

**MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
November 2, 2021
6:00 PM**

INVOCATION

PLEDGE OF ALLEGIANCE

CONSIDERATION OF MINUTES FROM PRIOR BOARD MEETING

November 19, 2021

CONSIDERATION OF MINUTES FROM PRIOR WORK SESSION

November 18, 2021

1. AGENDA ITEMS

2. CONSENT ITEMS

- a) Site Plan/Architectural Review - 271 Trace Colony Park Drive
- b) 303 Pinewood Lane - Cost Resolution and Budget Amendment Decreasing General Fund Balance and Increasing Account 001-180-604 (Professional Fees) \$7,080.00
- c) Reappoint David Conn to the Ridgeland Tourism Commission Board of Directors as the Restaurant Industry Representative for Term Beginning November 2021 and Ending October 2024
- d) Approve Interlocal Cooperation Agreement Between City of Ridgeland and Madison County for the Collection of Ad Valorem, Special Assessment Taxes and Public Property Assessments
- e) Addendum to Video Services Agreement Between BellSouth Telecommunications, LLC d/b/a AT&T and City of Ridgeland
- f) Sewer Adjustments
- g) Approve Donation of Five Filing Cabinets with Locks and Two Small Rolling Filing Workstations to the City of Gluckstadt
- h) Accept Donation for the Ridgeland Police Department
- i) Approve Special Event- Fleet Feet Turkey Day 8K
- j) Approve IPMA-HR Master Services and License Agreement for the Ridgeland Police Department
- k) Approve Budget Amendment Decreasing 103-000-192 (Forfeiture and Seizure Revenue Fund Balance) and Increasing Account 103-101-535 \$300.00, 103-101-540 \$7,343.00, and

103-101-730 \$7,920.00

- l) Accept Donation for the Ridgeland Fire Department from Shadowood Property Owners Associations

3. PAYMENT OF CLAIMS

- a) 171738 - 171974 and October 22, 2021 Payroll (\$2,067,190.68)

4. EXECUTIVE SESSION

ADJOURNMENT

INFORMATION FOR MAYOR AND BOARD

City Attorney Statement for Services through 10-27-2021

September 27, 2021 Community Awareness Committee Minutes

**MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
October 19, 2021
6:00 PM**

The Mayor opened the October 19, 2021 meeting of the Mayor and Board of Aldermen to order. Present were Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey (via telephone), Alderman D.I. Smith, Alderman Bill Lee (via telephone), City Attorney Jerry Mills, and City Clerk Paula Tierce. The meeting was opened with an invocation by Alderman D. I. Smith followed by the pledge of allegiance.

The Mayor and Board of Aldermen were provided a copy of the September 2, 2021 Keep Ridgeland Beautiful Minutes, the September 2021 Financial Report, and the October 2021 Sales Tax Report.

Next came the recognition of Officer Ricky Bracy for being recognized as the "Officer of the Month" for September 2021. Mayor McGee announced that Officer Ricky Bracy has been with the Ridgeland Police Department for nearly 21 years and has served as a School Resource Officer since 2005. During his time as a School Resource Officer, Officer Bracey has been a strong male role model and father figure to hundreds of children. At the beginning of the school year, Officer Bracey was alerted of a student who had asked if there was a Police Officer at the school. This particular student has had a difficult start in life and was said to not be fond of law enforcement. Officer Bracey makes sure to visit this student often to check on his wellbeing, provide words of encouragement and simply give him a hug. The bond that Officer Bracey has established with this student will certainly have a positive impact on his life. The Mayor thanked Officer Bracey for his service and dedication to the City of Ridgeland and encouraged him to keep up his hard work.

Next came the recognition of the Keep Ridgeland Beautiful Committee for receiving two awards on behalf of the City of Ridgeland from America in Bloom. The City of Ridgeland is recognized as a 2021 Award recipient for its Community Environmental Efforts. The City of Ridgeland also received the Outstanding Achievement Award for Overall Impression. Mayor McGee presented the award to the Committee Chairman, Jan Richardson, and thanked the committee members for their hard work in keeping Ridgeland beautiful.

Next came the matter of accepting the Minutes of the October 4, 2021 Work Session and the October 5, 2021 Board of Aldermen meeting. The Minutes were accepted with no corrections noted.

(Alderman Chuck Gautier left the meeting.)

Next came the consideration of the Special Event for Kerioth Corporation Township Jazz Festival. Alderman Ken Heard moved to approve. The Motion was seconded by Alderman Kevin Holder and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier

The Mayor then declared the Motion carried. A copy of the Special Event Permit is attached hereto as Exhibit "A".

(Alderman Chuck Gautier rejoined the meeting.)

Next came the consideration of the Consent Agenda. Alderman D. I. Smith moved to approve the Consent Agenda as follows:

- a) Petition and Application for Conditional Use Permit for Clint Sistrunk - Ordinance Attached Hereto As Exhibit B"**
- b) Approve Architectural Review Board Appointments through September 30, 2022 - Order Attached Hereto As Exhibit "C"**
- c) Approve Zoning Board Appointments through September 30, 2022 - Order Attached Hereto As Exhibit "D"**
- d) Approve the following appointments to the Keep Ridgeland Beautiful Committee: Phyllis Parker by Wesley Hamlin, Lea Anne Stacy by Ken Heard, Jan Richardson by D.I. Smith, Rachel Bradley by Kevin Holder, Ginger Cocke by Bill Lee, and Polly Hammett by Brian Ramsey - Order Attached Hereto As Exhibit "E"**
- e) Truck Route Permit for 151 Bridgewater Crossing (Old Agency Road) - Order Attached Hereto as Exhibit "F"**
- f) Truck Route Permit for 108 Bridgewater Crossing (Old Agency Road) - Order Attached Hereto As Exhibit "G"**
- g) Approve Authorization to Advertise a Request for Proposals for Design Services & Appoint Alderman Hamlin, Bryan Johnson, Alan Hart, Jordan Lohman, Alderman Ken Heard, Alderman Chuck Gautier, and Mayor McGee to the Selection Committee for Jackson Street Master Plan Project - Order Attached Hereto As Exhibit "H"**
- h) Budget Amendment amending certain accounts in the Tree Mitigation Fund to allow for the America in Bloom Grant receipt and expenses to plant trees along Colony Park Boulevard: Receive \$25,000 grant award into 007-000-279, Budget \$25,000 from 007-000-279 and \$30,000 from 007-000-192 as follows: (\$2000) in 007-410-686, (\$50,000) in 007-410-604, (\$1000) in 007-410-540, (\$2,000) in 007-410-610 - Resolution Attached Hereto As Exhibit "I"**
- i) Approve Flock Safety Additional Services Agreement for the Ridgeland Police Department - Order Attached Hereto As Exhibit "J"**
- j) Approve Resolution for the North Wheatley Street Extension, Congestion Mitigation Project Application to the Jackson MPO 2021 Federal STBG Program - Resolution Attached Hereto As Exhibit "K"**
- k) Approve Resolution for the Steed Road Extension, Congestion**

Mitigation Project Application to the Jackson MPO 2021 Federal STBG Program - Resolution Attached Hereto As Exhibit "L"

l) Approve Resolution for the Lake Harbour Drive at U.S. Highway 51 Intersection Improvements, Congestion Mitigation Project Application to the Jackson MPO 2021 Federal STBG Program - Resolution Attached Hereto As Exhibit "M"

m) Approve Resolution for the East County Line Road Resurfacing Improvements, Pavement Management Project Application to the Jackson MPO 2021 Federal STBG Program - Resolution Attached Hereto As Exhibit "N"

n) Approve PURF Budget Amendment for the Purple Creek Sewer Interceptor Rehabilitation - Resolution Attached Hereto As Exhibit "O"

o) Approve Authorization to Advertise for Proposals for Engineering Services & Appoint Chris Bryson, Alan Hart, Alderman Heard, Mark McManus, and Alderman Holder to the Selection Committee for the Hardy Road Water Supply Well Project - Order Attached Hereto As Exhibit "P"

p) Approve Acceptance of Harbour Pointe Crossing Water Line Easement pending final acceptance of the Water Line by the Public Works Director - Order Attached Hereto As Exhibit "Q"

q) Approve Lake Harbour Drive Landscape Contract (Highway 51 to Highland Colony Parkway) Bid Award - Order Attached Hereto As Exhibit "R"

r) Approve PURF Budget Amendment Increasing 400-650-632 (Vehicle Maintenance) \$20,293.09 - Resolution Attached Hereto As Exhibit "S"

s) Accept Release of Liability From MS Film Studio, LLC to allow expansion of Dogmud Tavern in a Sewer Easement - Order Attached Hereto As Exhibit "T"

t) Authorization to Advertise for Sealed Bids for the Freedom Ridge Overhead Net Project - Order Attached Hereto As Exhibit "U"

u) Void Privilege License Numbers 2021-01860 through 2021-99999 and Issue Privilege License Numbers 2022-00001 through 2022-99999 - Order Attached Hereto As Exhibit "V"

v) Receive September 2021 Privilege License Report - Order Attached Hereto As Exhibit "W"

w) Rental Agreement Between City of Ridgeland and Pitney Bowes for City Hall Postage Meter - Order Attached Hereto As Exhibit "X"

The motion was seconded by Alderman Wesley Hamlin and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman

Bill Lee

Nay(s): None

Abstention(s): None

The Mayor then declared the Motion carried.

Next came the payment of claims 171345 - 171737 and October 8, 2021 Payroll (\$1,982,771.37). Alderman Wesley Hamlin moved to approve. The Motion was seconded by Alderman Ken Heard and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

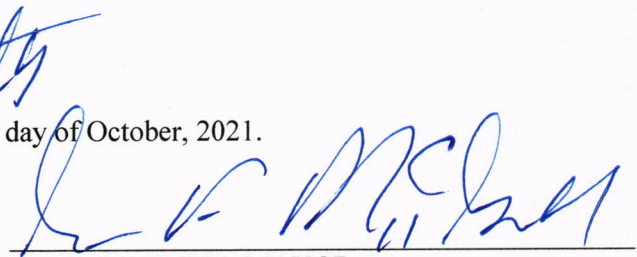
Abstention(s): None

The Mayor then declared the Motion carried.

The City Attorney provided a legal update in the pending action against the Red Roof Inn.

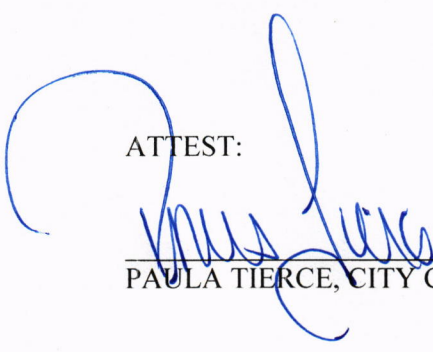
There being no further business before the Board of Aldermen, the Mayor adjourned the meeting at 6:10 p.m.

WITNESS MY SIGNATURE, this the 26th day of October, 2021.



GENE F. MCGEE, MAYOR

ATTEST:



PAULA TIERCE, CITY CLERK



**MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF RIDGELAND
OCTOBER 18, 2021
6:00 P.M.**

The Mayor opened the work session of October 18, 2021 of the Mayor and Board of Aldermen. Present were Alderman Bill Lee (via telephone), Alderman Kevin Holder, Alderman D. I. Smith, Alderman Wesley Hamlin, Alderman Chuck Gautier, Alderman Ken Heard, City Attorney Jerry Mills, City Attorney John Scanlon and City Clerk Paula Tierce. Absent was Alderman Brian Ramsey.

The Mayor presented the proposed agenda, which is attached hereto as Exhibit "A". Item "g" was revised to add Alderman Ken Heard and Alderman Chuck Gautier to the Selection Committee. Item "w" under the Consent Agenda was removed. Each item was discussed with no action being taken by the Mayor & Board of Aldermen.

The Mayor announced that there would be some appointments to committees added to the Consent Agenda.

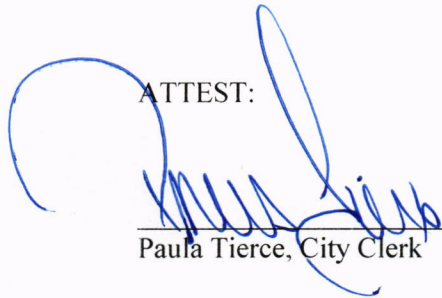
The meeting concluded at 6:18 p.m.

WITNESS MY SIGNATURE, this the 26  day of October.

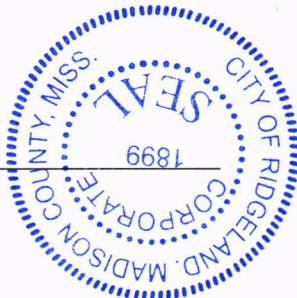


GENE F. MCGEE, MAYOR

ATTEST:



Paula Tierce, City Clerk



**MINUTES OF A MEETING OF THE ARCHITECTURAL REVIEW BOARD
OF THE CITY OF RIDGELAND, MISSISSIPPI**

A meeting of the Architectural Review Board of the City of Ridgeland, Mississippi, (the “Board”), was duly called, held, and conducted on Tuesday, October 26, 2021 at 6:00 o’clock P.M. in the Ridgeland City Hall in the City of Ridgeland, Madison County, Mississippi.

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The following members were present, to-wit:

Bill Dicken, Chairman
Lynette Praytor
Robert Moore
Connie Suber
David Dunbar
Tay Morgan

Members Absent:

Leigh Sullivan
Randy Lynn

Also attending:

Jordan Lohman, City Planner

The meeting was called to order by Chairman Dicken. Chairman Dicken led the invocation. It was determined by the members present that there was a quorum.

The first item on the agenda was **271 TRACE COLONY OFFICE**. The project was presented by **Mr. Alex Ross**. The project is located at **271 Trace Colony Park Drive**. The applicant is requesting approval of site plan and architecture for a new office building.

Chairman Dicken opened the floor for a motion. Tay Morgan made a motion to approve the architectural review of the project as a “major” agenda item. David Dunbar seconded the motion and a vote was taken thereon as follows:

Robert Moore	Aye
Lynette Praytor	Aye
Randy Lynn	Absent
David Dunbar	Aye
Tay Morgan	Aye
Connie Suber	Aye
Leigh Sullivan	Absent

Chairman Dicken then declared the motion to approve the architectural review of the project carried.

The second item on the agenda was **MADISON PARK APARTMENTS**. The project was presented by **Mr. Jordan Lohman**. The project is located at **110 Pine Knoll Drive**. The applicant is requesting approval of a new building colors for their existing apartments.

Chairman Dicken opened the floor for a motion. Robert Moore made a motion to approve the architectural review of the project as a “minor” agenda item. Lynette Praytor seconded the motion and a vote was taken thereon as follows:

Robert Moore	Aye
Lynette Praytor	Aye
Randy Lynn	Absent
David Dunbar	Aye
Tay Morgan	Aye
Connie Suber	Aye
Leigh Sullivan	Absent

Chairman Dicken then declared the motion to approve the architectural review of the project carried.

The minutes from the October 12, 2021 meeting were then read and approved by the board. There being no further business to come before the board, the meeting was adjourned.

Bill Dicken, Chairman

ATTEST:

Connie Suber, Secretary



271 TRACE COLONY PARK

RIDGELAND, MISSISSIPPI

PLAT OF SURVEY
for
ALEX ROSS

PROPERTY SITUATED IN THE NE 1/4 OF THE NW 1/4,
AND IN THE SE 1/4 OF THE NW 1/4 OF SECTION 25, T7N,
R1E, CITY OF RIDGELAND, MADISON COUNTY, MISSISSIPPI

Bearing referenced to Grid North.

NOTES:

- 1) PROPERTY IS ZONED C-1 (LOW INTENSITY COMMERCIAL DISTRICT), PER THE CITY OF RIDGELAND ZONING ORDINANCE.
- 2) SETBACKS:
FRONT - 30 feet from a street right-of-way line.
SIDE - 10 feet.
REAR - 10 feet.
- 3) SUBJECT PROPERTY IS LOCATED WITHIN THE CITY LIMITS OF RIDGELAND, MADISON COUNTY, MISSISSIPPI.
- 4) ADDRESS OF SUBJECT PROPERTY IS: TRACE COLONY PARK DRIVE
RIDGELAND, MS
- 5) SUBJECT PROPERTY IS LOCATED IN ZONE "X" (OUTSIDE 0.2% ANNUAL CHANCE FLOOD HAZARD) AS DETERMINED BY FIRM NO. 28089 C 567F, CITY OF RIDGELAND, REVISION DATE - MARCH 17, 2010.

Class "A" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

Date of field survey: July 20, 2021
Party Chief: Joey Fife

Vertical Elevations referenced to NAVD88

Subsurface and environmental conditions were not examined or considered as a part of this survey.

Underground utilities are based on physical evidence, maps provided by utility companies, and utilquest locate service personnel. Some utilities shown on this plat may be approximate only. Should call MS One-Call before any digging.

Basis of Bearing: the bearings on this plat are based on and referenced to the Mississippi State Plane Coordinate System Grid North (NAD83-West Zone) as derived using RTK GPS observations using Cors Stations MSJK and MSYZ.
Convergence Angle = N 00°05'47" W
Combined Factor = 0.99993594023899
(Computed at N=1063922.370, E=2352067.533)

This BOUNDARY & TOPOGRAPHIC survey was performed and this plat was prepared by Baird Engineering, Inc.,
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-5015

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

I, Colin L. Baird, do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on July 21, 2021.

LEGEND

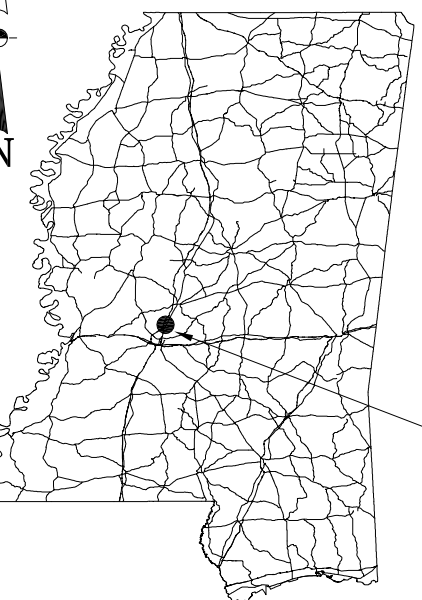
⊙	TELECOMMUNICATIONS M.H.	— s —	SAN. SEWER
⊙	1/2" IRON REBAR FOUND	— g —	GAS LINE
⊙	1/2" IRON REBAR SET (18" long)	— T —	UNDERGROUND TELEPHONE
⊙	WATER FAUCET	— x —	FENCE LINE
⊙	UTILITY POLE	— 446 —	CONTOURS
⊙	GAS VALVE	— OHP —	OVERHEAD POWER
⊙	WATER VALVE	— ue —	UNDERGROUND ELECTRIC
⊙	FIRE HYDRANT	— W —	WATER MAIN
⊙	TELEPHONE MANHOLE	⊙	LIGHT POLE
⊙	TELEPHONE PEDESTAL	⊙	STORM DRAIN M.H.
⊙	ELECTRIC TRANSFORMER SIGN	⊙	WATER METER
⊙	CONC. CURB & GUTTER	⊙	SEWER CLEANOUT
⊙	STORM INLET	⊙	POWER METER
⊙	SAN. SEWER MANHOLE	⊙	GAS METER
⊙	CURB INLET	⊙	CONCRETE
⊙	CABLE BOX (UNDERGROUND)	⊙	ASPHALT
⊙	SAN. SEWER SERVICE STUB	⊙	FIBER OPTIC BOX
⊙	WATER SERVICE STUB	⊙	ELECTRIC BOX (UNDERGROUND)

MS One Call #19062713530943

Utilities

Entergy
Comcast Cable
Atmos Energy
AT&T
Telepak dba CSPIRE Fiber
City of Ridgeland

VICINITY MAP



RIDGELAND, MS

1/2" iron rebar found
N 1064185.864
E 2352066.320

Brane Road

SITE UNDER CONSTRUCTION

AFR Development, LLC
DB 3958, Page 471
1.00 acres

Trace Colony Park, LLC
DB 503, Page 156
1.00 acres

Trace Colony Park, LLC
DB 503, Page 156
(remaining acreage)

Graphic Scale



1"=20'

SITE PLAN NOTES

GENERAL

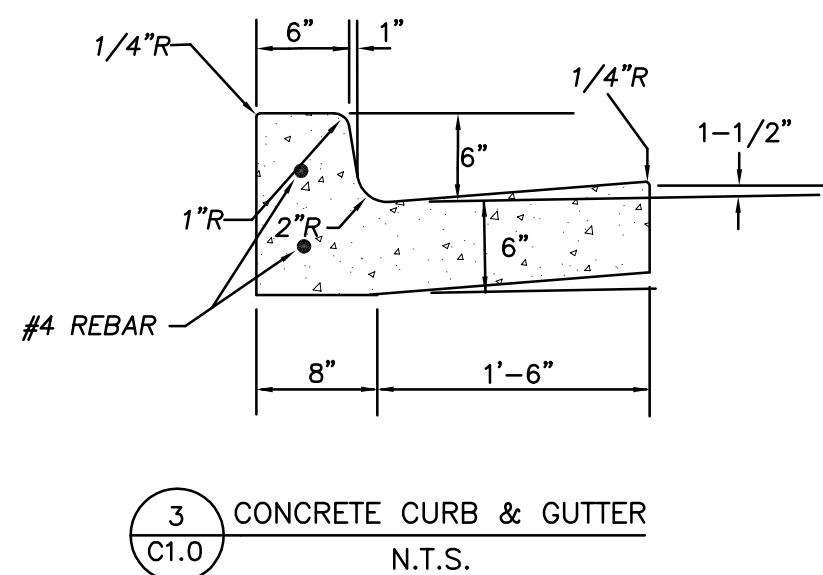
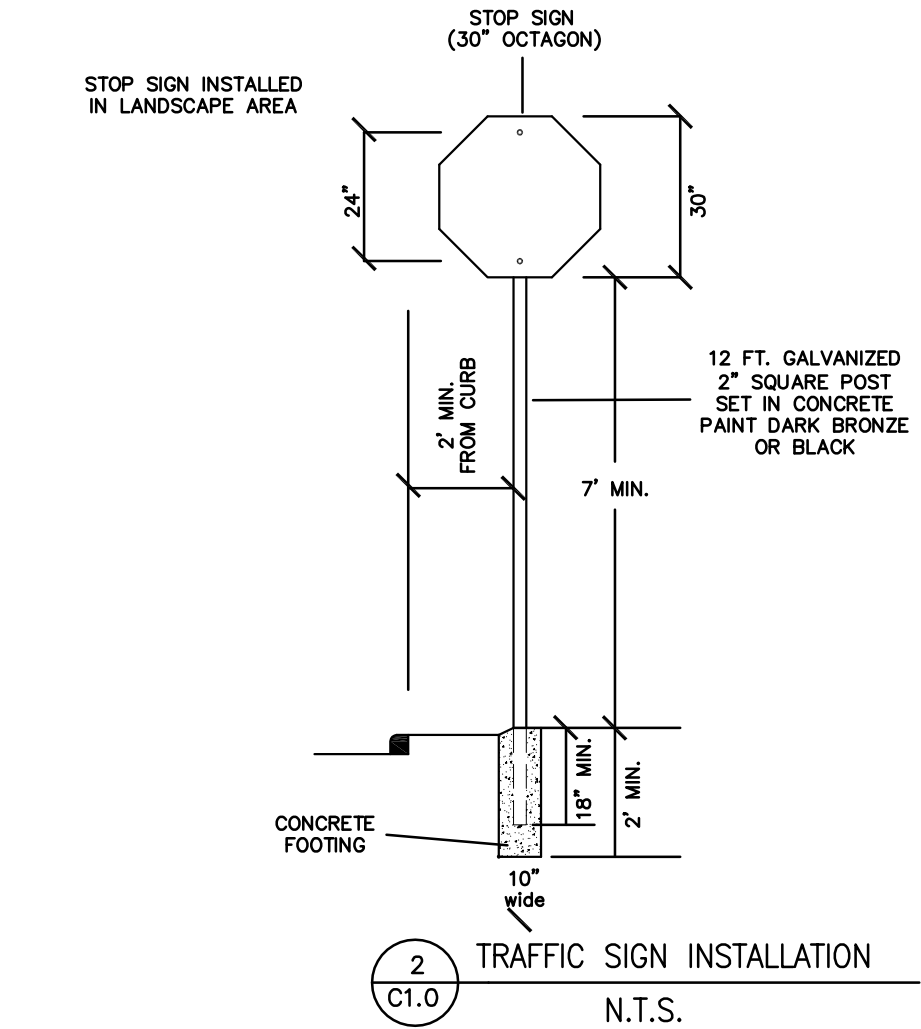
- BOUNDARY SURVEY WAS PERFORMED BY BAIRD ENGINEERING, INC.
- CONTRACTOR TO NOTIFY ALL UNDERGROUND UTILITY COMPANIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION EXCAVATION. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH OSHA, FEDERAL, STATE AND LOCAL CODES.
- CONTRACTOR TO COMPLY WITH ALL EROSION CONTROL STANDARDS AS SPECIFIED BY CITY, COUNTY AND STATE OFFICIALS.
- DURING CONSTRUCTION, CONTRACTOR SHALL CHECK THE EROSION CONTROL FACILITIES DAILY, AND MAKE REPAIRS OR MODIFICATIONS AS NEEDED.
- CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTENANCE OF THE STORMWATER FACILITIES DURING CONSTRUCTION. UPON COMPLETION OF PROJECT, THIS SHALL BECOME THE RESPONSIBILITY OF THE OWNER. THE OWNER SHALL INSPECT ALL STORM DRAINS, ON A MONTHLY BASIS AND REMOVE ANY SILTATION AS NEEDED.
- ALL DISTURBED GRASSED AREAS SHALL BE SOLID SOD UNLESS NOTED OTHERWISE.
- THE CONTRACTOR SHALL CONTACT CITY ENGINEERING AND RIGHT-OF-WAY DEPARTMENTS AT LEAST THREE (3) DAYS PRIOR TO PERFORMING ANY CONSTRUCTION ACTIVITIES WITHIN THE PUBLIC RIGHT-OF-WAY.
- THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN BEST MANAGEMENT PRACTICES AS REQUIRED BY MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY.
- CONSTRUCTION PHASE DUST CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. WATER SITE AS NEEDED, OR AS DIRECTED BY ENGINEER TO MAINTAIN ADEQUATE DUST CONTROL.
- ANY AND ALL DESIGN, ERECTION, PERMIT FEES AND APPLICATION PERTAINING TO ANY AND ALL WORK ZONE TRAFFIC CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- CONTRACTOR SHALL UNCOVER AND VERIFY THE DEPTH OF ALL UTILITY TIE-IN POINTS PRIOR TO CONSTRUCTION AND ORDERING OF ANY MATERIALS. IF CONDITIONS ARE ENCOUNTERED DIFFERENT FROM DRAWINGS, CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY AND ADJUSTMENTS SHALL BE DETERMINED.
- BACKFILL ALL EXCAVATED AREAS WHERE UTILITIES ARE REMOVED WITH SAND-CLAY STRUCTURAL FILL PER GEOTECHNICAL REPORT REQUIREMENTS.
- ANY EXISTING UTILITIES TO BE REMOVED SHALL BECOME THE PROPERTY OF THE CONTRACTOR, AND DISPOSED OF OFF-SITE IN A LEGAL MANNER.
- CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NEEDED PERMITS AND LICENSES.
- SITE CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT AT CONNECTIONS TO EXISTING WATERFORD SQUARE.
- SEE LANDSCAPE DETAIL FOR ALL HARDSCAPE AND LANDSCAPE DETAILS.
- SEE ARCHITECTURAL SHEETS FOR BUILDING DIMENSIONS.
- ALL DIMENSIONS SHOWN ON THIS SHEET ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
- SEE ARCHITECTURAL SHEETS FOR SIGNAGE DETAILS.
- PARKING PROVIDED IN THIS PROJECT:
2 ADA COMPLIANT PARKING SPACES
41 STANDARD PARKING SPACES
43 TOTAL PARKING SPACES PROVIDED

- DETECTABLE WARNING SURFACE TO MEET ADAAG 4.29.2 (TRUNCATED DOME PANEL).

- SUBJECT PROPERTY IS LOCATED IN ZONE "X" (OUTSIDE 0.2% ANNUAL CHANCE FLOOD HAZARD) AS DETERMINED BY FIRM NO. 28089 C 567F, CITY OF RIDGELAND, REVISION DATE - MARCH 17, 2010.

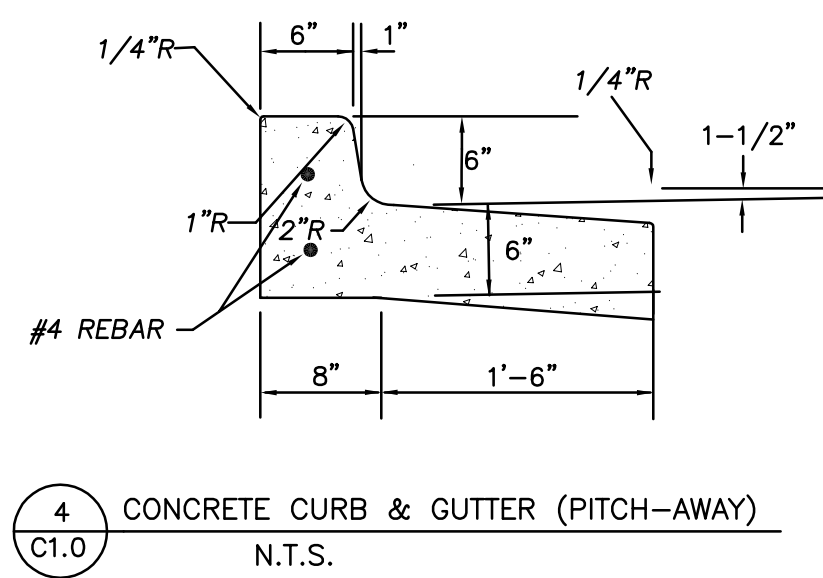


10/6/21

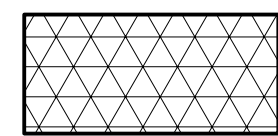
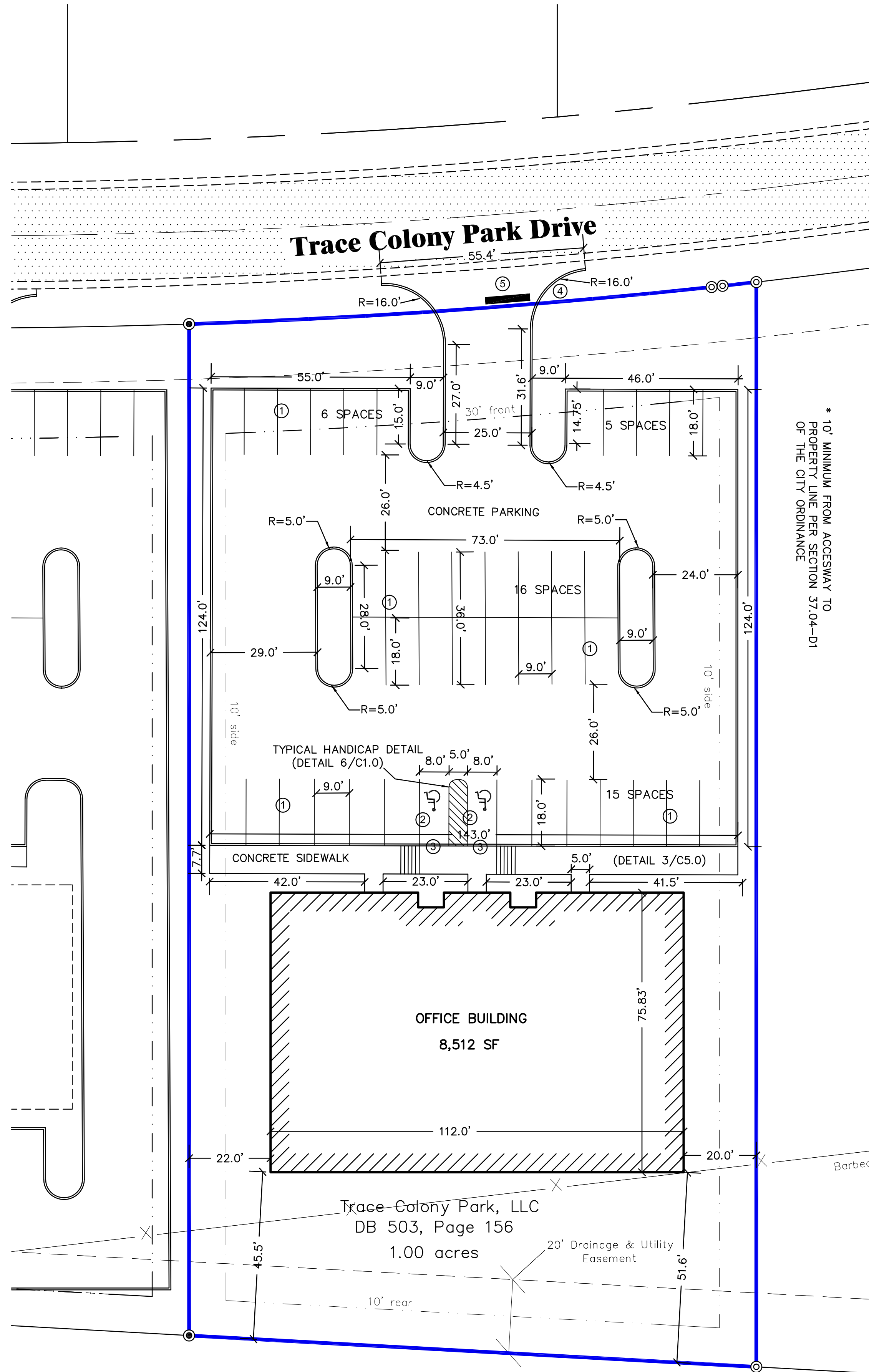


*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT

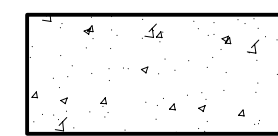
CONTRACTOR SHOULD USE CORRECT CURB & GUTTER DETAIL IN ACCORDANCE TO THE GRADES SHOWN ON THE GRADING AND DRAINAGE PLAN



*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT



HEAVY DUTY CONCRETE PAVEMENT

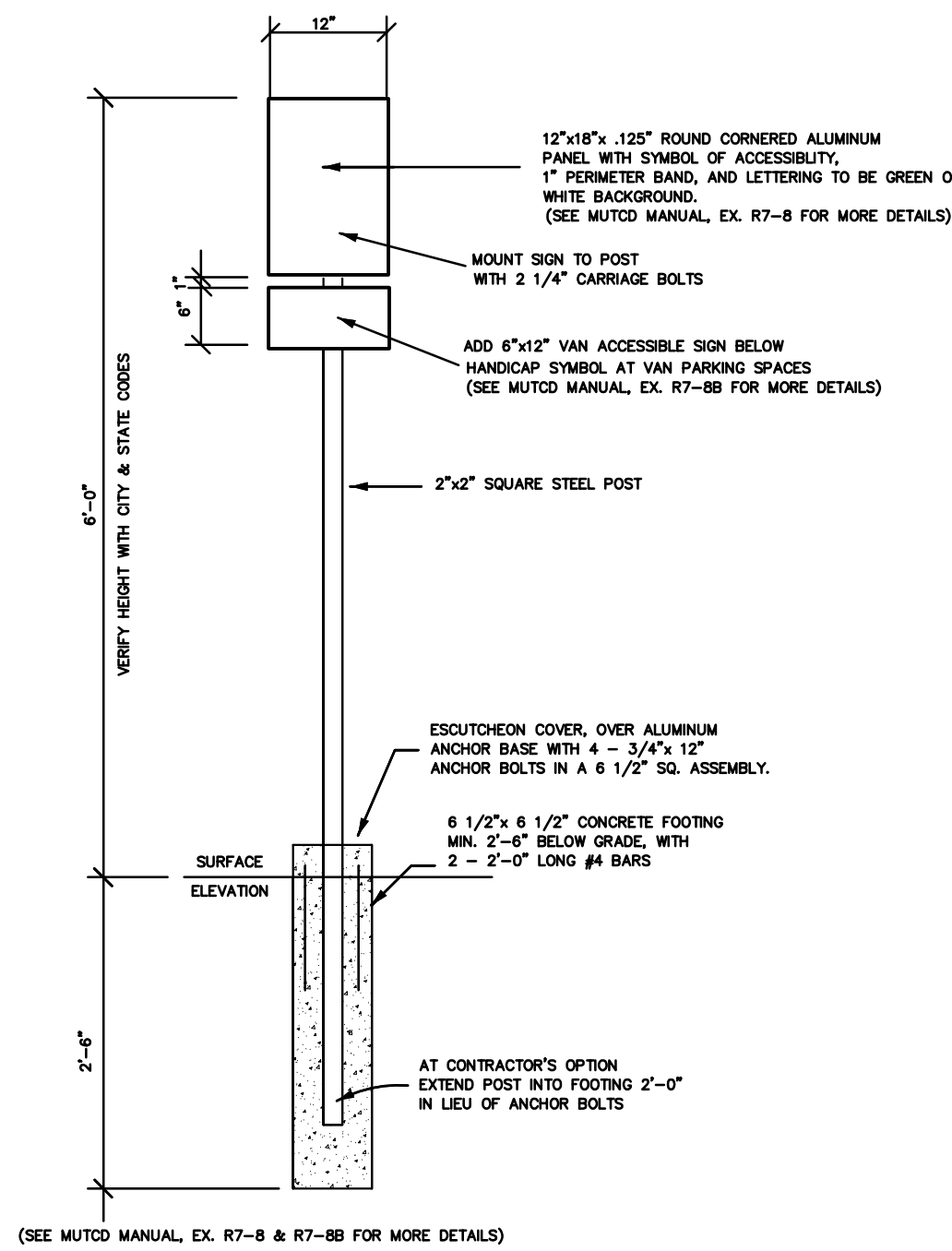


LIGHT DUTY CONCRETE PAVEMENT

Graphic Scale



1"=20'



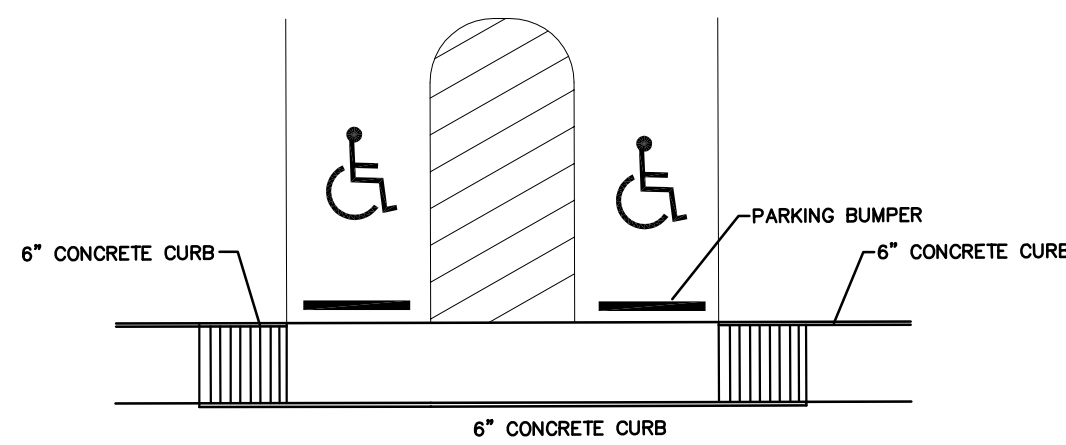
ACCESSIBILITY SIGNAGE DETAIL
N.T.S.

NOTES:

- LOCATE ONE SIGN AT EACH ACCESSIBLE SPACE. SET 1'-0" OFF OF BACK OF CURB OR SIDEWALK AND CENTER ON ACCESSIBLE SPACE.
- ALL DIMENSIONS AND SIGNAGE SHOULD FOLLOW THE ADA STANDARDS FOR ACCESSIBLE DESIGN.

PARKING FEATURES LEGEND

- | | |
|--|--------------------------------------|
| ① TRAFFIC STRIPE (PARKING) | 4" CONTINUOUS WHITE |
| ② TRAFFIC STRIPE (HANDICAP) | 4" CONTINUOUS BLUE |
| ③ HANDICAP PARKING SIGN (R7-8)-DETAIL 6/C1.0 | SEE MUTCD MANUAL FOR SPECIFICATIONS. |
| ④ STOP SIGN (DETAIL 2/C1.0) | SEE MUTCD MANUAL FOR SPECIFICATIONS. |
| ⑤ 24" LEGEND | WHITE |



TYPICAL HANDICAP RAMP DETAIL
C1.0

LEGEND

- | | |
|---|--|
| — | PROPOSED CONCRETE CURB (DETAIL 3 & 4/C1.0) |
| ♿ | HANDICAP PARKING |
| ○ | PROPERTY LINE |
| ● | PROPERTY LINE |
| ① | DOWNSPOUT |

No.	Revisions:	By:	Date:

BAIRD ENGINEERING, INC.

506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-5015

Project No.: 4037
Date: 10/6/2021
Scale: 1" = 20'
Designed By: CLB
Reviewed By: CLB

SITE PLAN
271 TRACE COLONY

SHEET
C1.0

SITE PREPARATION NOTES

1. GENERAL

THE CONTRACTOR SHALL REMOVE ALL INFRASTRUCTURE AND VEGETATION FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED
SEE ARCHITECTURAL PLANS FOR THE LOCATION OF DOWN SPOUTS FOR ROOF DRAINAGE, IF ANY.
ALL IMPROVEMENTS AND ADDITIONS TO THE WATER AND SANITARY SEWER SYSTEMS SHALL BE INSTALLED IN COMPLIANCE WITH THE CITY OF RIDGELAND STANDARDS.
PROPERTY IS LOCATED IN ZONE AE AS PER FIRM MAP 28121 C 193F, DATED JUNE 9, 2014.

2. CLEARING

PRIOR TO CUT AND REPLACEMENT OF FILL ON SITE, APPROXIMATELY 6 INCHES OF TOPSOIL SHOULD BE REMOVED WHERE ENCOUNTERED
REMOVE BRUSH, ROOTS, LARGE GRASS, ROCKS, AND WEEDS BEFORE STRIPPING
REMOVE TOPSOIL TO A MINIMUM DEPTH OF 6 INCHES IN ALL AREAS INDICATED ON THE PLANS TO BE UNDER BUILDING, DRIVES, PARKING, SIDEWALKS, AND OTHER PAVING.
STORE TOPSOIL APPROVED FOR FILL IN GENERAL LANDSCAPE AREAS AT DESIGNATED LOCATIONS ON SITE

3. GRUBBING

REMOVE ASPHALT, CONCRETE CURBS, LIGHTING POLES AND FOUNDATIONS, TRASH, STUMPS, OLD LUMBER, STRUCTURES, ETC. EITHER ABOVE, ON THE NEW SURFACE, OR BELOW THE GROUND WHICH MAY INTERFERE WITH THE NEW CONSTRUCTION.

4. CLEAN-UP

UPON COMPLETION OF WORK OF THIS SECTION, REMOVE FROM PREMISES, AND DISPOSE OF ALL RELATD DEBRIS. IMPLEMENT EROSION CONTROL PLAN.

5. SITE GRADING

PROFROLLING WITH A LOADED TRUCK OR SCRAPER SHOULD BE PERFORMED TO LOCATE POTENTIAL SOFT SPOTS IN THE SUBGRADE AND/OR NATURAL GROUND BEFORE ANY FILL IS PLACED. SOFT SPOTS SHOULD BE REMOVED AND REPLACED WITH COMPACTED STABLE SANDY CLAY (CL). THE TOP 6 INCHES OF NATURAL GROUND SHOULD BE SCARIFIED AND COMPACTED TO 95% ASTM D698 PRIOR TO FILL PLACEMENT.

CUT OR FILL AND MACHINE GRADE SITE AS SHOWN ON THE DRAWINGS TO DRAIN AS INDICATED, ALLOWING FOR THE THICKNESS OF PAVING SUBGRADE AND THE PAVING ITSELF. WHERE FILL IS REQUIRED, USE PER GEOTECHNICAL REPORT.

ALL EARTHWORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL INVESTIGATION REPORT.

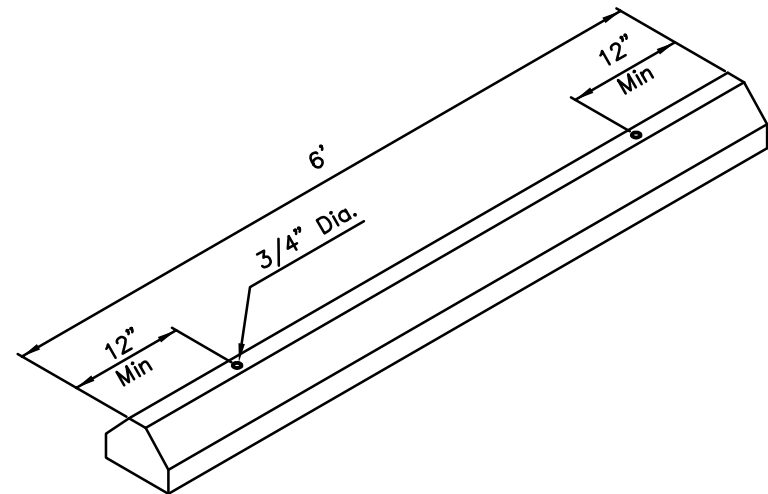
ALL FILL MATERIALS DESCRIBED IN GEOTECHNICAL REPORT MUST BE REMOVED AND REPLACED WITH ACCEPTABLE FILL MATERIAL.

6. FILLING AND BACKFILLING MATERIALS

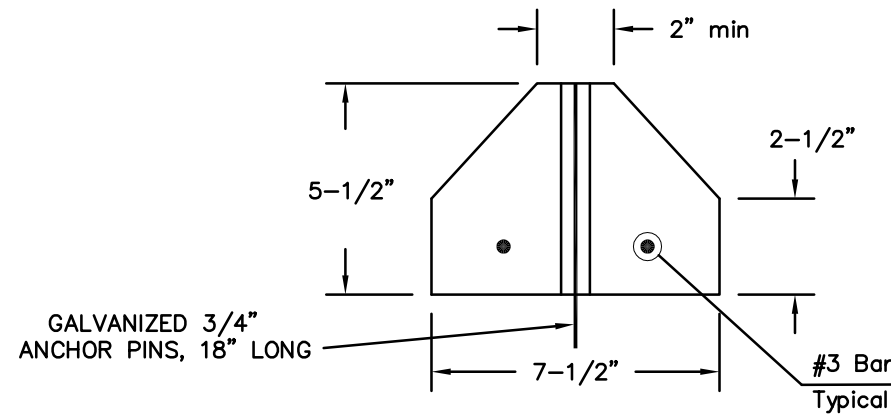
IMPORTED FILL MATERIAL WILL HAVE PROPERTIES TO ALLOW COMPACTION BY ROLLING AND TAMPING TO A DENSITY EQUAL TO 90% MAXIMUM DENSITY WITH 2% OF OPTIMUM MOISTURE CONTENT AS DETERMINED BY TEST METHODS DESCRIBED IN ASTM D698, LATEST EDITION, "MOISTURE DENSITY RELATIONSHIP OF SOILS". IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION AS DETERMINED BY THE SOILS TESTING LABORATORY, FURNISH SUITABLE BORROW WHICH CAN BE COMPACTED FROM AN OFF-SITE SOURCE. ALL FILL AND BACKFILL MATERIALS SHALL BE OF LOW EXPANSIVITY, UNIFORM IN GRADE, FREE FROM ORGANIC MATERIAL, AND CONSIST OF SILTY CLAY (CL) SOIL HAVING A LIQUID LIMIT OF NOT MORE THAN 45 PERCENT AND A PLASTICITY INDEX BETWEEN 10 AND 24.

7. DETENTION POND

NO DETENTION REQUIRED FOR THIS PROJECT. ALL STORMWATER TO BE DISCHARGED IN A DETENTION BASIN PREVIOUSLY APPROVED BY THE CITY.



NOTE:
CONCRETE TO BE 3,000 PSI, WITH FIBER MESH REINFORCING.



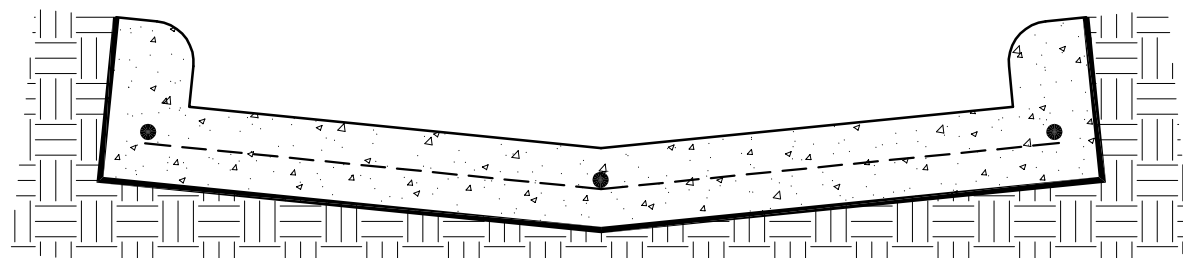
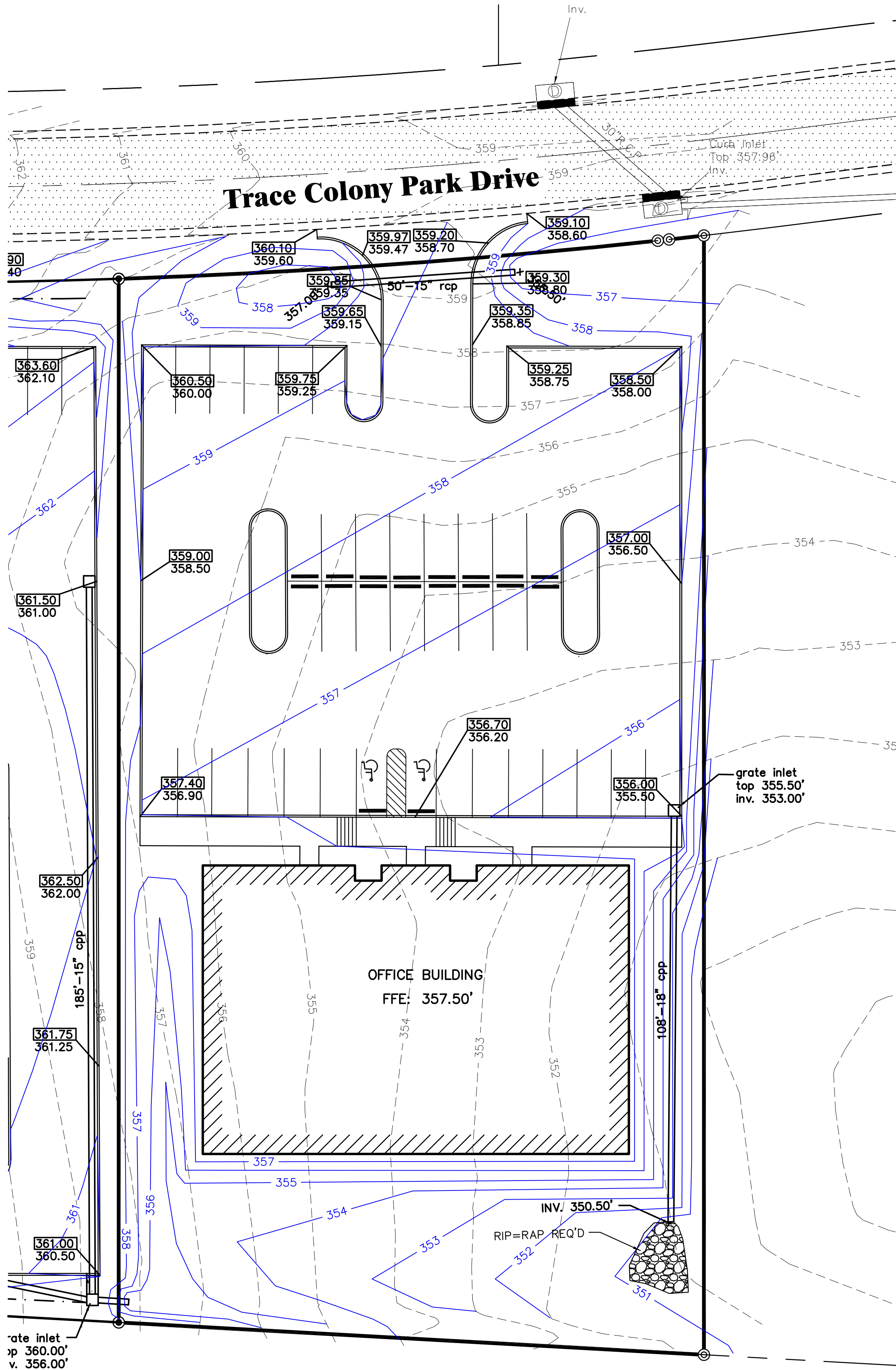
2
C2.0 REINFORCED PRECAST CONCRETE PARKING BUMPER
N.T.S.

NOTES:

1. WHEEL STOPS TO BE PLACED 2' BACK, AS SHOWN ABOVE. CENTERED IN THE PARKING STALL
2. WHEEL STOPS CAN BE PAINTED IN A CONTRASTING COLOR SUCH AS GRAY OR BLACK. BLUE SHALL BE USED FOR HANDICAP PARKING STALLS.

LEGEND

- | | | | |
|-----------|---------------------------|-------|------------------------|
| ● | 1/2" IRON REBAR FOUND | — | PROPOSED CONCRETE CURB |
| ○ | 1/2" IRON REBAR SET | —○— | PROPERTY LINE |
| ♿ | HANDICAP PARKING | → | DIRECTION OF FLOW |
| x 365.50' | TOP OF CURB ELEV. | - - - | EXISTING CONTOURS |
| x 368.00' | TOP OF PAVEMENT ELEV. | — | PROPOSED CONTOURS |
| Ⓢ | DOWNSPOUT (DETAIL 2/C2.0) | | |



3
C2.0 CONCRETE V-SHAPED FLUME DETAIL
N.T.S.

** FOLLOW GUIDELINES FOR EXPANSION AND CONTROL JOINTS AS PER SIDEWALK DETAIL 1/C5.0

- PURSUANT TO ADOPTED STORM WATER MANAGEMENT PLANS FOR NON-RESIDENTIAL USERS, THE FOLLOWING INFORMATION IS PROVIDED:
- SIGNIFICANT MATERIALS TO BE PLACED ON PROPERTY INCLUDE FILL/CUT MATERIAL, CONCRETE, METAL OR IRON FOR THE BUILDING
 - CURRENT AND PROPOSED LAND USE IS FOR STATE FARM INSURANCE, THE ONLY FEASIBLE THREAT OF STORM WATER POLLUTION WILL ARISE DURING CONSTRUCTION. THE THREAT WILL BE FROM UNCONTROLLED SEDIMENT RUNOFF. SEDIMENT RUNOFF CAN BE CONTROLLED BY FOLLOWING THE GUIDELINES AS SHOWN ON THE PRECEDING AND CURRENT "EROSION CONTROL PLAN" SHEETS.
 - CUT/FILL MATERIAL MAY BE STOCKPILED ON SITE DURING CONSTRUCTION. IF SO, A SILT FENCE MUST BE IN PLACE AROUND SAID STOCKPILE, AND ALSO THE STOCKPILE SHOULD BE COVERED. CONCRETE WILL BE DELIVERED ONSITE WITH CONCRETE TRUCKS. SPILLOVER FROM FORMING WILL BE STOCKPILED AND REMOVED FROM SITE TO AN APPROVED RUBBISH OR LANDFILL SITE. THE SAME APPLIES FOR ALL METAL/IRON EXCESS FROM BUILDING CONSTRUCTION.
 - ALL LITTER IS TO BE DISPOSED OF IN A CERTIFIED LAND FILL. LITTER IS TO BE TEMPORARILY STORE ON SITE UNTIL IT CAN BE HAULED TO A CERTIFIED LAND FILL OR REMOVED BY PROFESSIONAL WASTE MANAGEMENT SERVICES.
 - ALL SIGNIFICANT MATERIALS REMAINING AFTER CONSTRUCTION WILL BE REMOVED FROM SITE AND DISPOSED OF IN AN APPROVED RUBBISH OR LANDFILL SITE.
 - PESTICIDES OR HERBICIDES ARE NOT NECESSARY AND ARE, THEREFORE, NOT ALLOWED ON SITE. IF ANY ARE FOUND ON SITE, THEY WILL BE DISPOSED OF AS PER DEQ OR EPA REGULATIONS.
 - NOTE THE LOCATION OF ALL SILT FENCES AND EROSION CONTROL MEASURES AS INDICATED ON PRECEDING "EROSION CONTROL PLAN" SHEET. THE DETAILS OF SAID FENCES AND CONTROL MEASURES ARE SHOWN ON CURRENT SHEET.

CONSTRUCTION SEQUENCE

Implementation BMP Sequence:

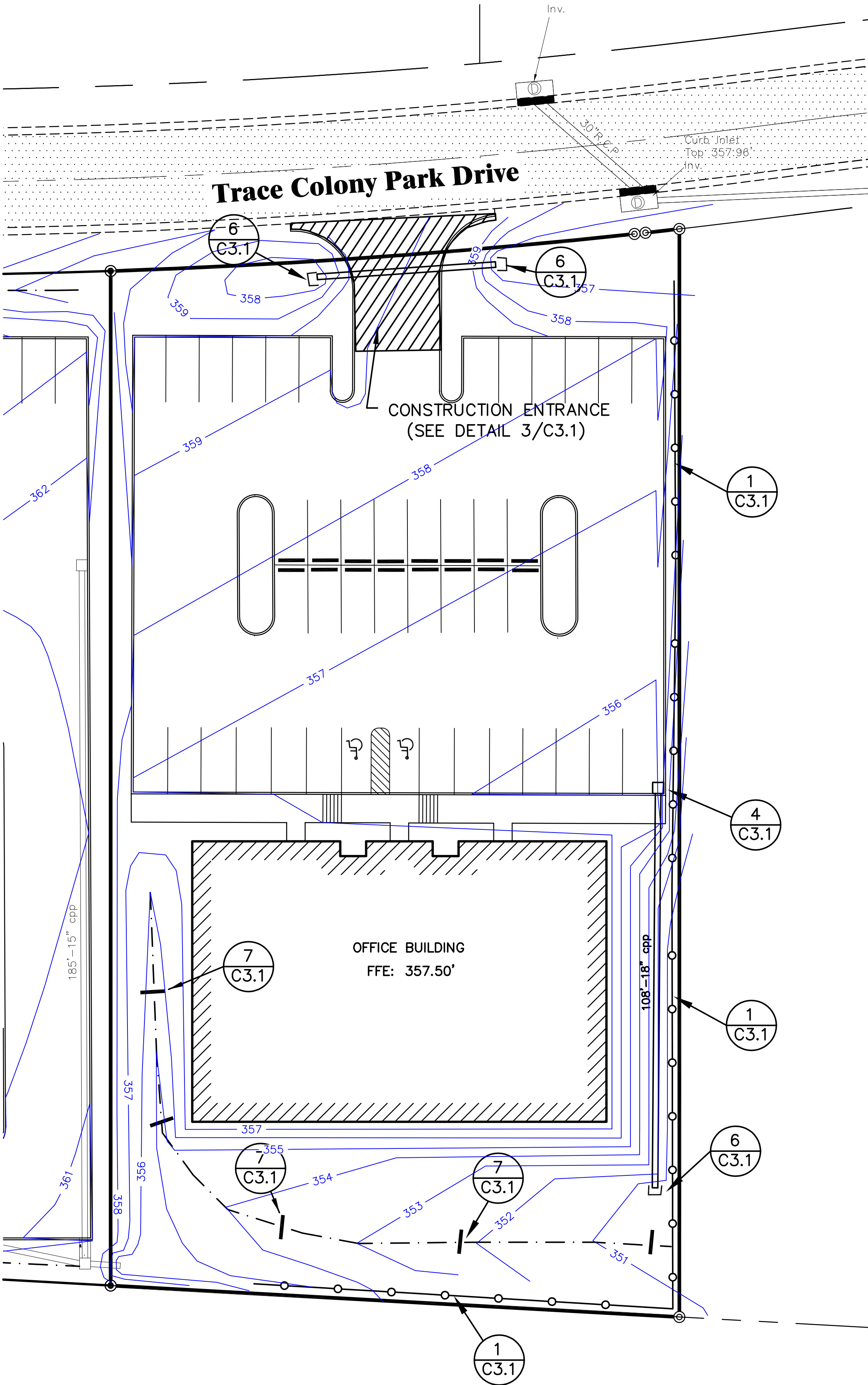
1. Build construction entrance/exit and equipment parking areas.
2. Install silt fences, wattle barriers and outlet protection.
3. Rough grade site and stockpile topsoil (with silt fence).
4. Construct ditches, swales and basins (as needed)
5. Construct parking areas and drives
6. Perform temporary and permanent seeding and mulching.

Vegetative Stabilization Measures

1. Preserve existing vegetation at areas on site where no construction activity is planned.
2. Clearing and grubbing operations should be staged to preserve existing vegetation.
3. Soil and vegetative stabilization measures must be initiated whenever any clearing, grading, grubbing, excavating or other land disturbing activities have temporarily or permanently ceased on any portion of the site and will not resume for a period of fourteen (14) calendar days or more. The appropriate temporary or permanent vegetative practices shall be initiated immediately (no later than the next work day).
4. Hydroseeding will be applied on disturbed soil areas requiring temporary protection until permanent vegetation is established or disturbed soil areas that must be re-disturbed following an extended period of inactivity.
5. Hydroseeding may be used alone only when there is sufficient time in the season to ensure adequate vegetation establishment and erosion control. otherwise, hydroseeding must be used in conjunction with a soil binder or mulching (i.e. straw mulch).

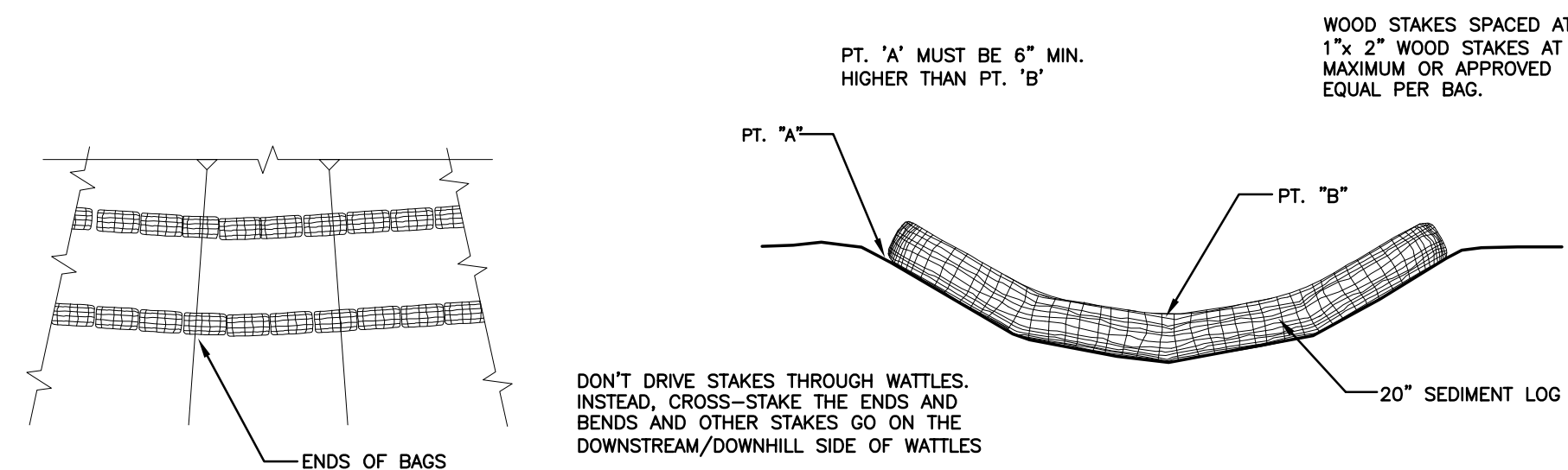
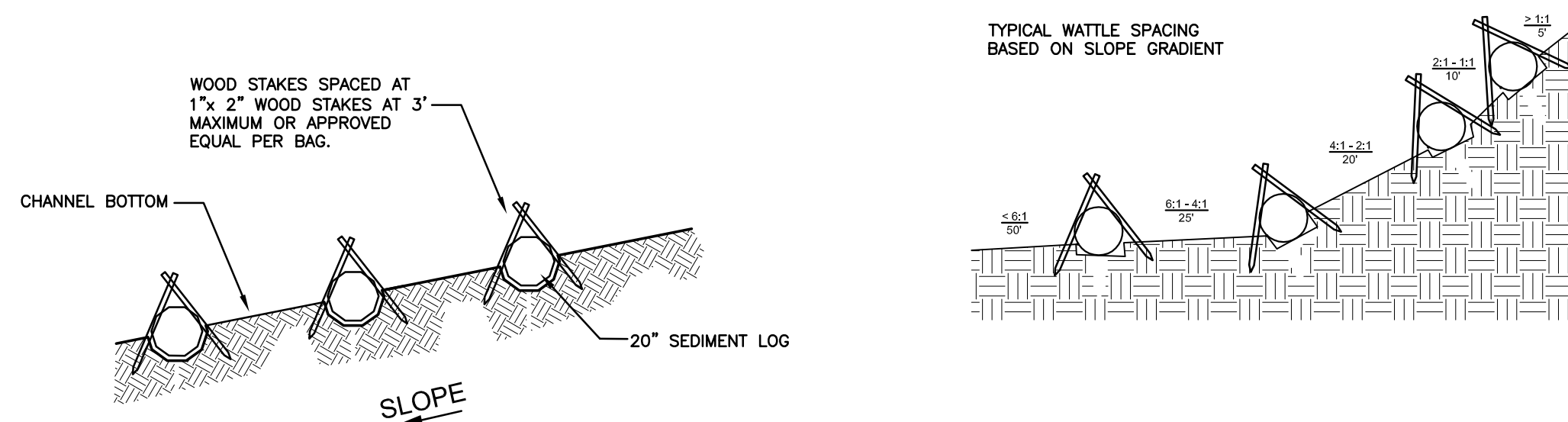
Maintenance Plan:

Check all disturbed areas, erosion and sediment controls after each significant rainfall but not less than once per week. Make needed repairs within 24 hours. Remove sediment from basin, inlet protection devices and silt fences, when accumulated sediment reaches 65 percent capacity. Replace non-functional silt fence. Maintain all vegetated areas to provide proper ground cover, re-seed, fertilize, and mulch as needed.



NOTES:

1. SILT FENCE TO BE INSTALLED ALONG THE CONTOUR, NEVER UP OR DOWN ON SLOPE.
2. ENDS OF SILT FENCE SHOULD BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.
3. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: TWIST METHOD OR HOOK METHOD AS SPECIFIED ON DETAIL.
4. PLACE WATTLES AROUND CURB INLETS DURING CONSTRUCTION.
5. PLACE CULVERT EROSION WATTLE PROTECTION AROUND OPEN CULVERTS DURING CONSTRUCTION. SHALL COMPLY WITH SECTION 4, PAGES 4-182 THRU 4-189 OF THE PLANNING & DESIGN MANUAL FOR THE CONTROL OF EROSION, SEDIMENT & STORMWATER.
6. MAINTAIN MIN. 10' VEGETATIVE BUFFER AROUND PERIMETER OF SITE WHERE PRACTICABLE.
7. ADDITIONAL SILT FENCE TO BE INSTALLED AS NEEDED TO PREVENT MIGRATION OF SEDIMENT FROM CONSTRUCTION AREAS.
8. SWPPP HOUSEKEEPING AREA TO BE MIN. 20'X40', LOCATE SANITARY FACILITIES, TRASH RECEPTACLES, EQUIPMENT MAINTANCE, RE-FUELING, AND CONCRETE WASH-OUT IN THIS AREA. ERECT SIGN AT AREA INDICATING, "SWPPP HOUSEKEEPING AREA".

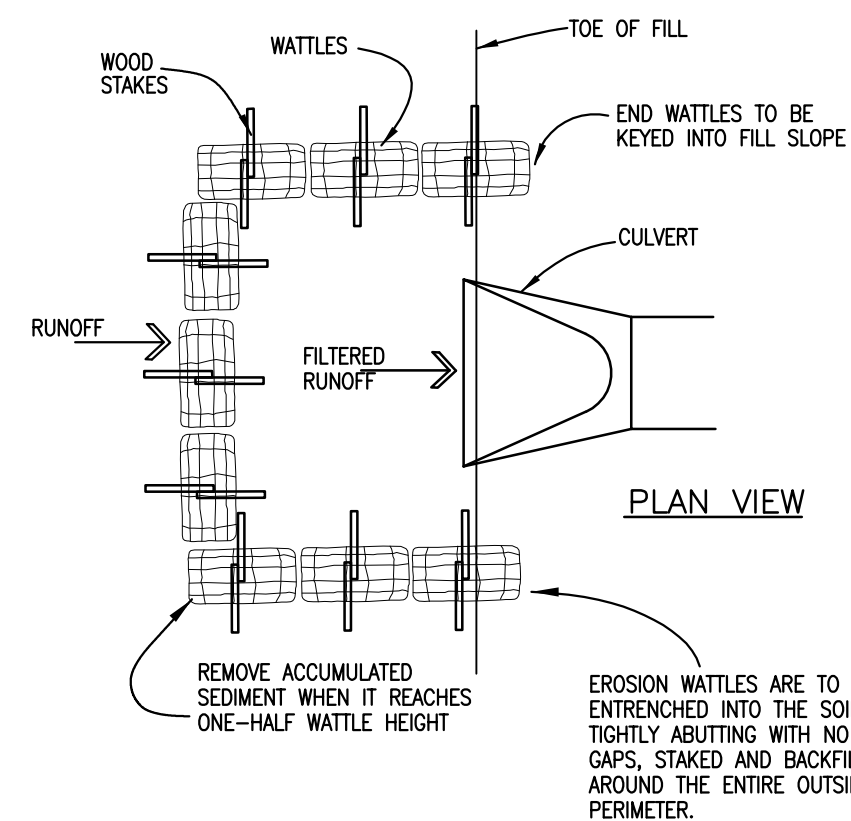


PERSPECTIVE

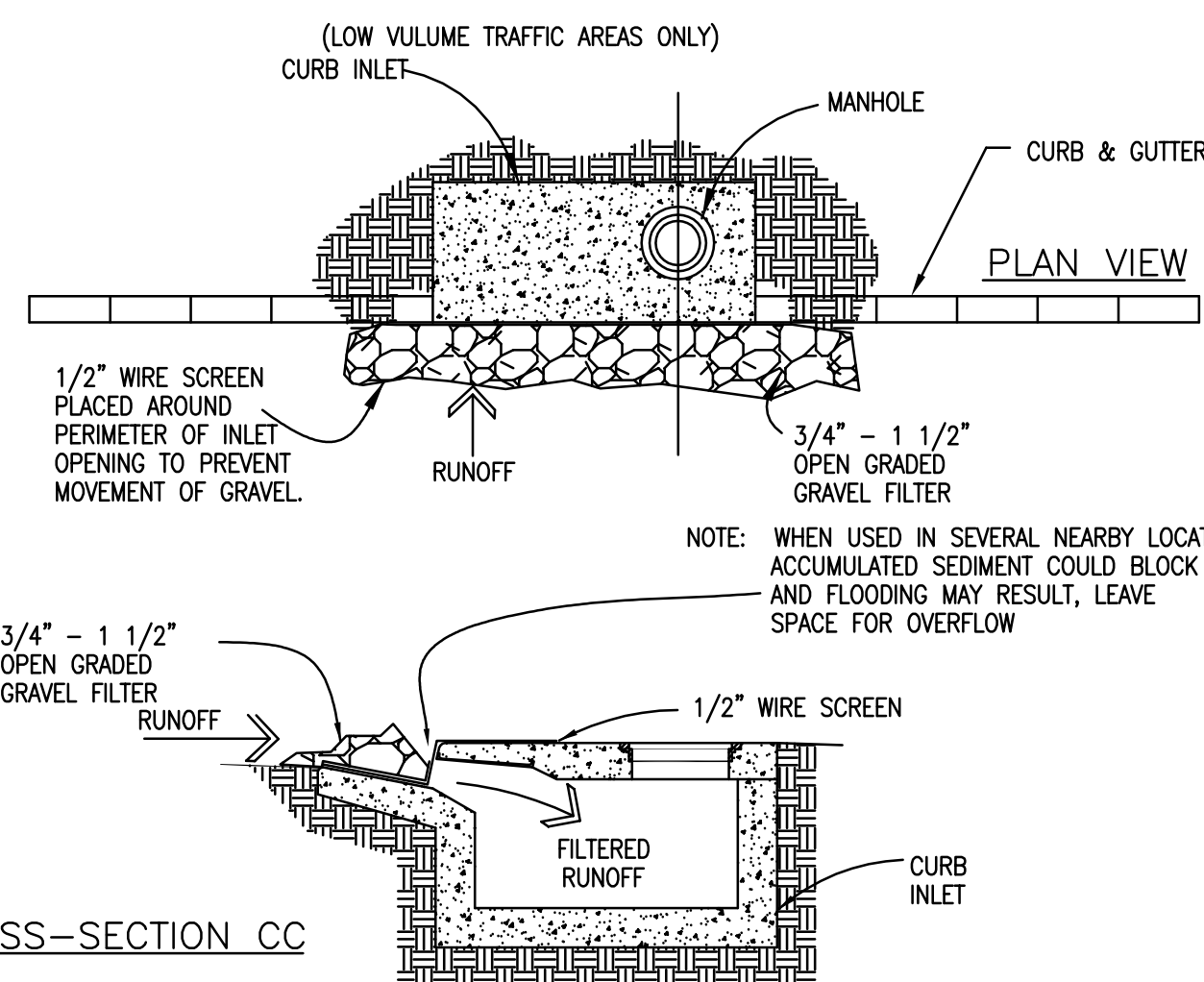
CROSS SECTION

7 SEDIMENT LOG DITCH CHECK
C3.1 N.T.S.

DON'T DRIVE STAKES THROUGH WATTLES. INSTEAD, CROSS-STAKE THE ENDS AND BENDS AND OTHER STAKES GO ON THE DOWNSTREAM/DOWNHILL SIDE OF WATTLES

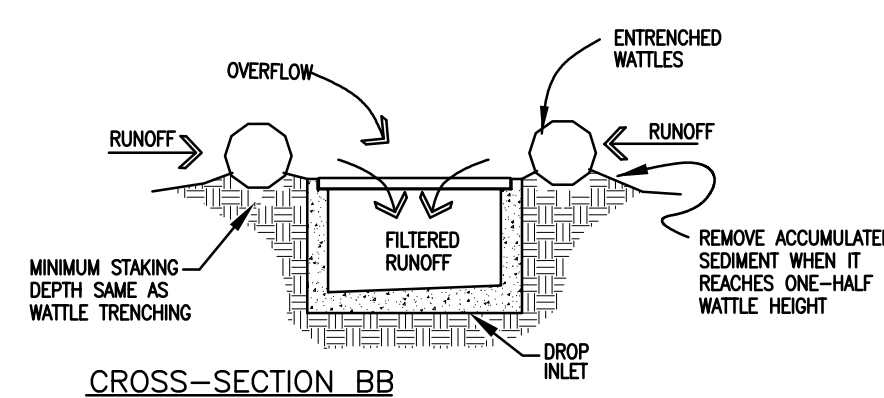
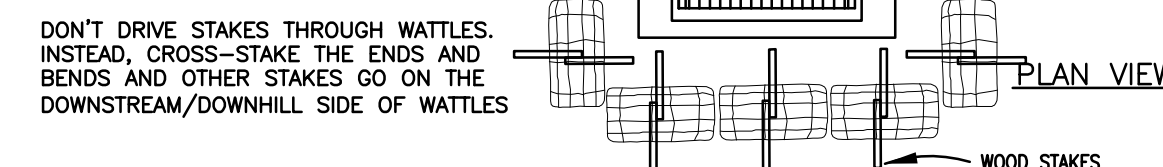


6 CULVERT EROSION BALE INLET PROTECTION
C3.1 N.T.S.

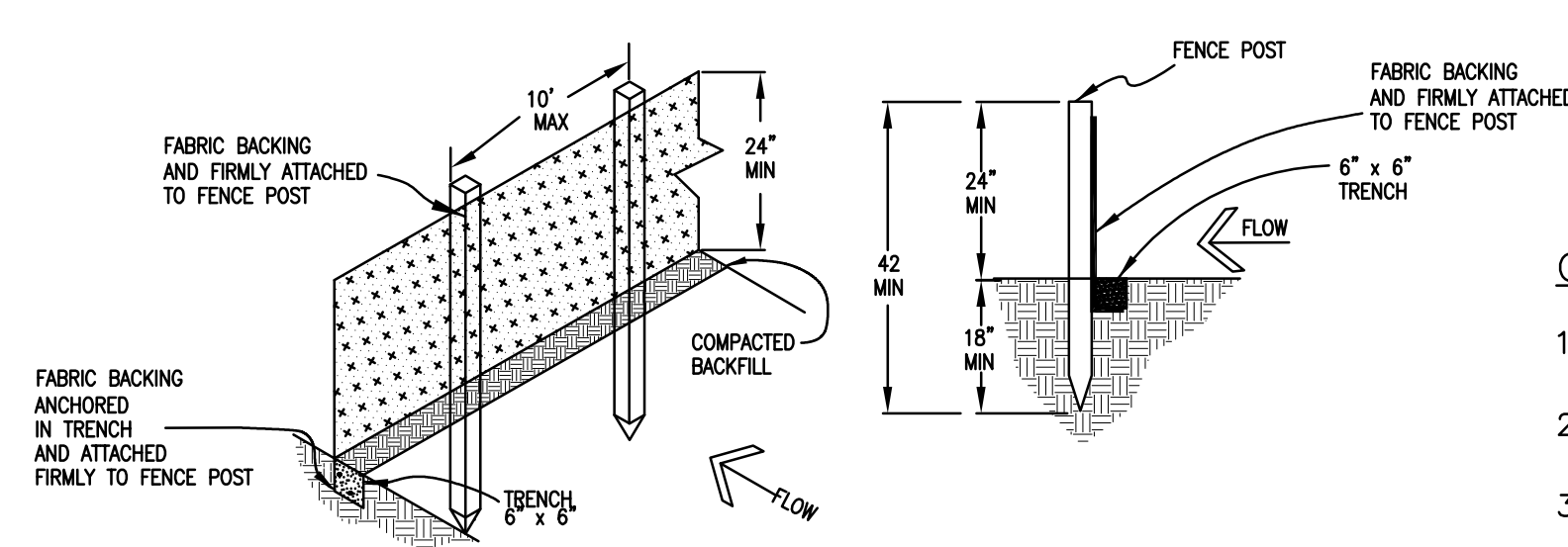


CROSS-SECTION CC

5 CURB INLET GRAVEL AND WIRE MESH FILTER TRAP
C3.1 N.T.S.



4 DROP INLET EROSION FILTER
C3.1 N.T.S.

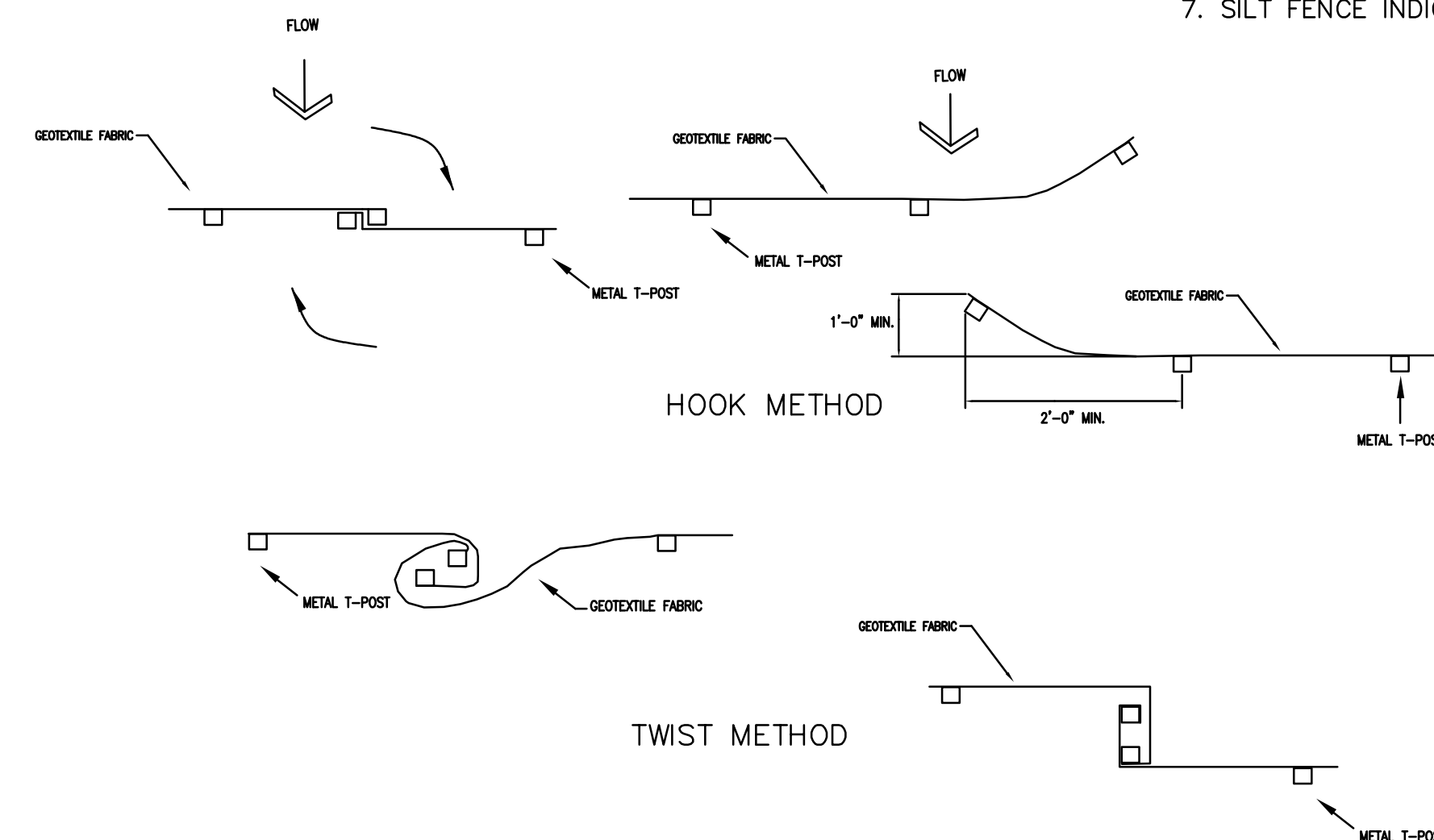


Construction Notes for Silt Fence:

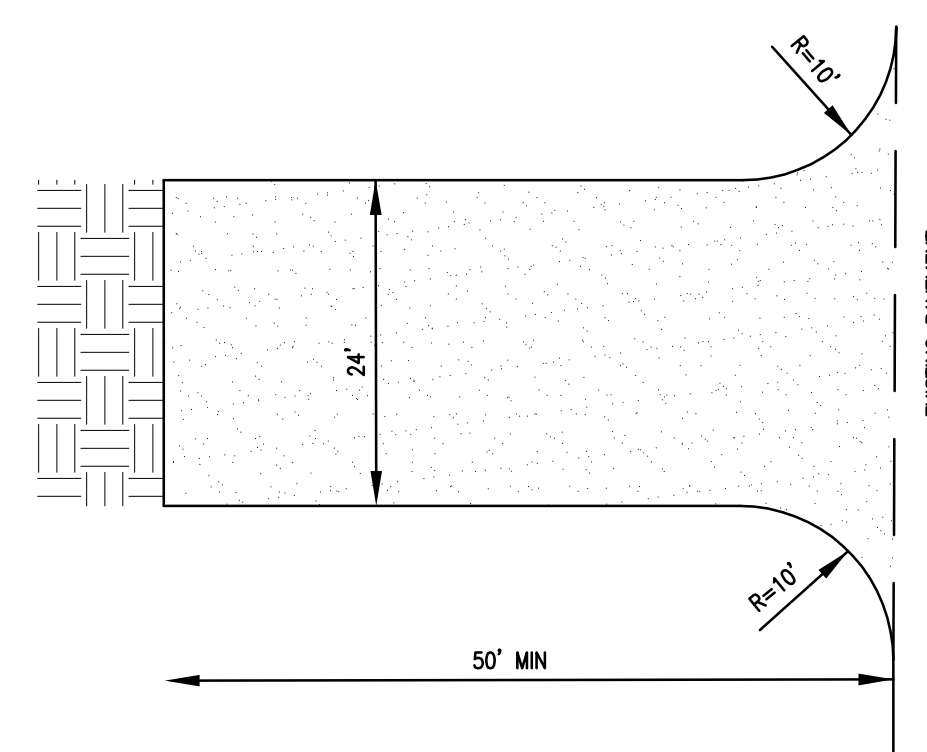
1. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES.
2. FILTER CLOTH TO BE FASTENED SECURELY TO SILT FENCE WITH TIES SPACED EVERY 24" AT TOP AND MID-SECTION.
3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY 6 INCHES AND FOLDED.
4. LOCATE POSTS DOWNSLOPE OF FABRIC FOR FENCE SUPPORT.
5. MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.

POSTS: STEEL EITHER "T" OR "U" TYPE, OR WOODEN
POSTS: LOCATE MAXIMUM OF 6 FEET O.C.
FENCE: PER LOCAL REQUIREMENTS OR WOVEN WIRE, 14 GA. 6" MAX. MESH OPENING
FILER CLOTH: FILTER X, MIRAFI 100X, STABI-LINKA T140N OR APPROVED EQUAL

6. SILT FENCE SHALL BE PLACED SO THAT NO SEDIMENT WILL LEAVE THE SITE.
7. SILT FENCE INDICATION ON THE PLANS AS —O—O—O—



2 JOINING TWO LENGTHS OF SILT FENCE
C3.1 N.T.S.



NOTES:

1. STONE SIZE — USE 1-1/2" TO 3" ROCK AND 1/2" TO 3/4" FILTER LAYER
2. THICKNESS — NOT LESS THAN 6".
3. FILTER CLOTH WILL BE PLACED OVER THE ENTIRE AREA BEFORE PLACING STONE. USE TYPE V GEOTEXTILE FABRIC.
4. LENGTH — AS REQUIRED, BUT NOT LESS THAN 50 FEET.
5. WIDTH — 30 FOOT MINIMUM
6. THE ENTRANCE SHALL BE MAINTAINED WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF-WAY. ALL SEDIMEN SPILLED, DROPPED, WASHED OR TRACKED ONTO PUBLIC RIGHT-OF-WAY MUST BE REMOVED IMMEDIATELY.
7. WHEELS SHALL BE CLEANED TO REMOVE SEDIMENT PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.



UTILITIES NOTES

1. GENERAL

THE SITE CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH THE MOST CURRENT DATA PROVIDED BY THE OWNER.

ALL WATER AND SANITARY SEWER SERVICES TO BE INSTALLED TO WITHIN 5 FEET OF BUILDING LINE. SINCE WATER AND SEWER IS PRIVATELY OWNED AND MAINTAINED ON SITE, ALL SERVICES AND MATERIALS WILL BE TO STATE REGULATORY STANDARDS.

THE SITE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF VARIOUS UTILITY COMPANIES OR PLANS, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED UPON AS BEING EXACT OR COMPLETE. THE SITE CONTRACTOR MUST MAKE CONTACT WITH APPROPRIATE UTILITY COMPANY OR OWNER PRIOR TO EXCAVATION. THE PRIVATE OWNER MAY OR MAY NOT HAVE KNOWLEDGE OF LOCATION OF UTILITIES AND THE SITE CONTRACTOR IS RESPONSIBLE FOR LOCATING IN NON-INVASIVE AND NON-DISTRACTIVE MEANS IF POSSIBLE. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS AS SHOWN ON THE PLANS.

SEE ARCHITECTURAL/PLUMBING SHEETS FOR BUILDING CONNECTIONS.

ELECTRIC SERVICE TO BE COORDINATED WITH ENTERGY.

THERE WILL BE NO GAS SERVICE TO THE PROPOSED BUILDING.

2. SANITARY SEWER AND WATER CONNECTIONS

CONNECTION OF SANITARY SEWER AND WATER TO THE EXISTING INFRASTRUCTURE SHALL BE IN ACCORDANCE WITH LOCAL AND STATE REGULATIONS.

SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES IN SUCH A MANNER AS AVOID CONFLICTS AND ASSURE PROPER DEPTHS ARE ACHIEVED.

SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF ALL UNDERGROUND UTILITIES WITH HIS WORK. ALL UNDERGROUND UTILITIES (WATER, STORM SEWER, SANITARY SEWER, IRRIGATION SYSTEMS, ELECTRICAL CONDUIT, ETC) SHALL BE IN PLACE PRIOR TO THE PLACEMENT OF BASE COURSE MATERIAL, AND THE PLACEMENT OF ANY APPROPRIATE SOIL STABILIZATION.

SEWER PIPE AND FITTINGS SHALL BE PVC, ASTM D-3034, SDR-26, ELASTOMETRIC GASKET JOINTS.

ALL WATER SERVICE LINES 3" AND UNDER SHALL BE PB, AWWA STD, C-902 CLASS 160.

SITE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGES TO EXISTING UTILITIES TO REMAIN AND FOR ALL INTERRUPTIONS CAUSED BY A RESULT OF HIS WORK.

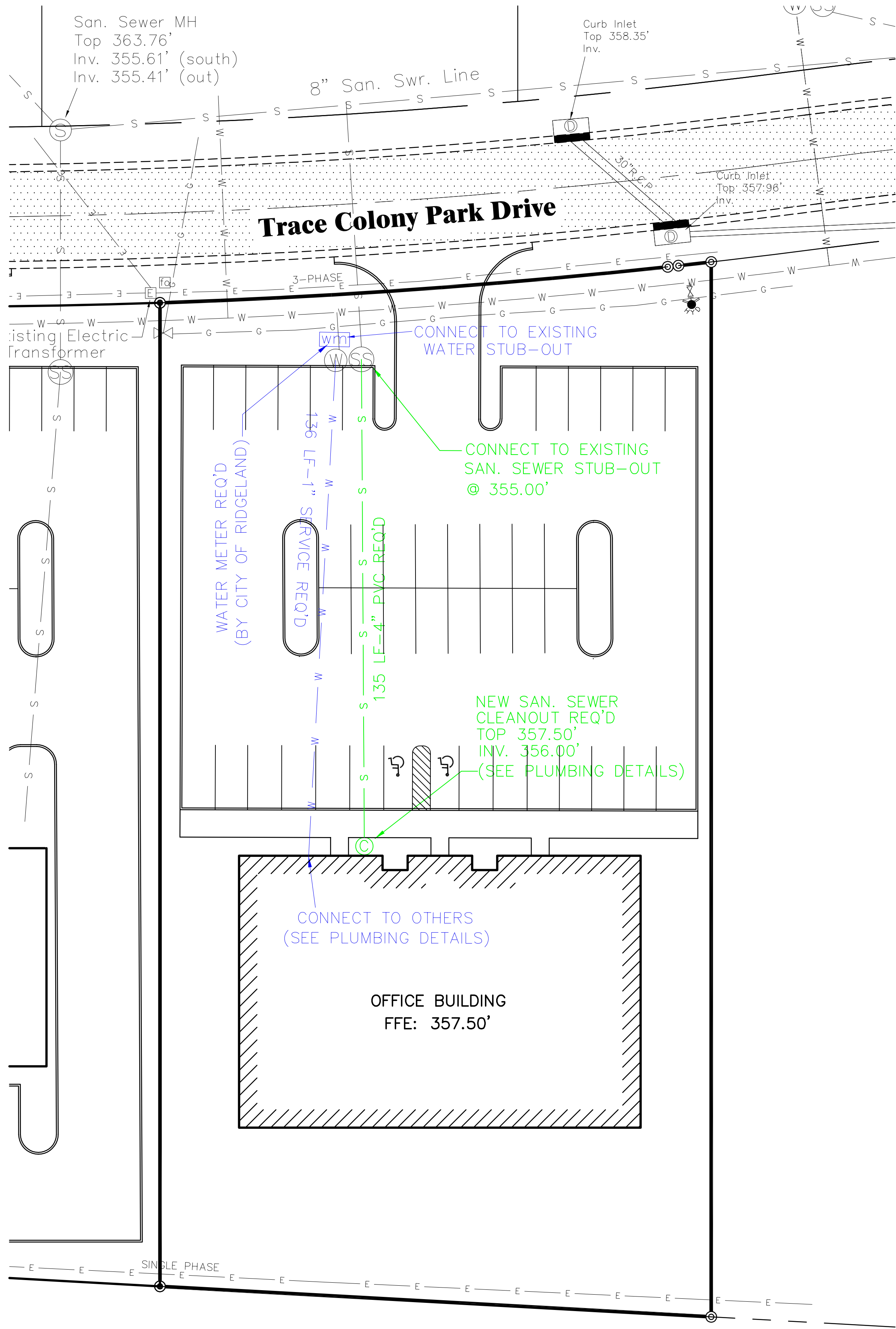
ALL SANITARY SEWER AND WATER UTILITIES SHALL BE CONSTRUCTED AND TESTED IN ACCORDANCE WITH STATE REGULATORY AGENCY STANDARDS.

WATER METERS ARE TO BE INSTALLED BY CITY OF RIDGELAND. CURB STOPS ARE TO END AT, OR REASONABLY CLOSE, TO THE RIGHT-OF-WAY IN AN AREA THAT IS ACCESSIBLE FOR READING OR MAINTENANCE.

CONTRACTOR TO FOLLOW THE CITY OF RIDGELAND UTILITY CONNECTION INSPECTION GUIDE

LEGEND

- PROPOSED CONCRETE CURB
- 1/2" IRON REBAR FOUND
- 1/2" IRON REBAR SET
- HANDICAP PARKING
- PROPERTY LINE
- BFP BACKFLOW PREVENTER
- FDC FIRE DEPARTMENT CONNECTION
- OVERHEAD ELECTRIC



No.	Revisions:	By:	Date:

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BAIRD ENGINEERING, INC. 506 Jefferson Street, Clinton, MS 39056 Phone: (601) 925-3015

Project No.: # 4037 Date: 10/6/2020 Scale: 1" = 20' Designed By: CLB Reviewed By: CLB

UTILITY PLAN 271 TRACE COLONY

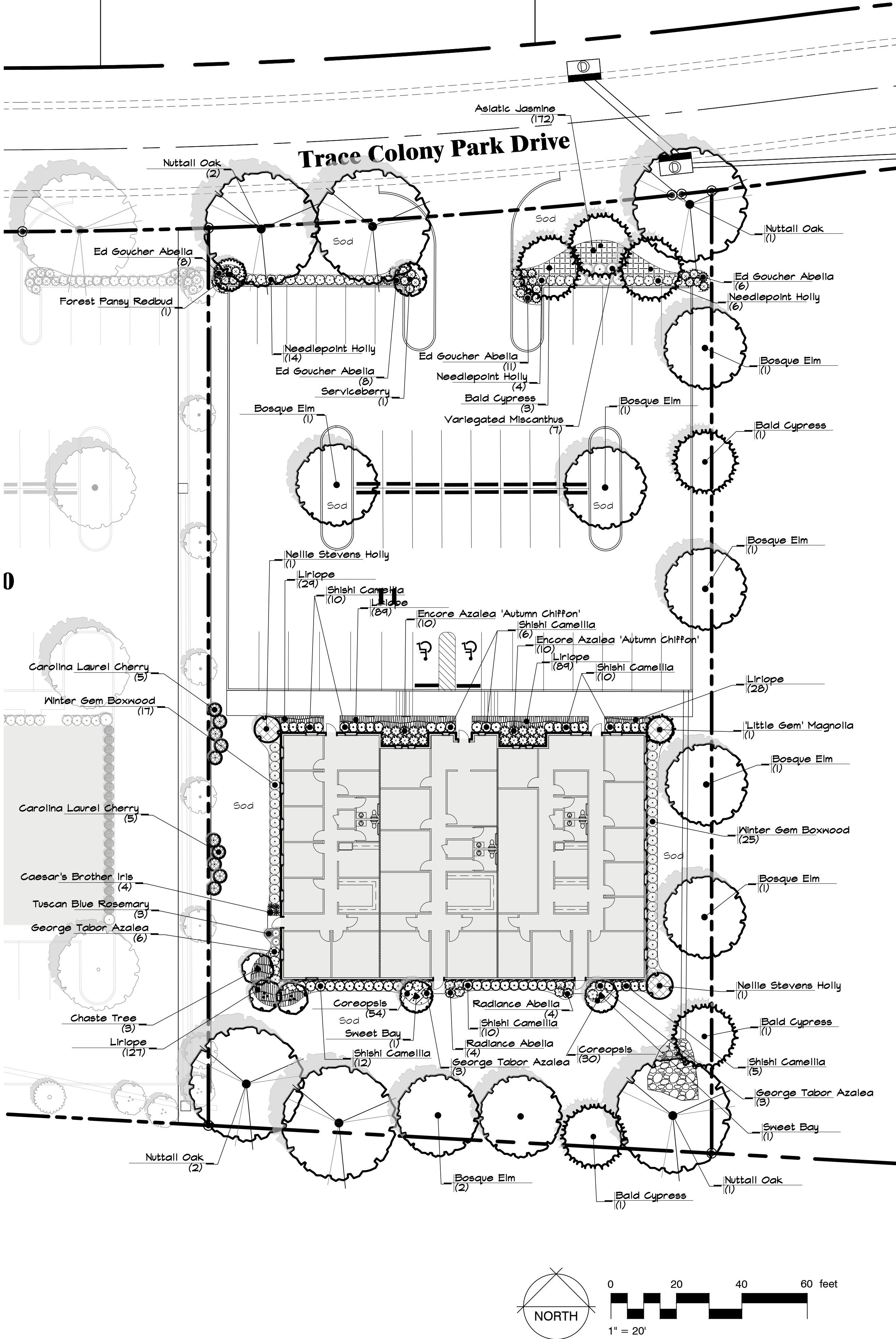
SHEET C4.0

Mitigation Table

Line Item	Quantity	Unit
A Total Existing Canopy Coverage of Site	Square footage of canopy on site	32590
B Baseline for Mitigation	(Line A times 20 divided by 43,560)	15
C Existing Canopy Coverage to be Preserved	Square footage of canopy to remain	0
D Preservation Tree Credit	(Line C divided by 1,000)	0
E Total Mitigation Requirement	Line B minus Line D	15
F Mitigation Option A	On-site Mitigation (Number of Mitigation Units Applicant prefers to use for On-site Mitigation)	12
G Mitigation Option B	Contribution to the In-Lieu Fund (Line E minus Line F times \$300)	\$ 900.00
Shade Trees for 43 Parking Spaces	1 tree per 10 parking spaces	5
154 LF Street Frontage - Street Trees required	1 tree per 50 feet	3

* Planting shall adhere to the City of Ridgeland Landscape Ordinance

Note: Preservation, On-Site Mitigation, Contribution to the In-Lieu Fund, or a combination thereof can be used at the discretion of the Applicant to satisfy the Mitigation requirements



GENERAL

PRIOR TO SUBMITTING A BID ON THIS PROJECT, THE CONTRACTOR SHALL VISIT THE SITE AND BECOME FAMILIAR WITH THE SITE CONDITIONS AND CONTRAINTS.

THE CONTRACTOR SHALL GIVE ALL NECESSARY NOTICES AND OBTAIN ANY PERMITS.

THE CONTRACTOR SHALL VERIFY THE EXISTANCE OR NON-EXISTANCE OF ALL UTILITIES PRIOR TO INSTALLATION. IF A UTILITY LINE (INCLUDING IRRIGATION AND LIGHTING) IS CUT OR DAMAGED, IT IS THE CONTRACTORS RESPONSIBILITY TO REPAIR IT AT NO COST TO THE OWNER.

PROTECT ALL RIGHT-OF-WAY MARKERS, BENCH MARKS, AND PROPERTY MARKERS. ALL PERMANENT SURVEY POINTS DISTURBED, DAMAGED OR MOVED AS A RESULT OF THE CONTRACTOR'S ACTIVITY SHALL BE ACCURATELY REPLACED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.

QUANTITY ESTIMATES HAVE BEEN MADE CAREFULLY BUT THE LANDSCAPE ARCHITECT ASSUMES NO LIABILITY FOR OMISSIONS OR ERRORS. HIS ESTIMATES ARE ONLY AN AID TO CLARIFICATION OF UNITS AND A CHECK FOR THE CONTRACTOR TO COMPARE WITH HIS OWN ESTIMATES. DIFFERENCES WILL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT.

IN THE EVENT OF ANY DISCREPANCIES AND/OR ERRORS IN THE DRAWINGS OR IF PROBLEMS ARE ENCOUNTERED DURING CONSTRUCTION, THE CONTRACTOR SHALL BE REQUIRED TO NOTIFY THE LANDSCAPE ARCHITECT BEFORE PROCEEDING WITH THE WORK.

STAKING/LAYOUT OF PROPOSED FEATURES:

THE STAKING OF THE PLAN ON THE SITE IS THE RESPONSIBILITY OF THE CONTRACTOR. AT THE COMPLETION OF THE STAKING PROCESS THE LANDSCAPE ARCHITECT SHALL BE NOTIFIED TO INSPECT THE LAYOUT OF THE PROPOSED PLANTING. APPROVAL MUST BE RECEIVED FROM THE LANDSCAPE ARCHITECT BEFORE PROCEEDING WITH PLANTING.

PROTECTION OF EXISTING NATURAL FEATURES:

PREVENTING DAMAGE TO EXISTING TREES, VEGETATION AND OTHER NATURAL FEATURES.

NO TRENCHING, GRADING, PRUNING, STORAGE OF MATERIALS OR EQUIPMENT WITHIN THE "DRIP-LINE" (END OF OVERHANGING BRANCHES) OF ANY TREE SHALL BE PERMITTED WITHOUT APPROVAL BY THE LANDSCAPE ARCHITECT.

EXERCISE EXTREME CARE WHEN WORKING WITHIN THE ROOT AREA OF ANY PLANT MATERIAL. EXCAVATION OF EARTH WHEN TRENCHING, GRADING, REMOVING EXISTING LAWN, AND OTHER EARTH WORK SHALL BE ACCOMPLISHED IN A MANNER WHICH PREVENTS DAMAGE TO TREES. ROOTS EXPOSED DURING THE ABOVE OPERATION SHALL BE WRAPPED IN BURLAP AND KEPT MOIST UNTIL EARTH IS REPLACED.

PLANTING:

MATERIALS AND PRODUCTS:

PLANT MATERIAL SHALL CONFORM TO THE LATEST EDITION OF THE "AMERICAN STANDARD OF NURSERY STOCK". SUBSTITUTION OF SIZE, GRADE, OR SPECIES SHALL BE PERMITTED ONLY BY THE PERMISSION OF THE OWNER OR LANDSCAPE ARCHITECT. PLANTS SHALL HAVE BEEN GROWING UNDER SIMILAR CLIMATIC CONDITIONS AS THOSE ENCOUNTERED ON THIS PROJECT FOR A PERIOD OF AS LEAST TWO YEARS.

TOPSOIL: LANDSCAPE CONTRACTOR SHALL PROVIDE APPROVED TOPSOIL FROM OFF-SITE FOR COMPLETION OF WORK IN THE EVENT SUFFICIENT MATERIAL IS NOT AVAILABLE ON SITE. TOPSOIL SHALL BE FREE OF SUBSOIL, STONES, PLANTS OR THEIR ROOTS OR ANY EXTRANEOUS MATTER.

SAND: FOR PLANT BEDS AND PIT PLANTINGS SHALL BE CLEAN, SHARP MASONRY SAND.

ORGANIC MATTER: SHALL BE PEAT MOSS OR APPROVED FINELY GROUND PINE BARK MULCH FREE OF WEED SEEDS.

FERTILIZER: AN APPLICATION OF A LANDSCAPE ORNAMENTAL BLEND FOR SHRUBS AND STARTER BLEND FOR TREES AND LAWN. FOLLOW RECOMMENDATIONS OF MANUFACTURER FOR APPLICATION.

PRE-EMERGENT HERBICIDE: A GENERAL APPLICATION OF A COMMERCIAL GRADE PRE-EMERGENT HERBICIDE SHALL BE INCORPORATED INTO ALL PLANTING AREAS PRIOR TO INSTALLATION OF PLANTS. DO NOT APPLY IN LOCATIONS OF ANNUALS.

TOP-DRESSING/MULCH: SHALL BE CLEAN PINE STRAW FREE FROM LEAVES AND OTHER EXTRANEOUS MATTER. ANY SUBSTITUTIONS MUST BE APPROVED BY LANDSCAPE ARCHITECT.

INSTALLATION:

PLACE PLANTS IN THEIR LOCATION AS SHOWN ON THE PLANTING PLAN FOR INSPECTION AND ADJUSTMENT BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.

PLANTING BEDS SHALL RECEIVE 4-6" OF A SOIL MIX CONSISTING OF 3 PARTS TOPSOIL, 1 PART SAND, 1 PART ORGANIC MATTER, PRE-EMERGENT HERBICIDE. THIS MIXTURE WILL BE ROTO-TILLED TO A MINIMUM OF 8-10" INTO THE EXISTING SOIL.

PRIOR TO THE INSTALLATION OF SOD OR THE SOWING OF SEED, THE EXISTING GRADE IS TO BE LOOSENED TO A DEPTH OF 1"-2" (REMOVE ALL STONES, STICKS, RUBBISH, OR EXTRANEOUS MATTER) AND A 1"-2.5" LAYER OF TOPSOIL IS TO BE SPREAD SMOOTH PRIOR TO SEEDING OR SODDING. AFTER INSTALLATION, SOD SHALL BE ROLLED TO A UNIFORM GRADE, AND SEEDED AREAS SHALL BE MULCHED WITH A 2" LAYER OF WHEAT STRAW.

MAINTAIN POSITIVE DRAINAGE AWAY FROM STRUCTURES. TAKE SPECIAL CARE IN INSURE THE BED PREPARATION DOES NOT INHIBIT PROPOSED DRAINAGE. IF DRAINAGE PROBLEMS EXIST PRIOR TO PLANT BED PREPARATION, NOTIFY THE LANDSCAPE ARCHITECT PRIOR TO BEGINNING WORK, OTHERWISE CORRECTING THE PROBLEM WILL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR.

CUT AWAY ROPES OR WIRES FROM BALLED PLANTS.

WARRANTY:

THE LANDSCAPE CONTRACTOR SHALL WARRANTY THE PLANT MATERIAL FOR ONE YEAR UPON COMPLETION AND FINAL ACCEPTANCE OF PLANT INSTALLATION. THIS WARRANTY INCLUDES THE REPLACEMENT OF DEAD OR DYING PLANT MATERIAL, STRAIGHTENING PLANTS WHICH LEAN OR SAG AND ADJUSTMENTS OF PLANTS THAT SETTLE. A PLANT WILL BE CONSIDERED DEAD OR DYING WHEN THE MAIN LEADER IS DEAD OR 25% OF THE CROWN IS DEAD. THE PLANTS WILL BE REPLACED AT NO COST TO THE OWNER.

ARBORBRACE TREE GUYING SPECIFICATIONS:

ATG-R/ATG-HD

FOR UP TO 4" CALIPER TREES

-(3) POLYPROPYLENE GUYLINES ¾" x 12' = 800 LB TEST, OLIVE DRAP, UV RESISTANT.

-(3) NICKEL PLATED SPRING CAM-LOCK

TENSION CLIPS

-(3) ARROWHEAD NYLON ANCHORS (4" x 3-¾")

OR

-(3) ARROWHEAD METAL ANCHORS

FOR HARD SOIL

ATG-J

FOR UP TO 7" CALIPER TREES

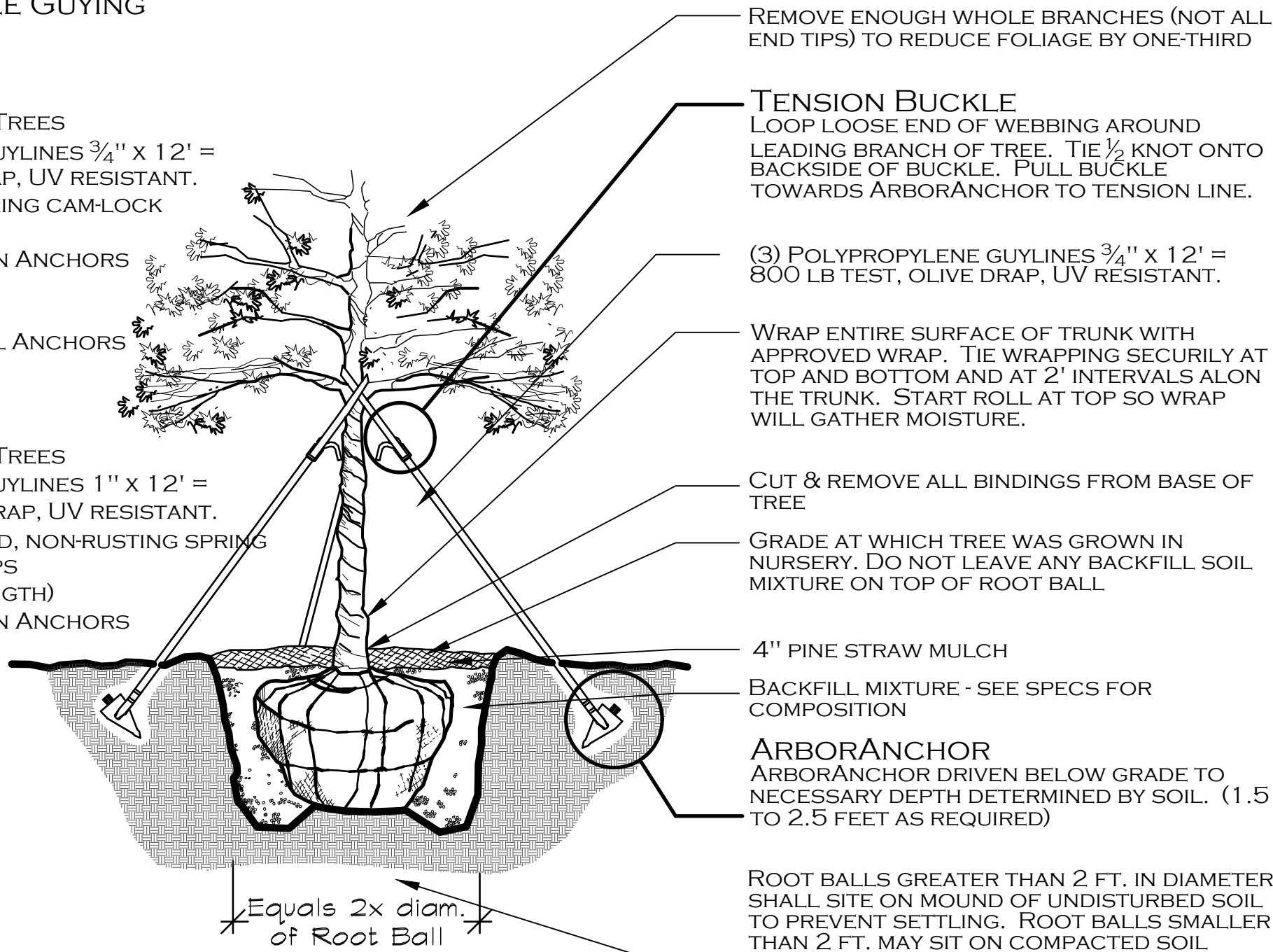
-(3) POLYPROPYLENE GUYLINES 1" x 12' = 1,000 LB TEST, OLIVE DRAP, UV RESISTANT.

-(3) 1-¼" NICKEL PLATED, NON-RUSTING SPRING CAM-LOCK TENSION CLIPS

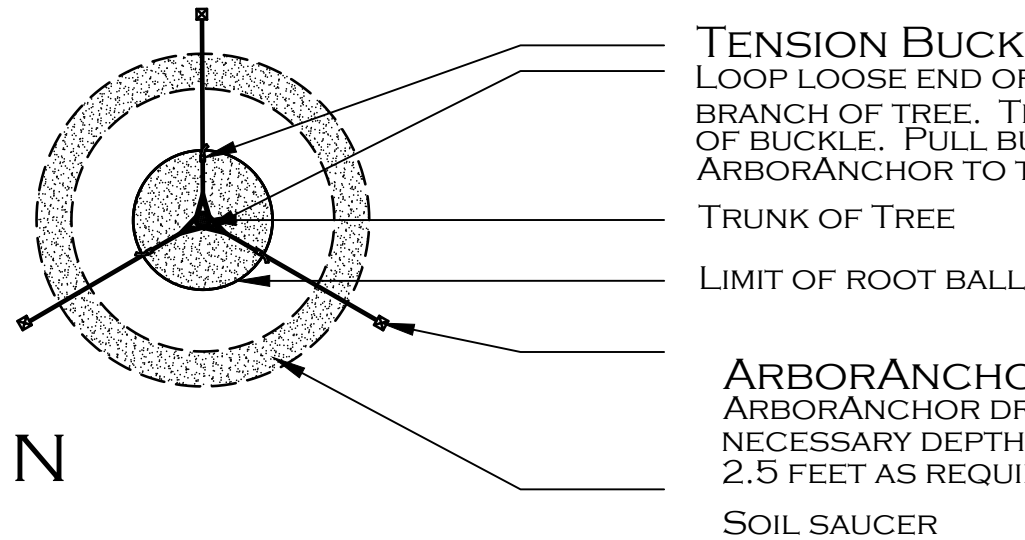
(1,500 LB BREAK STRENGTH)

-(3) ARROWHEAD NYLON ANCHORS

(5½" x 4½")



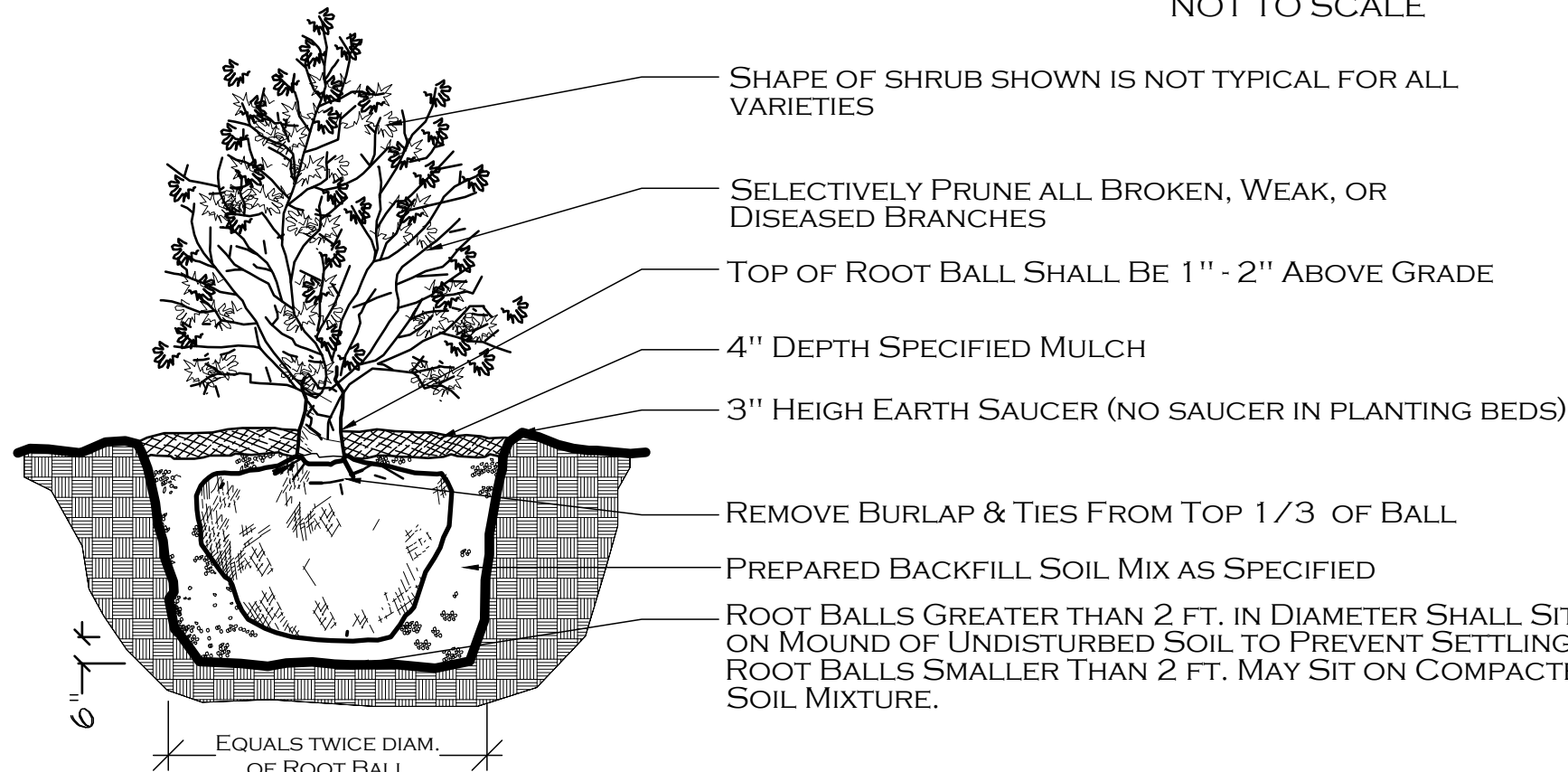
ELEVATION



PLAN

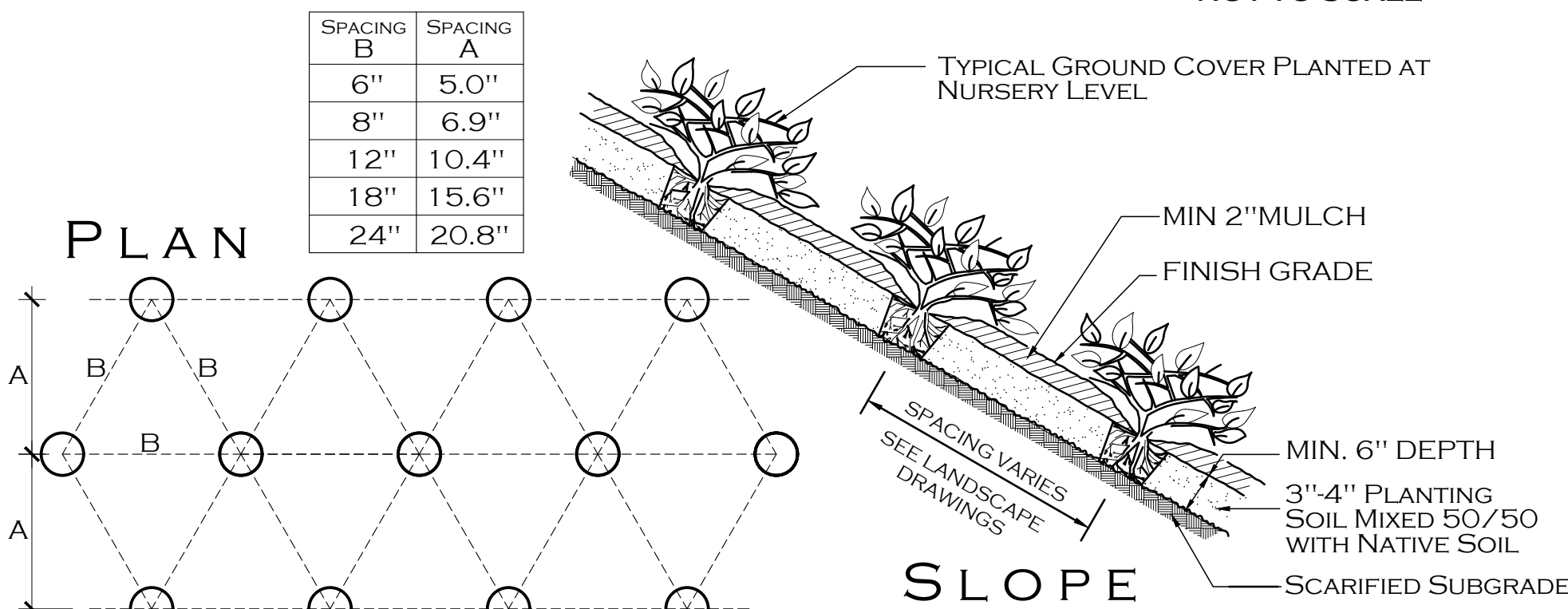
TREE PLANTING DETAIL

NOT TO SCALE



SHRUB PLANTING DETAIL

NOT TO SCALE



GROUND COVER PLANTING DETAIL

NOT TO SCALE

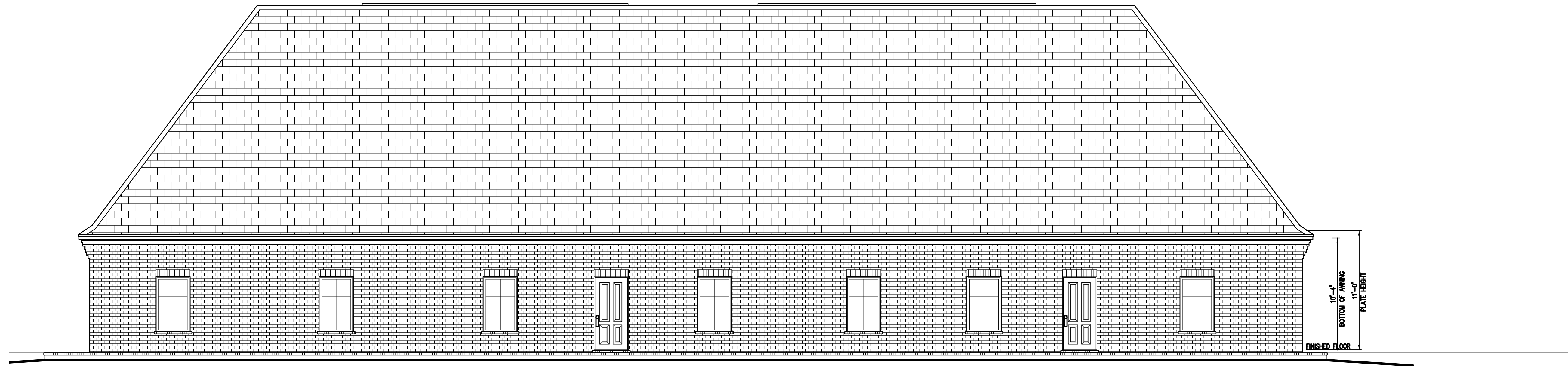
PLANT SCHEDULE

DECIDUOUS TREES	QTY	BOTANICAL / COMMON NAME	CONT	CAL	SIZE	FIELD4
	6	Quercus nuttallii / Nuttall Oak	B&B	3" Cal	Height: 14'-16' / Width: 6'-7'	Straight, Main Leader
	6	Taxodium distichum / Bald Cypress	30 gal	2.5" Cal	Height: 8'-10'	Straight, Main Leader
	8	Ulmus parvifolia 'Bosque' / Bosque Elm	B&B	3" Cal	Height: 18'-20' / Width: 7'-8'	Full Head
EVERGREEN TREES	QTY	BOTANICAL / COMMON NAME	CONT	CAL	SIZE	FIELD4
	2	Ilex x 'Nellie R Stevens' / Nellie Stevens Holly	B&B	2.5" Cal	Height: 7'-8' / Width: 4'-5'	Full to the ground
	1	Magnolia grandiflora 'Little Gem' / 'Little Gem' Magnolia	30 gal	3" Cal	Height: 8'-10' / Width: 4'-5'	Full to the ground
	10	Prunus caroliniana / Carolina Laurel Cherry	15 gal	1.5" Cal	Height: 6'-7' / Width: 5'-6'	Full to the ground
FLOWERING TREES	QTY	BOTANICAL / COMMON NAME	CONT	CAL	SIZE	FIELD4
	1	Amelanchier alnifolia / Serviceberry	15 gal			
	1	Cercis canadensis 'Forest Pansy' TM / Forest Pansy Redbud	B&B	2.5" Cal	Height: 10'-13' / Width: 7'-8'	Single Trunk
	2	Magnolia virginiana australis / Sweet Bay	B&B	3" Cal	Height: 8'-9' / Width: 7'-8'	Multi-Trunk
	3	Vitex agnus-castus 'Shoal Creek' / Chaste Tree	B&B	4.5" Cal	Height: 6'-7' / Width: 5'-6'	Multi-Trunk
SHRUBS	QTY	BOTANICAL / COMMON NAME	SIZE	FIELD2	FIELD3	FIELD4
	33	Abelia x grandiflora 'Edward Goucher' / Ed Goucher Abelia	3 gal			Full head; well formed shrub
	8	Abelia x grandiflora 'Radiance' / Radiance Abelia	3 gal	Full Head		
	20	Azalea Encore 'Autumn Chiffon' TM / Encore Azalea 'Autumn Chiffon'	3 gal	Full head		
	12	Azalea indica 'George Tabor' / George Tabor Azalea	3 gal			Full head; well formed shrub
	42	Buxus microphylla japonica 'Winter Gem' / Winter Gem Boxwood	3 gal	Full head		
	53	Camellia sasanqua 'Shishi Gashira' / Shishi Camellia	3 gal			Full head; well formed shrub
	24	Ilex cornuta 'Delcambre' / Needlepoint Holly	3 gal	Full head		
	3	Rosmarinus officinalis 'Tuscan Blue' / Tuscan Blue Rosemary	5 gal			
GRASSES	QTY	BOTANICAL / COMMON NAME	SIZE	FIELD2	FIELD3	FIELD4
	7	Miscanthus sinensis 'Variegatus' / Variegated Miscanthus	3 gal	Full Container		Full Grass
PERENNIALS	QTY	BOTANICAL / COMMON NAME	SIZE	FIELD2	FIELD3	FIELD4
	4	Iris sibirica 'Caesar's Brother' / Caesar's Brother Iris	1 gal	Full Container		
GROUND COVERS	QTY	BOTANICAL / COMMON NAME	CONT	FIELD2	FIELD3	FIELD4
	84	Coreopsis auriculata 'Nana' / Coreopsis	1 gal	8" o.c.		
	362	Liriope muscari 'Big Blue' / Liriope	1 gal	12" o.c.		
	172	Trachelospermum asiaticum 'Asiatic' / Asiatic Jasmine	1 gal	15" o.c.		

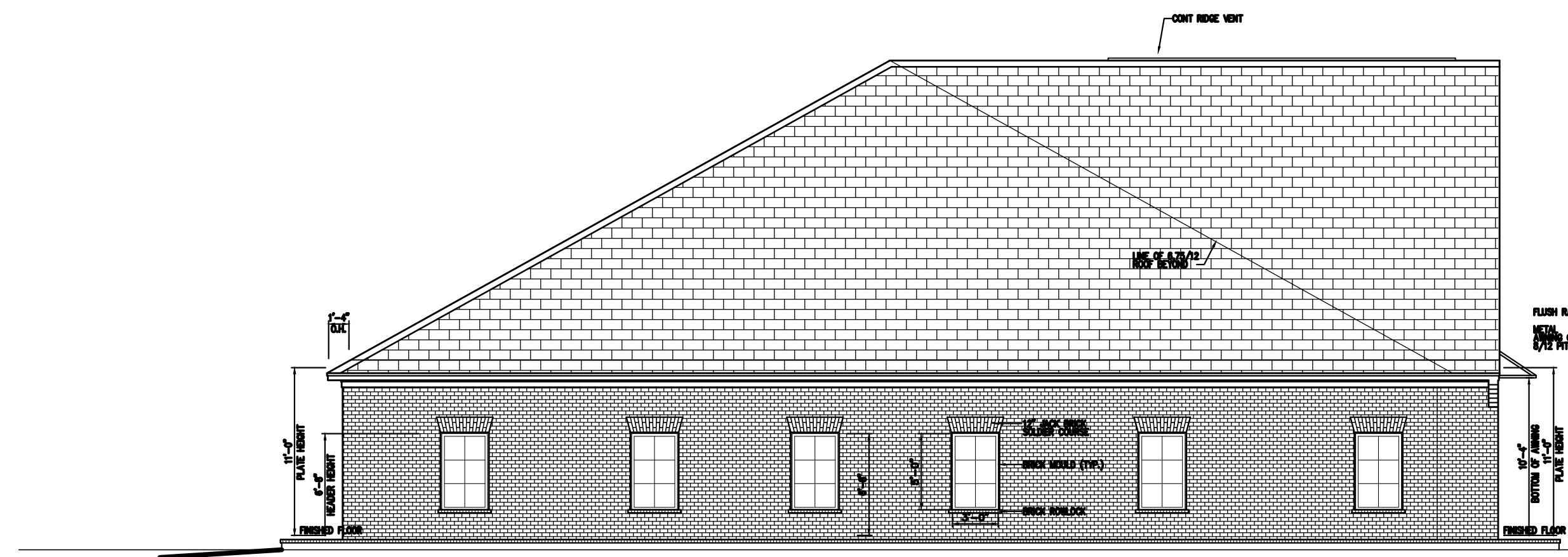
Not for Construction
...Review Purposes Only



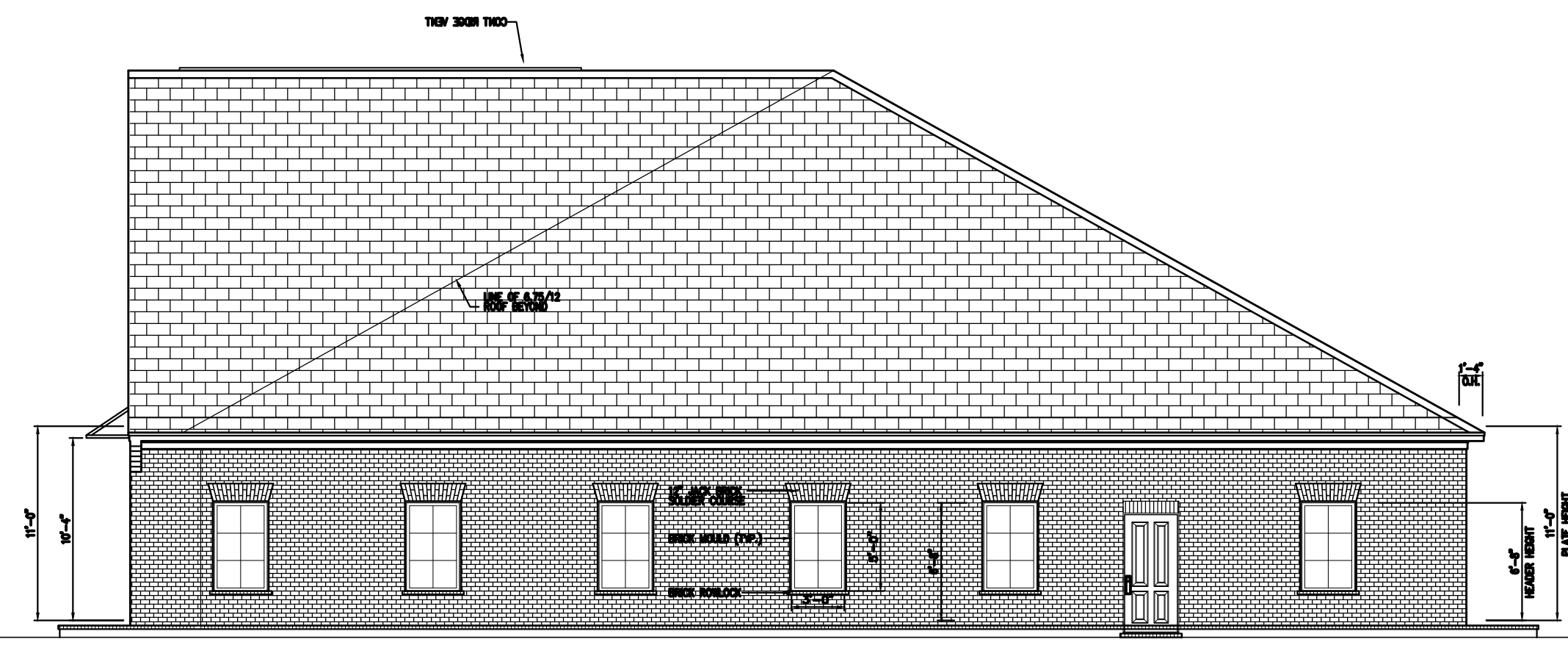
1
A1.0 FRONT ELEVATION
SCALE: 3/16"=1'-0"



1
A1.0 REAR ELEVATION
SCALE: 3/16"=1'-0"



1
A1.0 SIDE ELEVATION
SCALE: 1/8"=1'-0"



1
A1.0 SIDE ELEVATION
SCALE: 1/8"=1'-0"

REVISIONS	BY
REVISED 3/23/21	



WOOLDRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8665
WOOLDRIDGEARCHITECTURE@YAHOO.COM

271 Trace Colony Park Drive
Trace Colony Park
Ridgeland, Mississippi

THIS DESIGN IS THE COPYRIGHTED PROPERTY OF
WOOLDRIDGE & ASSOCIATES
IT MAY NOT BE CONSTRUCTED
NOR SHALL ANY DOCUMENTS BE REPRODUCED
FROM THIS DESIGN WITHOUT THE EXPRESS WRITTEN
PERMISSION OF WOOLDRIDGE & ASSOCIATES.

DRAWN
CHECKED
DATE 7/29/20
SCALE
JOB NO.
SHEET
A3.0
OF
SHEETS

MEMORANDUM

To: Mayor and Board of Aldermen

From: Georgia Myrick, Code Enforcement Manager
Community Development Department

Date: November 2, 2021

Re: Property Adjudication

I recommend that the Mayor and Board of Aldermen adjudicate the cost of cleaning the following property pursuant to State Statute 21-19-11:

303 PINEWOOD LANE-(JOHN W GIBSON)

This property was entered after the required notice and cleaned by Dodd Construction, LLC, the City of Ridgeland Public Works Department and Community Development Department personnel between 10-12-2021 and 10-15-2021. I have attached an Invoice detailing the cost for the work performed at the property. Thank you for your consideration of this matter. Please contact me if you have any questions.

Invoice

City of Ridgeland

Billing Statement
Please remit to :
The City of Ridgeland
P.O. Box 217
Ridgeland, MS 39157

Property Address: 303 Pinewood Lane
Cleaning Date: 10/12-15/2021

Labor		Rate	Count	Hours	Flat Fee		Total
Dodd Construction, LLC					\$ 7,080.00		\$ 7,080.00
Sub Total							\$ 7,080.00
Equipment		Rate	Count	Hours	Flat Fee		Total
Sub Total							\$ -
Other		Rate	Count	Hours	Flat Fee		Total
Sub Total							\$ -
TOTALS							
Total							\$ 7,080.00
GRAND TOTAL							\$ 7,080.00

**Dodd Construction, LLC
P.O. Box 1242
Ridgeland, MS 39158**

**To: Georgia Myrick
City of Ridgeland**

Price to clean the location at 303 Pinewood Lane in Ridgeland, MS

- Amount - \$7,080.00
- Description - Clean out the property - Includes removing trash from all rooms, cabinets and garage area. This price also includes the dumpster needed to complete the job.

This should be a one day project with seven men working all day.

If you have any questions, please contact Dexter Dodd at 601-720-6003
Thank you

Invoice

City of Ridgeland

Billing Statement
Please remit to :
The City of Ridgeland
P.O. Box 217
Ridgeland, MS 39157

Property Address: 303 Pinewood Lane

Cleaning Date: 10/12/2021

Time: 9:00a.m.-4:00p.m.

Labor		Rate	Count	Hours	Flat Fee		Total
Community Development		\$ 38.19	1	3			\$ 114.57
Sub Total							\$ 114.57
Equipment		Rate	Count	Hours	Flat Fee		Total
Sub Total							\$ -
Other		Rate	Count	Hours	Flat Fee		Total
Sub Total							\$ -
TOTALS							
Total							\$ 114.57
GRAND TOTAL							\$ 114.57

Invoice

City of Ridgeland

Billing Statement

Please remit to :

The City of Ridgeland

P.O. Box 217

Ridgeland, MS 39157

Property Address: 303 Pinewood Ln

Cleaning Date: 10/15/2021

Time: 8:00a.m.-9:00a.m.

Labor		Rate	Count	Hours	Flat Fee		Total
Public Works		\$ 121.98	1	1			\$ 121.98
Community Development		\$ 38.19	1	1			\$ 38.19
Sub Total							\$ 160.17
Equipment		Rate	Count	Hours	Flat Fee		Total
Excavator		\$ 55.00	2	1			\$ 110.00
Limb Truck		\$ 45.00	1	1			\$ 45.00
Chain Saw		\$ 10.00	1	1			\$ 10.00
Truck		\$ 10.00	2	1			\$ 20.00
Trailer		\$ 7.00	2	1			\$ 14.00
Sub Total							\$ 185.00
Other		Rate	Count	Hours	Flat Fee		Total
Sub Total							\$ -
TOTALS							
Total							\$ 345.17
GRAND TOTAL							\$ 345.17

Final Invoice

City of Ridgeland

Billing Statement
Please remit to :
The City of Ridgeland
P.O. Box 217
Ridgeland, MS 39157

Property Address: 303 Pinewood Ln
Cleaning Date: 10/12-15/2021

[illegible]

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF RIDGELAND, MISSISSIPPI SETTING AN ASSESSMENT AGAINST JOHN
W. GIBSON ON 303 PINWOOD LANE, RIDGELAND, MISSISSIPPI
PURSUANT TO MISS. CODE ANN. §21-19-11**

Whereas, on September 21, 2021, the Mayor and Board of Aldermen authorized the Department of Community Development of the City of Ridgeland, Mississippi to clean the above referenced property, pursuant to the provisions of Miss. Code Ann. §21-19-11; and,

Whereas, on November 2, 2021, the Mayor and Board of Aldermen did adjudicate that the actual cost of cleaning the property was \$11,991.76 and found that said amount should be assessed as a lien against the property and enrolled in the office of the Tax Collector of Madison County as other judgments are enrolled.

Now therefore it is resolved by the Mayor and the Board of Aldermen of the City of Ridgeland, Mississippi that pursuant to Miss. Code Ann. §21-19-11, the actual costs of \$11,991.76 plus the amount of statutory penalty, \$250.00, for a total amount of \$12,241.76 should be assessed as a lien against John W. Gibson., on their property owned at 303 Pinewood Lane, Ridgeland, Mississippi, being Tax Parcel No. 072I-29C-019/00.00.

Further it is resolved that this Resolution should be recorded in the office of the Tax Collector of Madison County as a judgment against John W. Gibson and 303 Pinewood Lane, Ridgeland, Mississippi.

So resolved this the second day of November, 2021.

CITY OF RIDGELAND, MISSISSIPPI

By: _____
Mayor Gene F. McGee

Attest:

Paula Tierce, City Clerk

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 100 West School Street • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Alan Hart, rla, asla - director of community development

board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo, mayor pro tempore - ward 6

October 27, 2021

The Honorable Gene McGee
Mayor of Ridgeland
304 Highway 51
Ridgeland, Mississippi 39157

Dear Mayor McGee:

Please consider this letter as an official request for the reappointment of Mr. David Conn, owner of Anjou, Sombra and Amerigo, of 4 Top Hospitality, to serve a three-year term (November 2021 – October 2024) representing the restaurant industry on the Board of Directors for the Ridgeland Tourism Commission.

Mr. Conn has been an outstanding member of the Ridgeland Tourism Commission board. He brings representation and insight of a locally owned and community invested restaurant group. The continuation of his leadership and knowledge of the hospitality industry is an asset to the future goals of tourism success in Ridgeland.

Please contact me with any questions.

Sincerely,

Chris Chapman

Chris Chapman
President/CEO

**RIDGELAND TOURISM COMMISSION
BOARD NOMINATION
Restaurant Representative**

I would like to present for consideration Mr./Ms. _____ of
_____ (name of restaurant) as the restaurant industry's
representative to the Ridgeland Tourism Commission serving a three-year term November 2021 –
October 2024.

Signature

Date

Printed Name

Name of Restaurant

Nominations due October 22, 2021
Send to: Chris Chapman
Email: cchapman@visitridgeland.com

Postal:
1000 Highland Colony Parkway, Suite 6006
Ridgeland, MS 39157

1000 Highland Colony Parkway, Suite 6006
Ridgeland, Mississippi 39157
601.605.5252 + www.visitridgeland.com

RIDGELAND TOURISM COMMISSION

INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF RIDGELAND, MISSISSIPPI, AND MADISON COUNTY, MISSISSIPPI RELATING TO THE COLLECTION OF AD VALOREM, SPECIAL ASSESSMENT TAXES AND PUBLIC PROPERTY ASSESSMENTS

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act of 1972, Mississippi Code of 1972 (Annotated) at §17-13-1, et seq., local governmental units may cooperate and contract with one another to their mutual advantage to best serve the needs and development of local governmental units; and

WHEREAS, the City of Ridgeland, Mississippi, hereinafter "City", and Madison County, Mississippi, hereinafter "County", desire to enter into an Interlocal Agreement for the collection of ad valorem, special assessment taxes and public property assessments to best serve the needs and development of the community and its tax collectors by consolidation of services and reduction of cost; and

WHEREAS, §25-7-21 Mississippi Code of 1972 (Annotated), provides authority for the City and County to contract with one another with regard to the allocation of power, authority and responsibility for the purpose of collecting ad valorem, special assessment taxes and public property assessments; and

WHEREAS, the City has found that it would be in the best interest of its citizens to allow the County to collect ad valorem, special assessment taxes and on real and personal property within the City, and public property assessments; and

WHEREAS, County has determined that it would be in the best interests of the citizens of County, that the County assume responsibility for the collection of ad valorem, special assessment taxes on real and personal property and public property assessments within the City in accordance with the terms of this Agreement,

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual benefits and obligations provided for herein, City and County do hereby agree and contract as follows:

1. **DURATION:** This Agreement shall be in full force and effect for the assessment, collection and remittance of ad valorem, special assessment taxes and public property assessments as provided herein, including

responsibilities incidental thereto, for fiscal years 2020, 2021, 2022 and 2023 City Taxes. Upon expiration of the initial term the parties have the option of (a.) renewing this contract in its entirety for a one (1) year period, (b.) renewing the contract with modifications, or (c.) terminating the contract in its entirety. If either party desires to terminate this contract or to renew it subject to modifications, notice of such intent shall be given to the other party not less than six (6) months in advance of the date of termination. If no notice is given, this contract shall immediately renew for a one (1) year period. This Agreement shall not be effective until compliance with the filing and approval requirements of Mississippi Code §17-13-11 shall have been met. Termination of this Agreement only terminates this contract as to the collection of subsequent year taxes. It shall remain in full force and effect for all previous years with respect to the taxes County collected for City, and County shall continue to be responsible for collecting, conducting tax sales and redemptions, and otherwise complying with all terms of this Agreement until all taxes for said previous years shall have been collected and remitted to City, or until the property assessed therefore has been sold for unpaid taxes pursuant to the terms hereof and pursuant to applicable law and statutes.

2. **PURPOSE:** The purpose of this Agreement is to consolidate and coordinate the collection of ad valorem, special assessment, real and personal property taxes and public property assessments by the City with the County. The duly elected Tax Collector of Madison County, hereinafter "MCTC" shall assume responsibility for the collection of all of City's ad valorem and special assessment taxes within the corporate boundaries of the City levied on real and personal properties and public property assessment.
3. **DUTIES AND OBLIGATIONS OF COUNTY:** The County agrees to perform the following services for and on behalf of the City pursuant to this Agreement.
 - a. County does hereby assume the responsibility for the collection of all real and personal property ad valorem, special assessment taxes and public property assessments on behalf of City and shall be responsible for receiving and resolving all complaints regarding City's real and personal ad valorem and special assessment taxes.
 - b. The MCTC agrees that any and all tax statements will identify and clearly delineate City and County taxes separately.
 - c. Ad valorem and special assessments taxes on real and personal property, and public property assessments shall be collected as soon as reasonably practicable after October 1st of each year to ensure that operating funds are available to the City prior to the tax delinquency date of February 1st of the subsequent calendar year. Any partial payment that the MCTC accepts will be divided proportionately between the parties as to the ratio of the millage rates of the City to the total millage levied.

- d. All sums collected by County shall be delivered to the City on or before the 20th of the month following that in which said funds are collected. The monthly settlement shall be allocated by funds and submitted to the City based on each individual millage rate reflected by the City tax levy resolution. The MCTC will take necessary action to fully secure the investment of any City funds in its possession.
- e. The MCTC shall collect all homestead exemption charge-backs, and all damages and interest authorized by law on city taxes which shall be distributed within the same time limitation and in the same manner as described in section (d) above.
- f. County will conduct land tax sales for the City at the same time and place as land tax sales for the County are now held, and City will receive all interest, damages and other fees from such sales that City may be entitled to in accordance with law. Such funds shall be remitted to City on or before the 20th of the month following that month in which County receives said funds. City shall be provided a list of all lands sold for taxes on its behalf or struck-off to the State by the 20th day of the month following such action. The Madison County Chancery Clerk will be responsible for receiving and receipting for tax redemption payments, notifying owners of the time for expiration or redemption and issuing tax deeds for such tax sales.
- g. On or before October 1st of each calendar year, the Madison County Tax Assessor, hereinafter "MCTA" shall furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City.
- h. The MCTC will make refunds of all taxes erroneously collected by the MCTC and approved by the Madison County Board of Supervisors, and shall make proper adjustments to the monthly distribution reports accordingly. The City agrees to allow due credit to the MCTC for the list of delinquent and/or insolvent tax payers properly presented to it in the same manner as prescribed by Chapter 49, Title 27 of the Mississippi Code of 1972 (Annotated). The MCTA will provide the City with a list of all changes to the land rolls immediately after same are approved.
- i. County will furnish City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City so that homestead reimbursements can be applied for with the State of Mississippi. County will supply this information on or before December 15th of each calendar year.
- j. In addition to assuming the responsibility for collection of all real and personal ad valorem, special assessment taxes and public property assessments on behalf of the City, the County shall take any further steps it deems necessary and appropriate to collect any sums that may be due to City under the provisions of Mississippi Code of 1972 (Annotated),

§21-41-1 and shall take all actions and do all things which the City Tax Collector is authorized or empowered to do under the provisions of said law(s).

4. **REPORTS TO BE PROVIDED BY COUNTY TO CITY:** The County agrees to provide the following reports:
- a. The MCTA shall furnish the City tax maps and copies of Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property within jurisdiction of City in accordance with state law(s).
 - b. The MCTA shall furnish a copy of the regular Homestead Exemption Roll within the City, and a copy of the Special and Disabled Citizens Additional Homestead Exemption Roll within the City.
 - c. A monthly listing of all collections by Map and corresponding Parcel Numbers for all Real Estate with Receipt Numbers for Personal Property and Receipts for all Public Property Assessments with separate totals on real estate and personal property, and all interest collected for late payments, if applicable. A monthly report separated by real estate and personal property, showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected and total interest collected for late payments.
 - d. A list, by owner's name and parcel number, for all properties within City on real estate ad valorem, special assessments, personal property ad valorem taxes, and public property assessments.
 - e. A yearly Trial Balance on both real estate and personal property shall be furnished shortly after September 30th of each fiscal year showing assessed values, homestead values (both regular and special shown separately), taxes and interest separately, and cumulative totals by owner's name and parcel number for real estate and by owner's name and receipt number for personal property.
 - f. A monthly listing of all unpaid real estate and unpaid personal property taxes shall be furnished to City with cumulative totals printed by map on real estate and by letter of the alphabet on personal property if requested.
5. **COMPENSATION:** As compensation and in consideration for the services to be provided by County to City, the City of Ridgeland, Mississippi agrees that the Madison County Tax Collector (MCTC), and the Madison County Tax Assessor (MCTA), may and shall retain three percent (3%) of the gross ad valorem and special assessment tax collections. In consideration of the foregoing, there shall be a cap of Seventy Five Thousand Dollars (\$75,000.00), excluding special assessment tax, pursuant to this Agreement and the authorities recited herein.

6. **ACQUISITION OF PROPERTY:** The real and personal property which may be acquired, held or disposed of under the terms of this Agreement shall be acquired, held and disposed of by the County as provided by law, subject to the provisions of law relating to tax sales.
7. **ADMINISTRATION:** This Agreement shall be administered pursuant to the cooperative undertaking of the Madison County Tax Collector and the Madison County Tax Assessor and the City of Ridgeland Tax Collector pursuant to the authorities granted to them by law and the provisions of this Agreement.
8. **AUDITS BY CITY:** City or its authorized representative shall have the right to audit the records of the MCTC at any time as they may relate to the terms and provisions of this Agreement. In the event City chooses to undertake such an audit the MCTC shall timely provide material, documents, records and information as requested and determined by City to be necessary for the conducting of such audit and shall otherwise cooperate with City in such audit.
9. **AMENDMENT:** This Agreement may be amended by the mutual consent of both City and County entered into pursuant to the provisions of Mississippi Code of 1972 (Annotated) as per §17-13-1, et seq.
10. **INDEMNIFICATION:** In the event City is named as a party in any suit in law or in equity arising or resulting from any actions or inactions of Madison County Tax Collector and/or by the Madison County Tax Assessor, taken or done pursuant to the terms and conditions of this Agreement, County shall have the option of providing City with a defense or shall reimburse City for all reasonable costs of investigation, witness fees, attorney's fees, and other litigation costs that City may incur. County further agrees to indemnify and hold City harmless from all reasonable costs it incurs as a result of the payment of any judgment, settlement or compromise resulting from the exercise by County and its representatives of the right and duties provided for herein. The indemnity provided for herein does not include indemnification for any acts or omissions of the City, its officers, employees, agents or assigns.

11. **EFFECTIVE DATE:** This Agreement shall be in force and effect from and after its approval by the Mississippi Attorney General pursuant to §17-13-11 of the Mississippi Code of 1972 (Annotated), and filed with the Chancery Clerk of Madison County, Mississippi, and the Mississippi Secretary of State. This Agreement entered into by the Governing Authorities of the City of Ridgeland Mississippi, and the County of Madison, Mississippi as set out below, as the same appears of record in their respective Minutes.

CITY OF RIDGELAND, MISSISSIPPI

BY: _____

Hon. Gene F. McGee

ATTEST:

_____, City Clerk

MADISON COUNTY, MISSISSIPPI

BY: 

Hon. Gerald Steen

President, Board of Supervisors

APPROVED BY:



Kay Pace, Madison County Tax Collector



Norman A. Cannady Jr.

ADDENDUM TO VIDEO SERVICES AGREEMENT

THIS ADDENDUM TO VIDEO SERVICES AGREEMENT ("Addendum") is made on this _____ day of _____, 2021, by and between **BellSouth Telecommunications, LLC, d/b/a AT&T Mississippi**, ("AT&T Mississippi") (formerly a corporation but now a limited liability company), and the City of Ridgeland, a municipal corporation,

RECITALS

WHEREAS, AT&T Mississippi and the City of Ridgeland entered into an agreement, styled "Video Services Agreement" ("Agreement") on October 6, 2009, regarding the provision by AT&T Mississippi of its integrated Internet Protocol ("IP") enabled broadband platform of voice, data and video services ("IP Network"), the video component of which is a switched, two-way, point-to-point and interactive service ("IP Video Service");

WHEREAS, paragraph 1 set forth the term of the Agreement to expire effective December 31, 2019, but allows for extending the Agreement upon written mutual agreement of the parties;

WHEREAS, AT&T Mississippi and the City of Ridgeland desire to extend the term of the Agreement for an additional ten (10) years and agree that there is sufficient mutual consideration for renewing and extending the term of the Agreement; and

WHEREAS, AT&T Mississippi and the City of Ridgeland desire to make one other modification to the terms of the Agreement, in addition to the ten (10) year extension, which is fully set forth herein below and agreement that there is sufficient mutual consideration for renewing and extending the term of the Agreement.

AGREEMENTS

NOW, THEREFORE, in consideration of the mutual covenants contained herein and in the original "Agreement," and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, AT&T Mississippi and the City of Ridgeland agree as follows:

1. Paragraph 1 of the "Agreement" is to be amended by changing the date of termination from December 31, 2019 to December 31, 2030. Paragraph 1 is hereby amended to read as follows:

"Term. Except as described in paragraph 1(a) below, the term of this Agreement shall be from the Effective Date through December 31, 2030. The term may be extended upon mutual agreement of the parties in writing."

2. Paragraph 13, the "Notices" paragraph of the "Agreement," is amended by changing the address for AT&T Mississippi to the following:

AT&T Mississippi
Office of the President
4266 I-55 North
Suite 104
Jackson, MS 39211

And the address for the City of Ridgeland to the following:

Mayor's Office
P. O. Box 217
Ridgeland, MS 39158

3. Unless amended by the terms of this Addendum, all other terms and conditions of the "Agreement," shall remain unchanged and in full force and effect throughout the extended term. In the event the terms and conditions of the "Agreement" conflict with the terms of this Addendum, this Addendum shall be deemed to superseded and override the terms of the Agreement."

4. This Addendum incorporates and includes all prior and contemporaneous negotiations, correspondence, conversations, agreement sand understandings between the parties concerning the subject matter hereof. No deviation from the terms hereof shall be predicated upon any prior or contemporaneous representations, agreements or understanding, whether oral or written.

IN WITNESS WHEREOF, AT&T Mississippi and the City of Ridgeland have caused this Addendum to be duly executed on their behalf by their duly authorized representative, as of the date first above written.

(Signature pages immediately follows)

BELLSOUTH TELECOMMUNICATIONS, LLC
d/b/a AT&T MISSISSIPPI

BY: _____

Name: R. Mayo Flynt, III

Title: President - AT&T Mississippi

Date: _____

CITY OF RIDGELAND, MISSISSIPPI

BY: _____

Printed Name: Mr. Gene McGee

Title: Mayor, City of Ridgeland, MS

Date: _____

ATTEST: _____

Name: Mr. David Overby

Title: City Clerk, City of Rideland, MS

Date: _____

1186961

VIDEO SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") dated October 6th, 2009 ("Effective Date") is made by and between BellSouth Telecommunications, Inc. d/b/a AT&T Mississippi ("AT&T Mississippi"), a Georgia corporation, and the City of Ridgeland, Mississippi, a municipal corporation ("City"). AT&T Mississippi and City shall sometimes be referred to separately as a "Party," and collectively as the "Parties."

RECITALS

A. AT&T Mississippi is in the process of modifying its existing telecommunications network to provide an integrated Internet Protocol ("IP") enabled broadband platform of voice, data and video services ("IP Network"), the video component of which is a switched, two-way, point-to-point and interactive service ("IP Video Service"). The IP Network upgrade will involve the use of the public ROW.

B. For purposes of this Agreement, IP-enabled Video Services shall include any technological advances that may be used to provide video services in the future.

NOW, THEREFORE, in consideration of and reliance upon the respective representations, promises, concessions, terms and conditions contained herein, City and AT&T Mississippi agree as follows.

1. Term. Except as described in paragraph 1(a) below, the term of this Agreement shall be from the Effective Date through December 31, 2019. The term may be extended upon mutual agreement of the Parties in writing.

(a) The Parties agree to consult in the event that, after the Effective Date, any court, agency, commission, legislative body, or other authority of controlling jurisdiction issues a finding that limits the validity or enforceability of this Agreement, in whole or in part. Should the finding be final, non-appealable and binding upon either City or AT&T Mississippi, this Agreement shall be deemed modified or limited to the extent necessary to address the subject of the finding unless either Party, within thirty (30) days of receipt of the finding, provides written notice to the other party of election to terminate, in which case the Agreement shall terminate within six (6) months or such earlier period as the Parties mutually may agree. Where the effect of a finding is a modification, the Parties shall enter into good faith negotiations to modify this Agreement in the manner which best effectuates its overall purposes and the intentions of the Parties. Any benefits or requirements entitled to the City under said ruling other than audit assessments shall be deemed retroactive to the date any affected payments are first made under the Agreement. Failure to reach a mutually satisfactory modification within ninety (90) days of the commencement of such efforts shall entitle either Party to terminate the Agreement on the provision of thirty (30) days' written notice.

(b) In addition to the termination rights set forth in Section 1 (a) above, either AT&T Mississippi or the City shall have the right to terminate this Agreement and all obligations and services hereunder upon ninety (90) days notice to the other Party, if (a)

AT&T Mississippi concludes in its reasonable business judgment that IP-enabled Video Service in the City is no longer technically, economically, or financially consistent with AT&T Mississippi's business objectives and it ceases provision of such services; (b) cable company Title VI of the Communications Act of 1934, as amended, obligations or any similar obligations are imposed on AT&T Mississippi; or (c) it becomes clear that AT&T Mississippi must offer or provide IP Video Service pursuant to a franchise (cable or otherwise) and/or franchise-like requirements or other local authorization.

2. Compensation to City. During the term of this Agreement, AT&T Mississippi shall pay to City a fee equal to five percent (5%) of the Gross Revenues of AT&T Mississippi collected from each subscriber to AT&T Mississippi's IP Video Services product, including any Gross Revenues from video services included in a bundle of services, and five percent (5%) of the portion of Gross Revenues (collectively referred to as "IP Video Services Provider Fee") from advertising which are defined below. The IP-enabled Video Services Provider Fee and the fee for PEG set forth in paragraph 3 may be identified and passed through on any subscriber bill by AT&T Mississippi, and all such fees collected will be forwarded to City quarterly and shall be due forty-five (45) days after the end of each quarter. This IP Video Services Provider Fee shall be in lieu of any permit fee or any other fee that could otherwise lawfully be imposed by the City on AT&T Mississippi in connection with work done in the public ROW; however, nothing in this Agreement shall restrict the right of the City to impose ad valorem taxes, sales taxes, or other taxes that are lawfully imposed on a majority of all other businesses by the City. In the event, the City grants the incumbent cable provider a rate for calculating a fee that is different than the Applicable Percentage, this Agreement shall be automatically amended without any action required by the parties to adjust the Applicable Percentage to the different rate given to the incumbent provider, provided that such different rate does not exceed the maximum fee permitted by 47 U.S.C. § 542(b). Upon request, AT&T Mississippi shall make their records available to the City to demonstrate compliance with this paragraph for a period of three (3) years preceding the request.

Payment shall be accompanied by a report, in such form and containing sufficient detail to determine AT&T's compliance with this Section, not later than forty-five (45) days after the last day of each March, June, September, and December, throughout the term of this Agreement setting forth the Gross Revenue for the quarter ending on said last day. The City shall have the right to audit any such payment for a period of three (3) years and no acceptance of any payment shall be deemed final until the period for audit shall have expired.

2.1 For purposes of this Agreement, Gross Revenue means any and all revenue collected by AT&T Mississippi from the provision of its IP Video Services in the City, including, but not limited to the following:

- (a) recurring charges for IP Video Services;
- (b) event-based charges for IP Video Services, including but not limited to pay-per-view and video-on-demand charges;
- (c) rental of set top boxes and other IP Video Services equipment;
- (d) service charges related to the provision of IP Video Services, including, but not limited to, activation, installation, and repair; and
- (e) administrative charges related to the provision of IP Video Services, including, but not limited to, service order and service termination charges.

2.2 For purposes of this Agreement, Gross Revenues do not include:

- (a) uncollectible fees, provided that all or part of uncollectible fees which is written off as bad debt but subsequently collected fees, shall be included in Gross Revenues in the period collected;
- (b) discounts, refunds, and other price adjustments that reduce the amount of compensation received by AT&T Mississippi;
- (c) late payment fees;
- (d) maintenance charges;
- (e) amounts billed to IP Video Services subscribers to recover taxes, fees or surcharges imposed upon IP Video Services subscribers in connection with the provision of IP Video Services, including the IP Video Services Provider Fee. authorized by this section;
- (f) revenue from the sale of capital assets or surplus equipment; or
- (g) charges, other than those described in subsection 2.1 (a), that are aggregated or bundled with amounts billed to IP Video Services subscribers.

“Gross Revenues” which are subject to the IP Video Services Provider Fee paid by AT&T Mississippi additionally include a pro rata portion of all revenue collected by AT&T Mississippi pursuant to compensation arrangements for advertising (less any commissions AT&T Mississippi receives from any third party for advertising) and home-shopping sales derived from the operation of AT&T Mississippi’s IP Video Service within the City. Advertising commissions paid to third parties (excluding any refunds, rebates, or discounts the Company may make to advertisers) shall not be deducted from advertising revenue included in gross revenue. The allocation of advertising and home-shopping revenue referred to above shall be based on the number of subscribers in the City divided by the total number of subscribers in relation to the relevant regional or national compensation arrangement.

3. Public, Educational and Governmental Programming. In recognition of the technical architecture of IP Video Services, AT&T Mississippi at the later of such time as AT&T Mississippi achieves 10% market share of the pay TV subscriber market within City or within one hundred eighty (180) days of AT&T Mississippi's launch of IP Video Services the City may request PEG programming as set forth herein. During the term of this Agreement, and within one hundred and twenty (120) days of such a request from the City, AT&T Mississippi shall provide capacity for up to three “streams” or “channels” of noncommercial educational governmental programming through AT&T Mississippi’s IP Video Service so long as City and educational institutions designated by the City provide any educational or governmental programming content in a standard digital format compatible with AT&T Mississippi’s IP Video Technology. City and educational institutions designated by the City shall provide this programming, and AT&T Mississippi shall receive this programming, at AT&T Mississippi’s designated connection point. City and educational institutions designated by the City will be solely and individually responsible for their own programming content.

Any operation of any PEG programming stream by City shall be the responsibility of City, and AT&T Mississippi shall be responsible for the transmission of such programming. The City will be responsible to ensure that all transmissions, retransmissions, content or programming that may be requested to be transmitted over a channel or facility by AT&T Mississippi in the future, if any, are provided or submitted to AT&T Mississippi, at the AT&T Mississippi designated connection point, in a manner or form that is capable of being accepted and transmitted by AT&T Mississippi, without requirement for additional alteration or change in the format or content by AT&T Mississippi, over the network of AT&T Mississippi, and

which is compatible with the technology or protocol utilized by AT&T Mississippi to deliver IP Video Services.

After one hundred twenty days (120 days) upon receipt of a valid request from the City to provide access to PEG programming, AT&T Mississippi shall remit to the City, if requested by the City, an additional one-half of one percent of Gross Revenues, as defined in Paragraph 2 herein, in accordance with 47 U.S.C. 531 and 541(a)(4)(B).

4. Emergency Message. AT&T Mississippi shall carry all required Federal, State and Local alerts provided over the "Federal Emergency Alert System" through AT&T Mississippi's IP-enabled Video Services in the event of a public safety emergency, which at a minimum will include the concurrent rebroadcast of local broadcast channels. AT&T Mississippi shall meet all obligations regarding the Federal Emergency Alert System as required by Title 47, Section 11, and Subparts A-E of the Code of Federal Regulations, as may be amended or modified from time to time.

5. Non-discrimination. AT&T Mississippi shall not deny access to its IP Video Services to any group of potential residential customers because of the income of the residents of the local area in which such group resides. Upon receipt of any complaint alleging a violation of this section, the City shall provide a copy of such complaint to AT&T Mississippi and AT&T Mississippi shall have sixty (60) days after receipt of such complaint to respond to such complaint.

6. Obligations of City. During the term of this Agreement City will not subject, nor attempt to subject, the provision of AT&T Mississippi's IP-enabled Video Services over the IP Network to regulation under any cable television franchise or video ordinance. In addition:

- (a) City agrees to subject the construction and installation of the IP Network to the same process and review as it subjects the installation and construction of AT&T Mississippi's existing telecommunications infrastructure.
- (b) City agrees not to unreasonably block, restrict, or limit the construction and installation of the IP Network.
- (c) City agrees to process any and all applicable permits for the installation, construction, maintenance, repair, removal, and other activities associated with the IP Network in a timely and prompt manner.

7. Indemnification.

(a) AT&T Mississippi agrees to indemnify, defend, and hold harmless City, its officers, agents, and employees, from and against any liability for damages and for any liability or claims resulting from tangible property damage or bodily injury (including accidental death), to the extent proximately caused by AT&T Mississippi's negligent construction, operation, or maintenance of its IP Network, provided that City shall give AT&T Mississippi written notice of its obligation to indemnify City within fifteen (15) days of receipt of a claim or action pursuant to this subsection. The duty to provide indemnity and defense shall not be waived unless AT&T Mississippi shows prejudice arising from late notice or notice is given by City later than one hundred twenty (120) days from receipt by the City of the claim. Notwithstanding the foregoing, AT&T Mississippi shall not indemnify City for any damages, liability or claims resulting from the negligence or willful misconduct of City, its officers, agents, employees, attorneys, consultants, independent contractors or third parties or for any

activity or function conducted by any person or entity other than AT&T Mississippi in connection with PEG programming.

(b) With respect to AT&T Mississippi's indemnity obligations set forth above, AT&T Mississippi shall provide the defense of any claims brought against City by selecting counsel of AT&T Mississippi's choice to defend the claim, subject to the consent of City, which consent shall not be unreasonably withheld. Nothing herein shall be deemed to prevent City from cooperating with AT&T Mississippi and participating in the defense of any litigation by its own counsel at its own cost and expense, provided, however, that after consultation with City, AT&T Mississippi shall have the right to defend, settle or compromise any claim or action arising hereunder, and AT&T Mississippi shall have the authority to decide the appropriateness and the amount of any such settlement. In the event that the terms of any such settlement do not include the release of City and City does not consent to the terms of any such settlement or compromise, AT&T Mississippi shall not settle the claim or action, but its obligation to indemnify City shall in no event exceed the amount of such settlement.

(c) In the event the incumbent cable and/or video service provider(s) in the City or another third party files a claim against the City in state or federal court arising out of the fact that the City entered into this Agreement, challenging the lawfulness of this Agreement and/or seeking to modify its obligations under its existing cable franchise on the basis that the City entered into this Agreement, AT&T Mississippi shall cooperate with the City in responding to such claim.

At the City's request, AT&T Mississippi will intervene in any such action and defend any such claim. In such event, AT&T Mississippi shall assume, at its expense, the sole defense of the claim through counsel selected by AT&T Mississippi and shall keep the City fully informed as to the progress of such defense. Upon reasonable request by AT&T Mississippi and at AT&T Mississippi's expense, the City shall cooperate with AT&T Mississippi in the defense of the claim. At its option and expense, the City may retain and use separate counsel to represent it, including in-house counsel.

AT&T Mississippi shall maintain control of the defense and resolution or settlement of the claim, except that if the settlement of the claim would adversely affect the City, AT&T Mississippi may settle the claim as to the City only with its written consent, which consent shall not be unreasonably withheld or delayed.

AT&T Mississippi shall pay the full amount of (i) any final judgment or award issued by a court against the City as a result of entering into this Agreement or (ii) any settlement negotiated by AT&T Mississippi with respect to the claim and all other expenses related to the resolution of the claim. AT&T Mississippi's obligation to pay excludes an incumbent cable and/or video service provider's costs, interests and reasonable attorneys' fees in bringing such action or claim unless otherwise agreed to by AT&T Mississippi in any settlement agreement or the City is compelled to so by any final judgment ordered by the court.

8. Breach of Agreement. Should either party claim that a breach of any part of this Agreement has occurred, that party will provide prompt written notice to the other, specifying the nature of the breach; and upon receipt the other party shall cure such breach within sixty (60) days.

9. Dispute Resolution. The parties recognize and agree that it is in their best interests to avoid the time and expense of litigation should a dispute arise concerning the

provisions of this Agreement and compliance therewith. Therefore, the parties agree to exercise good faith in resolving claims, disputes, and controversies arising out of this Agreement by participating in non-binding arbitration or other alternative means of dispute resolution, including but not limited to mediation, upon terms and conditions mutually agreeable to the parties. The parties agree to refrain from instituting or pursuing actions at law or in equity until they have attempted to resolve the claim, dispute, or controversy by non-binding arbitration or other alternative means of dispute resolution save for those instances wherein non-binding arbitration or other alternative means of dispute resolution will result in immediate harm or be detrimental or prejudice the party's pursuit of an action.

10. Public Rights-of-Way. The City shall maintain any lawful and reasonable police powers provided for by law over installation of facilities in the public rights-of-way (ROW). AT&T Mississippi agrees that its facilities cannot disrupt sight distance for motorists; will place its video equipment on public ROW close to a property line abutting the public ROW, when and where feasible; cannot be below base flood elevation according to the most recent FIRM and flood insurance study; cannot obstruct drainage; and cannot obstruct pedestrian traffic or violate, to the extent applicable, provisions set forth in the Americans with Disabilities Act of 1990. AT&T Mississippi will also consider the aesthetics involved when placing its video equipment on residential and arterial streets.

11. Customer Service. AT&T Mississippi shall comply with the Federal Communications Commission customer service standards set forth under 47 C.F.R. 76.309(c), as amended. The requirements of 47 C.F.R. 76.309(c) are set forth in Attachment A to this Agreement, but are intended to be identical to the federal law and shall be deemed automatically amended should 47 C.F.R. 76.309(c) be amended. AT&T Mississippi understands that the City may exercise any right that it may have to enforce those standards after ninety (90) days advance notice.

12. Free Service to Buildings. If AT&T Mississippi agrees to provide free service to public facilities for any local government in Mississippi, AT&T Mississippi shall, upon written request by the City, install, at no charge, one service outlet to a demarcation point located on the outside of any designated public building provided such building demarcation point is within 125 feet from AT&T Mississippi's activated distribution point of connection. AT&T Mississippi shall not be required to extend its facilities beyond the appropriate demarcation point located outside the building or to perform any inside wiring. AT&T Mississippi shall provide complimentary video service to public schools, public libraries, police, fire, city attorney, and city hall and over that one service outlet free of charge, which service shall not be used for commercial purposes. The City may not receive service at the same building from more than one cable or video service provider at a time.

13. Books and Records; Audits.

13.1 AT&T Mississippi shall maintain books of account and records adequate to enable AT&T to demonstrate that it is in compliance with this Agreement with respect to IP-enabled Video Service.

13.2 The City shall have the right to audit AT&T, with respect to AT&T's obligations under this Agreement, within three (3) years from which the fee payment was due. The City may recompute any amounts determined to be payable in satisfaction of the fees described in this Agreement with respect to IP-enabled Video Service. Any additional and valid amount due the City as a result of the audit shall be

paid by AT&T within thirty (30) days after AT&T receives a written notice from the City. The notice that the City sends to AT&T shall include a copy of the audit report. The City may not retain any person or entity for compensation that is dependent in any manner upon the outcome of any such audit, including the audit findings, the recovery of fees, or the recovery of any other payments.

13.3 Upon reasonable notice to AT&T, the City or its designated representative, subject to confidentiality protections, shall have the right to examine books and records directly related to AT&T's compliance with its obligations under this Agreement. The City shall have no right to examine any aspect of the books and records that does not directly relate to AT&T's obligations under this Agreement.

13.4 City acknowledges that some of the records which may be provided by AT&T may be classified as confidential and therefore may subject AT&T to competitive disadvantage if made public. City shall therefore maintain the confidentiality of any and all records provided to it by AT&T.

14. Notices. Any notice to be given under this Agreement shall be in writing and shall be delivered either personally or by certified or registered mail with postage prepaid and return receipt requested, addressed as follows:

If to City:

Mayor Gene McGee
City of Ridgeland
P.O. Box 217
Ridgeland, Mississippi 39158

If to AT&T Mississippi:

AT&T Mississippi
General Counsel - Mississippi
Suite 790, Landmark Center
175 E. Capitol Street
Jackson, Mississippi 39201

15. Modification. This Agreement may be amended or modified only by a written instrument executed by both Parties.

16. Assignment. Except to affiliates, AT&T Mississippi may not assign or transfer this Agreement or any interest therein without the prior written consent of City.

17. Entire Agreement. This Agreement constitutes the entire agreement between City and AT&T Mississippi with respect to the subject matter contained herein and supersedes all prior or contemporaneous discussions, agreements, and/or representations of or between City and AT&T regarding the subject matter hereof.

18. Waiver. Failure on the part of either Party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision.

19. Choice of Law and Venue. This Agreement shall be construed and interpreted according to the laws of the State of Mississippi. The parties further agree that the appropriate venue for any legal action involving this Agreement will be in a court of competent jurisdiction in either the federal or state courts located in Mississippi.

20. Miscellaneous.

(a) AT&T Mississippi, and City each hereby warrants that it has the requisite power and authority to enter into this Agreement and to perform according to the terms hereof.

(b) The headings used in this Agreement are inserted for convenience or reference only and are not intended to define, limit or affect the interpretation of any term or provision hereof. The singular shall include the plural; the masculine gender shall include the feminine and neutral gender.

(c) AT&T Mississippi and City shall cooperate fully with one another in the execution of any and all other documents and in the completion of any additional actions including, without limitation, the processing of permits that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

(d) AT&T Mississippi agrees to comply with any and all current and future state and federal laws, as well any and all current and future ordinances of the City.

(e) Nothing contained in this Agreement is intended or shall be construed as creating or conferring any rights, benefits or remedies upon, or creating any obligations of the Parties hereto toward any person or entity not a party to this Agreement, unless otherwise expressly set forth herein.

21. Binding Effect. This Agreement shall be binding upon and for the benefit of each of the Parties and their respective past and present principals, managers, Board of Aldermen members, officers, directors, shareholders, agents, employees, attorneys, successors and assigns and any parents, subsidiaries or affiliated corporations or entities, as applicable.

22. Counterpart Execution. This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same agreement. Signature pages may be transmitted by facsimile and any signature transmitted by facsimile will be given the same force and effect as an original signature.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have executed this Agreement and made the same effective as of this 6th day of
October, 2009.

BellSouth Telecommunications, Inc. doing business as AT&T Mississippi

By: [Signature]

Name: R. Mayo Plynt, III

Title: President - AT&T Mississippi

City of Ridgeland, Mississippi

By: [Signature]

Name: Gene McGee

Title: Mayor, City of Ridgeland

Attest: [Signature]

Name: David Overby

Title: City Clerk, City of Ridgeland

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ATTACHMENT A

Customer Service Standards as described in Section 11 of the Agreement:

11.1. AT&T will maintain a local, toll-free or collect call telephone access line that will be available to subscribers to its IP-enabled Video Services twenty-four (24) hours a day, seven days a week. Trained AT&T representatives will be available to respond to customer telephone inquiries during normal business hours. After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours must be responded to by a trained company representative on the next business day, except for service interruptions.

11.2. Under normal operating conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety (90) percent of the time under normal operating conditions, measured on a quarterly basis. AT&T will not be required to acquire equipment or perform surveys to measure compliance with the telephone answering standards described in this Section unless an historical record of complaints indicates a clear failure to comply.

11.3. Under normal operating conditions, an AT&T customer will receive a busy signal less than three (3) percent of the time.

11.4. AT&T customer service center and bill payment locations will be open at least during normal business hours and will be conveniently located.

11.5. Under normal operating conditions, each of the following four standards related to installations, outages and service calls will be met no less than ninety-five (95) percent of the time measured on a quarterly basis:

a. Standard installations will be performed within seven (7) business days after an order has been placed. "Standard" installations are those that are located up to one hundred twenty-five (125) feet from the existing distribution system.

b. Excluding conditions beyond the control of AT&T, AT&T will begin working on "service interruptions" promptly and in no event later than twenty-four (24) hours after the interruption becomes known. AT&T must begin actions to correct other service problems the next business day after notification of the service problem.

c. The "appointment window" alternatives for installations, service calls, and other installation activities will be either a specific time or, at maximum, a four-hour time block during normal business hours. (AT&T may schedule service calls and other installation activities outside of normal business hours for the express convenience of the customer.)

d. AT&T may not cancel an appointment with a customer after the close of business on the business day prior to the scheduled appointment.

e. If an AT&T representative is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer will be contacted. The appointment will be rescheduled, as necessary, at a time that is convenient for the customer.

11.6. Refund checks will be issued promptly, but no later than either (i) the customer's next billing cycle following resolution of the request or thirty (30) days, whichever is earlier, or (ii) the return of the equipment supplied by AT&T if service is terminated.

11.7. Credits for service will be issued no later than the customer's next billing cycle following the determination that a credit is warranted.

11.8. The following definitions shall apply to the terms listed below; as such terms are used in Section 6 of the Agreement:

a. "Normal business hours" means those hours during which most similar businesses in the City are open to serve customers. In all cases, "normal business hours" must include some evening hours at least one night per week and/or some weekend hours.

b. "Normal operating conditions" means those service conditions that are within the control of AT&T. Those conditions that are not within the control of AT&T include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages and severe or unusual weather conditions. Those conditions that are ordinarily within the control of AT&T include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods and maintenance or upgrade of the IP Network.

c. "Service interruption," means the loss of picture or sound on one or more IP-Enabled Video Service channels.



DATE: OCTOBER 27, 2021

TO: MAYOR & BOARD OF ALDERMEN

FROM: PAULA TIERCE, CITY CLERK/HR DIRECTOR

RE: SEWER ADJUSTMENTS

The following sewer adjustments have been requested and approval is recommended:

09-4309-01	160 Bridgewater Blvd.	\$89.01
05-3415-04	350 Lakeview Rd.	\$21.29
05-2777-02	707 Beau Pre	\$446.99
05-6005-03	229 Shady Glenn Rd	\$23.22
05-2595-06	1506 Huntington Pl	\$30.96

Should you have any questions please feel free to contact my office.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 100 W. School St. • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Paula W. Tierce, phr - city clerk / human resources director

board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



police department

October 26, 2021

TO: Mayor & Board of Aldermen
From: John R. Neal, Chief of Police 
Subject: Donation- Shadowood- Wendover HOA

I am requesting acceptance of check #10088 made payable to the City of Ridgeland Police Department in the amount of \$500.00. This is a donation from Shadowood-Wendover Subdivision Homeowner's Association Board and residents. I am requesting these funds be deposited into our donation fund account 010-000-348.

Your consideration and approval will be greatly appreciated.

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo, mayor pro tempore - ward 6



police department

October 26, 2021

TO: Mayor & Board of Aldermen
From: John R. Neal, Chief of Police 
Subject: Special Event- Fleet Feet Turkey Day 8K

I have attached a request for a Special Event Permit from Chris Walker with Fleet Feet Sports. This event is their annual Turkey Day 8K race scheduled Thursday, November 25, 2021 from 7:00 a.m. to 9:00 a.m. at Trace Station located at 500 Highway 51. The race route is attached for your review.

Mr. Walker is expecting a crowd of approximately 900 and Fleet Feet Sports will be open for use of its facilities as well as portable restrooms on-site to accommodate participants. Fleet Feet Sports staff and volunteers will be responsible for setting up and cleaning up upon conclusion of this event.

This event will not generate any overtime for the Police Department and on-duty personnel will be available to assist with traffic control at intersections along the race route. Traffic will be blocked on Highway 51 at the beginning of the race.

Checks in the amounts of \$100.00 and \$1,000.00 representing the requisite filing fee and bond money were received along with the Special Event Permit and Permit to Play On-Premises Music.

Your consideration and approval will be greatly appreciated.

CC: Lt. Brian Myers

Attachments (3)



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION
(Please allow minimum 30 days for approval)



EVENT NAME: FLEET FEET TURKEY DAY 8K

EVENT LOCATION: FLEET FEET 500 HWY 51 SUITE Z

EVENT DATE: Beginning 11/25/21 to Ending 11/25/21 Multiple Days: ☐ YES ☒ NO

EVENT HOURS: Beginning 7:00 Am to Ending 9:00 Am

TYPE OF EVENT: RUNNING AND WALKING RACE

EVENT POINT OF CONTACT: CHRIS WALKER CELL NUMBER: 662-312-7419
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: FLEET FEET

ADDRESS: 500 HWY 51 SUITE Z CITY/STATE/ZIP: RIDGELAND, MS 39157

ESTIMATED CROWD SIZE: 900 NUMBER OF EVENT PERSONNEL: 30

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: INSIDE FLEET FEET AND PORTABLE BATHROOMS BEHIND FLEET FEET

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: EVENT STAFF WILL CLEAN UP ALL TRASH AT WATER STATION AND ALONG THE COURSE AND FINISH AREA

RECYCLING PROGRAM FOR WASTE

☐ YES ☒ NO DETAILS: _____

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

MOBILE FOOD VENDING ☐ YES ☒ NO

In the event organizer will utilize mobile food vending services as part of this special event, complete section below. In accordance with the City of Ridgeland Mobile Food Vending Ordinance, the following vendors have complied with the requirements set forth in ordinance Chapter 22, Article V (Mobile Food Vending) for obtaining a Special Event Mobile Food Vending Permit from the City of Ridgeland.

MOBILE FOOD VENDOR NAME: _____

Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO
Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

MOBILE FOOD VENDOR NAME: _____

Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO
Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

MOBILE FOOD VENDOR NAME: _____

Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO

Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

MOBILE FOOD VENDOR NAME: _____

Photocopy of City of Ridgeland Food Vending Permit (Required): ☐ YES ☐ NO

Photograph(s) of Mobile Food Vehicle or Pushcart (Optional but suggested): ☐ YES-Attached ☐ NO

(If additional Mobile Food Vendors will be present, attach a separate sheet with the above information included)

UNMANNED AIRCRAFT SYSTEM – DRONE USAGE

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO

If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

Section 333 Exemption or Aircraft Certification

- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(S): ☒ YES ☐ NO LOCATION(S): FIRST AID INSIDE FLEET FLEET

POLICE/SECURITY PERSONNEL REQUIRED: ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: CARIS WALKER Contact Number: 662-312-7419

Applicant Signature: Ch Walker Date: 10/7/21

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on-site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**

- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.
- 14). In accordance with City of Ridgeland Mobile Food Vending Ordinance (Chapter 22, Article V), any special event organizer who utilizes the services of a mobile food truck or pushcart must comply with the requirements under this above referenced section. If you utilize the services of a mobile food vendor, the applicant named on this permit will ensure the requirements under section 22-203 (b) are met and obtain a Special Event Mobile Food Vending Permit from the City of Ridgeland Department of Finance and Administration.

For Police Department Use Only

This application was received by the Ridgeland Police Department on <u>10/27/21</u> and has been reviewed by the appropriate personnel. This application has been <u>APPROVED</u> / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Aldermen meeting to be held on <u>02 NOV 2021</u> .	
Chief of Police or Designee: <u>[Signature]</u>	DATE: <u>26 OCT 2021</u>
Number of Overtime Officers: _____	Estimated OT Cost: _____
Additional Overtime Cost for City Departments: FIRE _____ P/W _____ REC/PARKS _____	



CITY OF RIDGELAND
APPLICATION FOR

PERMIT TO PLAY ON PREMISES MUSIC

(Please allow minimum 30 days for approval)



DATE OF APPLICATION: 10/7/21
EVENT NAME: FLEET FEET TURKEY DAY 8K
EVENT LOCATION: FLEET FEET
DESCRIPTION OF ON-PREMISES ACTIVITY: RUNNING AND WALKING RACE AND POST-RACE

DATE OF ACTIVITY: Beginning 11/25/21 to Ending 11/25/21
HOURS OF ACTIVITY: Beginning 7:00 AM to Ending 9:00 AM
ACTIVITY POINT OF CONTACT: CHRIS WALKER CELL NUMBER: 662-312-7419

(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: FLEET FEET
ADDRESS: 500 HWY 51 SUITE 2 CITY/STATE/ZIP: RIDGELAND, MS 39157

https://library.municode.com/ms/ridgeland/codes/code_of_ordinances?nodeId=CO_CH46EN_ARTIVNO

Event organizers should become familiar with the City of Ridgeland Noise Ordinance to ensure compliance with law.

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: THE MUSIC WILL BE PLAYED AS RUNNERS FINISH THE RACE IN THE FLEET FEET PARKING LOT FROM AROUND 7:20 TO 8:20 AM. THERE ARE NO RESIDENCES WITHIN 1/4 MILE OF THIS.

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: [Signature] Date: 10/7/21

☒ APPROVED

☐ DENIED

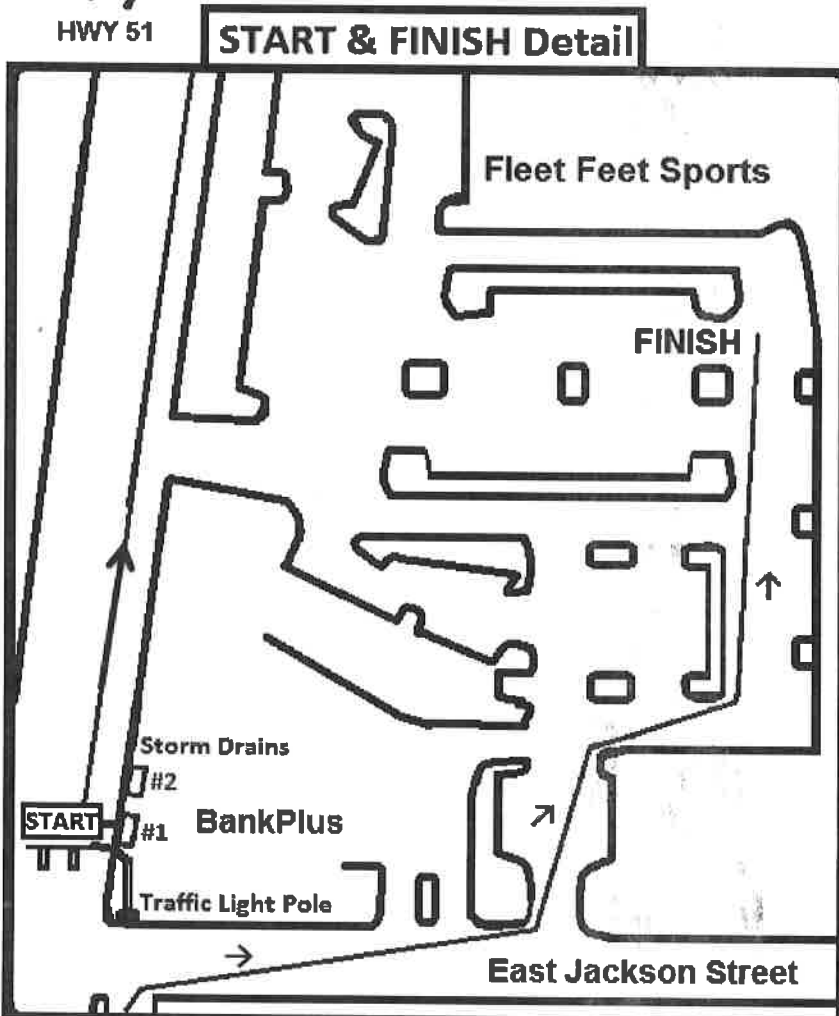
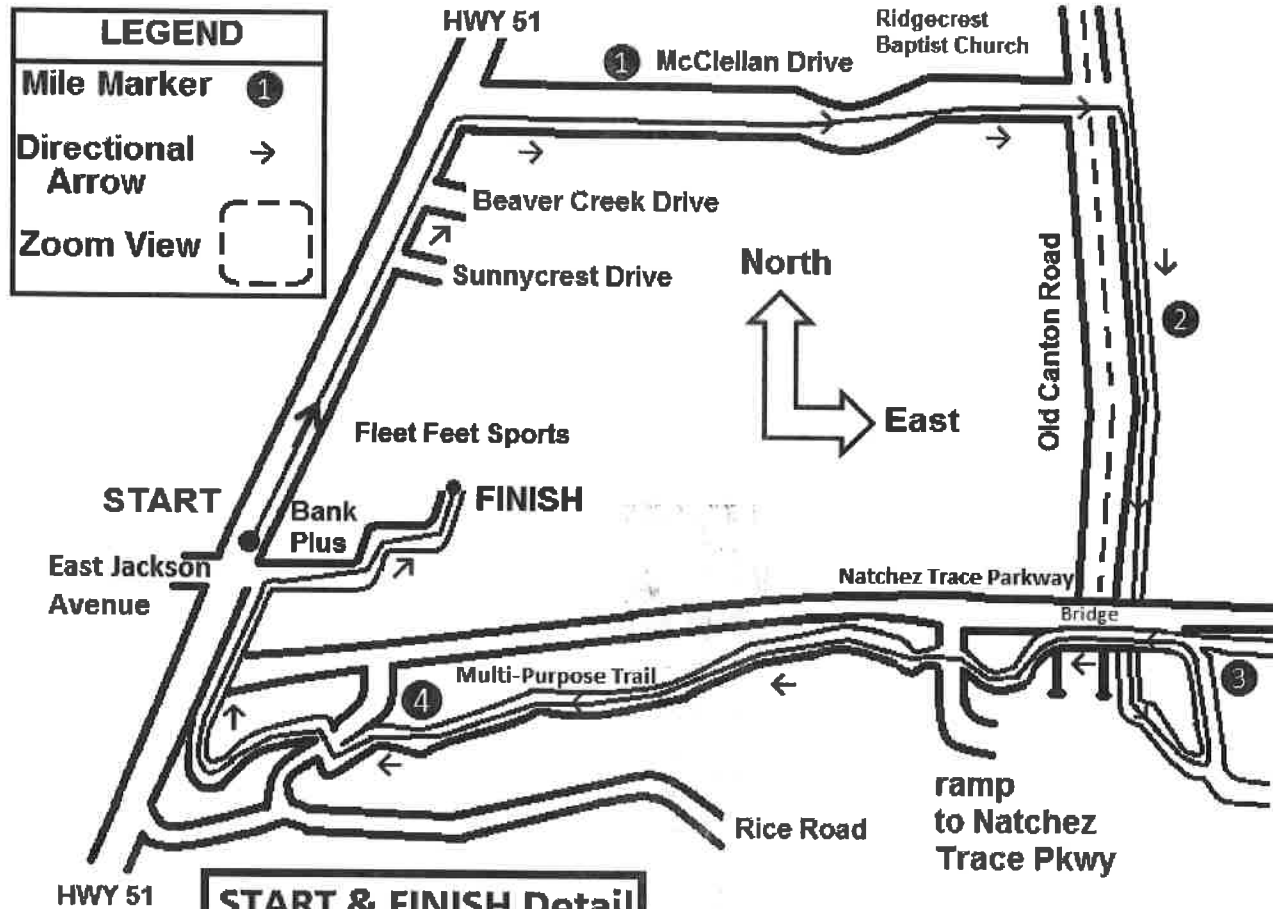
Chief of Police or Designee: [Signature]

Date: 26 OCT 2021

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

Turkey Day 8K

Measured by MS Race Timing LLC - Caleb Hammons on September 2, 2013 in Ridgeland, MS for Fleet Feet Sports



Restrictions	Participants are restricted to the sidewalk on the East side of Old Canton Road.
START	On HWY 51 heading North. Middle of the 1st drain north of the intersection of HWY 51 and East Jackson Street. ?? ft north of the traffic light pole located on the east side of HWY 51 next to BankPlus.
Mile 1	On McClellan Road heading East.
Mile 2	On the sidewalk parallel to Old Canton Road heading South.
Mile 3	On the multipurpose trail heading West.
Mile 4	On the multipurpose trail heading West.
FINISH	In the parking lot heading North

the city of RIDGELAND



police department

October 26, 2021

TO: Mayor & Board of Aldermen

From: John R. Neal, Chief of Police 

Subject: IPMA-HR Master Services and License Agreement

Please review for approval the attached Master Services and License Agreement between the Ridgeland Police Department and IPMA-HR. This is for licensure of IPMA-HR Assessments and Assessment Scores used in patrol officer applicant testing.

Your consideration and approval will be greatly appreciated.

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo, mayor pro tempore - ward 6

Master Services and License Agreement

Terms Updated March 18, 2021

IMPORTANT! YOU ARE ENTERING INTO A LEGALLY BINDING AGREEMENT ON BEHALF OF YOUR AGENCY.

PLEASE READ THIS CAREFULLY!

ALL PUBLIC AGENCIES THAT DESIRE TO USE THE IPMA-HR ASSESSMENTS AND ASSESSMENT SCORES ARE REQUIRED TO ENTER INTO THIS MASTER SERVICES AND LICENSE AGREEMENT WITH IPMA-HR, WHICH ESTABLISHES THE TERMS AND CONDITIONS FOR USE OF THE IPMA-HR ASSESSMENTS AND ASSESSMENT SCORES. THE USE OF THE IPMA-HR ASSESSMENTS AND ASSESSMENT SCORES IS STRICTLY PROHIBITED EXCEPT AS PROVIDED IN THIS AGREEMENT.

This Master Services and License Agreement ("MSLA" or "Agreement") is hereby entered into by the Public Agency (the "Agency") and the International Public Management Association for Human Resources ("IPMA-HR") (individually a "Party" and together the "Parties") as of the date it is executed by the Parties (the "Effective Date").

1.0 PURPOSE OF THE AGREEMENT

Agency desires to license and use the IPMA-HR Assessments (as defined in section 2.1) and Assessment Scores (as defined in section 2.3) to assist Agency in making employment decisions about applicants and employees. IPMA-HR agrees to license the IPMA-HR Assessments and Assessment Scores to the Agency for use strictly as provided herein.

2.0 DEFINITIONS

As used throughout this Agreement and in any Assessment Order Form, the following terms shall have the meanings specified below and other terms are defined throughout the Agreement in parentheticals with quotation marks around the defined terms:

- 2.1 IPMA-HR Assessments:** All of the assessments described and offered by IPMA-HR at <https://www.ipma-hr.org/assessment-services/assessments> and made available for administration and licensing pursuant to the terms of this Agreement, regardless of the mode of test administration, which include a series of pre-employment and employment assessments for each of the following categories of public agencies:
- **Police**
 - **Fire**
 - **Corrections**
 - **Public Works**
- 2.2 Examinee:** A person who takes any IPMA-HR Assessment made available to the Agency by IPMA-HR pursuant to the terms of this Agreement. All Examinees are required to execute the Examinee Confidentiality Agreement for All IPMA-HR Tests attached to this Agreement as Attachment A.
- 2.3 Assessment Score:** A numerical value reflecting an Examinee's performance on a particular IPMA-HR Assessment calculated by IPMA-HR based upon the Examinee's assessment response data and the number of correct responses by the Examinee, including all test response data derived from and related to the test administration.
- 2.4 Assessment Order Form:** The electronic form to be completed by the Agency that identifies the specific titles and quantities of the IPMA-HR Assessments to be provided by IPMA-HR to the Agency pursuant to this Agreement as well as the mode of assessment administration.
- 2.5 Assessment Content:** All content contained within the IPMA-HR Assessments, including but not limited to all graphic images, text, readings passages, hypothetical scenarios, audio content, video content, multi-media content, questions, incorrect answer choices, correct answer choices, answer key and all related materials referred to, incorporated into and included within the IPMA-HR Assessments, including all related Test Information Packets, Technical Reports, and accompanying assessment materials required to administer and use the IPMA-HR Assessments, but not including any test delivery software or coding language which may be attached to the content or in which the content may be embedded for the IPMA-HR Assessments administered via computers.

- 2.6 PBT:** A paper-based test administration of any IPMA-HR Assessment made available to the Agency by IPMA-HR pursuant to the terms of this Agreement.
- 2.7 CBT:** A computer-based test administration of any IPMA-HR Assessment made available to the Agency by IPMA-HR pursuant to the terms of this Agreement via the IPMA-HR Online Test Administration System.
- 2.8 TSA:** The Test Security Agreement, incorporated by reference into the terms of this MSLA, that must be signed by the Agency prior to the ordering or administration of any IPMA-HR Assessment made available to the Agency by IPMA-HR pursuant to the terms of this Agreement. The TSA is attached to this Agreement as Attachment B.
- 2.9 LASA:** The Limited Access Security Agreement, incorporated by reference into the terms of this MSLA, that must be signed by all Agency staff that use or have access to Assessment Content, as that term is defined herein, prior to receiving access to or participating in the administration of any IPMA-HR Assessment made available to the Agency by IPMA-HR pursuant to the terms of this Agreement. The LASA is attached to this Agreement as Attachment C.
- 2.10 Online Test Administration System or OTAS:** The IPMA-HR Online Test Administration System ("OTAS") hosted by Assessment Systems on the web-based platform FastTEST that is used by the Agency to: (a) designate Agency's Authorized Users of CBT, (b) complete and submit Assessment Order Forms for CBT, (c) schedule and administer CBT, and (d) retrieve Assessment Scores for CBT administered in OTAS. The OTAS Terms of Service is attached to this Agreement as Attachment D and the OTAS Manual is attached to this Agreement as Attachment E.
- 2.11 FastTEST Account:** A secure user account that must be established by Agency on the IPMA-HR Online Test Administration System ("OTAS") hosted by Assessment Systems on the web-based platform FastTEST, and must be used by the Agency to: (a) designate Agency's Authorized Users of CBT, (b) complete and submit Assessment Order Forms for CBT, (c) schedule and administer CBT, and (d) retrieve Assessment Scores for CBT administered in OTAS.
- 2.12 LRP:** A live, remote-proctored computer-based test administration of any IPMA-HR Assessment made available to the Agency by IPMA-HR pursuant to the terms of this Agreement via the IPMA-HR Online Test Administration System and proctored remotely by ProctorU. The Online Test Administration System with Live Remote Proctoring Manual is attached to this Agreement as Attachment E.

3.0 ASSESSMENT ORDERING REQUIREMENTS, AGENCY ACCOUNTS, AND AUTHORIZED USERS

- 3.1 Test Administration Options:** The IPMA-HR Assessments can be administered in accordance with the TSA, LASA and all applicable IPMA-HR test administration manuals and policies using any of the following methods:
- CBT with in-person proctoring by the Agency;
 - CBT with LRP by ProctorU; and
 - PBT with in-person proctoring by the Agency.
- 3.2 Test Security Agreement and Assessment Order Forms:** In order to access, administer and use IPMA-HR Assessments and use Assessment Scores, in addition to accepting the terms of this Agreement, the Agency must accept and execute the TSA and then complete the required Assessment Order Form for the IPMA-HR Assessments that the Agency desires to use. For PBT IPMA-HR Assessments, upon executing this Agreement and the TSA, IPMA-HR will email the Agency with a link to a web-based Assessment Order Form that the Agency must complete specific the IPMA-HR Assessments it is ordering. For all CBT IPMA-HR Assessments, whether they will be proctored in-person by the Agency or via LRP, the Agency must follow the procedures set forth in section 3.3 below to complete the Assessment Order Form and manage the IPMA-HR Assessments ordered by the Agency. Agency shall pay all applicable fees and costs set forth on all Assessment Order Forms for the IPMA-HR Assessment that they order.
- 3.3 Agency Account for CBT and CBT with LRP:** In order to use CBT IPMA-HR Assessments and Assessment Scores, whether they will be proctored in-person by the Agency or via LRP, and submit Assessment Order Forms for the Agency, in addition to an authorized representative of Agency accepting the terms of this Agreement, the Agency must accept and execute the TSA, acknowledge and execute the OTAS Terms of Service, and register for a FastTEST account on OTAS. Agency's authorized representative will be required to create a password in connection with Agency's IPMA-HR FastTEST account. Agency is solely responsible for maintaining the confidentiality and security of Agency's IPMA-HR FastTEST account and password and Agency agrees to accept responsibility for all activities that occur under Agency's IPMA-HR FastTEST account and password. Agency agrees that the information Agency provides to IPMA-HR in FastTEST, whether at registration or at any other time, will be true, accurate, current, and complete. Agency also agrees that Agency will ensure that Agency's information is kept accurate and up-to-date at all times in Agency's IPMA-HR FastTEST account. If Agency has reason to believe that Agency's FastTEST account is no longer secure (e.g., in the event of a loss, theft, or unauthorized disclosure or

use of Agency's account ID or password), then Agency shall immediately notify IPMA-HR at assessment@ipma-hr.org. Agency shall be solely liable for the losses incurred by IPMA-HR or others due to any unauthorized use of Agency's IPMA-HR FastTEST account.

3.4 Agency's Authorized Users: Agency will be permitted to designate authorized users of its IPMA-HR FastTEST Account to order, schedule, administer and proctor the IPMA-HR Assessments and to obtain Assessment Scores for Examinees who have taken the IPMA-HR Assessments. All of Agency's authorized users shall be required to execute a LASA prior to receiving access to Agency's IPMA-HR FastTEST account. Agency's authorized users shall be solely responsible for maintaining the confidentiality and security of their respective IPMA-HR FastTEST account and password and Agency agrees to accept responsibility for all activities that occur under the accounts of authorized users designated by Agency. Agency shall also have sole and exclusive responsibility and liability for the acts and omissions of its authorized users that relate in any way to (1) the use of IPMA-HR FastTEST accounts by Agency or any authorized users established by Agency, (b) ordering, use, administration and proctoring of the IPMA-HR Assessments, and (c) use of and access to Examinee Assessment Scores. All users designated by Agency shall be bound by the terms of this Agreement, including all additional terms, conditions and policies incorporated by reference into this Agreement.

3.5 Examinee Requirements to be Enforced by Agency: All Examinees are required to execute the Examinee Confidentiality Agreement for All IPMA-HR Tests (Attachment A) prior to taking any IPMA-HR Assessment. It is Agency's sole and exclusive responsibility to ensure that all Examinees execute the Examinee Confidentiality Agreement prior to administration of any IPMA-HR Assessment, regardless of the method of administration. It shall be deemed a material breach of this Agreement by Agency if any Examinee has access to or takes any IPMA-HR exam prior to executing the Examinee Confidentiality Agreement.

3.6 Additional Terms, Conditions and Policies: In addition to the terms and conditions set forth in this Agreement and each Assessment Order Form submitted by Agency, the use of IPMA-HR Assessments and Assessment Scores by Agency and all of Agency's authorized users is subject to the terms and conditions set forth in the most current versions of the Examinee Confidentiality Agreement for All IPMA-HR Tests (Attachment A), the TSA (Attachment B), the LASA (Attachment C), the OTAS Terms of Service (Attachment D), the OTAS Manual (Attachment E), and the Online Test Administration System with Live Remote Proctoring (Attachment F) (collectively, the "Additional IPMA-HR Terms and Conditions") applicable to the IPMA-HR Assessments and Assessment Scores, which IPMA-HR may modify from time to time. The Additional IPMA-HR Terms and Conditions are hereby incorporated by reference into and made part of the Agreement.

3.7 Terms and Conditions for Integrated Services: The Agency's use of OTAS and the IPMA-HR Assessments via CBT and CBT with LRP require the Agency to access and use third party integrated services provided, respectively, by Assessment Systems and ProctorU ("Integrated Services"). In order to use OTAS and the IPMA-HR Assessments via CBT or CBT with LRP, the Agency must accept all terms and conditions of the Integrated Services. IPMA-HR does not control the terms, policies or practices of the Integrated Services. If the Agency does not accept the terms and conditions of the Integrated Services, the Agency is prohibited from using the IPMA-HR Assessments that require their use.

4.0 TERM AND RENEWALS

This Agreement commences with the Effective Date and shall continue for a one-year period thereafter, unless terminated earlier as provided in Section 11.0 or by agreement of the Parties. This Agreement will automatically renew for an unlimited number of consecutive additional one (1) year renewal periods, unless either Party gives the other Party written notice that it will not renew at least sixty (60) days prior to the Expiration Date or the expiration of any renewal period. The time period during which the Agreement is in effect, including any renewal period, shall be referred to herein as the "Term" of the Agreement.

5.0 FEES

Agency shall pay IPMA-HR the fees specified by IPMA-HR for the IPMA-HR Assessments ordered by Agency and submitted to IPMA-HR in an Assessment Order Form. Agency shall not charge Examinees any fees related to Agency's use or administration of the IPMA-HR Assessments.

5.1 Invoicing and Payment

Agency shall pay IPMA-HR in a timely manner for the IPMA-HR Assessments that Agency orders in each Assessment Order Form. In the event IPMA-HR is required to submit an invoice to Agency, IPMA-HR shall submit such invoices on a monthly basis, unless stated otherwise in the Invoice. All invoiced amounts shall be due and payable within thirty (30) days of date of the invoice. Any balance on an invoice not paid when due shall bear interest at the lesser of one and one-half percent (1 ½ %) per month or the maximum rate allowed by law from the date due until paid.

5.2 Taxes/Fees Not Included

The fees for services charged to Agency do not include any applicable sales, use, excise, Value Added Tax (VAT), Goods and Services Tax (GST) or any other fees, taxes, excises, or charges on, or in connection with the furnishing of the services. The fees set forth also do not include credit card charges, currency lifting fees, currency border fees, or other charges. IPMA-HR will charge and collect from Agency these fees, taxes, etc., when these charges are required to be collected.

6.0 OWNERSHIP AND LICENSES GRANTED

6.1 IPMA-HR-Owned Materials and Licenses Provided to Agency

Agency agrees that IPMA-HR owns or has obtained the exclusive right, title and interest in and to the IPMA-HR Assessments, Assessment Scores and the Assessment Content (as each of the aforementioned terms is defined in this Agreement) (collectively, the “Works”). Nothing in this Agreement shall be interpreted to suggest that IPMA-HR is transferring any of its exclusive rights in the Works to Agency. Agency shall not disassemble, decompile or reverse engineer the Works, or its component parts. Agency has no right to copy any components of the Works, except Assessment Scores, as provided below.

IPMA-HR hereby grants Agency a limited, revocable, non-exclusive, non-transferable, non-assignable, non-sublicenseable, royalty-free, worldwide license to use the IPMA-HR Assessments for which Agency has paid pursuant to an Assessment Order Form in strict accordance with the terms and conditions of this Agreement and the most current versions of the IPMA-HR Policies and Procedures Manual and the IPMA-HR Assessment Exam Policies for the purpose of (a) enabling Agency to administer the IPMA-HR Assessments to Examinees as part of Agency’s employment selection and/or evaluation requirements and (b) scoring the IPMA-HR Assessments in order to provide Assessment Scores to Agency.

IPMA-HR hereby grants Agency a perpetual, irrevocable, non-exclusive, non-transferable, non-assignable, sublicenseable, royalty-free, worldwide license to use and copy the Assessment Scores of Examinees who have taken IPMA-HR Assessments for which Agency has paid pursuant to an Assessment Order Form in strict accordance with the terms and conditions of this Agreement and the most current versions of the IPMA-HR Policies and Procedures Manual and the IPMA-HR Assessment Exam Policies for the purpose of enabling Agency to use the Assessment Scores as part of Agency’s Program requirements for Examinees and for the educational benefit of the Examinees who took the IPMA-HR Assessments.

All data, survey responses, suggestions, improvements, comments, and feedback provided by Agency in order to assist IPMA-HR in the research, development, maintenance, evaluation and validation of the IPMA-HR Assessments (collectively, the “Validation Data”) shall be considered “Works Made for Hire” and are the exclusive property of IPMA-HR. Agency agrees to fully cooperate with IPMA-HR in whatever manner may be required for the IPMA-HR to secure, register, perfect and enforce all of its rights in and to the Validation Data. All costs associated with supporting IPMA-HR’s exercise of its rights under this provision shall be borne by IPMA-HR. IPMA-HR hereby grants Agency a perpetual, irrevocable, non-exclusive, non-transferable, non-assignable, sublicenseable, royalty-free, worldwide license to use and copy the Validation Data for its legitimate research and governmental purposes.

The licenses provided by IPMA-HR to Agency are strictly limited to the purposes set forth in this Agreement, and upon termination, cancellation or nonrenewal of this Agreement for any reason, such authorization and license to use the IPMA-HR Assessments shall cease and terminate, but Agency may continue to use the Assessment Scores and the Validation Data as perpetually licensed herein.

6.2 Special Statement Regarding the Use of Assessment Scores:

Where IPMA-HR provides scoring services to Agency for the IPMA-HR Assessments, IPMA-HR strives to calculate and deliver accurate, valid and reliable Assessment Scores. Agency understands and acknowledges that Assessment Scores reported by IPMA-HR are valid and reliable only to the extent that the Assessment Scores are used in accordance with the intended purposes of the IPMA-HR Assessments. Agency acknowledges that IPMA-HR offers no opinion or guidance as to the weight that Agency should assign to Assessment Scores in relation to employment decisions it makes in relation to Examinees. Agency acknowledges that Agency is solely responsible for the use of Assessment Scores, and any and all claims, losses and/or damages arising out of Agency’s use of Assessment Scores and hereby indemnifies IPMA-HR and its employees, officers, directors, contractors, agents and attorneys from any and all claims, demands, losses and/or damages arising out of Agency’s use of Assessment Scores.

7.0 CONFIDENTIALITY

7.1 Definition.

For purposes of this Agreement, "Confidential Information" means and includes any and all materials, data and information provided by the IPMA-HR to Agency in relation to the Licenses provided under this Agreement as well as all of the IPMA-HR Assessments, Assessment Scores and the Assessment Content (as each of the aforementioned terms is defined in this Agreement), and related materials developed by IPMA-HR, tests presently in development by IPMA-HR, tests planned for future development by IPMA-HR, information concerning Examinees (as defined in paragraph 2.1 of this Agreement), information describing or relating to test items, test questions, test answer choices, software, software source documents, microcode and source code, test development processes, test scores, scoring programs, scoring processes, key performance indicators, data analytics, formulas, specifications, practice tests, and test preparation materials. Confidential Information shall also mean and include either Party's information, intellectual property, data, know-how, results, processes, compositions, inventions, methods, materials, finances, sales, pricing, technologies, contracts, short-term and long-term business and marketing plans, strategies, and prospects, suppliers, budgets, projections, research and development, business policies or practices, investigations, investigative methods, legal strategies and any other information, however documented and in whatever form or medium, that is the confidential and proprietary business information of Agency or IPMA-HR, and/or a "Trade Secret," as that term is defined in the Uniform Trade Secrets Act, whether in written, oral, electronic, Internet-based, or other form. IPMA-HR and Agency agree to protect and hold all Confidential Information in strict confidence and shall not, directly or indirectly, disclose any Confidential Information to any person who is not authorized by the disclosing Party to receive such information or use it for its own benefit or that of any other person or entity. All Confidential Information is and shall remain the sole and exclusive property of the disclosing Party, and the receiving Party shall have no rights or license thereto. Nothing contained herein shall require either Party to disclose any of its Confidential Information to the other.

7.2 Non-Use and Non-Disclosure.

Each Party agrees that commencing on the Effective Date and continuing in perpetuity after the termination of IPMA-HR's engagement with Agency (the "Term"), the receiving Party will keep the Confidential Information in the strictest confidence and shall not modify, disclose, recreate, create derivatives, copy or adapt such information for any purpose other than as specifically required to provide the Services hereunder and will not, during or subsequent to the term of this Agreement, (i) use the Confidential Information for any purpose whatsoever other than the performance of the Services or (ii) disclose the Confidential Information to any third party. Each Party agrees that all Confidential Information will remain the sole property of the disclosing Party (except Examinee Personal Data, which is owned by the Examinee it identifies). The Parties agree to take all reasonable precautions to prevent any unauthorized disclosure of such Confidential Information and that each shall have exclusive responsibility for the conduct of their respective employees in relation to the Confidentiality terms of this Agreement. Each Party acknowledges and agrees that disclosure of any Confidential Information without the express written permission of the disclosing Party will cause the disclosing Party irreparable harm for which remedies at law may be inadequate and that any breach or threatened breach of this Agreement by the receiving Party will entitle the disclosing Party to seek injunctive relief, in addition to any other legal and/or equitable remedies available to it, in any court of competent jurisdiction. In the event that any lawsuit or legal proceeding is commenced to enforce or construe a portion of this Agreement, the prevailing party, in addition to any other amounts to which the prevailing party may be entitled or awarded, the non-prevailing party shall be required to pay the reasonable attorneys' fees and costs of litigation incurred by the prevailing party.

7.3 Maintaining Confidentiality.

Each Party shall (i) attempt in every way to prevent intentional and unintentional unauthorized use or disclosure of Confidential Information; (ii) promptly notify the other Party of any unauthorized use, copying or disclosure of Confidential Information; (iii) assist the other Party in investigating and limiting the scope of any potential disclosure by such Party of Confidential Information; and (iv) mitigate any potential harm that could result from such disclosure. In order to fulfill its confidentiality obligations hereunder, each Party shall abide by the terms contained in Section 8 of this Agreement, Data Protection and Privacy.

7.4 Third Party Confidential Information.

IPMA-HR recognizes that it will receive and process confidential, proprietary and/or protected information of Examinees subject to a duty on IPMA-HR's part to protect and maintain the confidentiality of such information and to use it only for certain limited purposes. Confidential information from Examinees may include, but is not limited to, the name, identity, race, other personal identifying information, academic information, personal health records and test scores of the Examinees that is subject to protection and regulation under international, state and federal laws restricting the collection, processing, use and disclosure of such information. IPMA-HR agrees that during the term of this Agreement and thereafter any such third-party confidential information is considered to be Confidential Information for purposes of this Agreement and IPMA-HR is under the same obligations to maintain the confidentiality of such information as IPMA-HR has to keep Agency's Confidential Information confidential. Notwithstanding the foregoing terms, Agency acknowledges that while IPMA-HR shall handle and process Assessment Scores as Confidential Information of Examinees subject to

the applicable laws and regulations cited herein, Assessment Scores are the exclusive property of IPMA-HR as provided in Section 6 of the Agreement.

7.6 Notice of Legally Compelled Disclosures.

In the event a Party is required by law to disclose any Confidential Information, such Party shall give the other Party reasonable prior written notice of such required disclosure and shall permit the other Party to seek a protective order or to take appropriate actions to contest the disclosure and shall provide reasonably requested cooperation to the other Party in seeking such protective order or in any other efforts to maintain the confidentiality of the Confidential Information. Each Party shall indemnify, defend and hold the other Party harmless from and against any claims or damages arising from any breach of the obligations contained in this Section, which indemnification obligation shall survive the expiration or termination of this Agreement.

7.7 Return or Destruction of Materials.

Upon the termination of this Agreement, or upon Agency's earlier written request, IPMA-HR shall return to Agency or destroy, at Agency's option and Agency's expense, all Confidential Information, except Assessment Scores and Validation Data, received from Agency and Examinees in IPMA-HR's possession or control and any such information to which IPMA-HR has access, including Confidential Information contained in all backup and/or cloud-based data storage systems, within thirty (30) calendar days of receipt of the request. If Agency requests that IPMA-HR destroy the Confidential Information, IPMA-HR shall promptly provide a written certification to Agency that includes a reasonably specific inventory of all the Confidential Information that was destroyed, the date of destruction, all manner of destruction and a declaration that the contents of the certification are true and accurate.

7.8 Continuation of Obligation.

The confidentiality provisions provided herein shall survive the termination and/or non-renewal of the Agreement and/or the termination of the business relationship between the Parties. The Parties shall protect and maintain the secrecy of each other's Confidential Information in perpetuity.

8.0 DATA PROTECTION AND PRIVACY

IPMA-HR and Agency shall comply with the Data Protection and Privacy Terms attached to this Agreement as Attachment G. The Parties agree that the Data Protection and Privacy Terms are material terms of this Agreement.

9.0 INDEMNIFICATION

9.1 Agency's Indemnity

Agency will, to the extent permissible under applicable law, indemnify, defend and hold IPMA-HR and its officers, directors, employees, agents, attorneys, representatives, successors and assigns harmless from and against any and all Losses arising out of any claim, demand, action, or proceeding based directly or indirectly on Agency's use or administration of the IPMA-HR Assessments, Agency's use of Assessment Scores, Agency's decision to hire or promote or to not hire or not promote any Examinee, Agency's decisions regarding testing accommodations requested by any Examinee in relation to the IPMA-HR Assessments, Agency's provision and/or implementation and/or delivery of testing accommodations to any Examinee who takes the IPMA-HR Assessments, and any Agency act or omission related to Agency's use of the IPMA-HR Assessments and/or Assessment Scores. Agency's indemnity will include Agency's grant or refusal of accommodations for Examinees representing themselves as disabled. For the benefit of clarity, all of the provisions of this Indemnification section of the Agreement shall only be binding on Agency to the extent permissible under applicable law.

9.2 Losses

"Losses" shall mean (i) the amounts payable by IPMA-HR to one or more third parties (including any and all liabilities, damages, fines, penalties, costs, expenses, assessments, levies, restitution and forfeitures), whether by means of judgment, settlement, arbitration award, or otherwise; and (ii) IPMA-HR's costs and expenses (including any and all expert fees, court costs, reasonable costs of investigation, defense, litigation, settlement, judgment, and appeal, reasonable attorney's fees in connection with the foregoing or with successfully establishing the right to indemnification under this Section 9, and expenses and any interest and penalties levied on a judgment or arbitration award or payable as part of any settlement).

9.3 Procedures

In order to invoke its right to indemnification under this Section 9, IPMA-HR shall promptly notify (and, in the case of any action, suit, arbitration, or judicial or administrative proceeding, shall so notify no later than fifteen (15) days after the IPMA-HR has received notice thereof or has been served with a complaint or other process) Agency when it has knowledge of circumstances or the occurrence of any events which are likely to result in an indemnification obligation under this subsection or when any action, suit, arbitration, or judicial or administrative proceeding is pending or threatened that is covered by this subsection.

Upon request, and to the extent permitted by applicable law, Agency shall have the right to defend, settle, or compromise any such suit or proceeding, at its own expense, provided that: (a) Agency demonstrates to the satisfaction of IPMA-HR that it is financially able to defend such action and to pay any settlement, award or judgment; (b) counsel retained by Agency are reasonably satisfactory to IPMA-HR; and (c) no settlement shall be made which imposes any obligations on (other than the payment of money which is made by Agency on behalf of IPMA-HR), or is prejudicial to, IPMA-HR, without the prior consent of IPMA-HR, which consent shall not be unreasonably withheld.

IPMA-HR shall cooperate with Agency in the defense of any such suit or proceeding, and Agency shall reimburse IPMA-HR for its expenses with respect thereto, including counsel of its choice. Such cooperation shall include, but not be limited to, the making of statements and affidavits, attendance at hearings and trials, production of documents, assistance in securing and giving evidence and obtaining the attendance of witnesses, provided, however, that in no event shall either Party be required to waive attorney-client or other applicable privileges.

Failure by IPMA-HR to promptly notify Agency as required by this subsection shall not invalidate the claim for indemnification, unless such failure has a material adverse effect on the settlement, defense, or compromise of the matter that is the subject of the claim for indemnification. In addition, IPMA-HR shall be responsible for any claims or losses which could have been avoided or mitigated by prompt notice as required by this subsection.

10.0 NO THIRD-PARTY BENEFICIARIES/ LIMITATION OF LIABILITY/ WARRANTY DISCLAIMER

10.1 No Third Party Beneficiaries

Nothing in this Agreement shall entitle any person (including, without limitation, Examinees) to any rights as a third-party beneficiary under this Agreement.

10.2 Limitation of Liability

EXCEPT FOR THE OWNERSHIP AND LICENSES GRANTED TERMS SET FORTH IN SECTION 6, CONFIDENTIALITY OBLIGATIONS SET FORTH IN SECTION 7, AGENCY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 9 (TO THE EXTENT PERMISSIBLE UNDER APPLICABLE LAW), AND EITHER PARTY'S WILLFUL MISCONDUCT RELATED TO THE PERFORMANCE OF THIS AGREEMENT ("EXCLUDED MATTERS"), IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY ARISING FROM OR RELATING TO THIS AGREEMENT (REGARDLESS OF THE FORM OF ACTION - E.G. CONTRACT, WARRANTY, TORT, MALPRACTICE, AND/OR OTHERWISE) EXCEED THE AMOUNT PAID BY AGENCY TO IPMA-HR DURING THE 12-CONSECUTIVE-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT TRIGGERING A CLAIM OF LIABILITY HEREUNDER. EXCEPT FOR EXCLUDED MATTERS, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES, OR ANY LOSS OF PROFITS, REVENUE, OR BUSINESS, LOSS OF USE, OR INTERRUPTION OF BUSINESS, OR OTHER DAMAGES, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY THEREOF OR SUCH DAMAGES ARE PERMITTED UNDER APPLICABLE LAW. FOR EXCLUDED MATTERS, THE LIMITATION OF LIABILITY SHALL BE \$1,000,000.

10.3 Warranty and Disclaimer

IPMA-HR warrants that IPMA-HR owns or otherwise has sufficient rights in the IPMA-HR Assessments, the Assessment Content and the Assessment Scores to grant Agency the rights to use the IPMA-HR Assessments and the Assessment Scores as provided herein. IPMA-HR's breach of this warranty shall be grounds for termination of the Agreement. This warranty shall only be effective and enforceable if Agency has used the IPMA-HR Assessments and the Assessment Scores in accordance with the terms of this Agreement, including all incorporated terms, conditions and IPMA-HR policies, and Agency has provided IPMA-HR with commercially reasonable notice of any alleged breach of warranty in accordance with the terms hereof.

EXCEPT AS SPECIFICALLY SET FORTH HEREIN, EACH PARTY HEREBY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR ARISING FROM A COURSE OF DEALING, USAGE OR TRADE PRACTICE.

11.0 TERMINATION

11.1 Termination for Cause. Either party can terminate this Agreement for cause by providing written notice to the other party of one of the below identified grounds for termination and by following the procedures set forth in the Dispute Resolution Procedures set forth below:

- (i) if a party fails to pay the other party any delinquent amounts owed to the other party hereunder;
- (ii) if Agency determines that IPMA-HR breached any of the Confidentiality, Ownership or Data Protection provisions of this Agreement;
- (iii) if the other party has committed any material breach of its obligations under this Agreement; or
- (iv) upon the institution of bankruptcy or state law insolvency proceedings against the other party, if such proceedings are not dismissed within thirty (30) days of commencement.

11.2 Dispute Resolution Procedures. Upon either party to this Agreement receiving written notice of termination in accordance with any of the above grounds for termination, the Parties agree to follow the procedures set forth in this section prior to filing or serving any legal action or proceeding in any court, unless the ground for termination is IPMA-HR's alleged breach or anticipated breach of the Confidentiality, Ownership or Data Protection provisions of the Agreement.

(i) First, the party alleged to have breached the Agreement shall have fifteen (15) calendar days to cure the breach that shall begin to run from the date the written notice of breach was received (the "Cure Period").

(ii) If, after the expiration of the Cure Period, the party alleging a breach is not satisfied that the alleged breaching party has cured, the party alleging the breach shall deliver a written Notice of Mediation to the alleged breaching party, setting out the allegations of fact underlying the alleged breach, and identifying the specific terms of the Agreement that may have been breached.

(iii) The Parties agree to meet and confer in a face to face meeting ten (10) calendar days after delivery of the Notice of Mediation and participate in a good faith negotiation to settle and finally resolve the dispute described in the Notice of Mediation.

(iv) If, after meeting and conferring in good faith, the Parties still have not resolved the alleged breach described in the Notice of Mediation, the Parties shall, within a period of ten (10) calendar days after the failure of the Parties to resolve the matter at their good faith meet and confer session, jointly select a neutral mediator who will hold a face-to-face mediation with the senior representatives of the Parties and make a recommendation of settlement to the Parties. Such face-to-face mediation shall be scheduled within an additional thirty (30) calendar days after the appointment of the neutral mediator. If the Parties reject the recommendation of the neutral mediator in writing, then, and only then, may either or both Parties proceed with litigation.

(v) Neither party shall pursue any legal action against the other in any court or other proceeding until the dispute resolution procedure provided in this paragraph has been executed in good faith and exhausted and resulted in either no resolution or an incomplete resolution of the dispute.

(vi) For the benefit of clarity, it is the intent of the Parties that the earliest that either Party could initiate a legal action against the other in court under this Agreement is sixty-five (65) days after the party delivers written notice of a material breach of the Agreement.

(vii) Notwithstanding any of the foregoing terms, either Party may, at its sole discretion, avoid the dispute resolution procedures set forth above and immediately file a legal action or proceeding in any court of competent jurisdiction if the filing Party has determined in good faith that the other Party breached any of the following Sections of the Agreement: 6.0 Ownership and Licenses Granted, 7.0 Confidentiality, 9.0 Indemnification, and 12.0 Right to Audit and Investigate.

11.3 Performance Until Termination

Notwithstanding the delivery of a notice of default or notice of termination by either Party to the other, all obligations to perform services and to pay for such services shall continue in effect and be duly observed and complied with by both Parties until the effective date of termination.

12.0 RIGHT TO AUDIT AND INVESTIGATE

Agency agrees that IPMA-HR shall have the right to audit, at IPMA-HR's expense, Agency's compliance with the terms of this Agreement and conformance to all IPMA-HR policies incorporated by reference into this Agreement. Such audit rights shall extend to all components of Agency's performance of the Agreement. Agency shall fully cooperate with any audit by IPMA-HR and promptly provide copies of and/or access to all requested information and data controlled or possessed by Agency and its contractors and agents that relate to the performance of the Agreement. All information received in an audit shall be treated as Confidential Information of the Party that delivers it. All auditors appointed by IPMA-HR shall be allowed, upon commercially reasonable advance notice to Agency, access to electronically stored information related to the performance of this Agreement by Agency, its employees, contractors and authorized agents. IPMA-HR shall also have the right to investigate, in its sole discretion and at its expense, any incident, event, allegation, suspicion or situation that may threaten the integrity or validity of the IPMA-HR Assessments or Assessment Scores. Agency shall cooperate in all such investigations by promptly producing all documents, data and electronically stored information requested by IPMA-HR in relation to its investigation. Agency shall also produce and make available, at a mutually agreed time and place, all employees, contractors and agents thereof for in-person or virtual remote video interviews by investigators and other agents appointed by IPMA-HR to complete any such investigation related to the integrity or validity of the IPMA-HR Assessments or Assessment Scores. Agency and its employees, contractors and authorized agents shall reasonably cooperate in any audit or investigation by IPMA-HR. In addition to the audit rights specified above, IPMA-HR reserves the right to audit any IPMA-HR Assessment administration by Agency or its employees, contractors, with or without prior notice to Agency. Agency, its employees and contractors shall cooperate with all audits of IPMA-HR Assessment administrations. In the case of any IPMA-HR Assessment administered by Agency through the use of a third-party remote-proctoring vendor, IPMA-HR shall also have the right to review and audit, on its own or through a third party contractor of IPMA-HR's choice, all recorded IPMA-HR Assessment administration session video, audio and test session data for IPMA-HR's auditing purposes, and Agency shall promptly provide IPMA-HR and its third party vendor with all requested assessment administration data relevant to such audits.

13.0 RELEASE OF INFORMATION AND MEDIA INQUIRIES

Agency shall not issue or make any public announcement, news release or social media post related to the IPMA-HR Assessments without first obtaining prior advance written permission from IPMA-HR and Agency shall promptly notify IPMA-HR in writing via email and telephone if it receives any media or press inquiry related to the IPMA-HR Assessments.

14.0 NOTICES

Any notices or other communications required or which may be given by either Party to the other Party under this Agreement, shall be in writing and may be sent by email, with read receipt requested, or by overnight courier, with a verified receipt, or by registered or certified mail, postage prepaid and addressed to the address stated below or to such other address as the Parties shall subsequently designate to each other by notice given in accordance with this Section 14. Such notice shall be deemed to be sufficiently given when the receiving Party receives the original. For the Agency, IPMA-HR shall provide notice to the person at the email address and/or street address provided by Agency on the TSA.

FOR IPMA-HR: Cara Woodson Welch
 1617 Duke Street
 Alexandria, VA, 22314

15.0 INDEPENDENT CONTRACTOR

The Parties agree that IPMA-HR's relationship to Agency under this Agreement is that of an independent contractor, and that neither Party is an agent or employee of the other.

16.0 PREVAILING PARTY

The unsuccessful Party in any action or proceeding shall pay for all costs, expenses and reasonable attorney's fees (including cost of inside counsel) incurred by the Prevailing Party or its agents or both in enforcing the terms and conditions of this Agreement.

The term "Prevailing Party" as used herein shall include without limitation a party who utilizes legal counsel and brings or defends an action, suit, or judicial or administrative proceeding involving an alleged breach or default under this Agreement and, if the plaintiff, obtains substantially the relief sought (whether by compromise, settlement, award or judgment) or, if the defendant, the plaintiff fails to substantially obtain the relief sought. In the event that neither Party can be considered the Prevailing Party, the judge shall have the discretion to equitably apportion costs and attorney's fees and expenses.

17.0 APPLICABLE LAW

Unless prohibited by applicable state or local law that governs the operation of the Agency, this Agreement and all related disputes shall be construed and governed by the laws of the Commonwealth of Virginia, without reference to principles regarding conflict of laws. Unless prohibited by applicable state or local law that governs the operation of the Agency, all disputes related to this Agreement shall be heard in a Court of competent jurisdiction in the Commonwealth of Virginia, and the Parties consent to the jurisdiction of any such court in the Commonwealth of Virginia and agree that venue is appropriate there.

18.0 FORCE MAJEURE

Neither Party shall be liable for delay or failure in performance of any of its obligations under this Agreement (other than payment obligations) when such delay or failure arises from events or circumstances beyond the reasonable control of such Party, including, without limitation, acts of God, fire, flood, war, explosion, pandemic, epidemic, sabotage, terrorism, embargo, civil commotion, acts or omissions of any government entity, supplier delays, communications or power failure that are not caused by IPMA-HR, equipment or software malfunction not caused by IPMA-HR, or labor disputes.

19.0 NO WAIVER

No failure on the part of either Party to exercise, no delay in exercising, and no course of dealing with respect to any right, power or privilege under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any such right, power, or privilege preclude any other or further exercise thereof or the exercise of any other right, power, or privilege under this Agreement.

20.0 ASSIGNMENT

Neither Party may assign, sublicense or otherwise transfer this Agreement, or any part thereof, without the prior written approval of the other Party, which approval shall not be unreasonably withheld. A copy of the proposed contract shall accompany any such request for approval of a proposed assignment between the Party and the proposed assignee/subcontractor. IPMA-HR may, without the necessity of Agency's consent, assign its rights and obligations under this Agreement to (a) any subsidiary or affiliate of IPMA-HR or (b) any successor in interest pursuant to merger or acquisition.

21.0 INTERPRETATION

The masculine, feminine or neuter gender and the singular or plural number shall be deemed to include the other gender or numbers where the context so indicates or requires. Unless otherwise expressly provided, references to days, months or years are to calendar days, months or years. Person or persons include individuals, partnerships, corporations, government agencies or other entities. Section headings are included for convenience only and are not to be used to construe or interpret this Agreement.

22.0 ELECTRONIC SIGNATURES

IPMA-HR shall be deemed to have signed and executed this Agreement upon Agency's acceptance of the Terms via click-through agreement as indicated below. Agency shall also be deemed to have signed and executed this Agreement upon Agency's acceptance of the Terms via electronic click-through agreement as indicated below. The Parties agree that these electronic signature mechanisms shall have the same meaning and force of law as ink signatures of their authorized representatives on a paper contract.

23.0 SURVIVAL BEYOND TERMINATION OR EXPIRATION

It is mutually agreed that any and all obligations arising under the following Sections of the Agreement, including all subsections thereunder, shall survive any termination, cancellation, non-renewal or completion of this Agreement: 1.0, 2.0, 5.0, 6.0, 7.0, 9.0, 10.0, 12.0, 13.0, 14.0, 16.0, 17.0, 18.0, 19.0, 21.0, 23.0, 24.0, 25.0, and 26.0.

24.0 SEVERABILITY

The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of the other provisions of this Agreement, which shall remain in full force and effect. If any of the provisions of this Agreement shall be deemed to be unenforceable by reason of its extent, duration, scope or otherwise, then the Parties contemplate that the court making such determination shall enforce the remaining provisions of this Agreement, and shall reduce such extent, duration, scope, or other provision and shall enforce them in their reduced form for all purposes contemplated by this Agreement.

25.0 CHANGES TO THE TERMS AND CONDITIONS OF THE AGREEMENT

IPMA-HR reserves the right to modify and update the terms and conditions of the Agreement. IPMA-HR will post the most current version of these Terms at [<https://www.ipma-hr.org/mla>]. If IPMA-HR makes material changes to the Agreement, IPMA-HR will notify the Agency via email to the email address of the Principal Signer of the TSA or may simply present the updated Agreement to the Agency upon login to the Agency's FastTEST account. If the Agency does not accept updated versions of the Agreement, the Agency must stop using the IPMA-HR Assessments. The Agency's continued use of the IPMA-HR Assessments after notice about changes to the Agreement and/or acceptance of the updated Agreement by clicking "I Agree" means that the Agency is consenting to and accepting the updated Agreement.

26.0 ENTIRE AGREEMENT

This Agreement, including the Additional IPMA-HR Terms and Conditions incorporated herein by reference, constitutes and expresses the entire agreement and understanding between the Parties regarding all the matters herein referred to, and supersedes all previous discussions, promises, representations, and understandings relative thereto, if any, between the Parties. The Parties explicitly agree that any Purchase Order or other ordering document or payment authorization document required by Agency shall not alter the terms of this Agreement and shall have no legal effect on the rights and responsibilities of the Parties in relation to the topics covered by this Agreement.

THIS AGREEMENT IS HEREBY ACCEPTED AND EXECUTED BY IPMA-HR UPON THE AGENCY'S ACCEPTANCE BELOW.

BY CLICKING THE "I AGREE" BUTTON, ACCESSING OR UTILIZING ANY IPMA-HR ASSESSMENT, THE PERSON SIGNING ON BEHALF OF THE AGENCY IS REPRESENTING THAT (1) THEY HAVE THE LEGAL AUTHORITY TO BIND THE AGENCY TO THIS AGREEMENT AND (2) THE AGENCY AGREES TO BE BOUND BY THE TERMS OF THIS AGREEMENT AND ALL INCORPORATED POLICIES.

IF THE AGENCY'S REPRESENTATIVE DOES NOT HAVE THE LEGAL AUTHORITY TO BIND THE AGENCY TO THIS AGREEMENT OR THE AGENCY DOES NOT ACCEPT THE TERMS OF THIS AGREEMENT AND ALL INCORPORATED POLICIES, DO NOT CLICK THE "I AGREE" BUTTON.

I AGREE



EXAMINEE CONFIDENTIALITY AGREEMENT FOR ALL IPMA-HR TESTS

The term “IPMA-HR Test”, as used throughout this document, shall include all tests and testing materials published by IPMA-HR and identified in the IPMA-HR Test Catalogue published on an annual basis, as updated from time to time, and made available at www.ipma-hr.org.

I am aware that the IPMA-HR TEST is a confidential exam, and that its contents are being disclosed to me today in a limited context to permit me to test and for no other purpose. I understand that the IPMA-HR is the exclusive owner of all rights in the IPMA-HR TEST, for which it holds a series of registered copyrights under U.S. and international laws. I understand that I have no license or permission to copy, adapt or use any part of the IPMA-HR TEST. I understand that the registered copyrights for the IPMA-HR TEST include all IPMA-HR TEST questions, passages, graphics, incorrect responses and correct answers. I agree that disclosure, reconstruction and/or copying of the confidential contents of the IPMA-HR TEST would destroy the value and defeat the purpose of the IPMA-HR TEST, and irreparably harm the IPMA-HR. In addition, I understand and agree that the following confidential contents of the IPMA-HR TEST constitute trade secrets that I am bound to keep confidential indefinitely: IPMA-HR TEST topic selection, frequency and order, exam questions, passages, incorrect responses, correct answers and graphics. I understand and agree that protecting

and preserving the confidentiality and security of the IPMA-HR TEST ensures the validity of exam results and the integrity of the hiring and/or promotional process.

I agree that I will not discuss or share with anyone any information about the questions, incorrect responses, answers or any other content appearing on the IPMA-HR TEST after I take the exam. I agree that I will not discuss or disclose any IPMA-HR TEST content orally, in writing, on the Internet, or through any other means, nor will I assist anyone else in doing so. I further agree that I will not reconstruct any portion of the exam from memory—whether orally or in writing—for any purpose. I understand that discussing or disclosing IPMA-HR content, by any means, is a violation of this Examinee Agreement.

Just as I am not permitted to share information about exam content with anyone, I understand that I also am not permitted to possess, solicit, read, study from, or otherwise use confidential information about the IPMA-HR TEST during my own exam preparation. I certify that I have not engaged in such conduct prior to taking the exam and that I will not engage in such conduct during or after the exam. I also agree not to ask any other individual to disclose exam content to me or to seek out actual live, confidential exam content from any other source.

Signature: _____

Date: _____

Printed Name: _____

Agency: _____

Test Security Agreement

I. PURPOSE OF AGREEMENT

This Test Security Agreement ("TSA") is intended to protect the mutual interests of the International Public Management Association for Human Resources (IPMA-HR) and all public agencies and officials that use test materials obtained from IPMA-HR, as well as the interests of persons who take tests published by IPMA-HR. As a condition for making test materials available, IPMA-HR requires that all customers, public agencies and officials who participate in the use and administration of IPMA-HR tests, as well as any other person who has authorized access to IPMA-HR testing materials ("Users") read and sign this agreement and abide by its terms.

II. TERMS AND CONDITIONS

The below undersigned individuals ("TSA signers") hereby agree to abide by all of the terms and conditions of this Agreement on behalf of themselves and on behalf of the below-named agency.

- A. All IPMA-HR test materials and test related documents are the exclusive property of IPMA-HR. Tests are rented to customers on a lease only basis. All other related documents (e.g., technical reports, technical guidelines, etc.) contain proprietary business practices and trade secrets. They are offered free of charge for your use in your testing process only.
- B. All test materials and test related documents contain confidential information and trade secrets owned by IPMA-HR, and for which it holds a series of registered copyrights under U.S. and international laws. IPMA-HR test materials and test-related documents will be used exclusively for the official purposes of the named agency in testing candidates for employment and promotion. No individual has the permission to loan, give, sell or otherwise make available any IPMA-HR test material to any organization or individual. This includes but is not limited to copying, photographing or otherwise reproducing IPMA-HR test material for the purpose of study, publication, distribution or administration. I understand that the information in these materials constitute trade secrets that I am bound to keep confidential in perpetuity.
- C. TSA signers are required to keep test materials under lock and key at all times outside of test administration. All IPMA-HR test material in the possession of the named agency will be handled and stored in a manner that will prevent unauthorized persons from having access to it.
- D. TSA signers agree that they are only authorized by IPMA-HR to order tests used by their employing agency as part of the agency's official process for direct hiring and promotion of individuals within and/or to their agency. TSA signers agree to not request, seek, order, receive or view IPMA-HR tests and/or testing materials designed for the selection or promotion of job classifications that are not a part of the TSA signer's employing agency. TSA signers that inadvertently receive IPMA-HR tests and/or testing materials that they are not authorized to view shall immediately notify IPMA-HR and make arrangements for the prompt return of those materials to IPMA-HR. IPMA-HR will periodically audit test order histories for each TSA signer and each agency, and may terminate its relationship with any agency and/or TSA signer found to have violated this provision, and may also prohibit the TSA signer and/or agency from using IPMA-HR tests.
- E. Test administrators are required to have each examinee sign and date an Examinee Confidentiality Agreement (provided to you by IPMA-HR) stating that they understand that the contents of the test are copyrighted and confidential and agreeing not to copy, disclose or attempt to reconstruct, in whole or in part, the contents of the exam. The signed agreements should be kept on file with your agency for a period of not less than three (3) years. IPMA-HR reserves the right to periodically

audit the collection of the agreements to ensure compliance. IPMA-HR may take action against any agency found not to be in compliance with the requirements of this paragraph by suspending the agency's test rental agreement for a fixed period of time or terminating it altogether.

F. Authorized personnel include signers of this agreement and the following three exceptions:

- i. During the test review phase subject matter experts (SMEs) who are not TSA signers may need to review the test in relation to their selection process in order to provide input for local validation or transportability studies. In this case, a TSA signer must be present during the review meetings and must ensure that the SMEs are never left alone with the tests or allowed to take them from the meeting site. The SMEs are not required to be TSA signers, but IPMA-HR requires that these individuals submit a Limited Access Security Agreement that authorizes them to have access to the tests but may not order or receive test shipments directly. This agreement is available on our website or by contacting us.
- ii. Although we would prefer that a TSA signer be responsible for administering tests, there are limited exceptions to this rule. We realize that in some situations, you may not want test administrators who handle the tests to be able to receive test shipments. Individuals who administer tests are not required to be TSA signers, but IPMA-HR requires that these individuals submit a separate Limited Access Security Agreement ("LASA") that authorizes them to have access to the tests but may not receive test shipments directly. This agreement is available on our website or by contacting us.
- iii. Proctors may be assigned to assist in administering the test by distributing and collecting test materials and by monitoring the test room. Proctors should read and sign the LASA prior to handling and/or being exposed to test materials. They should be briefed on test security measures and even after signing, proctors should never be left alone with test materials at any time.

G. All shipped test materials must be opened by an individual who has signed this agreement. TSA signers agree to secure all test package shipments upon arrival.

H. Under no circumstances can IPMA-HR test materials provided to candidates during a test administration be reused. This includes but is not limited to used test booklets and test information packets (TIPs). During a test administration, each candidate must be provided with sealed and unused test materials. Used test booklets should either be returned to IPMA-HR or securely destroyed by shredding, incineration, or other methods of destruction. Unused test materials may be returned to IPMA-HR for credit or kept under lock and key for future test administrations at the discretion of TSA signers.

I. No candidate review of entry-level tests is permitted. Agencies who have candidate appeal procedures for promotional tests must follow the instructions for handling candidate test challenges as described in the publication Considerations in Handling Test Challenges, which is available upon request. This publication contains detailed steps for handling promotional-level candidate reviews and resolving item challenges in such a way that will help ensure you maintain test security.

J. IPMA-HR must be notified immediately if any IPMA-HR test materials become involved in legal or regulatory compliance proceedings. The named agency will inform the legal authority of the terms and conditions of this agreement and will seek a court protective order to safeguard the security of the test materials.

- K.** By including IPMA-HR's tests, products, and services as all or part of a testing process, the named agency assumes full responsibility for ensuring that all tests are used for their intended purpose and that the agency's hiring and/or promotional practices comply with legal, ethical, and professional guidelines. IPMA-HR has completed a national criterion-related and/or content related validation studies demonstrating the job relatedness of our tests. However, it is the agency's responsibility to collect evidence showing that the knowledge, skills, abilities and personal characteristics measured by IPMA-HR's tests are required to perform the job in their agency by conducting a local validation study or transportability study.
- L.** L. An agency will sign a new TSA whenever the principal signer of the agreement leaves the agency or the agency desires to designate additional individuals as being authorized to order, receive and store IPMA-HR test materials.

III. PRINCIPAL VS. ALTERNATE SIGNERS

It is agreed that the individuals who sign this agreement will be authorized to order IPMA-HR test materials and will be the individuals to whom such materials are sent. A principal signer, as described in Section IV, has the option of designating alternate signers on this agreement. The alternate signers should be employees who are entrusted to order, receive, store and/or administer tests. Alternate signers share full responsibility with the principal signer for carrying out the terms and conditions of the TSA. Future updates to the TSA need to be signed by the original agreement's principal signer. In the event that the principal signer leaves the agency, the agency needs to submit another TSA to designate a new principal signer.

IV. COMPLETING THE AGREEMENT

IPMA-JIR requires that principal signers hold specific positions within the agency named on this agreement. Please review the following table for guidelines as to who should sign the TSA.

In cases where agencies do not have a formal personnel system, the principal signer should be a manager who is responsible for personnel functions (e.g., City Manager, Mayor, Assistant Manager, President of the County Board, President of the Fire Protection District, etc).

Type of Agency	Principal Signer	Suggested Alternate Signers
Centralized HR Department	HR Director	HR Analyst HR Technician
Civil Service Commission	President Chairperson	Secretary
Police Department*	Police Chief	Administrative Ranks Police HR Staff Training Coordinator
Fire Department*	Fire Chief	Administrative Ranks Fire HR Staff Training Coordinator
Correctional Facility*	Warden/ Sheriff	Correctional HR staff Administrative Ranks

Emergency Communications Center*	Director	ECC HR Staff Training Coordinator
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**IPMA-HR does not recommend that operating departments receive test shipments directly. We strongly recommend that test orders from operating departments be channeled through a Centralized HR Department or Civil Service Commission.*

V. CONSULTANTS

IPMA-HR defines consultants as those individuals who are not directly employed by the agency named on this agreement, but who are involved in the testing process. A consultant who wishes to conduct business with IPMA-HR is required to file a separate TSA for each agency they are working with. The consultant can only be named as an alternate signer. The principal signer must be one of the officials listed on the table in Section IV. IPMA-HR will not allow consultants who develop, publish, or market competing products to sign the TSA.

VI. TERMINATION OF AGREEMENT

IPMA-HR retains the right to terminate this agreement and withhold or recall its test materials if it believes the terms and conditions of this agreement are being or have been violated.

**** ALL SIGNATURES REQUIRED ****

**** SIGNERS MUST PROVIDE AN E-MAIL ADDRESS ****

Agreements that are sent by fax or e-mail are required to provide a legitimate business related e-mail address. E-mail addresses from free web-based services that are available to the public (e.g. Gmail, Yahoo!, Hotmail, etc.) or Internet service providers (e.g. Comcast, Verizon, Suddenlink, etc.) will not be accepted for faxed or electronic agreements and must be physically mailed to us with proof of the signer's relationship to the public agency named above, such as a business card.

IPMA-HR reserves the right to delay processing your TSA if signatures or contact information are missing. Contact IPMA-HR for more information. Please retain a copy of this agreement and its terms for your records.

PLEASE NOTE: I, the undersigned, understand that testing material may not be reused and that each candidate will be provided with unused testing material. Upon completion of my Test Security Agreement, I agree to follow all of IPMA-HR's procedures regarding the return or destruction of all test materials.

PARTIES TO THE AGREEMENT

The parties to this Test Security Agreement are the International Public Management Association for Human Resources (IPMA-HR) and the public agency named below.

A. AGENCY NAME

Agency Name _____

Street Address _____

City _____ State _____ Zip _____

Email _____

Phone _____

On behalf of this agency, I accept this agreement and assure compliance with its terms and conditions.

B. PRINCIPAL SIGNER

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

C. ALTERNATE SIGNERS, OPTIONAL

First Alternate

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Second Alternate

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Limited Access Security Agreement

I. PURPOSE OF AGREEMENT

This Limited Access Security Agreement ("LASA") is intended to protect the mutual interests of the International Public Management Association for Human Resources (IPMA-HR) and all public agencies and officials that use test materials obtained from IPMA-HR, as well as the interests of persons who take tests published by IPMA-HR. As a condition for making test materials available, IPMA-HR requires that all personnel handling tests and related materials, who are not TSA signers, sign this agreement and abide by its terms.

II. TERMS AND CONDITIONS

The below undersigned individuals ("LASA signers") hereby agree to abide by all the terms and conditions of this Agreement on behalf of themselves and on behalf of the below-named agency.

- A. All IPMA-HR test materials and test related documents are the exclusive property of IPMA-HR. Tests and related materials are rented to customers on a lease-only basis. All other related documents (e.g., technical reports, technical guidelines, etc.) contain proprietary business practices and trade secrets. They are offered for your use in the testing and validation process only.
- B. All test materials and test related documents contain confidential information and trade secrets owned by IPMA-HR, and for which it holds a series of registered copyrights under U.S. and international laws. IPMA-HR test materials and test-related documents will be used exclusively for the official purposes of the named agency in testing candidates for employment and promotion, and conducting internal validation studies (e.g. SME question review, transportability study, pass point-setting study). No individual has the permission to loan, give, sell or otherwise make available any IPMA-HR test material to any organization or individual. This includes but is not limited to copying, photographing or otherwise reproducing IPMA-HR test material for the purpose of study, publication, distribution or administration. I understand that the information in these materials constitute trade secrets that I am bound to keep confidential in perpetuity.
- C. LASA signers are required to keep test materials under lock and key at all times outside of test and validation study administration. All IPMA-HR test material in the possession of the named agency will be handled and stored in a manner that will prevent unauthorized persons from having access to it. All LASA signers should view the How to Keep Tests Secure video on the IPMA-HR Website.
- D. LASA signers understand that while they may be able to order and handle test materials, they may not be received or opened directly by a signer to this agreement. Only TSA signers have those rights.
- E. LASA signers agree that they are only authorized by IPMA-HR to order tests used by their employing agency as part of the agency's official process for direct hiring and promotion of individuals within and/or to their agency, as well as for participation in IPMA-HR directed validation studies. LASA signers agree to not request, seek, order, receive or view IPMA-HR tests and/or testing materials designed for the selection or promotion of job classifications that are not a part of the LASA signer's employing agency. LASA signers that inadvertently receive IPMA-HR tests and/or testing materials that they are not authorized to view shall immediately notify IPMA-HR and make arrangements for the prompt return of those materials to IPMA-HR. IPMA-HR will periodically audit test order histories for each LASA signer and each agency,

and may terminate its relationship with any agency and/or LASA signer found to have violated this provision, and may also prohibit the LASA signer and/or agency from using IPMA-HR tests.

- F. Test administrators are required to have each examinee sign and date an Examinee Confidentiality Agreement (provided to you by IPMA-HR) stating that they understand that the contents of the test are copyrighted and confidential and agreeing not to copy, disclose or attempt to reconstruct, in whole or in part, the contents of the exam. The signed agreements should be kept on file with your agency for a period of not less than three (3) years. IPMA-HR reserves the right to periodically audit the collection of the agreements to ensure compliance. IPMA-HR may take action against any agency found not to be in compliance with the requirements of this paragraph by suspending the agency's test rental agreement for a fixed period of time or terminating it all together.
- G. Authorized personnel include TSA signers, signers of this agreement, and individuals who fall into one of the three following categories:
- i. Your agency is in the test review phase and have asked you to participate as a subject matter expert (SME) to review the test in relation to your agency's selection process or provide input for a local validation and/or transportability study. In this case, a TSA signer must be present during the review meetings and must ensure that the SMEs are never alone with the tests or allowed to take them from the meeting site.
 - ii. You have been asked to administer a test for your agency. You are responsible for keeping the tests secure at all times and for administering the assigned test. You are not allowed to order tests or receive test shipments.
 - iii. You have been asked to proctor a test for your agency. Proctors may be assigned to assist on test administration day and should read and sign this agreement prior to handling and/or being exposed to test materials. Even after they have signed this agreement, proctors should never be left alone with test materials at any time.
- H. Under no circumstances can IPMA-HR test materials provided to candidates during a test administration be reused. This includes but is not limited to used test booklets and test information packets (TIPs). During a test administration, each candidate must be provided with sealed and unused test materials. Used test booklets should either be returned to IPMA-HR or securely destroyed by shredding, incineration, or other methods of destruction. Unused test materials may be returned to IPMA-HR for credit or kept under lock and key for future test administrations at the discretion of TSA signers.
- I. By including IPMA-HR's tests, products, and services as all or part of a testing process, the named agency assumes full responsibility for ensuring that all tests are used for their intended purpose and that the agency's hiring and/or promotional practices comply with legal, ethical, and professional guidelines. IPMA-HR has completed a national criterion-related and/or content related validation studies demonstrating the job relatedness of our tests. However, it is the agency's responsibility to collect evidence showing that the knowledge, skills, abilities and personal characteristics measured by IPMA-HR's tests are required to perform the job in their agency by conducting a local validation study or transportability study.
- J. An agency will sign a new LASA whenever the principal signer of the agreement leaves the agency or the agency desires to designate additional individuals as being authorized to order, receive and store IPMA-HR test materials.
- K. A current TSA must be on file prior to submitting this agreement.

- L. A Primary TSA signer must authorize all new LASA signers, and must match the Primary Signer on the agency's TSA documentation.

III. COMPLETING THE AGREEMENT

IPMA-HR requires that all LASA signers are employees of the designated agency who handle testing; both administration and/or scoring. These personnel will be responsible for ordering and administering IPMA-HR test materials, but will not directly receive test shipments. Principal TSA Signers hold specific positions within the agency named on this agreement. Please review the table on side two for guidelines as to who should sign as the Original TSA Principal Signer.

In cases where agencies do not have a formal personnel system, the principal signer should be a manager who is responsible for personnel functions (e.g., City Manager, Mayor, Assistant Manager, President of the County Board, President of the Fire Protection District, etc).

Attachment C
Review Copy

PARTIES TO THE AGREEMENT

The parties to this Limited Access Security Agreement are the International Public Management Association for Human Resources (IPMA-HR) and the public agency named below.

A. AGENCY NAME

Agency Name _____

Street Address _____

City _____ State _____ Zip _____

Email _____

Phone _____

On behalf of this agency, I accept this agreement and assure compliance with its terms and conditions.

B. ORIGINAL TSA PRINCIPAL SIGNER

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

C. DOCUMENT SIGNERS

First Signer

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Second Signer, Optional

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Online Test Administration Service Terms of Service

I. PURPOSE OF AGREEMENT

This Online Test Administration Service ("OTAS") Agreement is intended to protect the mutual interests of the International Public Management Association for Human Resources (IPMA-HR) and all public agencies and officials that use test materials obtained from IPMA-HR, as well as the interests of persons who take tests published by IPMA-HR. As a condition for making test materials available online, IPMA-HR requires that all Test Security Agreement ("TSA") Signers and designated Limited Access Agreement Signers ("LASA") read and sign this agreement and abide by its terms.

II. TERMS AND CONDITIONS

The below undersigned individuals ("OTAS Signers") hereby agree to abide by all of the terms and conditions of this agreement on behalf of themselves and on behalf of the below-named agency.

- A. OTAS Access: It is the responsibility of the undersigned to keep the login and password information we provide to you to access OTAS secure. It cannot be shared with any other individuals. IPMA-HR needs to be notified when you are no longer the appropriate person to administer online tests.
- B. Public Testing Centers: If you intend to use a community college, university, or other public testing center for test administration/proctoring, you must inform IPMA-HR to get approval. After approval, a meeting must take place between all parties to discuss the process and determine who at the testing center will sign a Limited Access Security Agreement to ensure test security.
- C. Data Security: It is the responsibility of the undersigned to keep all reports and data generated by OTAS private and only share it based on the terms dictated by your organization. Under no circumstances can any information be shared with the individuals having taken or those that will be taking online tests. The only exception, being the score a candidate receives.
- D. Due Diligence: Even though OTAS implements its own security measures, online testing should not be conducted without the vigilance of an administrator and proctor present during the administration process.
- E. TSA/LASA Signer: I am a current TSA or LASA signer and thus have agreed to IPMA-HR's general test security principles.
- F. Test Security: I recognize that some features of OTAS pose a threat to test security and are only authorized for use by internal IPMA-HR staff. As such, I agree to never generate group test codes or use any features in OTAS designated as restricted to use by IPMA-HR internal staff.

III. TERMINATION OF AGREEMENT

IPMA-HR retains the right to terminate this agreement and withhold or restrict access to its test materials if it believes the terms and conditions of this agreement are being or have been violated.

PARTIES TO THE AGREEMENT

The parties to this OTAS Agreement are the International Public Management Association for Human Resources (IPMA-HR) and the public agency named below.

A. AGENCY NAME

Agency Name _____

Street Address _____

City _____ State _____ Zip _____

Email _____

Phone _____

On behalf of this agency, I accept this agreement and assure compliance with its terms and conditions.

B. OTAS SIGNER

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

C. ALTERNATE SIGNERS, OPTIONAL

First Alternate

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Second Alternate

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Third Alternate

2

Name _____

Job Title _____

Email _____

Phone _____

Signature _____

Date _____

Attachment D
Review Copy



OTAS Manual



Thank you for your interest in IPMA-HR's Online Test Administration Service (OTAS). IPMA-HR partners with Assessment Systems Corp. to deliver the same highly regarded tests that enable you to hire and promote with confidence online.

This manual contains important instructions for IPMA-HR's TSA Signers regarding how to navigate your online testing workspace.

The first step to a successful online test administration is to thoroughly read this manual, which contains instructions for how to log into your online testing workspace, schedule candidates to take the exam, and download your candidate score reports.

Page 1 Logging Into OTAS

Page 5 Scheduling Candidates to Take the Exam

Page 13 Administering the Test Online

Page 16 Test Scoring and Reports

Page 25 FAQs



1617 Duke Street
Alexandria, VA 22314
(800) 381-TEST (8378)
www.ipma-hr.org/assessment

Please email otassupport@ipma-hr.org for ► ► ►
online testing assistance.

ASSESSMENT SERVICES IPMA-HR

Setup Guide



LIVE REMOTE PROCTORING

ATTACHMENT G

DATA PROTECTION AND PRIVACY TERMS

1. Definitions

Capitalized terms used throughout the Data Protection Terms shall have the meanings, for purposes of this Agreement, previously defined in the Agreement, defined in this section below or otherwise provided where the term appears in quotation marks.

1.1 The term "Authorized Persons" means IPMA-HR's officers, employees, contractors, agents, processors, sub-processors, service providers, attorneys and auditors who have a need to access, use and process the Personal Data, as defined below, to enable IPMA-HR to perform its obligations under this Agreement. All Authorized Persons shall be bound in writing by confidentiality, use and security obligations sufficient to protect Personal Data in accordance with the terms and conditions of this Agreement.

1.2 The term "Personal Data" means any information relating to an identified or identifiable natural person ("Data Subject"); an identifiable natural person is one who can be identified, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person. Notwithstanding the foregoing definition, the Parties agree that Personal Data does not include Assessment Scores, as that term is defined in the Agreement, so long as the Assessment Scores cannot be identified as the score or scores of a specific Examinee. The Parties further Agree that Personal Data also does not include Validation Data provided by the Agency and/or Examinees to IPMA-HR, even if the Validation Data includes race and/or gender data of Examinees, so long as the Validation Data cannot be identified as the data of a specific Examinee.

1.3 The term "Security Breach" means any event, act or omission that may reasonably compromise or materially compromises either the security, confidentiality or integrity of Personal Data or the physical, technical, administrative or organizational safeguards put in place by IPMA-HR or Authorized Persons that relate to the protection of the security, confidentiality, privacy or integrity of Personal Data or a breach or alleged breach of this Agreement relating to such data protection or privacy practices.

2 Protection of Personal Data

(a) IPMA-HR acknowledges and agrees that, in the course of providing the Services to the Agency, IPMA-HR and its Authorized Persons will receive or have access to Personal Data. IPMA-HR and its Authorized Persons shall comply with the terms and conditions set forth in the Agreement in its collection, receipt, transmission, processing, storage, disposal, use and

disclosure of such Personal Data and be responsible for the unauthorized collection, receipt, transmission, access, processing, storage, disposal, use and disclosure of Personal Data under its control or in its possession.

(b) Personal Data is deemed to be Confidential Information of the Agency and is not Confidential Information of IPMA-HR.

(c) In recognition of the foregoing, IPMA-HR agrees and covenants that it and its Authorized Persons shall:

(i) keep and maintain all Personal Data in strict confidence, using such degree of care as is appropriate to avoid unauthorized access, use or disclosure;

(ii) use and disclose Personal Data solely and exclusively for the purposes for which the Personal Data, or access to it, is provided pursuant to the terms and conditions of this Agreement, and not use, sell, rent, transfer, distribute, or otherwise disclose or make available Personal Data for IPMA-HR's own purposes or for the benefit of anyone other than the Agency, in each case, without the Agency's prior written consent;

(iii) limit the collection, processing, use, storage and disclosure of Personal Data to that which is reasonably necessary to perform IPMA-HR's obligations under the Agreement and to fulfill all applicable legal requirements, and provide clear and conspicuous notices and information to Candidates on all Candidate-facing websites and in electronic communications with Candidates regarding the uses of Personal Data;

(iv) not, directly or indirectly, disclose Personal Data to any person other than to Authorized Persons without express written consent from the Agency, unless and to the extent required by a lawfully issued Court Order or as otherwise required by applicable law, in which case IPMA-HR shall notify the Agency before such disclosure or as soon thereafter as reasonably possible; and

(v) notwithstanding any terms to the contrary stated herein or elsewhere in the Agreement, the Parties agree that IPMA-HR shall have the right to receive, transmit, store, use and process Personal Data in connection with its research, development, maintenance, evaluation and validation of the IPMA-HR Assessments.

3 Data Security Safeguards and Compliance

(a) IPMA-HR will ensure that its receipt, collection, access, use, processing, transmission, storage, disposal, and disclosure of Personal Data complies with all applicable United States federal and state privacy and data protection laws, as well as all other applicable regulations and directives. The Agency hereby authorizes IPMA-HR to process Personal Data in accordance with this Agreement and completed Assessment Order Forms and as otherwise needed to fulfill IPMA-HR's obligations to the Agency. The Agency warrants that the processing contemplated herein complies with applicable laws. In the event that either Party becomes aware of any changes to applicable data protection laws, it shall promptly notify the other Party so that this Agreement can be amended to reflect the new requirements of such laws. The Agency understands and agrees that IPMA-HR has no

obligation under this Agreement to process data in a way that does not comply with applicable data protection laws and that IPMA-HR shall take all reasonable steps necessary to comply with such laws.

(b) IPMA-HR shall implement administrative, physical and technical safeguards to protect Personal Data that are no less rigorous than accepted industry practices, and shall ensure that all such safeguards, including the manner in which Personal Data is collected, accessed, used, stored, processed, disposed of and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Agreement.

(c) At a minimum, IPMA-HR's safeguards for the protection of Personal Data shall include all commercially reasonable measures to:

- (i) limit access of Personal Data to Authorized Persons who need the data to provide the Services;
- (ii) ensure the physical security of and limited, permission-based, logged, secure access to business facilities, data centers, paper files, servers, back-up systems and computing equipment, including, but not limited to, all mobile devices and other equipment with information storage, receipt or transmission capabilities;
- (iii) implement network, device application, database and platform security;
- (iv) secure information transmission, storage and disposal;
- (v) implement authentication and access controls within media, applications, operating systems and equipment;
- (vi) encrypt stored Personal Data;
- (vii) encrypt Personal Data transmitted and received via the Internet or through wireless networks;
- (viii) employ an effective intrusion detection and prevention system for all systems and networks that store, receive or transmit Personal Data;
- (ix) employ and regularly update anti-virus and anti-malware software for all devices that store, receive or transmit Personal Data;
- (x) implement appropriate personnel security and integrity procedures and practices, including, but not limited to, conducting background checks consistent with applicable law;
- (xi) provide appropriate privacy and information security training to IPMA-HR's employees; and

(xii) ensure that each of IPMA-HR's processors, sub-processors, internet service providers, cloud storage providers, contractors, agents, attorneys and auditors that may participate in the collection, access, use, processing, storage, disposal and disclosure of Personal Data utilize, at a minimum, the same safeguards for the Protection of Personal Data described herein.

4 Security Breach Procedures

(a) In the event of a Security Breach, IPMA-HR shall:

(i) provide the Agency with the name and contact information for an employee of IPMA-HR who shall serve as the Agency's primary security contact and shall be available to assist the Agency as a contact in resolving obligations associated with a Security Breach;

(ii) notify the Agency of a Security Breach as soon as practicable, but no later than seventy-two (72) hours after IPMA-HR becomes aware of it; and

(iii) notify the Agency of any Security Breaches at the email address and telephone number for Agency's Principal Signer of the TSA as provided by the Agency.

(b) Immediately following IPMA-HR's notification to the Agency of a Security Breach (as defined in the Agreement), the Parties shall coordinate with each other to investigate the Security Breach. IPMA-HR agrees to cooperate with the Agency in the Agency's handling of the matter, including, without limitation:

(i) reasonably assisting with any investigation; and

(ii) making available all relevant records, logs, data reporting and other materials required to comply with applicable law, regulation, industry standards or as otherwise reasonably required by the Agency.

(c) IPMA-HR shall take reasonable steps to promptly remedy any Security Breach and prevent any further Security Breach at IPMA-HR's expense in accordance with applicable privacy rights, laws, regulations and standards.



October 26, 2021

TO: Mayor and Board of Aldermen

FROM: John R. Neal, Chief of Police 

SUBJECT: Budget Transfer

I am respectfully requesting the following budget transfer:

Transfer from 103-000-192 (Forfeiture and Seizure Revenue) \$15,563.00 to the following:

103-101-535 (Forfeiture and Seizure Uniforms) \$300.00

103-101-540 (Forfeiture and Seizure Operating Supplies) \$7,343.00

103-101-730 (Forfeiture and Seizure Capital Machinery Equip) \$7,920.00

The Ridgeland Police Department was unable to complete the purchasing of items during the FY21 budget year due to reasons such as; shipping, availability and invoicing. These funds are being transferred to facilitate the Ridgeland Police Department Tactical Team in the FY22 budget year.



fire department

October 27, 2021

TO: Mayor and Board of Aldermen
FROM: Matt Bailey, Fire Chief 
SUBJECT: Budget Amendment – Shadowood Property Owners Assoc, Inc

I am forwarding to your office a donation check# 10087 from Shadowood Property Owners Associations, Inc in the amount of \$500.00 made payable to the Ridgeland Fire Department. This donation has been bestowed upon the Fire Inspection Department and will be use to purchase a Promethean Smart Board for reviewing PDF plans and also training. I am requesting for the Mayor and Board of Alderman to accept this donation.

Additionally, I am requesting the \$500.00 to be put into following budget account:

001-000-348 (Donation Restricted)

Your assistance with this matter will be greatly appreciated.

Attachment (2)

mailing address: p.o. box 361 • ridgeland, ms 39158
street address: 456 towne center boulevard • ridgeland, ms 39157
ph: 601.856.8405 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Matthew Bailey – fire chief

board of aldermen: D.J. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo
- ward 6

Popular Bank Miami Lakes, FL

Shadowood Property Owners Association, Inc (SW)
c/o Homeland Neighborhood Mgt
PO Box 320248
Flowood, MS 39232

Check Number: 10087

PAY Five Hundred And 00/100 Dollars

DATE
10/18/2021

AMOUNT
*****\$500.00

TO THE ORDER OF Ridgeland Fire Department

Memo: Annual Donation



⑈000010087⑈ ⑆063112605⑆6812264635⑈ ⑆0000050000⑈

Shadowood Property Owners Association, Inc (SW)

Managed by: Homeland Neighborhood Management
511 Keywood Circle Flowood, MS 39232

Check No. 10087

Phone: (601) 326-7325

Fax:

Vendor: Ridgeland Fire Department

Issued: 10/18/2021

INVOICE	DATE	ITEM DESCRIPTION	AMOUNT
	10/18/2021	Annual Donation	500.00
			500.00

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-61100	RIDGELAND TOURISM COMMISS	171738	TOURISM TAX	I 202110252210	10/15/2021	163,519.36
			TOURISM TAX	001-000-101	163,519.36	
						=====
						TOTAL = 163,519.36
						=====

FUND TOTALS		
FUND	NAME	TOTAL
=====		
001	GENERAL FUND	163,519.36
=====		
TOTALS FOR ALL FUNDS =		163,519.36

FUND TOTALS		
FUND	NAME	TOTAL
390	CITY CENTER PROJECTS	2,420.50
TOTALS FOR ALL FUNDS =		2,420.50

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-02402	ACCESS CONTROL GROUP	171740	HOSTED DOOR ACCESS	I 4265	10/04/2021	10,800.00
			HOSTED ACCESS CONTROL	001-020-635	158.82	
			HOSTED DOOR ACCESS	001-042-635	582.45	
			HOSTED DOOR ACCESS	001-080-635	52.94	
			HOSTED DOOR ACCESS	001-100-635	4,817.54	
			HOSTED DOOR ACCESS	001-160-635	3,388.16	
			HOSTED DOOR ACCESS	001-180-635	688.35	
			HOSTED DOOR ACCESS	001-201-635	211.76	
			HOSTED DOOR ACCESS	001-340-635	582.34	
			HOSTED DOOR ACCESS	400-650-635	317.64	
01-01350	ADCAMP INC	171741	BIKE TRAIL OVERLAY	I 41083	10/18/2021	27,214.00
			SC-1A MIX FOR MUP	001-201-578	24,714.00	
			MILLING	001-201-578	2,500.00	
01-03644	AFLAC	171742	EBQ21: OCTOBER 2021	I 742157	10/15/2021	7,016.76
			EBQ21: OCTOBER 2021	001-000-171	6,065.70	
			EBQ21: OCTOBER 2021	005-000-171	167.44	
			EBQ21: OCTOBER 2021	400-000-171	639.04	
			EBQ21: OCTOBER 2021	404-000-171	144.58	
01-01944	ATMOS ENERGY	171743	3013046088:09-23-21 - 10-21-21	I 202110282265	10/21/2021	114.45
			3013046088:09-23-21 - 10-21-21	001-160-630	114.45	
01-04524	AUTO PLUS	171744	WASHER FLUID STOCK	I 46037121	10/13/2021	64.00
			WASHER FLUID	001-100-632	64.00	
01-04524	AUTO PLUS	171745	FILTERS	I 46037217	10/14/2021	143.37
			33585XE FUEL FILTER	001-201-632	32.07	
			46429 AIR FILTER	001-201-632	31.50	
			46433 AIR FILTER	001-201-632	66.93	
			SILCONE GASKET GREY	001-201-632	12.87	
01-04524	AUTO PLUS	171746	FILTERS	I 46037259	10/18/2021	47.10
			DEF	001-201-540	47.10	
01-04780	BFAC, LLC	171747	RIDGELAND APP	I 4531RE	10/01/2021	3,100.00
			RIDGELAND APP	001-093-650	3,100.00	
01-06113	WESLEY BLATT	171748	4 GAMES@\$25.00; OCT 5&12, 2021	I 202110262217	10/12/2021	100.00
			4 GAMES@\$25.00; OCT 5&12, 2021	001-340-690	100.00	
01-06113	WESLEY BLATT	171749	2 GAMES @ \$25.00; OCT 19, 2021	I 202110262233	10/19/2021	50.00
			2 GAMES @ \$25.00; OCT 19, 2021	001-340-690	50.00	
01-07400	BLURTON, BANKS & ASSOCIAT	171750	8" HDPE BORE	I 10.11.21	10/11/2021	6,000.00
			8" HDPE BORE	400-650-604	6,000.00	
01-05028	BOYD, ERIN	171751	EMS REFRESHER	I 202110272258	10/19/2021	40.00
			EMS REFRESHER	001-100-681	40.00	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-01784	BROOKS, PERCY	171752 4	GAMES@\$30.00; OCT 5&12, 2021 I 4 GAMES@\$30.00; OCT 5&12, 2021	202110262218 001-340-690	10/12/2021 120.00	120.00
01-01784	BROOKS, PERCY	171753 2	GAMES @ \$30.00; OCT 19, 2021 I 2 GAMES @ \$30.00; OCT 19, 2021	202110262234 001-340-690	10/19/2021 60.00	60.00
01-06124	CEDRIC BROWN	171754 2	GAMES @ \$25.00; OCT 19, 2021 I 2 GAMES @ \$25.00; OCT 19, 2021	202110262235 001-340-690	10/19/2021 50.00	50.00
01-06114	EDDIE D. BROWN	171755 4	GAMES@\$25.00; OCT 5&12, 2021 I 4 GAMES@\$25.00; OCT 5&12, 2021	202110262219 001-340-690	10/12/2021 100.00	100.00
01-06114	EDDIE D. BROWN	171756 2	GAMES @ \$25.00; OCT 19, 2021 I 2 GAMES @ \$25.00; OCT 19, 2021	202110262236 001-340-690	10/19/2021 50.00	50.00
01-08765	BUCKNER, RENEE	171757	ADV TRAV: 11-07-21 - 11-10-21 I ADV TRAV: 11-07-21 - 11-10-21	202110272250 400-650-610	10/05/2021 404.80	404.80
01-01096	BUSINESS COMMUNICATIONS I	171758	VMWARE SUPPORT RENEWAL VMWARE SUPPORT RENEWAL VMWARE SUPPORT RENEWAL VMWARE SUPPORT RENEWAL	I 137798 001-042-635 001-042-635 001-100-635	10/22/2021 1,512.31 1,265.48 1,265.48	4,043.27
01-01999	CABALLERO, MICHELLE	171759	OCTOBER 7, 2021 MEETING OCTOBER 7, 2021 MEETING	I 100721 001-180-611	10/07/2021 50.00	50.00
01-01441	CAPITOL TOWING INC	171760	OPEN TOW BILL CID TOW 2021008513	I 104027 001-100-632	10/15/2021 75.00	75.00
01-05580	CARDMEMBER SERVICE	171761	09-17-21 - 10-18-21 BILLING 09-17-21 - 10-18-21 BILLING 09-17-21 - 10-18-21 BILLING	I 202110282272 001-100-610 400-650-610	10/18/2021 318.76 489.81	808.57
01-00833	CENTRAL FUEL INJECTION	171762	REPLACE FUEL PUMP REPLACE FUEL PUMP PICKUP PUMP	I 13046 001-201-632 001-201-632	10/18/2021 1,287.00 145.74	1,432.74
01-12050	CENTRAL PIPE SUPPLY INC	171763	6" MJ VALVE 6" MJ VALVE W/BOX 6" MJ BOLT PACK	I S100273546.001 400-650-575 400-650-575	10/11/2021 552.60 54.40	607.00
01-12050	CENTRAL PIPE SUPPLY INC	171764	6" MJ VALVE 6" HYMAX COUP GRIP 2" E SERIES METER END POINT 2" 2 BOLT FLANGE KIT	I S100273749.001 400-650-575 400-650-575 400-650-575 400-650-575	10/12/2021 776.26 1,818.00 254.00 104.85	2,953.11
01-12050	CENTRAL PIPE SUPPLY INC	171765	6" MJ VALVE 1" TEE SCHEDULE 80 1" X1/4 SCH.80 BUSHI	I S100274222.001 400-650-575 400-650-575	10/15/2021 10.68 21.57	32.25

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-13025	CINTAS CORPORATION LOC #2	171766 04481		I 98596644	10/13/2021	48.19
		04481		400-650-540	48.19	
01-13025	CINTAS CORPORATION LOC #2	171767 04479		I 98596645	10/13/2021	2.64
		04479		001-201-540	2.64	
01-13025	CINTAS CORPORATION LOC #2	171768 04450		I 98596857	10/13/2021	125.30
		04450		400-650-535	108.64	
		04450		404-650-535	16.66	
01-13025	CINTAS CORPORATION LOC #2	171769 04448		I 98596910	10/13/2021	351.65
		04448		001-201-535	351.65	
01-13025	CINTAS CORPORATION LOC #2	171770 04479		I 99261709	10/20/2021	2.64
		04479		001-201-540	2.64	
01-13025	CINTAS CORPORATION LOC #2	171771 04481		I 99261776	10/20/2021	48.19
		04481		400-650-540	48.19	
01-13025	CINTAS CORPORATION LOC #2	171772 04448		I 99262024	10/20/2021	260.07
		04448		001-201-535	260.07	
01-13025	CINTAS CORPORATION LOC #2	171773 04450		I 99262027	10/20/2021	319.13
		04450		400-650-535	302.47	
		04450		404-650-535	16.66	
01-13025	CINTAS CORPORATION LOC #2	171774 00025		I 99541437	10/22/2021	347.81
		00025		001-100-604	347.81	
01-14415	COAST CHLORINATOR & PUMP	171775 DPD FREE CHLORINE		I 73321	10/11/2021	207.00
		DPD FREE CHLORINE		400-650-540	195.00	
		FREIGHT		400-650-540	12.00	
01-05220	COLLETTE JR, JAMES	171776 OCTOBER 7, 2021 MEETING		I 100721	10/07/2021	50.00
		OCTOBER 7, 2021 MEETING		001-180-611	50.00	
01-06070	COLUMN, PBC	171777 ZONING BEDI		I 4C109181-0021	10/13/2021	26.00
		ZONING BEDI		001-180-615	26.00	
01-06070	COLUMN, PBC	171778 FRP SAFETY NET RFP		I 4C109181-0024	10/25/2021	92.03
		FRP SAFETY NET RFP		001-340-615	92.03	
01-06070	COLUMN, PBC	171779 SISTRUNK LLC-CU-ORD		I 4C109181-0025	10/26/2021	122.63
		SISTRUNK LLC-CU-ORD		001-180-615	122.63	
01-14825	COMMUNITY COFFEE COMPANY,	171780 COFFEE		I 13471129405	10/21/2021	147.90
		CF FRAC BKFEET BLND		001-340-540	147.90	
01-00429	COVINGTON SALES & SERVICE	171781 BROOM MOTOR		I 91392	10/21/2021	1,183.07
		BROOM MOTOR		001-201-632	1,162.07	
		FREIGHT		001-201-632	21.00	

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05924	CRISP CONSULTING GROUP	171782	INTENTIONAL LEADERSHIP	I 622408	10/18/2021	2,250.00
			INTENTIONAL LEADERSHIP	001-100-681	2,250.00	
01-06116	JAMES DAVIS	171783	4 GAMES@\$25.00; OCT 5&12, 2021	I 202110262220	10/12/2021	100.00
			4 GAMES@\$25.00; OCT 5&12, 2021	001-340-690	100.00	
01-06116	JAMES DAVIS	171784	2 GAMES @ \$25.00; OCT 19, 2021	I 202110262237	10/19/2021	50.00
			2 GAMES @ \$25.00; OCT 19, 2021	001-340-690	50.00	
01-18050	DELL MARKETING L.P.	171785	ADOBE SUBSCRIPTIONS	I 10526195510	10/15/2021	5,598.48
			ADOBE SUBSCRIPTIONS	001-040-635	673.52	
			ADOBE SUBSCRIPTIONS	001-042-635	653.72	
			ADOBE SUBSCRIPTIONS	001-093-635	855.84	
			ADOBE SUBSCRIPTIONS	001-100-635	168.38	
			ADOBE SUBSCRIPTIONS	001-160-635	505.14	
			ADOBE SUBSCRIPTIONS	001-180-635	1,232.32	
			ADOBE SUBSCRIPTIONS	001-201-635	168.38	
			ADOBE SUBSCRIPTIONS	001-340-635	1,192.60	
			ADOBE SUBSCRIPTIONS	400-650-635	148.58	
01-03638	DELTA DENTAL INSURANCE CO	171786	25-1536700000: NOVEMBER 2021	I BE004681385	11/01/2021	11,221.11
			25-1536700000: NOVEMBER 2021	001-010-480	273.51	
			25-1536700000: NOVEMBER 2021	001-020-480	273.51	
			25-1536700000: NOVEMBER 2021	001-040-480	243.12	
			25-1536700000: NOVEMBER 2021	001-040-480	30.39	
			25-1536700000: NOVEMBER 2021	001-092-480	30.39	
			25-1536700000: NOVEMBER 2021	001-100-480	2,309.64	
			25-1536700000: NOVEMBER 2021	001-100-480	60.78	
			25-1536700000: NOVEMBER 2021	001-160-480	1,580.28	
			25-1536700000: NOVEMBER 2021	001-160-480	99.16	
			25-1536700000: NOVEMBER 2021	001-180-480	303.90	
			25-1536700000: NOVEMBER 2021	001-201-480	911.70	
			25-1536700000: NOVEMBER 2021	001-201-480	30.39	
			25-1536700000: NOVEMBER 2021	001-340-480	334.29	
			25-1536700000: NOVEMBER 2021	005-101-480	60.78	
			25-1536700000: NOVEMBER 2021	400-650-480	607.80	
			25-1536700000: NOVEMBER 2021	404-650-480	60.78	
			25-1536700000: NOVEMBER 2021	001-000-170	3,635.33	
			25-1536700000: NOVEMBER 2021	005-000-170	0.00	
			25-1536700000: NOVEMBER 2021	400-000-170	303.19	
			25-1536700000: NOVEMBER 2021	404-000-170	72.17	
01-06117	RODNEY DENT	171787	4 GAMES@\$25.00; OCT 5&12, 2021	I 202110262221	10/12/2021	100.00
			4 GAMES@\$25.00; OCT 5&12, 2021	001-340-690	100.00	
01-06117	RODNEY DENT	171788	2 GAMES @ \$25.00; OCT 19, 2021	I 202110262238	10/19/2021	50.00
			2 GAMES @ \$25.00; OCT 19, 2021	001-340-690	50.00	
01-01993	DEVINEY RENTAL AND SUPPLY	171789	IDLER PULLEY	I IN98921	10/20/2021	1,650.52
			GEAR BOX	400-650-635	1,422.93	
			HOLDER	400-650-635	104.03	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-01993	DEVINEY RENTAL AND SUPPLY	171789	IDLER PULLEY	I IN98921	10/20/2021	1,650.52
			COLLAR	400-650-635	11.73	
			BEARING	400-650-635	9.23	
			SHIM	400-650-635	0.56	
			SEAL OIL	400-650-635	16.41	
			CIR-CLIP	400-650-635	2.07	
			SEAL OIL	400-650-635	11.09	
			BOSS	400-650-635	35.72	
			CIR-CLIP	400-650-635	0.65	
			BOLT	400-650-635	7.80	
			BOLT, REAME	400-650-635	3.30	
			FREIGHT	400-650-635	25.00	
01-01993	DEVINEY RENTAL AND SUPPLY	171790	IDLER PULLEY	I IV98871	10/12/2021	145.61
			IDLER PULLEY	001-201-635	31.25	
			V-BELT	001-201-635	114.36	
01-01993	DEVINEY RENTAL AND SUPPLY	171791	IDLER PULLEY	I IV98917	10/14/2021	24.96
			PULLEY	001-201-635	24.96	
01-01993	DEVINEY RENTAL AND SUPPLY	171792	IDLER PULLEY	I IV98917A	10/19/2021	45.73
			BELT	001-201-635	45.73	
01-04809	DGI LLC	171793	PRIVILEGE LICENSE OVRPYMNT	I 202110282263	10/27/2021	20.00
			PRIVILEGE LICENSE OVRPYMNT	001-000-220	20.00	
01-18620	DICKERSON & BOWEN INC	171794	TONS OF ASPHALT	I 79705	10/05/2021	1,310.08
			TONS OF ASPHALT	001-201-575	1,310.08	
01-18620	DICKERSON & BOWEN INC	171795	TONS OF ASPHALT	I 79717	10/12/2021	2,666.88
			TONS OF ASPHALT	001-201-575	1,331.20	
			TONS OF ASPHALT	001-201-575	1,335.68	
01-05960	DODD CONSTRUCTION LLC	171796	CH CLEANING 10-16-21	I 86	10/20/2021	300.00
			CH CLEANING 10/16/21	001-092-637	300.00	
01-06111	DOGTEAM PRO LLC	171797	K9 SOFTWARE SERVICE	I INV-0142	10/15/2021	800.00
			SUBSCRIPTION	001-100-604	300.00	
			SETUP-ONBOARDING FEE	001-100-604	500.00	
01-06115	DYNACLEEN BUSINESS SYSTEM	171798	PRIVILEGE LICENSE OVRPYMNT	I 202110262211	10/15/2021	8.00
			PRIVILEGE LICENSE OVRPYMNT	001-000-220	8.00	
01-21506	ENTERGY	171799	167495597: 09-23-21 - 10-25-21	I 202110282274	10/27/2021	94.77
			167495597: 09-23-21 - 10-25-21	001-201-684	94.77	
01-21506	ENTERGY	171800	44930162: 09-23-21 - 10-25-21	I 202110282275	10/27/2021	23.37
			44930162: 09-23-21 - 10-25-21	001-201-684	23.37	
01-22335	FARRELL CALHOUN INC	171801	WHITE SPRAY PAINT	I 023022115	10/13/2021	22.20
			WHITE SPRAY PAINT	001-201-540	22.20	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-05945	THE FIRST, A NATIONAL BAN	171802	ACCT 9183485:MOTOROLA RADIO	I 202110282266	10/25/2021	120,138.74
			ACCT 9183485:MOTOROLA RADIO	001-450-837	114,544.02	
			ACCT 9183485:MOTOROLA RADIO	001-450-838	5,594.72	
01-24500	FUELMAN OF MS-#127779	171803	127779; 10-18-21 - 10-24-21	I NP60950479	10/25/2021	157.25
			127779; 10-18-21 - 10-24-21	001-020-525	102.00	
			127779; 10-18-21 - 10-24-21	001-093-525	55.25	
01-01867	FUELMAN OF MS-#127780	171804	127780; 10-04-21 - 10-10-21	I NP60899778	10/11/2021	2,223.28
			127780; 10-04-21 - 10-10-21	001-201-525	1,385.88	
			127780; 10-04-21 - 10-10-21	400-650-525	663.59	
			127780; 10-04-21 - 10-10-21	404-650-525	173.81	
01-01867	FUELMAN OF MS-#127780	171805	127780; 10-11-21 - 10-17-21	I NP60922764	10/18/2021	2,377.32
			127780; 10-11-21 - 10-17-21	001-201-525	1,247.06	
			127780; 10-11-21 - 10-17-21	400-650-525	1,008.59	
			127780; 10-11-21 - 10-17-21	404-650-525	121.67	
01-01867	FUELMAN OF MS-#127780	171806	127780; 10-18-21 - 10-24-21	I NP60950480	10/25/2021	1,975.31
			127780; 10-18-21 - 10-24-21	001-201-525	1,160.34	
			127780; 10-18-21 - 10-24-21	400-650-525	755.83	
			127780; 10-18-21 - 10-24-21	404-650-525	59.14	
01-01868	FUELMAN OF MS-#127781	171807	127781; 10-11-21 - 10-17-21	I NP60922765	10/18/2021	566.13
			127781; 10-11-21 - 10-17-21	001-160-525	566.13	
01-01868	FUELMAN OF MS-#127781	171808	127781; 10-18-21 - 10-24-21	I NP60950481	10/25/2021	482.77
			127781; 10-18-21 - 10-24-21	001-160-525	482.77	
01-01869	FUELMAN OF MS-#127782	171809	127782; 10-11-21 - 10-17-21	I NP60922766	10/18/2021	184.88
			127782; 10-11-21 - 10-17-21	001-180-525	184.88	
01-01869	FUELMAN OF MS-#127782	171810	127782; 10-18-21 - 10-24-21	I NP60950482	10/25/2021	113.64
			127782; 10-18-21 - 10-24-21	001-180-525	113.64	
01-01870	FUELMAN OF MS-#127783	171811	127783; 10-11-21 - 10-17-21	I NP60922767	10/18/2021	3,904.61
			127783; 10-11-21 - 10-17-21	001-100-525	3,904.61	
01-01870	FUELMAN OF MS-#127783	171812	127783; 10-18-21 - 10-24-21	I NP60950483	10/25/2021	3,919.96
			127783; 10-18-21 - 10-24-21	001-100-525	3,919.96	
01-01871	FUELMAN OF MS-#127785	171813	127785; 10-11-21 - 10-17-21	I NP60922768	10/18/2021	121.11
			127785; 10-11-21 - 10-17-21	001-340-525	121.11	
01-01871	FUELMAN OF MS-#127785	171814	127785; 10-18-21 - 10-24-21	I NP60950484	10/25/2021	76.47
			127785; 10-18-21 - 10-24-21	001-340-525	76.47	
01-00565	GEORGE'S DOOR SERVICE INC	171815	FD - NEW REMOTE ST. 3	I 047505	10/20/2021	228.00
			REMOTE/DOOR REPAIR	001-160-637	228.00	
01-02190	GILL, SHIRLEY	171816	OCTOBER 25, 2021 MEETING	I 102521	10/25/2021	50.00

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-02190	GILL, SHIRLEY	171816	OCTOBER 25, 2021 MEETING OCTOBER 25, 2021 MEETING	I 102521 001-093-611	10/25/2021 50.00	50.00
01-04553	GIVENS, JERRY	171817	4 GAMES@ \$30.00; OCT 5&12, 2021 4 GAMES@ \$30.00; OCT 5&12, 2021	I 202110262222 001-340-690	10/12/2021 120.00	120.00
01-04553	GIVENS, JERRY	171818	2 GAMES @ \$30.00; OCT 19, 2021 2 GAMES @ \$30.00; OCT 19, 2021	I 202110262239 001-340-690	10/19/2021 60.00	60.00
01-00442	HACH COMPANY	171819	2105528 CHLORINE REAGENT 2105528 CHLORINE REAGENT FREIGHT	I 12686610 400-650-540 400-650-540	10/12/2021 410.00 69.95	479.95
01-27765	HARCROS CHEMICALS INC	171820	ONE TON CHLORINE ONE TON CHLORINE	I 770120360 400-650-575	10/21/2021 1,600.00	1,600.00
01-04406	HEATH, VICKI	171821	OCTOBER 25, 2021 MEETING OCTOBER 25, 2021 MEETING	I 102521 001-093-611	10/25/2021 50.00	50.00
01-05433	HENNESSY INDUSTRIES INC	171822	REPAIR TIRE BALANCER PCB-MN VERO ASSY SERVICE CALL LABOR SHOP SUPPLIES	I 744956 001-201-635 001-201-635 001-201-635 001-201-635	12/02/2019 1,032.67 135.00 237.50 10.00	1,415.17
01-04622	HOLLY, SALLY M.	171823	OCTOBER 2021 OCTOBER 2021	I 202110262212 001-340-690	10/27/2021 640.00	640.00
01-01616	HEMOCARE PLUS INC	171824	BACK BRACE 50" TO 70" BACK BRACE 50" TO 70"	I 516367 001-201-540	10/25/2021 79.99	79.99
01-05328	HUTTON, MICHAEL	171825	ADV TRAV: 11-09-21 - 11-11-21 ADV TRAV: 11-09-21 - 11-11-21	I 202110272251 001-100-610	10/12/2021 175.95	175.95
01-33385	JACKSON DATA PRODUCTS IN	171826	ENVELOPES ENVELOPES	I 0107905 001-180-540	10/22/2021 224.82	224.82
01-33385	JACKSON DATA PRODUCTS IN	171827	#9 ENVELOPES #9 ENVELOPES	I 0107906 001-040-500	10/22/2021 159.52	159.52
01-33800	JACKSON PAPER COMPANY	171828	FD - SUPPLIES ST. 1 PAPER TOWELS	I 1257385 001-160-510	10/05/2021 53.76	53.76
01-33800	JACKSON PAPER COMPANY	171829	8 1/2 X 11 COPY PAPER 8 1/2 X 11 COPY PAPER 8 1/2 X 11 COPY PAPER	I 1258309 001-201-500 400-650-500	10/11/2021 158.65 158.65	317.30
01-33800	JACKSON PAPER COMPANY	171830	MULTIFOLD PAPERTOWELS MULTIFOLD PAPERTOWELS	I 1258804 001-092-510	10/14/2021 62.00	62.00
01-33800	JACKSON PAPER COMPANY	171831	FD - SUPPLIES ST. 1 COFFEE FILTERS	I 1259081 001-160-540	10/18/2021 19.99	19.99

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-33800	JACKSON PAPER COMPANY	171832	FD - SUPPLIES ST. 1 GARBAGE LINERS	I 1259133 001-160-510	10/18/2021 21.85	21.85
01-33800	JACKSON PAPER COMPANY	171833	FD - SUPPLIES ST. 1 PAPER TOWELS	I 1259148 001-160-510	10/18/2021 17.92	17.92
01-04945	JACKSON, DIANE	171834	OCTOBER 25, 2021 MEETING OCTOBER 25, 2021 MEETING	I 102521 001-093-611	10/25/2021 50.00	50.00
01-05701	KENDALL JACKSON	171835	4 GAMES@\$30.00; OCT 5&12, 2021 4 GAMES@\$30.00; OCT 5&12, 2021	I 202110262223 001-340-690	10/12/2021 120.00	120.00
01-04904	JACKSON, SHELIA	171836	OCTOBER 25, 2021 MEETING OCTOBER 25, 2021 MEETING	I 102521 001-093-611	10/25/2021 50.00	50.00
01-00973	KIMBALL MIDWEST	171837	STOCK SUPPLIES	I 9296321	10/14/2021	1,281.35
			M4X.70 HEX NUT 50 6.	400-650-540	3.21	
			M5X.80 HEX NUT	400-650-540	3.44	
			M4 FW	400-650-540	4.45	
			M4 LW	400-650-540	2.65	
			M5 LW	400-650-540	2.99	
			M4X.70X16 CS	400-650-540	5.81	
			M4X.70X20 CS	400-650-540	5.81	
			M4X.70X25 CS	400-650-540	8.36	
			M4X.70X30 CS	400-650-540	4.54	
			M5X.80X16 CS 50 12.4	400-650-540	6.22	
			M5X.80X20 CS	400-650-540	6.27	
			M5X.80X25 CS	400-650-540	3.47	
			M5X.80X30 CS	400-650-540	3.73	
			M10X1.5 HEX NUT 10.9	400-650-540	7.46	
			M12X1.75 HEX NUT 10.	400-650-540	15.25	
			M6 CL10 ALLOY LOCKWA	400-650-540	5.46	
			M8 CL10 ALLOY LOCKWA	400-650-540	6.81	
			M10 CL10 ALLOY LOCKW	400-650-540	8.53	
			M12 CL10 ALLOY LOCKW	400-650-540	11.99	
			M6 FW 10.9	400-650-540	3.84	
			M8 FW 10.9	400-650-540	6.85	
			M8X1.25X10 CS	400-650-540	5.44	
			M8X1.25X12 CS	400-650-540	5.39	
			M6X1.0X12 CS 10.9	400-650-540	17.07	
			M6X1.0X20 CS 10.9	400-650-540	13.82	
			M6-1.0 X 25 GR 10.9	400-650-540	14.02	
			M6-1.0 X 30 GR 10.9	400-650-540	15.41	
			M6-1.0 X 35 GR 10.9	400-650-540	8.25	
			M6-1.0 X 40 GR 10.9	400-650-540	8.78	
			M6-1.0 X 45 GR 10.9	400-650-540	9.52	
			M6-1.0 X 50 GR 10.9	400-650-540	10.28	
			M8X1.25X20 CS 10.9	400-650-540	20.49	
			M8X1.25X25 CS 10.9	400-650-540	25.50	
			M8X1.25X30 CS 10.9	400-650-540	27.50	
			M8X1.25X35 CS 10.9	400-650-540	20.75	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-00973	KIMBALL MIDWEST	171837	STOCK SUPPLIES	I 9296321	10/14/2021	1,281.35
						CONT
			M8X1.25X40 CS 10.9	400-650-540	15.50	
			M8X1.25X45 CS 10.9	400-650-540	16.25	
				400-650-540	17.00	
			M10X1.5X20 CS 10.9	400-650-540	17.00	
			M10X1.5X25 CS 10.9	400-650-540	18.00	
			M10X1.5X30 CS 10.9	400-650-540	18.75	
			M10X1.5X35 CS 10.9	400-650-540	19.75	
			M10X1.5X40 CS 10.9	400-650-540	21.50	
			M10-1.50 X 45 GR 10.	400-650-540	23.00	
			M10X1.5X50 CS 10.9	400-650-540	24.00	
			M12X1.75X20 CS 10.9	400-650-540	23.00	
			M12X1.75X25 CS 10.9	400-650-540	29.25	
			M12X1.75X30 CS 10.9	400-650-540	30.75	
			M12X1.75X35 CS 10.9	400-650-540	30.75	
			M12X1.75X40 CS 10.9	400-650-540	33.50	
			M12X1.75X45 CS 10.9	400-650-540	39.25	
			M12X1.75X50 CS 10.9	400-650-540	18.50	
			3	400-650-540	8.07	
			12X3/32X1 ZIR CUT-OFF	400-650-540	25.80	
			3/4"X66' ELECTRICAL	400-650-540	14.28	
			5/16 USS GR8 HEX NUT	400-650-540	11.21	
			3/8 USS ALLOY FLAT W	400-650-540	44.64	
			ULT PROMAX PREC BLUE	400-650-540	253.44	
			ULTRA PROMAX GLOSS W	400-650-540	111.60	
			16-14 FULL INS MALE	400-650-540	17.51	
			#4 CRYO-GEN SP DRILL	400-650-540	7.85	
			#5 CRYO-GEN SP DRILL	400-650-540	7.85	
			#6 CRYO-GEN SP DRILL	400-650-540	6.62	
			#30 CRYO-GEN SP DRIL	400-650-540	4.21	
			#32 CRYO-GEN SP DRIL	400-650-540	4.21	
			#41 CRYO-GEN SP DRIL	400-650-540	5.00	
			M5 FW 50	400-650-540	2.71	
			M6-1.0 X 16 GR 10.9	400-650-540	13.39	
			1/2 USS GR8 HEX NUT	400-650-540	17.85	
01-05042	KORSET	171838	PRIVILEGE LICENSE OVRPYMNT	I 202110262214	10/18/2021	30.00
			PRIVILEGE LICENSE OVRPYMNT	001-000-220	30.00	
01-02334	LATHAM, RITA	171839	OCTOBER 2021	I 202110262213	10/27/2021	210.00
			OCTOBER 2021	001-340-690	210.00	
01-02576	LINCOLN NATIONAL LIFE INS	171840	502251: NOVEMBER 2021	I 202110282267	10/28/2021	4,165.64
			502251: NOVEMBER 2021	001-010-480	152.38	
			502251: NOVEMBER 2021	001-020-480	51.00	
			502251: NOVEMBER 2021	001-040-480	158.93	
			502251: NOVEMBER 2021	001-040-480	25.50	
			502251: NOVEMBER 2021	001-092-480	14.49	
			502251: NOVEMBER 2021	001-040-480	21.96	
			502251: NOVEMBER 2021	001-100-480	1,414.35	
			502251: NOVEMBER 2021	001-160-480	952.48	
			502251: NOVEMBER 2021	001-180-480	200.04	

VENDOR		DOCKET	*-----INVOICE-----*				
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-02576	LINCOLN NATIONAL LIFE INS	171840	502251: NOVEMBER 2021	I 202110282267	10/28/2021	4,165.64	CONT
			502251: NOVEMBER 2021	001-201-480	481.33		
			502251: NOVEMBER 2021	001-340-480	261.94		
			502251: NOVEMBER 2021	005-101-480	45.39		
			502251: NOVEMBER 2021	400-650-480	354.66		
			502251: NOVEMBER 2021	404-650-480	31.19		
01-02031	LOWE'S BUSINESS ACCOUNT	171841	SOLAR PATH LIGHTS	I 01216	10/15/2021	943.17	
			SOLAR PATHLIGHT 4PK	001-550-599	813.25		
			SOLAR PATH LIGHTS	001-550-599	129.92		
01-02031	LOWE'S BUSINESS ACCOUNT	171842	FD - DISHWASHER ST.3	I 14458A	10/14/2021	725.80	
			KA DISHWASHER	001-160-540	764.00		
			DISCOUNT	001-160-540	38.20CR		
01-04824	MAC HAIK CHRYSLER DODGE J	171843	GAS CAP	I 5073857	10/13/2021	24.04	
			GAS CAP	001-100-632	24.04		
01-40485	MADISON ACE HARDWARE	171844	HOSE & SPRINKLERS	I 116990	10/19/2021	71.15	
			ALL SEASONS HOSES	001-340-540	22.99		
			TURBINE SPRINKLER	001-340-540	31.98		
			WATER JET NOZZLE	001-340-540	7.59		
			NOZZLE GUN METAL	001-340-540	8.59		
01-40750	MADISON COUNTY COOPERATIV	171845	TOOLS	I 753668	10/13/2021	30.80	
			PLIERS HILL RINGER	001-340-540	21.90		
			RING SHOAT BX100	001-340-540	3.95		
			BLAIR NO 3 HOG RINGS	001-340-540	4.95		
01-01078	MADISON COUNTY WASTEWATER	171846	BBWTF: NOVEMBER 2021	I 4529	10/01/2021	5,809.84	
			BBWTF: NOVEMBER 2021	400-650-846	5,809.84		
01-01078	MADISON COUNTY WASTEWATER	171847	CATLETT RD: NOV 2021	I 4539	10/01/2021	1,409.79	
			CATLETT RD: NOV 2021	400-650-842	1,409.79		
01-01078	MADISON COUNTY WASTEWATER	171848	PARKWAY EAST: NOV 2021	I 4544	10/01/2021	2,021.54	
			PARKWAY EAST: NOV 2021	400-650-845	2,021.54		
01-01078	MADISON COUNTY WASTEWATER	171849	BOZEMAN RD: NOV 2021	I 4549	10/01/2021	1,832.14	
			BOZEMAN RD: NOV 2021	400-650-848	1,832.14		
01-03554	MADISON SOUTH RUBBISH LAN	171850	09-27-21 - 10-01-21 DUMP FEE	I 15520	10/05/2021	1,008.00	
			09-27-21 - 10-01-21 DUMP FEE	001-201-683	1,008.00		
01-03554	MADISON SOUTH RUBBISH LAN	171851	LANDFILL CHARGES	I 15542	10/12/2021	924.00	
			12 CUBIC YARDS	001-201-683	702.00		
			6 CUBIC YARDS	001-201-683	156.00		
			HOST FEE	001-201-683	33.00		
			ENVIROMENTAL FEE	001-201-683	33.00		
01-03554	MADISON SOUTH RUBBISH LAN	171852	LANDFILL CHARGES	I 15560	10/21/2021	798.00	
			12 CUBIC YARDS	001-201-683	624.00		

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-03554	MADISON SOUTH RUBBISH LAN	171852	LANDFILL CHARGES	I 15560	10/21/2021	798.00
			6 CUBIC YARDS	001-201-683	117.00	
			HOST FEE	001-201-683	28.50	
			ENVIROMENTAL FEE	001-201-683	28.50	
01-03880	MALONE, DOUGLAS	171853	SEPTEMBER 23, 2021 MEETING	I 092321	9/23/2021	50.00
			SEPTEMBER 23, 2021 MEETING	001-180-611	50.00	
01-03880	MALONE, DOUGLAS	171854	OCTOBER 7, 2021 MEETING	I 100721	10/07/2021	50.00
			OCTOBER 7, 2021 MEETING	001-180-611	50.00	
01-05014	MARTIN, LAZAIRE	171855	OCTOBER 25, 2021 MEETING	I 102521	10/25/2021	50.00
			OCTOBER 25, 2021 MEETING	001-093-611	50.00	
01-42882	MCGRAW GOTTA-GO	171856	PORTALETTS	I 51230E	10/08/2021	450.00
			PORTALETTS	001-340-650	450.00	
01-05786	METROPOLITAN LIFE INSURAN	171857	TM05969153: NOVEMBER 2021	I 202110282269	10/14/2021	1,956.20
			TM05969153: NOVEMBER 2021	001-010-480	74.25	
			TM05969153: NOVEMBER 2021	001-020-480	74.25	
			TM05969153: NOVEMBER 2021	001-040-480	66.00	
			TM05969153: NOVEMBER 2021	001-040-480	8.25	
			TM05969153: NOVEMBER 2021	001-092-480	8.25	
			TM05969153: NOVEMBER 2021	001-100-480	627.00	
			TM05969153: NOVEMBER 2021	001-160-480	445.50	
			TM05969153: NOVEMBER 2021	001-180-480	82.50	
			TM05969153: NOVEMBER 2021	001-201-480	247.50	
			TM05969153: NOVEMBER 2021	001-340-480	90.75	
			TM05969153: NOVEMBER 2021	005-101-480	16.50	
			TM05969153: NOVEMBER 2021	400-650-480	165.00	
			TM05969153: NOVEMBER 2021	404-650-480	16.50	
			TM05969153: NOVEMBER 2021	001-000-170	30.64	
			TM05969153: NOVEMBER 2021	005-000-170	0.00	
			TM05969153: NOVEMBER 2021	400-000-170	3.31	
			TM05969153: NOVEMBER 2021	404-000-170	0.00	
01-05319	MIDSOUTH ELEVATOR LLC	171858	ELEVATOR MAINTENANCE SERVICE	I 3757687	10/15/2021	262.50
			ELEVATOR MAINTENANCE SERVICE	001-100-637	262.50	
01-05399	MILLS, SCANLON, DYE, & PI	171859	SERVICES THROUGH 10-26-21	I 202110282273	10/27/2021	20,511.05
			SERVICES THROUGH 10-26-21	001-060-601	4,585.00	
			SERVICES THROUGH 10-26-21	001-060-601	8,078.00	
			SERVICES THROUGH 10-26-21	001-060-601	4,860.00	
			SERVICES THROUGH 10-26-21	001-060-601	1,498.05	
			SERVICES THROUGH 10-26-21	001-100-601	790.00	
			SERVICES THROUGH 10-26-21	001-201-601	60.00	
			SERVICES THROUGH 10-26-21	001-340-601	60.00	
			SERVICES THROUGH 10-26-21	370-601-601	580.00	
01-03495	MISS DEPARTMENT OF REVENU	171860	TAG RENEWALS	I 202110282268	10/15/2021	38.25
			TAG RENEWALS	001-100-632	38.25	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-00953	MISS INDUSTRIES FOR THE B	171861	OFFICE SUPPLY	I 0051673-IN	10/13/2021	229.32
			LEGAL PADS	001-100-500	36.27	
			BOOKING TONER	001-100-500	136.76	
			BOOKING IMAGING UNIT	001-100-500	56.29	
01-46750	MISS MUNICIPAL LIABILITY	171862	01-01-22 - 12-31-22 POLICY	I 0252GL2022-0	10/25/2021	187,797.97
			01-01-22 - 12-31-22 POLICY	001-000-061	187,797.97	
01-47297	MISS RUBBER CO	171863	REPAIR HOSE	I 697874-1	10/15/2021	151.56
			HYDRAULIC HOSE	001-201-635	151.56	
01-04419	MISSISSIPPI AG COMPANY	171864	SPINDLE & BELT	I P70480	10/14/2021	289.66
			SPINDLE	001-201-635	171.54	
			BELT	001-201-635	118.12	
01-05793	MISSISSIPPI YARD BARBER	171865	LAWN MAINT 10-18-21	I 1615	10/18/2021	4,064.00
			LAWN MAINT 10-18-21	001-201-604	4,064.00	
01-05793	MISSISSIPPI YARD BARBER	171866	LAWN MAINT 10-26-21	I 1628	10/27/2021	4,064.00
			LAWN MAINT 10-26-21	001-201-604	4,064.00	
01-06118	SAMUEL MIZE	171867	4 GAMES@\$25.00; OCT 5&12, 2021	I 202110262224	10/12/2021	100.00
			4 GAMES@\$25.00; OCT 5&12, 2021	001-340-690	100.00	
01-06118	SAMUEL MIZE	171868	2 GAMES @ \$25.00; OCT 19, 2021	I 202110262240	10/19/2021	50.00
			2 GAMES @ \$25.00; OCT 19, 2021	001-340-690	50.00	
01-06126	REESE MOSELEY	171869	4GAMES@\$25.00; OCT 5&12, 2021	I 202110272259	10/12/2021	100.00
			4GAMES@\$25.00; OCT 5&12, 2021	001-340-690	100.00	
01-06126	REESE MOSELEY	171870	2 GAMES@ \$25.00; OCT 19, 2021	I 202110272261	10/19/2021	50.00
			2 GAMES@ \$25.00; OCT 19, 2021	001-340-690	50.00	
01-05973	PHELTON C. MOSS	171871	OCTOBER 25, 2021 MEETING	I 102521	10/25/2021	50.00
			OCTOBER 25, 2021 MEETING	001-093-611	50.00	
01-01133	O'REILLY AUTO PARTS	171872	GOLF CART REPAIR	I 370171	10/13/2021	23.92
			OIL FILTER	001-340-635	16.94	
			SPARK PLUG	001-340-635	6.98	
01-01133	O'REILLY AUTO PARTS	171873	SERPENTINE BELT	I 371589	10/22/2021	46.92
			SERPENTINE BELT	001-201-632	46.92	
01-01133	O'REILLY AUTO PARTS	171874	SERPENTINE BELT	I 371918	10/25/2021	193.86
			DPF BACK PRESS. SENS	400-650-632	193.86	
01-05277	OSBORNE, JACOB	171875	4GAMES@\$30.00; OCT 5&12, 2021	I 202110272260	10/12/2021	120.00
			4GAMES@\$30.00; OCT 5&12, 2021	001-340-690	120.00	
01-05277	OSBORNE, JACOB	171876	2 GAMES@ \$30.00; OCT 19, 2021	I 202110272262	10/19/2021	60.00
			2 GAMES@ \$30.00; OCT 19, 2021	001-340-690	60.00	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-03814	OSBORNE, STEVE	171877 4	GAMES@ \$30.00; OCT 5&12, 2021 I 4 GAMES@ \$30.00; OCT 5&12, 2021	202110262225 001-340-690	10/12/2021 120.00	120.00
01-03814	OSBORNE, STEVE	171878 2	GAMES @ \$30.00; OCT 19, 2021 I 2 GAMES @ \$30.00; OCT 19, 2021	202110262241 001-340-690	10/19/2021 60.00	60.00
01-54050	OVERHEAD DOOR CO	171879	RESET LOCK COMM SERVICE HOURS	I 62340 001-340-604	10/22/2021 130.00	130.00
01-04572	PALMER-ALLEN, CARLA	171880	OCTOBER 25, 2021 MEETING OCTOBER 25, 2021 MEETING	I 102521 001-093-611	10/25/2021 50.00	50.00
01-00593	PERFIT INC	171881	OCTOBER 2021 OCTOBER 2021	I 202110262215 001-340-690	10/29/2021 540.00	540.00
01-06119	EVAN PIEL	171882 4	GAMES@ \$25.00; OCT 5&12, 2021 I 4 GAMES@ \$25.00; OCT 5&12, 2021	202110262226 001-340-690	10/12/2021 100.00	100.00
01-06119	EVAN PIEL	171883 2	GAMES @ \$25.00; OCT 19, 2021 I 2 GAMES @ \$25.00; OCT 19, 2021	202110262242 001-340-690	10/19/2021 50.00	50.00
01-01932	PINNACLE TOWERS LLC	171884	TOWER RENTAL: NOV 2021 TOWER RENTAL: NOV 2021	I 36079354 005-101-604	11/01/2021 2,060.28	2,060.28
01-04380	POWERDMS INC	171885	10-24-21 - 10-23-22 TRAINING 10-24-21 - 10-23-22 TRAINING	I INV-12279 001-100-635	10/14/2021 7,610.31	7,610.31
01-57350	PRASSEL LUMBER COMPANY IN	171886	2X4X8 BOARD 2X4X8 BOARD	I 990983 001-201-575	10/18/2021 13.02	13.02
01-58550	QUALITY CHEMICAL & SUPPLY	171887	JANITORAL SUPPLIES CENTER PULL TOWELS GARBAGE BAGS LG. COFFEE CUP 8OZ.	I 195013 001-201-510 001-201-510 001-201-540	10/08/2021 305.20 468.32 139.08	912.60
01-58550	QUALITY CHEMICAL & SUPPLY	171888	FD - LAUNDRY DETER ST. 3 LAUNDRY DETERGENT	I 195030 001-160-510	10/12/2021 28.77	28.77
01-58550	QUALITY CHEMICAL & SUPPLY	171889	FD - SUPPLIES ST. 1 LAUNDRY DETERGENT GARBAGE BAGS	I 195054 001-160-510 001-160-510	10/14/2021 57.54 31.78	89.32
01-58550	QUALITY CHEMICAL & SUPPLY	171890	JANITORAL SUPPLIES TOILET TISSUE	I 195066 001-201-510	10/18/2021 149.40	149.40
01-58550	QUALITY CHEMICAL & SUPPLY	171891	FD - FLOOR CLEANER ST.4 BUCKEYE E31PH CLEANER	I 195110 001-160-510	10/21/2021 104.33	104.33
01-05690	ANTHONY RAINEY	171892 4	GAMES@ \$30.00; OCT 5&12, 2021 I 4 GAMES@ \$30.00; OCT 5&12, 2021	202110262227 001-340-690	10/12/2021 120.00	120.00

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-05690	ANTHONY RAINEY	171893	2 GAMES @ \$30.00; OCT 19, 2021 2 GAMES @ \$30.00; OCT 19, 2021	I 202110262243 001-340-690	10/19/2021 60.00	60.00
01-02444	RAISING CANES	171894	PRIVILEGE LICENSE OVRPYMNT PRIVILEGE LICENSE OVRPYMNT	I 202110262216 001-000-220	10/19/2021 34.50	34.50
01-05276	RICE, JUDY	171895	SEPTEMBER 23, 2021 MEETING SEPTEMBER 23, 2021 MEETING	I 092321 001-180-611	9/23/2021 50.00	50.00
01-05276	RICE, JUDY	171896	OCTOBER 7, 2021 MEETING OCTOBER 7, 2021 MEETING	I 100721 001-180-611	10/07/2021 50.00	50.00
01-60975	RIDGELAND CHAMBER OF COMM	171897	CHAMBER LUNCHEON TICKET CHAMBER LUNCHEON TIC	I 18300 001-093-681	10/19/2021 45.00	45.00
01-61075	RIDGELAND SPECIALTY HARDW	171898	DUMMY DBOLT PLATES SERVICE CALL LABOR JE HOLE FILLER US15 LTCH STRK FLLR PLATE	I 132712 390-601-760 390-601-760 390-601-760 390-601-760	10/05/2021 95.00 120.00 20.24 10.00	245.24
01-02200	RIVERS PEST CONTROL	171899	OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES OCT 2021 PEST SERVICES	I OCT2021 001-010-637 001-092-637 001-100-637 001-160-637 001-201-637 001-340-637 001-350-637 400-650-637	10/21/2021 24.00 130.00 25.00 72.00 18.00 181.00 28.00 23.00	501.00
01-02496	RJ YOUNG COMPANY	171900	C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21 C-JC1548: 09-11-21 - 10-10-21	I INV4455621 001-010-635 001-020-635 001-040-635 001-080-635 001-100-635 001-160-635 001-180-635 001-340-635 400-650-635 001-201-635	10/11/2021 395.98 30.17 456.93 30.17 1,636.11 436.03 273.69 39.85 365.44 144.73	3,809.10
01-06122	DON ROBERTS	171901	SEPTEMBER 23, 2021 MEETING SEPTEMBER 23, 2021 MEETING	I 092321 001-180-611	9/23/2021 50.00	50.00
01-06122	DON ROBERTS	171902	OCTOBER 7, 2021 MEETING OCTOBER 7, 2021 MEETING	I 100721 001-180-611	10/07/2021 50.00	50.00
01-06123	APRIL ROSE	171903	ADV TRAV: 11-07-21 - 11-10-21 ADV TRAV: 11-07-21 - 11-10-21	I 202110272252 001-100-610	10/19/2021 158.70	158.70

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05752	JOHN ROSE	171904	ADV TRAV: 11-08-21 - 11-11-21	I 202110272253	10/08/2021	211.60
			ADV TRAV: 11-08-21 - 11-11-21	001-201-610	211.60	
01-64300	SHERWIN WILLIAMS	171905	FD - PAINT ST. 1	I 5471-3	10/06/2021	132.99
			PAINT	001-160-637	115.95	
			SUPPLY CHAIN CHARGE	001-160-637	4.64	
			4 SIDED GRID	001-160-637	7.29	
			5GL BLUE PAIL	001-160-637	4.63	
			SUPPLY CHAIN	001-160-637	0.29	
			SUPPLY CHAIN	001-160-637	0.19	
01-04484	SHOWS, GREGORY	171906	4 GAMES@ \$30.00; OCT 5&12, 2021	I 202110262228	10/12/2021	120.00
			4 GAMES@ \$30.00; OCT 5&12, 2021	001-340-690	120.00	
01-04484	SHOWS, GREGORY	171907	2 GAMES @ \$30.00; OCT 19, 2021	I 202110262245	10/19/2021	60.00
			2 GAMES @ \$30.00; OCT 19, 2021	001-340-690	60.00	
01-05929	HUNTER SHOWS	171908	4 GAMES@ \$30.00; OCT 5&12, 2021	I 202110262229	10/12/2021	120.00
			4 GAMES@ \$30.00; OCT 5&12, 2021	001-340-690	120.00	
01-05929	HUNTER SHOWS	171909	2 GAMES @ \$30.00; OCT 19, 2021	I 202110262246	10/19/2021	60.00
			2 GAMES @ \$30.00; OCT 19, 2021	001-340-690	60.00	
01-05488	SIMMONS LANDSCAPE LLC	171910	PINESTRAW / MULCH	I 16-15164	10/12/2021	2,489.00
			PINESTRAW / MULCH	001-340-575	2,489.00	
01-05488	SIMMONS LANDSCAPE LLC	171911	LANDSCAPE MAINT	I 16-15277	10/24/2021	8,592.52
			LANDSCAPE MAINT	001-340-604	8,592.52	
01-06058	SMITH PLUMBING COMPANY	171912	VACUUM LIFT STATION	I 2310	10/13/2021	975.00
			VACUUM LIFT STATION	400-650-635	975.00	
01-05955	JUSTIN SONES	171913	ADV TRAV: 11-09-21 - 11-11-21	I 202110272254	10/12/2021	175.95
			ADV TRAV: 11-09-21 - 11-11-21	001-100-610	175.95	
01-65950	SOUTHERN ADMINISTRATORS	171914	COMPANY 106: NOVEMBER 2021	I 21102110600000	10/21/2021	475.91
			COMPANY 106: NOVEMBER 2021	001-010-481	15.75	
			COMPANY 106: NOVEMBER 2021	001-020-481	10.50	
			COMPANY 106: NOVEMBER 2021	001-040-481	12.25	
			COMPANY 106: NOVEMBER 2021	001-092-481	1.75	
			COMPANY 106: NOVEMBER 2021	001-040-481	1.75	
			COMPANY 106: NOVEMBER 2021	001-100-481	80.50	
			COMPANY 106: NOVEMBER 2021	001-160-481	61.25	
			COMPANY 106: NOVEMBER 2021	001-180-481	10.50	
			COMPANY 106: NOVEMBER 2021	001-201-481	21.00	
			COMPANY 106: NOVEMBER 2021	001-340-481	12.25	
			COMPANY 106: NOVEMBER 2021	005-101-481	1.75	
			COMPANY 106: NOVEMBER 2021	400-650-481	17.50	
			COMPANY 106: NOVEMBER 2021	404-650-481	3.50	
			COMPANY 106: NOVEMBER 2021	001-000-170	203.68	
			COMPANY 106: NOVEMBER 2021	005-000-170	1.50	

VENDOR		DOCKET	*-----INVOICE-----*				
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-65950	SOUTHERN ADMINISTRATORS	171914	COMPANY 106: NOVEMBER 2021	I 21102110600000	10/21/2021	475.91	CONT
			COMPANY 106: NOVEMBER 2021	400-000-170	17.48		
			COMPANY 106: NOVEMBER 2021	404-000-170	3.00		
01-04466	SOUTHERN FINANCIAL SYSTEM	171915	CMCRID: 09-01-21 - 10-05-21	I 202110282270	10/05/2021	10.00	
			CMCRID: 09-01-21 - 10-05-21	001-000-115	10.00		
01-03641	STAPLES BUSINESS CREDIT	171916	SUPPLIES	I 7340886062-0-1	10/05/2021	71.40	
			AA BATTERIES 24PK	001-040-540	21.10		
			AAA BATTERIES	001-040-540	10.85		
			CALENDAR	001-042-500	9.20		
			PLASTIC SPOONS	001-092-540	12.10		
			PLASTIC FORKS	001-092-540	12.05		
			DATE STAMP	400-650-540	6.10		
01-03641	STAPLES BUSINESS CREDIT	171917	SUPPLIES	I 7340886617-0-1	10/05/2021	59.90	
			FEBREEZE 2PK	001-092-510	59.90		
01-03641	STAPLES BUSINESS CREDIT	171918	SUPPLIES	I 7340934881-0-1	10/05/2021	34.46	
			TAPE 12PK	001-040-500	6.70		
			ENERGEL VIOLET	001-040-500	5.79		
			ENERGEL BLACK	001-040-500	5.43		
			CORRECTION TAPE 10PK	001-040-500	9.04		
			HYDROCORTISONE 25PK	001-040-540	7.50		
01-03641	STAPLES BUSINESS CREDIT	171919	SUPPLIES	I 7340934881-0-2	10/06/2021	4.20	
			BANDAIDS	001-040-540	4.20		
01-06120	TAYLOR R. STOKELY	171920	4 GAMES@\$25.00; OCT 5&12, 2021	I 202110262230	10/12/2021	100.00	
			4 GAMES@\$25.00; OCT 5&12, 2021	001-340-690	100.00		
01-06120	TAYLOR R. STOKELY	171921	2 GAMES @ \$25.00; OCT 19, 2021	I 202110262244	10/19/2021	50.00	
			2 GAMES @ \$25.00; OCT 19, 2021	001-340-690	50.00		
01-05873	STRAW DEPOT 2 LLC	171922	PINE STRAW	I 5781	10/14/2021	550.00	
			PINE STRAW	001-201-575	550.00		
01-02858	STRINGER, BILLY	171923	ADV TRAV: 11-07-21 - 11-10-21	I 202110272255	10/05/2021	404.80	
			ADV TRAV: 11-07-21 - 11-10-21	400-650-610	404.80		
01-06059	STRUTHERS RECREATION	171924	REPAIR PLAYGROUND EQUIP	I 612	10/18/2021	2,663.97	
			1/2"x3 1/4" BTN HD	001-340-604	168.00		
			1/2" T-NUT (METAL)	001-340-604	4.89		
			1/2 LOCKWASHER	001-340-604	1.75		
			SAFETY BELT GT STOCK	001-340-604	42.00		
			BOLT GAURD	001-340-604	9.52		
			MAZE WHEEL ASS'Y	001-340-604	174.00		
			BASE PLATE	001-340-604	124.00		
			COIL SPRING ONLY	001-340-604	300.00		
			HDW COMP 6064	001-340-604	202.00		
			SPRING ASSEMBLY	001-340-604	672.00		
			HDW SADDLEMATE	001-340-604	19.34		

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-06059	STRUTHERS RECREATION	171924	REPAIR PLAYGROUND EQUIP	I 612	10/18/2021	2,663.97	CONT
			3/8 NUT SPANNER	001-340-604	0.78		
			3/8" FLATWASHER	001-340-604	0.23		
			3/8 LOCKWASHER	001-340-604	0.15		
			3/8X3-3/4 HEX HD	001-340-604	0.73		
			MOLDED BOLT GUARD	001-340-604	76.16		
			STAINED GLASS ASS'Y	001-340-604	106.00		
			3.5" ALUM CAP	001-340-604	30.00		
			SELF SEALING POP	001-340-604	0.86		
			TOT SEAT	001-340-604	147.70		
			H38BRN 3/8"	001-340-604	22.44		
			3/8" LOCKWASHER	001-340-604	0.90		
			3/8X1.25" PIN-IN BHS	001-340-604	5.40		
			3/8X1" PIN-IN BHSC	001-340-604	2.44		
			3/8 FLAT WASHER	001-340-604	0.26		
			SEAT LATCH	001-340-604	88.00		
			3/8X2.5" PIN IN BHSC	001-340-604	2.18		
			H38BRN 3/8"	001-340-604	3.74		
			SPRING #LC11P	001-340-604	5.14		
			MATERIAL SURCHARGE	001-340-604	186.33		
			FREIGHT	001-340-604	267.03		
01-06059	STRUTHERS RECREATION	171925	REPAIR PLAYGROUND EQUIP	I 613	10/18/2021	2,600.00	
			INSTALLATION	001-340-604	2,600.00		
01-05044	TATE, MITCHELL	171926	ADV TRAV: 11-09-21 - 11-11-21	I 202110272256	10/12/2021	158.70	
			ADV TRAV: 11-09-21 - 11-11-21	001-100-610	158.70		
01-02274	TCS WARE INC	171927	NOVEMBER 2021 SERVICES	I 152514	10/20/2021	4,865.00	
			NOVEMBER 2021 SERVICES	001-100-635	4,865.00		
01-03419	THINKWEBSTORE.COM	171928	YEARLY WEBSITE HOSTING	I 7503	10/06/2021	1,200.00	
			YEARLY WEBSITE HOSTING	001-093-604	1,200.00		
01-05489	TIREHUB LLC	171929	P331 TIRES	I 23218101	10/12/2021	404.28	
			P331 TIRES	001-100-632	401.28		
			MS TIRE FEE	001-100-632	3.00		
01-05489	TIREHUB LLC	171930	P331 TIRES	I 23258838	10/14/2021	222.00	
			GY EAGLE RSA	001-100-632	220.00		
			MS TIRE FEE	001-100-632	2.00		
01-05002	TOMMY COZIAR SIGNS	171931	SIGN FOR VICTORY GARDEN	I 202110272249	10/21/2021	285.00	
			SIGN	001-340-540	285.00		
01-02852	TRANSAMERICA LIFE INSURAN	171932	0B232: 10-01-21 - 10-31-21	I 2504372338	10/28/2021	112.09	
			0B232: 10-01-21 - 10-31-21	001-000-171	112.09		
01-04666	TRUSTMARK NATIONAL BANK	171933	GEN OBLIG BONDS SERIES 2015	I 202110282271	10/04/2021	644,803.13	
			GEN OBLIG BONDS SERIES 2015	200-450-884	139,803.13		
			GEN OBLIG BONDS SERIES 2015	200-450-883	505,000.00		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-02393	TYLER TECHNOLOGIES	171934	11-01-21 - 10-31-21 MAINTENANC	I 025-349756	11/01/2021	5,069.71
			11-01-21 - 10-31-21 MAINTENANC	001-040-635	2,240.64	
			11-01-21 - 10-31-21 MAINTENANC	001-180-635	1,414.54	
			11-01-21 - 10-31-21 MAINTENANC	400-650-635	1,414.53	
01-02393	TYLER TECHNOLOGIES	171935	UTILITY BILLING NOTIFICATION	I 025-352528	9/30/2021	143.90
			UTILITY BILLING NOTIFICATION	400-650-604	143.90	
01-00920	U S A CYCLING INC	171936	INSURANCE CYCLE OUT KIDS	I 110	10/25/2021	125.00
			BIKE RIDE INSURANCE	001-340-650	125.00	
01-00544	U.S. LAWNS OF JACKSON	171937	I-55 EAST & WEST	I 45918	10/16/2021	3,590.00
			I-55 EAST & WEST	001-201-604	3,590.00	
01-05920	UNIFIRST FIRST AID AND SA	171938	SAFETY SUPPLES	I F001634	10/14/2021	478.12
			ALCOHOL SWABS	001-201-540	7.90	
			ISOPROPYL ALCHHOL	001-201-540	5.75	
			BANDAGE SPRAY	001-201-540	10.31	
			GAUZE	001-201-540	4.36	
			LIQUID BANDAGE	001-201-540	8.85	
			MEDICAINE STING RELF	400-650-540	18.80	
			PEPTO BISMOL	400-650-540	12.99	
			NITRILE GLOVES	400-650-540	177.00	
			4X SAFETY VEST	400-650-540	11.50	
			L SAFETY VEST	400-650-540	11.50	
			XL VEST	400-650-540	23.00	
			XL RAINUIT	400-650-540	58.00	
			4X VEST	400-650-540	29.00	
			WORK GLOVES	400-650-540	41.66	
			IODINE SWABS	400-650-540	7.50	
			BACK BRACE LG	400-650-540	50.00	
01-05920	UNIFIRST FIRST AID AND SA	171939	FIRST AID SUPPLY	I F001637	10/14/2021	58.65
			DIOTAME	001-040-540	21.95	
			ACETAMINOPHEN	001-040-540	11.75	
			ALEEVE	001-040-540	24.95	
01-03710	UNION AUTO PARTS	171940	PARTS INSTALL REMAN MOTOR	I 2153151-00	9/10/2021	4,880.87
			DPFE MHF	400-650-632	2,452.00	
			CONVERTER MHF	400-650-632	1,781.33	
			GASKET MHF	400-650-632	23.73	
			SENSOR MHF	400-650-632	299.88	
			RADIATOR HOSE	400-650-632	94.91	
			RADIATOR HOSE	400-650-632	120.68	
			HOSE ASSY.	400-650-632	108.34	
			CORE	400-650-632	500.00	
			CORE RETURN	400-650-632	500.00CR	
01-03710	UNION AUTO PARTS	171941	AUTO PARTS	I 2181048-00	10/14/2021	91.85
			REAR BRAKES P340	001-100-632	89.55	
			TURN SIGNAL BULBS	001-100-632	2.30	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-03710	UNION AUTO PARTS	171942	BRAKE PADS	I 2182595-00	10/18/2021	146.44
			FRONT PADS	400-650-632	73.22	
			REAR PADS	400-650-632	73.22	
01-03710	UNION AUTO PARTS	171943	PARTS INSTALL REMAN MOTOR	I 2186446-00	10/21/2021	26.80
			TAPE MHF	400-650-632	26.80	
01-03710	UNION AUTO PARTS	171944	BELT TENSIONER	I 2188045-00	10/25/2021	92.52
			BELT TENSIONER	001-201-632	92.52	
01-03710	UNION AUTO PARTS	171945	BELT TENSIONER	I 2188765-00	10/25/2021	100.08
			78 BATTERY	400-650-632	100.08	
			CORE	400-650-632	11.00	
			CORE RETURN	400-650-632	11.00CR	
01-74275	UPCHURCH, DEBBIE	171946	OCTOBER 25, 2021 MEETING	I 102521	10/25/2021	50.00
			OCTOBER 25, 2021 MEETING	001-093-611	50.00	
01-01663	UTILITY SERVICE CO, INC	171947	OLD CANTON RD TANK	I 544667	10/01/2021	8,000.27
			OLD CANTON RD TANK	400-650-604	8,000.27	
01-01663	UTILITY SERVICE CO, INC	171948	NATCHEZ TRACE TANK	I 544669	10/01/2021	4,529.41
			NATCHEZ TRACE TANK	400-650-604	4,529.41	
01-01663	UTILITY SERVICE CO, INC	171949	NORTH PARK TANK	I 544670	10/01/2021	18,555.43
			NORTH PARK TANK	400-650-604	18,555.43	
01-01663	UTILITY SERVICE CO, INC	171950	HARDY ROAD TANK	I 544671	10/01/2021	3,155.86
			HARDY ROAD TANK	400-650-604	3,155.86	
01-75450	WALMART	171951	STOCK SUPPLIES	C 02755	10/13/2021	6.77CR
			PEN CREDIT	400-650-500	6.77CR	
01-75450	WALMART	171952	FD - SUPPLIES ST. 3	I 00791	10/14/2021	135.05
			GLASS CLEANER	001-160-510	13.20	
			LYSOL CLNR SPRAY	001-160-510	5.43	
			LYSOL POWER SPRY	001-160-510	5.94	
			CASCADE DISH DETER	001-160-510	13.68	
			LYSOL DISINFECT SPRY	001-160-510	23.34	
			LYSOL KITCHEN SPRAY	001-160-510	5.76	
			FOLGERS COFFEE	001-160-540	19.96	
			COFFEE FILTERS	001-160-540	1.38	
			STRBCK COFFEE	001-160-540	9.98	
			GV COFFEE CREAMER	001-160-540	3.14	
			ID COFFEE CREAMER	001-160-540	5.96	
			NESTLE COFFEE CREAME	001-160-540	3.48	
			20PC ELISA	001-160-540	9.96	
			STONEWARE MUG	001-160-540	7.92	
			BH MODERN MUG	001-160-540	5.92	
01-75450	WALMART	171953	LAPTOP BAG	I 00806	10/20/2021	44.88

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER COMMENT	NUMBER	DATE	AMOUNT	
01-75450	WALMART	171953 LAPTOP BAG	I 00806	10/20/2021	44.88	CONT
		LAPTOP BAG	001-080-500	44.88		
01-75450	WALMART	171954 FD - SUPPLIES	I 01172	10/22/2021	39.76	
		CANDY	001-160-540	39.76		
01-75450	WALMART	171955 FD - SUPPLIES ST. 1	I 01903A	10/14/2021	26.00	
		ASSORTED CRACKERS	001-160-540	8.48		
		WATER	001-160-540	17.52		
01-75450	WALMART	171956 FD - SUPPLIES	I 02210	10/22/2021	13.84	
		SPLIT RINGS	001-160-540	6.16		
		MINI 2 PC CLIP	001-160-540	7.68		
01-75450	WALMART	171957 STOCK SUPPLIES	I 02756	10/13/2021	5.58	
		POST-IT NOTE	400-650-500	5.58		
01-75450	WALMART	171958 SUPPLIES	I 03000B	10/12/2021	43.36	
		RAT TRAPS	001-201-540	0.98		
		COFFEE	001-201-540	16.96		
		CREAMER	001-201-540	5.42		
		COFFEE FILTERS	001-201-540	3.28		
		SPLENDA 400 PK	001-201-540	13.72		
		GLUE STICK RAT TRAP	001-201-540	3.00		
01-75450	WALMART	171959 STOCK SUPPLIES	I 03315A	10/13/2021	81.44	
		PEN	400-650-500	13.54		
		PINE-SOL	400-650-510	13.76		
		BLEACH	400-650-510	4.48		
		SUGAR	400-650-540	4.16		
		CREAM	400-650-540	9.84		
		DAWN	400-650-540	8.94		
		COFFEE	400-650-540	26.72		
01-75450	WALMART	171960 FD - SUPPLIES ST. 1	I 03875	10/18/2021	172.54	
		GV CREAMER	001-160-540	4.71		
		KAHLUA COFFEE	001-160-540	13.28		
		FOLGERS COFFEE	001-160-540	43.32		
		DD CARAMEL COFFEE	001-160-540	12.00		
		GATORADE	001-160-540	12.96		
		ICE CREAM SCOOP	001-160-540	2.97		
		JUMBO TURNER	001-160-540	4.97		
		2PIECE SPATULA	001-160-540	5.97		
		DINNER FORK	001-160-540	6.16		
		SERVING SPOON	001-160-540	5.16		
		TEASPOON	001-160-540	18.48		
		BLUEBERRY FIG BARS	001-160-540	4.86		
		POPTART	001-160-540	3.94		
		NV MUFFIN BARS	001-160-540	5.46		
		NG BREAKFAST BARS	001-160-540	4.78		
		WHOLE GRAIN CC CRACK	001-160-540	5.16		
		WATER	001-160-540	18.36		

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05043	WARD, KEVIN	171961	ADV TRAV: 11-07-21 - 11-10-21	I 202110272257	10/05/2021	404.80
			ADV TRAV: 11-07-21 - 11-10-21	400-650-610	404.80	
01-75765	WARREN INC	171962	TAIL GATE CYLINDER	I WI-0082935	10/20/2021	231.94
			TAIL GATE CYLINDER	001-201-632	212.12	
			FREIGHT	001-201-632	19.82	
01-75900	WASTE MANAGEMENT OF MS	171963	10-01-21 - 10-31-21 SERVICES	I 3029913-0078-1	10/21/2021	978.50
			SERVICES 10-01-21 - 10-31-21	001-340-682	733.50	
			SERVICES 10-01-21 - 10-31-21	001-201-682	90.00	
			SERVICES 10-01-21 - 10-31-21	400-650-682	90.00	
			SERVICES 10-01-21 - 10-31-21	001-350-682	65.00	
01-05874	WATERLOGIC AMERICAS	171964	COOLER RENTAL	I 939828	10/01/2021	40.00
			COOLER RENTAL	001-100-540	40.00	
01-05168	WOLF LAKE CUT FLOWER FARM	171965	FLOWERS FOR PARKS	I 3206	10/15/2021	1,052.25
			DRK YLW PANSIES	001-340-575	812.25	
			WHT SNAPDRAGONS	001-340-575	180.00	
			DELIVERY	001-340-575	60.00	
01-05487	ANTHONY WOOLFOLK	171966	4 GAMES@ \$30.00; OCT 5&12, 2021	I 202110262231	10/12/2021	120.00
			4 GAMES@ \$30.00; OCT 5&12, 2021	001-340-690	120.00	
01-05487	ANTHONY WOOLFOLK	171967	2 GAMES @ \$30.00; OCT 19, 2021	I 202110262247	10/19/2021	60.00
			2 GAMES @ \$30.00; OCT 19, 2021	001-340-690	60.00	
01-77885	WORLD CLASS ATHLETIC SURF	171968	FIELD PAINT	I 58721	10/12/2021	2,176.00
			WHITE RTU FIELD PNT	001-340-540	1,980.00	
			FRIEGHT	001-340-540	196.00	
01-02983	YELVERTON CONSULTING, LLC	171969	NOV 2021 CONSULTING FEE	I 2021-11R	11/01/2021	3,000.00
			NOV 2021 CONSULTING FEE	001-020-604	3,000.00	
01-06038	ADAMS YERGER	171970	OCTOBER 25, 2021 MEETING	I 102521	10/25/2021	50.00
			OCTOBER 25, 2021 MEETING	001-093-611	50.00	
01-06121	WALTER YOUNG JR	171971	OCTOBER 25, 2021 MEETING	I 102521	10/25/2021	50.00
			OCTOBER 25, 2021 MEETING	001-093-611	50.00	
01-01645	YOUNG, SAMUEL	171972	4 GAMES@ \$30.00; OCT 5&12, 2021	I 202110262232	10/12/2021	120.00
			4 GAMES@ \$30.00; OCT 5&12, 2021	001-340-690	120.00	
01-01645	YOUNG, SAMUEL	171973	2 GAMES @ \$30.00; OCT 19, 2021	I 202110262248	10/19/2021	60.00
			2 GAMES @ \$30.00; OCT 19, 2021	001-340-690	60.00	
01-03233	YOUR PERSONAL CHEF	171974	FOOD FOR OCT 9 RIDE	I 148126T	10/09/2021	960.00
			MEALS	001-340-650	960.00	

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TOTAL = 1,227,732.09

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FUND TOTALS		
FUND	NAME	TOTAL
001	GENERAL FUND	502,645.18
005	COURT SERVICES FEE FUND	2,353.64
200	G. O. BOND FUND	644,803.13
370	FREEDOM RIDGE PARK IMP	580.00
390	CITY CENTER PROJECTS	245.24
400	PUBLIC UTILITIES FUND	76,385.24
404	EMCRS OPERATION & MAINT	719.66
=====		
TOTALS FOR ALL FUNDS =		1,227,732.09

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 10/01/2021

PAY PERIOD ENDING: 10/14/2021

10-22-21 Payroll

*** GRAND TOTALS ***

-----EARNINGS-----			-----BENF/REIMB-----		-----DEDUCTIONS-----			-----TAXES-----				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	1,016.00	45,648.24	VEH	54.40	AFA	AFACC	952.81		FED W/H	411,494.66	36,032.68	
SMON	0.00	29,134.85			AFC	AFCAN	868.49		ST WH MS	411,494.66	13,123.00	
REG	16,678.50	332,041.03			AFD	AFSHO	1000.68		FICA	457,656.57	28,374.73	28374.73
RETRO	0.00	3,090.74			AFH	AFHOS	490.42		MEDI	457,656.57	6,636.00	6636.00
R/O	7.25	124.54			AFS	AFSPE	183.47					
O/T	1,307.25	29,960.38			ANN	ANUTY	3549.00					
CE	58.88	0.00			B20	BKRUP	73.50					
CMPRG	17.50	0.00			C18	CHSUP	202.50					
COMP	83.50	1,838.27			C32	CHSUP	225.00					
SICK	414.50	7,757.90			C33	CHSUP	25.00					
VAC	823.25	18,371.66			C39	CHSUP	152.50					
HOL	416.50	6,503.77			C42	CHSUP	147.50					
HOLB	8.00	0.00			C43	CHSUP	110.00					
FNRL	57.00	802.62			C58	CHSUP	164.00					
PARAM	0.00	2,076.93			C59	CHSUP	285.25					
SHIFT	0.00	350.00			C67	CHSUP	177.50					
YMCA	0.00	22.50			C70	CHSUP	89.00					
TRAFF	0.00	1,501.50			C73	CHSUP	86.50					
TASKF	14.00	704.20			C74	CHSUP	165.00					
					C75	CHSUP	91.50					
					C79	CHSUP	176.00					
					C81	CHSUP	75.00					
					C82	CHSUP	127.50					
					CAF	ADMFE	104.25	122.32				
					CCF	CANCF	56.05					
					CFM	CFM	9.00	10.50				
					CHC	CHCAR	890.77					
					CRU	CRUN	2533.00					
					D72	GARNI	75.00					
					D75	GARNI	100.00					
					D77	GARNI	139.83					
					D79	GARNI	159.26					
					D81	GARNI	226.74					
					DCF	DENCF	1865.75	1108.87				
					DCM	DCM	278.94	121.52				
					DEN	DENTL	16.89	2293.69				
					DMO	DMO		121.52				
					FCE	FLEX	5.58					
					HCF	HTHCF	12719.29	20271.48				
					HCM	HCM	1470.42	2384.88				
					HLT	HELTH		46803.27				
					HMO	HMO	574.00	1192.44				

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 10/01/2021

PAY PERIOD ENDING: 10/14/2021

** (CONTINUED) **

DATE	ORG FN	ACCOUNT	CODE/RATE	HOURLY RATE	HOURS	AMOUNT	PROJECT
			HRF HRF		176.83	268.94	
			LIF LIFE		19.28	991.13	
			MDF YMCA		118.00		
			PBA POBEN		235.00		
			RET RET		42612.91	82888.31	
			UNR UNREM		2592.69		
TOTALS: 20,902.13 479,929.13				54.40	76397.60	158578.87	84,166.41 35010.73

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
001-010	20,790.03	19,334.17	0.00	1,455.86	0.00	0.00	3,679.48	3,137.28	13,973.27
001-020	19,329.62	19,329.62	0.00	0.00	0.00	0.00	5,352.47	2,785.75	11,191.40
001-040	23,711.21	21,783.99	0.00	1,927.22	0.00	0.00	4,407.76	4,102.80	15,200.65
001-092	1,376.80	1,239.12	0.00	137.68	0.00	0.00	359.80	159.66	857.34
001-100	146,013.22	128,408.57	5,298.61	9,750.34	2,555.70	0.00	21,219.57	25,263.74	99,529.91
001-160	116,473.94	79,130.81	23,153.62	9,021.84	5,167.67	0.00	19,538.98	21,331.90	75,603.06
001-180	22,521.71	20,148.95	0.00	2,350.26	22.50	0.00	3,273.70	4,193.89	15,054.12
001-201	52,131.28	49,164.18	0.00	2,944.70	0.00	22.40	6,844.93	8,631.08	36,632.87
001-340	30,368.55	26,415.85	942.95	3,009.75	0.00	0.00	3,304.83	5,678.60	21,385.12
005-101	4,176.62	4,176.62	0.00	0.00	0.00	0.00	955.55	755.46	2,465.61
400-650	40,127.35	34,966.97	565.20	4,438.64	124.54	32.00	6,624.79	7,772.68	25,697.88
404-650	2,963.20	2,725.27	0.00	237.93	0.00	0.00	835.74	353.57	1,773.89
TOTALS	479,983.53	406,824.12	29,960.38	35,274.22	7,870.41	54.40	76,397.60	84,166.41	319,365.12

REGULAR INPUT: 249

MANUAL INPUT: 0

CHECK STUB COUNT: 0

DIRECT DEPOSIT STUB COUNT: 249