MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
August 6, 2013
6:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CONSIDERATION OF MINUTES FROM PRIOR BOARD MEETING

Approve Minutes of July 23, 2013 Board Meeting

CONSIDERATION OF MINUTES FROM PRIOR WORK SESSION

Approve Minutes of July 22, 2013 Work Session

1. AGENDA ITEMS
   a) Public Hearing to Extend Moratorium on Blood or Plasma Collection Facilities

2. CONSENT ITEMS
   a) Approve Site Plan / Architectural Review for Wendy's Remodel (County Line Road)
   b) Approve Architectural Review for Orvis (Renaissance at Colony Park)
   c) Declare 12 Gauge Revelation Shotgun, Model #350A, Surplus Property (Police)
   d) Approve Memorandum of Understanding Between FBI and City of Ridgeland Police Department (Police)
   e) Approve Special Event Permit Application for Christ Covenant School (Police)
   f) Approve Special Event Permit Application for Broadmoor Baptist Church (Police)
   g) Approve Special Event Permit Application for MS State Medical Association Foundation 5K Run (Police)
   h) Approve Special Event Permit Application for Colonial Heights 5K Run (Police)
   i) Approve Lake Harbour Drive Widening Supplemental Agreement to CE&I Contingent Upon Approval by MDOT (Public Works)
   j) Accept Selection Committee Recommendation for Appraisal and Review Appraisal Services, ROW Acquisition Services - Colony Park Boulevard (Public Works)

k) Approve Contract for Employee Uniforms with Cintas (Public Works)

l) Declare Property Surplus (Public Works)

m) Adopt the 2013 Ad Valorem Tax Role

n) Adopt Water & Waste Water Facilities Plan

3. PAYMENT OF CLAIMS

a) Approve Payment of Claims 109672 - 110059 and July 26, 2013 Payroll ($2,040,788.37)

ADJOURNMENT

INFORMATION FOR MAYOR AND BOARD

City Attorney Statement for Services Through July 26, 2013

SPECIAL MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
July 23, 2013
6:00 PM

The Mayor called the special called July 23, 2013 meeting of the Mayor and Board of Aldermen to order. Present were Mayor Gene F. McGee, Alderman D. I. Smith, Alderman Wesley Hamlin, Alderman Chuck Gautier, Alderman Brian Ramsey, Alderman Scott Jones, City Attorney Jerry Mills, City Attorney James Gabriel and City Clerk Paula Tierce. Absent were Alderman Kevin Holder and Alderman Ken Heard. The meeting was opened with an invocation by Police Chief Jimmy Houston followed by the Pledge of Allegiance.

****

Mayor Gene McGee adjudicated the special called meeting by the City Clerk, Paula Tierce, confirming that the notice was properly posted in accordance with Section 25-41-13 of the Mississippi Code of 1972 and that all Aldermen were properly served. A copy of the Notice of Special Meeting is attached hereto as Exhibit "A".

****

The Mayor and Board of Aldermen were provided the June 2013 Privilege Tax Report, June 2013 Financial Report, and July 2013 Sales Tax Report.

****

Mayor Gene McGee acknowledged Officer Matthew Witt as being selected as Officer of the Month for May 2013. Mayor Gene McGee thanked Officer Matthew Witt for his hard work and dedication to the City of Ridgeland. Officer Matthew Witt thanked the Mayor and Board of Aldermen for the opportunity to be employed by the City of Ridgeland Police Department.

****

Next came the matter of accepting the Minutes of the July 1, 2013 Work Session and the minutes from the July 2, 2013 Mayor and Board of Aldermen Meeting. The Minutes were accepted with no corrections noted.

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CONSENT AGENDA

Next came the matter of the items set out on the Consent Agenda. Alderman Brian Ramsey moved to approve the Consent Agenda:

a) Approve Architectural/Site Plan for (formerly M&F Bank Building) 295 Highway 51 – *Order Attached Hereto As Exhibit "B"*

b) Approve Preliminary Plat and Requested Variance for Bridgemont at Bridgewater – Phase 7B – *Order Attached Hereto As Exhibit "C"*

c) Approve Contract for Web Hosting Services for www.RampUpRidgeland.com – *Order Attached Hereto As Exhibit "D"*

d) Approve City Center Site Development Pay Request #1 – *Order Attached Hereto As Exhibit "E"*

e) Authorize Advertisement for Bids for Craft Center Parking Lot Part "A" – *Order Attached Hereto As Exhibit "F"*

f) Declare 2001 Chevy Impala VIN # SG1WF55K219323935 Surplus – *Order Attached Hereto As Exhibit "G"*

g) Authorize Advertisement for Terms Bids – *Order Attached Hereto as Exhibit "H"*
h) Authorize Renewal of County Line Road Landscape Contract – *Order Attached Hereto As Exhibit "I"*

i) Approve NRCS Contract for Pear Orchard/Parkside Village – *Order Attached Hereto As Exhibit "J"*

j) Approve Payment of Estimate 8/Lake Harbour Drive Extension/Project #HPP-8323-00(004)LPA 104859 811000 – *Order Attached Hereto As Exhibit "K"*

k) Approve Payment of Revised Contractor's Estimate #7/Lake Harbour Drive Widening/Project #STP-8323-00(003)LPA 104840-701000 – *Order Attached Hereto As Exhibit "L"*

The Motion was seconded by Alderman Chuck Gautier and a vote was taken thereon as follows:

Alderman D. I. Smith	Aye
Alderman Scott Jones	Aye
Alderman Wesley Hamlin	Aye
Alderman Chuck Gautier	Aye
Alderman Kevin Holder	Absent
Alderman Brian Ramsey	Aye
Alderman Ken Heard	Absent

The Mayor then declared the Motion carried.

****

PAYMENT OF CLAIMS

There next came for consideration the matter of payment of claims. Alderman Scott Jones moved that claim numbers 109372 through 109671 and the July 12, 2013 Payroll, which totals $2,027,088.88, be approved and paid. The Motion was seconded by Alderman D. I. Smith and a vote was taken thereon as follows:

Alderman D. I. Smith	Aye
Alderman Scott Jones	Aye
Alderman Wesley Hamlin	Aye
Alderman Chuck Gautier	Aye
Alderman Kevin Holder	Absent
Alderman Brian Ramsey	Aye
Alderman Ken Heard	Absent

The Mayor then declared the Motion carried.

****

Mayor Gene McGee announced that the City of Ridgeland was awarded the Healthiest Hometown Award by Blue Cross Blue Shield at the Mississippi Municipal League. Mayor Gene McGee informed the Board of Aldermen that the Healthy Hometown Committee would be making recommendations for the use of the $50,000.00 award by Blue Cross Blue Shield of Mississippi.

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ADJOURNMENT

There being no further business before the Mayor and Board of Aldermen, the Mayor declared the special called July 23, 2013 meeting adjourned at 6:06 p.m.

WITNESS MY SIGNATURE, this the __________ day of July, 2013.

____
GENE F. MCGEE, MAYOR

ATTEST:

____
PAULA TIERCE, CITY CLERK

MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF RIDGELAND
JULY 22, 2013
6:00 P.M.

The Mayor opened the work session of July 22, 2013 of the Mayor and Board of Aldermen. Present were Mayor Gene F. McGee, Alderman D. I. Smith, Alderman Wes Hamlin, Alderman Scott Jones, Alderman Brian Ramsey, Alderman Chuck Gautier, City Clerk Paula Tierce, City Attorney Jerry Mills and City Attorney James Gabriel. Absent was Alderman Kevin Holder and Alderman Ken Heard.

The Mayor presented the proposed agenda, attached hereto as Exhibit "A", and each item was discussed with no action being taken by the Mayor & Board of Aldermen. Item "a" under the Agenda Items was removed.

The FY 2014 proposed budget was presented to the Mayor and Board of Aldermen.

The meeting adjourned at 7:06 p.m.

WITNESS MY SIGNATURE, this the _________ day of July, 2013.

____
Gene F. McGee, Mayor

ATTEST:

____
Paula Tierce, City Clerk

**Resolution of the Mayor and Board of Aldermen of
The City of Ridgeland Imposing a Temporary
Moratorium of Certain Uses**

Whereas, the Mayor and Board of Aldermen are in the process of evaluating its current zoning ordinance; and

Whereas, certain uses are not specially provided for in the existing zoning ordinance; and

Whereas, the Mayor and Board of Aldermen are of the opinion that changes need to be made to the zoning ordinance to better guard against incompatible land uses; and

Whereas, the Mayor and Board of Aldermen find that it would be beneficial to maintain the status quo while such changes are being considered;

BE IT, THEREFORE RESOLVED:

1. By this resolution the Mayor and Board of Aldermen impose a temporary Moratorium on the establishment of new or enlarged blood or plasma collection facilities.

2. This moratorium shall be temporary and shall extend only for a period of **50** days.

3. Within **50** days the City of Ridgeland, Mississippi, shall set and notice a public hearing of the issue of whether this temporary moratorium shall be extend and if so under what terms and conditions.

4. During the period of this moratorium no permits for such use shall be issued.

SO RESOLVED, this the 18th day of June, 2013.

MAYOR

Attest:

City Clerk

CITY OF RIDGELAND, MADISON COUNTY, MISS
CORPORATE
1899
SEAL

13-1911

#00010689

NOTICE OF PUBLIC HEARING
YOU ARE HEREBY GIVEN NOTICE THAT THE MAYOR AND BOARD OF ALDERMEN WILL HOLD A HEARING ON AUGUST 6, 2013, AT 6:00 O'CLOCK P.M. AT THE CITY HALL, RIDGELAND, MISSISSIPPI FOR THE PURPOSES OF DETERMINING WHETHER THAT CERTAIN TEMPORARY MORATORIUM ON THE ESTABLISHMENT OR ENLARGEMENT OF BLOOD OR PLASMA COLLECTION FACILITIES SHALL BE EXTENDED.
APPROVED: June 18, 2013
ATTEST:
By:_/s/Paula Tierce_
Paula Tierce, City Clerk

PROOF OF PUBLICATION
THE STATE OF MISSISSIPPI
MADISON COUNTY

PERSONALLY appeared before me, the undersigned notary public in and for Madison County, Mississippi, Michael Simmons, Associate Editor and Publisher of THE MADISON COUNTY JOURNAL, a weekly newspaper of general circulation in Madison County, Mississippi as defined and prescribed in Section 13-3-31, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is attached hereto was published in the issues of said newspaper as follows:

Date 7/4, 2013
Vol. 32, No. 27
Date ____, 2013
Vol. ____, No. ____
Date ____, 2013
Vol. ____, No. ____
Date ____, 2013
Vol. ____, No. ____

Signed: [signature]
Associate Editor and Publisher
THE MADISON COUNTY JOURNAL

SWORN TO AND SUBSCRIBED before me the 9th day of July, 2013.

Denice M. Perkins
Notary Public

STATE OF MISSISSIPPI
NOTARY PUBLIC
ID # 104718
DENICE M. PERKINS
Commission Expires
Feb. 20, 2017
MADISON COUNTY

the city of RIDGELAND
community development

MEMORANDUM

To: Mayor and Board of Aldermen

From: Alan Hart, Director
Community Development Department

Date: July 30, 2013

Re: Moratorium on Certain Uses:

BLOOD OR PLASMA COLLECTION FACILITIES

The current temporary Moratorium on the referenced use(s) is set to expire on August 6, 2013. Community Development has analysed several options to improve the regulations on blood or plasma collection facilties and is currently soliciting information about these types of uses from the Mayor and Board of Aldermen, other jurisdictions through research, and from blood and plasma collection facility operators. Community Development finds that communities regulate this use type in a variety of ways including:

- Permitted Use with no restructions (the way our current Ordinance is written). Zoning classes vary.
- Permitted Use with restrictions. (i.e. buffer distances, signage requirements, size limitations, etc.).
- Conditional Use Permit. (Public Hearing required).
- Prohibition.

Community Development is also currently investigating a variety of other Zoning Ordinance Amendments and is expecting to request the Mayor and Board of Aldermen to set a Public Hearing before the end of the calendar year. Considering the process that must be followed including advertising and conducting a Public Hearing, Community Development recommends that the Mayor and Board of Aldermen extend the Mortorium until January 7, 2014 (the first regularly-scheduled meeting in January) or until new blood and plasma collection facility regulations become effective, if sooner.

Community Development will continue to solicit information to formulate a final recommendation. Thank you for your consideration of this matter. Please contact me if you have any questions.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

the city of RIDGELAND
community development

MEMORANDUM

To: Mayor and Board of Aldermen

From: Alan Hart, Director
Community Development Department

Mike McCollum, Director
Public Works Department

Date: July 30, 2013

Re: Site / Architectural Review:

WENDY'S (COUNTY LINE ROAD)

We recommend that the Mayor and Board of Aldermen approve the above referenced site/architectural plan. The Community Development and Public Works Departments have reviewed the above referenced architectural plan to include but not limited to a review of the following: land use, zoning, open space, ingress, egress, building setbacks, building height, lot area, parking, drainage, traffic impact, landscaping, tree ordinance, and water and sewer utilities as established in the City of Ridgeland Development Review Procedures.

The Architectural Review Board met in accordance with the Architectural Review Ordinance at its regularly scheduled meeting on July 30, 2013 and recommended approval of the project as submitted. Community Development finds that the "Russet Mica Cool" color of the "blade" complies with the color requirements of the Northpark Overlay District.

Thank you for your consideration of this matter. Please contact me if you have any questions.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Alan Hart, asla – director of community development

MINUTES OF A MEETING OF THE ARCHITECTURAL REVIEW BOARD OF THE CITY OF RIDGELAND, MISSISSIPPI

A meeting of the Architectural Review Board of the City of Ridgeland, Mississippi, (the "Board"), was duly called, held, and conducted on Tuesday July 23, 2013 at 6:00 o'clock P.M. in the Ridgeland City Hall in the City of Ridgeland, Madison County, Mississippi.

The following members were present, to-wit:
Bill Dicken, Chairman
Alex Ross
Karen Bishop
Glenn Ray
Connie Suber
Phil Ayers

Members Absent:
Ron Blaylock
Donald Pendergrast

Also attending:
Matthew Dodd, City Planner

The meeting was called to order by Bill Dicken. Bill Dicken led the invocation. It was determined by the members present that there was a quorum.

The first item on the agenda was **SPILLWAY VILLAGE.** The project was presented by **Mr. Frank Yekaitis.** The project is located at **6965 Old Canton Road.** The Applicant is requesting approval to construct an enclosure to screen their condensing units.

Chairman Dicken opened the floor for a motion. Phil Ayers made a motion to approve the project as a "minor" item. Alex Ross seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The second item on the agenda was **WENDY'S.** The project was presented by **Mr. Don Nichols** of **Carlisle Corporation.** The project is located on **County Line Road.** The Applicant is requesting approval to renovate the existing Wendy's restaurant.

Chairman Dicken opened the floor for a motion. Alex Ross made a motion to approve the project as a "major" item. Karen Bishop seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The next item on the agenda was **ORVIS.** The project was presented by **Mr. Alan Grant** of **Dean and Dean Architects.** The project is located in the **Renaissance at Colony Park Development.** The Applicant is submitting proposed storefront elevations for the Renaissance at Colony Park Development.

Chairman Dicken opened the floor for a motion. Phil Ayers made a motion to approve the project as a "major" item. Connie Suber seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The last item on the agenda was **ST. ANDREW'S ESPISCOPAL SCHOOL BASEBALL FIELDHOUSE.** The project was presented by **Mr. Parker Anderson** of **CDFL.** The project is located off of **Old Agency Road.** The Applicant is re-submitting plans for their baseball fieldhouse addition which was originally approved back in December 2012.

Chairman Dicken opened the floor for a motion. Karen Bishop made a motion to approve the project as a "minor" item. Alex Ross seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The minutes from the July 9, 2013 meeting were then read and approved by the board. There being no further business to come before the meeting, the meeting was adjourned.

____
Bill Dicken, Chairman

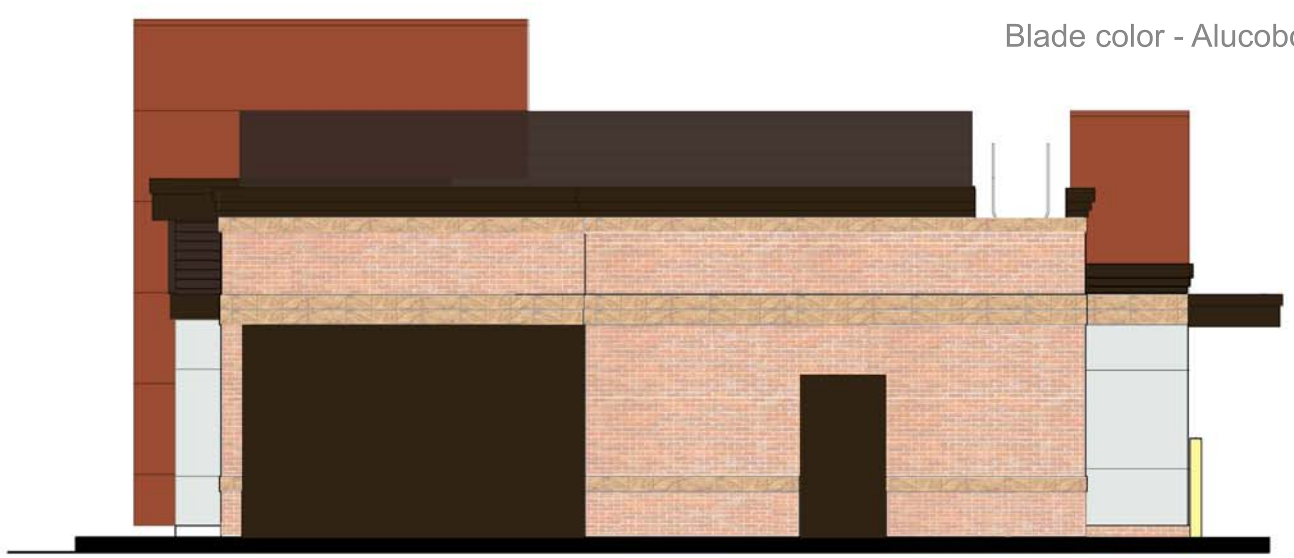
ATTEST:

____
Connie Suber, Secretary

Wendy's UM E-2000 Tier -2

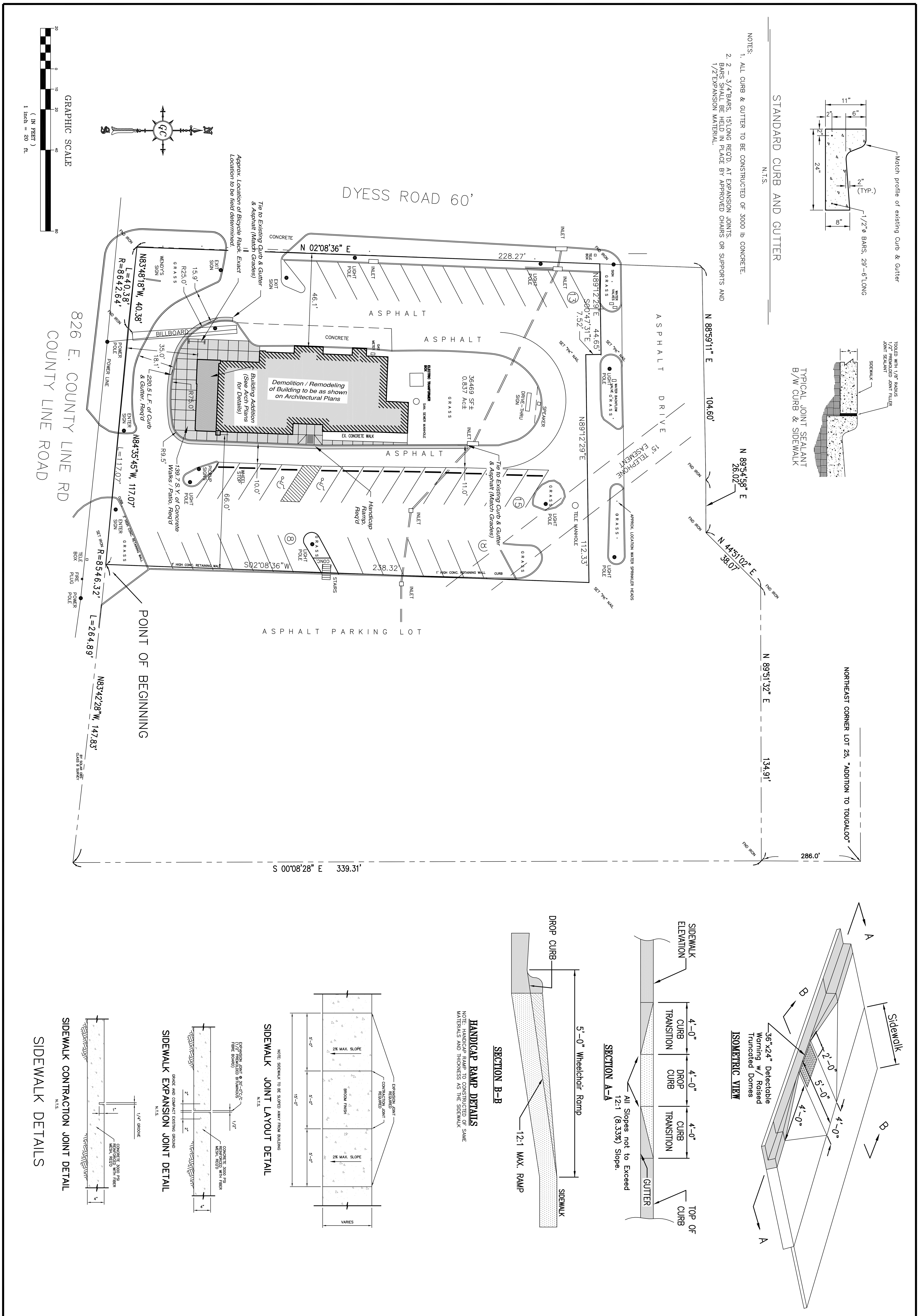
Store #7964 Ridgeland, Mississippi

Blade color - Alucobond - Russet Mica Cool



Guest Consultants, Inc.

12-192base.dwg



SHEET NO.	DATE:	PROJ. NO.	DRAWING TITLE:	CLIENT: / PROJECT TITLE:
C2	5-23-2013	b-2012-192	EXISTING SITE LAYOUT & PROPOSED SITE IMPROVEMENTS PLAN	CLIENT: WENDELTA, INC. PROJECT TITLE: WENDY'S #223 REMODEL & ADDITION RIDGELAND, MS

REV	DATE	DESCRIPTION
1	6/18	Revised to add sidewalk access to east side of building

CREATED BY:

Guest Consultants, Inc.
CONSULTING ENGINEERS • LAND SURVEYORS
TWENTY SIX EASTGATE DRIVE • P.O. BOX 1225 • BRANDON, MS 39043
TELEPHONE (601) 825-8341 FAX (601) 825-3032
EMAIL: guestcon@bellsouth.net

DRAWN BY:	CHECKED BY:	APPROVED BY:	CADD FILE:
DD	PG	DD	12-192base.dwg

the city of RIDGELAND
community development

MEMORANDUM

To: Mayor and Board of Aldermen

From: Alan Hart, Director
Community Development Department

Mike McCollum, Director
Public Works Department

Date: July 30, 2013

Re: Site / Architectural Review:

ORVIS (RENAISSANCE AT COLONY PARK

We recommend that the Mayor and Board of Aldermen approve the above referenced site/architectural plan. The Community Development and Public Works Departments have reviewed the above referenced architectural plan to include but not limited to a review of the following: land use, zoning, open space, ingress, egress, building setbacks, building height, lot area, parking, drainage, traffic impact, landscaping, tree ordinance, and water and sewer utilities as established in the City of Ridgeland Development Review Procedures.

The Architectural Review Board met in accordance with the Architectural Review Ordinance at its regularly scheduled meeting on July23, 2013 and recommended approval of the project as submitted.

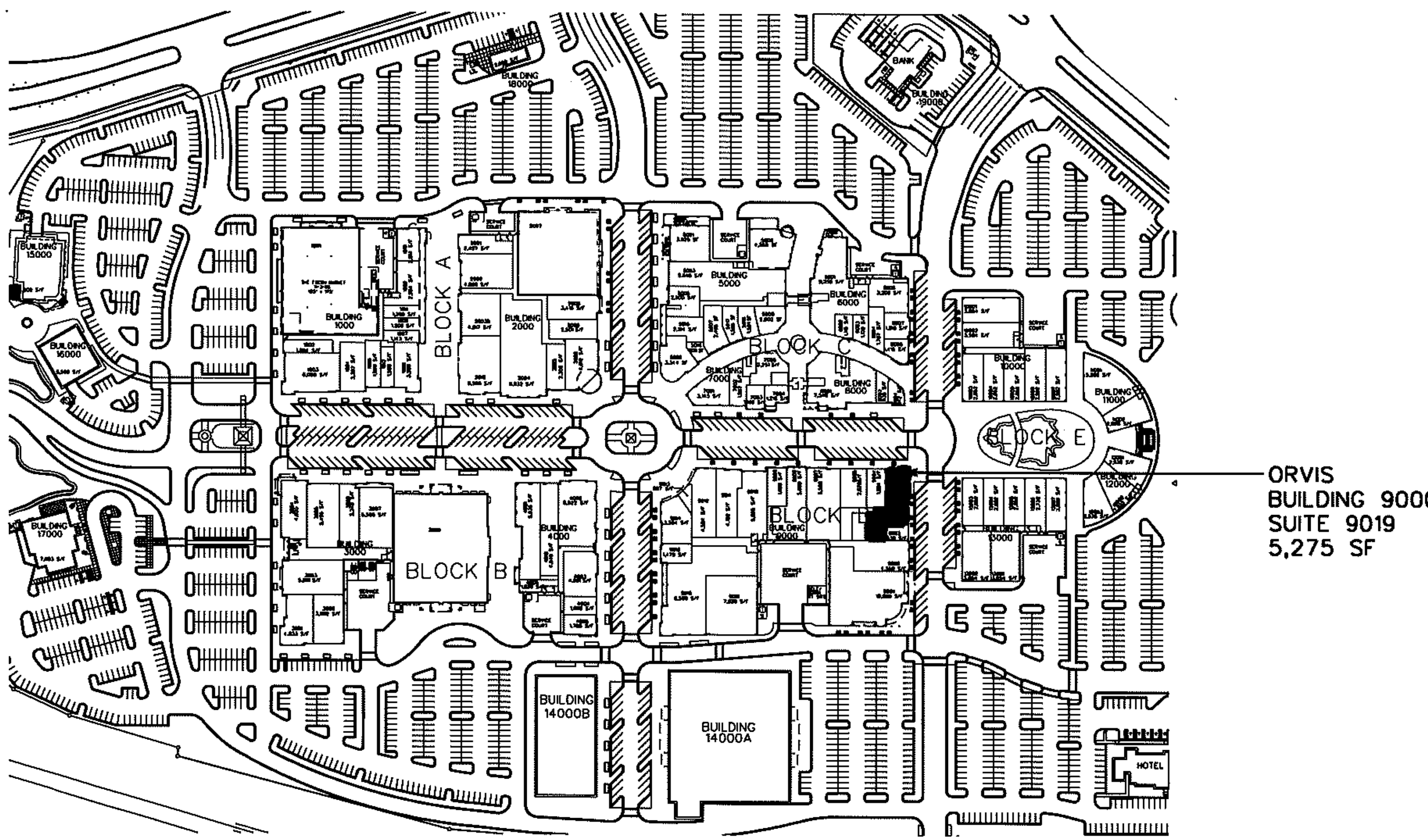
Thank you for your consideration of this matter. Please contact me if you have any questions.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

RENAISSANCE at COLONY PARK

Orvis Architectural Review Set

HIGHLAND COLONY PARKWAY - RIDGELAND, MISSISSIPPI



1 SITE PLAN

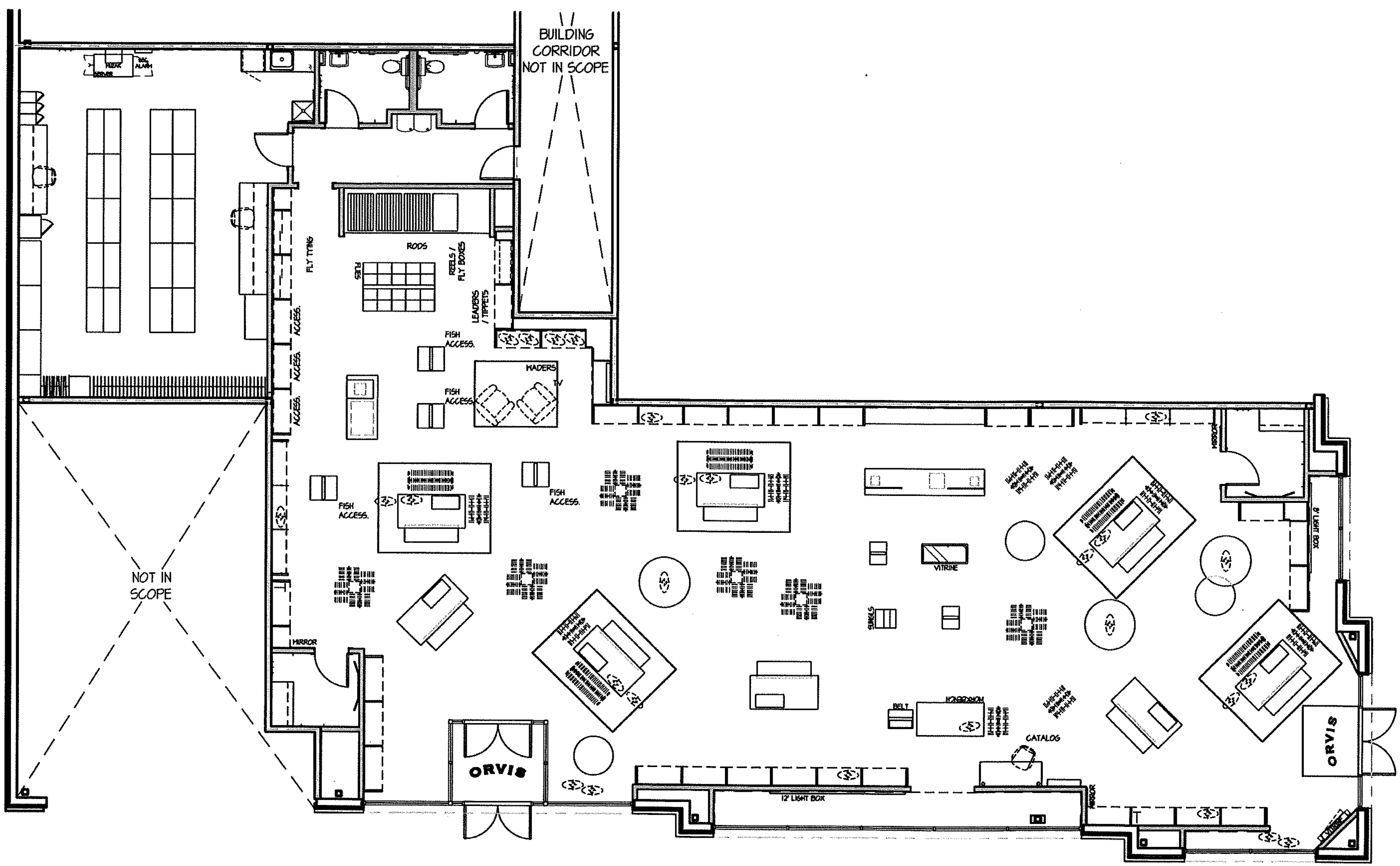
...\const docs\Orvis ARB\A0.1.dgn 7/19/2013 7:32:24 AM

Dean and Dean /Associates architects
a professional association
ARCHITECTURE • PLANNING • INTERIOR DES
P.O. Box 4685 Jackson, MS 39296 4400 Old Canton Rd. Suite 200 Highland Bluff Jackson, MS39211 (601) 939-7717

RENAISSANCE at COLONY PARK
Orvis Architectural Review Set
HIGHLAND COLONY PARKWAY - RIDGELAND, MISSISSIPPI

Project No.: 09065
Date: July 19, 2013
Drawn: JAG
Checked:

Sheet Number: A0.1
of Sheets



(1/A1.0) TENANT PLAN

Dean and Dean /Associates
architects
a professional association
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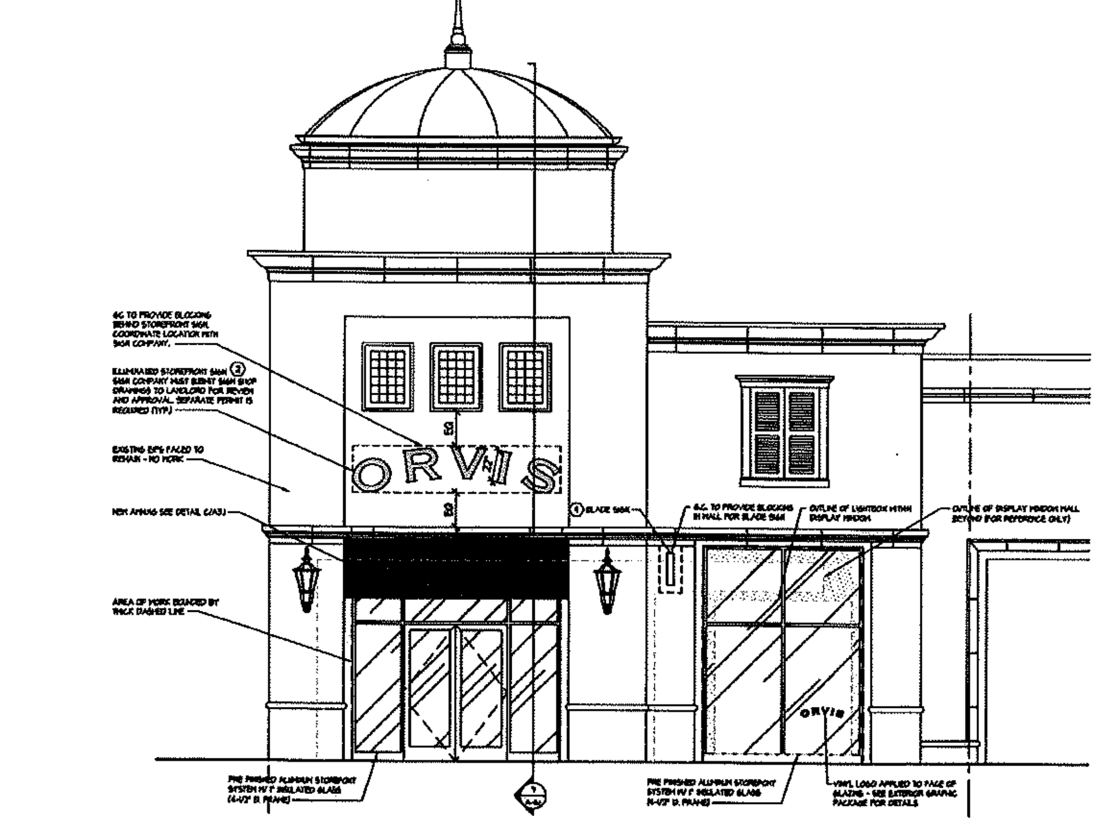
www.deandean.com

RENAISSANCE at COLONY PARK
Orvis Architectural Review Set
HIGHLAND COLONY PARKWAY - RIDGELAND, MISSISSIPPI

Project No.: 09065
Date: July 19, 2013
Drawn: JAG
Checked:

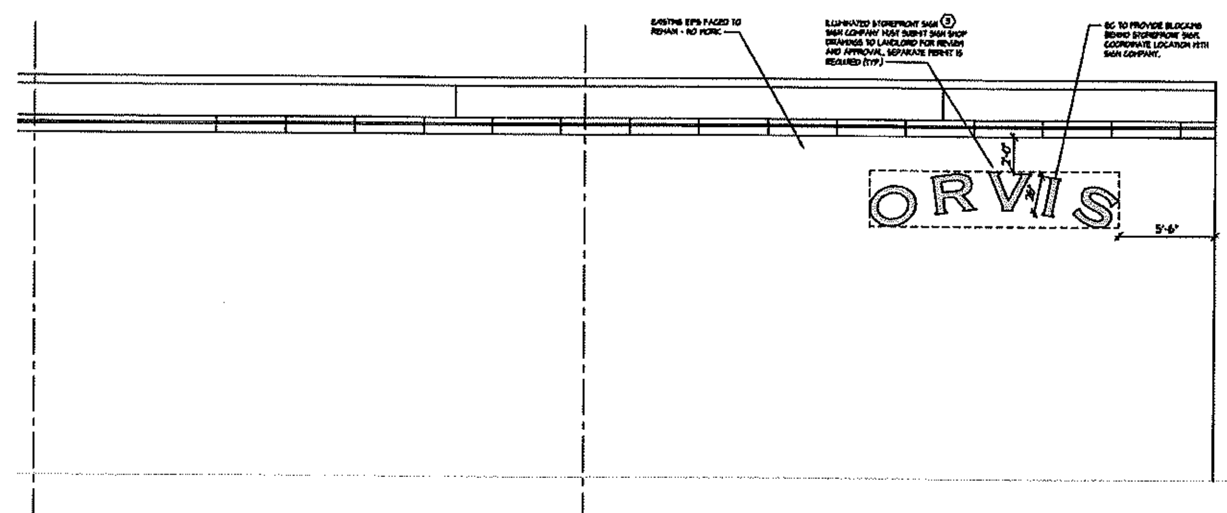
Sheet Number:
A1.0
of Sheets

STORE FRONT
NORTH ELEVATION
SCALE: 1/4" = 1'-0"



TENANT ELEVATIONS

STORE FRONT
WEST ELEVATION
SCALE: 1/4" = 1'-0"



STORE FRONT
EAST ELEVATION
SCALE: 1/4" = 1'-0"

SYMBOL LEGEND

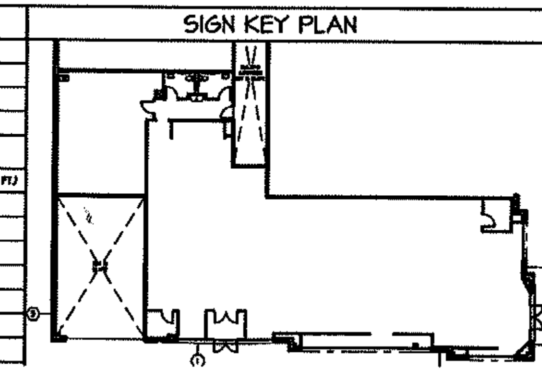
SYMBOL	DESCRIPTION
⊙	EXTERIOR SIGNAGE
◇	INTERIOR APPLIED VINYL SIGNAGE/LOGO
(AW-)	AWNING - SEE ENLARGED DETAIL

SIGN INFORMATION

DESCRIPTION	HEIGHT OF LETTER	DIMENSIONS OF SIGN AREA	AREA (SQ. FT.)
SIGN #1 WALL SIGN	30"	63" X 144"	63
SIGN #2 WALL SIGN	22"	33" X 146"	34
SIGN #3 WALL SIGN	26	54" X 125"	47
		TOTAL SIGNAGE	144 SF

SIGN COMPANY MUST SUBMIT SIGN SHOP DRAWINGS TO LANDLORD FOR REVIEW AND APPROVAL. SEPARATE PERMIT IS REQUIRED

SIGN KEY PLAN



Dean and Dean /Associates
architects
a professional association
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www.deandean.com

RENAISSANCE at COLONY PARK
Orvis Architectural Review Set
HIGHLAND COLONY PARKWAY - RIDGELAND, MISSISSIPPI

Project No.:09065
Date: July 19, 2013
Drawn: JAG
Checked:

Sheet Number: A2.0
of Sheets

1 STOREFRONT NORTH ELEVATION

SCALE: 1/8" = 1'-0"

RGLA

rgla solutions, inc.

5100 River Road, Ste 125
Schiller Park, IL 60176
p: 847.671.7452
f: 847.671.4200
www.rgla.com

REVISIONS:	DATE:
ISSUED FOR PRELIM. LANDLORD APPROVAL	04/30/13
ISSUED FOR ARCHITECTURAL REVIEW	07/11/13

robert g. lyon + associates, inc.
retail architecture
5100 River Road, Ste 125
Schiller Park, IL 60176
p: 847.671.7452
f: 847.671.4200
www.rgla.com

ORVIS

RIDGELAND, MS
(JACKSON)

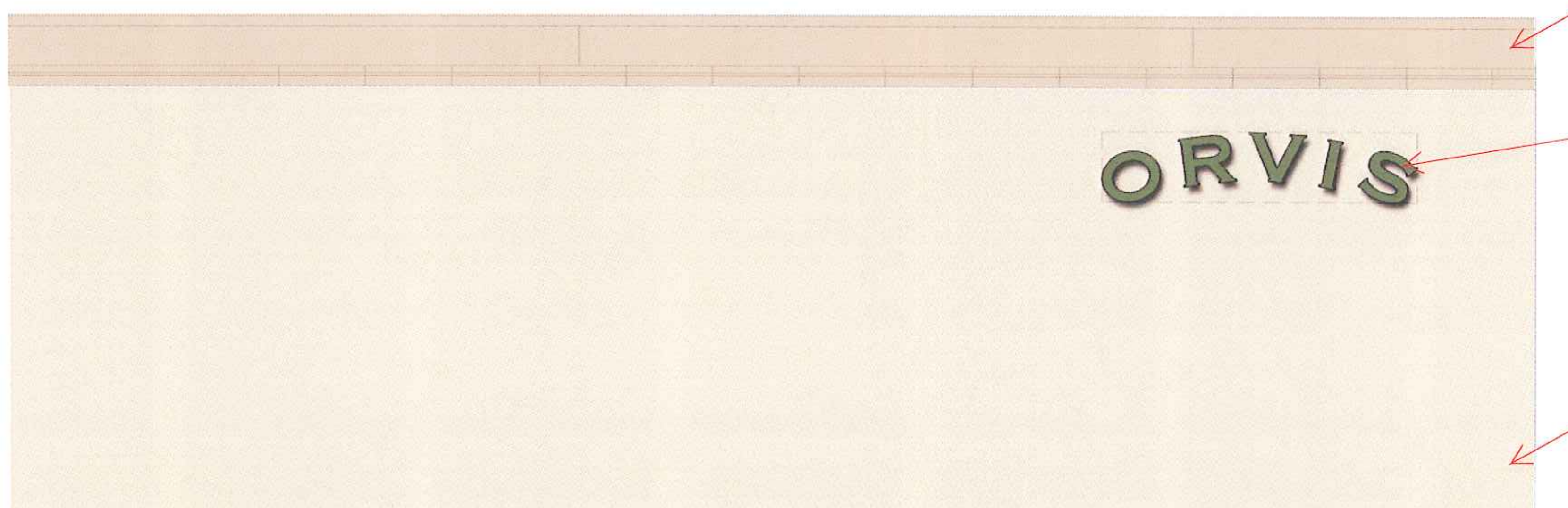
STOREFRONT ELEVATIONS/ SIGNAGE

DRAWN BY: BK

CHECKED BY:

JOB NUMBER: 13090

SHEET NAME: ELEV-1



2 STOREFRONT EAST ELEVATION

SCALE: 1/8" = 1'-0"

RGLA
rgla solutions, inc.
5100 River Road, Ste 125
Schiller Park, IL 60176
p: 847.671.7452
f: 847.671.4200
www.rgla.com

REVISIONS:	DATE:
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f: 847.671.4200
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ORVIS

RIDGELAND, MS
(JACKSON)

STOREFRONT ELEVATIONS/ SIGNAGE

DRAWN BY
BK

CHECKED BY

JOB NUMBER
13090

SHEET NAME
ELEV-2

3 STOREFRONT WEST ELEVATION

SCALE: 1/8" = 1'-0"

RGLA
rgla solutions, inc.
5100 River Road, Ste 125
Schiller Park, IL 60176
p: 847.671.7452
f: 847.671.4200
www.rgla.com

REVISIONS:	DATE:
ISSUED FOR PRELIM. LANDLORD APPROVAL	04/30/13
ISSUED FOR ARCHITECTURAL REVIEW	07/11/13

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Schiller Park, IL 60176
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f: 847.671.4200
www.rgla.com

ORVIS

RIDGELAND, MS
(JACKSON)

STOREFRONT ELEVATIONS/ SIGNAGE

DRAWN BY: BK

CHECKED BY:

JOB NUMBER: 13090

SHEET NAME: ELEV-3

MINUTES OF A MEETING OF THE ARCHITECTURAL REVIEW BOARD OF THE CITY OF RIDGELAND, MISSISSIPPI

A meeting of the Architectural Review Board of the City of Ridgeland, Mississippi, (the "Board"), was duly called, held, and conducted on Tuesday July 23, 2013 at 6:00 o'clock P.M. in the Ridgeland City Hall in the City of Ridgeland, Madison County, Mississippi.

****

The following members were present, to-wit:
Bill Dicken, Chairman
Alex Ross
Karen Bishop
Glenn Ray
Connie Suber
Phil Ayers

Members Absent:
Ron Blaylock
Donald Pendergrast

Also attending:
Matthew Dodd, City Planner

The meeting was called to order by Bill Dicken. Bill Dicken led the invocation. It was determined by the members present that there was a quorum.

The first item on the agenda was **SPILLWAY VILLAGE.** The project was presented by **Mr. Frank Yekaitis.** The project is located at **6965 Old Canton Road.** The Applicant is requesting approval to construct an enclosure to screen their condensing units.

Chairman Dicken opened the floor for a motion. Phil Ayers made a motion to approve the project as a "minor" item. Alex Ross seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The second item on the agenda was **WENDY'S.** The project was presented by **Mr. Don Nichols** of **Carlisle Corporation.** The project is located on **County Line Road.** The Applicant is requesting approval to renovate the existing Wendy's restaurant.

Chairman Dicken opened the floor for a motion. Alex Ross made a motion to approve the project as a "major" item. Karen Bishop seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The next item on the agenda was **ORVIS.** The project was presented by **Mr. Alan Grant** of **Dean and Dean Architects.** The project is located in the **Renaissance at Colony Park Development.** The Applicant is submitting proposed storefront elevations for the Renaissance at Colony Park Development.

Chairman Dicken opened the floor for a motion. Phil Ayers made a motion to approve the project as a "major" item. Connie Suber seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The last item on the agenda was **ST. ANDREW'S ESPISCOPAL SCHOOL BASEBALL FIELDHOUSE.** The project was presented by **Mr. Parker Anderson** of **CDFL.** The project is located off of **Old Agency Road.** The Applicant is re-submitting plans for their baseball fieldhouse addition which was originally approved back in December 2012.

Chairman Dicken opened the floor for a motion. Karen Bishop made a motion to approve the project as a "minor" item. Alex Ross seconded the motion and a vote was taken thereon as follows:

Alex Ross	Aye
Ron Blaylock	Absent
Phil Ayers	Aye
Donald Pendergrast	Absent
Karen Bishop	Aye
Glenn Ray	Aye
Connie Suber	Aye

Chairman Dicken then declared the motion to approve the project carried.

The minutes from the July 9, 2013 meeting were then read and approved by the board. There being no further business to come before the meeting, the meeting was adjourned.

Bill Dicken, Chairman

ATTEST:

Connie Suber, Secretary

the city of RIDGELAND

police department

July 23, 2013

MEMORANDUM

TO: Mayor & Board of Aldermen

FROM: Jimmy R. Houston, Sr., Chief of Police

SUBJECT: Surplus Property

I am requesting that the following be declared surplus property:

(1) Revelation 12ga shotgun, model #350A

Your consideration and approval of this request will be appreciated.

CC: Ray Stevens
Greg Phillips

115 West School Street • Ridgeland, MS 39157
Ph: 601.856.2121• www.ridgelandms.org

the city of RIDGELAND

police department

July 23, 2013

TO: Mayor & Board of Aldermen

FROM: Jimmy R. Houston, Sr., Chief of Police

SUBJECT: FBI Jackson Safe Streets Task Force MOU

Please review for approval the following Memorandum of Understanding between the Federal Bureau of Investigations (FBI) and the Ridgeland Police Department.

Your consideration and approval of this request will be appreciated.

115 West School Street • Ridgeland, MS 39157
Ph: 601.856.2121• www.ridgelandms.org

FEDERAL BUREAU OF INVESTIGATION
JACKSON SAFE STREETS TASK FORCE
MEMORANDUM OF UNDERSTANDING

PARTIES

1. This Memorandum of Understanding (MOU) is entered into by and between the Federal Bureau of Investigation (FBI) and the Ridgeland Police Department. Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between these agencies.

AUTHORITIES

2. Authority for the FBI to enter into this agreement can be found at Title 28, United States Code (U.S.C.), Section (§) 533; 42 U.S.C. § 3771; Title 28, Code of Federal Regulations (C.F.R.), § 0.85; and applicable United States Attorney General's Guidelines.

PURPOSE

3. The purpose of this MOU is to delineate the responsibilities of Jackson Safe Streets Task Force (**JSSTF**) personnel formalize relationships between participating agencies for policy guidance, planning, training, public and media relations; and maximize inter-agency cooperation. This MOU is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise by any third party against the parties, the United States, or the officers, employees, agents, or other associated personnel thereof.

MISSION

4. The mission of the SSTF is to identify and target for prosecution criminal enterprise groups responsible for drug trafficking, money laundering, alien smuggling, crimes of violence such as murder and aggravated assault, robbery, and violent street gangs, as well as to intensely focus on the apprehension of dangerous fugitives where there is or may be a federal investigative interest. The SSTF will enhance the effectiveness of federal/state/local law enforcement resources through a well-coordinated initiative seeking the most effective investigative/prosecutive avenues by which to convict and incarcerate dangerous offenders.

SUPERVISION AND CONTROL

A. **Supervision**

5. Overall management of the SSTF shall be the shared responsibility of the participating agency heads and/or their designees.

6. The Special Agent in Charge (SAC) of the Jackson Division shall designate one Supervisory Special Agent (SSTF Supervisor) to supervise the SSTF. The SSTF Supervisor may designate a Special Agent to serve as the Safe Streets Task Force Coordinator (Task Force Coordinator). Either the SSTF Supervisor or the Task Force Coordinator shall oversee day-to-day operational and investigative matters pertaining to the SSTF.

7. Conduct undertaken outside the scope of an individual's SSTF duties and assignments under this MOU shall not fall within the oversight responsibility of the SSTF Supervisor or Task Force Coordinator. As stated in paragraph 74, below, neither the United States nor the FBI shall be responsible for such conduct.

8. SSTF personnel will be subject to the laws, regulations, policies, and personnel rules applicable to their respective agencies. FBI employees will continue to adhere to the Bureau's ethical standards, including Department of Justice (DOJ)/FBI regulations relating to outside employment and prepublication review matters, and will remain subject to the Supplemental Standards of Ethical conduct for employees of the DOJ.

9. SSTF personnel will continue to report to their respective agency heads for non-investigative administrative matters not detailed in this MOU.

10. Continued assignment of personnel to the SSTF will be based on performance and at the discretion of appropriate management. The FBI SAC and SSTF Supervisor will also retain discretion to remove any individual from the SSTF.

B. **Case Assignments**

11. The FBI SSTF Supervisor will be responsible for opening, monitoring, directing, and closing SSTF investigations in accordance with existing FBI policy and the applicable United States Attorney General's Guidelines.

12. Assignments of cases to personnel will be based on, but not limited to, experience, training and performance, in addition to the discretion of the SSTF Supervisor.

13. For FBI administrative purposes, SSTF cases will be entered into the relevant FBI computer system.

14. SSTF personnel will have equal responsibility for each case assigned. SSTF personnel will be responsible for complete investigation from predication to resolution.

C. **Resource Control**

15. The head of each participating agency shall determine the resources to be dedicated by that agency to the SSTF, including personnel, as well as the continued dedication of those resources. The participating agency head or designee shall be kept fully apprised of all investigative developments by his or her subordinates.

OPERATIONS

A. **Investigative Exclusivity**

16. It is agreed that matters designated to be handled by the SSTF will not knowingly be subject to non-SSTF law enforcement efforts by any of the participating agencies. It is incumbent on each agency to make proper internal notification regarding the SSTF's existence and areas of concern.

17. It is agreed that there is to be no unilateral action taken on the part of the FBI or any participating agency relating to SSTF investigations or areas of concern as described in paragraph 3. All law enforcement actions will be coordinated and cooperatively carried out.

18. SSTF investigative leads outside of the geographic areas of responsibility for FBI Jackson Division will be communicated to other FBI offices for appropriate investigation.

B. **Confidential Human Sources**

19. The disclosure of FBI informants, or Confidential Human Sources (CHSs), to non-SSTF personnel will be limited to those situations where it is essential to the effective performance of the SSTF. These disclosures will be consistent with applicable FBI guidelines.

20. Non-FBI SSTF personnel may not make any further disclosure of the identity of an FBI CHS, including to other individuals assigned to the SSTF. No documents which identify, tend to identify, or may indirectly identify an FBI CHS may be released without prior FBI approval.

21. In those instances where a participating agency provides a CHS, the FBI may, at the discretion of the SAC, become solely responsible for the CHS's continued development, operation, and compliance with necessary administrative procedures regarding operation and payment as set forth by the FBI.

22. The United States Attorney General's Guidelines and FBI policy and procedure for operating FBI CHSs shall apply to all FBI CHSs opened and operated in furtherance of SSTF investigations. Documentation of, and any payments made to, FBI CHSs shall be in accordance with FBI policy and procedure.

23. Operation, documentation, and payment of any CHS opened and operated in furtherance of an SSTF investigation must be in accordance with the United States Attorney General's Guidelines, regardless of whether the handling agency is an FBI SSTF participating agency. Documentation of state, county, or local CHSs opened and operated in furtherance of SSTF investigations shall be maintained at an agreed upon location.

C. **Reports and Records**

24. All investigative reporting will be prepared in compliance with existing FBI policy. Subject to pertinent legal and/or policy restrictions, copies of pertinent documents created by SSTF personnel will be made available for inclusion in the respective investigative agencies' files as appropriate.

25. SSTF reports prepared in cases assigned to SSTF personnel will be maintained at an FBI approved location; original documents will be maintained by the FBI.

26. Records and reports generated in SSTF cases which are opened and assigned by the FBI SSA with designated oversight for investigative and personnel matters will be maintained in the FBI investigative file for SSTF.

27. SSTF investigative records maintained at the Jackson Field Office of the FBI will be available to all SSTF personnel, as well as their supervisory and command staff subject to pertinent legal, administrative and/or policy restrictions.

28. All evidence and original tape recordings (audio and video) acquired by the FBI during the course of the SSTF investigations will be maintained by the FBI. The FBI's rules and policies governing the submission, retrieval and chain of custody will be adhered to by SSTF personnel.

29. All SSTF investigative records will be maintained at an approved FBI location. Placement of all or part of said information into participating agency files rests with the discretion of supervisory personnel of the concerned agencies, subject to SSA approval.

30. Classified information and/or documents containing information that identifies or tends to identify an FBI CHS shall not be placed in the files of participating agencies unless appropriate FBI policy has been satisfied.

31. The Parties acknowledge that this MOU may provide SSTF personnel with access to information about U.S. persons which is protected by the Privacy Act of 1974 and/or

Executive Order 12333. The Parties expressly agree that all such information will be handled lawfully pursuant to the provisions thereof. The Parties further agree that if this access to information by SSTF personnel requires a change in privacy compliance documents, those changes will be accomplished prior to access being granted.

INFORMATION SHARING

32. No information possessed by the FBI, to include information derived from informal communications between SSTF personnel and FBI employees not assigned to the SSTF, may be disseminated by SSTF personnel to non-SSTF personnel without the approval of the SSTF Supervisor and in accordance with the applicable laws and internal regulations, procedures or agreements between the FBI and the participating agencies that would permit the participating agencies to receive that information directly. Likewise, SSTF personnel will not provide any participating agency information to the FBI that is not otherwise available to it unless authorized by appropriate participating agency officials.

33. Each Party that discloses PII is responsible for making reasonable efforts to ensure that the information disclosed is accurate, complete, timely, and relevant.

34. The FBI is providing access to information from its records with the understanding that in the event the recipient becomes aware of any inaccuracies in the data, the recipient will promptly notify the FBI so that corrective action can be taken. Similarly, if the FBI becomes aware that information it has received pursuant to this MOU is inaccurate, it will notify the contributing Party so that corrective action can be taken.

35. Each Party is responsible for ensuring that information it discloses was not knowingly obtained or maintained in violation of any law or policy applicable to the disclosing Party, and that information is only made available to the receiving Party as may be permitted by laws, regulations, policies, or procedures applicable to the disclosing Party.

36. Each Party will immediately report to the other Party each instance in which data received from the other Party is used, disclosed, or accessed in an unauthorized manner (including any data losses or breaches).

37. The Parties agree that either or both may audit the handling and maintenance of data in electronic and paper recordkeeping systems to ensure that appropriate security and privacy protections are in place.

PROSECUTIONS

38. SSTF investigative procedures, whenever practicable, are to conform to the requirements which would allow for either federal or state prosecution.

39. A determination will be made on a case-by-case basis whether the prosecution of SSTF cases will be at the state or federal level. This determination will be based on the

evidence obtained and a consideration of which level of prosecution would be of the greatest benefit to the overall objectives of the SSTF.

40. In the event that a state or local matter is developed that is outside the jurisdiction of the FBI or it is decided to prosecute a SSTF case at the state or local level, the FBI agrees to provide all relevant information to state and local authorities in accordance with all applicable legal limitations.

A. Investigative Methods/Evidence

41. For cases assigned to an FBI Special Agent or in which FBI CHSs are utilized, the parties agree to conform to federal standards concerning evidence collection, processing, storage, and electronic surveillance. However, in situations where the investigation will be prosecuted in the State Court where statutory or common law of the state is more restrictive than the comparable federal law, the investigative methods employed by FBI case agents shall conform to the requirements of such statutory or common law pending a decision as to venue for prosecution.

42. In all cases assigned to state, county, or local law enforcement participants, the parties agree to utilize federal standards pertaining to evidence handling and electronic surveillance activities as outlined in the Domestic Investigations and Operations Guide to the greatest extent possible. However, in situations where the statutory or common law of the state is more restrictive than the comparable federal law, the investigative methods employed by state and local law enforcement agencies shall conform to the requirements of such statutory or common law pending a decision as to venue for prosecution.

43. The use of other investigative methods (search warrants, interceptions of oral communications, etc.) and reporting procedures in connection therewith will be consistent with the policies and procedures of the FBI.

B. Undercover Operations

44. All SSTF undercover operations will be conducted and reviewed in accordance with FBI guidelines and the Attorney General's Guidelines on Federal Bureau of Investigation Undercover Operations. All participating agencies may be requested to enter into an additional agreement if an employee of the participating agency is assigned duties which require the officer to act in an undercover capacity.

USE OF LESS-THAN-LETHAL-DEVICES[1]

[1] Pursuant to Section VIII of the DOJ Less-Than-Lethal Devices Policy dated May 16, 2011, all state/local officers participating in joint task force operations must be made aware of and adhere to the policy and its limits on DOJ officers.

45. The parent agency of each individual assigned to the SSTF will ensure that while the individual is participating in FBI-led task force operations in the capacity of a task force officer, task force member, or task force participant, the individual will carry only less-lethal devices that the parent agency has issued to the individual, and that the individual has been trained in accordance with the agency's policies and procedures.

46. The parent agency of each individual assigned to the SSTF will ensure that the agency's policies and procedures for use of any less-lethal device that will be carried by the task force officer, task force member, or task force participant are consistent with the DOJ policy statement on the Use of Less-Than-Lethal Devices.

DEADLY FORCE AND SHOOTING INCIDENT POLICIES

47. SSTF personnel will follow their own agencies' policies concerning firearms discharge and use of deadly force.

DEPUTATIONS

48. Local and state law enforcement personnel designated to the SSTF, subject to a limited background inquiry, may be sworn as federally deputized Special Deputy United States Marshals, with the FBI securing the required deputation authorization. These deputations should remain in effect throughout the tenure of each investigator's assignment to the SSTF or until the termination of the SSTF, whichever comes first.

49. Deputized SSTF personnel will be subject to the rules and regulations pertaining to such deputation. Administrative and personnel policies imposed by the participating agencies will not be voided by deputation of their respective personnel.

VEHICLES

50. In furtherance of this MOU, employees of LEA may be permitted to drive FBI owned or leased vehicles for official SSTF business and only in accordance with applicable FBI rules and regulations, including those outlined in the FBI Government Vehicle Policy Directive (0430D) and the Government Vehicle Policy Implementation Guide (0430PG). The assignment of an FBI owned or leased vehicle to LEA SSTF personnel will require the execution of a separate Vehicle Use Agreement.

51. The participating agencies agree that FBI vehicles will not be used to transport passengers unrelated to SSTF business.

52. The FBI and the United States will not be responsible for any tortious act or omission on the part of LEA and/or its employees or for any liability resulting from the use of an FBI owned or leased vehicle utilized by LEA SSTF personnel, except where liability may fall

under the provisions of the Federal Tort Claims Act (FTCA), as discussed in the Liability Section herein below.

53. The FBI and the United States shall not be responsible for any civil liability arising from the use of an FBI owned or leased vehicle by LEA task force personnel while engaged in any conduct other than their official duties and assignments under this MOU.

54. To the extent permitted by applicable law, LEA agrees to hold harmless the FBI and the United States, for any claim for property damage or personal injury arising from any use of an FBI owned or leased vehicle by LEA SSTF personnel which is outside the scope of their official duties and assignments under this MOU.

SALARY/OVERTIME COMPENSATION

55. The FBI and LEA remain responsible for all personnel costs for their SSTF representatives, including salaries, overtime payments and fringe benefits consistent with their respective agency, except as described in paragraph 56 below.

56. Subject to funding availability and legislative authorization, the FBI will reimburse to LEA the cost of overtime worked by non-federal SSTF personnel assigned full-time to SSTF, provided overtime expenses were incurred as a result of SSTF-related duties, and subject to the provisions and limitations set forth in a separate Cost Reimbursement Agreement to be executed in conjunction with this MOU. A separate Cost Reimbursement Agreement must be executed between the FBI and LEA for full-time employee(s) assigned to SSTF, consistent with regulations and policy, prior to any reimbursement by the FBI. Otherwise, overtime shall be compensated in accordance with applicable LEA overtime provisions and shall be subject to the prior approval of appropriate personnel.

PROPERTY AND EQUIPMENT

57. Property utilized by the SSTF in connection with authorized investigations and/or operations and in the custody and control and used at the direction of the SSTF, will be maintained in accordance with the policies and procedures of the agency supplying the equipment. Property damaged or destroyed which was utilized by SSTF in connection with authorized investigations and/or operations and is in the custody and control and used at the direction of SSTF, will be the financial responsibility of the agency supplying said property.

FUNDING

58. This MOU is not an obligation or commitment of funds, nor a basis for transfer of funds, but rather is a basic statement of the understanding between the parties hereto of the tasks and methods for performing the tasks described herein. Unless otherwise agreed in writing, each party shall bear its own costs in relation to this MOU. Expenditures by

each party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The parties expressly acknowledge that the above language in no way implies that Congress will appropriate funds for such expenditures.

FORFEITURES

59. The FBI shall be responsible for processing assets seized for federal forfeiture in conjunction with SSTF operations.

60. Asset forfeitures will be conducted in accordance with federal law, and the rules and regulations set forth by the FBI and DOJ. Forfeitures attributable to SSTF investigations may be equitably shared with the agencies participating in the SSTF.

DISPUTE RESOLUTION

61. In cases of overlapping jurisdiction, the participating agencies agree to work in concert to achieve the SSTF's objectives.

62. The participating agencies agree to attempt to resolve any disputes regarding jurisdiction, case assignments, workload, etc., at the field level first before referring the matter to supervisory personnel for resolution.

MEDIA RELEASES

63. All media releases and statements will be mutually agreed upon and jointly handled according to FBI and participating agency guidelines.

64. Press releases will conform to DOJ Guidelines regarding press releases. No release will be issued without FBI final approval.

SELECTION TO SSTF AND SECURITY CLEARANCES

65. If an LEA candidate for the SSTF will require a security clearance, he or she will be contacted by FBI security personnel to begin the background investigation process prior to the assigned start date.

66. If, for any reason, the FBI determines that an LEA candidate is not qualified or eligible to serve on the SSTF, the participating agency will be so advised and a request will be made for another candidate.

67. Upon being selected, each candidate will receive a comprehensive briefing on FBI field office security policies and procedures. During the briefing, each candidate will execute non-disclosure agreements (SF-312 and FD-868), as may be necessary or required by the FBI.

68. Before receiving unescorted access to FBI space identified as an open storage facility, SSTF personnel will be required to obtain and maintain a "Top Secret" security clearance. SSTF personnel will not be allowed unescorted access to FBI space unless they have received a Top Secret security clearance.

69. Upon departure from the SSTF, each individual whose assignment to the SSTF is completed will be given a security debriefing and reminded of the provisions contained in the non-disclosure agreement to which he or she previously agreed.

LIABILITY

70. The participating agencies acknowledge that this MOU does not alter the applicable law governing civil liability, if any, arising from the conduct of personnel assigned to the SSTF.

71. The participating agency shall immediately notify the FBI of any civil, administrative, or criminal claim, complaint, discovery request, or other request for information of which the agency receives notice, concerning or arising from the conduct of personnel assigned to the SSTF or otherwise relating to the SSTF. The participating agency acknowledges that financial and civil liability, if any and in accordance with applicable law, for the acts and omissions of each employee detailed to the SSTF remains vested with his or her employing agency. In the event that a civil claim or complaint is brought against a state or local officer assigned to the SSTF, the officer may request legal representation and/or defense by DOJ, under the circumstances and pursuant to the statutes and regulations identified below.

72. For the limited purpose of defending against a civil claim arising from alleged negligent or wrongful conduct under common law under the FTCA, 28 U.S.C. § 1346(b), and §§ 2671-2680: An individual assigned to the SSTF who is named as a defendant in a civil action as a result of or in connection with the performance of his or her official duties and assignments pursuant to this MOU may request to be certified by the Attorney General or his designee as having acted within the scope of federal employment at the time of the incident giving rise to the suit. 28 U.S.C. § 2679(d)(2). Upon such certification, the individual will be considered an "employee" of the United States government for the limited purpose of defending the civil claim under the FTCA, and the claim will proceed against the United States as sole defendant. 28 U.S.C. § 2679(d)(2). Once an individual is certified as an employee of the United States for purposes of the FTCA, the United States is substituted for the employee as the sole defendant with respect to any tort claims. Decisions regarding certification of employment under the FTCA are made on a case-by-case basis, and the FBI cannot guarantee such certification to any SSTF personnel.

73. For the limited purpose of defending against a civil claim arising from an alleged violation of the U.S. Constitution pursuant to 42 U.S.C. § 1983 or Bivens v. Six Unknown Named

Agents of the Federal Bureau of Narcotics, 403 U.S. 388 (1971): An individual assigned to the SSTF who is named as a defendant in a civil action as a result of or in connection with the performance of his or her official duties and assignments pursuant to this MOU may request individual-capacity representation by DOJ to defend against the claims. 28 C.F.R. §§ 50.15, 50.16. Any such request for individual-capacity representation must be made in the form of a letter from the individual defendant to the U.S. Attorney General. The letter should be provided to Chief Division Counsel (CDC) for the FBI Jackson Division, who will then coordinate the request with the FBI Office of the General Counsel. In the event of an adverse judgment against the individual, he or she may request indemnification from DOJ. 28 C.F.R. § 50.15(c)(4). Requests for DOJ representation and indemnification are determined by DOJ on a case-by-case basis. The FBI cannot guarantee the United States will provide legal representation or indemnification to any SSTF personnel.

74. Liability for any conduct by SSTF personnel undertaken outside of the scope of their assigned duties and responsibilities under this MOU shall not be the responsibility of the FBI or the United States and shall be the sole responsibility of the respective employee and/or agency involved.

DURATION

75. The term of this MOU is for the duration of the SSTF's operations, contingent upon approval of necessary funding, but may be terminated at any time upon written mutual consent of the agency involved.

76. Any participating agency may withdraw from the SSTF at any time by written notification to the SSA with designated oversight for investigative and personnel matters or program manager of the SSTF at least 30 days prior to withdrawal.

77. Upon termination of this MOU, all equipment provided to the SSTF will be returned to the supplying agency/agencies. In addition, when an entity withdraws from the MOU, the entity will return equipment to the supplying agency/agencies. Similarly, remaining agencies will return to a withdrawing agency any unexpended equipment supplied by the withdrawing agency during any SSTF participation.

MODIFICATIONS

78. This agreement may be modified at any time by written consent of all involved agencies.

79. Modifications to this MOU shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

SIGNATORIES

Special Agent in Charge
Federal Bureau of Investigation

Date

Chief Jimmy Houston
Ridgeland Police Department

3-22-13
Date

the city of RIDGELAND

police department

July 24, 2013

TO: Mayor & Board of Aldermen

FROM: Jimmy R. Houston, Sr., Chief of Police

SUBJECT: Special Event Permit – Christ Covenant School

I have attached a Special Events Permit request from Brandi Dausman of Christ Covenant School. The event is a "Family Festival" and will be held on October 10, 2013 from 1700 hrs. until 2030 hrs. This event will be contained on the campus of the school at 752 Pear Orchard Road and will host games, entertainment and concessions. All event functions will be handled by school staff.

On duty police officers will patrol the area during their normal duties and no overtime will be generated.

I have also attached a check in the amount of $100.00 for the filing fee.

Attachments (2)

City of Ridgeland
Application for
SPECIAL EVENTS PERMIT

Name & Address Of Individual/Business: Christ Covenant School
752 Pear Orchard
Ridgeland, MS 39157

Type of Event: (Details) Family Festival

Location of Event: Christ Covenant School

Date(s) of Event: 10/10/13 to —

Hours of Event: 5:00 to 8:30

Estimated Crowd Size: 500

What arrangements will be made for adequate restroom facilities: ____________

What arrangements will be made for clean-up at completion of event: School clean-up Committee and janitors will clean

Contact Person: Brandi Dausman Phone: 601.209.3917

Signature of Contact Person: Brandi Dausman Date: 7/21/13

You must do the following before your application will be considered:

1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.

2). If the event is to have outdoor music, a written statement will be required from the applicant stating that the applicant will comply with the noise ordinance of the City of Ridgeland, MS.

3). If there is a need for Police Department and/or Public Works Department personnel to work in controlling the special event, the applicant will agree in writing to pay this cost.

4). The applicant may be required to post a bond in the minimum amount of One Thousand Dollars ($1,000.00) with the City Clerk. This is to insure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.

5). Submit the above application and information to the City Clerk with a non-refundable filing fee of One Hundred Dollars ($100.00).

☑ Approved Chief of Police/or Designee [signature]

○ Denied Date: 7-24-13

*** A copy of the Special Events Ordinance should be attached to this permit when applicant receives it***

BRANDI DAUSMAN
P.O. BOX 1170
RIDGELAND, MS 39158

Morgan Stanley

152

25-80/440

7/21/13
Date

Pay to the Order of City of Ridgeland $ 100.00

One hundred & no/100s Dollars

Security Features Details on Back.

Expense Analyzer

UMB Bank, N.A.
Kansas City, MO 64106
1-800-688-3462

For

Brandi Dausman

MP

⑆044000804⑆6551090092147⑈ 0152

the city of RIDGELAND

police department

July 24, 2013

TO: Mayor & Board of Aldermen

FROM: Jimmy R. Houston, Sr., Chief of Police

SUBJECT: Special Event Permit – Broadmoor Baptist Church

I have attached a Special Events Permit request and a Permit to Play on Premises Music from Keri Wilson of Broadmoor Baptist Church. The event is a 10K run, 5K run/walk, and 1 mile fun run. The event will be held Saturday, September 7, 2013 beginning at 0500 hrs. and ending at 1100 hrs.

The race will begin and end in the Broadmoor Church parking lot at 1531 Highland Colony Pkwy. Madison, MS 39110. The only event that will enter the city of Ridgeland is the 10K run. The proposed route brings the race south on the parkway to the Township. The runners will enter the Township on Northlake Avenue, turn onto Northlake Circle and run around the lake. They will then run down Southlake Avenue and turn onto Township Avenue and run back to Highland Colony Pkwy. The runners will then run north back to Broadmoor Church.

Madison Police Department will work in connection with our department to assure runner safety. With the on duty motor unit and two (2) on duty patrolmen, the city will not need to hire overtime for this event. The motor unit will rove the course in our city and the beat units will insure that the runners return safely onto Highland Colony Pkwy., running north back to Broadmoor Church.

There will be an aid station on Southlake Avenue that will be manned by event volunteers and staff and any clean-up will be done by them as well. Keri Wilson has also attached a request to play music on the premises. Mrs. Wilson stated the music will be played by a drum line from a high school band.

I am also enclosing both permit requests as well as a check in the amount of $100.00 for the filing fee.

Attachments (4)

115 West School Street • Ridgeland, MS 39157
Ph: 601.856.2121• www.ridgelandms.org

City of Ridgeland
Application for
SPECIAL EVENTS PERMIT

Name & Address Of Individual/Business: Broadmoor Baptist Church - Keri Wilson
1531 Highland Colony Pkwy
Madison, MS 39110

Type of Event: (Details) 5K run and walk, 10K run, 1 mile fun run

Location of Event: Start at Broadmoor / finish at Broadmoor
down Highland Colony Pkwy / into Township

Date(s) of Event: Sept. 7th 2013 to Sept 7th 2013

Hours of Event: 5:00 AM to 11:00 AM

Estimated Crowd Size: 600

What arrangements will be made for adequate restroom facilities: port-a-potty (2) at start and finish line

What arrangements will be made for clean-up at completion of event: Volunteers will clean up any trash on course

Contact Person: Keri Wilson Phone: 601·248·4033

Signature of Contact Person: Keri E. Wilson Date: 7/18/13

You must do the following before your application will be considered:

1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.

2). If the event is to have outdoor music, a written statement will be required from the applicant stating that the applicant will comply with the noise ordinance of the City of Ridgeland, MS.

3). If there is a need for Police Department and/or Public Works Department personnel to work in controlling the special event, the applicant will agree in writing to pay this cost.

4). The applicant may be required to post a bond in the minimum amount of One Thousand Dollars ($1,000.00) with the City Clerk. This is to insure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.

5). Submit the above application and information to the City Clerk with a non-refundable filing fee of One Hundred Dollars ($100.00).

- [x] Approved Chief of Police/or Designee [signature]
- [ ] Denied Date: 7-24-13

*** A copy of the Special Events Ordinance should be attached to this permit when applicant receives it***

Ridgeland Police Department
Application for
PERMIT to PLAY ON PREMISES MUSIC

Date of Application: 7/18/13

Permit Applicant: Keri Wilson

Applicant Address: 1531 Highland Colony Pkwy Phone #: 601·248·4033

Name of Individual Responsible for On-Premises Activity: Keri Wilson
(This person must be present at all times)

Name of Business: Broadmoor Baptist Church

Business Address: 1531 Highland Colony Pkwy Madison, MS 39110

Business Telephone: 601·898·2345

Date(s) of Activity: Sept. 7th 2013 to Sept. 7th 2013

Hours of Operation: 8:00 AM to 11:00 AM

Maximum Noise Level, in decibels, to be emitted at the nearest boundary of the premises: ________

Description of premises where activity is scheduled: median of highland colony pkwy and the business section of the township

Provide any facts that would show the activity for which the permit is requested would not disturb the peace of any family or person within the area into which sound shall carry: The music would be caused by parts of a high school band (i.e. drum line) and should not disturb residential areas

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

The Chief of Police shall have the authority to revoke any permit issued.

Keri G. Wilson
Applicants Signature

7-18-13
Date

☑ APPROVED
○ DENIED

Chief of Police or Designee [signature]
Date 7-23-13

The Bridge Run/Walk Event
Sponsored by Broadmoor Baptist Church
10K Route

* = aid station

BROADMOOR BAPTIST CHURCH, MADISON, MISSISSIPPI 39110 44784

Pay Date: 7/22/2013 Ck#: 44784 ID#: 4639 CITY OF RIDGELAND

Invoice	*Date	*Descr.	*	Total *Account #	*	Net
071813	*7/19/2013	*Bridge Permit Dep	*	100.00 *001/000/3010	*	$100.00
		*Totals	*	$100.00		

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

No. 44784

REGIONS JACKSON, MS

85-590/653

BROADMOOR Baptist Church 1531 Highland Colony Parkway
Madison, MS 39110

CHECK NO.	DATE	AMOUNT
44784	7/22/2013	$100.00

Pay Exactly
One Hundred Dollars And No Cents

TO THE ORDER OF

CITY OF RIDGELAND
PO BOX 194
RIDGELAND MS 39158-0194

BROADMOOR BAPTIST CHURCH

AUTHORIZED SIGNATURES

Security Features Included. Details on back.

SAFEGUARD SECURE

MP

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈044784⑈ ⑆065305902⑆ ⑈90005322 72⑈

the city of RIDGELAND

police department

July 23, 2013

TO: Mayor & Board of Aldermen

FROM: Jimmy R. Houston, Sr., Chief of Police

SUBJECT: Special Event Permit – MS State Medical Association Foundation 5K Run

I have attached a Special Events Permit request from Stacey Ferreri on behalf of the Mississippi State Medical Association Foundation for a 5K walk for the benefit of the MSMA Foundation. This event will be held Saturday, October 26, 2013, commencing at 7:00 a.m. (registration begins at 6:00 a.m.) and continuing until 2:00 p.m.

The route will begin at the MSMA Foundation's main office at 408 West Parkway Place and continue southbound on Highland Colony Parkway, through the roundabout at Old Agency, to Brame Road where the run will return northbound on Highland Colony Parkway to the foundation. A copy of the proposed route is attached to the application.

An evaluation of the course route will allow the beat officers currently on duty that day to man the posts. The course route will provide enough spacing to allow officers, including one of the shift supervisors and our motorcycle officer, to go from the traffic control point to other locations and with the assistance of volunteers from the Foundation, all intersections will be covered. There is no expected overtime cost to the police department for this event.

I am also enclosing at this time the special event application, a permit for music, as well as a check in the amount of $100.00 representing the requisite filing fee.

Attachments (4)

115 West School Street • Ridgeland, MS 39157
Ph: 601.856.2121• www.ridgelandms.org

Gene F. McGee, cmo - mayor Jimmy R. Houston, Sr. - chief of police

FERRERI CONSULTING, LLC 06/04
180 Woodlands Cove
Brandon, MS 39047

1633
85-194/653

July 12, 2013
Date

Pay to the Order of City of Ridgeland $ 100.00

One hundred dollars and 00/100 Dollars

Security Features Details on Back

BankPlus
It's more than a name. It's a promise.

For MSMA Foundation Run App 10/26/12

MP

⑆065301948⑆ 43201470 20⑈01633

Harland Clarke
GUARDIAN® SAFETY BLUE

City of Ridgeland
Application for
SPECIAL EVENTS PERMIT

Name & Address Of Individual/Business: Mississippi State Medical Association Foundation, Inc.
408 W. Parkway Pl
Ridgewood, MS 39157

Type of Event: (Details) 5K Run to raise money for the MSMA Foundation (501(c)(3))

Location of Event: Registration on site at MSMA Foundation office; 5K proposed route attached.

Date(s) of Event: 10/26/13 to N/A

Hours of Event: 6 am (Reg) 7:00 Run Begins to 2 pm

Estimated Crowd Size: 100-150

What arrangements will be made for adequate restroom facilities: MSMA office restrooms will be open to attendees

What arrangements will be made for clean-up at completion of event: Handled by MSMA staff and event volunteers

Contact Person: Stacey Ferreri Phone: 601-209-5700

Signature of Contact Person: Stacey Ferreri Date: July 12, 2013

You must do the following before your application will be considered: see attached

1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.

2). If the event is to have outdoor music, a written statement will be required from the applicant stating that the applicant will comply with the noise ordinance of the City of Ridgeland, MS.

3). If there is a need for Police Department and or Public Works Department personnel to work in controlling the special event, the applicant will agree in writing to pay this cost.

4). The applicant may be required to post a bond in the minimum amount of One Thousand Dollars ($1,000.00) with the City Clerk. This is to insure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.

5). Submit the above application and information to the City Clerk with a non-refundable filing fee of One Hundred Dollars ($100.00).

☑ Approved Chief of Police/or Designee [signature]

○ Denied Date: 7-23-13

* A copy of the Special Events Ordinance should be attached to this permit when applicant receives it*

Ridgeland Police Department
Application for
PERMIT to PLAY ON PREMISES MUSIC

Date of Application: 7/12/13

Permit Applicant: Mississippi State Medical Association Foundation, Inc.

Applicant Address: 408 W. Parkway Place Ridgeland, MS 39157 Phone #: 601-209-5700

Name of Individual Responsible for On-Premises Activity: Stacey Ferreri
(This person must be present at all times)

Name of Business: same as Permit Aplicant

Business Address: same as above

Business Telephone: 601-209-5700

Date(s) of Activity: 10/26/13 to N/A

Hours of Operation: 6 am to 2pm

Maximum Noise Level, in decibels, to be emitted at the nearest boundary of the premises: 75

Description of premises where activity is scheduled: grounds surrounding MSMA Foundation office (Quorum Office Park) in Ridgeland

Provide any facts that would show the activity for which the permit is requested would not disturb the peace of any family or person within the area into which sound shall carry: no sound equipment within 150 feet of residence; no obscene/indecent/profane music; event is in Commercial area

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

The Chief of Police shall have the authority to revoke any permit issued.

Stacey Ferreri
Applicants Signature

July 12, 2013
Date

☑ APPROVED
○ DENIED

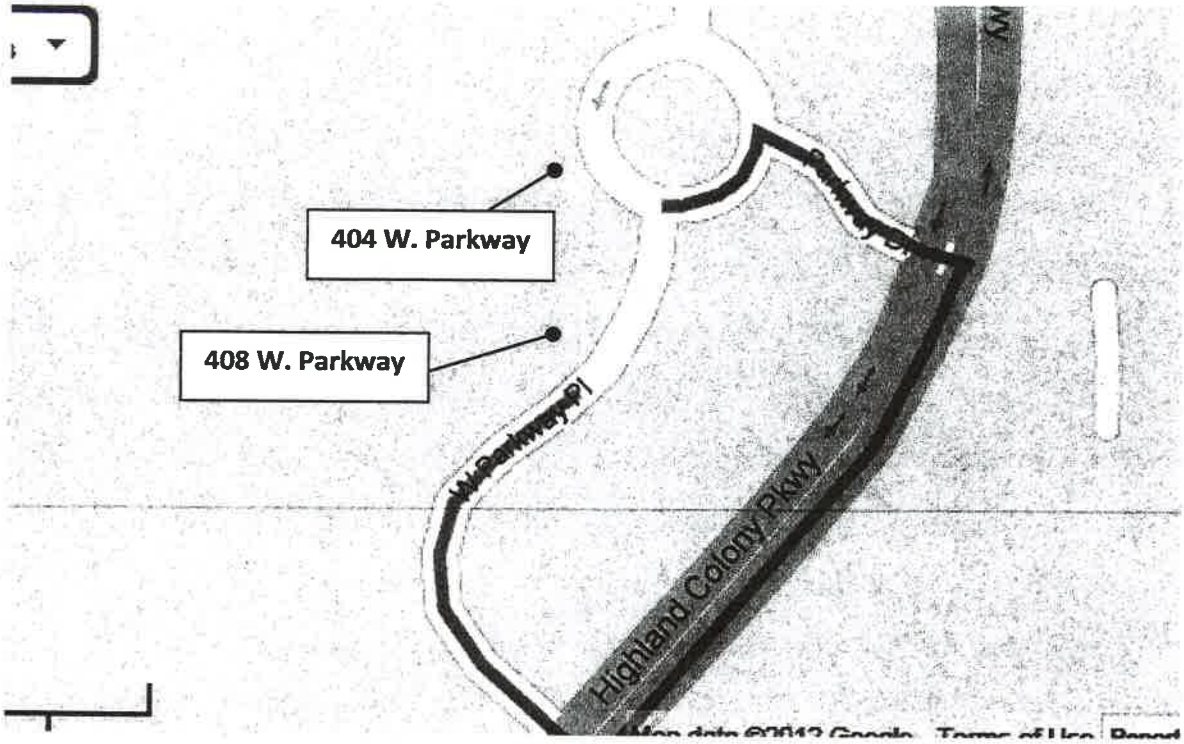
Chief of Police or Designee [signature]
Date 7-23-13

Cadaver Race for the Foundation

Distance: 3.07
Starts In: Ridgeland, MS
Race Date: October 26, 2013

MSMA Foundation, Inc. 5K Event · 10/27/12

PROPOSED PARKING PLAN



Approved parking at 408 West Parkway Place: 46 spots

Approved parking at 404 West Parkway Place: 66 spots

TOTAL SPOTS APPROVED: 112

**red indicates portion of runners' route*

**off-premises parking available directly across Highland Colony Parkway in Renaissance Shopping Center*

the city of RIDGELAND

police department

July 23, 2013

TO: Mayor & Board of Aldermen

FROM: Jimmy R. Houston, Sr., Chief of Police

SUBJECT: Special Event Permit – Colonial Heights 5K Run

I have attached a Special Events Permit request from Julie Welch with Colonial Heights Baptist Church. The event is a 5K run/walk to be held on Saturday, November 2, 2013. The race will begin at 0800 hrs. in the church parking lot and end at 1130 hrs. in the same parking lot. Mrs. Welch has made arrangements for volunteers and staff of Colonial Heights Baptist Church to provide clean-up. The church building will be open providing restrooms for the event.

A course map is attached. This is the same route that was used last year at this event. The course layout will require officers to be posted at various intersections to assure participant safety. With the assistance of on duty officers at the time of the event, there will need to be three (3) officers hired to work overtime for this detail. Those officers' hours will be 0700 hrs. to 1130 hrs., which includes a briefing. The overtime coverage is estimated to be approximately $400.00.

Attached also is a completed permit to play on premises music and a check for the $100.00 filing fee.

Attachments (5)

No. 047467

COLONIAL HEIGHTS BAPTIST CHURCH
444 NORTHPARK DRIVE
RIDGELAND, MISSISSIPPI 39157
(601) 956-5000

TRUSTMARK NATIONAL BANK
JACKSON, MISSISSIPPI

85-27/653

CHECK NO.	DATE	AMOUNT
47467	7/9/2013	$100.00

Pay Exactly
One Hundred Dollars And No Cents

TO THE ORDER OF

CITY OF RIDGELAND
PO BOX 217
RIDGELAND MS 39158-0217

COLONIAL HEIGHTS BAPTIST CHURCH
VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE

⑈047467⑈ ⑆065300279⑆ ⑈1006952758⑈

City of Ridgeland
Application for
SPECIAL EVENTS PERMIT

Name & Address Of Individual/Business: Colonial Heights Baptist Church
444 Northpark Drive
Ridgeland, MS

Type of Event: (Details) 5K race & 1 mile fun run to benefit the Hearts of Compassion adoption Ministry

Location of Event: start/end on church campus

Date(s) of Event: Sat. Nov 2, 2013 to

Hours of Event: race gun at 8:00 am to 11:30?

Estimated Crowd Size: 300 +/-

What arrangements will be made for adequate restroom facilities: church building will be open

What arrangements will be made for clean-up at completion of event: clean up crew will be formed - signs / water stations / campus

Contact Person: Julie Welch Phone: 601-826-4909

Signature of Contact Person: Julie Welch Date: July 7, 2013

You must do the following before your application will be considered:

1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.

2). If the event is to have outdoor music, a written statement will be required from the applicant stating that the applicant will comply with the noise ordinance of the City of Ridgeland, MS.

3). If there is a need for Police Department and/or Public Works Department personnel to work in controlling the special event, the applicant will agree in writing to pay this cost.

4). The applicant may be required to post a bond in the minimum amount of One Thousand Dollars ($1,000.00) with the City Clerk. This is to insure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.

5). Submit the above application and information to the City Clerk with a non-refundable filing fee of One Hundred Dollars ($100.00).

☑ Approved Chief of Police/or Designee [signature]

○ Denied Date: 7-23-13

*** A copy of the Special Events Ordinance should be attached to this permit when applicant receives it***

Individuals who have received this information in error or are not authorized to receive it must promptly return or dispose of the information and notify the sender. Those individuals are hereby notified that they are strictly prohibited from reviewing, forwarding, printing, copying, distributing or using this information in any way.

Ridgeland Police Department
Application for
PERMIT to PLAY ON PREMISES MUSIC

Date of Application: July 7, 2013

Permit Applicant: Colonial Heights Baptist Church

Applicant Address: 444 Northpark Dr. Phone #: 601-956 5000

Name of Individual Responsible for On-Premises Activity: Julie Welch (601-826-9909)

(This person must be present at all times)

Name of Business: CHBC

Business Address: 444 Northpark Dr.

Business Telephone: 601-956-5000

Date(s) of Activity: Nov 2, 2013 to

Hours of Operation: race 8:00 start to noon (activities)

Maximum Noise Level, in decibels, to be emitted at the nearest boundary of the premises: ?

Description of premises where activity is scheduled: parking lot of the church

Provide any facts that would show the activity for which the permit is requested would not disturb the peace of any family or person within the area into which sound shall carry:

no homes nearby

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of

Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

The Chief of Police shall have the authority to revoke any permit issued.

Applicants Signature

Date

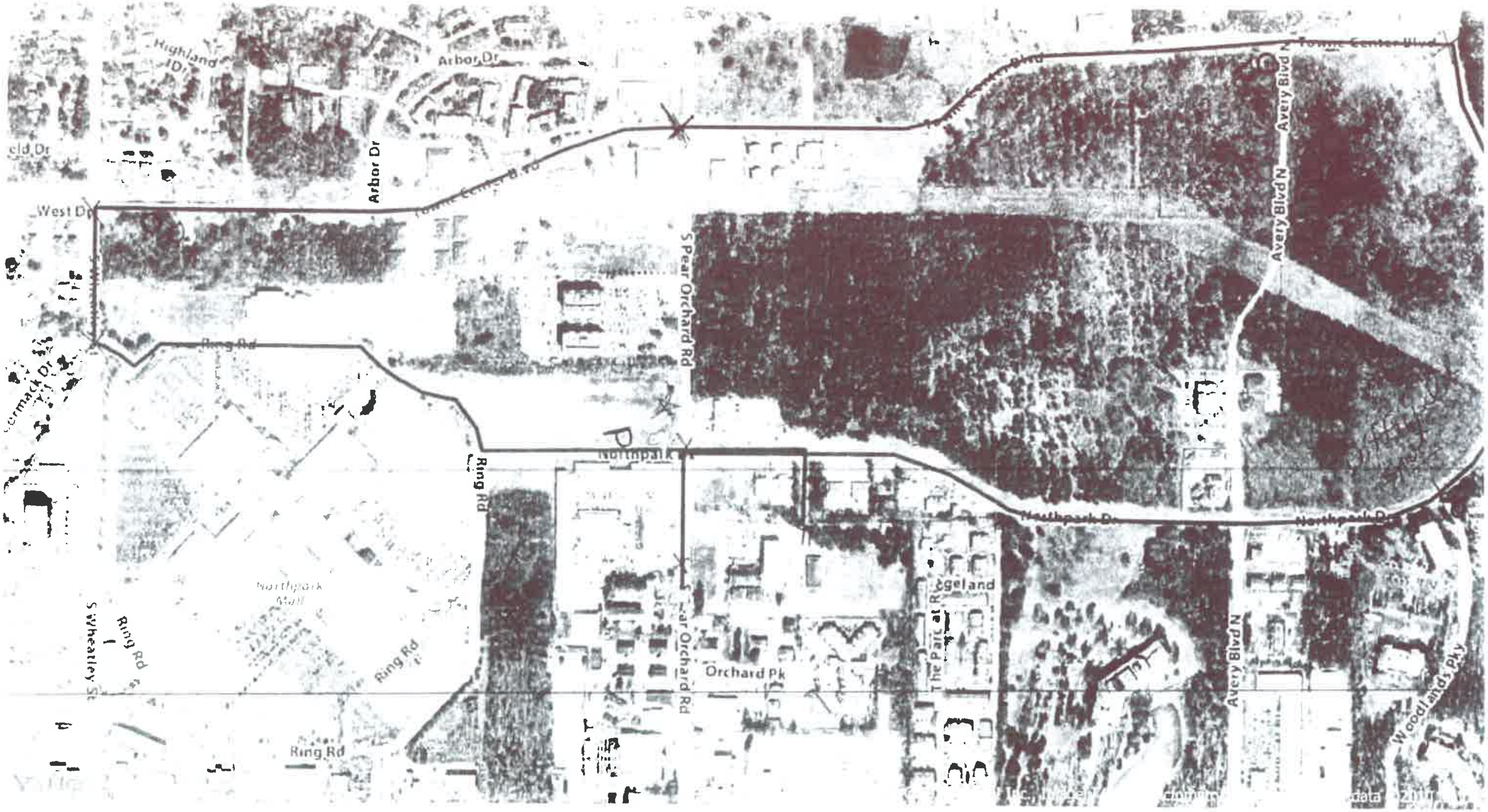
☑ APPROVED

○ DENIED

Chief of Police or Designee [signature]

Date 7-23-13

Mail Attach...l (103 bytes) Special Even...pdf (2.9 MB) Mail Attach...ml (92 bytes)

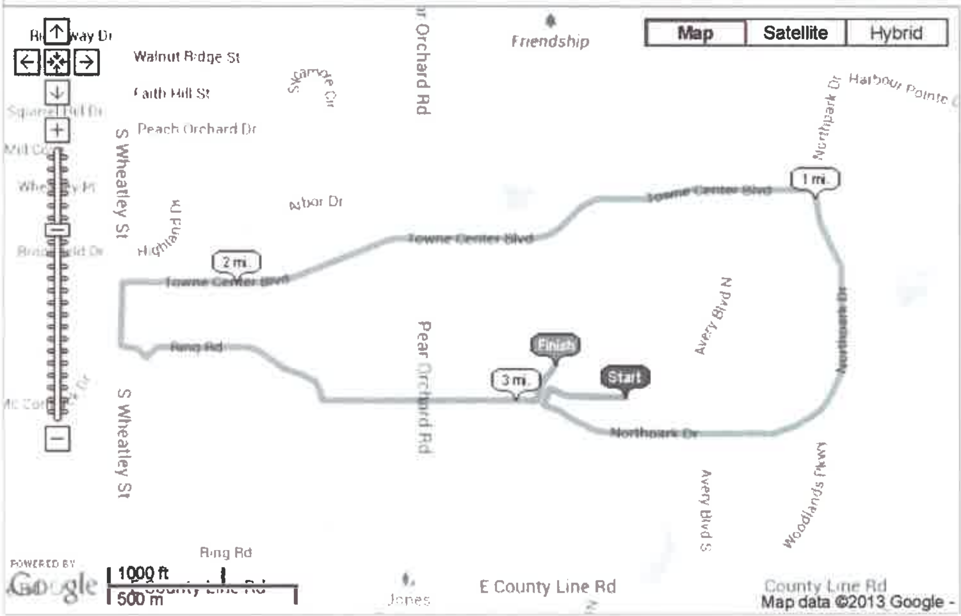


Suggested Route by Ridgeland PD

- Stage in main parking lot of CCS and exit onto Pear Orchard via South Drive
- North on Pear Orchard to right turn onto Northpark Drive
- Northpark Drive to left turn onto Towne Center Blvd
- Town Center Blvd – cross Pear Orchard Road – left turn on S. Wheatley Street
- S. Wheatley Street to left turn onto Ring Road
- Ring Road – past UA Movie theatre – to left turn on Northpark Drive
- Northpark Drive – cross Pear Orchard Road – to north entrance to CCS

Hearts Of Compassion 5K (Colonial Heights Baptist Church)

Distance: 3.10 miles / 5.00 km
Location: Start: Colonial Heights Baptist Church
Ridgeland, MS, US
Attributes: loop, mostly flat, roads



Elevation Profile

Click to view elevation profile

0

Total climb: 0 feet / 0 m
Total elevation change: 0 feet / 0 m

Added by Julie Welch on 9/26/2012

DISCLAIMER: USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!

the city of RIDGELAND

public works

Memorandum

To: Mayor and Board of Alderman

From: Mike McCollum, Public Works Director

Date: July 31, 2013

Re: Supplemental Agreement for Engineering Services Lake Harbour Drive Widening

We request the Mayor and Board of Alderman approve and authorize the Mayor to sign the supplemental agreement modifying the by name, positions and hourly rate for persons to work on the above referenced project. We also request that approval of this contract is subject to the approval of the Mississippi State Department of Transportation (MDOT).

Thank you for your consideration of this request. Please contact me if you have any questions.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Waggoner Engineering, Inc.
143-A LeFleurs Square
Jackson, MS 39211-5525

P.O. Box 12227
Jackson, MS 39236-2227

601-355-9526 Voice
800-661-3733 Toll-Free
601-352-3945 Fax

www.waggonereng.com

WAGGONER

July 31, 2013

City of Ridgeland
304 Highway 51
Ridgeland, MS 39157

ATTN: Mike McCollum, Director
Public Works Department

RE: Lake Harbour Drive Widening Project
From U.S. Highway 51 to Northpark Drive
Supplemental Agreement No.1
Construction Engineering & Inspection
MDOT Project #STP-8323-00(003)LPA/104840-701000
WEI #T012-077

Dear Mike:

In response to the MDOT's request we are submitting to you Supplemental Agreement No. 1 to our Construction Engineering and Inspection contract for the Lake Harbour widening project.

Additional personnel have been added to Table 1 and Table 2 of the Rate Schedule. This addition will not result in an increase to the not to exceed amount of the original contract. Please see reference to letter dated July 11, 2013.

If this meets your approval please place on the next agenda for Mayor and Board approval. Should you have any questions or require additional information, please contact us. Thank you.

Sincerely,

Stan Wright, P.E.
Transportation Director

SW/reg

Attachments

c: Gene F. McGee, Mayor, City of Ridgeland
Paula Tierce, City Clerk, City of Ridgeland

Between the
Ridgeland, Mississippi
And
Waggoner Engineering, Inc

SUPPLEMENTAL AGREEMENT NO. 1

Lake Harbour Drive Widening from Northpark Drive to US Highway 51
Madison County
STP-8323-00(003) LPA/104840/701000

WHEREAS, Waggoner Engineering, Inc. (the CONSULTANT) entered into the Construction Engineering & Inspection Contract with the Ridgeland Mississippi (the LPA) on the**8th Day of August 2012,** to perform **Construction Engineering and Inspection** as provided for in Project No. STP-8323-00(003) LPA/104840-701000 (the PROJECT); and,

WHEREAS, additional personnel needs to be added to the Table 1 and Table 2: Rate Schedule for Labor Hours-WEI-2013 on Page 22 (see attached) ; and,

WHEREAS, this addition will not result in an increase to the not to exceed amount of the original contract; and

NOW THEREFORE, it is mutually agreed that the CONSULTANT will be allowed add the Table 1 and Table 2: Rate Schedule for Labor Hours-WEI-2013, in accordance with the Contract as modified herein and there will be no increase in the original contract amount, and

Scope-Of-Work

The CONSULTANT requested to add additional personnel to Table I: Rate Schedule for Labor Hours- WEI-2013 related to the PROJECT.

Schedule:

	Labor	Direct Cost	Subconsultants	Total
Original	$825,786.50	$13,240.00	$285,913.43	$1,124,939.93
SA #1	$0.00	$0.00	$0.00	$0.00
Totals	$825,786.50	$13,240.00	$285,913.43	$1,124,939.93

This Supplemental Agreement in no way modifies or changes the original of which it becomes a part except as specifically stated herein.

Dated, the _______ day of ___________________, 201__.

Ridgeland, Mississippi

____
Gene F. McGee, Mayor

Waggoner Engineering, Inc

Dated, the ___________ day of ________________, 201__.

____
James L. Hust III, P.E., President

TABLE 1: RATE SCHEDULE FOR LABOR HOURS - WEI-2012		
Personnel	Classification	Regular Billing Rate
Jim Hust	Principal	$ 193.58
Jim Millis	Group Manager Surveying	$ 157.37
Stan Wright	Sr. Project Engineer	$ 124.99
Steve McMahen	Project Manager	$ 116.37
David Williams	Assistant Project Manager	$ 115.51
Chad Edwards	Project Engineer	$ 96.86
	Construction Rep II	$ 93.56
	Construction Rep II(overtime)	$ 109.84
	Construction Rep I	$ 67.06
	Construction Rep I (overtime)	$ 78.73
	Survey Party Chief	$ 82.12
	Survey Supervisor	$ 78.07
	Instrument Man	$ 51.84
	Rod Man	$ 36.58
	Admin Assistant	$ 61.29

TABLE 2: RATE SCHEDULE FOR LABOR HOURS - WEI-2013		
Personnel	Classification	Regular Billing Rate
Jim Hust	Principal	$ 199.38
Jim Millis	Group Manager Surveying	$ 162.09
Stan Wright	Sr. Project Engineer	$ 128.47
Steve McMahen	Project Manager	$ 119.85
David Williams	Assistant Project Manager	$ 118.97
Chad Edwards	Project Engineer	$ 99.76
	Construction Rep II	$ 96.37
	Construction Rep II(overtime)	$ 113.14
	Construction Rep I	$ 69.08
	Construction Rep I (overtime)	$ 81.10
	Survey Party Chief	$ 84.59
	Survey Supervisor	$ 80.43
	Instrument Man	$ 53.39
	Rod Man	$ 37.67
	Admin Assistant	$ 63.13

the city of RIDGELAND

public works

MEMORANDUM

TO: The Mayor and Board of Aldermen

FROM: Chris Bryson, City Engineer CWB

DATE: July 31, 2013

RE: Colony Park Boulevard
MDOT Project No. 100486-203000
Selection Committee Meeting Minutes
Right-of-Way Appraisal and Acquisition Services

SELECTION COMMITTEE MEMBERS:
Alderman Ken Heard (Not Present)
Alderman Chuck Gautier (Present)
Public Works Director Mike McCollum (Present)
City Clerk Paula Tierce (Present)
City Engineer Chris Bryson (Present)

At the December 18, 2012 Meeting of the Mayor and Board of Aldermen, the Selection Committee was authorized to advertise for Requesting Proposals to select and negotiate separate Professional Services Contracts to perform Appraisal Services, Review Appraisal AND Right of Way Acquisition Services on the referenced project. The Right of Way Acquisition services proposals were required to include relocation assistance, asbestos abatement and project management.

The advertisement for Appraisal Services and Review Appraisal Services was advertised in the May 16th and May 23rd editions of the Clarion Ledger. The Proposals were to be delivered to Public Works on or before June 6, 2013. The advertisement for Right-of-Way Acquisition Services was advertised in the May 27th and June 3rd editions of the Clarion Ledger. These Proposals were to be delivered on or before June 13, 2013.

Separate Proposals for Appraisal Services and Review Appraisal services were received from Old Town Realty & Appraisal Services, Inc. and Appraisal Solutions. Reservoir Consultants was the only firm to submit a proposal for Right-of-Way Acquisition Services.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

The Selection Committee met on July 23, 2013 to discuss the evaluations of proposals and rank the firms based on the qualifications required for the particular needs of this project. The firms were rated based upon experience, qualifications, and location. Completed evaluation forms are attached. Based on the results of the evaluations of the firms, the Selection Committee recommends that the City commence negotiations with the following firms for the listed services:

- ☐ Reservoir Consultants - Right-of-Way Acquisition Services
- ☐ Old Town Realty & Appraisal Services, Inc. – Appraisal Services
- ☐ Appraisal Solutions – Review Appraisal Services

Thank you for your consideration of our recommendation. Please contact me if you have any questions.

Minutes prepared by: ____________________

Minutes approved by: ____________________

CONCUR: **APPROVED:**

____________________ ____________________

CHAIRMEN OF COMMITTEE **MAYOR**

WAGGONER

CLIENT	PAGE (S) OF
PROJECT NUMBER	DATE
SUBJECT:	
CHECKED BY:	COMPUTED BY:

CPB SELECTION COMMITTEE MEETING - JULY 23, 2013

MEMBERS PRESENT:

Dawn Liers

Chuck Stout

Mike McColl

Ch. W. B.

LPA-ADM-201

EXPRESSIONS OF INTEREST (Evaluation and Ranking)

County: MADISON

Local Public Agency: CITY OF RIDGELAND

Project Number: 100486/203000

Project Termini:

Project Description: Colony Park Boulevard

Total Weight should be 1.00 ► 1.00

FIRM'S NAME		CRITERIA TO BE EVALUATED (CRITERIA are defined in fields at the bottom of the form) 1	2	3	4	5	6	SCORE	RANK
	WEIGHT►	0.50	0.40	0.10					
Old Town Realty & Appraisal Services, Inc.	RATE	10	10	10				10.0	1
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
Appraisal Solutions	RATE	8	9	7				8.3	2
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		

CRITERIA TO BE EVALUATED

1 = Experience
2 = Qualifications
3 = LOCATION
4 =
5 =
6 =

WEIGHT

The WEIGHT assigned to each criteria to be evaluated [i.e. 0.25, 0.1, etc. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow]
The accumulative total of all WEIGHT's must equal 1.00

RATE

1.0 - 10.0 [with 10.0 being the highest. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow] :

9.6 - 10.0 = The firm's qualifications are **Excellent**
6.0 - 9.5 = The firm's qualifications are **Good**
3.0 - 5.9 = The firm's qualifications are **Fair**
1.0 - 2.9 = The firm's qualifications are **Poor**

You may use fractions or whole numbers [i.e. 9.8, 9.5, 8,etc.]

VALUE

Calculated: VALUE = WEIGHT x RATE

SCORE

Calculated: SCORE = VALUE1 + VALUE2 +VALUE3 +VALUE4 + VALUE5

RANK

Calculated: The higher the Score the higher the rating

signature of evaluator

LPA-ADM-201

EXPRESSIONS OF INTEREST (Evaluation and Ranking)

County: MADISON

Local Public Agency: CITY OF RIDGELAND

Project Number: 100486/203000

Project Termini:

Project Description: Colony Park Boulevard

Total Weight should be 1.00 ► 1.00

FIRM'S NAME		CRITERIA TO BE EVALUATED (CRITERIA are defined in fields at the bottom of the form) 1	2	3	4	5	6	SCORE	RANK
	WEIGHT	0.50	0.40	0.10					
Old Town Realty & Appraisal Services, Inc.	RATE	10	10	10				30	1
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
Appraisal Solutions	RATE	9	9	8				26	2
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		

CRITERIA TO BE EVALUATED

1 = Experience
2 = Qualifications
3 = LOCATION
4 =
5 =
6 =

WEIGHT

The WEIGHT assigned to each criteria to be evaluated [i.e. 0.25, 0.1, etc. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow]
The accumulative total of all WEIGHT's must equal 1.00

RATE

1.0 - 10.0 [with 10.0 being the highest. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow] :

9.6 - 10.0 = The firm's qualifications are **Excellent**
6.0 - 9.5 = The firm's qualifications are **Good**
3.0 - 5.9 = The firm's qualifications are **Fair**
1.0 - 2.9 = The firm's qualifications are **Poor**

You may use fractions or whole numbers [i.e. 9.8, 9.5, 8,etc.]

VALUE

Calculated: VALUE = WEIGHT x RATE

SCORE

Calculated: SCORE = VALUE1 + VALUE2 +VALUE3 +VALUE4 + VALUE5

RANK

Calculated: The higher the Score the higher the rating

signature of evaluator

LPA-ADM-201

EXPRESSIONS OF INTEREST (Evaluation and Ranking)

County: MADISON

Local Public Agency: CITY OF RIDGELAND

Project Number: 100486/203000

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Project Description: Colony Park Boulevard

Total Weight should be 1.00 ► 1.00

FIRM'S NAME		CRITERIA TO BE EVALUATED CRITERIA are defined in fields at the bottom of the form 1	2	3	4	5	6	SCORE	RANK
	WEIGHT→	0.50	0.40	0.10					
Old Town Realty & Appraisal Services, Inc.	RATE	8	9	10				[illegible]	
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
Appraisal Solutions	RATE	5	6	5				[illegible]	
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		

CRITERIA TO BE EVALUATED

1 = Experience
2 = Qualifications
3 = Location
4 =
5 =
6 =

WEIGHT

The WEIGHT assigned to each criteria to be evaluated [i.e. 0.25, 0.1, etc. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow]
The accumulative total of all WEIGHT's must equal 1.00

RATE

1.0 - 10.0 [with 10.0 being the highest. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow] :

9.6 - 10.0 = The firm's qualifications are **Excellent**
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3.0 - 5.9 = The firm's qualifications are **Fair**
1.0 - 2.9 = The firm's qualifications are **Poor**

You may use fractions or whole numbers [i.e. 9.8, 9.5, 8,etc.]

VALUE

Calculated: VALUE = WEIGHT x RATE

SCORE

Calculated: SCORE = VALUE1 + VALUE2 +VALUE3 +VALUE4 + VALUE5

RANK

Calculated: The higher the Score the higher the rating

[signature]
signature of evaluator

LPA-ADM-201

EXPRESSIONS OF INTEREST (Evaluation and Ranking)

County: MADISON

Local Public Agency: CITY OF RIDGELAND

Project Number: 100486/203000

Project Termini:

Project Description: Colony Park Boulevard

Total Weight should be 1.00 ► 1.00

FIRM'S NAME		CRITERIA TO BE EVALUATED (CRITERIA are defined in fields at the bottom of the form) 1	2	3	4	5	6	SCORE	RANK
	WEIGHT ►	0.50	0.40	0.10					
Old Town Realty & Appraisal Services, Inc.	RATE	10	10	10				30	
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
Appraisal Solutions	RATE	8	8	8				24	
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
[illegible]	RATE	~~10~~	~~10~~	~~10~~				[illegible]	
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		
	RATE								
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00		

CRITERIA TO BE EVALUATED

1 = Experience
2 = Qualifications
3 = LOCATION
4 =
5 =
6 =

WEIGHT

The WEIGHT assigned to each criteria to be evaluated [i.e. 0.25, 0.1, etc. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow]
The accumulative total of all WEIGHT's must equal 1.00

RATE

1.0 - 10.0 [with 10.0 being the highest. It is not necessary to enter Zeros after a decimal or the decimal if no decimals follow] :

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1.0 - 2.9 = The firm's qualifications are **Poor**

You may use fractions or whole numbers [i.e. 9.8, 9.5, 8,etc.]

VALUE

Calculated: VALUE = WEIGHT x RATE

SCORE

Calculated: SCORE = VALUE1 + VALUE2 +VALUE3 +VALUE4 + VALUE5

RANK

Calculated: The higher the Score the higher the rating

[signature]
signature of evaluator

the city of RIDGELAND

public works

Memorandum

To: Mayor and Board of Alderman

From: Mike McCollum, Public Works Director

Date: July 31, 2013

Re: CINTAS Uniform Contract

We request the Mayor and Board of Alderman approve and authorize the Mayor to sign the enclose contract with CINTAS Uniform Company. This new contract is based on the State Contract for uniform services that will reduce the cost by 50 percent of what we are paying now.

Thank you for your consideration of this request. Please contact me if you have any questions.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

STATE OF MISSISSIPPI

CONTRACT NUMBER
5-983-53204

CINTAS COOPERATIVE AGREEMENT FOR UNIFORM RENTAL

DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PURCHASING AND TRAVEL
701 WOOLFOLK BUILDING, SUITE A
501 NORTH WEST STREET
JACKSON, MISSISSIPPI 39201

CINTAS COOPERATIVE CONTRACT FOR UNIFORM RENTAL

EFFECTIVE DATES: December 1, 2012 through November 30, 2013

NEGOTIATED STATE CONTRACT NO.:	**5-983-53204**
VENDOR:	**Cintas**
Contract Administrator:	**Ermand Vakiari**
Phone:	888-686-8088
Fax:	601-366-2806
Email:	VakiariE@cintas.com
Website:	www.cintas.com

State of Mississippi Contact:	**Lance Fulcher**
Phone:	601-359-2007
Email:	Lance.Fulcher@dfa.ms.gov

We have established a cooperative purchasing agreement with US Communities Government Purchasing Alliance in accordance with Miss. Code Annotated Section 31-7-13 (m) (xxix) to allow purchases from their cooperative contract with Cintas. This contract is for uniform rental only. This contract allows agencies to save money on uniform rental and provides that the provisions thereof may be available to any county, municipality, school board or other local public agency or authority of the State of Mississippi which may elect to purchase at the prices, terms and conditions of sale specified therein.

Uniforms

Item	Item Number	Rental
		State of Mississippi Purchasers can obtain pricing at least equal to National Account Pricing minus 10% through US Communities
Men's Long Sleeve Shirt	935	For Item Pricing and Program Information contact Cintas at 1-888-686-8088.
Men's Short Sleeve Shirt	935	
Men's Long Sleeve Shirt (Cotton)	330	
Men's Short Sleeve Shirt (Cotton)	330	
Men's Long Sleeve Shirt (Oxford)	374	
Men's Short Sleeve Shirt (Oxford)	374	
Men's Polo Shirt	259	
Men's Pants	945	
Men's Pants (Cotton)	340	
Men's Pants (Jeans)	894	
Men's Cargo Pants	270	
Carhartt Tradesman Workshirt	384	
Carhartt Five Pocket Jean	381	
Carhartt Carpenter Jean	382	
Carhatt Dungaree Pants	383	
Women's Short Sleeve Shirt	205/271	
Women's Long Sleeve Shirt (Oxford)	66528	
Women's Short Sleeve Shirt (Oxford)	66528	
Women's Polo Shirt	298	
Women's Pants	395/390	
Chef Coats	82670	
Chef Pants	71125	
Aprons	67627	
T-Shirts	268	
Jacket (Lightweight) (per jacket)	677	
Jacket (Heavyweight) (per jacket)	970	
Jacket (Enhanced-Visibilty)	59970	
Coveralls (Poly Cotton Blend)-Per Coverall	912	
Coveralls (Cotton)-Per Coverall	910	
Coveralls (Insulated)-Per Coverall	914	
Coveralls (FR)-Per Coverall	82302	
FR Shirts (per shirt)	60694	
FR Pants (per pant)	70644	
Lab Coats (per coat)	925	
Food Processing Shirt	833	
Comfort Collarless Blouse	675	
Soiled Hamper	-	
Emblem	-	
Make Up Charge-waived on initial installation and for the first 30 days of service.	-	
Name Tag	-	
Delivery Fee	-	
Size Premium	-	
Lockers	-	

CINTAS THE UNIFORM PEOPLE Contract No. ____ Customer No. ____ Location No. ____

STANDARD RENTAL SERVICE AGREEMENT

Date ____

Customer City of Ridgeland

Phone ____

Address ____ City ____ State ____ Zip ____

UNIFORM RENTAL PRICING:

Item #	Description	Unit Price
935	Comfort Shirt	.18
945	Comfort Pant	.205
970	Jacket	.41

- This agreement is effective as of the date of execution for a term of ~~60~~ 48 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- Name Emblem $ — ea
- Company Emblem $ — ea
- Custom Emblem $ — ea
- Embroidery $ — ea
- COD Terms $ — per week charge for prior service (if Amount Due is Carried to Following Week)
- Credit Terms – Charge Payments due 10 Days After End of Month
- Automatic Lost Replacement Charge: Item — % of Inventory — $ — Ea.
- Automatic Lost Replacement Charge: Item — % of Inventory — $ — Ea.
- Minimum Charge $____ per delivery.
- Make-Up charge $ — per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium $____ per garment.
- Seasonal Sleeve Change $____ per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills. Shop towel container $____ per week.
- Artwork Charge for LogoMat $____
- Uniform Storage Lockers: $____ ea/week, Laundry Lock-up: $____ ea/week Shipping: $____
- Service Charge $ Ø per delivery. This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of $____ per garment will be assessed for employees size changed within 4 weeks of installation.
- Other * US Communities Contact 5-983-53204

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Unit Price	Discount
	84035	3x10 Black Mat	Any	2.94	
	84315	3x5 Bed Mat	Any	2.00	

*Indicates bundled items/services

____/____ ☐ ____ Date Initial and check box if Unilease. All garments will be cleaned by Customer.

____/____ ☐ ____ Date Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in possession or under control of Customer.

____/____ ☐ ____ Date Initial and check box if receiving direct embroidery. If service is discontinued for any employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Cintas Loc. No. 210

By Trey Dawkins

Title Service Manager

Accepted-GM: ____

CUSTOMER:
Please Sign Name X ____
Please Print Name X ____
Please Print Title X ____
E-mail X ____

Form Distribution: (1) White-Office (2) Canary-Customer (3) Pink-Corporate Office

R-2100A (rev. 9/2012)

TDAVGPRICE

Per Wells

CUST NUM	NAME	EMP	ITEM	INV	CURRENT PRICE	US COM.	TOTAL CUR	TOTAL US
4448	CITY OF RIDGELAND	7	00366	2	0.916	0.916	1.832	1.832
4450	CITY OF RIDGELAND	57	00382	11	0.503	0.503	5.533	5.533
4448	CITY OF RIDGELAND	16	00382	11	0.503	0.503	5.533	5.533
4448	CITY OF RIDGELAND	7	00828	11	0.477	0.477	5.247	5.247
4448	CITY OF RIDGELAND	16	00828	11	0.477	0.477	5.247	5.247
4450	CITY OF RIDGELAND	55	00894	11	0.579	0.579	6.369	6.369
4450	CITY OF RIDGELAND	1	00894	11	0.579	0.579	6.369	6.369
4450	CITY OF RIDGELAND	53	00894	11	0.579	0.579	6.369	6.369
4450	CITY OF RIDGELAND	52	00894	11	0.579	0.579	6.369	6.369
4450	CITY OF RIDGELAND	51	00894	11	0.579	0.579	6.369	6.369
4450	CITY OF RIDGELAND	9994	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	9996	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	18	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	11	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	6	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	3	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	26	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	32	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	2	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	20	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	1	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	38	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	35	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	23	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	34	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	25	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	24	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	5	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	9	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	4	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	8	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	50	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	49	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	2	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	47	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	10	00935	11	0.369	0.18	4.059	1.98

4450	CITY OF RIDGELAND	43	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	45	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	13	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	41	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	36	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	33	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	31	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	21	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	19	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	15	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	51	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	52	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	53	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	7	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	55	00935	11	0.369	0.18	4.059	1.98
4450	CITY OF RIDGELAND	57	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	1	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	14	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	3	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	12	00935	11	0.369	0.18	4.059	1.98
4448	CITY OF RIDGELAND	3	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	12	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	1	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	14	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	9994	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	15	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	5	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	19	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	23	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	21	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	24	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	31	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	20	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	33	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	25	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	36	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	11	00945	11	0.416	0.205	4.576	2.255

4450	CITY OF RIDGELAND	41	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	34	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	13	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	6	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	45	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	7	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	43	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	35	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	10	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	2	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	47	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	38	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	2	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	9996	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	49	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	26	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	50	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	18	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	8	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	3	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	4	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	32	00945	11	0.416	0.205	4.576	2.255
4448	CITY OF RIDGELAND	9	00945	11	0.416	0.205	4.576	2.255
4450	CITY OF RIDGELAND	35	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	23	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	34	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	25	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	57	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	24	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	5	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	55	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	50	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	49	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	8	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	4	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	9	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	38	00970	2	0.741	0.41	1.482	0.82

4450	CITY OF RIDGELAND	9995	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	9997	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	9995	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	9996	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	9997	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	2	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	10	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	47	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	9998	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	9998	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	6	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	43	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	9999	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	9999	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	45	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	13	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	53	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	52	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	51	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	41	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	37	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	2	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	36	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	33	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	26	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	20	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	31	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	21	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	3	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	1	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	19	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	17	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	11	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	16	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	15	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	18	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	14	00970	2	0.741	0.41	1.482	0.82

							old	Proposed
4448	CITY OF RIDGELAND	12	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	9996	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	3	00970	2	0.741	0.41	1.482	0.82
4448	CITY OF RIDGELAND	1	00970	2	0.741	0.41	1.482	0.82
4450	CITY OF RIDGELAND	9994	00970	2	0.741	0.41	1.482	0.82
TOTAL GARMENT							507.983	282.437
							SAVINGS	
							-0.444003047	

old Proposed

CUST #	ITEM	DESC	PRICE	DEL QTY	FREQ	CURRENT WK PRICE	US COMM WKLY PRICE	TOTAL US COM WKLY PRICE
4479	00015	SERVICE CHARGE	0	1	1	0		0
4448	00106	SERVICE CHARGE	18.5	1	1	18.5	0	0
4450	00106	SERVICE CHARGE	18.5	1	1	18.5	0	0
4481	00106	SERVICE CHARGE	18.5	1	1	18.5	0	0
4450	02570	24" DUST MOP	1.99	1	1	1.99	0.8	0.8
4479	02604	48" DUST MOP	2.98	0	1	0	0	0
4481	02604	48" DUST MOP	2.98	0	1	0	0	0
4448	06116	MM AIR FRESHENER SVC	5.92	6	1	35.52	2.88	17.28
4448	06118	C-CELL BATTERY PRICE	0	12	0.25	0	0	0
4448	06122	MM MANGO REFILL	0	6	0.25	0	0	0
4479	06924	WOOD DUST MOP HANDLE	0.26	0	1	0	0	0
4481	06924	WOOD DUST MOP HANDLE	0.26	0	1	0	0	0
4448	08000	LOCKER 8 COMP HANGER	3.93	2	1	7.86	3.93	7.86
4450	08000	LOCKER 8 COMP HANGER	3.93	1	1	3.93	3.93	3.93
4450	08000	LOCKER 8 COMP HANGER	3.93	2	1	7.86	3.93	7.86
4448	08006	LG LAUNDRY LOCK UP	2.19	1	1	2.19	2.19	2.19
4450	08006	LG LAUNDRY LOCK UP	2.19	1	1	2.19	2.19	2.19
4448	09016	AIR FRESHNER DISPNSR	0	6	1	0	0	0
4448	09154	TOILET SEAT CLNR SVC	3.63	8	1	29.04	1.82	14.56
4448	09155	TOILET SEAT CLNR RFL	0	8	0.25	0	0	0
4448	09156	SEAT SANITIZER DISPR	0	8	1	0	0	0
4448	09163	SANISCENT DISPENSER	0	12	1	0	0	0
4448	09175	SANIDRIP CHERRY	0	12	0.25	0	0	0
4448	09230	AUTO DRIP CLEAN SVC	5.22	12	1	62.64	2.75	33
4448	09231	AUTO DRIP MINT RFL	0	12	0.25	0	0	0
4448	09316	AB SPRAY SVC	3.63	6	1	21.78	3.63	21.78
4448	09317	AB SPRY RFL	0	6	0.25	0	0	0
4448	09980	SOAP DISPENSER - WH	0	6	1	0	0	0
4481	84035	3X10 BLACK MAT	11.51	8	0.5	46.04	2.94	11.76
4481	84035	3X10 BLACK MAT	11.22	3	1	33.66	2.94	8.82
4481	84035	3X10 BLACK MAT	11.22	3	1	33.66	2.94	8.82
4481	84315	3X5 RED MAT	5.66	1	1	5.66	2	2
						TOTAL CURRENT		TOTAL US COMM
						349.52		142.85
							SAVINGS	
							-0.591296635	

the city of RIDGELAND

public works

To: Mayor and Board of Aldermen

From: John M. McCollum, Public Works Director

Date: July 31, 2013

RE: Items To Be Declared Surplus Property

OK

The following is a list of items that the Public Works Department would like to declare surplus property and sell or dispose of if not sold:

Fixed Asset #	Serial Number	Description
650-6-155	621603405	3" Diaphram Pump
201-6-008	501201789	Wacker Tamp
201-6-193	no Ser#	Model 019T chainsaw
No Asset		90LB Air Hammer
		Matsuyama BL6700ST blower
		Black & Decker cordless drill
201-6-0074		Model 8910 bar light
201-6-281	269690705	Stihl Weed eater Model FS90R
201-6-286	269690798	Stihl Weed eater Model FS90R
201-6-230	56864674	Stihl Weed Eater model FS250
	00254	Model BE221 Robin Stick Edger
650-2-146	U61092A5F880174	Model MFC5840 Printer
	22345481951	Lexmark 232 Printer
	61011630MM	Emerson Microwave model mw8115
201-6-123	AW427204251	Microwave
201-2-37		HP Office jet pro 8500 printer
	610014499MM	Emerson Microwave Model MW8115$$
	9VGG238116490	Monitor Model 9GLR
	516455	Dewalt Cordless Drill
201-1-100	JJG0234545	1997 Case Backhoe Model 580K
650-1-94	2GTEC19H4S1539224	1995 GMC ½ ton ruck
201-1-99	Sj-38012	Bar light
		Truck bed off of 650-1-115
		Truck rear bumper off of 650-1-115
201-6-224	59GEU20940524 GE	Microwave

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Fixed Asset #	Serial Number	Description
	6949321 Street dept.	Peerless Gas Heater
	6949328 Street Dept.	Peerless Gas heater
		3208 Cat Diesel Engine w/stand & Final Drive from Lake Harbour Well
		480 Foot Well Steel Casing
650-6-91	TTN3	14" Chop Saw
650-6-149		Drill Press Model JDP149

PRELIMINARY

July 1, 2013

2013 Tax Assessment

CITY OF RIDGELAND

	2011**	2012	2012 less in-lieu	2013	2013 less in-lieu	change (less in lieu)		Gross Change	%
1 CLASS I/II REAL PR(	315,729,272	318,904,610	318,904,610	**322,443,354**	322,443,354	3,538,744	1.1%	3,538,744	1.1%
2 CLASS III PERSONAL PROPERT	51,047,380	54,693,140	54,693,140	**52,537,230**	52,537,230	(2,155,910)	-3.9%	(2,155,910)	-3.9%
3 CLASS IV UTILITIES	5,613,414	7,063,098	7,063,098	**9,496,636**	9,496,636	2,433,538	34.5%	2,433,538	34.5%
4 CLASS V AUTOS/MOBILE HO	48,297,724	48,690,928	48,690,928	**50,385,740**	50,385,740	1,694,812	3.5%	1,694,812	3.5%
5 TOTAL	420,687,790	429,351,776	429,351,776	**434,862,960**	434,862,960	5,511,184	1.3%	5,511,184	1.3%
6 NEW CONSTRUCTION	2,171,059	3,043,069		**2,298,857**					

*Class III Personal Property adjusted for AT&T settlement of 3,198,290 as per court settlement

**Class III Personal Property : Nuclear Services LLC closed in 2010 with an Assessed Value of 2,422,350.

NOTE: These number are subject to change due to protest of discovery and they represent the amount calculated upon delivery of the land rolls to the State Tax Commission before equalization.

This does include state and school tax only properties and in Lieu(27-31-104) taxes.

426381.45

556490.24