393	REIMBURSE MEALS NETC TRAINING	I 202311307153	11/30/2023	347.84	
			REIMBURSE MEALS NETC TRAINING	001-160-610	347.84		
01-01453	WILLIAMS EQUIPMENT & SUPP	187394	BLADE	I S-4173737	11/09/2023	150.00	
			BLADE	001-201-635	150.00		
01-01453	WILLIAMS EQUIPMENT & SUPP	187395	BLADE	I S-4173738	11/09/2023	525.44	
			STRAW MATTING	001-201-635	275.60		
			PINS	001-201-635	249.84		
01-02983	YELVERTON CONSULTING, LLC	187396	DECEMBER 2023 CONSTULTING FEE	I 2023-12R	12/01/2023	3,000.00	
			DECEMBER 2023 CONSTULTING FEE	001-020-604	3,000.00		
01-01645	SAMUEL YOUNG	187397	2GAMES@30.00: 11-14-23	I 202311307140	11/30/2023	60.00	
			2GAMES@30.00: 11-14-23	001-340-690	60.00		
					TOTAL =	279,815.28	

FUND TOTALS

FUND	NAME	TOTAL
001	GENERAL FUND	211,531.25
005	COURT SERVICES FEE FUND	24,789.93
371	LAKE HARB WOLCOTT TO 51	645.88
400	PUBLIC UTILITIES FUND	42,497.35
404	EMCRS OPERATION & MAINT	310.87
475	HIGHLAND COLONY WELL TANK	40.00
	TOTALS FOR ALL FUNDS =	279,815.28

11/27/2023 2:24 PM A / P CHECK REGISTER PAGE: 1

PACKET: 19806 Regular Payments

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PYBK PAYROLL RELATED DISB

November 2023 month End

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00010	STATE TAX COMMISSION							
	I-T2 202310316924	STATE TAX WITHHOLDING	D	11/27/2023		14,402.00CR	000953	
	I-T2 202311147003	STATE TAX WITHHOLDING	D	11/27/2023		14,524.00CR	000953	28,926.00
00011	GOVT EMPL DEFERRED COMP P							
	I-ANN202310316924	ANNUITY	D	11/27/2023		2,687.50CR	000954	
	I-ANN202311147003	ANNUITY	D	11/27/2023		4,057.50CR	000954	6,745.00
00029	CITY OF RIDGELAND PAYROLL							
	I-RET202310316924	RETIREMENT	D	11/27/2023		140,081.20CR	000955	
	I-RET202311147003	RETIREMENT	D	11/27/2023		145,235.77CR	000955	285,316.97

** TOTALS **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	320,987.97	320,987.97
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	320,987.97	320,987.97

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 19806 Regular Payments

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PYBK PAYROLL RELATED DISB

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	11/2023	291,102.52CR
005	11/2023	2,717.78CR
400	11/2023	25,345.98CR
404	11/2023	1,821.69CR
ALL		320,987.97CR

11/28/2023 12:41 PM

PAYROLL REGISTER

DEPT: ALL
PAYROLL NO#: 01
PAY PERIOD BEGINNING: 11/10/2023
PAY PERIOD ENDING: 11/23/2023

December 1, 2023 Payroll

*** GRAND TOTALS ***

EARNINGS

DESC	HRS	AMOUNT
SAL	688.00	34,335.68
SMON	0.00	10,366.13
REG	16,116.75	363,394.78
R/O	42.50	831.24
O/T	160.75	4,325.58
CMPRG	23.75	0.00
COMP	110.00	2,211.09
SICK	560.75	11,669.68
VAC	948.50	23,288.89
HOL	2,684.00	70,408.24
HOLB	2,276.00	0.00
FNRL	24.00	507.84
MLT	16.00	347.04
PARAM	0.00	4,038.51
SHIFT	0.00	325.00
FEQMT	0.00	35.48
TRAFF	0.00	1,201.20
FUGTF	11.00	456.94
MBNHI	5.00	218.25
TOTALS:	23,667.00	527,961.57

BENF/REIMB

DESC	AMOUNT
VEH	54.40
TOTALS:	54.40

DEDUCTIONS

CD	ABBV	EMPLOYEE	EMPLOYER
AFA	AFACC	963.21	
AFC	AFCAN	857.90	
AFD	AFSHO	1120.14	
AFH	AFHOS	407.59	
AFS	AFSPE	181.45	
ANN	ANUTY	2524.50	
C18	CHSUP	202.50	
C32	CHSUP	225.00	
C39	CHSUP	152.50	
C42	CHSUP	147.50	
C43	CHSUP	110.00	
C59	CHSUP	285.25	
C67	CHSUP	177.50	
C73	CHSUP	86.50	
C74	CHSUP	165.00	
C79	CHSUP	171.00	
C81	CHSUP	75.00	
C82	CHSUP	127.50	
C86	CHSUP	87.50	
C87	CHSUP	72.50	
C88	CHSUP	327.50	
CAF	ADMFE	106.50	125.84
CCF	CANCF	64.45	
CHC	CHCAR	1122.99	
CRU	CRUN	3098.00	
DCF	DENCF	2043.17	1154.44
DEN	DENTL	38.38	2339.26
FCE	FLEX	7.44	
HCF	HTHCF	12742.92	20569.59
HLT	HELTH		47697.60
HRF	HRF	164.47	257.68
LIF	LIFE	13.86	949.90
PBA	POBEN	235.00	
RET	RET	47175.38	91216.57
T79	TAXLE	60.97	
T80	TAXLE	221.42	
UNR	UNREM	2502.57	
	TOTALS:	78065.06	164310.88

TAXES

DESC	TAXABLE	EMPLOYEE	EMPLOYER
FED W/H	457,497.35	38,945.64	
ST WH MS	457,497.35	14,151.00	
FICA	507,197.23	31,446.21	31446.21
MEDI	507,197.23	7,354.40	7354.40
TOTALS:		91,897.25	38800.61

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET

DEPT: ALL
PAYROLL NO#: 01
PAY PERIOD BEGINNING: 11/10/2023
PAY PERIOD ENDING: 11/23/2023

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
001-010	15,568.96	12,951.36	0.00	2,617.60	0.00	0.00	2,144.46	2,263.94	11,160.56
001-020	6,679.57	6,110.41	0.00	569.16	0.00	0.00	1,234.84	1,195.61	4,249.12
001-040	26,933.07	20,011.25	0.00	6,921.82	0.00	0.00	4,215.43	4,791.77	17,925.87
001-092	1,488.80	1,191.04	0.00	297.76	0.00	0.00	133.99	237.09	1,117.72
001-100	174,401.22	135,064.58	3,612.34	33,522.91	2,201.39	0.00	24,535.24	30,252.66	119,613.32
001-160	138,946.33	113,021.61	0.00	21,850.73	4,073.99	0.00	23,842.49	24,265.81	90,838.03
001-180	25,912.00	19,683.43	0.00	6,228.57	0.00	0.00	3,135.20	4,910.17	17,866.63
001-201	55,976.09	40,613.37	0.00	15,269.48	70.84	22.40	6,524.08	9,320.98	40,108.63
001-340	32,148.65	23,512.94	367.14	8,268.57	0.00	0.00	3,655.66	5,595.01	22,897.98
005-101	4,620.80	3,696.64	0.00	924.16	0.00	0.00	963.43	819.59	2,837.78
400-650	42,070.51	29,747.66	346.10	11,184.35	760.40	32.00	6,800.12	7,867.02	27,371.37
404-650	3,269.97	2,492.30	0.00	777.67	0.00	0.00	880.12	377.60	2,012.25
TOTALS	528,015.97	408,096.59	4,325.58	108,432.78	7,106.62	54.40	78,065.06	91,897.25	357,999.26

REGULAR INPUT: 248 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 248