

**MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
March 19, 2019
6:00 PM**

INVOCATION

PLEDGE OF ALLEGIANCE

CONSIDERATION OF MINUTES FROM PRIOR BOARD MEETING

March 5, 2019

CONSIDERATION OF MINUTES FROM PRIOR WORK SESSION

March 4, 2019

1. AGENDA ITEMS

- a) Consider Intent Resolution for Issuance of Bonds
- b) Consider Engagement Resolution for Professional Services
- c) Approve Special Event Permit for Alzheimer's Mississippi, Inc. - Run Now Wine Later 5K

2. CONSENT ITEMS

- a) Approve abandonment of a Restrictive Covenant for Lot 5 and 6 of I-55 Trace Industrial Park filed in Madison County Book 2241 Page 0825 - Lissa Sahler (Was filed in 2007 in order to obtain approval for "Direct Buy" to construct a building, which never happened)
- b) Approve Resolution Declaring April 8 - 12, 2019 National Library Week in the City of Ridgeland
- c) Authority to Advertise for Bids for Freedom Ridge Park Improvements (Synthetic Turf & Drainage)
- d) Approve Phillip McDade Contract for Wolcott Park Parking Lot
- e) Approve East Jackson Street Multi-Use Path Contractor Pay Estimate #1
- f) Approve Lake Harbour Drive Extension Phase "A" CN Railroad Box Culvert Replacement CE&I Pay Estimate #1
- g) Approve Memorandum of Agreement between City of Ridgeland and MDOT for Signals on Highland Colony Parkway at Renaissance STP-7354-00

- h) Approve Memorandum of Agreement between City of Ridgeland and MDOT for Traffic Signal Safety Improvements throughout Ridgeland
- i) Receive Training Reimbursement for Ridgeland Police Department and Budget Amendment
- j) Approve Special Event Permit for Ridgeland Parks and Recreation - Kid Fest
- k) Approve Special Event Permit for Ridgeland Parks and Recreation - Natchez Trace Century Ride
- l) Approve Special Event Permit for Ridgeland Parks and Recreation - Heatwave Classic Triathlon
- m) Approve Special Event Permit for Ridgeland Parks and Recreation - Ride of Silence
- n) Approve Special Event Permit for Ridgeland Tourism Commission - Fine Arts Festival/Bike Ride
- o) Approve Special Event Permit for Southern AgCredit - Customer Appreciation Crawfish Boil
- p) Approve Special Event Permit for The Word Center Church - Church Picnic (Party in the Park)
- q) Approve \$34.58 Sewer Adjustment for Account 02-1430-02
- r) Receive February 2019 Privilege License Report
- s) Approve Transfer of \$7,313 from 001-092-625 to 001-92-730 for Purchase of Air Unit for City Hall
- t) Approve Amendment to Agreement Between CivicClerk and the City of Ridgeland
- u) Approve City Clerk, Paula Tierce, Attending IIMC Conference in Birmingham, AL May 17 - May 22, 2019

3. FOR DISCUSSION ONLY

- a) Approve Project Application and Resolution for Mississippi Department of Wildlife, Fisheries and Parks for Copper Ridge Connector Multi-Use Path
- b) Approve Copper Ridge Connector Multi-Use Path Project Application and Resolution with Jackson MPO and Mississippi Wildlife Fisheries and Parks
- c) Approve McClellan Drive Multi-Use Path Extension Project Application and Resolution with Jackson MPO Transportation Alternatives Program

4. PAYMENT OF CLAIMS

- a) 152318 - 152621 and March 15, 2019 Payroll (\$1,687,289.26)

5. EXECUTIVE SESSION

ADJOURNMENT

INFORMATION FOR MAYOR AND BOARD

February 2019 Financial Report

March 2019 Sales Tax Information

**MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
March 5, 2019
6:00 PM**

The Mayor opened the March 5, 2019 meeting of the Mayor and Board of Aldermen to order. Present were Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee, City Attorney Jerry Mills, City Attorney John Scanlon, and City Clerk Paula Tierce. Absent was Alderman Chuck Gautier, Alderman Brian Ramsey. The meeting was opened with an invocation by Alderman Wesley Hamlin followed by the pledge of allegiance, which was led by Boy Scout Pepper Heard of Troop 164, Parkway Hills, who was working on his Citizenship in the Community badge.

The Mayor and Board of Aldermen were provided a copy of the City Attorney's statement for services through February 26, 2019.

Next came the matter of accepting the Minutes of the February 19 Board of Aldermen meeting. The Minutes were accepted with no corrections noted.

**PUBLIC HEARING
ZONING ORDINANCE AMENDMENT #8**

Next came the public hearing for Zoning Ordinance Amendment #8 - Amending Sections 40.03.B.3 and 180.05 and 200.05 and 600.14.F.8(E). The Mayor opened the public hearing and the City Clerk adjudicated that proper and timely notice was advertised by state law. A copy of the notice is attached hereto as Exhibit "A". Alan Hart, Community Development Director, made a presentation presenting the proposed changes. The Mayor asked the audience if there was anyone present that would like to speak that did not sign the list and there was no response. The Mayor then closed the public hearing.

Next came the consideration of the Ordinance Amending Sections 40.03.B.3 and 180.05 and 200.05 and 600.14.F.8(E) of the Zoning Ordinance of the City of Ridgeland, Mississippi. Alderman Kevin Holder moved to approve. The Motion was seconded by Alderman D.I. Smith and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried. A copy of the Ordinance is attached hereto as Exhibit "B".

Next came the consideration of the Petition and Application for Rezoning for Park 51, LLC - Office Warehouse - C-2A to I-1 with restrictions. Alderman Kevin Holder moved to approve. The Motion was seconded by Alderman Bill Lee and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee
Nay(s): None
Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried. A copy of the Ordinance is attached hereto as Exhibit "C".

Next came the consideration of the Site Plan / Architectural Review for Park 51 Office Warehouse Master Plan and Architectural Standard. Alderman D.I. Smith moved to approve contingent upon each building being approved by the Architectural Revenue Board and the Board of Aldermen. The Motion was seconded by Alderman Wesley Hamlin and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee
Nay(s): None
Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried. A copy of the site plan and rendering are attached hereto as Exhibit "D".

Next came the consideration of the Petition and Application for Conditional Use Permit for Jeffery Daniel Lofton - Automobile Repair Shop in an I-1 District. Alderman Wesley Hamlin moved to approve. The Motion was seconded by Alderman Ken Heard and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee
Nay(s): None
Absent: Alderman Chuck Gautier, Aldermen Brian Ramsey

The Mayor then declared the Motion carried. A copy of the Ordinance is attached hereto as Exhibit "E".

Next came the consideration of the bid award for the I-55/Old Agency and Round-a-bout Landscape Contract. Alderman Wesley Hamlin moved to award the bid to U. S. Lawns for the period beginning June 6, 2019 and ending June 5, 2021 with the option of two additional

one year terms at the annual cost of \$89,995.00. The motion was seconded by Alderman Bill Lee and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Aldermen Brian Ramsey

The Mayor then declared the Motion carried. A copy of the bid tabulation information is attached hereto as Exhibit "F".

Next came the consideration of the items set out on the Consent Agenda. Alderman Ken Heard moved to approve the Consent Agenda:

- a) - *Site Plan / Architectural Review for Ridgeland Ranch* - Order Attached Hereto As Exhibit "G"
- b) - *Receive Insurance Proceeds for Ridgeland Police Department Patrol Unit 346 and Approve Budget Amendment* - Resolution Attached Hereto As Exhibit "H"
- c) - *Receive Insurance Proceeds for Ridgeland Police Department Patrol Unit 347 and Approve Budget Amendment* - Resolution Attached Hereto As Exhibit "I"
- d) - *Approve Motorola Solutions Proof of Concept Agreement with the Ridgeland Police Department* - Order Attached Hereto As Exhibit "J"
- e) - *Approve Motorola Services Agreement with the Ridgeland Police Department* - Order Attached Hereto As Exhibit "K"
- f) - *Approve Natchez Trace Parkway Agreement with the Ridgeland Police Department* - Order Attached Hereto As Exhibit "L"
- g) - *Approve TCSWare, Inc., Service Agreement with the Ridgeland Police Department* - Order Attached Hereto As Exhibit "M"
- h) - *Declare Surplus Property for the Ridgeland Police Department* - Resolution Attached Hereto As Exhibit "N"
- i) - *Approve Special Event Permit for Birthright of Jackson - Mom's Day 5K* - Order Attached Hereto As Exhibit "O"
- j) - *Approve Special Event Permit for Cystic Fibrosis Foundation - Great Strides: Run for Breath 5K* - Order Attached Hereto As Exhibit "P"
- k) - *Approve Special Event Permit for MS Symphony Orchestra - Pepsi Pops* - Order Attached Hereto As Exhibit "Q"
- l) - *Approve Special Event Permit for UMMC Mind Center - Brawn and Bubbles 5K Run for the Brain* - Order Attached Hereto As Exhibit "R"
- m) - *Approve Bid Award Northpark and Lake Harbour Drive Intersection Landscape Contract* - Order Attached Hereto As Exhibit "S"
- n) - *Approve Bid Award for Roadside Maintenance and Highland Colony Parkway*

Maintenance - Order Attached Hereto As Exhibit "T"

o) - Approve Lake Harbour Dr. Ext. Box Culvert Letter Agreement Request #1 to Construction Engineering & Inspection Contract - Order Attached Hereto As Exhibit "U"

p) - Approve Lake Harbour Drive Ext. Phase "B" Road and Bridge Letter Agreement #1 Construction Engineering & Inspection - Order Attached Hereto As Exhibit "V"

q) - Sewer Adjustments - Order Attached Hereto As Exhibit "W"

The motion was seconded by Alderman Kevin Holder and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

Next came the payment of claims numbered 152067 - 152317 and March 1, 2019 Payroll. Alderman Wesley Hamlin moved to approve. The Motion was seconded by Alderman Kevin Holder and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

The Mayor announced the need to go into Executive Session to discuss a personnel matter. Alderman Ken Heard moved to go into Closed Session to discuss the need of going into Executive Session to discuss a personnel matter. Alderman Kevin Holder seconded the motion and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

CLOSED SESSION

Alderman Wesley Hamlin moved to go into Executive Session to discuss a personnel matter. Alderman Ken Heard seconded the motion and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

EXECUTIVE SESSION

Alderman Kevin Holder moved to leave Executive Session. Alderman D. I. Smith seconded the motion and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Absent: Alderman Chuck Gautier, Alderman Brian Ramsey

The Mayor then declared the Motion carried.

The Mayor reopened the meeting and announced that there was no action taken by the Board of Aldermen during the Executive Session.

There being no further business before the Board of Aldermen, the Mayor adjourned the meeting at 6:29 p.m.

WITNESS MY SIGNATURE, this the 6th day of March, 2019.



GENE F. MCGEE, MAYOR

ATTEST:



PAULA TIERCE, CITY CLERK



**MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF RIDGELAND
MARCH 4, 2019
6:00 P.M.**

The Mayor opened the work session of March 4, 2019 of the Mayor and Board of Aldermen. Present were Alderman Bill Lee, Alderman Brian Ramsey, Alderman Ken Heard, Alderman D. I. Smith, Alderman Kevin Holder, Alderman Wesley Hamlin, City Attorney Jerry Mills, and City Clerk Paula Tierce. Absent was Alderman Chuck Gautier.

The Mayor presented the proposed agenda, which is attached hereto as Exhibit "A". Alderman Chuck Gautier joined the meeting at 6:05. Each item was discussed with no action being taken by the Mayor & Board of Aldermen. Item "o" under the Consent Agenda was moved to Agenda Items.

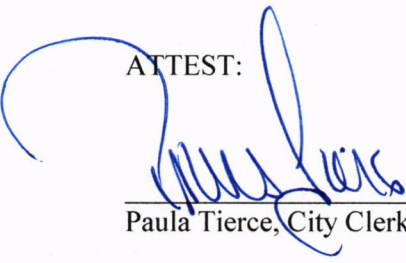
The meeting concluded at 6:25 p.m.

WITNESS MY SIGNATURE, this the 6th day of March, 2019.

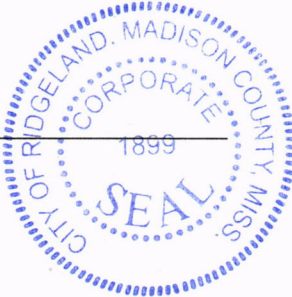


GENE F. MCGEE, MAYOR

ATTEST:



Paula Tierce, City Clerk



RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RIDGELAND, MISSISSIPPI (THE "CITY"), TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED NINETEEN MILLION NINE HUNDRED SIXTY THOUSAND DOLLARS (\$19,960,000) TO RAISE MONEY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS AND IMPROVEMENTS WHICH SHALL CONSIST OF PURCHASING, ERECTING, REPAIRING, IMPROVING, ADORNING AND EQUIPPING MUNICIPAL BUILDINGS, AND PURCHASING BUILDINGS OR LAND THEREFOR; CONSTRUCTING, IMPROVING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; ESTABLISHING, REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; REPAIRING, IMPROVING AND EXTENDING WATER AND OTHER PUBLIC UTILITY DISTRIBUTION SYSTEMS; PURCHASING LAND FOR PARKS AND PUBLIC PLAYGROUNDS, AND IMPROVING, EQUIPPING AND ADORNING THE SAME, INCLUDING THE CONSTRUCTING, REPAIRING AND EQUIPPING OF OTHER RECREATIONAL FACILITIES; PROTECTING THE MUNICIPALITY, ITS STREETS AND SIDEWALKS FROM OVERFLOW, CAVING BANKS AND OTHER LIKE DANGERS; AND FOR OTHER AUTHORIZED PURPOSES UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED, INCLUDING PAYING FOR THE COST OF SUCH BORROWING (TOGETHER, THE "PROJECT"); AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

WHEREAS, the Mayor and Board of Aldermen (the "Governing Body") of the City of Ridgeland, Mississippi (the "City"), acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

The City is authorized by Section 21-33-301 through 21-33-329, Mississippi Code of 1972, as amended (the "Act"), to issue bonds hereinafter proposed to be issued for the purposes and the amounts set forth in paragraph 2 of this preamble.

It is necessary and in the public interest to issue General Obligation Bonds, in one or more series, of the City (the "Bonds") to raise money for the purpose of financing certain capital projects and improvements which shall consist of purchasing, erecting, repairing, improving, adorning and equipping municipal buildings, and purchasing land therefor; constructing, improving or paving streets, sidewalks, driveways, parkways, walkways or public parking facilities, and purchasing land therefor; establishing, repairing, improving and extending sanitary, storm, drainage or sewerage systems; constructing bridges and culverts; repairing, improving and extending water and other public utility distribution systems; purchasing land for parks and public playgrounds, and improving, equipping and adorning the same, including the constructing, repairing and equipping of other recreational facilities; protecting the municipality, its streets and sidewalks from overflow, caving banks and other like dangers; and for other authorized purposes under the Act, including paying for the cost of such borrowing (together, the "Project").

The assessed value of all taxable property within the City, according to the last completed assessment for taxation, is Four Hundred Eighty Six Million, Nine Hundred Eight Thousand One Hundred Seventy Four Dollars (\$486,908,174); the City has outstanding bonded indebtedness subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, as amended, in the amount of Thirty One Million Six Hundred Sixty Thousand Dollars (\$31,660,000), and outstanding bonded and floating indebtedness subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, as amended, (which amount includes the sum set forth above subject to the 15% debt limit), in the amount of Thirty One Million Six Hundred Sixty Thousand Dollars (\$31,660,000); the issuance of the Bonds hereinafter proposed to be issued pursuant to the Act, when added to the outstanding bonded indebtedness of the City, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of taxable property within the City, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City.

The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds, which it intends to reimburse with the proceeds of the Bonds upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds in anticipation of the issuance of the Bonds is made pursuant to Department of Treasury Regulations Section 1.150-2 (the reimbursement regulations). The Project for which such expenditures are made is the same as described hereinabove. The maximum principal amount of debt expected to be issued for the Project is the amount hereinabove set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body hereby declares its intention to issue, in one or more series, the Bonds of the City, all in the aggregate principal amount not to exceed Nineteen Million Nine Hundred Sixty Thousand Dollars (\$19,960,000) to raise money to provide funds for the Project pursuant to the Act. The Bonds may be issued in one or more series and will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated pro tanto to the extent the City on or prior to September 1 of that year has transferred money to the bond fund of the Bonds, as applicable, or has made other provisions for funds, to be applied toward the payment of the principal or and interest on the Bonds due during the ensuing fiscal year of the City, in accordance with the provisions of the applicable bond resolution securing the Bonds.

SECTION 2. The Governing Body proposes to direct the issuance of the Bonds in the amounts, for the purposes and secured as aforesaid at a meeting place of the Governing Body at its meeting place in the City Hall of the City of Ridgeland, Mississippi, at the hour of 6:00 o'clock p.m. on May 7, 2019.

SECTION 3. If on or before 6:00 o'clock p.m. on May 7, 2019, ten percent (10%) of the qualified electors of the City or fifteen hundred (1,500), whichever is less, shall file a written protest with the Clerk of the City of Ridgeland, Mississippi against the issuance of the Bonds pursuant to the Act, then the Bonds for such purpose or purposes shall not be issued unless authorized at an election on the question of the issuance of such Bonds to be called and held as provided by law. If no protest be filed on or before 6:00 o'clock p.m. on May 7, 2019, against the issuance of the Bonds, then the Bonds may be issued without an election on the question of the issuance thereof, at any time within a period of two (2) years after the date specified in Section 2 hereof.

SECTION 4. This resolution shall be published once a week for at least three (3) consecutive weeks in Madison County Journal, a newspaper published in and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein for the issuance of the Bonds, and the last publication shall be made not more than seven (7) days prior to such date.

SECTION 5. The Clerk of the City shall be and is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before the Governing Body on the date and hour specified in Section 2 hereof.

SECTION 6. The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds, which it intends to reimburse with the proceeds of the Bonds upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds in anticipation of the issuance of the Bonds is made pursuant to Department of Treasury Regulations Section 1.150-2 (the reimbursement regulations). The Project for which such expenditures are made is the same as described hereinabove. The maximum principal amount of debt expected to be issued for the Project is the amount hereinabove set forth.

SECTION 7. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman _____ moved and Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman D. I. Smith	Voted: _____
Alderman Ken Heard	Voted: _____
Alderman Chuck Gautier	Voted: _____
Alderman Kevin Holder	Voted: _____
Alderman Brian Ramsey	Voted: _____
Alderman Bill Lee	Voted: _____
Alderman Wesley Hamlin	Voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 19th day of March, 2019.

GENE F. MCGEE, MAYOR

ATTEST:

PAULA TIERCE, CITY CLERK

(SEAL)

Publish: April 11, 18, 25, and May 2, 2019

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RIDGELAND, MISSISSIPPI (THE "CITY"), TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED NINETEEN MILLION NINE HUNDRED SIXTY THOUSAND DOLLARS (\$19,960,000) TO RAISE MONEY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS AND IMPROVEMENTS WHICH SHALL CONSIST OF PURCHASING, ERECTING, REPAIRING, IMPROVING, ADORNING AND EQUIPPING MUNICIPAL BUILDINGS, AND PURCHASING BUILDINGS OR LAND THEREFOR; CONSTRUCTING, IMPROVING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; ESTABLISHING, REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; REPAIRING, IMPROVING AND EXTENDING WATER AND OTHER PUBLIC UTILITY DISTRIBUTION SYSTEMS; PURCHASING LAND FOR PARKS AND PUBLIC PLAYGROUNDS, AND IMPROVING, EQUIPPING AND ADORNING THE SAME, INCLUDING THE CONSTRUCTING, REPAIRING AND EQUIPPING OF OTHER RECREATIONAL FACILITIES; PROTECTING THE MUNICIPALITY, ITS STREETS AND SIDEWALKS FROM OVERFLOW, CAVING BANKS AND OTHER LIKE DANGERS; AND FOR OTHER AUTHORIZED PURPOSES UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED, INCLUDING PAYING FOR THE COST OF SUCH BORROWING (TOGETHER, THE "PROJECT"); AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

WHEREAS, the Mayor and Board of Aldermen (the "Governing Body") of the City of Ridgeland, Mississippi (the "City"), acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

The City is authorized by Section 21-33-301 through 21-33-329, Mississippi Code of 1972, as amended (the "Act"), to issue bonds hereinafter proposed to be issued for the purposes and the amounts set forth in paragraph 2 of this preamble.

It is necessary and in the public interest to issue General Obligation Bonds, in one or more series, of the City (the "Bonds") to raise money for the purpose of financing certain capital projects and improvements which shall consist of purchasing, erecting, repairing, improving, adorning and equipping municipal buildings, and purchasing land therefor; constructing, improving or paving streets, sidewalks, driveways, parkways, walkways or public parking facilities, and purchasing land therefor; establishing, repairing, improving and extending sanitary, storm, drainage or sewerage systems; constructing bridges and culverts; repairing, improving and extending water and other public utility distribution systems; purchasing land for parks and public playgrounds, and improving, equipping and adorning the same, including the constructing, repairing and equipping of other recreational facilities; protecting the municipality, its streets and sidewalks from overflow, caving banks and other like dangers; and for other authorized purposes under the Act, including paying for the cost of such borrowing (together, the "Project").

The assessed value of all taxable property within the City, according to the last completed assessment for taxation, is Four Hundred Eighty Six Million, Nine Hundred Eight Thousand One Hundred Seventy Four Dollars (\$486,908,174); the City has outstanding bonded indebtedness subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, as amended, in the amount of Thirty One Million Six Hundred Sixty Thousand Dollars (\$31,660,000), and outstanding bonded and floating indebtedness subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, as amended, (which amount includes the sum set forth above subject to the 15% debt limit), in the amount of Thirty One Million Six Hundred Sixty Thousand Dollars (\$31,660,000); the issuance of the Bonds hereinafter proposed to be issued pursuant to the Act, when added to the outstanding bonded indebtedness of the City, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of taxable property within the City, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City.

The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds, which it intends to reimburse with the proceeds of the Bonds upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds in anticipation of the issuance of the Bonds is made pursuant to Department of Treasury Regulations Section 1.150-2 (the reimbursement regulations). The Project for which such expenditures are made is the same as described hereinabove. The maximum principal amount of debt expected to be issued for the Project is the amount hereinabove set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body hereby declares its intention to issue, in one or more series, the Bonds of the City, all in the aggregate principal amount not to exceed Nineteen Million Nine Hundred Sixty Thousand Dollars (\$19,960,000) to raise money to provide funds for the Project pursuant to the Act. The Bonds may be issued in one or more series and will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated pro tanto to the extent the City on or prior to September 1 of that year has transferred money to the bond fund of the Bonds, as applicable, or has made other provisions for funds, to be applied toward the payment of the principal or and interest on the Bonds due during the ensuing fiscal year of the City, in accordance with the provisions of the applicable bond resolution securing the Bonds.

SECTION 2. The Governing Body proposes to direct the issuance of the Bonds in the amounts, for the purposes and secured as aforesaid at a meeting place of the Governing Body at its meeting place in the City Hall of the City of Ridgeland, Mississippi, at the hour of 6:00 o'clock p.m. on May 7, 2019.

SECTION 3. If on or before 6:00 o'clock p.m. on May 7, 2019, ten percent (10%) of the qualified electors of the City or fifteen hundred (1,500), whichever is less, shall file a written protest with the Clerk of the City of Ridgeland, Mississippi against the issuance of the Bonds pursuant to the Act, then the Bonds for such purpose or purposes shall not be issued unless authorized at an election on the question of the issuance of such Bonds to be called and held as provided by law. If no protest be filed on or before 6:00 o'clock p.m. on May 7, 2019, against the issuance of the Bonds, then the Bonds may be issued without an election on the question of the issuance thereof, at any time within a period of two (2) years after the date specified in Section 2 hereof.

SECTION 4. This resolution shall be published once a week for at least three (3) consecutive weeks in Madison County Journal, a newspaper published in and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein for the issuance of the Bonds, and the last publication shall be made not more than seven (7) days prior to such date.

SECTION 5. The Clerk of the City shall be and is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before the Governing Body on the date and hour specified in Section 2 hereof.

SECTION 6. The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds, which it intends to reimburse with the proceeds of the Bonds upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds in anticipation of the issuance of the Bonds is made pursuant to Department of Treasury Regulations Section 1.150-2 (the reimbursement regulations). The Project for which such expenditures are made is the same as described hereinabove. The maximum principal amount of debt expected to be issued for the Project is the amount hereinabove set forth.

SECTION 7. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman _____ moved and Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman D. I. Smith	Voted: _____
Alderman Ken Heard	Voted: _____
Alderman Chuck Gautier	Voted: _____
Alderman Kevin Holder	Voted: _____
Alderman Brian Ramsey	Voted: _____
Alderman Bill Lee	Voted: _____
Alderman Wesley Hamlin	Voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 19th day of March, 2019.

GENE F. MCGEE, MAYOR

ATTEST:

PAULA TIERCE, CITY CLERK

(SEAL)

Publish: April 11, 18, 25, and May 2, 2019



March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event – Alzheimer's Mississippi, Inc. (Run Now Wine Later 5K)

I have attached a request for a Special Event Permit from T. J. Harvey with Alzheimer's Mississippi, Inc. This event is a 5K Run/Walk scheduled Friday, April 5, 2019 from 4:00 p.m. until 8:30 p.m. and will run in conjunction with the Fine Arts Festival. The start/finish line will be in the Renaissance Mall parking lot to the north of BankPlus. Course route is attached for your review.

Mr. Harvey is expecting a crowd of approximately 300 and portable restrooms will be available on site to accommodate participants. Arm bands will be issued to patrons wishing to participate in the consumption of alcohol and ID checks will be made by volunteers stationed at the entrance to the area where alcohol will be served which will be barricaded. Mr. Harvey indicated that a request for a temporary alcohol permit has been submitted and is expected to be received within the next week. Volunteers will set-up and clean up upon conclusion of the event.

This event will generate overtime for the police department and there are eleven (11) posts that will need to be manned for a total of approximately 2 hours each for participant safety. At an average rate of \$27.00 per hour, the estimated overtime cost will be \$594.00.

Checks in the amount of \$100.00 and \$1,000.00 representing requisite filing fee and bond money are attached. Also included is an application for Permit to Play On-Premises Music.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

Attachments (1)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND

SPECIAL EVENT PERMIT APPLICATION

(Please allow minimum 30 days for approval)



EVENT NAME: Run Now, Wine Later SK
EVENT LOCATION: Renaissance At Colony Park
EVENT DATE: Beginning April 5th to Ending April 5th 2019 Multiple Days: ☐ YES ☒ NO
EVENT HOURS: Beginning 4:00 pm to Ending 8:30 pm
TYPE OF EVENT: SK run/walk
EVENT POINT OF CONTACT: TJ Harvey CELL NUMBER: 601-441-1889
(This person must remain on scene during the entire event)
NAME OF ORGANIZATION: Alzheimer's Mississippi, Inc.
ADDRESS: 855 S. Pear Orchard Rd Ste 301 CITY/STATE/ZIP: Ridgeland, Ms 39157
ESTIMATED CROWD SIZE: 300 NUMBER OF EVENT PERSONNEL: 20
ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: Renaissance NEU parking lot
ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: trash receptacles on-site
Volunteer clean up after event
RECYCLING PROGRAM FOR WASTE: ☐ YES ☒ NO DETAILS: _____

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO
If Yes, who is the operator of the system: _____ Cell Number: _____
If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☐ YES ☒ NO LOCATION(s): EMT notified

POLICE/SECURITY PERSONNEL REQUIRED: _____ ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: TJ Harvey Contact Number: 601-987-0020

Applicant Signature: [Signature] Date: 2/13/19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 2/22/19 2:50 p.m. and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/13/19

Number of Overtime Officers: 11 Estimated OT Cost: \$594.00

Additional Overtime Cost for City Departments: FIRE _____ P/W _____ REC/PARKS _____



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC



(Please allow minimum 30 days for approval)

DATE OF APPLICATION: 2/13/19
EVENT NAME: Ran Now, Wine Later 5K
EVENT LOCATION: Renaissance at Colony Park
DESCRIPTION OF ON-PREMISES ACTIVITY: 5K run and walk
Sound system set up for announcing start/finish, awards, music prior to awards
DATE OF ACTIVITY: Beginning April 5, 2019 to Ending April 5, 2019
HOURS OF ACTIVITY: Beginning 4:00 pm to Ending 8:30 pm
ACTIVITY POINT OF CONTACT: TJ Harvey CELL NUMBER: 601-441-1889
(This person must remain on scene during the entire event)
NAME OF ORGANIZATION: Alzheimer's Mississippi
ADDRESS: 855 S. Pear Orchard Rd Ste 301 CITY/STATE/ZIP: Ridgeland, MS 39157
MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: Approx 70-80

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: _____

Sound system will play national anthem & race info announcements
Sound system used to play post race music prior to award announcements

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: _____ Date: 2/13/19

☐ APPROVED

☐ DENIED

Chief of Police or Designee: SMD

Date: 3/13/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

Enter starting point  

Distance: **3.1949** miles (convert to km)
 Calories burned: 0 (enter weight)

 **CREATING ROUTE...**

 **UNDO LAST POINT**

Draw route: automatically (for runners) ▼

Name your route

Description

Elevation  None 

 Save to list  Mile meter 

 Email  Print map  Download

SAVE ROUTE

Share    Get Link 



ALZHEIMER'S MISSISSIPPI INC855 S PEAR ORCHARD RD STE 501
RIDGELAND, MS 39157
601-987-0020**TRUSTMARK NATIONAL BANK**
85-027/653**9638**

2/14/2019

PAY TO THE
ORDER OF City of Ridgeland

\$ **100.00

One Hundred and 00/100

DOLLARS

City of Ridgeland

MEMO

filing fee



⑈009638⑈ ⑆065300279⑆ ⑈1006012686⑈

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

ALZHEIMER'S MISSISSIPPI INC855 S PEAR ORCHARD RD STE 501
RIDGELAND, MS 39157
601-987-0020**TRUSTMARK NATIONAL BANK**
85-027/653**9639**

2/14/2019

PAY TO THE
ORDER OF City of Ridgeland

\$ **1,000.00

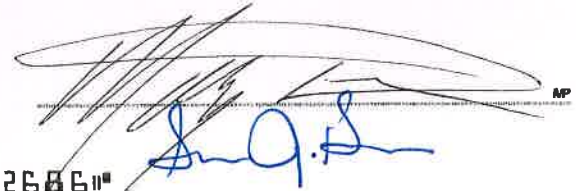
One Thousand and 00/100

DOLLARS

City of Ridgeland

MEMO

Bond



⑈009639⑈ ⑆065300279⑆ ⑈1006012686⑈

March 13, 2019

RECEIVED

MAR 13 2019

Byrd

City of Ridgeland
Attn: Mr Alan Hart
Community Development Department
304 Highway 51
Ridgeland Mississippi 39157

RE: Lots 5&6 of I-55/Trace Industrial Park Subdivision
Restrictive Covenant Book 2241 Page 0825

Dear Mr Hart:

Pursuant to our conversation earlier today, I am seeking expressed authorization from the City of Ridgeland to abandon the Restrictive Covenant filed in Madison County Book 2241 Page 0825.

Please advise upon completion and thank you for your assistance resolving this issue. My cell number is 601-540-4157.

Respectfully submitted,

Lissa Sahler

Lissa Sahler

LS/bms

Enclosure: Restrictive Covenant
Book 2241 Page 0825

Instrument Prepared By:

D. Mark Richardson
Watkins & Eager PLLC
P.O. Box 650
Jackson, MS 39205

#13.00 (E)
#528

BOOK 2241 PAGE 0825

Indexing Instructions:

SE 1/4 of the NE 1/4, Section 25
Township 7 North, Range 1 East, and
Lot 6, I-55/Trace Industrial Park Subdivision
Plat Cabinet C, Slot 29
Madison County, MS

547498

RESTRICTIVE COVENANT

WHEREAS, the undersigned Gregory S. Sahler (herein "Declarant") owns that certain parcel commonly known as Lot 6 of I-55/Trace Industrial Park (herein "Lot 6"), which parcel is described in Exhibit "A" attached hereto and incorporated herein by reference, and

WHEREAS, the Declarant also owns that certain parcel commonly known as Lot 5 of I-55/Trace Industrial Park (herein "Lot 5"), which parcel is described in Exhibit "B" attached hereto and incorporated herein by reference, and which lies alongside and adjacent to Lot 6; and

WHEREAS, the City of Ridgeland, Mississippi ("City of Ridgeland"), has enacted that certain Official Zoning Ordinance, dated February, 2001, whereby the City of Ridgeland has authority to promulgate and enforce zoning regulations over Lot 5 and Lot 6; and

WHEREAS, the Declarant desires to combine Lot 5 and Lot 6 whereby the combined lots shall be treated as one lot or contiguous parcel for the purpose of complying with the City of

Ridgeland's zoning regulations, and whereby the Declarant may erect improvements situated on portions of both Lot 5 and Lot 6; and

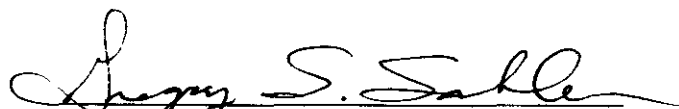
WHEREAS, the combined Lot 5 and Lot 6 are more thoroughly described in Exhibit "C" attached hereto and incorporated herein by reference, and are depicted on that certain plat of Robert B. Barnes, dated September 21, 2007, which is attached hereto as Exhibit "D" and incorporated herein by reference; and

WHEREAS, the City of Ridgeland has agreed to treat the combined Lot 5 and Lot 6 as one lot or parcel for the purposes of complying with zoning regulations, provided that Declarant has agreed to restrict the future division of ownership of the combined Lot 5 and Lot 6; and

WHEREAS, the Declarant desires to restrict the future division of the combined Lot 5 and Lot 6 whereby the combined Lot 5 and Lot 6 shall not be subdivided except upon express authority from the City of Ridgeland.

NOW THEREFORE, in order to comply with the zoning requirements of the City of Ridgeland, the Declarant does hereby declare that the combined Lot 5 and Lot 6, which is described in Exhibit "C" attached hereto, is and shall be held, transferred, sold, conveyed, and occupied subject to the following restrictive covenant: *The combined Lot 5 and Lot 6 shall not be subdivided nor any portion or fraction thereof sold or conveyed except upon express authorization from the City of Ridgeland.* This covenant shall run with the land and shall be binding upon and inure to the benefit of, the heirs, assigns, and parties or successors in title of the Declarant for a period of forty (40) years from the date of execution hereof.

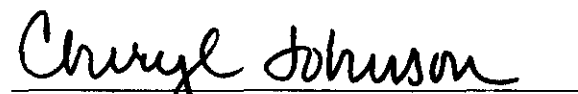
IN WITNESS WHEREOF, the undersigned Declarant has caused this instrument to be executed this the 25th day of September, 2007.


Gregory S. Sahler

STATE OF MISSISSIPPI

COUNTY OF HINDS

PERSONNALLY appeared before me, the undersigned authority in and for the said county and state, on this 25th day of September, 2007, within my jurisdiction, the within named Gregory S. Sahler, who acknowledged that he executed the above and foregoing instrument.

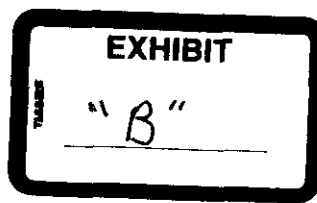

NOTARY PUBLIC

My Commission Expires:



EXHIBIT "A"

Lot 6, I-55/Trace Industrial Park, a subdivision, the map or plat of which is on file and of record in the office of the Chancery Clerk of Madison County, Mississippi, at Canton, Mississippi, in Plat Cabinet C at Slot 29, reference to which is hereby made in aid of and as a part of this description.



3615

Lot 5, I-55/Trace Industrial Park, a subdivision, being situated in the SE 1/4 of the NE 1/4 of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi, containing 0.51 acres, more or less, and being more particularly described as follows:

Commencing at the NE corner of the SE 1/4 of the NE 1/4, Section 25, Township 7 North, Range 1 East, Madison County, Mississippi, run thence along the East line of said SE 1/4 of the NE 1/4 of Section 25, South 01 degrees 07 minutes 02 seconds West, 1,320.91 feet to a point; thence run North 87 degrees 00 minutes West, 336.58 feet to the Point of Beginning of the parcel herein described:

Continue thence North 87 degrees 00 minutes West, 110.00 feet to a point; run thence North 03 degrees 00 minutes East, 200.00 feet to a point; run thence South 87 degrees 00 minutes East, 110.00 feet to a point; run thence South 03 degrees 00 minutes West, 200.00 feet to the Point of Beginning. Said parcel is more particularly shown on the plat prepared by American Engineering & Surveying, Inc., dated February 14, 1992, attached as Exhibit A to that certain Warranty Deed between B & H Enterprises and Environmental Monitoring Laboratories, Inc. dated February 20, 1992 and recorded in Book 296 at Pages 521-526 and by this reference made a part hereof.

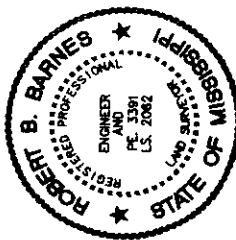
EXHIBIT "C"

Being situated in the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ Section 25, Township 7 North, Range 1 East, City of Ridgeland, Madison County, Mississippi, and being more particularly described by metes and bounds as follows, to-wit:

3615

Commence at the northeast corner of Lot 6 of I-55/Trace Industrial Park, a subdivision, the map or plat of which is recorded in Plat Cabinet C at Slot 29 in the office of the Chancery Clerk of Madison County at Canton, Mississippi, said northeast corner being the POINT OF BEGINNING for the parcel herein described; thence South $03^{\circ} 00' 00''$ West for a distance of 200.00 feet along the eastern line of the said Lot 6 to the southeast corner thereof; thence North $87^{\circ} 00' 00''$ West for a distance of 110.00 feet along the southern line of said Lot 6 to the southwest corner thereof; thence continue North $87^{\circ} 00' 00''$ West for a distance of 110.00 feet to an iron pin; thence North $03^{\circ} 00' 00''$ East for a distance of 200.00 feet to an iron pin which marks the southern right of way line of Industrial Cove; thence South $87^{\circ} 00' 00''$ East for a distance of 110.00 feet along said southern right of way line of Industrial Cove to the northwest corner of said Lot 6; thence South $87^{\circ} 00' 00''$ East for a distance of 110.00 feet along said southern right of way line of Industrial Cove to the POINT OF BEGINNING of the parcel herein described, said parcel containing 1.0101 acres (44,000 square feet), more or less.

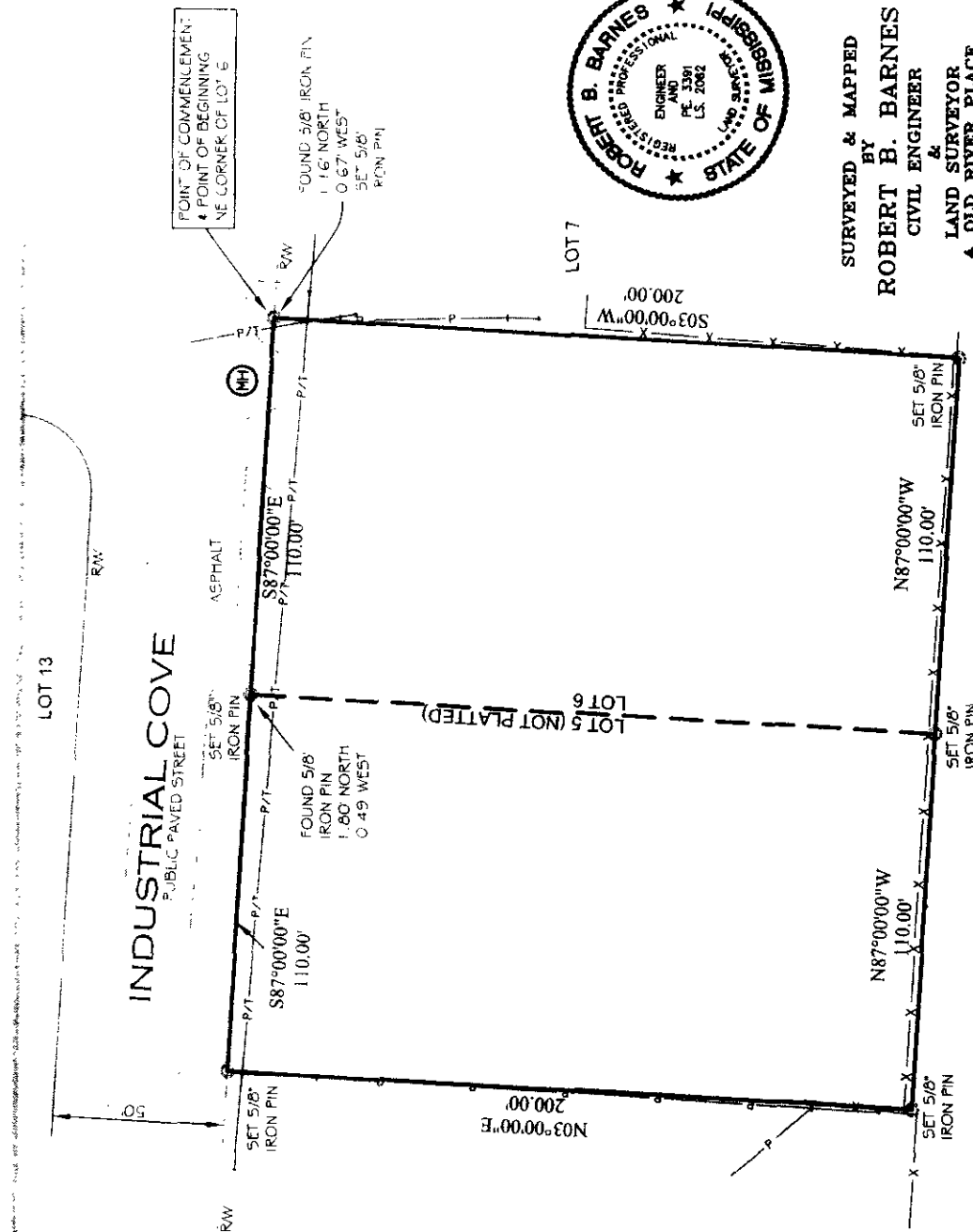
"D"



**SURVEYED & MAPPED
BY
ROBERT B. BARNES
CIVIL ENGINEER**

LAND SURVEYOR
&
4 OLD RIVER PLACE
JACKSON, MISSISSIPPI 39202
FIELD WORK COMPLETED: APRIL 14,
SEPTEMBER 21, 2007

SCALE 1"=40'



MADISON COUNTY MS This instrument was
filed for record **September 26, 2007**, at **8:00 A.M.**

Book 4241 Page 825
ARTHUR JOHNSTON, C. C.

BY: Hm D.C.



THIS IS A CLASS "B" SURVEY ACCORDING TO "STANDARDS OF PRACTICE FOR SURVEYING" IN THE STATE OF MISSISSIPPI ESTABLISHED BY THE AUTHORITY OF SECTION 73-13-15(F), MISSISSIPPI CODE OF 1972 AS AMENDED.

REFERENCE MERIDIAN - TRUE NORTH
BASED ON RECORDED PLAT.

● INDICATES FERROUS METAL ROD
ALONG PROPERTY LINES OR
PROPERTY CORNERS.

ONLY VISIBLE UTILITIES ARE SHOWN
ON THIS PLAT.

THE PROPERTY SHOWN HEREON IS LOCATED
IN ZONE "X" (INSIDE 500 YEAR FLOOD PLAIN)
AND IN ZONE "AE"
ACCORDING TO FLOOD INSURANCE RATE MAP
COMMUNITY-PANEL NUMBER 28089C0320 D
DATED APRIL 15, 1994

Approval of Resolution for National Library Week in the City of Ridgeland, Mississippi

_____ did offer and _____ did second a motion to approve the Resolution declaring the week of April 8th thru April 12th, 2019 as National Library Week in the City of Ridgeland, to wit:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF
RIDGELAND, MISSISSIPPI**

WHEREAS, the Ridgeland Library has been serving our community since 1916; and,

WHEREAS, our library serves as a great equalizer of information and technology by providing free access to all; and,

WHEREAS, our library and librarians bring together community members to provide a forum for diverse ideas and points of view to help us better understand each other and ourselves and to enrich and shape the community; and,

WHEREAS, our librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn, and work; and,

WHEREAS, our library continuously grows and evolves and our librarians work to meet the changing needs of our community, including providing resources and programming for everyone and bringing services outside of the library walls; and

WHEREAS, our library is a place for education, opportunity, and lifelong learning promoting knowledge, community and imagination; and,

WHEREAS, our library changes lives and makes a positive impact in our community; and

WHEREAS, libraries, librarians, library workers, and supporters across America are celebrating National Library Week.

NOW, THEREFORE, BE IT RESOLVED, I, Gene McGee, Mayor of the City of Ridgeland, Mississippi, do hereby declare the week of April 8th thru April 12th, 2019, as “National Library Week in the City of Ridgeland, Mississippi” of and for the City of Ridgeland, Mississippi; and, call upon its residents to visit the library during this week to take advantage of the wonderful resources available at the library where everyone is welcome.

PASSED AND APPROVED by the Mayor and Board of Aldermen of the City of Ridgeland, Mississippi

Ayes: _____ Nays: _____ Absent: _____

Said Resolution was and is hereby approved and the Mayor was and is hereby authorized.

SO ORDERED this the 19th day of March, 2019.

GENE F. MCGEE, MAYOR

ATTEST:

PAULA TIERCE, CITY CLERK



MEMO

March 7, 2019

TO: Mayor & Board of Aldermen

FROM: Chris Chance, CPRP, CRSS 
Director of Recreation & Parks

RE: Request Authority to Advertise for Bids for Baseball/Softball Field Improvement (Turf & Drainage) at Freedom Ridge Park

Ridgeland Recreation & Parks would like to request authority to advertise for sealed bids for renovation and construction of synthetic turf and drainage improvements on the four baseball/softball fields at Freedom Ridge Park. A bid instruction sheet is attached, and bid specifications are available in my office and as described in the bid instruction sheet.

Thank you for your consideration of this request.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2011 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Chris L. Chance, cprp, crss – director of recreation & parks

board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

SECTION 001113 ADVERTISEMENT FOR BIDS

Notice is hereby given that sealed bids will be received for the project named below by the City of Ridgeland, MS until **2:00 p.m. on Thursday, April 25, 2019.**

Location Where Bids will be Received:

City of Ridgeland
Office of the City Clerk – City Hall
Attn: Mrs. Paula Tierce
304 Highway 51
Ridgeland, Mississippi 39157

Location Where Bids will be Opened Publicly:

City of Ridgeland
City Hall – Board Room
304 Highway 51
Ridgeland, Mississippi 39157

Plans and Specifications Entitled:

City of Ridgeland- Recreation and Parks Department, Freedom Ridge Park Baseball Field Improvements
Project Number: 19006.00

Bid Document Information:

Bid documents are being made available as paper prints or digital PDF's. Plan holders are required to register and order bid documents at www.sla-msplans.com. Bid documents are non-refundable and must be purchased through the website. All plan holders are required to have a valid email address for registration. For anyone interested in submitting bids electronically in place of a sealed bid, they may do so only through www.sla-msplans.com. Questions regarding website registration and online orders please contact Plan House Printing (662)407-0193. Bid Documents will only be made available to plan holders as entire documents. Partial sets will not be issued.

Proposals shall be submitted in duplicate only upon the blank proposal forms provided with the specifications and must be accompanied by Proposal Security in the form of Certified Check or acceptable Bid Bond in the amount equal to at least five percent (5%) of the Base Bid; such security to be forfeited as liquidated damages, not penalty, by any bidder who fails to carry out the terms of the proposal, execute contract and post-Performance Bond in the form and amount within the time specified. The Bid Bond, if used, shall be payable to the Owner.

Bids on the Project must be received on or before the period scheduled for the Project and no bid withdrawn after the scheduled closing time for the Project for a period of sixty (60) days.

All bids submitted more than \$50,000.00 by a Prime or Subcontractor to do any erection, building, construction, repair, maintenance, or related work must comply with the Mississippi Contractors Act of 1985, by securing a Certificate of Responsibility from the State Board of

Contractors. Each bid, exceeding \$5,000.00, must be accompanied by the Bidder's certified check or a bid bond, duly executed by the Bidder as principal and having surety thereon, a surety company approved by the Owner and signed by an agent, regularly commissioned and licensed to transact business in Mississippi, in the amount of five percent of the bid. All bid bonds must be accompanied by the appropriate Power of Attorney designating the Mississippi Resident Agent.

The Owner reserves the right to reject any and all bids on any or all projects and to waive informalities.

Owner:

City of Ridgeland – Recreation and Parks Department
304 Highway 51
Ridgeland, Mississippi 39157

Landscape Architect:

Sloan Landscape Architecture, LLC
301 West Main Street, Suite 2
Tupelo, MS 38804
P. O. Box 311 (38802)
Ph: 662.432.4156
Fax: 662.432.4160

Dates of Advertisement:

1st- Thursday, March 21, 2019
2nd- Thursday, March 28, 2019

END OF SECTION 001113



MEMO

March 7, 2019

TO: Mayor & Board of Aldermen

FROM: Chris Chance, CPRP, CRSS 
Director of Recreation & Parks

RE: Approve Contract with Phillip L. McDade, Landscape Architect, for Wolcott Park Parking Lot Addition

We respectfully request approval of the attached contract with Phillip L. McDade to serve as the Landscape Architect for the project to design and construct additional parking at Wolcott Park. Phil has been involved with the Wolcott Park Master Plan throughout the process, and we recommend that he serve as our consultant on this project. He has extensive experience in dealing with park design, having been the lead consultant on the most recent Wolcott Park renovations as well as the design and construction of Freedom Ridge Park.

Thank you for your consideration of this request.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2011 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Chris L. Chance, cprp, crss – director of recreation & parks

board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

Phillip L. McDade FCSI, CCS, FASLA
Landscape Architecture ♦ Planning

March 6, 2019

Mr. Chris Chance CPRP, CRSS, Director
Ridgeland Recreation and Parks Department
P. O. Box 271
Ridgeland, MS 39158

Re: Contract for Professional Services
Wolcott Park Parking Lot
PLM 1901

Dear Chris,

Thank you for the opportunity to continue the process of completing the vision/ master plan of Wolcott Park in the City of Ridgeland.

Attached please find two copies of AIA Document B131 – Abbreviated Standard Form of Agreement Between Owner and Architect, for your review, approval, and signature by the Mayor. As mentioned earlier, we do know that the City will need to contract with a Geotechnical Consultant to provide paving recommendations for the parking lot. We are searching our files and comparing current conditions to advise whether or not new survey information is necessary.

We are prepared to begin work upon your approval of the Contract. It is our desire to have contract documents ready for advertisement so that we do not lose this year's construction weather. Please return the Contract copy, signed, to the address below and we will discuss the time table and our desired subconsultants. We intend to use your most recent cost estimate to the Board as the list of items desired in the project and as an approximate budget.

Should you have any questions or comments regarding the Contract, please advise.

Very Truly Yours,



Phillip L. McDade FCSI, CCS, FASLA
Landscape Architect



AIA[®] Document B151[™] – 1997

Abbreviated Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the _____ day of _____
in the year of _____
(In words, indicate day, month and year)

BETWEEN the Architect's client identified as the Owner:
(Name, address and other information)

The City of Ridgeland, Mississippi
P O Box 271
Ridgeland, MS 39158

This document has important
legal consequences.
Consultation with an attorney
is encouraged with respect to
its completion or modification.

and the Architect:
(Name, address and other information)

Phillip L McDade
Landscape Architect
227 Mackey Drive
Madison, MS 39110

For the following Project:
(Include detailed description of Project)

Wolcott Park Parking Lot
Ridgeland, MS

The Owner and Architect agree as follows.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

§ 1.1 The services performed by the Architect, Architect's employees and Architect's consultants shall be as enumerated in Articles 2, 3 and 12.

§ 1.2 The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Project. The Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services which may be adjusted as the Project proceeds. This schedule shall include allowances for periods of time required for the Owner's review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the Owner shall not, except for reasonable cause, be exceeded by the Architect or Owner.

§ 1.3 The Architect shall designate a representative authorized to act on behalf of the Architect with respect to the Project.

§ 1.4 The services covered by this Agreement are subject to the time limitations contained in Section 11.5.1.

ARTICLE 2 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 2.1 DEFINITION

The Architect's Basic Services consist of those described in Sections 2.2 through 2.6 and any other services identified in Article 12 as part of Basic Services, and include normal structural, mechanical and electrical engineering services.

§ 2.2 SCHEMATIC DESIGN PHASE

§ 2.2.1 The Architect shall review the program furnished by the Owner to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.

§ 2.2.2 The Architect shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other, subject to the limitations set forth in Section 5.2.1.

§ 2.2.3 The Architect shall review with the Owner alternative approaches to design and construction of the Project.

§ 2.2.4 Based on the mutually agreed-upon program, schedule and construction budget requirements, the Architect shall prepare, for approval by the Owner, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of Project components.

§ 2.2.5 The Architect shall submit to the Owner a preliminary estimate of Construction Cost based on current area, volume or similar conceptual estimating techniques.

§ 2.3 DESIGN DEVELOPMENT PHASE

§ 2.3.1 Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare, for approval by the Owner, Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, materials and such other elements as may be appropriate.

§ 2.3.2 The Architect shall advise the Owner of any adjustments to the preliminary estimate of Construction Cost.

§ 2.4 CONSTRUCTION DOCUMENTS PHASE

§ 2.4.1 Based on the approved Design Development Documents and any further adjustments in the scope or quality of the Project or in the construction budget authorized by the Owner, the Architect shall prepare, for approval by the Owner, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project.

§ 2.4.2 The Architect shall assist the Owner in the preparation of the necessary bidding information, bidding forms, the Conditions of the Contract, and the form of Agreement between the Owner and Contractor.

§ 2.4.3 The Architect shall advise the Owner of any adjustments to previous preliminary estimates of Construction Cost indicated by changes in requirements or general market conditions.

§ 2.4.4 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 2.5 BIDDING OR NEGOTIATION PHASE

The Architect, following the Owner's approval of the Construction Documents and of the latest preliminary estimate of Construction Cost, shall assist the Owner in obtaining bids or negotiated proposals and assist in awarding and preparing contracts for construction.

§ 2.6 CONSTRUCTION PHASE—ADMINISTRATION OF THE CONSTRUCTION CONTRACT

§ 2.6.1 The Architect's responsibility to provide Basic Services for the Construction Phase under this Agreement commences with the award of the initial Contract for Construction and terminates at the earlier of the issuance to the Owner of the final Certificate for Payment or 60 days after the date of Substantial Completion of the Work.

§ 2.6.2 The Architect shall provide administration of the Contract for Construction as set forth below and in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement, unless otherwise provided in this Agreement. Modifications made to the General Conditions, when adopted as part of the Contract Documents, shall be enforceable under this Agreement only to the extent that they are consistent with this Agreement or approved in writing by the Architect.

§ 2.6.3 Duties, responsibilities and limitations of authority of the Architect under this Section 2.6 shall not be restricted, modified or extended without written agreement of the Owner and Architect with consent of the Contractor, which consent will not be unreasonably withheld.

§ 2.6.4 The Architect shall be a representative of and shall advise and consult with the Owner during the administration of the Contract for Construction. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement unless otherwise modified by written amendment.

§ 2.6.5 The Architect, as a representative of the Owner, shall visit the site at intervals appropriate to the stage of the Contractor's operations, or as otherwise agreed by the Owner and the Architect in Article 12, (1) to become generally familiar with and to keep the Owner informed about the progress and quality of the portion of the Work completed, (2) to endeavor to guard the Owner against defects and deficiencies in the Work, and (3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 2.6.6 The Architect shall report to the Owner known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor. However, the Architect shall not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons or entities performing portions of the Work.

§ 2.6.7 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

§ 2.6.8 Except as otherwise provided in this Agreement or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents. Communications by and with the Architect's consultants shall be through the Architect.

§ 2.6.9 CERTIFICATES FOR PAYMENT

§ 2.6.9.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts.

§ 2.6.9.2 The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 2.6.5 and on the data comprising the Contractor's Application for Payment, that the Work has progressed to the point indicated and that, to the best of the Architect's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 2.6.9.3 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 2.6.10 The Architect shall have authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 2.6.11 The Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action shall be taken with such reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Contractor or separate contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 2.6.12 If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Architect shall specify appropriate performance and design criteria that such services must satisfy. Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor shall bear such professional's written approval when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications or approvals performed by such design professionals.

§ 2.6.13 The Architect shall prepare Change Orders and Construction Change Directives, with supporting documentation and data if deemed necessary by the Architect as provided in Sections 3.1.1 and 3.3.3, for the Owner's approval and execution in accordance with the Contract Documents, and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are consistent with the intent of the Contract Documents.

§ 2.6.14 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion, shall receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor, and shall issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 2.6.15 The Architect shall interpret and decide matters concerning performance of the Owner and Contractor under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 2.6.16 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and initial decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions so rendered in good faith.

§ 2.6.17 The Architect shall render initial decisions on claims, disputes or other matters in question between the Owner and Contractor as provided in the Contract Documents. However, the Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 2.6.18 The Architect's decisions on claims, disputes or other matters in question between the Owner and Contractor, except for those relating to aesthetic effect as provided in Section 2.6.17, shall be subject to mediation and arbitration as provided in this Agreement and in the Contract Documents.

ARTICLE 3 ADDITIONAL SERVICES

§ 3.1 GENERAL

§ 3.1.1 The services described in this Article 3 are not included in Basic Services unless so identified in Article 12, and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. The services described under Sections 3.2 and 3.4 shall only be provided if authorized or confirmed in writing by the Owner. If services described under Contingent Additional Services in Section 3.3 are required due to circumstances beyond the Architect's control, the Architect shall notify the Owner prior to commencing such services. If the Owner deems that such services described under Section 3.3 are not required, the Owner shall give prompt written notice to the Architect. If the Owner indicates in writing that all or part of such Contingent Additional Services are not required, the Architect shall have no obligation to provide those services.

§ 3.2 PROJECT REPRESENTATION BEYOND BASIC SERVICES

§ 3.2.1 If more extensive representation at the site than is described in Section 2.6.5 is required, the Architect shall provide one or more Project Representatives to assist in carrying out such additional on-site responsibilities.

§ 3.2.2 Project Representatives shall be selected, employed and directed by the Architect, and the Architect shall be compensated therefor as agreed by the Owner and Architect. The duties, responsibilities and limitations of authority of Project Representatives shall be as described in the edition of AIA Document B352 current as of the date of this Agreement, unless otherwise agreed.

§ 3.2.3 Through the presence at the site of such Project Representatives, the Architect shall endeavor to provide further protection for the Owner against defects and deficiencies in the Work, but the furnishing of such project representation shall not modify the rights, responsibilities or obligations of the Architect as described elsewhere in this Agreement.

§ 3.3 CONTINGENT ADDITIONAL SERVICES

§ 3.3.1 Making revisions in drawings, specifications or other documents when such revisions are:

- 1 inconsistent with approvals or instructions previously given by the Owner, including revisions made necessary by adjustments in the Owner's program or Project budget;
- 2 required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents; or
- 3 due to changes required as a result of the Owner's failure to render decisions in a timely manner.

§ 3.3.2 Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction, except for services required under Section 5.2.5.

§ 3.3.3 Preparing Drawings, Specifications and other documentation and supporting data, evaluating Contractor's proposals, and providing other services in connection with Change Orders and Construction Change Directives.

§ 3.3.4 Providing services in connection with evaluating substitutions proposed by the Contractor and making subsequent revisions to Drawings, Specifications and other documentation resulting therefrom.

§ 3.3.5 Providing consultation concerning replacement of Work damaged by fire or other cause during construction, and furnishing services required in connection with the replacement of such Work.

§ 3.3.6 Providing services made necessary by the default of the Contractor, by major defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner or Contractor under the Contract for Construction.

§ 3.3.7 Providing services in evaluating an extensive number of claims submitted by the Contractor or others in connection with the Work.

§ 3.3.8 Providing services in connection with a public hearing, a dispute resolution proceeding or a legal proceeding except where the Architect is party thereto.

§ 3.3.9 Preparing documents for alternate, separate or sequential bids or providing services in connection with bidding, negotiation or construction prior to the completion of the Construction Documents Phase.

§ 3.4 OPTIONAL ADDITIONAL SERVICES

§ 3.4.1 Providing analyses of the Owner's needs and programming the requirements of the Project.

§ 3.4.2 Providing financial feasibility or other special studies.

§ 3.4.3 Providing planning surveys, site evaluations or comparative studies of prospective sites.

§ 3.4.4 Providing special surveys, environmental studies and submissions required for approvals of governmental authorities or others having jurisdiction over the Project.

§ 3.4.5 Providing services relative to future facilities, systems and equipment.

§ 3.4.6 Providing services to investigate existing conditions or facilities or to make measured drawings thereof.

§ 3.4.7 Providing services to verify the accuracy of drawings or other information furnished by the Owner.

§ 3.4.8 Providing coordination of construction performed by separate contractors or by the Owner's own forces and coordination of services required in connection with construction performed and equipment supplied by the Owner.

§ 3.4.9 Providing services in connection with the work of a construction manager or separate consultants retained by the Owner.

§ 3.4.10 Providing detailed estimates of Construction Cost.

§ 3.4.11 Providing detailed quantity surveys or inventories of material, equipment and labor.

§ 3.4.12 Providing analyses of owning and operating costs.

§ 3.4.13 Providing interior design and other similar services required for or in connection with the selection, procurement or installation of furniture, furnishings and related equipment.

§ 3.4.14 Providing services for planning tenant or rental spaces.

§ 3.4.15 Making investigations, inventories of materials or equipment, or valuations and detailed appraisals of existing facilities.

§ 3.4.16 Preparing a set of reproducible record drawings showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.

§ 3.4.17 Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.

§ 3.4.18 Providing services after issuance to the Owner of the final Certificate for Payment, or in the absence of a final Certificate for Payment, more than 60 days after the date of Substantial Completion of the Work.

§ 3.4.19 Providing services of consultants for other than architectural, structural, mechanical and electrical engineering portions of the Project provided as a part of Basic Services.

§ 3.4.20 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

ARTICLE 4 OWNER'S RESPONSIBILITIES

§ 4.1 The Owner shall provide full information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. The Owner shall furnish to the Architect, within 15 days after receipt of a written request, information necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 4.2 The Owner shall establish and periodically update an overall budget for the Project, including the Construction Cost, the Owner's other costs and reasonable contingencies related to all of these costs.

§ 4.3 The Owner shall designate a representative authorized to act on the Owner's behalf with respect to the Project. The Owner or such designated representative shall render decisions in a timely manner pertaining to documents submitted by the Architect in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 4.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 4.5 The Owner shall furnish the services of geotechnical engineers when such services are requested by the Architect. Such services may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with reports and appropriate recommendations.

§ 4.6 The Owner shall furnish the services of consultants other than those designated in Section 4.5 when such services are requested by the Architect and are reasonably required by the scope of the Project.

§ 4.7 The Owner shall furnish structural, mechanical, and chemical tests; tests for air and water pollution; tests for hazardous materials; and other laboratory and environmental tests, inspections and reports required by law or the Contract Documents.

§ 4.8 The Owner shall furnish all legal, accounting and insurance services that may be necessary at any time for the Project to meet the Owner's needs and interests. Such services shall include auditing services the Owner may require to verify the Contractor's Applications for Payment or to ascertain how or for what purposes the Contractor has used the money paid by or on behalf of the Owner.

§ 4.9 The services, information, surveys and reports required by Sections 4.4 through 4.8 shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.

§ 4.10 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including any errors, omissions or inconsistencies in the Architect's Instruments of Service.

ARTICLE 5 CONSTRUCTION COST

§ 5.1 DEFINITION

§ 5.1.1 The Construction Cost shall be the total cost or, to the extent the Project is not completed, the estimated cost to the Owner of all elements of the Project designed or specified by the Architect.

§ 5.1.2 The Construction Cost shall include the cost at current market rates of labor and materials furnished by the Owner and equipment designed, specified, selected or specially provided for by the Architect, including the costs of management or supervision of construction or installation provided by a separate construction manager or contractor, plus a reasonable allowance for their overhead and profit. In addition, a reasonable allowance for contingencies shall be included for market conditions at the time of bidding and for changes in the Work.

§ 5.1.3 Construction Cost does not include the compensation of the Architect and the Architect's consultants, the costs of the land, rights-of-way and financing or other costs that are the responsibility of the Owner as provided in Article 4.

§ 5.2 RESPONSIBILITY FOR CONSTRUCTION COST

§ 5.2.1 Evaluations of the Owner's Project budget, the preliminary estimate of Construction Cost and detailed estimates of Construction Cost, if any, prepared by the Architect, represent the Architect's judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's Project budget or from any estimate of Construction Cost or evaluation prepared or agreed to by the Architect.

§ 5.2.2 No fixed limit of Construction Cost shall be established as a condition of this Agreement by the furnishing, proposal or establishment of a Project budget, unless such fixed limit has been agreed upon in writing and signed by the parties hereto. If such a fixed limit has been established, the Architect shall be permitted to include contingencies for design, bidding and price escalation, to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents, to make reasonable adjustments in the scope of the Project and to include in the Contract Documents alternate bids as may be necessary to adjust the Construction Cost to the fixed limit. Fixed limits, if any, shall be increased in the amount of an increase in the Contract Sum occurring after execution of the Contract for Construction.

§ 5.2.3 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, any Project budget or fixed limit of Construction Cost shall be adjusted to reflect changes in the general level of prices in the construction industry.

§ 5.2.4 If a fixed limit of Construction Cost (adjusted as provided in Section 5.2.3) is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall:

- .1 give written approval of an increase in such fixed limit;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 8.5; or
- .4 cooperate in revising the Project scope and quality as required to reduce the Construction Cost.

§ 5.2.5 If the Owner chooses to proceed under Section 5.2.4.4, the Architect, without additional compensation, shall modify the documents for which the Architect is responsible under this Agreement as necessary to comply with the fixed limit, if established as a condition of this Agreement. The modification of such documents without cost to the Owner shall be the limit of the Architect's responsibility under this Section 5.2.5. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

ARTICLE 6 USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

§ 6.1 Drawings, specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.

§ 6.2 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to reproduce the Architect's Instruments of Service solely for purposes of constructing, using and maintaining the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. Any termination of this Agreement prior to completion of the Project shall terminate this license. Upon such termination, the Owner shall refrain from making further reproductions of Instruments of Service and shall return to the Architect within seven days of termination all originals and reproductions in the Owner's possession or control. If and upon the date the Architect is adjudged in default of this Agreement, the foregoing license shall be deemed terminated and replaced by a second, nonexclusive license permitting the Owner to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the Instruments of Service solely for purposes of completing, using and maintaining the Project.

§ 6.3 Except for the licenses granted in Section 6.2, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. However, the Owner shall be permitted to authorize the Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers to reproduce applicable portions of the Instruments of Service appropriate to and for use in their execution of the Work by license granted in Section 6.2. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants. The Owner shall not use the Instruments of Service for future additions or alterations to this Project or for other projects, unless the Owner obtains the prior written agreement of the Architect and the Architect's consultants. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 6.4 Prior to the Architect providing to the Owner any Instruments of Service in electronic form or the Owner providing to the Architect any electronic data for incorporation into the Instruments of Service, the Owner and the Architect shall by separate written agreement set forth the specific conditions governing the format of such Instruments of Service or electronic data, including any special limitations or licenses not otherwise provided in this Agreement.

ARTICLE 7. DISPUTE RESOLUTION

§ 7.1 MEDIATION

§ 7.1.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

§ 7.1.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

§ 7.1.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 7.2 ARBITRATION

§ 7.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to arbitration. Prior to arbitration, the parties shall endeavor to resolve disputes by mediation in accordance with Section 7.1.

§ 7.2.2 Claims, disputes and other matters in question between the parties that are not resolved by mediation shall be decided by arbitration which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. The demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association.

§ 7.2.3 A demand for arbitration shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

§ 7.2.4 No arbitration arising out of or relating to this Agreement shall include, by consolidation or joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement and signed by the Owner, Architect, and any other person or entity sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 7.2.5 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 7.3 CLAIMS FOR CONSEQUENTIAL DAMAGES

The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 8.

ARTICLE 8 TERMINATION OR SUSPENSION

§ 8.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, prior to suspension of services, the Architect shall give seven days' written notice to the Owner. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.2 If the Project is suspended by the Owner for more than 30 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.3 If the Project is suspended or the Architect's services are suspended for more than 90 consecutive days, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 8.4 This Agreement may be terminated by either party upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 8.5 This Agreement may be terminated by the Owner upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 8.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 8.7.

§ 8.7 Termination Expenses are in addition to compensation for the services of the Agreement and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

ARTICLE 9 MISCELLANEOUS PROVISIONS

§ 9.1 This Agreement shall be governed by the law of the principal place of business of the Architect, unless otherwise provided in Article 12.

§ 9.2 Terms in this Agreement shall have the same meaning as those in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement.

§ 9.3 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion. In no event shall such statutes of limitations commence to run any later than the date when the Architect's services are substantially completed.

§ 9.4 To the extent damages are covered by property insurance during construction, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 9.5 The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to an institutional lender providing financing for the Project. In such event, the lender shall assume the Owner's rights and obligations under this Agreement. The Architect shall execute all consents reasonably required to facilitate such assignment.

§ 9.6 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 9.7 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 9.8 Unless otherwise provided in this Agreement, the Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials or toxic substances in any form at the Project site.

§ 9.9 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 9.10 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates that would require knowledge, services or responsibilities beyond the scope of this Agreement.

ARTICLE 10 PAYMENTS TO THE ARCHITECT

§ 10.1 DIRECT PERSONNEL EXPENSE

Direct Personnel Expense is defined as the direct salaries of the Architect's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, employee retirement plans and similar contributions.

§ 10.2 REIMBURSABLE EXPENSES

§ 10.2.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and Architect's employees and consultants directly related to the Project, as identified in the following Clauses:

- .1 transportation in connection with the Project, authorized out-of-town travel and subsistence, and electronic communications;
- .2 fees paid for securing approval of authorities having jurisdiction over the Project;
- .3 reproductions, plots, standard form documents, postage, handling and delivery of Instruments of Service;
- .4 expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .5 renderings, models and mock-ups requested by the Owner;
- .6 expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally carried by the Architect and the Architect's consultants;
- .7 reimbursable expenses as designated in Article 12;
- .8 other similar direct Project-related expenditures.

§ 10.3 PAYMENTS ON ACCOUNT OF BASIC SERVICES

§ 10.3.1 An initial payment as set forth in Section 11.1 is the minimum payment under this Agreement.

§ 10.3.2 Subsequent payments for Basic Services shall be made monthly and, where applicable, shall be in proportion to services performed within each phase of service, on the basis set forth in Section 11.2.2.

§ 10.3.3 If and to the extent that the time initially established in Section 11.5.1 of this Agreement is exceeded or extended through no fault of the Architect, compensation for any services rendered during the additional period of time shall be computed in the manner set forth in Section 11.3.2.

§ 10.3.4 When compensation is based on a percentage of Construction Cost and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.2.2, based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent preliminary estimate of Construction Cost or detailed estimate of Construction Cost for such portions of the Project.

§ 10.4 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES

Payments on account of the Architect's Additional Services and for Reimbursable Expenses shall be made monthly upon presentation of the Architect's statement of services rendered or expenses incurred.

§ 10.5 PAYMENTS WITHHELD

No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages or other sums withheld from payments to contractors, or on account of the cost of changes in the Work other than those for which the Architect has been adjudged to be liable.

§ 10.6 ARCHITECT'S ACCOUNTING RECORDS

Records of Reimbursable Expenses and expenses pertaining to Additional Services and services performed on the basis of hourly rates or a multiple of Direct Personnel Expense shall be available to the Owner or the Owner's authorized representative at mutually convenient times.

ARTICLE 11 BASIS OF COMPENSATION

The Owner shall compensate the Architect as follows:

§ 11.1 An Initial Payment of

(\$ ZERO) shall be made upon execution of this Agreement and credited to the Owner's account at final payment. 0

§ 11.2 BASIC COMPENSATION

§ 11.2.1 For Basic Services, as described in Article 2, and any other services included in Article 12 as part of Basic Services, Basic Compensation shall be computed as follows:

(Insert basis of compensation, including stipulated sums, multiples or percentages, and identify phases to which particular methods of compensation apply, if necessary.)

Percentage fee equalling nine percent (9.0%) of the estimated or actual Construction Cost

§ 11.2.2 Where compensation is based on a stipulated sum or percentage of Construction Cost, progress payments for Basic Services in each phase shall total the following percentages of the total Basic Compensation payable:

(Insert additional phases as appropriate.)

Schematic Design:	Ten	percent (10 %)
Design Development Phase:	Twenty	percent (20 %)
Construction Documents Phase:	Forty	percent (40 %)
Bidding or Negotiation Phase:	Five	percent (5 %)
Construction Phase:	Twenty-five	percent (25 %)

Total Basic Compensation	one hundred percent (100.00%)
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§ 11.3 COMPENSATION FOR ADDITIONAL SERVICES

§ 11.3.1 For Project Representation Beyond Basic Services, as described in Section 3.2, compensation shall be computed as follows:

To be negotiated between Owner and Architect, if needed.

§ 11.3.2 For Additional Services of the Architect, as described in Articles 3 and 12, other than (1) Additional Project Representation, as described in Section 3.2, and (2) services included in Article 12 as part of Basic Services, but excluding services of consultants, compensation shall be computed as follows:
(Insert basis of compensation, including rates and multiples of Direct Personnel Expense for Principals and employees, and identify Principals and classify employees, if required. Identify specific services to which particular methods of compensation apply, if necessary.)

When mutually agreed between The Owner and Architect, compensation for additional services shall be based upon regular hourly rates:

Principal @ \$125.00/Hr.
Landscape Architect @ \$60.00/Hr.
Subconsultant at their regular hourly rates

§ 11.3.3 For Additional Services of Consultants, including additional structural, mechanical and electrical engineering services and those provided under Section 3.4.19 or identified in Article 12 as part of Additional Services, a multiple of (0) times the amounts billed to the Architect for such services.
(Identify specific types of consultants in Article 12, if required.)

§ 11.4 REIMBURSABLE EXPENSES

For Reimbursable Expenses, as described in Section 10.2, and any other items included in Article 12 as Reimbursable Expenses, a multiple of Fifteen Percent (1.15) times the expenses incurred by the Architect, the Architect's employees and consultants directly related to the Project.

§ 11.5 ADDITIONAL PROVISIONS

§ 11.5.1 If the Basic Services covered by this Agreement have not been completed within Thirty (30) months of the date hereof, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as provided in Sections 10.3.3 and 11.3.2.

§ 11.5.2 Payments are due and payable Thirty (30) days from the date of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of interest agreed upon.)

Zero Percent (0%)

(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Architect's principal places of business, the location of the Project and elsewhere may affect the validity of this provision. Specific legal advice should be obtained with respect to deletions or modifications, and also regarding requirements such as written disclosures or waivers.)

§ 11.5.3 The rates and multiples set forth for Additional Services shall be adjusted in accordance with the normal salary review practices of the Architect.

ARTICLE 12 OTHER CONDITIONS OR SERVICES

(Insert descriptions of other services, identify Additional Services included within Basic Compensation and modifications to the payment and compensation terms included in this Agreement.)

NONE

This Agreement entered into as of the day and year first written above.

OWNER

THE CITY OF RIDGELAND, MISSISSIPPI

(Signature)

GENE F. MCGEE, MAYOR

(Printed name and title)

ARCHITECT

PHILLIP L. MCDADE, LANDSCAPE ARCHITECT



(Signature)

PHILLIP L. MCDADE

(Printed name and title)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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public works

MEMORANDUM

TO: Mayor Gene F. McGee and Board of Aldermen

FROM: Christopher W. Bryson, P.E., City Engineer

DATE: March 11, 2019

RE: CONTRACTOR'S ESTIMATE NO. 1

Simmons Erosion Control, Inc. - Pay Period Ending February 28, 2019
East Jackson Street Multi-Use Path, U.S. Highway 51 to Trace Ridge Drive
Federal Aid Project No. STP-0213-00(031) LPA / 106573-701000
City of Ridgeland, Madison County, Mississippi

We respectfully request the Mayor and Board of Aldermen approve payment in the amount of **\$28,946.30** for work completed on the referenced project during the period between the Contractor's Notice to Proceed Date, February 18, 2019 and February 28, 2019. To date, the Contractor has completed 4% of the work in 1% of the Contract Time. MDOT will reimburse 80% of this payment in the amount of **\$23,157.04**. Our local matching responsibility remaining for this period's work is **\$5,789.26**, 20%. This is the first payment to the contractor, and will also be the first federal reimbursement for this project.

Upon your approval, the Mayor will need to sign the cover LPA-001 form as our LPA Official. The executed Contractor's Estimate No. 1 Package should be given to Public Works for submitting digitally to the MDOT LPA Invoice Division for reimbursement.

Thank you for your consideration of our request. Please contact me if you have any questions.

Cc: John M. McCollum, Public Works Director

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John M. McCollum - director of public works

board of aldermen: D.L. Smith - at-large • Ken Heard, cmo, mayor pro tempore - ward 1 • Chuck Gautier - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

LPA-001 v 1.2

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

STP-0213-00(031)/106573701

Revised Apr. 02, 2009

Contractor's Estimate - Recap Sheet

Printed: 03/10/2019 07:51 am

Vendor Number	3100034217 0	Completion Date	00/00/0000
Contract ID	LSTP021300031	Time Units / Days to be Allowed	70.00
In Account With	City of Ridgeland P.O. Box 217, Ridgeland, MS, 39158		
FMS Contract Number	OG00001178		
Estimate Number	0001 PROGRESS	Period	02/18/2019 Thru 02/28/2019
Project County: MADISON (45)	Current Period	Previous Estimate	Total Allowed to Date
Project Number: 106573701000 [STP-0213-00(031)/106573701]			
Total Cost (Participating)	\$28,946.30	\$0.00	\$28,946.30
Total Cost	\$28,946.30	\$0.00	\$28,946.30
Project Total	\$28,946.30	\$0.00	\$28,946.30
% Matching Funds Deduction for LPA 20.00000 %	(\$5,789.26)	(\$0.00)	(\$5,789.26)
Total Net Amount Owed to LPA	\$23,157.04	\$0.00	\$23,157.04
Total Contract Net Work Due	\$23,157.04	\$0.00	\$23,157.04
Time Units / Days Used	0.750000	0	0.750000
Contract % Complete (Dollars)	5.25 %	0.00 %	5.25 %
Contract % Elapsed Time	1.070000%	0.000000%	1.070000 %

Quantities Checked

Original Signed

Bryson, Christopher
(15-10)

Project Engineer

LPA Official:

Approved:

Chief Engineer by

Original Signed

Michael D. Hogan, P.E.

LPA Engineer

Completion Date: 00/00/0000

Calendar Days to be Allowed: 70.00

Total Contract Bid Amount: \$551,557.90

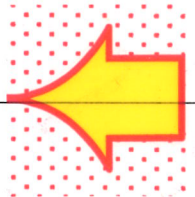
Total Contract Current Amount: \$551,557.90

Productive Days to be Allowed: 70.000000

Total Productive Days Assessed: 0.750000

Contract % Elapsed Time (Productive Days): 1.070000 %

Progress of Project: 4.180000 %



CAD002 v 1.6

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

STP-0213-00(031)/106573701

Revised Oct. 10, 2008

Contractor's Estimate - Detail Sheet

Printed: 03/10/2019

Vendor Number			3100034217 0				Date Let		08/22/2018		MPC	Not Found
Contract ID			LSTP021300031				Award Date		11/06/2018			
In Account With			City of Ridgeland P.O. Box 217, Ridgeland, MS, 39158									
Surety			Default Surety For LPA Contract									
FMS CC Number			OG00001178									
Estimate Number			0001 PROGRESS				Period		02/18/2019 Thru 02/28/2019			
Project Number			106573701000 STP-0213-00(031)/106573701 MADISON (45)						Category		Roadway	
	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount		
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date	
1	0010	201-A001		Clearing and Grubbing	1.000	0.900	0.900	LS	10,000.00	9,000.00	9,000.00	
1	0020	202-B007		Removal of Asphalt Pavement, All Depths	895.000	0.000	0.000	SY	20.00	0.00	0.00	
1	0030	202-B081		Removal of Concrete Sidewalks & Driveways, All Depths	82.000	0.000	0.000	SY	30.00	0.00	0.00	
1	0040	202-B088		Removal of Curb & Gutter, All Types	163.000	0.000	0.000	LF	15.00	0.00	0.00	
1	0050	202-B165		Removal of Inlets, All Sizes	1.000	0.000	0.000	EA	1,100.00	0.00	0.00	
1	0060	202-B191		Removal of Pipe, 8" And Above	16.000	0.000	0.000	LF	25.00	0.00	0.00	
1	0070	202-B057		Removal of Concrete Junction Box, Manhole and Inlet, All Siz es	1.000	0.000	0.000	EA	1,000.00	0.00	0.00	
1	0080	203-A001	E	Unclassified Excavation, FM, AH	270.000	0.000	0.000	CY	18.50	0.00	0.00	
1	0090	203-EX041	E	Borrow Excavation, AH, LVM, Class B9-6	300.000	0.000	0.000	CY	30.00	0.00	0.00	
1	0100	203-G002	E	Excess Excavation, LVM, AH	50.000	0.000	0.000	CY	30.00	0.00	0.00	
1	0110	206-A001	S	Structure Excavation	81.000	0.000	0.000	CY	30.00	0.00	0.00	
1	0120	211-A001		Topsoil for Slope Treatment, From Right-of-Way	1,493.000	0.000	0.000	SY	4.50	0.00	0.00	
1	0130	216-A001		Solid Sodding	1,493.000	0.000	0.000	SY	6.00	0.00	0.00	
1	0140	219-A001		Watering	60.000	0.000	0.000	KGAL	20.00	0.00	0.00	
1	0150	225-A001		Grassing	1.000	0.000	0.000	ACRE	2,800.00	0.00	0.00	
1	0160	225-B001		Agricultural Limestone	1.000	0.000	0.000	TON	200.00	0.00	0.00	
1	0170	225-C001		Mulch, Vegetative Mulch	1.000	0.000	0.000	TON	260.00	0.00	0.00	
1	0180	234-A001		Temporary Silt Fence	2,213.000	0.000	0.000	LF	3.00	0.00	0.00	
1	0190	237-A001		Wattles, 12"	620.000	0.000	0.000	LF	6.50	0.00	0.00	
1	0200	304-F002	GT	Size 610 Crushed Stone Base	480.000	0.000	0.000	TON	68.00	0.00	0.00	
1	0210	307-S001	A3	Bituminous Curing Seal	574.000	0.000	0.000	GAL	6.50	0.00	0.00	
1	0220	403-A006	BA1	19-mm, ST, Asphalt Pavement	320.000	0.000	0.000	TON	162.35	0.00	0.00	
1	0230	403-A015	BA1	9.5-mm, ST, Asphalt Pavement	160.000	0.000	0.000	TON	178.00	0.00	0.00	

	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount	
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date
1	0240	407-A001	A2	Asphalt for Tack Coat	485.000	0.000	0.000	GAL	6.50	0.00	0.00
1	0250	503-C010		Saw Cut, Full Depth	1,378.000	20.000	20.000	LF	13.00	260.00	260.00
1	0260	601-B001	S	Class "B" Structural Concrete, Minor Structures	6.000	0.000	0.000	CY	1,825.00	0.00	0.00
1	0270	221-A001	S	Concrete Paved Ditch	3.000	0.000	0.000	CY	1,320.00	0.00	0.00
1	0280	602-A001	S	Reinforcing Steel	440.000	0.000	0.000	LBS	3.35	0.00	0.00
1	0290	604-B001		Gratings	1,000.000	0.000	0.000	LBS	3.25	0.00	0.00
1	0300	907-608-D003	S	Stamped and Colored Concrete Sidewalk	133.000	0.000	0.000	SY	110.00	0.00	0.00
1	0310	609-D001	S	Combination Concrete Curb and Gutter Type 1	692.000	0.000	0.000	LF	34.00	0.00	0.00
1	0320	608-C001		Detectable Warning Panels	160.000	0.000	0.000	SF	25.00	0.00	0.00
1	0330	614-B001	S	Concrete Driveway, With Reinforcement	224.000	0.000	0.000	SY	83.35	0.00	0.00
1	0340	809-A002	S	Retaining Wall System, Gravity Type	171.000	0.000	0.000	SF	50.00	0.00	0.00
1	0350	809-A003	S	Retaining Wall System, Mechanically Stabilized	520.000	0.000	0.000	SF	52.00	0.00	0.00
1	0360	603-A038	S	6" Steel Pipe, Wall Thickness 0.134"	30.000	0.000	0.000	LF	52.00	0.00	0.00
1	0370	603-CA003	S	15" Reinforced Concrete Pipe, Class III	80.000	0.000	0.000	LF	40.00	0.00	0.00
1	0380	603-CA011	S	18" Reinforced Concrete Pipe, Class III	16.000	0.000	0.000	LF	80.00	0.00	0.00
1	0390	907-258-PP004		Bollard, Per Plans	24.000	0.000	0.000	EA	400.00	0.00	0.00
1	0400	907-607-PP003		Fencing, Per Plans	875.000	0.000	0.000	LF	100.00	0.00	0.00
1	0410	613-D005		Adjustment of Manhole	1.000	0.000	0.000	EA	1,800.00	0.00	0.00
1	0420	613-D009		Adjustment of Utility Appurtenance	1.000	0.000	0.000	EA	325.00	0.00	0.00
1	0430	613-D010		Adjustment of Water Meter	3.000	0.000	0.000	EA	325.00	0.00	0.00
1	0440	613-D011		Adjustment of Water Valve	1.000	0.000	0.000	EA	325.00	0.00	0.00
1	0460	619-D1001		Standard Roadside Construction Signs, Less than 10 Square Feet	27.000	27.000	27.000	SF	10.50	283.50	283.50
1	0470	619-D2001		Standard Roadside Construction Signs, 10 Square Feet or More	144.000	144.000	144.000	SF	10.50	1,512.00	1,512.00
1	0480	619-G4008		Barricades, Type III, Single Faced, Red/White	120.000	120.000	120.000	LF	21.00	2,520.00	2,520.00
1	0490	619-G5001		Free Standing Plastic Drums	35.000	35.000	35.000	EA	60.00	2,100.00	2,100.00
1	0510	907-626-G002		Thermoplastic Detail Stripe, Yellow, 4" Equivalent Length	520.000	0.000	0.000	LF	13.00	0.00	0.00
1	0520	907-626-H005		Thermoplastic Legend, White, 4" Equivalent Length	136.000	0.000	0.000	SF	32.50	0.00	0.00
1	0530	630-A001		Standard Roadside Signs, Sheet Aluminum, 0.080" Thickness	64.000	0.000	0.000	SF	32.50	0.00	0.00
1	0540	630-K002		Welded & Seamless Steel Pipe Posts, 3"	132.000	0.000	0.000	LF	105.00	0.00	0.00
Total Roadway Items										15,675.50	15,675.50

Total Participating Direct Items										15,675.50	15,675.50
Total Non-Participating Direct Items										0.00	0.00
Total Direct Items on Contract = 478,057.90					Total Direct Items					15,675.50	15,675.50
Dependent Items											
Part	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount	
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date
1	0450	618-A001		Maintenance of Traffic	1.000000	0.0328	0.0328	LS	23,500.00	770.80	770.80
1	0500	620-A001		Mobilization	1.000000	0.2500	0.2500	LS	50,000.00	12,500.00	12,500.00
Total Participating Dependent Items										13,270.80	13,270.80
Total Non-Participating Dependent Items										0.00	0.00
Total Dependent Items										13,270.80	13,270.80
Total Project Participating Construction Items										28,946.30	28,946.30
Total Project Non-Participating Construction Items										0.00	0.00
Total Project Construction Items										28,946.30	28,946.30
Stockpiled Material Adjustments											
	Line No	Item Number	Item Description			Adjustment Description			Current	Allowed-to-Date	
Total Participating Stockpiled Material Adjustments										0.00	0.00
Total Participating Costs (on CAD001)										28,946.30	28,946.30
Total Non-Participating Costs (on CAD001)										0.00	0.00
Project: 106573701000 STP-0213-00(031)/106573701					Total Costs (on CAD001)					28,946.30	28,946.30
Fuel And Material Adjustments											
	Line No	Item Number	Item Description			Adjustment Description			Price Difference	Current	Allowed-to-Date
Total Participating Fuel And Material Adjustments										0.00	0.00
Total Non-Participating Fuel And Material Adjustments										0.00	0.00
Total Fuel And Material Adjustments										0.00	0.00
Total Construction Cost on Contract = 551,557.90					Total Contract Net Work Due (on CAD001)					28,946.30	28,946.30

**STATEMENT OF LOCAL PUBLIC AGENCY
PROGRESS AND FINAL ESTIMATES FOR CONSTRUCTION**

LPA-001 and LPA-002

State of Mississippi

County: MADISON

Local Public Agency (LPA): CITY OF RIDGELAND

Project Number: STP-0213-00(031)LPA/106573-701000

Project Description: EAST JACKSON STREET MULTI-USE PATH

Project Engineer/Architect's Name: CHRISTOPHER W. BRYSON, P.E.

I, CHRISTOPHER W. BRYSON, P.E., hereby verify for the attached estimate on the above listed project that:

- a. All computations have been checked and are correct.
- b. The final total amount allowed to the contractor is accurate and proper.
- c. The last payment to the contractor is the difference between the amount previously paid the contractor and the total amount owed to the contractor.
- d. All quantities listed are accurate and proper.
- e. I understand that payment to the contractor will be based exclusively on my signature on the LPA-001 for which I bear full responsibility.



[Signature]
Project Engineer/Architect (signature)

Sworn to and subscribed before me this _____ day of _____, _____.

Notary stamp/seal

My Commission Expires: _____

Notary (signature)

LPA PROJECT

CERTIFICATION OF PAYMENTS TO SUBCONTRACTORS

Project No: STP-0213-00(031)LPA/106573-701000 County: MADISON

Prime Contractor: Simmons Erosion Control, Inc.

Project Engineer: Christopher W. Bryson, P.E.

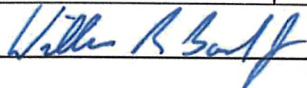
THIS IS TO CERTIFY THAT PAYMENT HAS BEEN MADE TO THE FOLLOWING SUBCONTRACTING FIRMS FOR THE AMOUNT INDICATED FOR WORK PERFORMED OR MATERIALS/SUPPLIES PURCHASED, ON THE REFERENCED PROJECT TO SATISFY THE DBE REQUIREMENTS. *** THIS REPORT IS SUBJECT TO AUDIT ***

Prime Contractor	Date of Payment	Amount Paid This Period	Total Paid to Date
DBE ☒ Yes / ☐ No	N/A	N/A	N/A

DBE Firm (listed on OCR-481 to meet Project Goal)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

DBE Firm (not listed on OCR-481 to meet Project Goal)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

Non-DBE Firm	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete
Imperial Contracting Group, LLC	SUB	N/A						
TRAFFIC MAINTENANCE SERVICE a division of GoBox	SUB	N/A						
COOK-ALLEN, PLLC	SUB	N/A						
LANE LINE, LLC	SUB	N/A						



Submitted by

Total DBE Project Goal: 5 %

Controller

Title

Date: 3/4/2019

*** INSTRUCTIONS ***

1. Contractor must submit this report for **EVERY PROJECT** each month to the Project Engineer.
2. If no payments are made this period, submit a negative or no change report to the Project Engineer.
3. The Project Engineer will attach a copy of the OCR-484 to the Monthly Estimate; Project Engineer will submit original to the Office of Civil Rights.
4. Progress estimates will be withheld if Contractor fails to submit OCR-484.
5. Type of firm is either (S) for Supplier, (C) for Contractor, (B) for Bonding, (M) for Miscellaneous, or (CS) for Consultant.

LPA PROJECT

CERTIFICATION OF PAYMENTS TO SUBCONTRACTORS

Project No: STP-0213-00(031)LPA/106573-701000 County: MADISON

Prime Contractor: Simmons Erosion Control, Inc.

Project Engineer: Christopher W. Bryson, P.E.

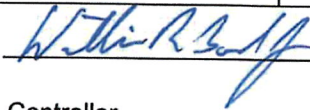
THIS IS TO CERTIFY THAT PAYMENT HAS BEEN MADE TO THE FOLLOWING SUBCONTRACTING FIRMS FOR THE AMOUNT INDICATED FOR WORK PERFORMED OR MATERIALS/SUPPLIES PURCHASED, ON THE REFERENCED PROJECT TO SATISFY THE DBE REQUIREMENTS. *** THIS REPORT IS SUBJECT TO AUDIT ***

Prime Contractor	Date of Payment	Amount Paid This Period	Total Paid to Date
DBE ☒ Yes / ☐ No	N/A	N/A	N/A

DBE Firm (listed on OCR-481 to meet Project Goal)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

DBE Firm (not listed on OCR-481 to meet Project Goal)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

Non-DBE Firm	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete
FRANKLIN PAVING, INC.	SUB	N/A						
CALHOUN FENCE, INC.	SUB	N/A						



Submitted by

Controller

Title

Total DBE Project Goal: 5 %

Date: 3/4/2019

*** INSTRUCTIONS ***

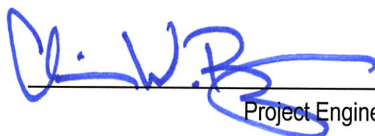
1. Contractor must submit this report for **EVERY PROJECT** each month to the Project Engineer.
2. If no payments are made this period, submit a negative or no change report to the Project Engineer.
3. The Project Engineer will attach a copy of the OCR-484 to the Monthly Estimate; Project Engineer will submit original to the Office of Civil Rights.
4. Progress estimates will be withheld if Contractor fails to submit OCR-484.
5. Type of firm is either (S) for Supplier, (C) for Contractor, (B) for Bonding, (M) for Miscellaneous, or (CS) for Consultant.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
ASSESSMENT REPORT FOR AVAILABLE WORKING DAYS

Date: 3/10/2019
Project No: STP-0213-00(031)/106573701
County: MADISON (45)
PERIOD 2/1/2019 To 2/28/2019

February	1		17	
Month	2		18	0.25
	3		19	
	4		20	
	5		21	
	6		22	
	7		23	
	8		24	
	9		25	0.25
	10		26	0.25
	11		27	
	12		28	
	13		29	
	14		30	
	15		31	
	16			

TOTAL WORKING DAYS ASSESSED DURING THIS PERIOD	<u>0.75</u>
TOTAL WORKING DAYS PREVIOUSLY ASSESSED	<u>0</u>
TOTAL WORKING DAYS ASSESSED	<u>0.75</u>
TOTAL WORKING DAYS ALLOWED	<u>70</u>
PERCENT COMPLETE	<u>1.07 %</u>


Project Engineer

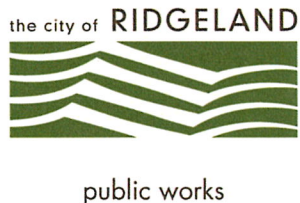
Original: Contractor
Copies: Project File
District Engineer

FOR CONTRACTOR USE

Contractor's Signature

I ☐ Agree / ☐ Disagree with the working days assessed during this period. If disagree is marked, please provide a written explanation.

The Contractor shall sign, mark appropriate box above, and return the original to the Project Engineer with a copy to MDOT Construction Division, 401 North West Street, Jackson, MS 39201.



MEMORANDUM

TO: Mayor Gene F. McGee and Board of Aldermen

FROM: Christopher W. Bryson, P.E., City Engineer 

DATE: March 11, 2019

RE: **CE&I ESTIMATE NO. 1**
Waggoner Engineering, Inc. - Pay Period Ending January 31, 2019
Construction Engineering & Inspection (CE&I) Professional Services Contract
Lake Harbour Drive Extension, Phase "A", CN Railroad Box Culvert Replacement
Project No. HPP-8323-00(004) LPA/104859-801200
City of Ridgeland, Madison County, Mississippi

We respectfully request the Mayor and Board of Aldermen approve payment in the amount of **\$3,124.14** to Waggoner Engineering, Inc. for work completed on the referenced project during the period between January 1, 2019 and January 31, 2019. This is the first request for payment by the Consultant for this Contract. MDOT will reimburse 65% of this payment in the amount of **\$2,030.69**. Our local matching responsibility remaining for this period's work is **\$1,093.45**, 35%.

Upon your approval, the Mayor will need to sign the cover LPA-CSU-001 form as our LPA Official. The executed CE&I Estimate No. 1 Package should be given to Public Works for submitting digitally to the MDOT LPA Invoice Division for reimbursement.

Thank you for your consideration of our request. Please contact me if you have any questions.

Cc: John M. McCollum, Public Works Director

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John M. McCollum - director of public works

board of aldermen: D.I. Smith - at-large • Ken Heard, cmo, mayor pro tempore - ward 1 • Chuck Gautier - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

LPA-CSU-001 For LPA's

REV 4/01/2016

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
MDOT REIMBURSEMENT ESTIMATE - RECAP SHEET**

Date Processed March 1, 2019

Vendor Number

3100034217 0MDOT Project Number **HPP-8323-00(008)LPA**

P.O. No. 3941

Invoice Number : **35537**

Project No.

104859-801200

County

MadisonSheet No. **1**

In Account With

City of Ridgeland

Address

P.O. Box 217, Ridgeland, MS 39158

Contract Number:

CS 00005423

Surety

Est. No.

1

Progress

Period

January 1, 2019

THRU

January 31, 2019

Document No.

	Line Item	OCA	User Code 1	Object	Project Number / Detail Code	User Code 2	Current Period	Previous Estimate	Total Allowed to Date
Total Participating Cost	000001	080120	153	1612	104859-801200	1	3,124.14	0.00	3,124.14
Total							3,124.14	0.00	3,124.14
Total All Work Due							3,124.14	0.00	3,124.14
Total Net Work Due							3,124.14	0.00	3,124.14
Quantities Checked Original Signed  Project Manager Waggoner Engineering, Inc. LPA Official City of Ridgeland Approved By: _____ Consultant Services Unit Engineer - Scot Ehrgott, P.E.					Contract Not To Exceed Amount \$257,724.78 NTP Date October 26, 2018 Termination Date TBD		AMOUNT OF PAYMENT FOR PROGRESS ESTIMATES AND FINAL ESTIMATES SHOULD BE ROUNDED TO THE NEAREST CENTS (\$0.00)		
% Matching Funds Deduction for LPA	001	080120	153	1612	104859-801200	1	(1,093.45)	0.00	(1,093.45)
TOTAL Net Amount Owed to the LPA							2,030.69	0.00	2,030.69
THE SOLE PURPOSE OF THE ENGINEER'S SIGNATURE IS TO ACKNOWLEDGE THAT THE LPA HAS SUBMITTED ALL REQUIRED DATA BY THE LPA MANUAL FOR PAYMENT									



P.O. Box 12227
Jackson, MS 39236-2227

601-355-9526 Voice
601-352-3945 Fax

City of Ridgeland
Attn: Chris Bryson, P.E. City Engineer
P. O. Box 217
Ridgeland, MS 39158

February 11, 2019
Project No: 0018145.000
Invoice No: 35537

CONSTRUCTION ENGINEERING & INSPECTION SERVICES
LAKE HARBOUR DRIVE EXTENSION BOX CULVERT UNDER RAILROAD
Project No. HPP-8323-00(007)/104859-801200, MADISON COUNTY
Professional Services from January 1, 2019 to January 31, 2019
Professional Personnel

	Hours	Rate	Amount
PRINCIPAL			
Arnold, Hunter	3.50	249.56	873.46
ASST PROJECT ENGINEER			
Edwards, Chadwick	1.50	153.14	229.71
CONSTRUCTION REP II			
Collins, James	9.00	124.88	1,123.92
Overby, Alex	8.50	124.88	1,061.48
Totals	22.50		3,288.57
Total Labor			3,288.57
Retainage			
Current Retainage	164.43 (5.00 % of 3,288.57)		-164.43
Retainage-To-Date	164.43		
Billing Limits	Current	Prior	To-Date
Labor	3,288.57	0.00	3,288.57
Limit			192,055.54
Remaining			188,766.97
Consultant	0.00	0.00	0.00
Limit			63,443.24
Remaining			63,443.24
Expense	0.00	0.00	0.00
Limit			2,226.00
Remaining			2,226.00
Total this Invoice			<u>\$3,124.14</u>

Project	0018145.000	LHE Box Culvert CE&I	Invoice	35537
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Billing Backup

Waggoner Engineering, Inc.

Invoice 35537 Dated 2/11/2019

Friday, March 1, 2019

11:21:04 AM

Professional Personnel

		Hours	Rate	Amount	
PRINCIPAL					
510 - Arnold, Hunter	12/17/2018	.50	249.56	124.78	
510 - Arnold, Hunter	1/8/2019	1.00	249.56	249.56	
510 - Arnold, Hunter	1/14/2019	.50	249.56	124.78	
510 - Arnold, Hunter	1/23/2019	1.00	249.56	249.56	
510 - Arnold, Hunter	1/31/2019	.50	249.56	124.78	
ASST PROJECT ENGINEER					
513 - Edwards, Chadwick	1/3/2019	1.50	153.14	229.71	
CONSTRUCTION REP II					
577 - Collins, James	1/3/2019	2.00	124.88	249.76	
577 - Collins, James	1/8/2019	2.00	124.88	249.76	
577 - Collins, James	1/9/2019	4.00	124.88	499.52	
577 - Collins, James	1/28/2019	1.00	124.88	124.88	
526 - Overby, Alex	1/21/2019	1.75	124.88	218.54	
526 - Overby, Alex	1/22/2019	1.00	124.88	124.88	
526 - Overby, Alex	1/25/2019	2.50	124.88	312.20	
526 - Overby, Alex	1/28/2019	2.00	124.88	249.76	
526 - Overby, Alex	1/31/2019	1.25	124.88	156.10	
Totals		22.50		3,288.57	
Total Labor					3,288.57
Total this Project					\$3,288.57
Total this Report					\$3,288.57

Memorandum of Agreement

STP-7354-00(005) LPA / 108011-701000
Signals at Highland Colony Parkway at Renaissance
Ridgeland, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the "Commission"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and City of Ridgeland, Mississippi (hereinafter referred to as the "LPA"), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over federal funds that are available for local public agency projects; and

WHEREAS, the LPA intends to install fully actuated traffic signal systems at two driveways on Highland Colony Parkway at Renaissance; (hereinafter referred to as the "Project"), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$ 926,000 in federal funds (100% grant match and 0% local match) are available for the construction of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before N/A, and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA, which is hereby designated as the Local Sponsor for the purposes herein, hereby contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the Project Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Coordinator.
2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.
3. The LPA shall submit to MDOT four (4) complete sets of as-built plans in printed form and the original electronic files in a format that is compatible with Microstation prior to MDOT acceptance. Upon request, MDOT may waive this requirement for selected projects.
4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal actions.
5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that no retainage shall be withheld from installment payments to the construction contractor.
6. The LPA agrees that if any act or omission on the part of the LPA causes loss of Federal funding from FHWA or any other source, or any penalty being imposed by the United States of America under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, the LPA will be solely responsible for all additional costs.
7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the contract, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

Excepted from this requirement are payments to railroads for any work included in the Project. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.
9. All contracts and subcontracts shall include a provision for compliance with Senate Bill 2988 from the 2008 Session of the Mississippi Legislature entitled "The Mississippi Employment Protection Act," as published in the General Laws of 2008 and codified in the Mississippi Code of 1972, as amended (Sections 71-11-1 and 71-11-3),

and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreakings, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees that if the Project is not kept upon a schedule that meets MDOT guidelines, then the funds allocated to the Project may be rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Coordinator monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Ad Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which

it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of MTC/MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans and specifications, addenda or supplemental agreement as amended. The LPA acknowledges and agrees that this responsibility continues after the federal funds provided through MDOT are exhausted.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with MTC/MDOT and FHWA approval.

2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.

3. Work with the LPA, through the District LPA Coordinator, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.

4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by MTC does not relieve the LPA from its full responsibility for the proper design and construction of the Project.

5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.

6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.

7. At its discretion, make payments directly to railroad companies, their consultants or contractors for work on railroads included in the Project. The payments made shall come from Project funds obligated for the Project.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right

to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOU, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Standard Specifications for Road and Bridge Construction, latest edition, or the latest online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as

agents for the respective parties unless otherwise indentured in the addenda hereto:

For Contractual Administrative Matters:

COMMISSION:
Executive Director
MDOT
P.O. Box 1850
Jackson, MS 39215-1850
Phone: (601) 359-7002
Fax: (601) 359-7110

LPA:
Mayor
City of Ridgeland
P.O. Box 217
Ridgeland, MS 39158
Phone: (601) 853-2027
Fax: (601) 853-2019

For Technical Matters:

COMMISSION:
District LPA Coordinator – District 5
MDOT
P.O. Box 90
Newton, MS 39345
Phone: (601) 683-3341
Fax: (601) 683-7030

LPA:
Director of Public Works
City of Ridgeland
P.O. Box 217
Ridgeland, MS 39158
Phone: (601) 853-2027

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, or by facsimile and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

ARTICLE IV. RELATIONSHIP OF THE PARTIES

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for

any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

ARTICLE VI. MISCELLANEOUS

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

THE REST OF THIS PAGE LEFT INTENTIONALLY BLANK

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed this the _____ day of _____, 20____.

City of Ridgeland

Gene McGee, Mayor

Attested:

City Clerk

So agreed this the _____ day of _____, 20____.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Melinda L. McGrath, PE
Executive Director
Mississippi Department of Transportation

Book _____, Page _____,

Memorandum of Agreement

STP-0213-00(005) LPA / 108013-701000
Traffic Signal Safety Improvements
Ridgeland, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the "Commission"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and City of Ridgeland, Mississippi (hereinafter referred to as the "LPA"), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over federal funds that are available for local public agency projects; and

WHEREAS, the LPA intends to develop safety improvements to traffic signal systems throughout the city; (hereinafter referred to as the "Project"), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$954,000 in federal funds (100% grant match and 0% local match) are available for the construction of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before N/A, and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA, which is hereby designated as the Local Sponsor for the purposes herein, hereby contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the

Project Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Coordinator.

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.

3. The LPA shall submit to MDOT four (4) complete sets of as-built plans in printed form and the original electronic files in a format that is compatible with Microstation prior to MDOT acceptance. Upon request, MDOT may waive this requirement for selected projects.

4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal actions.

5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that no retainage shall be withheld from installment payments to the construction contractor.

6. The LPA agrees that if any act or omission on the part of the LPA causes loss of Federal funding from FHWA or any other source, or any penalty being imposed by the United States of America under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, the LPA will be solely responsible for all additional costs.

7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the contract, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

Excepted from this requirement are payments to railroads for any work included in the Project. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with Senate Bill 2988 from the 2008 Session of the Mississippi Legislature entitled "The Mississippi Employment Protection Act," as published in the General Laws of 2008 and codified in the Mississippi Code of 1972, as amended (Sections 71-11-1 and 71-11-3), and any rules or regulations promulgated by the Commission, the Department of

Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreakings, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees that if the Project is not kept upon a schedule that meets MDOT guidelines, then the funds allocated to the Project may be rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Coordinator monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Ad Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared

ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of MTC/MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans and specifications, addenda or supplemental agreement as amended. The LPA acknowledges and agrees that this responsibility continues after the federal funds provided through MDOT are exhausted.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with MTC/MDOT and FHWA approval.

2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.

3. Work with the LPA, through the District LPA Coordinator, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.

4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by MTC does not relieve the LPA from its full responsibility for the proper design and construction of the Project.

5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.

6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.

7. At its discretion, make payments directly to railroad companies, their consultants or contractors for work on railroads included in the Project. The payments made shall come from Project funds obligated for the Project.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on

this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOU, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Standard Specifications for Road and Bridge Construction, latest edition, or the latest online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

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A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as agents for the respective parties unless otherwise indentured in the addenda hereto:

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MDOT
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Jackson, MS 39215-1850
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Fax: (601) 359-7110

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Mayor
City of Ridgeland
P.O. Box 217
Ridgeland, MS 39158
Phone: (601) 853-2027
Fax: (601) 853-2019

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COMMISSION:
District LPA Coordinator – District 5
MDOT
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Newton, MS 39345
Phone: (601) 683-3341
Fax: (601) 683-7030

LPA:
Director of Public Works
City of Ridgeland
P.O. Box 217
Ridgeland, MS 39158
Phone: (601) 853-2027

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, or by facsimile and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

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actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

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This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed this the _____ day of _____, 20____.

City of Ridgeland

Gene McGee, Mayor

Attested:

City Clerk

So agreed this the _____ day of _____, 20____.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Melinda L. McGrath, PE
Executive Director
Mississippi Department of Transportation

Book _____, Page _____,



March 1, 2019

TO: Mayor & Board of Aldermen

FROM: John R. Neal, Chief of Police 

SUBJECT: 2018 MACP Winter Conference Reimbursement

I am requesting acceptance of the State of Mississippi check numbered 100622266 in the amount of \$740.05 made payable to the City of Ridgeland Police Department. This is reimbursement for Chief Neal's training expenses for the 2018 Mississippi Association of Chiefs of Police Winter Conference held December 11 – 14, 2018 to be deposited into account 001-000-271 (Police Training Reimbursement).

I am additionally requesting these funds be transferred as follows:

Transfer \$740.05 from 001-000-271 (Police Training Reimbursement) to 001-100-610 (Travel Expense).

Your assistance in this matter is greatly appreciated.

CC: Craig Cotten

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

DEPARTMENT OF FINANCE AND ADMINISTRATION

NO. 100622266

AGENCY NAME 1711-Department of Public Safety
VENDOR 3100021476
PAY DATE 02/22/2019

SOMS A/c No.

VENDOR NAME

ADDRESS

CITY

CITY OF RIDGELAND POLICE DEPT

PO Box 875

RIDGELAND 39157

INV. DATE	INVOICE NUMBER	P.O NUMBER	DESCRIPTION	DEDUCTIONS	NET INV. AMOUNT
02/12/2019	12142018		2018 MACO Winter Conference		\$ 740.05
			WARRANT TOTAL		\$ 740.05

THIS DOCUMENT HAS A BLUE BACKGROUND ON THE FACE AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT AN ANGLE TO VIEW.



THE STATE OF MISSISSIPPI

NO. 100622266

85-27
653

DEPARTMENT OF FINANCE AND ADMINISTRATION
P. O. BOX 1060 JACKSON, MS. 39215

WARRANT ON THE STATE TREASURER
VOID AFTER 1 YEAR

***** 740 DOLLARS AND 05 CENTS *****

PAY TO THE
ORDER OF:

CITY OF RIDGELAND POLICE DEPT
PO Box 875
RIDGELAND MS 39157

MO. DA. YR.
02-22-2019

PAY THIS AMOUNT
\$*****740.05

EXECUTIVE DIRECTOR - DFA

⑈100622266⑈ ⑆065301430⑆ ⑈100299934⑈



police department

March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event – Kid Fest

I have attached a request for a Special Event Permit from Wendy Bourdin with the Ridgeland Parks & Recreation Department. This event is the Kid Fest scheduled at Freedom Ridge Park as follows:

- Saturday, April 13, 2019 from 9:00 a.m. to 6:30 p.m.
- Sunday, April 14, 2019 from 12:00 p.m. to 6:30 p.m.
- Friday, April 19, 2019 from 9:00 a.m. to 6:30 p.m.
- Saturday, April 20, 2019 from 9:00 a.m. to 6:30 p.m.

Ms. Bourdin is expecting a crowd of approximately 8,000 participants for both weekends combined and portable restrooms will be available on-site as well as a first aid/medical station. Ridgeland Parks & Recreation Department will be responsible for set-up and clean-up of the event. Recycle bins will also be placed on-site and removed by Parks & Recreation staff upon conclusion of event.

This event will generate overtime for the police department as it will require four (4) officers to be on duty each day for an average of 10 hours per day. This will generate a total of 160 hours of overtime for the four days. At an average rate of \$27.00 per hour, the approximate overtime cost is \$4,320.00.

Also included is the application for Permit to Play On-Premises Music. Ms. Bourdin has requested the requisite filing fee and bond money be waived for this event.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION

(Please allow minimum 30 days for approval)



EVENT NAME: Kidfest

EVENT LOCATION: Freedom Ridge Park

EVENT DATE: Beginning April 13 9:00 6:30 to Ending April 14 12:00 6:30 Multiple Days: ☒ YES ☐ NO

EVENT HOURS: Beginning April 19 9:00 6:30 to Ending April 20 9:00 6:30

TYPE OF EVENT: 4 day festival for families - carnival rides, shows, circus, food vendors

EVENT POINT OF CONTACT: Wendy Bourdin CELL NUMBER: 601-573-0559
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland Recreation & Parks

ADDRESS: P.O. Box 217 CITY/STATE/ZIP: Ridgeland, MS 39158

ESTIMATED CROWD SIZE: 8,000 NUMBER OF EVENT PERSONNEL: 10-20 + volunteers

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: port-a-lets

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Recreation & Parks Staff

RECYCLING PROGRAM FOR WASTE: ☒ YES ☐ NO DETAILS: Recycle Bins will be placed throughout the event site

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO
If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☒ YES ☐ NO LOCATION(s): Freedom Ridge

POLICE/SECURITY PERSONNEL REQUIRED: yes ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: Wendy Bourdin Contact Number: 601-573-0559

Applicant Signature: Wendy Bourdin Date: 1-22-19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 2/22/19 AB and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/13/19

Number of Overtime Officers: 4 Estimated OT Cost: \$4,320

Additional Overtime Cost for City Departments: FIRE ? P/W ? REC/PARKS ?



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC

(Please allow minimum 30 days for approval)



DATE OF APPLICATION: 1-22-19

EVENT NAME: Kid Fest

EVENT LOCATION: Freedom Ridge Park

DESCRIPTION OF ON-PREMISES ACTIVITY: 4 day Festival for Families

Carnival Rides, shows, circus, Food vendors

DATE OF ACTIVITY: Beginning April 13, 9:00-6:30 to Ending April 14, 12:00-6:30

HOURS OF ACTIVITY: Beginning April 20, 9:00-6:30 to Ending April 21, 9:00-6:30

ACTIVITY POINT OF CONTACT: Wendy Bourdon CELL NUMBER: 601-573-0559
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland Recreation & Parks

ADDRESS: PO Box 217 CITY/STATE/ZIP: Ridgeland, MS 39158

MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: 55 Decibels

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE
PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: Used for

Announcements and background music

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: Wendy Bourdon Date: 1-22-19

- ☐ APPROVED
☐ DENIED

Chief of Police or Designee: [Signature]
Date: 3/12/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.



police department

March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event – Century Ride

I have attached a request for a Special Event Permit from Wendy Bourdin with Ridgeland Parks & Recreation Department. This event is the annual Century Ride scheduled Saturday, May 4, 2019 from 7:00 am to 4:00 pm at the Ridgeland Recreational Center located at Old Trace Park.

Ms. Bourdin is expecting approximately 1000 participants and outbound cyclists will have the option of choosing between 25, 50, 62 and 100 mile courses. Course routes are attached for your review. Parks & Recreation Department has arranged water stations along each route every 10-12 miles. Portable restrooms will be available on-site to accommodate participants as well as placement of recycle bins at the event location. Parks & Recreation staff will be responsible for set-up and clean-up upon conclusion of the event.

This event will generate overtime for the police department with a total projected overtime cost of \$729.00 for nine (9) officers for approximately 3 hours each at an estimated rate of \$27.00 per hour.

Also attached is the Natchez Trace Parkway Special Use Permit along with the facility use application and application for Permit to Play On-Premises Music. Ms. Bourdin has requested requisite filing fee and bond money be waived.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

Attachments (4)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION
(Please allow minimum 30 days for approval)



EVENT NAME: Natchez Trace Century Ride

EVENT LOCATION: Ridgeland Recreational Center, Madison Landing, Natchez Trace Parkway

EVENT DATE: Beginning May 4, 2019 to Ending May 4, 2019 Multiple Days: ☐ YES ☒ NO

EVENT HOURS: Beginning 7:00 AM to Ending 4:00 PM

TYPE OF EVENT: Leisure B.V.C. Ride - 100 mile, 62 mile, 50 mile, 25 mile Distances

EVENT POINT OF CONTACT: Wendy Bourdin CELL NUMBER: 601-573-0559
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland Recreation & Parks

ADDRESS: PO Box 217 CITY/STATE/ZIP: Ridgeland, MS 39157

ESTIMATED CROWD SIZE: 1,000 NUMBER OF EVENT PERSONNEL: 20-25 staff & volunteers

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: Port-o-pets will be rented

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Recreation & Parks staff will clean up

RECYCLING PROGRAM FOR WASTE: ☒ YES ☐ NO DETAILS: Recycle Bins will be placed at the event

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO

If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☒ YES ☐ NO LOCATION(s): Ridgeland Recreational Center / Rest Stop on Trace
11.1

POLICE/SECURITY PERSONNEL REQUIRED: yes ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: Wendy Bourdin Contact Number: 601-573-0559

Applicant Signature: Wendy Bourdin Date: 1-22-19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 2/22/19 and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/13/19

Number of Overtime Officers: 9 Estimated OT Cost: \$729.00

Additional Overtime Cost for City Departments: FIRE _____ P/W _____ REC/PARKS _____



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC

(Please allow minimum 30 days for approval)



DATE OF APPLICATION: 1-22-19

EVENT NAME: Natchez Trace Century Ride

EVENT LOCATION: Ridgeland Recreational Center - Old Trace Park

DESCRIPTION OF ON-PREMISES ACTIVITY: Start and Finish to the century ride

DATE OF ACTIVITY: Beginning May 4, 2019 to Ending May 4, 2019

HOURS OF ACTIVITY: Beginning 6:00 AM to Ending 4:00 PM

ACTIVITY POINT OF CONTACT: Wendy Bowdin CELL NUMBER: 601-573-0559
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland Recreation & Parks

ADDRESS: P.O. Box 217 CITY/STATE/ZIP: Ridgeland, MS 39158

MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: 50 decibels

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE
PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: Music will
be played at the start & finish

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: Wendy Bowdin Date: 1-22-19

- ☐ APPROVED
☐ DENIED

Chief of Police or Designee: [Signature]
Date: 3/13/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.



FACILITY USE APPLICATION

1. Name of Facility: Old Trace Park Event Name: Natchez Trace Century Ride
2. Date Requested 05-04-19 Time of Event: 5:00 AM To 6:30 PM
3. Sponsoring Organization: City of Ridgeland Recreation & Parks
Address: P.O. Box 217, Ridgeland, MS 39158
Contact Person: Wendy Boardman Contact Number: 601-573-0559
Email Address: wendy.boardman@ridgelandms.org
4. How many people do you anticipate attending the event? 0 750-900
5. Will Concessions or Products be sold: Yes: _____ No: ☒
Will a Gate Fee be charged: Yes: _____ No: ☒
Will Service Fees be charged: Yes: _____ No: ☒
6. Will there be amplified music at event?
(not to exceed 90 decibels) Yes: ☒ No: _____
7. Will there be equipment / structures brought in for set-up? Yes: ☒ No: _____
8. State in detail the nature of the event. Please use map to show location of event and its activities within the facility.
Old Trace Park will be the starting and ending point for the Natchez Trace Ride. The parking lot at Old Trace and Madison Landing will be used to accommodate parking.
9. State in detail your traffic control plan. Please use map to show details.
Ridgeland Police Department will control Traffic at Old Trace & Post, Post and Rice.
10. State in detail your public toilet service plan:
We will Rent port-a-toilets as well as use the recreational center
11. Certificate of Liability Insurance is required. Must be submitted to the PRV Parks & Recreation Department 10 days prior to event. (\$1 Million minimum)

PERMIT WILL NOT BE VALID WITHOUT THE FOLLOWING SIGNATURES:

City of Ridgeland Special Events Permit
OR Rankin County Sheriff's Department:

Wendy Boardman

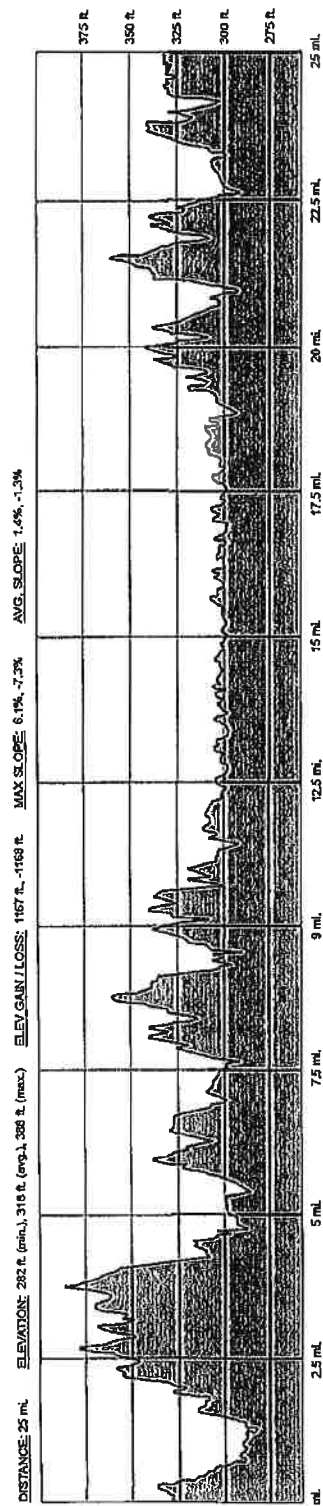
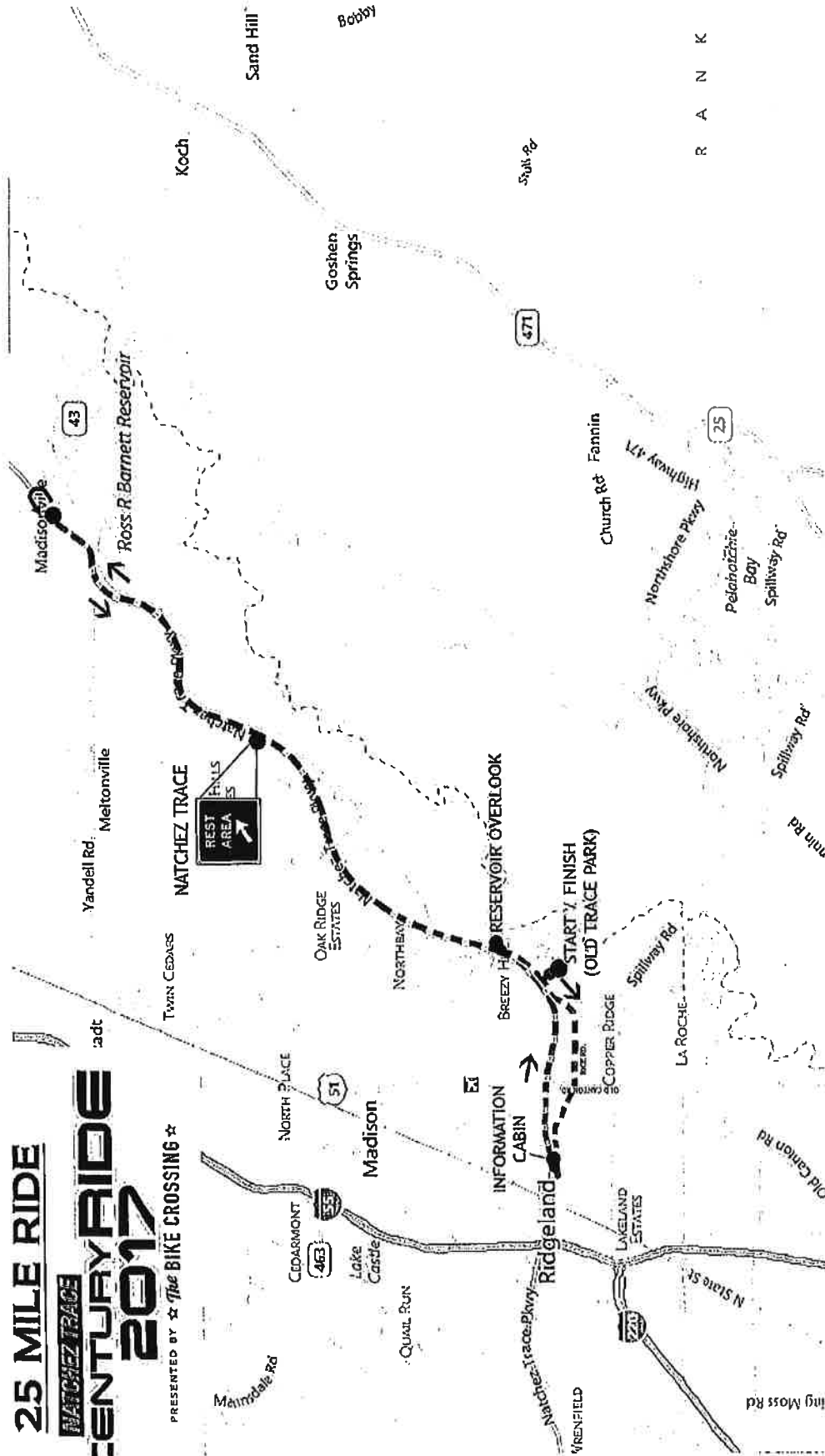
Chief Perry Waggener of the PRVWSD Reservoir Patrol:

PRVWSD Parks & Recreation Department:

25 MILE RIDE

NATCHEZ TRACE CENTURY RIDE 2017

PRESENTED BY ☆ The BIKE CROSSING ☆



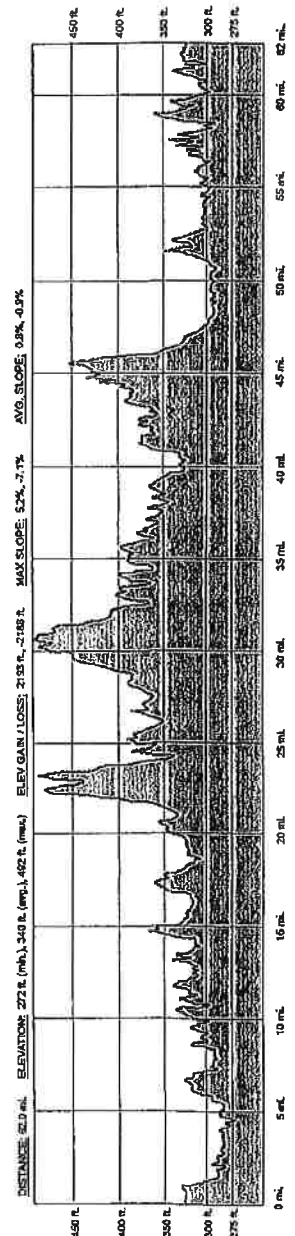
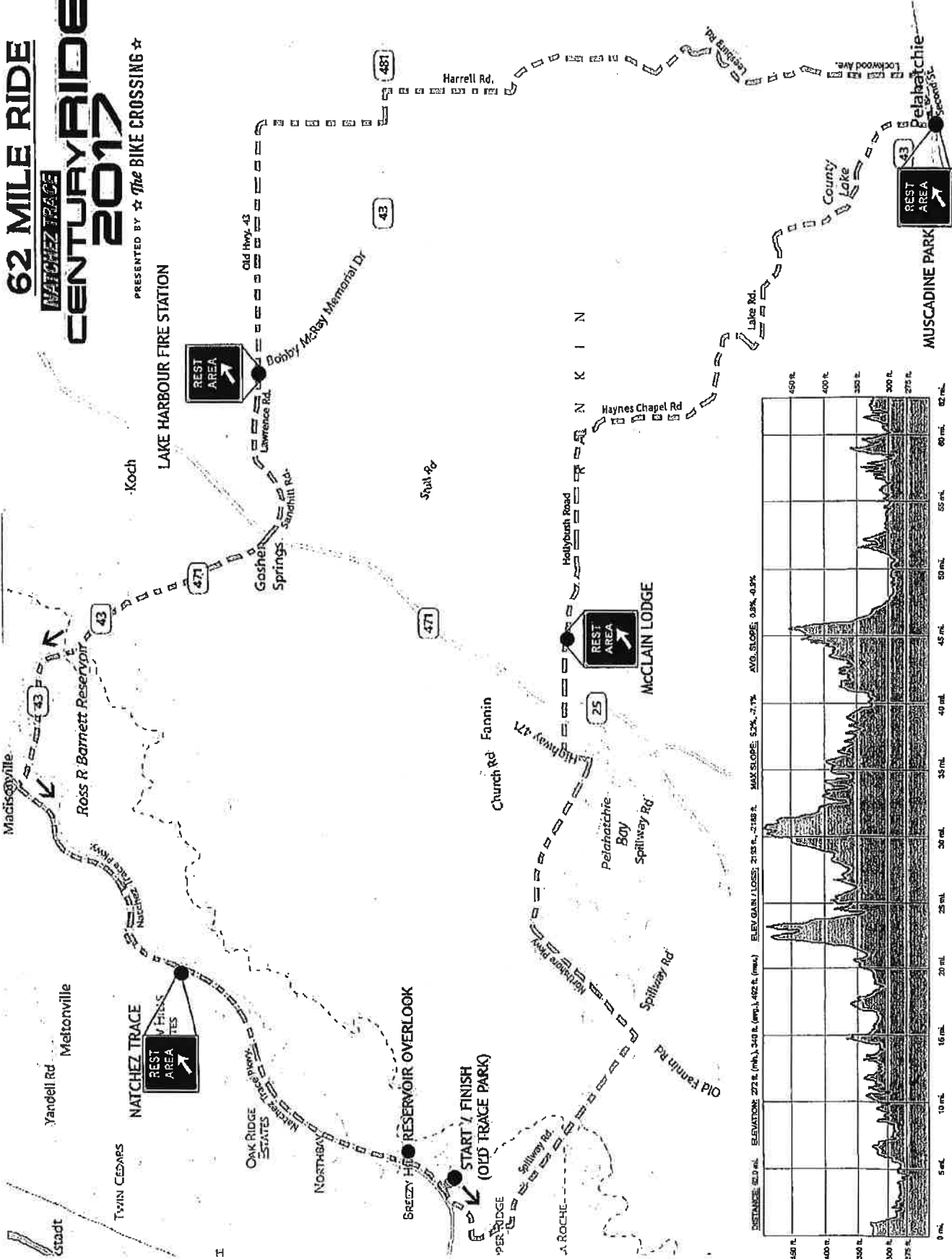
62 MILE RIDE

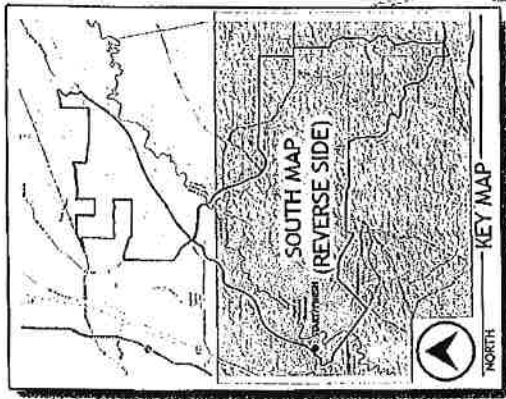
NATCHEZ TRACE

CENTURY RIDE 2017

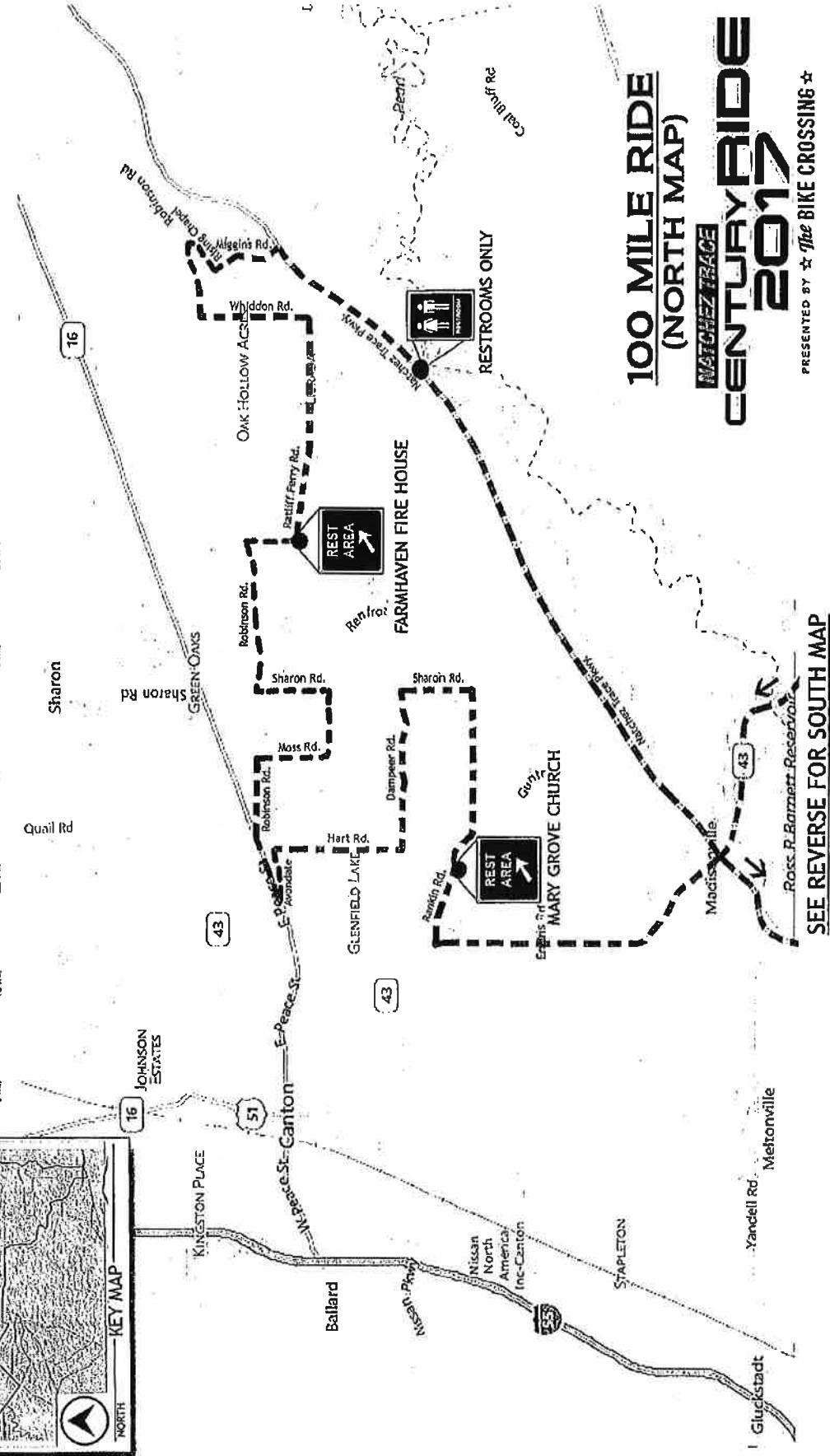
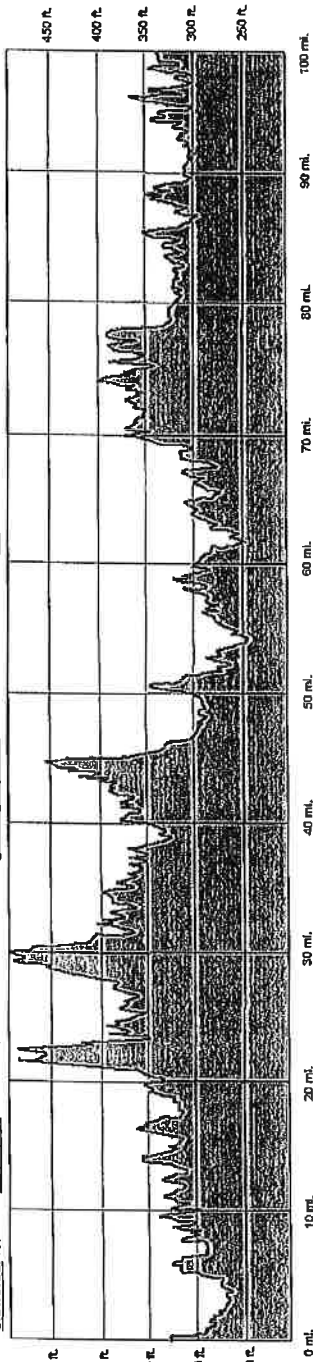
PRESENTED BY ☆ *The BIKE CROSSING* ☆

LAKE HARBOUR FIRE STATION





DISTANCE: 100 ml. ELEVATION: 241 ft. (min.), 330 ft. (avg.), 493 ft. (max.) ELEV. GAIN / LOSS: 3065 ft. - 3054 ft. MAX. SLOPE: 4.0% - 4.6% AVG. SLOPE: 0.6% - 0.7%



100 MILE RIDE (NORTH MAP) MATCHEZ TRACE CENTURY RIDE 2017

PRESENTED BY ☆ The BIKE CROSSING ☆

SEE REVERSE FOR SOUTH MAP



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE

Natchez Trace Parkway
2680 Natchez Trace Parkway
Tupelo, Mississippi 38804



A90 (NATR)

FEB 14 2019

Ms. Wendy Bourdin
City of Ridgeland
Post Office Box 217
Ridgeland, MS 39158

RE: Permit # SERO-NATR-2501-6413

Dear Ms. Bourdin:

Enclosed is the approved Special Use Permit for Natchez Trace Century Ride participants to bike along the Natchez Trace Parkway starting May 3, 2019 through May 6, 2019. Please be familiar with the authorization and special conditions enclosed.

This event requires ranger monitoring at a rate of \$45 per hour per ranger. The exact amount will be calculated and billed at the conclusion of the event. Before the event begins, please give the park ranger an opportunity to address the group on the rules, regulations, and conditions of the approved permit. Contact Supervisory District Ranger Stephen Dollinger at (662) 255-2290 five days prior to your event for coordination.

If you have any questions, please contact Ranger Activities Assistant Stacy Reichert at (662) 680-4014 or email natr_rangers_activities@nps.gov.

Sincerely,

For Mary Risser
Superintendent

Enclosure



SPECIAL USE PERMIT

NATCHEZ TRACE PARKWAY
2680 Natchez Trace Parkway
Tupelo, MS 38804
Ranger Activities Assistant 662-680-4014



Name Wendy Bourdin			
Company/Organization City of Ridgeland			
Street Address P.O. Box 217			
City Ridgeland	State MS	Zip Code 39158	Country USA
Telephone Number 601-573-0559	Cell Phone Number		
Fax Number 601-853-2015			
Email Address Wendy.bourdin@ridgelandms.org			

Park Alpha Code
NATR
Type of Use
Bicycle Ride
Permit #
SERO-NATR-2501-6413

Expires: 5/6/2019

Permittee is hereby authorized to use the following described land or facilities in Natchez Trace Parkway:
Cycling on Natchez Trace Parkway in the southern district.

The area must be restored to its original condition at the end of the permit.

The permit begins at 8:00 ☒ am / ☐ pm on 5/3/2019.

The permit expires at 5:00 ☐ am / ☒ pm on 5/6/2019.

SUMMARY OF PERMITTED ACTIVITY: (see attached sheets for additional information and conditions)

The Century Ride will have a maximum of 900 participants and will utilize parking at Old Trace Park. The 25 mile portion will be an out and back and riders will enter the Parkway near the Ridgeland Information Center and travel north to Hwy 43 and return south to Overlook Point. The 50 and 62 mile rides will enter the Parkway from Hwy 43 and travel south to Overlook Point. The 100 mile ride will enter the Parkway at Martin Road and travel south to Overlook Point, exit the Parkway and access the Multi-Use Trail to Old Trace Park. The rest stop at MM 111 and Yackanookany will have tents, tables, and a portable toilets. The rest stop at River Bend will have a tent and tables. All rest stops will be cleaned up on the day of the event with the exception of port-o-lets. There will be a maximum of 6 support vehicles to assist riders as needed.

Person on site responsible for adherence to the terms and conditions of the permit (include contact information)

Steve Tillman 601-573-0549 Tim Taylor 601-573-0613 Claude Tharp 601-941-3785

Authorizing legislation or other authority
Section 418, P L 105-391 (16 USC 5966)

APPLICATION FEE

PERFORMANCE BOND

LIABILITY INSURANCE General liability of \$1,000,000 per occurrence and \$3,000,000 per aggregate

COST RECOVERY \$45 per hour per ranger

LOCATION FEE

☒ Received	Amount
☐ Not Required	\$ 50.00
☐ Required	Amount
☒ Not Required	\$
☒ Required	Amount
☐ Not Required	\$
☒ Required	Amount
☐ Not Required	\$
☐ Required	Amount
☒ Not Required	\$

ISSUANCE of this permit is subject to the attached conditions. The undersigned hereby accepts this permit subject to the terms, covenants, obligations, and reservations, expressed or implied herein.

Wendy Bourdin
PERMITTEE Signature

Title: Special Events Coordinator Date: 2/8/2019

Terry Willey

FOR Title: Superintendent

Date:

Initial: WB

CONDITIONS OF THIS PERMIT

Failure to comply with any of the terms and conditions of this permit may result in the immediate suspension or revocation of the permit. [36 CFR 1.6(h)]

1. The permittee is prohibited from giving false information; to do so will be considered a breach of conditions and be grounds for revocation: [36 CFR 2.32(a)(3)].
2. This permit may not be transferred or assigned without the prior written consent of the Superintendent.
3. The permittee shall exercise this privilege subject to the supervision of the Superintendent or designee, and shall comply with all applicable Federal, State, county and municipal laws, ordinances, regulations, codes, and the terms and conditions of this permit. Failure to do so may result in the immediate suspension of the permitted activity or the revocation of the permit. All costs associated with clean up or damage repairs in conjunction with a revoked permit will be the responsibility of the permittee.
4. The permittee is responsible for making all necessary contacts and arrangements with other Federal, State, and local agencies to secure required inspections, permits, licenses, etc.
5. The park area associated with this permit will remain open and available to the public during park visiting hours. This permit does not guarantee exclusive use of an area. Permit activities will not unduly interfere with other park visitors' use and enjoyment of the area.
6. This permit may be revoked at the discretion of the Superintendent upon 24 hours notice.
7. This permit may be revoked without notice if damage to resources or facilities occurs or is threatened, notwithstanding any other term or condition of the permit to the contrary.
8. This permit is made upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the Permittee, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this permit or occasioned by any occupancy or use of said premises or any activity carried on by the Permittee in connection herewith, and the Permittee hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
9. Permittee agrees to carry general liability insurance against claims occasioned by the action or omissions of the permittee, its agents and employees in carrying out the activities and operations authorized by this permit. The policy shall be in the amount of \$1,000,000 per Occurrence, \$3,000,000 Aggregate and underwritten by a United States company naming the United States of America as additional insured. The permittee agrees to provide the Superintendent with a Certificate of Insurance with the proper endorsements prior to the effective date of the permit.
10. Permittee agrees to deposit with the park a bond in the amount of \$_____ from an authorized bonding company or in the form of cash or cash equivalent, to guarantee that all financial obligations to the park will be met.
11. Costs incurred by the park as a result of accepting and processing the application and managing and monitoring the permitted activity will be reimbursed by the permittee. Administrative costs and estimated costs for activities on site must be paid when the permit is approved. If any additional costs are incurred by the park, the permittee will be billed at the conclusion of the permit. Should the estimated costs paid exceed the actual costs incurred, the difference will be returned to the permittee.
12. The person(s) named on the permit as in charge of the permitted activity on-site must have full authority to make any decisions about the activity and must remain available at all times. He/she shall be responsible for all individuals, groups, vendors, etc. involved with the permit.
13. Nothing herein contained shall be construed as binding the Service to expend in any one fiscal year any sum in excess of appropriations made by Congress or administratively allocated for the purpose of this permit for the fiscal year, or to involve the Service in any contract or other obligation for the further expenditure of money in excess of such appropriations or allocations.
14. If any provision of this permit shall be found to be invalid or unenforceable, the remainder of this permit shall not be affected and the other provisions of this permit shall be valid and be enforced to the fullest extent permitted by law.

APPENDIX

SPECIAL PARK CONDITIONS

15. Permittee and all participants authorized herein must comply with all of the conditions of this permit and with all directions from National Park Rangers.
16. Permit must be carried onsite at all times. If participants in event are divided into smaller groups along the Parkway, then each group must carry a copy of the permit.
17. All laws, rules, and regulations applicable to the area covered by this permit remain in effect.
18. This permit does not grant exclusive use of any Park area or facility. All sidewalks, walkways, roadways, and access to and from the Natchez Trace Parkway must remain unobstructed to allow for the reasonable use of and access to these areas by pedestrians, vehicles, and other Park visitors.
19. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the public gathering presents a clear and present danger to the public safety, good order or health, or if any condition of this permit is violated.
20. In consideration for obtaining the privileges granted herein, the permittee agrees to indemnify and save harmless the United States from any loss to

Initial WB

it, including not only damage to Government property and injury to Government employees, but also judgments, or compromises for property damage or injury to all persons for which the United States may be liable, resulting from the exercise by the permittee and its employees of the privileges granted herein

21. The permittee shall pay the United States for any damage resulting from this use that would not reasonably be inherent in the use which the permittee is authorized to make of the land described in this permit.
22. No fees may be collected, donations solicited, nor commercial activity conducted. Also, no articles, including those expressing views through printed matter, such as newspapers, pamphlets, posters, buttons, or bumper stickers, may be offered for sale.
23. No banners will be used that display commercial advertisements.
24. The permittee must comply with all directives given by area rangers. Area rangers will have full authority to deny any activity deemed incompatible, and their on-site decisions will take precedence over any other agreements, both written and oral.
25. Natchez Trace Parkway Law Enforcement Rangers will have primary Law Enforcement authority for the event and all activities that take place on the Natchez Trace Parkway.
26. In the event of any emergency while on the Natchez Trace Parkway, participants should contact Communication Center at 1-800-300-PARK (7275) or 911. If not an emergency, then call (662) 680-4002.
27. For coordinating purposes and to review final event plans, the permittee is required to contact the district ranger listed below a minimum of 7 days prior to the event:

Northern District Ranger, Milepost 444-309, (931) 626-1033
Central District Ranger, Milepost 309-153, (662) 231-6190
Southern District Ranger, Milepost 153-0, (662) 255-2290

28. Any changes in location or schedules must be approved by the Rangers Activities Office, (662) 680-4014, and prior to implementation.
29. If event requires stopping traffic, the permittee will contact the area's District Ranger.
30. Adequate Event Marshals will be provided by the permittee to assist with traffic safety pursuant to "Condition 29" and provide a safe environment for the event. Event marshals shall wear high visibility safety vests or clothing that covers the full upper torso when assisting with traffic control.
31. Participants must observe all speed limits and traffic regulations.
32. Vehicles parked on the shoulder must do so with all wheels clear of the pavement.
33. Participants are required to yield at all times to any emergency response vehicle and move off the roadway until it has passed their location.
34. Safety cones or traffic reflective markers shall be placed on the road shoulder, adjacent to the corners of the vehicle closest to the pavement edge. Another shall be placed 100 feet from the rear of the vehicle to alert oncoming traffic of the vehicle's location and presence.
35. All vehicles associated with the permittee must be parked in designated or appropriate spaces to leave the flow of traffic unimpaired.
36. The area must be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the provided trash containers. Refreshment centers or medical facilities should be set up at provided rest rooms or prime parking areas. No litter will be left along any of the route followed or at the pull-off areas.
37. Permittee will clear event area of all equipment, props, and trash, and return the site to original condition immediately following the activity. All debris and trash must be properly disposed of in bags and removed daily. Cleanup will be to NPS satisfaction with final inspection made by permittee designated coordinator of event.
38. Permittee is responsible for any cleanup costs required as a result of spill or accidents resulting from permitted activities. Cleanup will be conducted in accordance with all applicable federal and state environmental quality laws regarding cleanup and disposal of hazardous/industrial waste.
39. No marking will be painted on the road surface or shoulders. Temporary small stakes with flagging, if desired, may be used to mark start and finish lines or perimeters, but must immediately be removed following the event.
40. No markers of any kind will be left to commemorate the event.
41. Permittee is prohibited from hanging or attaching banners or signs to trees, monuments, or cultural features.
42. Natural features may not be disturbed or altered. This includes the cutting or removal of vegetation.
43. Wildlife will not be harmed, disturbed, or fed. Harassment of wildlife is prohibited by law. Filming wildlife is permitted as long as there is NO disturbance, feeding, teasing, or manipulation of resident or free-roaming animals. Wildlife captured elsewhere may NOT be used in any in-park filming whether trained or not.
44. The possession and use of fireworks is prohibited.
45. The release of helium balloons into the atmosphere is prohibited.
46. Permittee must strive to keep noise low in consideration of Park neighbors and campers in the area.
47. Permittee will comply with applicable public health and sanitation standards and codes.

Initial 

48. If ranger monitoring and maintenance coverage is required, a bill will be submitted following the event for \$45 per hour per ranger and \$27 per hour per maintenance employee.
49. For visitor safety and due to traffic congestions, participants are prohibited from the following areas during the times listed: (applies to weekdays only):

Ridgeland Area:	Milepost 101 2-103	7:00-9:00AM	4:00-6:00PM
Tupelo Area:	Milepost 257-270	7:00-8:30AM	3:30-6:00PM

SPECIAL BICYCLISTS CONDITIONS

52. Bicyclists participating in events must use proper hand signals for turning and stopping.
53. All bicyclists are required to wear high visibility clothing, a safety helmet and must have front and rear flashing lights.
54. No racing is permitted along the roadway or the Ridgeland area Multiuse Trail; no events will be timed.
55. Events conducted on the Parkway, which is open to vehicular traffic, shall require bicyclists to travel in single file, on the far right side of the road, or on the road shoulder or the Ridgeland area Multiuse Trail. Participants may not impede traffic in any manner during this event.
56. We do not allow support vehicles to precede or follow bicyclists. Experience has shown that conditions are safer if the flow of traffic is allowed to adjust itself to existing conditions. One vehicle, however, will be allowed to pull off onto the road shoulder to provide water and relief to participants.
57. Bike rides with 50 or more participants shall erect a minimum of two temporary signs on the road shoulder to warn oncoming traffic of the special event. The temporary signs should be placed at the start of the event and at the halfway point of the event. Letter size shall be 4-6 inches tall and the sign will read:

CAUTION
BICYCLES ON ROAD NEXT
_____ MILES

58. All persons operating a bicycle are subject to all laws and regulations applicable to operation of a motor vehicle. Operating a bicycle abreast of another bicycle is prohibited. Bicyclists should ride on the right side of the roadway in groups of five or less, keeping at least 500 feet between groups. For groups of bicyclists over 60, a 15 minute staggered start will be required for every 50 bicycles. A bicycle may not be operated between sunset and sunrise without exhibiting a flashing white light visible from 500 feet and a flashing red light visible from at least 200 feet to the rear.

Initial WJ

2019 Natchez Trace Century Ride

Description of Proposed Activity

25 Mile Route

Participants for the 25 mile route will enter the Natchez Trace Parkway at mile marker at the information center in Ridgeland. Cyclists will travel north to Hwy 43 turnaround and head south to Overlook Point and access the multipurpose trail to the post road access point and exit.

50 and 60 Mile Route

Participants will enter the Natchez Trace from Hwy 43 and travel south to Overlook Point and access the multipurpose trail to the post road access point and exit.

100 Mile Route

Participants will enter the Natchez Trace from Miggins Road and travel south Overlook Point and access the multipurpose trail to the post road access point and exit.

Support Equipment

Mile Marker 111.1 on the Natchez Trace we will operate a rest stop for participants. This rest stop will contain port-o-lets, pop up tents with tables for food and drinks. We will have approximately 5-10 vehicles parked at the rest stop.

At River Bend we will have a rest stop with pop up tent and tables.

We will have support 3-6 support vehicles on the trace to assist the cyclists if needed. Below are the names and phone numbers of the support vehicles that are confirmed at this time.

Steve Tillman 601-573-0549

Tim Taylor 601-573-0613

Claude Tharp 601-941-3785



police department

March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event – Heatwave Triathlon

I have attached a request for a Special Event Permit from Wendy Bourdin with Ridgeland Parks & Recreation Department. This event is the annual Heatwave Triathlon scheduled Saturday, June 1, 2019 from 7:00 am to 1:00 pm at Old Trace Park. This event will feature a ½ mile swim, 26.3 mile bike ride and 6.2 mile run as follows:

1. The ½ mile swim will begin at the Madison Landing boat launch where participants will swim ¼ mile out into the reservoir and return. Members of the Jackson Kayak Club and Jackson Yacht Club will assist swimmers if needed.
2. The bike ride will begin at Madison Landing, turning left onto Post Road, left onto Rice Road, right onto Old Canton Road, north onto the Natchez Trace Parkway and returning to Madison Landing via same route.
3. The run will begin at Madison Landing, crossing over Post Road onto the multipurpose trail and returning to Madison Landing via same route.

Ms. Bourdin is expecting approximately 250 to 350 participants. Ridgeland Recreation & Parks will be responsible for set-up and clean-up of the event as well as provide on-site portable restrooms to accommodate participants. A first aid/medical station will be located at the Ridgeland Recreational Center. Recycle bins will also be placed on-site and removed by Parks & Recreation staff.

This event will generate overtime for the police department with 12 posts that need to be manned for approximately 5.5 hours each for participant safety. At an average rate of \$27.00 per hour, the approximate overtime cost is \$1,782.00.

Included is an application for Permit to Play On-Site Music, Facility Use application, and Natchez Trace Special Use Permit (Bicycle) application. Ms. Bourdin is requesting the requisite filing fee and bond money be waived.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.J. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee- ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION
(Please allow minimum 30 days for approval)



EVENT NAME: Heatwave Classic Triathlon

EVENT LOCATION: Madison Landing, Old Trace Park, Natchez Trace, Multi-Purpose Trail

EVENT DATE: Beginning June 1 to Ending June 1 Multiple Days: ☐ YES ☐ NO

EVENT HOURS: Beginning 7:00 AM to Ending 10:00 PM

TYPE OF EVENT: Triathlon - 1/2 mile swim, 26.3 mile bike ride, 6.2 mile run

EVENT POINT OF CONTACT: Wendy Bourdon CELL NUMBER: 601-573-0559
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland Recreation & Parks

ADDRESS: P.O. Box 217 CITY/STATE/ZIP: Ridgeland, MS 39110

ESTIMATED CROWD SIZE: 250-350 NUMBER OF EVENT PERSONNEL: 20-25 staff & volunteers

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: Port-o-jets will be rented

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Ridgeland Recreation & Parks staff will clean up

RECYCLING PROGRAM FOR WASTE: ☒ YES ☐ NO DETAILS: Recycle bins will be placed at event start & finish

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO

If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(S): ☒ YES ☐ NO LOCATION(S): at Ridgeland Recreation & Parks Recreational center

POLICE/SECURITY PERSONNEL REQUIRED: yes ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☒ Fire Department ☒ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: Wendy Bourdon Contact Number: 601-573-0559

Applicant Signature: Wendy Bourdon Date: 1-22-19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 2/22/19 and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/13/19

Number of Overtime Officers: 12 Estimated OT Cost: \$1,782.00

Additional Overtime Cost for City Departments: FIRE _____ P/W _____ REC/PARKS _____



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC

(Please allow minimum 30 days for approval)



DATE OF APPLICATION: 1-22-19

EVENT NAME: Heatwave Classic Triathlon

EVENT LOCATION: Old Trace Park, Madison Landing, Ridgeland Recreational Center

DESCRIPTION OF ON-PREMISES ACTIVITY: Triathlon - 1/2 mile swim, 26.3 mile bike ride,
6.2 mile run

DATE OF ACTIVITY: Beginning 6-1-2019 to Ending 6-1-2019

HOURS OF ACTIVITY: Beginning 5:30 AM to Ending 12:00 PM

ACTIVITY POINT OF CONTACT: Wendy Bourdin CELL NUMBER: 601-573-0559
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland Recreation & Parks

ADDRESS: P.O. Box 217 CITY/STATE/ZIP: Ridgeland, MS 39158

MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: 45

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE
PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: music + Announcements
Before and After event

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: Wendy Bourdin Date: 1-22-19

☐ APPROVED

☐ DENIED

Chief of Police or Designee: [Signature]

Date: 3/13/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.



FACILITY USE APPLICATION

1. Name of Facility: Old Trace Park / Madison Landing Event Name: Heatwave Classic Triathlon
2. Date Requested June 1, 2019 Time of Event: 4:30 AM To 2:00 PM
3. Sponsoring Organization: City of Ridgeland Recreation & Parks
Address: P.O. Box 217
Contact Person: Wendy Boudin Contact Number: 601-573-0559
Email Address: wendy.boudin@ridgelandms.org
4. How many people do you anticipate attending the event? 250 - 300
5. Will Concessions or Products be sold: Yes: _____ No: ☒
Will a Gate Fee be charged: Yes: _____ No: ☒
Will Service Fees be charged: Yes: _____ No: ☒
6. Will there be amplified music at event?
(not to exceed 90 decibels) Yes: ☒ No: _____
7. Will there be equipment / structures brought in for set-up? Yes: ☒ No: _____
8. State in detail the nature of the event. Please use map to show location of event and its activities within the facility. Madison Landing will be used for parking and transition area setup for changing from one event to the other. Transition area will be set up by May 31. Swimmers will enter water at Reservoir Swimming Association property
9. State in detail your traffic control plan. Please use map to show details.
Parking will be located at Madison Landing and Old Trace Park Ridgeland Pd will handle traffic
10. State in detail your public toilet service plan:
Rent Port-o-lets and have them stationed at Madison Landing and Old Trace Park
11. Certificate of Liability Insurance is required. Must be submitted to the PRV Parks & Recreation Department 10 days prior to event. (\$1 Million minimum)

PERMIT WILL NOT BE VALID WITHOUT THE FOLLOWING SIGNATURES:

City of Ridgeland Special Events Permit
OR Rankin County Sheriff's Department:

Wendy Boudin

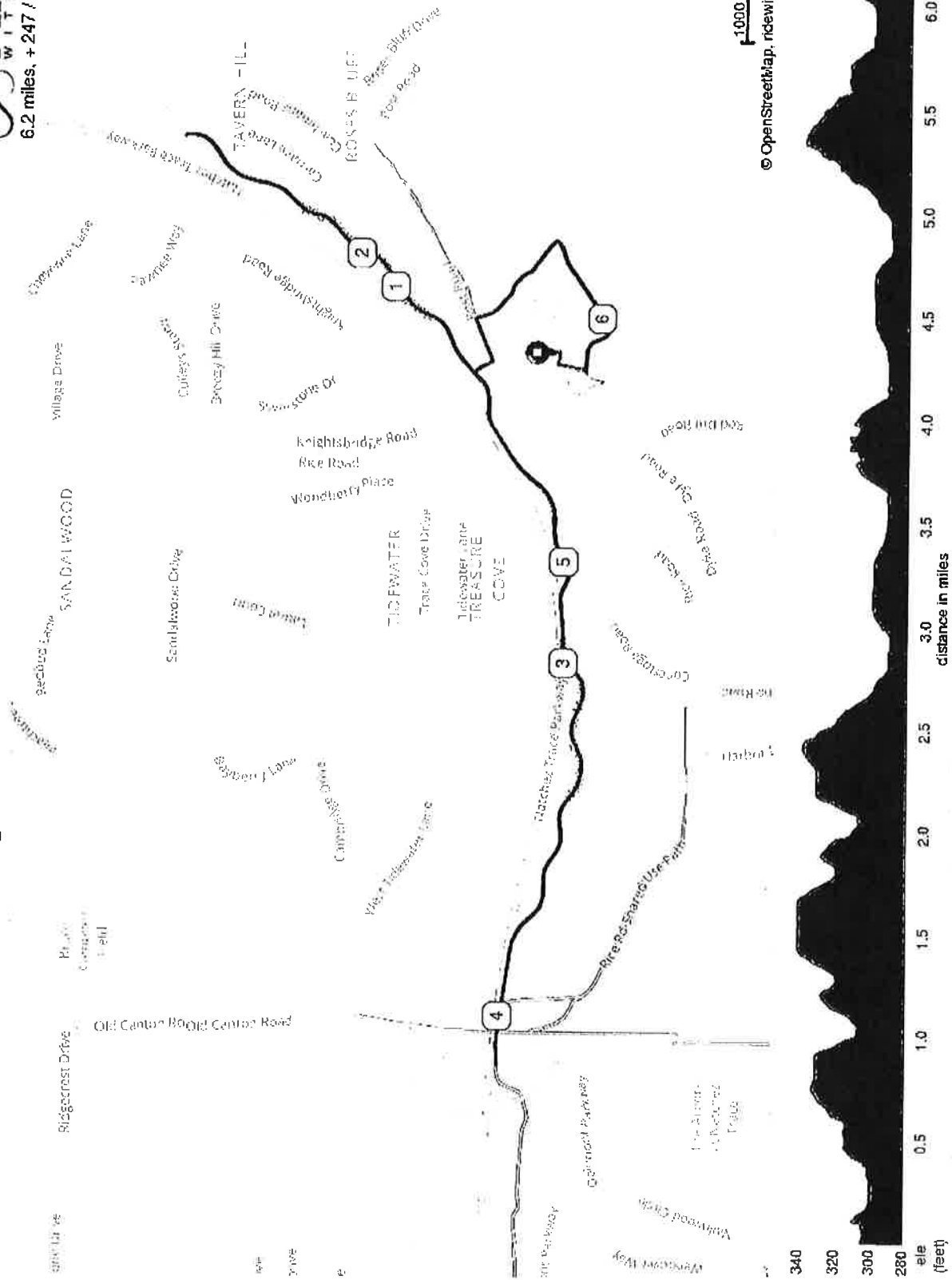
Chief Perry Waggener of the PRVWSD Reservoir Patrol:

PRVWSD Parks & Recreation Department:

Heatwave Classic Running



6.2 miles, + 247 ft - 240 feet



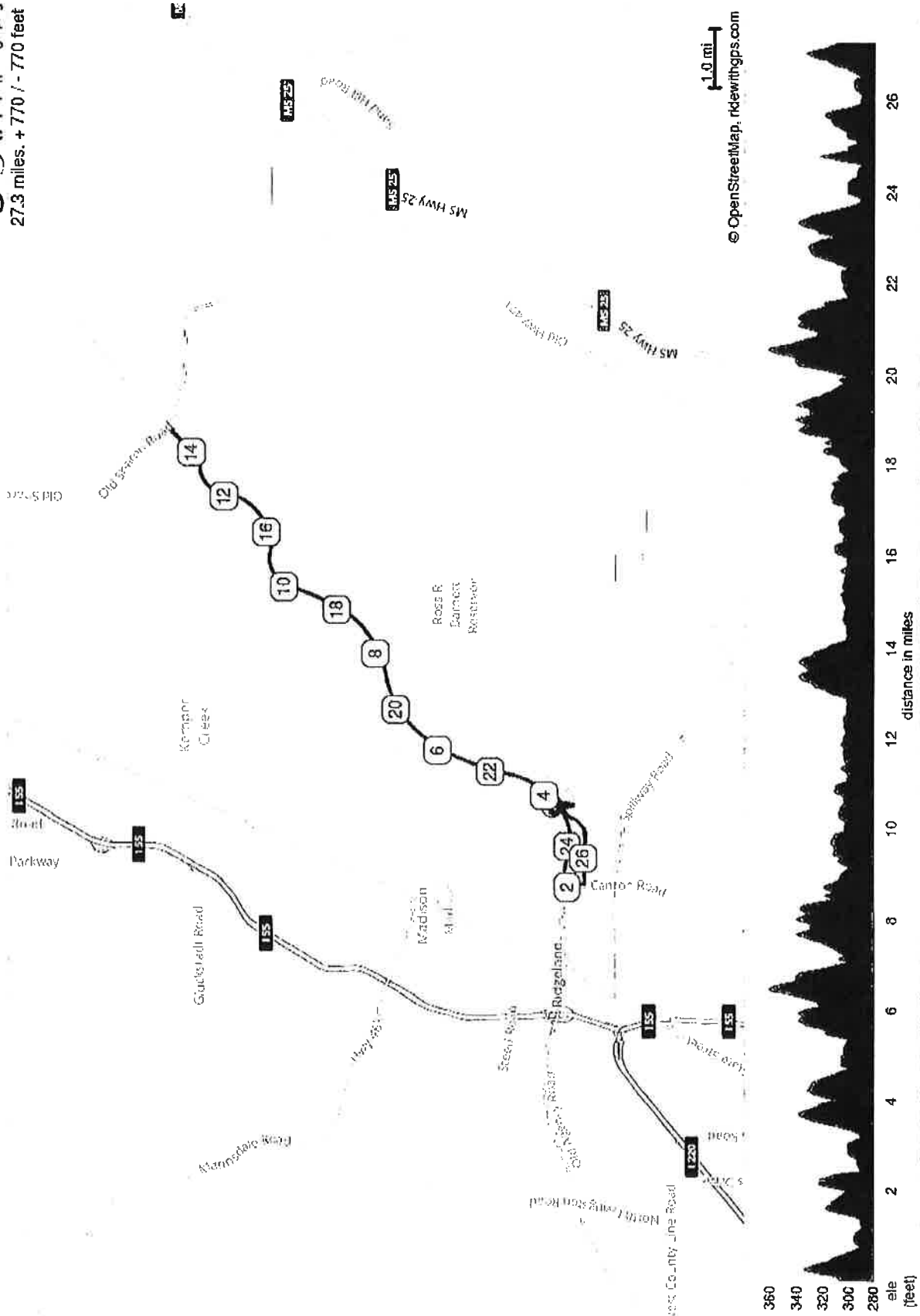
Heatwave Classic Running

Num	Dist	Prev	Type	Note	Next
1.	0.0	0.0	 Start of route		0.6
2.	0.6	0.6	 L		0.1
3.	0.8	0.1	 R		3.2
4.	4.0	3.2	 Slight L		1.5
5.	5.4	1.5	 R		0.0
6.	5.5	0.0	 Slight L at Post Rd		0.1
7.	5.6	0.1	 R		0.6
8.	6.2	0.6	 End of route		0.0

6.2 miles. +207/-208 feet

Heatwave Classic Cycling

RIDE
WITH GPS
27.3 miles, + 770 / - 770 feet



Heatwave Classic Cycling

Num	Dist	Prev	Type	Note	Next
1.	0.0	0.0	Start of route		0.2
2.	0.2	0.2	L onto Post Rd		1.5
3.	1.7	1.5	R onto Old Canton Rd		0.5
4.	2.2	0.5	Merge onto Natchez Trace Pkwy		11.2
5.	13.4	11.2	MS-43 ramp		11.3
6.	24.8	11.3	Ramp		0.3
7.	25.1	0.3	R onto Old Canton Rd		0.5
8.	25.5	0.5	L onto Rice Rd		1.4
9.	26.9	1.4	Slight R onto Post Rd		0.1
10.	27.1	0.1	R onto Madison Landing Cir		0.2
11.	27.3	0.2	End of route		0.0

27.3 miles. +7271-726 feet



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE

Natchez Trace Parkway
2680 Natchez Trace Parkway
Tupelo, Mississippi 38804



A90 (NATR)

FEB 14 2019

Ms. Wendy Bourdin
City of Ridgeland
Post Office Box 217
Ridgeland, MS 39158

RE: Permit # SERO-NATR-2501-6414

Dear Ms. Bourdin:

Enclosed is the approved Special Use Permit for Natchez Trace Heatwave Classic Triathlon participants to run on the Chisha Foka Multi-Use Trail in Ridgeland, Mississippi and for a bicycle ride along the Natchez Trace Parkway on June 3, 2019. Please be familiar with the authorization and special conditions enclosed.

This event requires ranger monitoring at a rate of \$45 per hour per ranger. The exact amount will be calculated and billed at the conclusion of the event. Before the event begins, please give the park ranger an opportunity to address the group on the rules, regulations, and conditions of the approved permit. Contact Supervisory District Ranger Stephen Dollinger at (662) 255-2290 five days prior to your event for coordination.

If you have any questions, please contact Ranger Activities Assistant Stacy Reichert at (662) 680-4014 or email natr_rangers_activities@nps.gov.

Sincerely,

For Mary Risser
Superintendent

Enclosure



SPECIAL USE PERMIT

NATCHEZ TRACE PARKWAY
2680 Natchez Trace Parkway
Tupelo, MS 38804
Ranger Activities Assistant 662-680-4014



Name Wendy Bourdin			
Company/Organization City of Ridgeland			
Street Address P.O. Box 217			
City Ridgeland	State MS	Zip Code 39158	Country USA
Telephone Number 601-573-0559		Cell Phone Number	
Fax Number 601-853-2015			
Email Address Wendy.bourdin@ridgelandms.org			

Park Alpha Code
NATR
Type of Use
Bicycle Ride
Permit #
SERO-NATR-2501-6414

Expires: 6/3/2019

Permittee is hereby authorized to use the following described land or facilities in Natchez Trace Parkway:
Cycling on Natchez Trace Parkway in the southern district.

The area must be restored to its original condition at the end of the permit

The permit begins at 8:00 ☒ am / ☐ pm on 5/31/2019.

The permit expires at 5:00 ☐ am / ☒ pm on 6/3/2019.

SUMMARY OF PERMITTED ACTIVITY: (see attached sheets for additional information and conditions)

Heatwave Classic Triathlon will have 350 maximum participants and will cycle from approx MP 95-115; out and back with a rest stop at HWY 43 turnaround. Old Trace Park will be utilized for parking. Support equipment: coolers of water and 1 portable toilet.

Person on site responsible for adherence to the terms and conditions of the permit (include contact information)
Stephen Donaldson 601-941-4498 Pam Routh 901-550-2114

Authorizing legislation or other authority
Section 418, P.L. 105-391 (16USC 5966)

APPLICATION FEE

☒ Received Amount
☐ Not Required \$ 50.00

PERFORMANCE BOND

☐ Required Amount
☒ Not Required \$

LIABILITY INSURANCE General liability of \$1,000,000 per occurrence and \$3,000,000 per aggregate

☒ Required Amount
☐ Not Required \$

COST RECOVERY \$45 per hour per ranger

☒ Required Amount
☐ Not Required \$

LOCATION FEE

☐ Required Amount
☒ Not Required \$

ISSUANCE of this permit is subject to the attached conditions. The undersigned hereby accepts this permit subject to the terms, covenants, obligations, and reservations, expressed or implied herein.

Wendy Bourdin
PERMITTEE Signature

Title: special events coordinator Date: 2/8/2019

Tammy Windy
Authorizing NPS Official

FRZ Title: Superintendent

Date: 2/12/2019

Authorizing NPS Official (additional, if required)

Title:

Date:

Initial WB

CONDITIONS OF THIS PERMIT

Failure to comply with any of the terms and conditions of this permit may result in the immediate suspension or revocation of the permit. [38 CFR 1.6(h)]

1. The permittee is prohibited from giving false information; to do so will be considered a breach of conditions and be grounds for revocation: [36 CFR 2.32(a)(3)].
2. This permit may not be transferred or assigned without the prior written consent of the Superintendent.
3. The permittee shall exercise this privilege subject to the supervision of the Superintendent or designee, and shall comply with all applicable Federal, State, county and municipal laws, ordinances, regulations, codes, and the terms and conditions of this permit. Failure to do so may result in the immediate suspension of the permitted activity or the revocation of the permit. All costs associated with clean up or damage repairs in conjunction with a revoked permit will be the responsibility of the permittee.
4. The permittee is responsible for making all necessary contacts and arrangements with other Federal, State, and local agencies to secure required inspections, permits, licenses, etc.
5. The park area associated with this permit will remain open and available to the public during park visiting hours. This permit does not guarantee exclusive use of an area. Permit activities will not unduly interfere with other park visitors' use and enjoyment of the area.
6. This permit may be revoked at the discretion of the Superintendent upon 24 hours notice.
7. This permit may be revoked without notice if damage to resources or facilities occurs or is threatened, notwithstanding any other term or condition of the permit to the contrary.
8. This permit is made upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the Permittee, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this permit or occasioned by any occupancy or use of said premises or any activity carried on by the Permittee in connection herewith, and the Permittee hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits, or losses however occurring or damages growing out of the same.
9. Permittee agrees to carry general liability insurance against claims occasioned by the action or omissions of the permittee, its agents and employees in carrying out the activities and operations authorized by this permit. The policy shall be in the amount of \$1,000,000 per Occurrence, \$3,000,000 Aggregate and underwritten by a United States company naming the United States of America as additional insured. The permittee agrees to provide the Superintendent with a Certificate of Insurance with the proper endorsements prior to the effective date of the permit.
10. Permittee agrees to deposit with the park a bond in the amount of \$ _____ from an authorized bonding company or in the form of cash or cash equivalent, to guarantee that all financial obligations to the park will be met.
11. Costs incurred by the park as a result of accepting and processing the application and managing and monitoring the permitted activity will be reimbursed by the permittee. Administrative costs and estimated costs for activities on site must be paid when the permit is approved. If any additional costs are incurred by the park, the permittee will be billed at the conclusion of the permit. Should the estimated costs paid exceed the actual costs incurred, the difference will be returned to the permittee.
12. The person(s) named on the permit as in charge of the permitted activity on-site must have full authority to make any decisions about the activity and must remain available at all times. He/she shall be responsible for all individuals, groups, vendors, etc. involved with the permit.
13. Nothing herein contained shall be construed as binding the Service to expend in any one fiscal year any sum in excess of appropriations made by Congress or administratively allocated for the purpose of this permit for the fiscal year, or to involve the Service in any contract or other obligation for the further expenditure of money in excess of such appropriations or allocations.
14. If any provision of this permit shall be found to be invalid or unenforceable, the remainder of this permit shall not be affected and the other provisions of this permit shall be valid and be enforced to the fullest extent permitted by law.

APPENDIX

SPECIAL PARK CONDITIONS

15. Permittee and all participants authorized herein must comply with all of the conditions of this permit and with all directions from National Park Rangers.
16. Permit must be carried on-site at all times. If participants in event are divided into smaller groups along the Parkway, then each group must carry a copy of the permit.
17. All laws, rules, and regulations applicable to the area covered by this permit remain in effect.
18. This permit does not grant exclusive use of any Park area or facility. All sidewalks, walkways, roadways, and access to and from the Natchez Trace Parkway must remain unobstructed to allow for the reasonable use of and access to these areas by pedestrians, vehicles, and other Park visitors.
19. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the public gathering presents a clear and present danger to the public safety, good order or health, or if any condition of this permit is violated.
20. In consideration for obtaining the privileges granted herein, the permittee agrees to indemnify and save harmless the United States from any loss to

Initial 

it, including not only damage to Government property and injury to Government employees, but also judgments, or compromises for property damage or injury to all persons for which the United States may be liable, resulting from the exercise by the permittee and its employees of the privileges granted herein.

21. The permittee shall pay the United States for any damage resulting from this use that would not reasonably be inherent in the use which the permittee is authorized to make of the land described in this permit.
22. No fees may be collected, donations solicited, nor commercial activity conducted. Also, no articles, including those expressing views through printed matter, such as newspapers, pamphlets, posters, buttons, or bumper stickers, may be offered for sale.
23. No banners will be used that display commercial advertisements.
24. The permittee must comply with all directives given by area rangers. Area rangers will have full authority to deny any activity deemed incompatible, and their on-site decisions will take precedence over any other agreements, both written and oral.
25. Natchez Trace Parkway Law Enforcement Rangers will have primary Law Enforcement authority for the event and all activities that take place on the Natchez Trace Parkway.
26. In the event of any emergency while on the Natchez Trace Parkway, participants should contact Communication Center at 1-800-300-PARK (7275) or 911. If not an emergency, then call (662) 680 4002.
27. For coordinating purposes and to review final event plans, the permittee is required to contact the district ranger listed below a minimum of 7 days prior to the event:

Northern District Ranger, Milepost 444-309, (931) 626-1033
Central District Ranger, Milepost 309-153, (862) 231-8190
Southern District Ranger, Milepost 163-0, (662) 255-2290
28. Any changes in location or schedules must be approved by the Rangers Activities Office, (662) 680-4014, and prior to implementation.
29. If event requires stopping traffic, the permittee will contact the area's District Ranger.
30. Adequate Event Marshals will be provided by the permittee to assist with traffic safety pursuant to "Condition 29" and provide a safe environment for the event. Event marshals shall wear high visibility safety vests or clothing that covers the full upper torso when assisting with traffic control.
31. Participants must observe all speed limits and traffic regulations.
32. Vehicles parked on the shoulder must do so with all wheels clear of the pavement.
33. Participants are required to yield at all times to any emergency response vehicle and move off the roadway until it has passed their location.
34. Safety cones or traffic reflective markers shall be placed on the road shoulder, adjacent to the corners of the vehicle closest to the pavement edge. Another shall be placed 100 feet from the rear of the vehicle to alert oncoming traffic of the vehicle's location and presence.
35. All vehicles associated with the permittee must be parked in designated or appropriate spaces to leave the flow of traffic unimpaired.
36. The area must be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the provided trash containers. Refreshment centers or medical facilities should be set up at provided rest rooms or prime parking areas. No litter will be left along any of the route followed or at the pull-off areas.
37. Permittee will clear event area of all equipment, props, and trash, and return the site to original condition immediately following the activity. All debris and trash must be properly disposed of in bags and removed daily. Cleanup will be to NPS satisfaction with final inspection made by permittee designated coordinator of event.
38. Permittee is responsible for any cleanup costs required as a result of spill or accidents resulting from permitted activities. Cleanup will be conducted in accordance with all applicable federal and state environmental quality laws regarding cleanup and disposal of hazardous/industrial waste.
39. No marking will be painted on the road surface or shoulders. Temporary small stakes with flagging, if desired, may be used to mark start and finish lines or perimeters, but must immediately be removed following the event.
40. No markers of any kind will be left to commemorate the event.
41. Permittee is prohibited from hanging or attaching banners or signs to trees, monuments, or cultural features.
42. Natural features may not be disturbed or altered. This includes the cutting or removal of vegetation.
43. Wildlife will not be harmed, disturbed, or fed. Harassment of wildlife is prohibited by law. Filming wildlife is permitted as long as there is NO disturbance, feeding, teasing, or manipulation of resident or free-roaming animals. Wildlife captured elsewhere may NOT be used in any in-park filming whether trained or not.
44. The possession and use of fireworks is prohibited.
45. The release of helium balloons into the atmosphere is prohibited.
46. Permittee must strive to keep noise low in consideration of Park neighbors and campers in the area.
47. Permittee will comply with applicable public health and sanitation standards and codes.

Initial: *WLB*

48. If ranger monitoring and maintenance coverage is required, a bill will be submitted following the event for \$45 per hour per ranger and \$27 per hour per maintenance employee.

49. For visitor safety and due to traffic congestions, participants are prohibited from the following areas during the times listed: (applies to weekdays only):

Ridgeland Area:	Milepost 101 2-103	7:00-9:00AM	4:00-6:00PM
Tupelo Area:	Milepost 257-270	7:00-8:30AM	3:30-6:00PM

SPECIAL BICYCLISTS CONDITIONS

52. Bicyclists participating in events must use proper hand signals for turning and stopping.
53. All bicyclists are required to wear high visibility clothing, a safety helmet and must have front and rear flashing lights.
54. No racing is permitted along the roadway or the Ridgeland area Multiuse Trail; no events will be timed.
55. Events conducted on the Parkway, which is open to vehicular traffic, shall require bicyclists to travel in single file, on the far right side of the road, or on the road shoulder or the Ridgeland area Multiuse Trail. Participants may not impede traffic in any manner during this event.
56. We do not allow support vehicles to precede or follow bicyclists. Experience has shown that conditions are safer if the flow of traffic is allowed to adjust itself to existing conditions. One vehicle, however, will be allowed to pull off onto the road shoulder to provide water and relief to participants.
57. Bike rides with 50 or more participants shall erect a minimum of two temporary signs on the road shoulder to warn oncoming traffic of the special event. The temporary signs should be placed at the start of the event and at the halfway point of the event. Letter size shall be 4-6 inches tall and the sign will read:

CAUTION
BICYCLES ON ROAD NEXT
_____ MILES

58. All persons operating a bicycle are subject to all laws and regulations applicable to operation of a motor vehicle. Operating a bicycle abreast of another bicycle is prohibited. Bicyclists should ride on the right side of the roadway in groups of five or less, keeping at least 500 feet between groups. For groups of bicyclists over 50, a 15 minute staggered start will be required for every 50 bicycles. A bicycle may not be operated between sunset and sunrise without exhibiting a flashing white light visible from 500 feet and a flashing red light visible from at least 200 feet to the rear.

Initial WB



March 12, 2019

TO: Mayor & Board of Aldermen
FROM: Eric Redd, Assistant Chief of Police
SUBJECT: Special Event – Ride of Silence

I have attached a request for a Special Event Permit from Wendy Bourdin with the City of Ridgeland Parks and Recreation Department. This event is the annual Ride of Silence scheduled Wednesday, May 15, 2019 from 7:00 p.m. to 8:00 p.m. and will begin at Northpark Mall. The course route will remain the same as last year and is attached for your review.

Ms. Bourdin is expecting approximately 50 to 100 participants. Arrangements have been made for clean-up upon conclusion of the event and to utilize Northpark Mall restroom facilities to accommodate participants.

This event will generate overtime for the police department as it will require sixteen (16) posts for participant safety. Nine (9) officers have been assigned to this event for approximately 1.5 hours each. At an average rate of \$27.00 per hour, the estimated cost of overtime will be \$364.50.

Ms. Bourdin has requested the requisite filing fee and bond money be waived.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION

(Please allow minimum 30 days for approval)



EVENT NAME: Ride of Silence

EVENT LOCATION: Northpark Mall

EVENT DATE: Beginning May 15 to Ending May 15 Multiple Days: ☐ YES ☒ NO

EVENT HOURS: Beginning 7:00 pm to Ending 8:00 pm

TYPE OF EVENT: Bike Ride in Memory or honor of those that have been struck by a car.

EVENT POINT OF CONTACT: Wendy Bourdin / Jayce Powell CELL NUMBER: 601-506-9829 - Jayce
601-573-0559 - Wendy
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: City of Ridgeland

ADDRESS: 304 Hwy 51 CITY/STATE/ZIP: Ridgeland, MS 39157

ESTIMATED CROWD SIZE: 50-100 NUMBER OF EVENT PERSONNEL: Volunteers 2-3

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: In Northpark Mall

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Jayce Powell will be responsible for clean-up.

RECYCLING PROGRAM FOR WASTE: ☐ YES ☒ NO DETAILS: _____

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO
If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☐ YES ☒ NO LOCATION(s): _____

POLICE/SECURITY PERSONNEL REQUIRED: yes ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☒ Recreation/Parks

Applicant Printed Name: Wendy Bourdin Contact Number: 601-573-0559

Applicant Signature: Wendy Bourdin Date: 2-27-19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 2/27/19  and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee:  DATE: 3/13/19

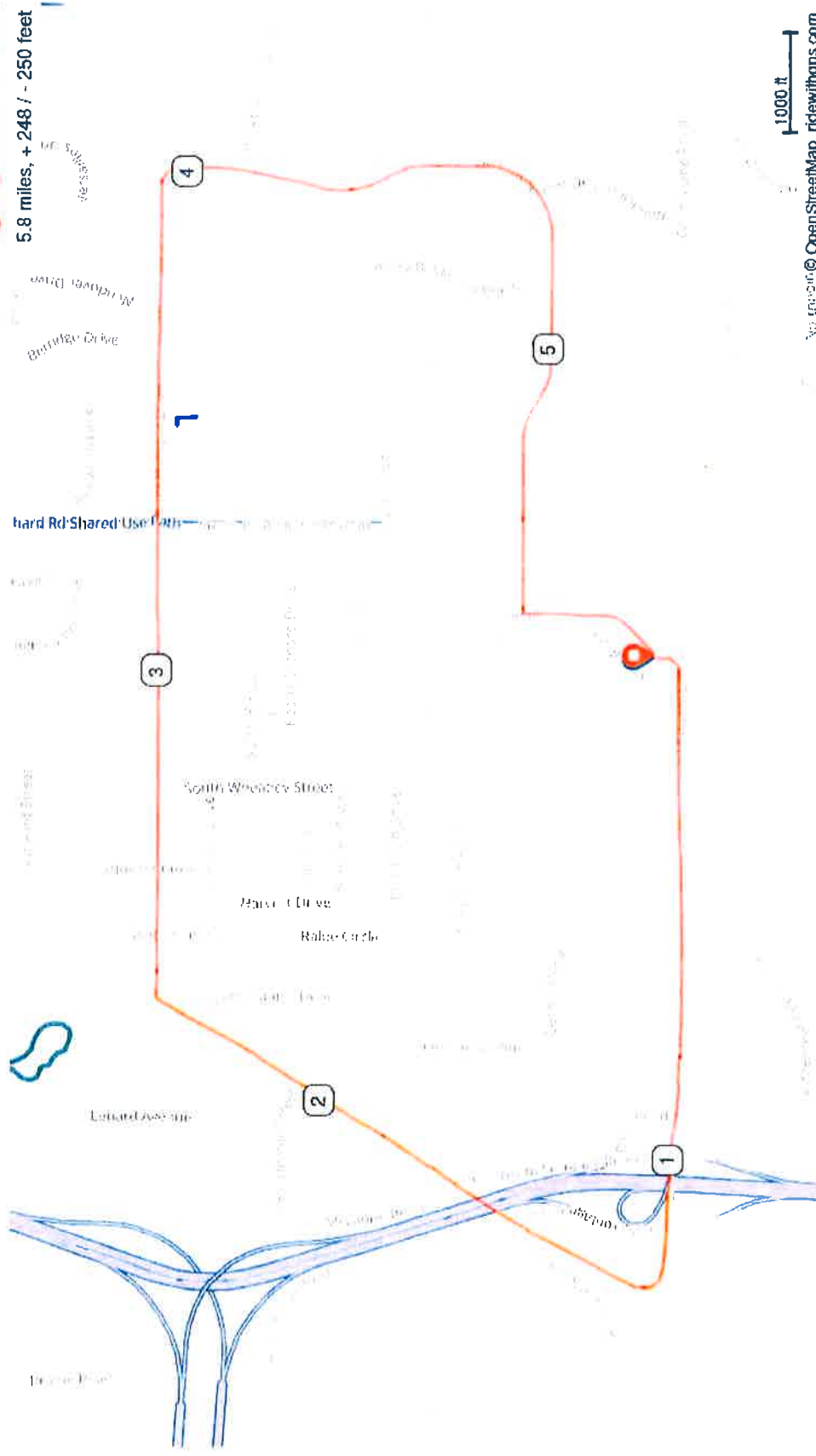
Number of Overtime Officers: 9 Estimated OT Cost: \$364.50

Additional Overtime Cost for City Departments: FIRE _____ P/W _____ REC/PARKS _____

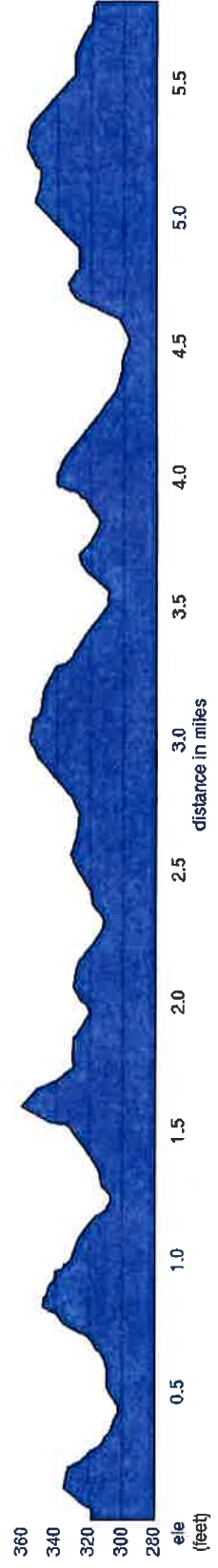
Ride of Silence 2018



5.8 miles, + 248 / - 250 feet



© 2018 OpenStreetMap contributors, OpenStreetMap.org



Ride of Silence 2018

Num	Dist	Prev	Type	Note	Next
1.	0.0	0.0		Start of route	0.0
2.	0.0	0.0	→	R onto E County Line Rd	1.2
3.	1.2	1.2	→	Slight R	0.1
4.	1.3	0.1	→	Slight R onto US-51 N	1.1
5.	2.4	1.1	→	R onto Lake Harbour Dr	1.6
6.	3.9	1.6	→	R onto Northpark Dr	1.6
7.	5.5	1.6	←	L onto Ring Rd	0.3

5.5 miles. +242/-228 feet

Num	Dist	Prev	Type	Note	Next
8.	5.8	0.3		End of route	0.0

0.3 miles. +0/-0 feet



police department

March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police

SUBJECT: Special Event – Ridgeland Tourism Commission

I have attached a request for a Special Event Permit from Chris Chapman with the Ridgeland Tourism Commission. This event is the Fine Arts Festival and will be held Saturday, April 6, 2019 from 10:00 a.m. to 6:00 p.m. and Sunday, April 7, 2019 from 11:00 a.m. to 5:00 p.m. at Renaissance Mall. Festival set-up will begin Friday, April 5, 2019. There will also be one wine tasting station that will be roped off. The same rules and regulations set forth in last year's event will be in place for this year's event.

The Fine Arts Festival has partnered with the Bicycle Revolution Tandem Bike Rally with bike rides consisting of a 27 mile, 45 mile, and 65 mile ride. The bike rides will be coming and going all weekend and route courses are attached for your review.

Mr. Chapman is expecting approximately 7,500 – 10,000 participants for the art festival and approximately 50 participants for the tandem bike ride. The Renaissance Mall staff and event volunteers will be responsible for parking vehicles and traffic control. Portable restrooms will be available on site and Renaissance Mall facilities will be open for use to accommodate participants. Mr. Chapman has requested assistance from the City of Ridgeland with the recycling program for waste.

This event will not generate overtime for the police department and the Ridgeland Tourism Commission will hire off-duty police officers for security. The bike rides start at different times and will follow the flow of traffic abiding by the rules of the road and on duty personnel will assist riders in crossing over to the multi-purpose trail.

Attached are checks in the amount of \$100.00 and \$1,000.00 representing requisite filing fee and bond money. Also included is an application for Permit to Play On-Premises Music and the Natchez Trace Special Use Permit (Bicycle).

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge



CITY OF RIDGELAND

SPECIAL EVENT PERMIT APPLICATION

(Please allow minimum 30 days for approval)



EVENT NAME: Ridgeland Fine Arts Festival
EVENT LOCATION: 1000 Highland Colony Pkwy Ridgeland, Ms 39157
EVENT DATE: Beginning April 6, 2019 to Ending April 7, 2019 Multiple Days: ☒ YES ☐ NO
EVENT HOURS: Beginning April 6 10:00 AM - 6:00 PM
TYPE OF EVENT: Fine Arts Festival / Bike Ride
EVENT POINT OF CONTACT: Chris B Chapman CELL NUMBER: 601-209-1155
(This person must remain on scene during the entire event)
NAME OF ORGANIZATION: Ridgeland Tourism Commission
ADDRESS: 1000 Highland Colony Pkwy Ste 606 CITY/STATE/ZIP: Ridgeland, Ms 39157
ESTIMATED CROWD SIZE: 7,500 - 10,000 NUMBER OF EVENT PERSONNEL: 12-15
ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: On Property & Portables
ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Benqissance at Colony Park staff will handle clean-up
RECYCLING PROGRAM FOR WASTE: ☒ YES ☐ NO DETAILS: Please Assist

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO
If Yes, who is the operator of the system: _____ Cell Number: _____
If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☐ YES ☒ NO LOCATION(s): _____

POLICE/SECURITY PERSONNEL REQUIRED: _____ ☐ Police Dept. Assigned ☒ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name Chris B Chapman Contact Number: 601-605-5252

Applicant Signature: Chris Chapman Date: 2-7-19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking. **Parking and traffic control handled by Renaissance staff.**
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance. **Festival contracts with off duty police as well as Renaissance security.**
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS. **(See Attached) Application for music is being submitted with this form.**
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee. **RTC will request the appropriate Dept. and incur that expense.**
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 13 FEB 2019 @ 1500 and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/12/19

Number of Overtime Officers: 0 Estimated OT Cost: 0

Additional Overtime Cost for City Departments: FIRE 0 P/W 0 REC/PARKS 0



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC
(Please allow minimum 30 days for approval)



DATE OF APPLICATION: 2.7.2019
EVENT NAME: Ridgeland Fine Arts Festival
EVENT LOCATION: 1000 Highland Colony Pkwy
DESCRIPTION OF ON-PREMISES ACTIVITY: Music

DATE OF ACTIVITY: Beginning 4.6.2019 to Ending 4.7.2019
HOURS OF ACTIVITY: Beginning 9 A.M. to Ending 6 P.M.
ACTIVITY POINT OF CONTACT: Bob McFarland CELL NUMBER: 253.275.8108
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: Ridgeland Tourism Commission
ADDRESS: 1000 Highland Colony Pkwy Ste. 6006 CITY/STATE/ZIP: Ridgeland, MS 39157
MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: 55 Decibels

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: Not near a neighborhood - we have had live music at festival in the past with no complaints

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: Chris Chapman Date: 2-7-19

- ☐ APPROVED
☐ DENIED

Chief of Police or Designee: [Signature]
Date: 3/13/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

Preliminary Map 2019



RIDGELAND MISSISSIPPI FINE ARTS FESTIVAL

- Artist Booth
- Information & Attractions
- Music Stages
- Food & Beverages
- Wine Sampling
PRESENTED BY ALZHEIMER'S MISSISSIPPI/
SANTÉ SOUTH

Saturday Evening
SANTÉ SOUTH
WINE FESTIVAL
Benefiting Alzheimer's Mississippi
* Ticketed Event

DEEP SOUTH POPS
Creative Craft Corner
CRAFTSMEN'S GUILD OF MS

Art in Action
CRAFTSMEN'S GUILD OF MS

**Information
& Souvenirs**

Wine Sampling

East End Music

Emerging Artists

Food Trucks
LURNY D'S &
SMALL TIME CONCESSIONS

West End Music

THE NUTTERY

HOLLYWOOD FEED
Pet Play Area

OBO TANDEM RALLY

2019 LINEUP

SATURDAY, APRIL 6TH

EAST STAGE

10:00 - 11:00

Chris Gill

11:30 - 12:45

Jesse Robinson

1:15 - 2:30

Jackson Gypsies

3:00 - 4:15

Delta Mountain Boys

4:45 - 6:00

Epic Funk Brass Band

WEST STAGE

10:15 - 11:30

Anse Rigby

12:00 - 1:30

Eric Stracener

2:00 - 3:30

Holley Peel

4:00 - 5:30

Lisa Mills

SUNDAY, APRIL 7TH

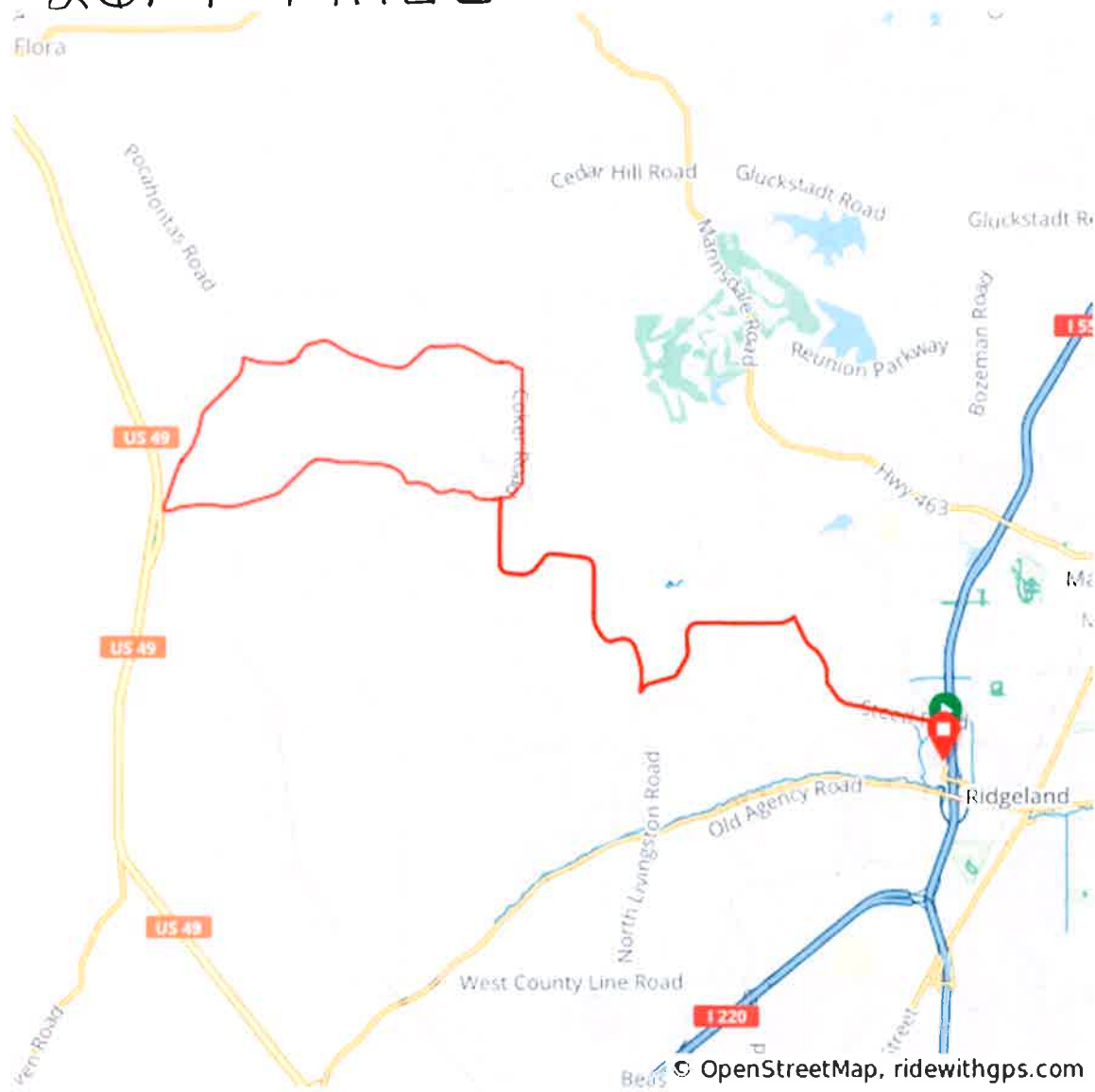
EAST STAGE

11:45 - 1:00	Zach Lovett Duo
1:30 - 3:00	Bill & Temperence with Jeff Perkins
3:30 - 5:00	Raphael Semmes Jazz Ensemble

WEST STAGE

11:30 - 12:30	Betsy Berryhill
1:00 - 2:30	Stace & Cassie
3:00 - 4:30	Ralph Miller

26.9 Miles

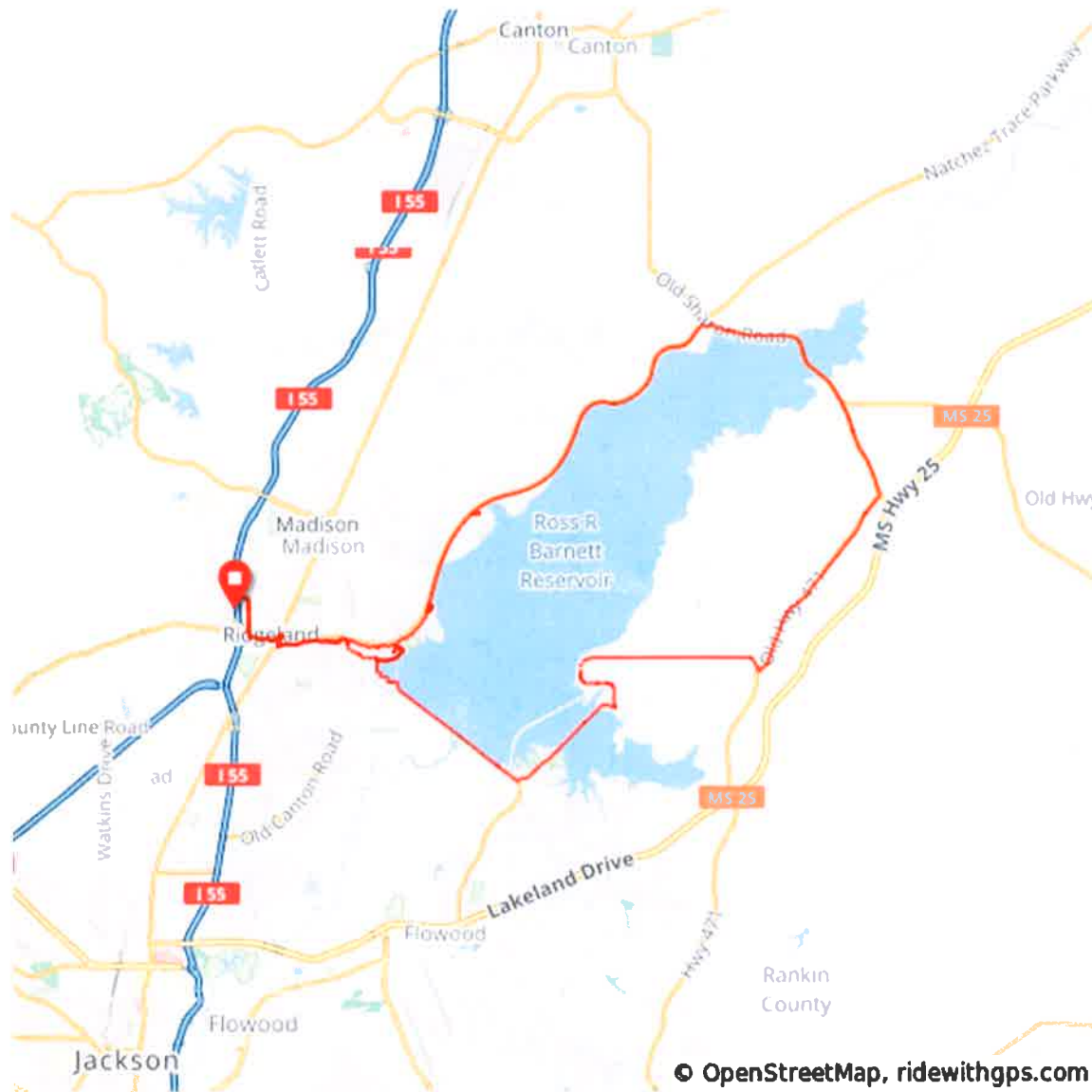


2019 OBO 27 mile Pocahauntas

26.9 miles

Leg	Dir	Type	Notes	Total
	←	Left	Turn left toward Renaissance	0.0
0.0	→	Right	Turn right toward Renaissance	0.0
0.1	←	Left	Turn left onto Renaissance	0.1
0.1	→	Right	Turn right onto Highland Colony Pkwy	0.2
0.1	←	Left	Turn left onto Steed Rd	0.3
0.8	↑	Straight	Continue onto Richardson Rd	1.1
1.3	←	Left	Turn left onto Lake Castle Rd	2.4
0.8	↑	Straight	Continue onto N Livingston Rd	3.2
1.3	→	Right	Sharp right onto Lake Cavalier Rd	4.5
3.6	←	Left	Turn left onto Coker Rd	8.1
1.1	↑	Straight	Continue onto Joe Coker Rd	9.2
2.8	→	Right	Turn right onto Pocahontas Rd	12.0
1.9	→	Right	Turn right onto Robinson Springs Rd	13.8
3.2	→	Right	Turn right onto Coker Rd	17.1
1.5	←	Left	Turn left onto Lake Cavalier Rd	18.6
3.6	←	Left	Sharp left onto N Livingston Rd	22.2
1.3	↑	Straight	Continue onto Lake Castle Rd	23.5
0.8	→	Right	Turn right onto Richardson Rd	24.3
1.3	↑	Straight	Continue onto Steed Rd	25.5
0.8	→	Right	Turn right onto Highland Colony Pkwy	26.3
0.1	←	Left	Turn left into the Renaissance	26.4
0.1	→	Right	Follow the road to the OBO Tandem Rally Lunch tent at the Arts Festival. The tent will be behind Barnes and Noble.	26.5

45.3 Miles



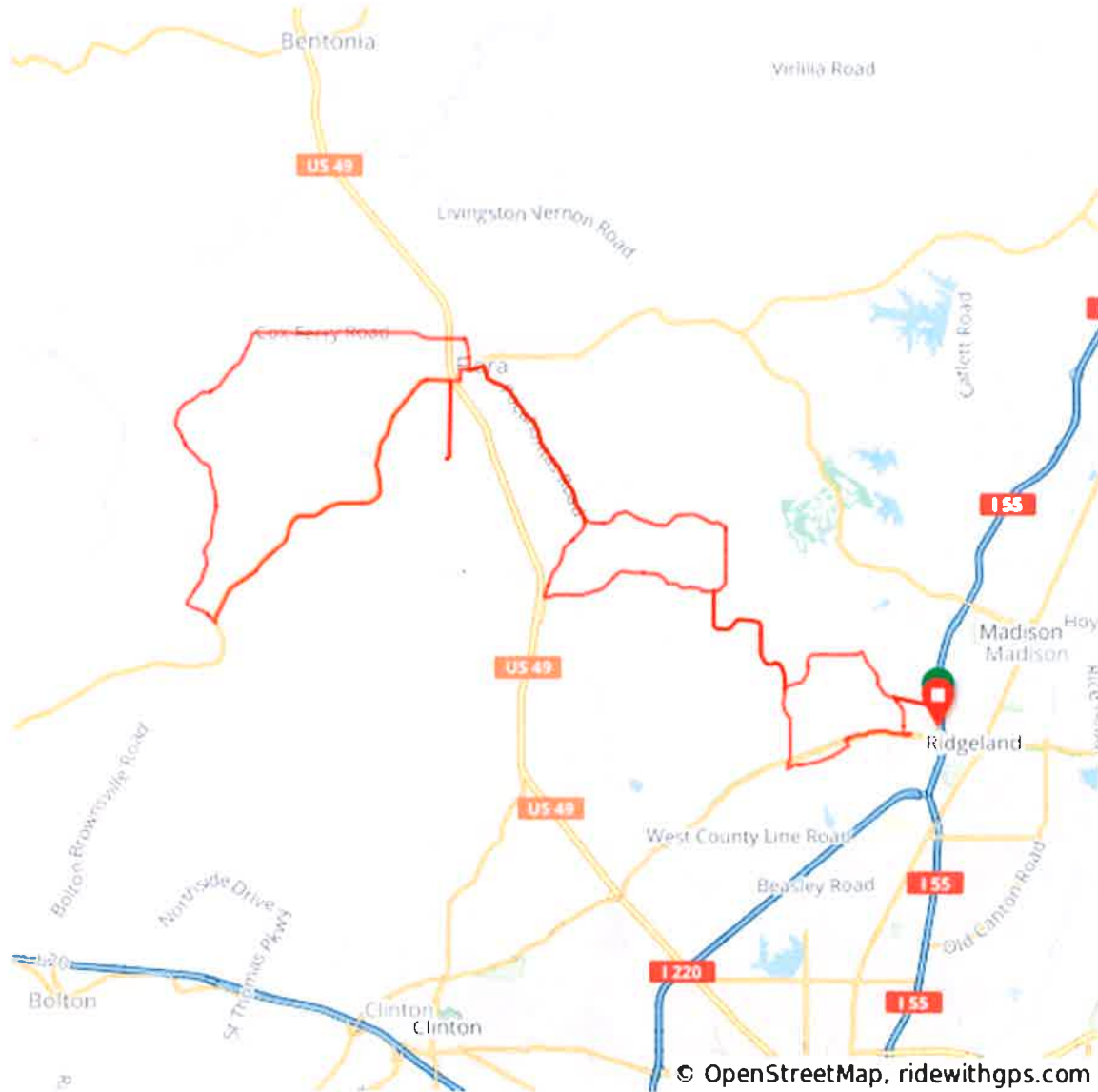
2019 OBO Rez 45 mile route

45.3 miles

Leg	Dir	Type	Notes	Total
	←	Left	Travel through the parking lot north towards Steed Road	0.0
0.2	→	Right	Turn right onto Steed Rd	0.2
0.3	→	Right	Turn right onto Sunnybrook Rd	0.5
0.7	←	Left	Jog L onto W Jackson St then R to access bike trail across the street	1.2
0.1	←	Left	Turn left staying on bike trail	1.4
0.7	→	Right	Turn right onto E Jackson St at the traffic light to cross Hwy 51. Follow bike trail to the R.	2.1
0.5	←	Left	Follow bike trail to the left	2.6
1.3	←	Left	Stay L following the bike trail along the Natchez Trace	3.9
2.3	→	Right	Arrive at the Overlook. Take a selfie of you and your bike with the Reservoir in the background for a poker card!	6.2
0.2	→	Right	Turn right toward Natchez Trace Pkwy	6.3
0.1	→	Right	Turn right onto Natchez Trace Pkwy	6.4
2.3	→	Right	Turn right towards the Yockanookany Trailhead. Answer question on Poker Passport for a poker card.	8.7
0.4	→	Right	Turn right onto Natchez Trace Pkwy	9.1
6.7	↑	Straight	Take the MS-43 exit	15.8
0.2	→	Right	Turn right onto MS-43 S	16.1
0.1	←	Left	Restroom available at Browns Landing	16.1
3.5	→	Right	Turn right onto MS-471 S	19.6
2.1	→	Right	Turn right to stay on MS-471 S	21.7
4.6	→	Right	Turn right onto Fannin Landing Circle	26.3
4.1	→	Right	Restroom Available	30.4
1.4	→	Right	Turn right onto N Shore Pkwy	31.8
0.3	→	Right	Access Bike lane over causway	32.1
1.6	→	Right	Turn right to follow bike trail	33.7
0.0	←	Left	Turn left to follow bike trail	33.7
0.8	→	Right	Turn right onto Spillway Rd	34.5
3.1	→	Right	Slight right onto Levee Rd	37.6
0.2	←	Left	Turn left toward Breakers Ln	37.8

Leg	Dir	Type	Notes	Total
0.0	←	Left	Turn left onto Breakers Ln	37.8
0.0	→	Right	Turn right onto Dyke Rd	37.8
0.8	→	Right	Turn right to stay on Dyke Rd	38.7
0.6	←	Left	Turn left onto Madison Landing Cir	39.3
0.2	←	Left	Turn left onto Rice Rd	39.5
0.1	→	Right	Right to visit the Mississippi Craft Center. Take a selfie with a piece of yard art for a poker card. Return the way you came	39.6
0.1	→	Right	Turn right onto Madison Landing Cir	39.7
0.2	→	Right	Turn right onto Dyke Rd	39.9
0.6	→	Right	Turn right onto W Ramp Rd	40.5
0.7	→	Right	Slight right to access the bike path	41.2
1.5	→	Right	Jog right to follow the bike path	42.7
0.5	←	Left	Turn left onto E Jackson St to cross Hwy 51 and stay on the bike trail	43.2
0.8	→	Right	Turn right toward W Jackson St	44.0
0.1	←	Left	Jog left and then right onto W Jackson St and then Sunnybrook Rd	44.1
0.7	←	Left	Turn left onto Steed Rd	44.8
0.3	←	Left	Turn left onto Renaissance	45.1
0.1	←	Left	Follow the road through the parking lot towards the Hyatt Place	45.2
0.1	→	Right	Arrive at the Hyatt Place	45.3

65 Miles



Leg	Dir	Type	Notes	Total
	←	Left	Travel through the parking lot west towards Highland Colony Pkwy	0.0
0.2	→	Right	Turn right onto Highland Colony Pkwy	0.2
0.1	←	Left	Turn left onto Steed Rd	0.3
0.8	↑	Straight	Continue onto Richardson Rd	1.1
1.3	←	Left	Turn left onto Lake Castle Rd	2.4
0.8	↑	Straight	Continue straight at stop sign onto N Livingston Rd	3.2
1.3	→	Right	Sharp right onto Lake Cavalier Rd	4.5
3.6	←	Left	Turn left onto Coker Rd	8.1
1.1	↑	Straight	Continue onto Joe Coker Rd	9.2
2.8	→	Right	Turn right onto Pocahontas Rd	11.9
5.9	←	Left	Turn left onto E Main St CAUTION RR TRACKS	17.9
0.2	↑	Straight	Continue onto E Madison St	18.1
0.3	←	Left	Turn left onto S 4th St	18.4
0.2	→	Right	Turn right onto Peach St	18.6
0.1	↑	Straight	USE CAUTION CROSSING BUSY 4 LANE HWY	18.7
0.1	←	Left	Turn left onto Petrified Forest Rd	18.8
1.6	→	Right	Slight right onto Forest Park Rd	20.4
0.1	↑	Generic	REST STOP Feel free to walk around the Petrified Forest	20.5
0.1	←	Left	Return the way you came. - slight left onto Petrified Forest Rd	20.6
1.6	←	Left	Turn left onto MS-22 W/Peach St	22.2
8.1	→	Right	Turn right onto N Davis Rd	30.3
0.0	↑	Generic	REST STOP	30.3
2.6	↑	Straight	Continue onto Cox Ferry Rd	32.9
0.7	↑	Straight	Continue Straight on Cox Ferry Rd	33.6
8.5	↑	Straight	USE CAUTION CROSSING BUSY 4 LANE HWY	42.1
0.4	→	Right	Turn right onto 2nd St	42.4
0.7	←	Left	Turn left onto E Madison St	43.1
0.1	↑	Straight	Continue onto E Main St	43.2
0.2	→	Right	Turn right onto Railroad Ave	43.4
0.3	↑	Straight	Continue onto Pocahontas Rd	43.7

Leg	Dir	Type	Notes	Total
3.8	←	Left	Turn left onto Robinson Springs Rd	47.5
3.2	→	Right	Turn right onto Coker Rd	50.7
1.5	←	Left	Turn left onto Lake Cavalier Rd	52.2
3.6	↑	Straight	Continue onto N Livingston Rd	55.8
1.7	←	Left	Turn left onto Old Agency Rd/Old Agency Pkwy	57.5
1.4	←	Left	Turn left onto Patterson's Crossing	58.9
0.2	→	Right	Turn right to access the bike trail	59.0
1.4	←	Left	Turn left onto Greenwood Crossing	60.5
0.0	←	Left	Turn left onto Old Agency Rd	60.5
0.1	→	Right	Old Agency Rd turns right and becomes Richardson Rd	60.6
0.8	→	Right	Sharp right onto Steed Rd	61.4
0.8	↑	Straight	Continue onto Highland Colony Pkwy	62.2
0.1	←	Left	Turn left onto Renaissance	62.3
0.3	←	Left	Follow the road toward the OBO Tandem Rally Lunch Tent at the Arts Festival. The tent will be behind Barnes and Noble.	62.6



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE

Natchez Trace Parkway
2680 Natchez Trace Parkway
Tupelo, Mississippi 38804



A9031(NATR)

MAR 12 2019

Mr. Jayce Powell
Bicycle Revolution
113 Dees Drive, Suite C
Madison, MS 39110

RE: Permit # SERO-NATR-2501-6434

Dear Mr. Powell:

Enclosed is the proposed Special Use Permit for the Bicycle Revolution participants to access the Natchez Trace Parkway on April 5, 2019 for the Cheers & Gears bicycle ride. Please become familiar with the enclosed authorization and the special bike conditions.

If you have any questions, please contact Ranger Activities Assistant Stacy Reichert at (662) 680-4014 or email natr_rangers_activities@nps.gov.

Sincerely,

Mary Risser
Superintendent

Enclosure



SPECIAL USE PERMIT

NATCHEZ TRACE PARKWAY
2680 Natchez Trace Parkway
Tupelo, MS 38804
Ranger Activities Assistant 662-680-4014



Name Jayce Powell			
Company/Organization Bicycle Revolution-Cheers & Gears			
Street Address 113 Dees Drive, Suite C			
City Madison	State MS	Zip Code 39110	Country USA
Telephone Number 769-300-4721	Cell Phone Number 601-506-9829		
Fax Number			
Email Address Bicycle revolution@yahoo.com			

Park Alpha Code
NATR
Type of Use
Bicycle Ride
Permit #
SERO-NATR-6434

Expires: 4/5/2019

Permittee is hereby authorized to use the following described land or facilities in Natchez Trace Parkway:

Group bicycle ride on the Natchez Trace Parkway

The area must be restored to its original condition at the end of the permit

The permit begins at 10:00 ☒ am / ☐ pm on 4/5/2019

The permit expires at 3:00 ☐ am / ☒ pm on 4/5/2019

SUMMARY OF PERMITTED ACTIVITY: (see attached sheets for additional information and conditions)

Cheers & Gears group bicycle ride with a maximum of 30 participants to leave from the Renaissance Mall and enter the Chisha Foka Multi Use Trail to the Reservoir Overlook where they will then ride on the Parkway and exit onto HWY 43. Parking will be at the Renaissance Mall. Monitoring is not needed if riders are in groups of 5 or less.

Person on site responsible for adherence to the terms and conditions of the permit (include contact information)
Jayce Powell 601-506-9829

Authorizing legislation or other authority
Section 418, P.L. 105-391 (16USC 5966)

APPLICATION FEE

☒ Received Amount
☐ Not Required \$ 50.00

PERFORMANCE BOND

☐ Required Amount
☒ Not Required \$

LIABILITY INSURANCE General Liability of \$1,000,000 per occurrence and \$3,000,000 aggregate

☒ Required Amount
☐ Not Required \$

COST RECOVERY \$45 Per hour per ranger-as needed

☐ Required Amount
☐ Not Required \$

LOCATION FEE

☒ Required Amount
☒ Not Required \$

ISSUANCE of this permit is subject to the attached conditions. The undersigned hereby accepts this permit subject to the terms, covenants, obligations, and reservations expressed or implied herein.

Jayce Powell

PERMITTEE Signature

Title: *Promoter*

Date: *3/18/19*

Authorizing NPS Official

Title: Superintendent

Date: *3.12.19*

Authorizing NPS Official (additional, if required)

Title

Date

Initial *JP*

CONDITIONS OF THIS PERMIT

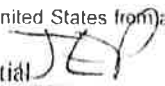
Failure to comply with any of the terms and conditions of this permit may result in the immediate suspension or revocation of the permit [36 CFR 1.6(h)]

- 1 The permittee is prohibited from giving false information; to do so will be considered a breach of conditions and be grounds for revocation [36 CFR 2.32(a)(3)]
- 2 This permit may not be transferred or assigned without the prior written consent of the Superintendent
- 3 The permittee shall exercise this privilege subject to the supervision of the Superintendent or designee, and shall comply with all applicable Federal, State, county and municipal laws, ordinances, regulations, codes, and the terms and conditions of this permit. Failure to do so may result in the immediate suspension of the permitted activity or the revocation of the permit. All costs associated with clean up or damage repairs in conjunction with a revoked permit will be the responsibility of the permittee.
- 4 The permittee is responsible for making all necessary contacts and arrangements with other Federal, State, and local agencies to secure required inspections, permits, licenses, etc.
- 5 The park area associated with this permit will remain open and available to the public during park visiting hours. This permit does not guarantee exclusive use of an area. Permit activities will not unduly interfere with other park visitors' use and enjoyment of the area.
- 6 This permit may be revoked at the discretion of the Superintendent upon 24 hours notice.
- 7 This permit may be revoked without notice if damage to resources or facilities occurs or is threatened, notwithstanding any other term or condition of the permit to the contrary.
- 8 This permit is made upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the Permittee, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this permit or occasioned by any occupancy or use of said premises or any activity carried on by the Permittee in connection herewith, and the Permittee hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
- 9 Permittee agrees to carry general liability insurance against claims occasioned by the action or omissions of the permittee, its agents and employees in carrying out the activities and operations authorized by this permit. The policy shall be in the amount of \$1,000,000 per Occurrence, \$3,000,000 Aggregate and underwritten by a United States company naming the United States of America as **additional insured**. The permittee agrees to provide the Superintendent with a Certificate of Insurance with the proper endorsements prior to the effective date of the permit.
- 10 Permittee agrees to deposit with the park a bond in the amount of \$_____ from an authorized bonding company or in the form of cash or cash equivalent to guarantee that all financial obligations to the park will be met.
- 11 Costs incurred by the park as a result of accepting and processing the application and managing and monitoring the permitted activity will be reimbursed by the permittee. Administrative costs and estimated costs for activities on site must be paid when the permit is approved. If any additional costs are incurred by the park, the permittee will be billed at the conclusion of the permit. Should the estimated costs paid exceed the actual costs incurred, the difference will be returned to the permittee.
- 12 The person(s) named on the permit as in charge of the permitted activity on site must have full authority to make any decisions about the activity and must remain available at all times. He/she shall be responsible for all individuals, groups, vendors, etc. involved with the permit.
- 13 Nothing herein contained shall be construed as binding the Service to expend in any one fiscal year any sum in excess of appropriations made by Congress or administratively allocated for the purpose of this permit for the fiscal year, or to involve the Service in any contract or other obligation for the further expenditure of money in excess of such appropriations or allocations.
- 14 If any provision of this permit shall be found to be invalid or unenforceable, the remainder of this permit shall not be affected and the other provisions of this permit shall be valid and be enforced to the fullest extent permitted by law.

APPENDIX

SPECIAL PARK CONDITIONS

- 15 Permittee and all participants authorized herein must comply with all of the conditions of this permit and with all directions from National Park Rangers.
- 16 Permit must be carried onsite at all times. If participants in event are divided into smaller groups along the Parkway, then each group must carry a copy of the permit.
- 17 All laws, rules, and regulations applicable to the area covered by this permit remain in effect.
- 18 This permit does not grant exclusive use of any Park area or facility. All sidewalks, walkways, roadways, and access to and from the Natchez Trace Parkway must remain unobstructed to allow for the reasonable use of and access to these areas by pedestrians, vehicles, and other Park visitors.
- 19 The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the public gathering presents a clear and present danger to the public safety, good order or health, or if any condition of this permit is violated.
- 20 In consideration for obtaining the privileges granted herein, the permittee agrees to indemnify and save harmless the United States from any loss to

Initial 

it, including not only damage to Government property and injury to Government employees but also judgments, or compromises for property damage or injury to all persons for which the United States may be liable resulting from the exercise by the permittee and its employees of the privileges granted herein

- 21 The permittee shall pay the United States for any damage resulting from this use that would not reasonably be inherent in the use which the permittee is authorized to make of the land described in this permit
- 22 No fees may be collected, donations solicited, nor commercial activity conducted. Also, no articles, including those expressing views through printed matter, such as newspapers, pamphlets, posters, buttons, or bumper stickers, may be offered for sale
- 23 No banners will be used that display commercial advertisements
- 24 The permittee must comply with all directives given by area rangers. Area rangers will have full authority to deny any activity deemed incompatible, and their on-site decisions will take precedence over any other agreements, both written and oral
- 25 Natchez Trace Parkway Law Enforcement Rangers will have primary Law Enforcement authority for the event and all activities that take place on the Natchez Trace Parkway
- 26 In the event of any emergency while on the Natchez Trace Parkway, participants should contact Communication Center at 1-800-300-PARK (7275) or 911. If not an emergency, then call (662) 680-4002
- 27 For coordinating purposes and to review final event plans, the permittee is required to contact the district ranger listed below a minimum of 7 days prior to the event

Northern District Ranger, Milepost 444-309, (931) 626-1033
Central District Ranger, Milepost 309-153, (662) 231-6190
Southern District Ranger, Milepost 153-0, (662) 255-2290
- 28 Any changes in location or schedules must be approved by the Rangers Activities Office, (662) 680-4014 and prior to implementation
- 29 If event requires stopping traffic, the permittee will contact the area's District Ranger
- 30 Adequate Event Marshals will be provided by the permittee to assist with traffic safety pursuant to "Condition 29" and provide a safe environment for the event. Event marshals shall wear high visibility safety vests or clothing that covers the full upper torso when assisting with traffic control
- 31 Participants must observe all speed limits and traffic regulations
- 32 Vehicles parked on the shoulder must do so with all wheels clear of the pavement
- 33 Participants are required to yield at all times to any emergency response vehicle and move off the roadway until it has passed their location
- 34 Safety cones or traffic reflective markers shall be placed on the road shoulder adjacent to the corners of the vehicle closest to the pavement edge. Another shall be placed 100 feet from the rear of the vehicle to alert oncoming traffic of the vehicle's location and presence
- 35 All vehicles associated with the permittee must be parked in designated or appropriate spaces to leave the flow of traffic unimpaired
- 36 The area must be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the provided trash containers. Refreshment centers or medical facilities should be set up at provided rest rooms or prime parking areas. No litter will be left along any of the route followed or at the pull-off areas
- 37 Permittee will clear event area of all equipment, props, and trash, and return the site to original condition immediately following the activity. All debris and trash must be properly disposed of in bags and removed daily. Cleanup will be to NPS satisfaction with final inspection made by permittee designated coordinator of event
- 38 Permittee is responsible for any cleanup costs required as a result of spill or accidents resulting from permitted activities. Cleanup will be conducted in accordance with all applicable federal and state environmental quality laws regarding cleanup and disposal of hazardous/industrial waste
- 39 No marking will be painted on the road surface or shoulders. Temporary small stakes with flagging, if desired, may be used to mark start and finish lines or perimeters, but must immediately be removed following the event
- 40 No markers of any kind will be left to commemorate the event
- 41 Permittee is prohibited from hanging or attaching banners or signs to trees, monuments, or cultural features
- 42 Natural features may not be disturbed or altered. This includes the cutting or removal of vegetation
- 43 Wildlife will not be harmed, disturbed, or fed. Harassment of wildlife is prohibited by law. Filming wildlife is permitted as long as there is NO disturbance, feeding, teasing, or manipulation of resident or free-roaming animals. Wildlife captured elsewhere may NOT be used in any in-park filming whether trained or not
- 44 The possession and use of fireworks is prohibited
- 45 The release of helium balloons into the atmosphere is prohibited
- 46 Permittee must strive to keep noise low in consideration of Park neighbors and campers in the area
- 47 Permittee will comply with applicable public health and sanitation standards and codes

Initial TEP

- 48 If ranger monitoring and maintenance coverage is required, a bill will be submitted following the event for \$45 per hour per ranger and \$27 per hour per maintenance employee
- 49 For visitor safety and due to traffic congestions, participants are prohibited from the following areas during the times listed: (applies to weekdays only)

Ridgeland Area	Milepost 101.2-103	7:00-9:00AM	4:00-6:00PM
Tupelo Area	Milepost 258-268	7:00-8:30AM	3:30-6:00PM

SPECIAL BICYCLISTS CONDITIONS

- 52 Bicyclists participating in events must use proper hand signals for turning and stopping
- 53 All bicyclists are required to wear high visibility clothing, a safety helmet and must have front and rear flashing lights
- 54 No racing is permitted along the roadway or the Chisha Foka Multi-Use Trail; no events will be timed
- 55 Events conducted on the Parkway, which is open to vehicular traffic, shall require bicyclists to travel in single file, on the far right side of the road, or on the road shoulder or the Chisha Foka Multi-Use Trail. Participants may not impede traffic in any manner during this event
- 56 We do not allow support vehicles to precede or follow bicyclists. Experience has shown that conditions are safer if the flow of traffic is allowed to adjust itself to existing conditions. One vehicle, however, will be allowed to pull off onto the road shoulder to provide water and relief to participants
- 57 Bike rides with 50 or more participants shall erect a minimum of two temporary signs on the road shoulder to warn oncoming traffic of the special event. The temporary signs should be placed at the start of the event and at the halfway point of the event. Letter size shall be 4-6 inches tall and the sign will read:

CAUTION
BICYCLES ON ROAD NEXT
_____ MILES

- 58 All persons operating a bicycle are subject to all laws and regulations applicable to operation of a motor vehicle. Operating a bicycle abreast of another bicycle is prohibited. Bicyclists should ride on the right side of the roadway in groups of five or less, keeping at least 500 feet between groups. For groups of bicyclists over 50, a 15 minute staggered start will be required for every 50 bicycles. A bicycle may not be operated between sunset and sunrise without exhibiting a flashing white light visible from 500 feet and a flashing red light visible from at least 200 feet to the rear.

Initial

JEP

RIDGELAND TOURISM COMMISSION
RIDGELAND FINE ARTS FESTIVAL
1000 HIGHLAND COLONY PKWY STE 6006
RIDGELAND MS 39157-2088

TRUSTMARK NATIONAL BANK
Ridgeland, MS 39157
85-027/653

2156

2/7/2019

PAY TO THE
ORDER OF City of Ridgeland

\$ **100.00

One Hundred and 00/100*****

DOLLARS

PROTECTED AGAINST FRAUD

City of Ridgeland

RIDGELAND FINE ARTS FESTIVAL

Chris Chapman

MEMO

special events permit RFAF 2019

⑈002156⑈ ⑆065300279⑆ ⑈1001951334⑈

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

RIDGELAND TOURISM COMMISSION
RIDGELAND FINE ARTS FESTIVAL
1000 HIGHLAND COLONY PKWY STE 6006
RIDGELAND MS 39157-2088

TRUSTMARK NATIONAL BANK
Ridgeland, MS 39157
85-027/653

2157

2/7/2019

PAY TO THE
ORDER OF City of Ridgeland

\$ **1,000.00

One Thousand and 00/100*****

DOLLARS

PROTECTED AGAINST FRAUD

City of Ridgeland

RIDGELAND FINE ARTS FESTIVAL

Chris Chapman
[Signature]

MEMO

bond money 2019 RFAF

⑈002157⑈ ⑆065300279⑆ ⑈1001951334⑈



March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event – Southern AgCredit (Crawfish Boil)

I have attached a request for a Special Event Permit from Kim Webb with Southern AgCredit. This event is a customer appreciation crawfish boil scheduled Thursday, April 4, 2019 from 4:00 p.m. to 8:00 p.m. This event will be held at Southern AgCredit located at 402 West Parkway Place. A two-man band will be playing in the parking lot for entertainment. The surrounding businesses will be closed or will be closing shortly after the commencement of the event and should not be disturbed.

Ms. Webb is expecting approximately 100-150 participants and portable restrooms will be available on site. Southern AgCredit staff and volunteers will be responsible for setting up and cleaning up upon conclusion of the event.

This event will not generate overtime for the police department. The on duty personnel will conduct periodic checks of the area as needed.

Ms. Webb indicated that checks in the amount of \$100.00 and \$1,000.00 representing requisite filing fee and bond money are in the process of being issued and should be received prior to the event date. Also included is the application for Permit to Play On-Premises Music.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

Attachments (2)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION



(Please allow minimum 30 days for approval)

EVENT NAME: Southern AgCredit Crawfish Boil

EVENT LOCATION: 402 W Parkway Place Ridgeland

EVENT DATE: Beginning 4/4/19 to Ending 4/4/19 Multiple Days: ☐ YES ☐ NO

EVENT HOURS: Beginning 4:00 pm to Ending 8:00 pm

TYPE OF EVENT: Customer Appreciation Crawfish Boil

EVENT POINT OF CONTACT: Kim Webb CELL NUMBER: 601-826-0006
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: Southern AgCredit, ACA

ADDRESS: 402 W Parkway Place CITY/STATE/ZIP: Ridgeland, MS 39157

ESTIMATED CROWD SIZE: 100-150 NUMBER OF EVENT PERSONNEL: 20

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: Portable toilet - parking lot

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Employee's will clean up after

RECYCLING PROGRAM FOR WASTE: ☐ YES ☒ NO DETAILS: _____

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO
If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☐ YES ☒ NO LOCATION(s): _____

POLICE/SECURITY PERSONNEL REQUIRED: No ☐ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: Kim Webb Contact Number: 601-826-0006

Applicant Signature: Kim Webb Date: 3/4/19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 3/8/19 ✓ and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/13/19

Number of Overtime Officers: 0 Estimated OT Cost: 0

Additional Overtime Cost for City Departments: FIRE 0 P/W 0 REC/PARKS 0



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC

(Please allow minimum 30 days for approval)



DATE OF APPLICATION: 3/4/19

EVENT NAME: Southern AgCredit Crawfish Boil

EVENT LOCATION: 402 W Parkway Place Ridgeland, MS 39157

DESCRIPTION OF ON-PREMISES ACTIVITY: Customer appreciation crawfish boil . Small two man back to play music

DATE OF ACTIVITY: Beginning 4/4/19 to Ending _____

HOURS OF ACTIVITY: Beginning 4:00 pm to Ending 8:00 pm

ACTIVITY POINT OF CONTACT: Kim Webb CELL NUMBER: 601-826-0006
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: Southern AgCredit, ACA

ADDRESS: 402 W Parkway Place CITY/STATE/ZIP: Ridgeland, MS 39157

MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: minimal

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE
PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: small two man band, mostly
businesses near by which will be closing shortly after we begin

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: Kim Webb Date: 3/4/19

☐ APPROVED

☐ DENIED

Chief of Police or Designee: [Signature]

Date: 3/13/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.



March 12, 2019

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event – Word Center Church (Party in the Park)

I have attached a request for a Special Event Permit from Marlon McDuffie with The Word Center Church. This event is a church picnic scheduled Saturday, April 20, 2019 from 7:00 a.m. to 4:00 p.m. at Old Trace Park.

Mr. McDuffie is expecting approximately 200 participants throughout the day and Old Trace Park facilities will be open for use. Church members will be responsible for set-up and clean-up upon conclusion of the event.

This event will not generate overtime for the Ridgeland Police Department. The on-duty personnel will conduct periodic patrols of the area as needed.

I am enclosing checks in the amounts of \$100.00 and \$1,000.00 representing requisite filing fee and bond money. Also attached is the application for Permit to Play On-Premises Music and Facility Use Application.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION

(Please allow minimum 30 days for approval)



EVENT NAME: Party in the Park

EVENT LOCATION: Old Trace Park

EVENT DATE: Beginning 4/20/19 to Ending 4/20/19 Multiple Days: ☐ YES ☒ NO

EVENT HOURS: Beginning 7:00 am to Ending 4:00 p.m.

TYPE OF EVENT: Church Picnic

EVENT POINT OF CONTACT: Marlon McDuffie CELL NUMBER: _____
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: The Word Center

ADDRESS: 5305 Executive Place CITY/STATE/ZIP: Jackson, MS 39206

ESTIMATED CROWD SIZE: 200 people NUMBER OF EVENT PERSONNEL: 4

ARRANGEMENTS FOR RESTROOM FACILITIES: ☐ YES ☒ NO LOCATION: We want to use Restrooms on site

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: We will clean up our trash before we leave

RECYCLING PROGRAM FOR WASTE: ☐ YES ☒ NO DETAILS: _____

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO

If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☐ YES ☒ NO LOCATION(s): _____

POLICE/SECURITY PERSONNEL REQUIRED: _____ ☐ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☐ Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: Marlon McDuffie Contact Number: 601-951-5783

Applicant Signature: [Signature] Date: 3/5/19

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 3/8/19 and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 3-19-19.

Chief of Police or Designee: [Signature] DATE: 3/13/19

Number of Overtime Officers: 0 Estimated OT Cost: 0

Additional Overtime Cost for City Departments: FIRE 0 P/W 0 REC/PARKS 0



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC



(Please allow minimum 30 days for approval)

DATE OF APPLICATION: 3/5/19

EVENT NAME: Party in the Park

EVENT LOCATION: Old trace park

DESCRIPTION OF ON-PREMISES ACTIVITY: "Picnic for church members"

DATE OF ACTIVITY: Beginning 4/20/19 to Ending 4/20/19

HOURS OF ACTIVITY: Beginning 7:00 AM to Ending 4:00 p.m.

ACTIVITY POINT OF CONTACT: Marlon McDuffie CELL NUMBER: 601-951-5783
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: The Word Center

ADDRESS: 5305 Executive Place CITY/STATE/ZIP: Jackson, MS 39206

MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: _____

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: The Only

music we will have is a small bluetooth speaker
under the pavilion.

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: [Signature] Date: 3/5/19

☐ APPROVED

☐ DENIED

Chief of Police or Designee: [Signature]

Date: 3/13/19

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.



FACILITY USE APPLICATION

1. Name of Facility: Old Trace Park Event Name: Party in the Park
2. Date Requested: 4/20/19 Time of Event: 7:00 a.m. To 4:00 p.m.
3. Sponsoring Organization: The Word Center
Address: 5305 Executive Place Jackson, MS 39206
Contact Person: Marlon McDuffie Contact Number: 601-951-5783
Email Address: info@thewordcity.com
4. How many people do you anticipate attending the event? 200
5. Will Concessions or Products be sold: Yes: _____ No: ☒
Will a Gate Fee be charged: Yes: _____ No: ☒
Will Service Fees be charged: Yes: _____ No: ☒
6. Will there be amplified music at event?
(not to exceed 90 decibels) Yes: ☒ No: _____
7. Will there be equipment / structures brought in for set-up? Yes: ☒ No: _____
8. State in detail the nature of the event. Please use map to show location of event and its activities within the facility.
I have picnic, grills, space jumps,
9. State in detail your traffic control plan. Please use map to show details.
We shouldn't have any traffic issues
10. State in detail your public toilet service plan:
We would have to use the Restrooms at the Park
11. Certificate of Liability Insurance is required. Must be submitted to the PRV Parks & Recreation Department 10 days prior to event. (\$1 Million minimum)

PERMIT WILL NOT BE VALID WITHOUT THE FOLLOWING SIGNATURES:

City of Ridgeland Special Events Permit
OR Rankin County Sheriff's Department:

Chief Perry Waggener of the PRVWSD Reservoir Patrol:

PRVWSD Parks & Recreation Department:

THE WORD CENTER

P O Box 3292
Jackson, MS 39207

1166

84-362/654

DATE 3/7/2019

CHECK ARMOR
FRAUD COLLECTION

PAY
TO THE
ORDER OF

City of Ridgeland
One thousand and no

\$ 1,000⁰⁰

DOLLARS

Photo
Safe
Deposit
Details on back

 **REGIONS**
FOR Park Fee for Park

[Signature]

⑈00001166⑈ ⑆065403626⑆ 0210558020⑈

THE WORD CENTER

P O Box 3292
Jackson, MS 39207

1162

84-362/654

DATE 3/7/2019

CHECK ARMOR
FRAUD COLLECTION

PAY
TO THE
ORDER OF

City of Ridgeland
One hundred and no

\$ 100⁰⁰

DOLLARS

Photo
Safe
Deposit
Details on back

 **REGIONS**
FOR App fee for Park App

[Signature]

⑈00001162⑈ ⑆065403626⑆ 0210558020⑈

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: NAME

PAYMENT DATES: 2/01/2019 TO 2/28/2019

===== PAYMENT DISTRIBUTION =====								
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
0010717	4/01/19- 3/31/20	27-17-365	LBI DBAJACKSON FISH AND	20.00CR	.00	.00	.00	20.00CR
0011767	1/01/19-12/31/19	27-17-009	1 STAR ACCOUNTING & CNSLT	20.00CR	2.20CR	.00	.00	22.20CR
7732	3/01/19- 2/28/20	27-17-365	ADVANCE AUTO PARTS #5392	150.00CR	.00	.00	.00	150.00CR
9757	3/01/19- 2/28/20	27-17-009	ADVANCED MICROSYSTEMS INC	30.00CR	.00	.00	.00	30.00CR
0011774	12/03/18-12/02/19	27-17-009	AL & MS BUSINESS CENTER,	20.00CR	2.40CR	.00	.00	22.40CR
0010703	3/01/19- 2/28/20	27-17-009	ALICIA C. BALADI ATTORNEY	20.00CR	.00	.00	.00	20.00CR
5475	3/01/19- 2/28/20	27-17-009	ALPHA MEDIA, LLC	66.00CR	.00	.00	.00	66.00CR
0012076	3/01/19- 2/28/20	27-17-365	AMOUR Z SALON & SPA	30.00CR	.00	.00	.00	30.00CR
9584	3/01/19- 2/28/20	27-17-009	APPLEBEES NEIGHBORHOOD GR	30.00CR	.00	.00	.00	30.00CR
8863	3/01/19- 2/28/20	27-17-009	ARGUS ANALYTICAL LABORATO	30.00CR	.00	.00	.00	30.00CR
10260	3/01/19- 2/28/20	27-17-009	ASSISTING ANGELS LLC	30.00CR	.00	.00	.00	30.00CR
9585	3/01/19- 2/28/20	27-17-009	BAILEY EDUCATION GROUP LL	33.00CR	.00	.00	.00	33.00CR
0012328	2/19/19- 2/18/20	27-17-009	BAILEY PROGRAM MGT, LLC	20.00CR	2.20CR	.00	.00	22.20CR
8788	1/01/19-12/31/19	27-17-365	BALLINS LTD	50.00CR	5.50CR	.00	.00	55.50CR
9144	3/01/19- 2/28/20	27-17-365	BARKSDALE CADILLAC	92.50CR	.00	.00	.00	92.50CR
9784	3/01/19- 2/28/20	27-17-009	BASKIN ROBBINS #1696	20.00CR	.00	.00	.00	20.00CR
0011217	1/01/19-12/31/19	27-17-009	BATES FLOOR CARE SERVICES	20.00CR	2.40CR	.00	.00	22.40CR
0012331	3/05/19- 3/05/20	27-17-009	BEAUTY BAR STUDIO, LLC	30.00CR	.00	.00	.00	30.00CR
0012332	2/22/19- 2/22/20	27-17-009	BLESSED HANDS CRAFT & CRE	20.00CR	.00	.00	.00	20.00CR
0011032	3/01/19- 2/28/20	27-17-365	BOND PHARMACY INC. DBA	150.00CR	.00	.00	.00	150.00CR
8861	3/01/19- 2/28/20	27-17-009	BROWN BOTTLING GROUP INC	45.00CR	.00	.00	.00	45.00CR
0012269	12/20/18-12/19/19	27-17-009	BURGER KING #17500	.00	5.28CR	.00	.00	5.28CR
9826	4/01/19- 3/31/20	27-17-009	BUSINESS CENTER, THE LLC	20.00CR	.00	.00	.00	20.00CR
9768	3/01/19- 2/28/20	27-17-009	CCD WEBSTORE DBA THINKWEB	30.00CR	.00	.00	.00	30.00CR
9391	2/01/19- 1/31/20	27-17-009	CELLULAR SOUTH - HCP CORP	150.00CR	.00	.00	.00	150.00CR
0012309	2/04/19-12/31/19	27-17-009	CHICK-FIL-A NORTH PARK MAL	30.00CR	.00	.00	.00	30.00CR
8815	3/01/19- 2/28/20	27-17-009	CHUNN BONDING COMPANY	30.00CR	.00	.00	.00	30.00CR
0011655	7/05/18- 7/04/19	27-17-009	CINNABON	20.00CR	3.40CR	.00	.00	23.40CR
0011024	4/01/19- 3/31/20	27-17-009	CONTRACTORS INC	30.00CR	.00	.00	.00	30.00CR
7529	3/01/19- 2/28/20	27-17-009	COPELAND COOK TAYLOR BUSH	150.00CR	.00	.00	.00	150.00CR
0012327	2/15/19- 2/15/20	27-17-365	COUNTRY BUMKIN, LLC	20.00CR	.00	.00	.00	20.00CR
10261	3/01/19- 2/28/20	27-17-009	COURTSIDE CONSULTING LLC	20.00CR	.00	.00	.00	20.00CR
0012330	2/23/19- 2/23/20	27-17-365	CRAFT BEER CELLAR RIDGELA	20.00CR	.00	.00	.00	20.00CR
0011284	3/01/19- 2/28/20	27-17-009	CROSSFIT FOSSIL FUEL	20.00CR	.00	.00	.00	20.00CR
0012325	12/01/18-11/30/19	27-17-009	CUPS	20.00CR	.00	.00	.00	20.00CR
0012062	2/28/19- 2/27/20	27-17-009	CUSTOM COUNSELING LLC	20.00CR	.00	.00	.00	20.00CR
8914	2/01/19- 1/31/20	27-17-365	CYPRESS DEPOT LLC	92.50CR	.00	.00	.00	92.50CR
0010711	4/01/19- 3/31/20	27-17-009	DAVIS ENTERPRISE	30.00CR	.00	.00	.00	30.00CR
0012050	1/05/19- 1/04/20	27-17-009	DE ROLLING GAMES	20.00CR	2.20CR	.00	.00	22.20CR
5831	4/01/19- 3/31/20	27-17-009	DEARING ADDRESSING & MAIL	20.00CR	.00	.00	.00	20.00CR
0010705	2/01/19- 1/31/20	27-17-365	DEEP SOUTH SCUBA	50.00CR	.00	.00	.00	50.00CR
6032	3/01/19- 2/28/20	27-17-365	DILLARDS	1,840.00CR	.00	.00	.00	1,840.00CR
10222	1/01/19-12/31/19	27-17-009	DILLS LOCK & KEY	.00	2.20CR	.00	.00	2.20CR
0010731	1/01/19-12/31/19	27-27-301	ECOATM LLC	20.00CR	2.40CR	.00	.00	22.40CR
9337	3/01/19- 2/28/20	27-17-009	ELYS RESTAURANT & BAR LLC	30.00CR	.00	.00	.00	30.00CR
9561	3/01/19- 2/28/20	27-17-009	EMBASSY SUITES	150.00CR	.00	.00	.00	150.00CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: NAME

PAYMENT DATES: 2/01/2019 TO 2/28/2019

===== PAYMENT DISTRIBUTION =====								
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
0012326	6/01/18- 5/31/19	27-17-009	EML, LLC	30.00CR	5.10CR	.00	.00	35.10CR
9104	3/01/19- 2/28/20	27-17-009	EVERSOLE GROUP LLC, THE	30.00CR	.00	.00	.00	30.00CR
10114	6/01/18- 5/31/19	27-17-009	FADE DOCTOR	30.00CR	5.40CR	.00	.00	35.40CR
8871	3/01/19- 2/28/20	27-17-365	FASTENING SOLUTIONS INC	50.00CR	.00	.00	.00	50.00CR
0010992	2/01/19- 1/31/20	27-17-009	FCCI SERVICES, INC.	129.00CR	.00	.00	.00	129.00CR
0011132	6/01/18- 5/31/19	27-17-009	FILING AND STORAGE OF MS	20.00CR	7.20CR	.00	.00	27.20CR
6167	12/01/18-11/30/19	27-17-365	FINISH LINE #227	.00	22.00CR	.00	.00	22.00CR
7729	3/01/19- 2/28/20	27-17-009	FRED L RICHARDS CPA	20.00CR	.00	.00	.00	20.00CR
0011857	3/25/19- 3/24/20	27-17-365	FREEDOM RETAIL, INC.	20.00CR	.00	.00	.00	20.00CR
7265	2/01/19- 1/31/20	27-17-009	GO LONG PRODUCTIONS	20.00CR	.00	.00	.00	20.00CR
9068	2/01/19- 1/31/20	27-17-299	GOLD N GUNS INC	350.00CR	.00	.00	.00	350.00CR
9785	2/01/19- 1/31/20	27-17-009	GREENLEE INC	30.00CR	.00	.00	.00	30.00CR
0011516	2/01/19- 1/31/20	27-17-009	H. TOBIAS COLEMAN, PLLC	20.00CR	.00	.00	.00	20.00CR
0012091	3/01/19- 2/28/20	27-17-365	HAIRY TALE CLOSET	20.00CR	.00	.00	.00	20.00CR
7533	3/01/19- 2/28/20	27-17-009	HAROLD B MCCARLEY JR PLLC	20.00CR	.00	.00	.00	20.00CR
0011835	3/01/19- 2/28/20	27-17-009	HEAD TO TOE PHYSICAL THER	20.00CR	.00	.00	.00	20.00CR
9796	3/01/19- 2/28/20	27-17-009	HEALTHONE INC	96.00CR	.00	.00	.00	96.00CR
8829	2/01/19- 1/31/20	27-17-365	HENIG FURS INC	20.00CR	.00	.00	.00	20.00CR
0012307	2/04/19- 2/03/20	27-17-009	HIBACHI JAPAN	30.00CR	.00	.00	.00	30.00CR
7294	3/01/19- 2/28/20	27-17-009	HOLLYWOOD NAILS	20.00CR	.00	.00	.00	20.00CR
7526	3/01/19- 2/28/20	27-17-365	HOME CARE PLUS, INC.	250.00CR	.00	.00	.00	250.00CR
0010759	3/01/19- 2/28/20	27-17-009	HUGHES & ASSOCIATES	30.00CR	.00	.00	.00	30.00CR
0010540	11/01/18-10/31/19	27-17-009	HYATT PLACE DBA MADISONLO	39.00CR	5.46CR	.00	.00	44.46CR
9340	3/01/19- 2/28/20	27-17-009	JEAN HAWKS PH D OFFICE	20.00CR	.00	.00	.00	20.00CR
0012140	1/01/19-12/31/19	27-17-009	JEBAR CONSTRUCTION LLC	30.00CR	3.60CR	.00	.00	33.60CR
0011247	2/01/19- 1/31/20	27-17-009	JENNIFER JAMES	20.00CR	.00	.00	.00	20.00CR
0012073	3/01/19- 2/28/20	27-17-365	KELLIE LANE, LLC	25.00CR	.00	.00	.00	25.00CR
0012333	3/04/19- 3/04/20	27-17-009	KENT DESIGN BUILD, INC.	20.00CR	.00	.00	.00	20.00CR
5770	2/01/19- 1/31/20	27-17-009	KITCHEN KREATORS LIMITED	30.00CR	2.50CR	.00	.00	32.50CR
8885	3/01/19- 2/28/20	27-17-009	L GROUP INC, THE	20.00CR	.00	.00	.00	20.00CR
9591	2/01/19- 1/31/20	27-17-365	LATHAM THOMAS CUSTOM APPA	62.50CR	.00	.00	.00	62.50CR
9548	2/01/19- 1/31/20	27-17-009	LATINAS EXPRESS SERVICES	20.00CR	.00	.00	.00	20.00CR
9765	2/01/19- 1/31/20	27-17-009	LAW OFFICE OF JOHN W ROBI	20.00CR	.00	.00	.00	20.00CR
10256	3/01/19- 2/28/20	27-17-009	LAW OFFICES OF CRAIG M GE	30.00CR	.00	.00	.00	30.00CR
0012324	2/18/19- 2/18/20	27-17-009	LEE EYE CARE	20.00CR	.00	.00	.00	20.00CR
0012031	12/07/18-12/06/19	27-17-009	LENDERSELECT MORTGAGE GRP	20.00CR	2.20CR	.00	.00	22.20CR
5620	3/01/19- 2/28/20	27-17-009	LEO C HUDDLESTON	20.00CR	.00	.00	.00	20.00CR
9564	3/01/19- 2/28/20	27-17-009	LIBERTY BAIL BONDS	20.00CR	.00	.00	.00	20.00CR
8071	2/01/19- 1/31/20	27-17-009	LILLIES ALTERATIONS	20.00CR	.00	.00	.00	20.00CR
10031	3/01/19- 2/28/20	27-17-009	LIVINGSTON-WILSON & ASSOC	20.00CR	.00	.00	.00	20.00CR
0012156	1/03/19- 1/02/20	27-17-009	LOTUS PLACE COUNSELING LL	20.00CR	.00	.00	.00	20.00CR
0010999	3/01/18- 2/28/19	27-17-009	LOVELY CREATIONS	20.00CR	24.40CR	.00	.00	44.40CR
8255	3/01/19- 2/28/20	27-17-009	LOVELY NAILS	30.00CR	.00	.00	.00	30.00CR
0010737	4/01/19- 3/31/20	27-17-009	MAD GENIUS INC.	90.00CR	.00	.00	.00	90.00CR
0012087	2/13/19- 2/12/20	27-17-009	MAJESTIC BURGER	45.00CR	.00	.00	.00	45.00CR
0012045	8/01/18- 7/31/19	27-17-009	MANOLOS BARBER SHOP	30.00CR	5.10CR	.00	.00	35.10CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: NAME

PAYMENT DATES: 2/01/2019 TO 2/28/2019

===== PAYMENT DISTRIBUTION =====								
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
0011295	2/01/19- 1/31/20	27-17-009	MARCOR PURIFICATION, INC.	36.00CR	.00	.00	.00	36.00CR
0012308	1/29/19- 1/29/20	27-17-365	MARY MARGARET HICKMAN	20.00CR	2.60CR	.00	.00	22.60CR
7914	3/01/19- 2/28/20	27-17-009	MATTHEWS CUTRER & LINDSAY	75.00CR	.00	.00	.00	75.00CR
8850	3/01/19- 2/28/20	27-17-009	MCKAY LAWLER FRANKLIN &	30.00CR	.00	.00	.00	30.00CR
0011815	2/21/19- 2/20/20	27-17-009	MCKENZIE CPA, PLLC	20.00CR	.00	.00	.00	20.00CR
10021	2/01/19- 1/31/20	27-17-365	MCKESSON MEDICAL SURGICAL	1,840.00CR	.00	.00	.00	1,840.00CR
0010622	3/01/19- 2/28/20	27-17-009	MEDLEY & BROWN LLC	30.00CR	.00	.00	.00	30.00CR
0011271	3/01/19- 2/28/20	27-17-009	MIND & HEART COUNSELING L	20.00CR	.00	.00	.00	20.00CR
8253	2/01/19- 1/31/20	27-17-009	MISSISSIPPI INVESTMENT	20.00CR	.00	.00	.00	20.00CR
0012306	1/29/19- 1/29/20	27-17-009	MONEY TYME	20.00CR	.00	.00	.00	20.00CR
8637	3/01/19- 2/28/20	27-17-009	MORGAN STANLEY SMITH BARN	48.00CR	.00	.00	.00	48.00CR
8976	9/01/18- 8/31/19	27-17-365	NANCYS ANTIQUES & LIGHTIN	20.00CR	3.20CR	.00	.00	23.20CR
9519	3/01/19- 2/28/20	27-17-009	NEWKS EXPRESS CAFE	20.00CR	.00	.00	.00	20.00CR
0010652	2/01/19- 1/31/20	27-17-009	NEXT GROUP LLC	30.00CR	.00	.00	.00	30.00CR
0012067	2/27/19- 2/26/20	27-17-009	OMNI TECHNOLOGIES LLC	20.00CR	.00	.00	.00	20.00CR
0012110	3/03/19- 3/02/20	27-17-009	PERSONALIZED WELLNESS	20.00CR	.00	.00	.00	20.00CR
8930	3/01/19- 2/28/20	27-17-365	PHARMACY CORPORATION	150.00CR	.00	.00	.00	150.00CR
6415	12/01/18-11/30/19	27-17-365	PIER 1 IMPORTS #491	92.50CR	.00	.00	.00	92.50CR
10204	12/01/18-11/30/19	27-17-009	PILLOW DONUTS	20.00CR	2.60CR	.00	.00	22.60CR
0010630	2/01/19- 1/31/20	27-17-365	PINK HERRON DESIGNS	20.00CR	.00	.00	.00	20.00CR
7222	3/01/19- 2/28/20	27-17-009	PLANNING GROUP LLC, THE	20.00CR	.00	.00	.00	20.00CR
0010781	4/01/19- 3/31/20	27-17-009	PREFERRED SALES AGENCY LT	20.00CR	.00	.00	.00	20.00CR
0010609	4/01/19- 3/31/20	27-17-009	PREMIER INSIGHTS INC	20.00CR	.00	.00	.00	20.00CR
8118	3/01/19- 2/28/20	27-17-009	PREMIER MEDICAL MANAGEMEN	30.00CR	.00	.00	.00	30.00CR
0011505	2/01/19- 1/31/20	27-17-009	PREMIER MEDICAL/WEIGHT LO	20.00CR	2.20CR	.00	.00	22.20CR
8883	3/01/19- 2/28/20	27-17-365	PROSOURCE	380.00CR	.00	.00	.00	380.00CR
8897	3/01/19- 2/28/20	27-17-009	RADIO PEOPLE, THE	75.00CR	.00	.00	.00	75.00CR
0012329	2/01/19- 1/31/20	27-17-009	RANGER LABEL, INC.	80.00CR	.00	.00	.00	80.00CR
10019	2/01/19- 1/31/20	27-17-009	RAZOR RECTION BARBER SHOP	20.00CR	.00	.00	.00	20.00CR
9560	2/01/19- 1/31/20	27-17-009	RESIDENTIAL MORTGAGE CORP	30.00CR	.00	.00	.00	30.00CR
0010978	3/01/19- 2/28/20	27-17-365	RIDGELAND CHEVRON	20.00CR	.00	.00	.00	20.00CR
0010601	2/01/19- 1/31/20	27-17-009	ROBERT E. MOOREHEAD ATTOR	30.00CR	.00	.00	.00	30.00CR
0012303	1/29/19- 1/29/20	27-17-009	ROGERS TESTING LABORATORI	20.00CR	27.10CR	.00	.00	47.10CR
0012305	1/29/19- 1/29/20	27-17-009	ROLLINS TRANSPORTATION SV	20.00CR	.00	.00	.00	20.00CR
0012323	2/14/19- 3/01/20	27-17-009	ROSE GOLD BEAUTY BAR, LLC	30.00CR	.00	.00	.00	30.00CR
0011828	3/02/19- 3/01/20	27-17-009	SAM J1 ENTERPRISE, INC.	30.00CR	.00	.00	.00	30.00CR
10242	2/01/19- 1/31/20	27-17-009	SAMAC TECHNOLOGY & NETWOR	20.00CR	.00	.00	.00	20.00CR
9774	3/01/19- 2/28/20	27-17-009	SEBRELL FAMILY FUNERAL HO	30.00CR	.00	.00	.00	30.00CR
0011811	3/02/19- 3/01/20	27-17-365	SECURITY DATA SUPPLY	62.50CR	.00	.00	.00	62.50CR
0012069	3/01/19- 2/28/20	27-17-009	SENROR TACO, LLC	20.00CR	.00	.00	.00	20.00CR
8436	2/01/19- 1/31/20	27-17-009	SERVICE SPECIALISTS LTD	30.00CR	.00	.00	.00	30.00CR
0011858	4/01/19- 3/31/20	27-17-365	SHAHI BEER & TOBACCO	25.00CR	.00	.00	.00	25.00CR
0012136	1/02/19- 1/01/20	27-17-009	SIGNATURE STYLE	20.00CR	.00	.00	.00	20.00CR
8923	3/01/19- 2/28/20	27-17-009	SOILTECH CONSULTANTS INC	42.00CR	.00	.00	.00	42.00CR
7133	3/01/19- 2/28/20	27-17-009	SONIC OF RIDGELAND #15	30.00CR	.00	.00	.00	30.00CR
8833	3/01/19- 2/28/20	27-17-009	SPABECA	20.00CR	.00	.00	.00	20.00CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: NAME

PAYMENT DATES: 2/01/2019 TO 2/28/2019

===== PAYMENT DISTRIBUTION =====								
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
10027	2/01/19- 1/31/20	27-17-365	SPECIALITY HARDWARD LLC	150.00CR	.00	.00	.00	150.00CR
9778	3/01/19- 2/28/20	27-17-009	SPOONER PETROLEUM COMPANY	30.00CR	.00	.00	.00	30.00CR
0011799	2/01/19- 1/31/20	27-17-365	SPRING COMMUNICATIONS HLD	32.50CR	.00	.00	.00	32.50CR
0011266	3/01/19- 2/28/20	27-17-009	SR INC DBA SUBWAY 42132	20.00CR	.00	.00	.00	20.00CR
0012310	2/04/19- 2/04/20	27-17-365	STAR FURNITURE	25.00CR	.00	.00	.00	25.00CR
0010576	1/01/19-12/31/19	27-17-009	STYLEZ DEPOT	20.00CR	2.40CR	.00	.00	22.40CR
6661	2/01/19- 1/31/20	27-17-009	SUNCHASE OF RIDGELAND LIM	30.00CR	.00	.00	.00	30.00CR
0012196	2/27/19- 2/26/20	27-17-009	TD AMERITRADE, INC.	20.00CR	.00	.00	.00	20.00CR
9773	3/01/19- 2/28/20	27-17-009	TELLUS OPERATING GROUP LL	150.00CR	.00	.00	.00	150.00CR
8880	3/01/19- 2/28/20	27-17-009	THOMPSON ENGINEERING	45.00CR	.00	.00	.00	45.00CR
0010639	2/01/19- 1/31/20	27-17-365	TOSHIBA BUSINESS SOLUTION	25.00CR	.00	.00	.00	25.00CR
6317	6/01/18- 5/31/19	27-17-009	TRACE CLEANERS	36.00CR	6.84CR	.00	.00	42.84CR
8901	3/01/19- 2/28/20	27-17-009	UNITED PIPING INC	90.00CR	.00	.00	.00	90.00CR
0012096	11/19/18-11/18/19	27-17-365	VALDEZ MARKET	62.50CR	8.13CR	.00	.00	70.63CR
8448	3/01/19- 2/28/20	27-17-009	VENABLE GLASS SERVICES LL	75.00CR	.00	.00	.00	75.00CR
0011229	3/01/19- 2/28/20	27-17-009	VERIZON	20.00CR	.00	.00	.00	20.00CR
8712	2/01/19- 1/31/20	27-17-009	VERIZON WIRELESS	20.00CR	.00	.00	.00	20.00CR
9731	3/01/19- 2/28/20	27-17-009	WARD MECHANICAL EQUIPMENT	111.00CR	.00	.00	.00	111.00CR
7023	3/01/19- 2/28/20	27-17-009	WARDS WRECKER SERVICE INC	45.00CR	.00	.00	.00	45.00CR
6353	2/01/19- 1/31/20	27-17-365	WHAT A RACKET INC	20.00CR	.00	.00	.00	20.00CR
9322	2/01/19- 1/31/20	27-17-009	WILLIAMS CPA FIRM PLLC	20.00CR	2.20CR	.00	.00	22.20CR
9807	3/01/19- 2/28/20	27-17-009	WILLIFORD, MCALLISTER & J	30.00CR	.00	.00	.00	30.00CR
0010953	1/01/19-12/31/19	27-17-365	WOMACK'S AUTO SALES LLC D	40.00CR	4.40CR	.00	.00	44.40CR
8269	3/01/19- 2/28/20	27-17-009	WORKING SOLUTIONS	20.00CR	.00	.00	.00	20.00CR
6719	2/01/19- 1/31/20	27-17-009	WRIGHT & FERGUSON FUNERAL	30.00CR	.00	.00	.00	30.00CR
0012061	2/13/19- 2/12/20	27-17-009	YOUNG WILLIAMS PC	30.00CR	.00	.00	.00	30.00CR
0011248	2/01/19- 1/31/20	27-17-009	YSK VERIFICATIONS	20.00CR	.00	.00	.00	20.00CR

RECORD TOTAL		INPUT TOTAL		FEE TOTAL	PENALTY TOTAL	TAX TOTAL	INTEREST TOTAL	GRAND TOTAL
165				10,618.50CR	174.81CR			10,793.31CR

** LICENSE CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====				
LICENSE CODE	DESCRIPTION	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
27-17-009	SERVICE BUSINESSES	128	4,301.00CR	126.58CR		4,427.58CR
27-17-299	PAWN BROKERS	2	350.00CR			350.00CR
27-17-365	RETAIL/WHOLESALE BUSINESSES	37	5,947.50CR	45.83CR		5,993.33CR
27-27-301	VENDING MACHINES	2	20.00CR	2.40CR		22.40CR
		TOTAL	10,618.50CR	174.81CR		10,793.31CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: NAME

PAYMENT DATES: 2/01/2019 TO 2/28/2019

** REPORT CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====				
REPORT CODE	DESCRIPTION	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
*****	INVALID	27	1,731.00CR	25.74CR		1,756.74CR
230000	Construction	1	30.00CR			30.00CR
236118	Residential Remodelers	1	30.00CR	2.50CR		32.50CR
236210	Industrial Building Constructi	1	20.00CR			20.00CR
238220	Plumbing Heating and Air-Condi	1	90.00CR			90.00CR
238320	Painting and Wall Covering Con	1	30.00CR	3.60CR		33.60CR
238990	All Other Specialty Trade Cont	22	555.00CR	41.86CR		596.86CR
312111	Soft Drink Manufacturing	1	45.00CR			45.00CR
322222	Coated and Laminated Paper Man	1	80.00CR			80.00CR
326299	All Other Rubber Product Manuf	1	20.00CR			20.00CR
332722	Bolt Nut Screw Rivet and Washe	1	50.00CR			50.00CR
423110	Automobile and Other Motor Veh	1	40.00CR	4.40CR		44.40CR
423910	Sporting and Recreational Good	1		22.00CR		22.00CR
423920	Toy and Hobby Goods and Suppli	1	20.00CR	2.20CR		22.20CR
441310	Automotive Parts and Accessori	1	150.00CR			150.00CR
442110	Furniture Stores	1	25.00CR			25.00CR
442210	Floor Covering Stores	1	380.00CR			380.00CR
442299	All Other Home Furnishings Sto	1	92.50CR			92.50CR
444190	Other Building Material Dealer	2	167.50CR			167.50CR
445110	Supermarkets and Other Grocery	1	62.50CR	8.13CR		70.63CR
445299	All Other Specialty Food Store	2	40.00CR	3.40CR		43.40CR
446110	Pharmacies and Drug Stores	1	150.00CR			150.00CR
446199	All Other Health and Personal	1	250.00CR			250.00CR
447110	Gasoline Stations with Conveni	1	20.00CR			20.00CR
448140	Family Clothing Stores	1	20.00CR			20.00CR
448190	Other Clothing Stores	1	20.00CR			20.00CR
451110	Sporting Goods Stores	1	20.00CR			20.00CR
452100	Department Stores	1	1,840.00CR			1,840.00CR
453910	Pet and Pet Supplies Stores	1	20.00CR			20.00CR
453991	Tobacco Stores	1	25.00CR			25.00CR
454110	Electronic Shopping and Mail-O	1	25.00CR			25.00CR
454390	Other Direct Selling Establish	8	2,145.00CR	2.60CR		2,147.60CR
484110	General Freight Trucking Local	1	20.00CR			20.00CR
488410	Motor Vehicle Towing	1	45.00CR			45.00CR
515111	Radio Networks	1	66.00CR			66.00CR
515112	Radio Stations	1	75.00CR			75.00CR
517210	Wireless Telecommunications Ca	2	52.50CR			52.50CR
522291	Consumer Lending	1	20.00CR			20.00CR
522310	Mortgage and Nonmortgage Loan	2	50.00CR	2.20CR		52.20CR
523120	Securities Brokerage	1	48.00CR			48.00CR
523930	Investment Advice	1	20.00CR			20.00CR
523999	Miscellaneous Financial Invest	1	20.00CR			20.00CR
524126	Direct Property and Casualty I	2	50.00CR			50.00CR
524210	Insurance Agencies and Brokera	2	149.00CR			149.00CR
524292	Third Party Administration of	1	30.00CR			30.00CR
531210	Offices of Real Estate Agents	1	20.00CR			20.00CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: NAME

PAYMENT DATES: 2/01/2019 TO 2/28/2019

** REPORT CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====					
REPORT CODE	DESCRIPTION	FEE		PENALTY	TAX	INTEREST	TOTAL PAID
531311	Residential Property Managers	1	30.00CR				30.00CR
541110	Offices of Lawyers	10	380.00CR				380.00CR
541211	Offices of Certified Public Ac	3	60.00CR	2.20CR			62.20CR
541213	Tax Preparation Services	2	40.00CR	2.40CR			42.40CR
541219	Other Accounting Services	2	95.00CR	2.20CR			97.20CR
541330	Engineering Services	3	117.00CR	5.10CR			122.10CR
541380	Testing Laboratories	2	50.00CR	27.10CR			77.10CR
541512	Computer Systems Design Servic	1	20.00CR	2.20CR			22.20CR
541612	Human Resources and Executive	1	30.00CR				30.00CR
541860	Direct Mail Advertising	1	20.00CR				20.00CR
561310	Employment Placement Agencies	1	20.00CR				20.00CR
561621	Security Systems Services (exc	1	62.50CR				62.50CR
561720	Janitorial Services	1	20.00CR	2.40CR			22.40CR
621111	Offices of Physicians (except	2	40.00CR	2.20CR			42.20CR
621310	Offices of Chiropractors	1	20.00CR				20.00CR
621320	Offices of Optometrists	1	20.00CR				20.00CR
621340	Offices of Physical Occupation	1	20.00CR				20.00CR
621410	Family Planning Centers	2	40.00CR				40.00CR
711510	Independent Artists Writers an	1	20.00CR				20.00CR
722511	FULL-SERVICE RESTAURANTS	10	255.00CR	5.28CR			260.28CR
722513	LIMITED-SERVICE RESTAURANTS	1	30.00CR				30.00CR
722515	NONALCOHOLIC BEVERAGE BARS	1	20.00CR				20.00CR
811212	Computer and Office Machine Re	1	30.00CR				30.00CR
811490	Other Personal and Household G	1	20.00CR				20.00CR
812111	Barber Shops	2	50.00CR	5.10CR			55.10CR
812112	Beauty Salons	6	150.00CR				150.00CR
812113	Nail Salons	2	50.00CR				50.00CR
812199	Other Personal Care Services	1	20.00CR				20.00CR
812210	Funeral Homes and Funeral Serv	1	30.00CR				30.00CR
TOTAL			10,618.50CR	174.81CR			10,793.31CR

** FEE CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====					
FEE CODE	DESCRIPTION	FEE		PENALTY	TAX	INTEREST	TOTAL PAID
27-17-009	SERVICE BUSINESS	106	2,450.00CR	111.40CR			2,561.40CR
27-17-009C	SERVICE BUSINESS OVER 10	23	1,746.00CR	17.58CR			1,763.58CR
27-17-009D	MANUFACTURER MORE THAN 10	1	80.00CR				80.00CR
27-17-299A	PAWN BROKERS	1	250.00CR				250.00CR
27-17-365	RETAIL/WHOLESALE BUSINESSES	37	5,992.50CR	45.83CR			6,038.33CR
27-17-415	DEALERS IN DEADLY WEAPONS	1	100.00CR				100.00CR
		TOTAL	10,618.50CR	174.81CR			10,793.31CR

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-000-220	PRIVILEGE LICENSES	10,793.31CR
099-000-008	POOLED CASH	10,793.31

REPORT SELECTION CRITERIA

REPORT SELECTION

LICENSES: THRU ZZZZZZZZZZ

EFFECTIVE DATES: 0/00/0000 TO 99/99/9999

EXPIRATION DATES: 0/00/0000 TO 99/99/9999

PAYMENT DATES: 2/01/2019 TO 2/28/2019

LICENSE CODES: Include: 27-17-009 , 27-17-035 , 27-17-299 , 27-17-365 , 27-17-415 , 27-17-425 , 27-27-005 27-27-301 , 75-85-0

REPORT CODES: All

FEE CODES: All

PRINT OPTIONS

SEQUENCE: NAME

REPORT TYPE: SUMMARY

REVERSE PAYMENTS: NO

END OF REPORT



AMENDMENT TO THE AGREEMENT

THIS AGREEMENT AMENDMENT (this "Amendment") is agreed to this _____ day of _____, 2019 ("Effective Date") by and between CivicPlus, LLC, d/b/a CivicPlus ("CivicPlus") and Ridgeland, MS ("Client") (jointly, "Parties") and shall be effective as of the date set forth above.

RECITALS

WHEREAS, Client entered into the Terms and Conditions of Services Agreement dated June 20, 2012 for the use of the Meeting Management Software, with Boardsync Enterprises (the "Agreement");

WHEREAS, CivicPlus acquired Boardsync Enterprises and all customers, contracts and obligations on September 20, 2017, and has since been providing all services under the Agreement to Client;

WHEREAS, thus far CivicPlus has maintained the Agreement's original payment terms, yet the cost of providing the services, maintenance, upgrades and service providers associated with the software has increased; and

WHEREAS, CivicPlus and Client have agreed to alter certain terms as set forth in the Agreement by this written instrument duly executed by the Parties, the modification of terms as specified in this Amendment.

NOW, THEREFORE, the Parties hereto mutually agree for good and valuable consideration, the receipt and adequacy of which is hereby agreed as follows:

1. "CivicPlus" shall hereby replace any mention of "Boardsync" throughout the Agreement.
2. Client's Annual Service Fee shall increase to the amount of \$4,800 to be billed on the Agreement's next renewal term following the Effective Date of this Amendment.
3. The Annual Service Fee, which includes without limitation hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in the third year of service following this Amendment.
4. All other terms and conditions of the Agreement, not modified herein, shall remain in full force and effect.

Acceptance

We, the undersigned, agreeing to the conditions specified in this Amendment, understand and authorize the provision of services outlined in this Amendment.

Client

CivicPlus

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



DATE: MARCH 15, 2019

TO: MAYOR & BOARD OF ALDERMEN

FROM: PAULA TIERCE

RE: AMENDMENT TO CIVICPLUS AGREEMENT

Effective 7/1/2019, CivicPlus is increasing the annual service fees from \$3,600 to \$4,800. This is the software that is used for the agenda packet and minutes. The City of Ridgeland has utilized this service since 2013 with no increase in annual fees; therefore, I request that this amendment be approved.

Should you have any questions please feel free to contact me directly.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.856.7113 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • Paula W. Tierce, phr - city clerk / human resources director

board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



public works

MEMORANDUM

TO: Mayor Gene F. McGee and Board of Aldermen

FROM: Christopher W. Bryson, P.E., City Engineer 

DATE: March 11, 2019

RE: **PROJECT APPLICATION & RESOLUTION**
MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS (MDWFP)
RECREATIONAL TRAILS PROGRAM
Copper Ridge Connector Multi-Use Path Project

We request the Mayor and Board of Aldermen consider the attached Project Resolution for approval. This resolution authorizes the City of Ridgeland to make to make written application to the MDWFP Recreational Trails Program for the Copper Ridge Connector Multi-Use Path Project. This resolution also authorizes the Mayor to be the Chief Official for the project which grants him signatory authority for executing grants and/or related documents required for commencement of the project. The proposed application requests \$120,000.00 in Federal RTP funding from the MDWFP.

This project application consists of installing a 0.3-mile long, 10-feet wide, paved multi-use path connecting Copper Ridge Drive to the existing Rice Road multi-use path and the existing Rice Road Trailhead Facility. This project will provide a pedestrian tunnel crossing under the Rice Road Bridge for path users to connect to the existing trail network without making an at-grade crossing on Rice Road. The total estimated cost of this project is \$463,000.00.

The MDWFP issued an announcement on February 1, 2019 for Recreational Trails Program project applications. This program has previously funded other City of Ridgeland multi-use path facility projects such as the Rice Road Trailhead and the water fountains installed along the path in 2008. The Recreational Trail Program provides 80/20 matching grants for recreational trail projects with a maximum grant amount of \$120,000.00. MDWFP will accept applications for this program until 4:00 pm, Thursday, March 21, 2019. Details regarding this program are attached with this memorandum.

Upon your approval, the Mayor will need to sign the resolution and the City Clerk will need to attest. The executed resolution should be returned to Public Works to be added with the project application package which must be submitted to MDWFP by Thursday, March 21, 2019.

Thank you for your consideration of our request. Please contact me if you have any questions.

Cc: John M. McCollum, Public Works Director

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John M. McCollum - director of public works

board of aldermen: D.L. Smith - at-large • Ken Heard, cmo, mayor pro tempore - ward 1 • Chuck Gautier - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

**CITY OF RIDGELAND, MISSISSIPPI
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
CONCERNING PROJECT APPLICATION TO THE
MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS
RECREATIONAL TRAILS PROGRAM
FOR THE COPPER RIDGE CONNECTOR MULTI-USE PATH**

WHEREAS, the *Mississippi Department of Wildlife, Fisheries and Parks (MDWFP)* is soliciting project funding applications for the *Recreational Trails Program* to develop and maintain recreational trails in the state; and,

WHEREAS, the *City of Ridgeland* desires to submit a project application to the *Recreational Trails Program* for installation of a new 0.3-mile long, 10-feet wide, paved multi-use path connecting Copper Ridge Drive to the existing Rice Road multi-use path and the existing Rice Road Trailhead Facility; and,

WHEREAS, the City of Ridgeland hereby requests the maximum Federal RTP grant amount from the MDWFP in the amount of \$120,000.00; and,

WHEREAS, the City of Ridgeland agrees to provide local matching funds and local funds for non-participating expenses in a timely manner; and,

WHEREAS, the *City of Ridgeland* agrees to provide local funds in a timely manner for all project construction costs over and above the Federal funds awarded.

WHEREAS, the *City of Ridgeland* must designate a Chief Official to execute documents related to this project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN of the *City of Ridgeland, Mississippi* as follows, to-wit:

SECTION 1: The Mayor and Board of Aldermen authorize *Mayor Gene F. McGee* to make written application to the MDWFP *Recreational Trails Program* for said project on behalf of the City.

SECTION 2: The Mayor and Board of Aldermen authorize *Mayor Gene F. McGee* to be the Chief Official of said project.

SECTION 3: The Mayor and Board of Aldermen grant signatory authority to *Mayor Gene F. McGee* for executing grants and/or related documents required for commencement of said project.

SECTION 4: The *City of Ridgeland* acknowledges that if the project is awarded, grant funding will not exceed the amount requested in the application or the low bid, whichever is less.

SECTION 5: The *City of Ridgeland* acknowledges that the City is responsible for providing local funds in a timely manner for all project construction costs over and above the Federal funds awarded.

SO RESOLVED THIS THE 19TH DAY OF MARCH, 2019.

By: _____
Gene F. McGee, Mayor

Attest:

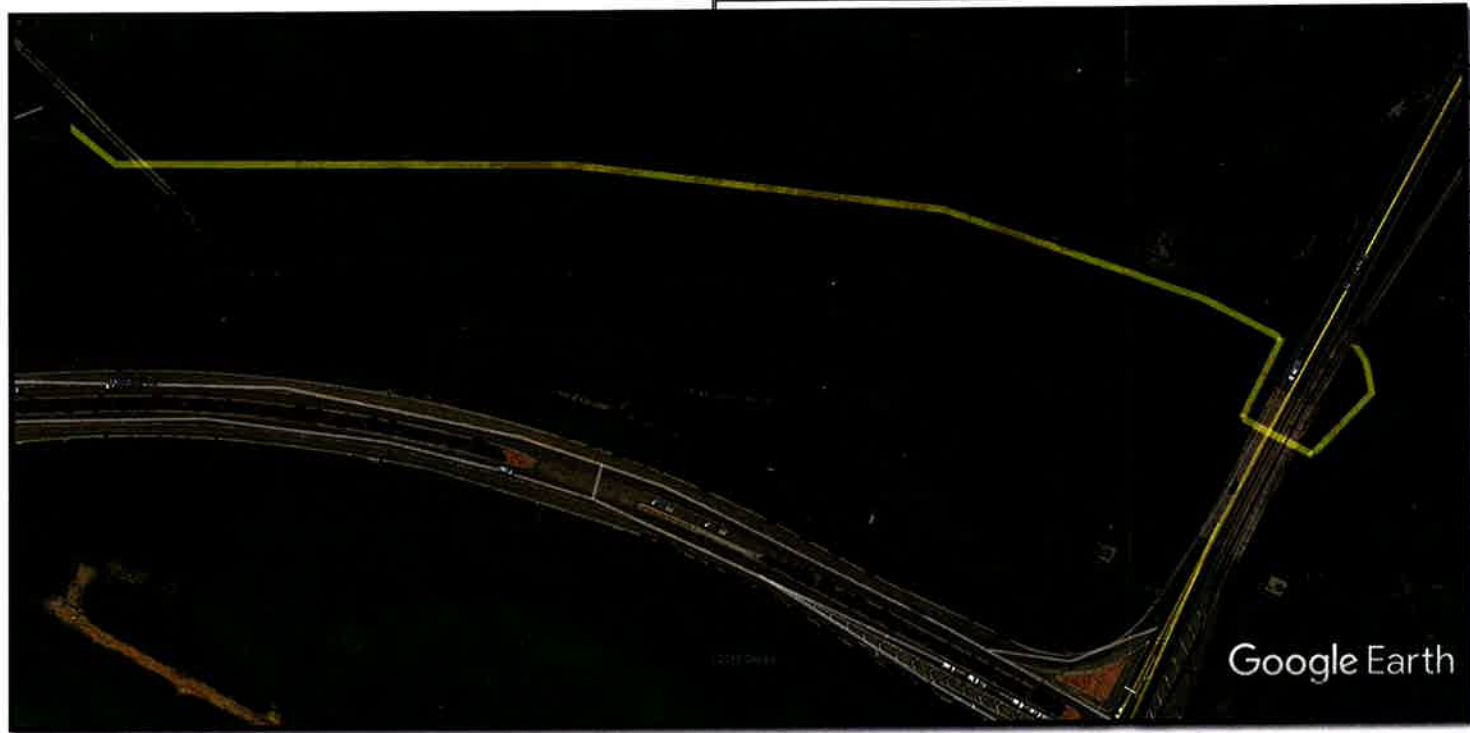
Paula Tierce, City Clerk

2019 MDWFP Recreational Trails Program Project Application

COPPER RIDGE CONNECTOR MULTI-USE PATH , Copper Ridge Culdesac to existing Rice Road multi-use path



COPPER RIDGE CONNECTOR PATH			
Copper Ridge Drive Culdesac to Rice Road Multi-Use Path			
CITY OF RIDGELAND, MISSISSIPPI			
March 2019			
SCOPE OF WORK: Construction of a 10-foot wide, 0.3-mile long, asphalt paved multi-use path, including subgrade preparation, drainage improvements and/or crossings, concrete paving under Rice Road bridge for pedestrian tunnel crossing, and re-establish roadside turf with solid sod			
	BEGIN	DURATION	END
PROJECT APPLICATION DUE	March 21, 2019	0	March 21, 2019
Phase I - Application Review and Scoring Period	March 21, 2019	30	April 20, 2019
Phase II - Finalists Cultural Resource & Environmental Assessment Period	April 20, 2019	30	May 20, 2019
Project Awards & Project Agreements	May 20, 2019	30	June 19, 2019
PRELIMINARY DESIGN	May 20, 2019	30	June 19, 2019
ENVIRONMENTAL	June 3, 2019	14	June 17, 2019
RIGHT-OF-WAY	May 20, 2019	30	June 19, 2019
BID PHASE	June 19, 2019	60	September 17, 2019
CONSTRUCTION	September 17, 2019	200	April 4, 2020



DEADLINE TO BEGIN CONSTRUCTION (90 days from Project Agreement Execution)		September 17, 2019
TOTAL COST	\$	463,006.67
Environmental	\$	5,000.00
Preliminary Engineering & Surveying	\$	28,000.00
Legal & Right-of-Way	\$	20,000.00
Construction Engineering, 5%	\$	18,000.00
Testing Costs, 5%	\$	18,000.00
Construction Contingency, 5%	\$	18,000.00
Base Bid Construction Subtotal	\$	356,006.67

MDWFP RTP FUNDING APPLICATION					
OPINION OF PROBABLE COST					
COPPER RIDGE CONNECTOR PATH					
Copper Ridge Drive Culdesac to Rice Road Multi-Use Path					
CITY OF RIDGELAND, MISSISSIPPI					
March 2019					
			BEGIN	DURATION	END
PROJECT APPLICATION DUE			March 21, 2019	0	March 21, 2019
Phase I - Application Review and Scoring Period			March 21, 2019	30	April 20, 2019
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DEADLINE TO BEGIN CONSTRUCTION					
(90 days from Project Agreement Execution)					September 17, 2019
TOTAL COST				\$	463,006.67
Environmental				\$	5,000.00
Preliminary Engineering & Surveying				\$	28,000.00
Legal & Right-of-Way				\$	20,000.00
Construction Engineering, 5%				\$	18,000.00
Testing Costs, 5%				\$	18,000.00
Construction Contingency, 5%				\$	18,000.00
Base Bid Construction Subtotal				\$	356,006.67
ITEM NO	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ESTIMATED UNIT COST	ESTIMATED TOTAL COST
ROADSIDE REMOVAL					9%
201-A001	CLEARING AND GRUBBING	LS	1	30,000.0	30,000.0
202-B005	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS	SY	10	15.0	150.0
202-B095	REMOVAL OF CONCRETE SIDEWALKS & DRIVEWAY, ALL DEPTHS	SY	10	30.0	300.0
EARTHWORK					13%
203-A003	UNCLASSIFIED EXCAVATION, FM, AH	CY	400	20.0	8,000.0
203-EX040	BORROW EXCAVATION, AH, LVM, Class B9-6	CY	1,300	30.0	39,000.0
ROADSIDE DEVELOPMENT					14%
212-B001	STANDARD GROUND PREPARATION	SY	8,000	1.5	12,000.0
213-B001	COMBINATION FERTILIZER, 13-13-13	TON	1,000	5,000.0	5,000.0
214-A002	SEEDING, BERMUDA	LBS	40	50.0	2,000.0
907-216-B004	SOLID SODDING, BERMUDA	SY	2,000	8.0	16,000.0
219-A001	WATERING	KGAL	80	20.0	1,600.0
907-225-A001	AGRICULTURAL LIMESTONE	TON	1	200.0	200.0
907-225-C001	MULCH, VEGETATIVE MULCH	TON	1	500.0	500.0
234-A001	TEMPORARY SILT FENCE	LF	4,000	3.0	12,000.0
907-237-A002	WATTLES, 12"	LF	200	6.0	1,200.0
BASE					5%
907-304-F002	SIZE 610 CRUSHED STONE BASE	TON	150	70.0	10,500.0
907-307-S001	BITUMINOUS CURING SEAL	GAL	650	10.0	6,500.0
BITUMINOUS PAVING					24%
907-403-A019	19-mm mixture, ST, ASPHALT	TON	400	130.0	52,000.0
907-403-A017	9.5-mm mixture, ST, ASPHALT	TON	200	175.0	35,000.0
CONCRETE					12%
503-C007	SAW CUT, FULL DEPTH	LF	50	20.0	1,000.0
614-B001	CONCRETE DRIVEWAY, WITH REINFORCEMENT	SY	417	100.0	41,666.7
DRAINAGE					3%
603-CA001	18" REINFORCED CONCRETE PIPE, CLASS III	LF	30	65.0	1,950.0
603-CA001	36" REINFORCED CONCRETE PIPE, CLASS III	LF	96	90.0	8,640.0
INCIDENTAL CONSTRUCTION					6%
907-258-PP016	BOLLARDS	EA	9	500.0	4,500.0
907-607-AA001	ORNAMENTAL IRON FENCE	LF	250	70.0	17,500.0
TRAFFIC CONTROL					13%
907-618-A001	MAINTENANCE OF TRAFFIC	LS	1	10,000.0	10,000.0
619-D1001	STANDARD ROADSIDE CONSTRUCTION SIGNS, LESS THAN 10 SQUARE FEET	SF	15	8.0	120.0
619-D2001	STANDARD ROADSIDE CONSTRUCTION SIGNS, 10 SQUARE FEET OR MORE	SF	60	8.0	480.0
619-G4001	BARRICADES, TYPE III, SINGLE FACED	LF	30	15.0	450.0
619-G5001	FREE STANDING PLASTIC DRUMS	EA	15	50.0	750.0
620-A001	MOBILIZATION	LS	1	35,000.0	35,000.0
PAVEMENT MARKING & TRAFFIC SIGNS					1%
907-626-G003	THERMOPLASTIC DETAIL STRIPE, YELLOW, 4" EQUIVALENT	LF	200	2.0	400.0
907-626-H005	THERMOPLASTIC LEGEND, WHITE	SF	40	5.0	200.0
630-A001	STANDARD ROADSIDE SIGNS, SHEET ALUMINUM, 0.080" THICKNESS	SF	40	20.0	800.0
630-K001	WELDED & SEAMLESS STEEL PIPE POSTS, 3"	LF	120	5.0	600.0
TOTAL BASE BID					\$ 356,006.67

Summery of Multi Use Trail Projects Funding Applications

Project	fund source	amount requeusted
Copper Ridge to Rice Road .3 mile	WF&P	\$120,000.00
	Local Includes Preliminary Engineering	\$343,000.00
		\$463,000.00
Copper Ridge to Rice Road .3 mile	WF&P	\$120,000.00
	MPO	\$208,000.00
	Local Includes Prelimnary Engineering	\$135,000.00
		\$463,000.00
McClellan Drive Tennis Center to Parking Lot .3 mile	MPO	\$480,856.00
	Local Includes Prelinary Engineering	\$192,214.00
		\$673,070.00



February 1, 2019

Announcement

Recreational Trails Program Funding Cycle Land and Water Conservation Fund Funding Cycle

Start Date: February 1, 2019

Close Date: March 21, 2019

It is with pleasure the Mississippi Department of Wildlife, Fisheries, and Parks - Outdoor Recreation Grants Division (ORG) opens the Recreational Trails Program and the Land and Water Conservation Fund 2019 Funding Cycles.

Recreational Trails Program

The program provides 80/20 matching grants for recreational trails. The program funds non-motorized and motorized trails of diverse and single use.

For the current RTP funding cycle, projects that provide for non-motorized uses, the minimum grant award will be \$8,000 and the maximum grant award will be \$120,000. Due to the limited number of motorized projects the maximum grant award depends on funds available.

Land and Water Conservation Fund Program

The program provides 50/50 matching grants for development of public outdoor recreation areas and facilities.

For the current LWCF funding cycle, the minimum grant award will be \$15,000 and the maximum grant award will be \$175,000.

The RTP/LWCF packages include general program information and the application. Please read the general program information before making an application for funds. The application shall be received in this office no later than 4:00 pm, Thursday, March 21, 2019. With this announcement, I encourage any city, county, state and/or federal agency, college/university or recreation district to apply. Nonprofit conservation organizations (existing for 5 years or more) may apply for **Recreational Trails Program funds only**.

The RTP/LWCF Applications/Guidelines may be downloaded from the MDWFP website:
<https://www.mdwfp.com/parks-destinations/outdoor-recreational-grants/>

If you have any questions, please contact the Outdoor Recreation Grants Division at (601) 432-2227 or email terry.mcdill@wfp.ms.gov.

Terry McDill
Grant Administrator
Outdoor Recreation Grants (ORG)

Mississippi Department of Wildlife, Fisheries, and Parks Outdoor Recreation Grants
1505 Eastover Drive Jackson, MS 39211-6374
(601) 432-2227 / 2225

MISSISSIPPI RECREATIONAL TRAILS PROGRAM

**MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS
Sam Polles, Ph.D., Executive Director**

**Division of Parks and Recreation
Outdoor Recreation Grants
Terry McDill, Administrator**

2019 RTP MANUAL
December 2018

Questions Concerning this Program
Please direct to:

Terry McDill, Administrator
Outdoor Recreation Grants
1505 Eastover Drive
Jackson, Mississippi 39211-6374
(601) 432-2227

terry.mcdill@wftp.ms.gov

The Mississippi Department of Wildlife, Fisheries and Parks is an equal opportunity employer and provider of programs and services. If anyone believes they have been subjected to discrimination on the basis of political affiliation, race, color, national origin, marital status, sex, religion, creed, age or disability, they may file a complaint alleging discrimination with either the Mississippi Department of Wildlife, Fisheries and Parks, Professional Standards Bureau, P. O. Box 451, Jackson, MS 39209-0451, or the U.S. Equal Employment Opportunity Commission, 1801 L. Street, N.W., Washington, D.C., 20507.

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MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS

RECREATIONAL TRAILS PROGRAM

INTRODUCTION

The [Fixing America's Surface Transportation \(FAST\) Act](#) reauthorized the Recreational Trails Program (RTP) for Federal fiscal years 2016 through 2020 as a set-aside of funds from the [Transportation Alternatives \(TA\) Set-Aside](#) under [Surface Transportation Block Grant Program \(STBG\)](#).

The Recreational Trails Program (RTP) is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). The RTP provides funds to the States to develop and maintain recreational trails and trail-related facilities for motorized and non-motorized recreational trail uses. Each State administers its own program, usually through a State resource agency.

Each State

- ☐ receives funds apportioned by statutory formula
- ☐ administers its own program, usually through a State resource or park agency develops its own procedures to solicit and select projects for funding
- ☐ has a State Recreational Trail Advisory Committee to assist with the program that must meet at least one time each fiscal year
- ☐ in some States, the committee selects the projects
- ☐ in others, the committee is advisory only

Eligible Projects

- ☐ Construction of new trails (with restrictions for new trails on Federal lands).
- ☐ Maintenance and restoration of existing trails.
- ☐ Development and rehabilitation of trailside and trailhead facilities and trail linkages.
- ☐ Purchase of trail construction and maintenance equipment.
- ☐ Development and dissemination of publications and operation of educational programs to promote safety and environmental protection related to trails (including supporting non-law enforcement trail safety and trail use monitoring patrol programs, and providing trail-related training) (limited to 5 percent of a State's funds).
- ☐ State administrative costs related to this program (limited to 7 percent of a State's funds).

Although the U.S. Department of Transportation manages the RTP through the Federal Highway Administration (FHWA), the administration of the program lies at the state level. On January 5, 1992, the Mississippi Department of Wildlife, Fisheries and Parks (MDWFP) was designated as the agency to administer the RTP.

A RTP Advisory Committee, where both motorized and non-motorized trail users are represented, is tasked to advise the MDWFP on the criteria for administering the state's RTP grant process.

Program Purpose

The purpose of the program is to provide and maintain recreational trails and trails-related facilities identified in, or that further a specific goal of, a Recreational Trails Plan, or the Statewide Comprehensive Outdoor Recreation Plan (SCORP), as required by the federal Land and Water Conservation Fund Act (LWCF). The program will encourage the construction of new trail projects that benefit the environment and the redesign, reconstruction, non-routine maintenance, or relocation of trails that mitigate and minimize the impact to the natural environment. Project sponsors are encouraged to work in partnership with trail-user groups, volunteer groups, the business community, local, state, and federal agencies to develop projects that benefit the various modes of trail uses in a safe and satisfying manner.

Reimbursement Funds

The MDWFP will provide funds received under this Act as reimbursement grants to federal and state agencies, local governments, legally constituted authorities or commissions, and non-profit conservation organizations for projects on publicly held lands and/or lands held by non-profit organizations. All lands on which RTP funds are expended must be open and operated as an outdoor recreation area for use by the general public. Non-profit organizations must provide documentation proving the organization which funds are to be expended have been operated as an outdoor recreation area and have been open for public use for at least 5 years.

Project Applications

Local sponsors submit project applications for funding award. Project applications are reviewed, scored, and ranked by appropriate MDWFP staff and reviewed by RTP Advisory Committee. Approved projects will then be included in the MDWFP's recommendation for project selection and submitted to the Federal Highway Administration (FHWA) for final federal approval. After FHWA approval, MDWFP will present each grant recipient with a "Project Agreement" which must be signed by an appropriate official and returned to MDWFP. *After Finalized Project Agreement has been signed, work is to begin on site within 90 days.*

Grant Accounting and Records

The Recreational Trail Program is subject to the Single Audit Act of 1984, P. L. 98-502, and the Single Audit Act Amendments of 1996, P.L. 104-156. This Act set forth standards for obtain consistency and uniformity among Federal, State, and local governments, and non-profit organizations which are expending Federal awards (Grants).

The Sub-recipient must maintain an accounting system that accurately reflects fiscal transactions, with the necessary controls and safeguards. The system must provide accounting data so that the total cost of each individual Grant Project can be readily determined. Grantees must keep accurate records of all RTP Project expenditures including, but not limited to, receipts, progress payments, invoices,

and timecards. These records must be retained for a period of three years after final payment is made by the State.

Pursuant to federal law, any entity that expends \$750,000 or more of combined federal funds in its fiscal year is required to have a Single Audit performed in accordance with 2 CFR 200 and your grant agreement. Federal financial assistance includes funds received from all federal resources, not just funds from the Recreational Trails Program.

GRANT AMOUNT AVAILABLE

The minimum grant award will be \$8,000 and the maximum grant award will be \$120,000 for non-motorized projects and there is no cap for motorized projects. Out of Mississippi's apportionments, up to seven percent of the monies received can be used for Mississippi Department of Wildlife, Fisheries and Parks administrative costs and up to five percent for environmental protection and safety education expenses relating to recreational trails.

This program is unique in that, legislatively it is specified that the funds must be expended for projects that are strictly motorized as well as projects that are strictly non-motorized, while at the same time encouraging the development of projects that provide for both. The law specifies that 30 percent of the funds must be used for motorized projects, 30 percent for non-motorized and 40 percent for diverse projects that can be utilized by both. Additionally, the MDWFP reserves the right to exceed the maximum grant award amount stated herein, when, in the discretion of the MDWFP, a project of unique scope will require more funding.

Diversified trails as defined by the RTP Advisory Committee are "projects that provide for the greatest number of compatible uses, or provide for innovative recreational trail corridor sharing to accommodate both motorized and non-motorized recreational trail use."

APPLICANT MATCH

The RTP is a ***reimbursement program***; therefore, the **grant recipient must pay 100% of the cost of an item before submitting a request for reimbursement for 80% of eligible costs**. The program encourages the donation of private funds, materials, and services at fair market value. These donations can be counted toward the applicants required match. However, a project sponsor cannot donate existing materials, or services. The RTP may allow other federal funds, materials, programs (AmeriCorps, etc.), or services to be used as the applicants match. Federal applicants are required to have a 5% (minimum) local/non federal match. The match formula would then be 80%-15%-5%.

RTP AT-A-GLANCE OUTLINE

February 1, 2019 - MDWFP - Outdoor Recreation Grant (ORG) staff releases RTP Program Applications and publicizes the grant program by mail outs and on MDWFP Website.

Deadline for Applications – 4:00 PM, March 21, 2019

Phase I

Submitted applications will be reviewed and scored by ORG Staff.

During the review process on-site inspections are made of the proposed trail projects by ORG staff.

Applications are reviewed with Advisory Committee and FHWA personnel.

Selected projects are finalized and applicants are notified by ORG staff.

Phase II

ORG staff will notify finalists to submit a Request for Cultural Resource Assessment to the Mississippi Department of Archives and History for a Section 106 Review.

Upon completion of the review by the MDAH, the FHWA will administer a federal environmental review. FHWA will notify MDWFP of the approved projects.

Project Award

MDWFP – ORG staff notify applicants of approval and pre-award required forms will be provided to local sponsors for signatures.

Recreational Trail Project Agreement is finalized and executed with local sponsor.

Project Implementation and Completion

Once Project Agreement is executed, work is to begin on site within 90 days, if MDWFP ORG Staff determines that work progression is not satisfactory, funding may be pulled from Grantee. No reimbursement for any expenses incurred during this time frame will be considered.

Date of Approval to End of Project Period:

Quarterly Progress Reports will be submitted by local sponsor to ORG.

All work shall be completed and related invoices paid.

A request for reimbursement and a final progress report shall be submitted by local sponsor with required supportive documents to ORG.

A final on-site inspection will be made by ORG staff of completed project.

Reimbursement will be processed for payment to local sponsor.

SECTION I. PERMITTED/NON-PERMITTED USES

A. Permissible Uses

1. Construction of new trails (with restrictions for new trails on Federal lands). National Environmental Policy Act (42 U.S.C. 43231 et seq.), the Forest and Rangeland Renewable Resources Planning Act of 1974, as amended (16 U.S.C. 1600 et seq.), and the Federal Land Policy and Management Act (43 U.S.C. 1701 et seq.).
2. Maintenance and restoration of existing trails.
3. Development and rehabilitation of trailside and trailhead facilities and trail linkage. Facilities could include provision of drinking water, latrines, safety rails, signs, guide maps, benches, vehicle parking areas, etc...
4. Facilitating access and use of trails by persons with disabilities. The requirements of the Uniform Federal Accessibility Standards (UFAS) and the Americans with Disabilities Act Accessibility Guidelines (ADAAG) must be provided on trails projects to the extent feasible. Whenever possible, trails intended for use by pedestrians should be accessible to people using wheelchairs, whether manual or motorized. Additional information can be found at www.access-board.gov.

B. Uses Not Permitted

1. Condemnation of any kind of interest in property.
2. Construction of trail within Right of Way of a road, street or highway.
3. Construction of any trail on National Forest Service lands for motorized uses unless such lands:
 - (a) have been allocated for uses other than wilderness by an approved agency resource management plan or have been released to uses other than wilderness by an Act of Congress, and
 - (b) such construction is otherwise consistent with the management direction in such approved land and resource management plan
4. Upgrading, expanding or otherwise facilitating motorized use or access to trails predominantly used by non-motorized trail users, and on which, as of May 1, 1991, motorized use is either prohibited or has not occurred.
5. Planning or environmental documentation only.

SECTION II. TRAIL FUNDING PRIORITIES

The Recreational Trails Program is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). The Recreational Trails Program provides funds to the State to develop and maintain recreational trails and trail-related facilities for both non-motorized and motorized recreational trail uses. The funds are broken down in the following percentages and projects.

30% Motorized Projects

Projects that accommodate all-terrain vehicles, trail motorcycles, four-wheel drive vehicles, and other off-road vehicles. (Single Use or Multi-use)

30% Non-Motorized Projects

Projects that accommodate trail activities such as hiking, equestrian, biking, fitness/exercise, canoeing/kayaking activities, and multi-use pathways. (Single Use or Multi-use)

40% Diversified Projects

Include both motorized and non-motorized projects that accommodate the greatest number of compatible uses, or provide for innovative recreational trail corridor sharing to accommodate both motorized and non-motorized recreational trail use. (Multi-use)

Limited Funding

Funding will be limited for the following items, unless need is fully and completely documented: Lighting, Fencing, Landscaping, Parking, and Restroom Facilities.

Note: Applicants with active RTP projects can not apply for funding for new projects.

Only one (1) project application per sponsor will be considered. (Exceptions are made for State and Federal Agencies – one application per recreation area.)

The Recreational Trails Program ***does not fund*** activities or facilities for ***non-trail related*** activities. These include but are not limited to: Baseball, Basketball, Football, Golf, Disc Golf, Tennis, Soccer, Picnic Pavilions, Picnic Tables, Grills, Picnic Areas, Playground Equipment, Amphitheaters, Fishing Piers, Splash Pads, Sidewalks, Streets, etc.

Additional Information can be obtained at the following web site:

http://www.fhwa.dot.gov/environment/recreational_trails/resources/related/
http://www.fhwa.dot.gov/environment/recreational_trails/guidance/manuals.cfm

SECTION III. TRAIL WIDTHS AND ACTIVITIES

The following are recommended trail widths and related activities.

*Nature / Hiking Trails – 3'-6' wide with natural surface, gravel, or paved. For two people to walk side by side a trail width of 6' is needed.

Walking / Jogging and Exercise / Fitness Trails: 8' -10' wide typically paved trail surface. An 8'-10' width allows for users to walk or jog side by side and safely pass each other. In some circumstances, a width of 6' can be used if less user demand is anticipated for the trail. Trail should be at least 1/2 mile in length.

Multi –Use Paved Trails (walkers, joggers, cyclists, in-line skating): 10'-12' wide. A 12' wide path is recommended as the minimum width for in-line skating as the skating motion requires a greater trail width. Trail should be at least 1/2 mile in length.

Skate board Trails: Paved width can vary to accommodate users and obstacles. Careful consideration should be given when combining skateboarding with other users.

*Mountain Bike Trails: 4'-6' width for "single track" with a natural trail surface. Trail direction is generally one way. A width of 6' is needed for passing when going the same direction. An 8'-10' width is needed to accommodate two-way use.

Bicycle Trails: Trails designed to accommodate cyclist should be paved with a 10'-12' width. A 10-12' width allows side by side riding. 12' width recommended for two-way use.

*Equestrian Trails: 10'- 12' trail width is needed for passing, side by side, or two-way use. One way use or single path can be a lesser width. Vertical vegetative clearance should be 12'.

*ATV Trails: 6' wide single lane trail on native surface or aggregate. Width may need to increase to 8' or more for trail turns.

*Motorcycle (Dirt Bike) Trails: 4'-6' wide single lane trail generally on native surface. Width may need to increase for trail turns.

*Trail surfaces of native material can be subject to erosion and increased trail maintenance if not designed and constructed properly.

Trail design, construction, and maintenance needs to incorporate not only the trail surface area (tread) but also the trail corridor. The trail corridor encompasses the trail tread, trail shoulders, maintained area on sides of the trail and any vertical clearances.

SECTION IV. PAVED TRAIL CONSTRUCTION SPECIFICATIONS

Asphalt Trail Specification

- ☐ 2.5 inch Hot Mix Asphalt or Warm Mix Asphalt, ST, (12.5 MM mixture), (1@2.5") req'd.
- ☐ Asphalt Prime Coat, Emulsified EA-1
- ☐ 4 inch Compacted Crushed Limestone (#610) compacted to 95%
- ☐ Geo-textile (See note)
- ☐ Subgrade compacted to 90%

Note: Geo-textile shown for areas determined in the field to require stabilization

Concrete Trail Specification With Crusher Base

- ☐ Provide Crack Control Joints at 4 ft. centers.
- ☐ Expansion Joints at 20 ft. centers
- ☐ Install 16d galv nails @ 9 inch O.C. each side of 2x for bonding in concrete
- ☐ 6x6x#10 Wire Mesh Required
- ☐ 3000 psi Concrete Required
- ☐ 3 ½ inch Concrete
- ☐ 4 inch compacted crusher base compacted to 95%
- ☐ Subgrade compacted to 90%

Concrete Trail Specification Without Crusher Base

- ☐ Provide Crack Control Joints at 4 ft. centers.
- ☐ Expansion Joints at 20 ft. centers
- ☐ Install 16d galv nails @ 9 inch O.C. each side of 2x for bonding in concrete
- ☐ 6x6x#10 Wire Mesh Required
- ☐ 3000 psi Concrete Required
- ☐ 5 inch Concrete
- ☐ Subgrade compacted to 90%

Note: Shoulder of trail should be sloped to top of trail surface to prevent potential tripping and/or twisting of ankle, and to provide positive drainage.

SECTION V. APPLICATION PROCEDURES

A. General Procedures

The Recreational Trails Program stipulates that the State may provide monies received under this Act as grants to trail project sponsors. Mississippi provides grants to Municipal Agencies, State Agencies, Federal Agencies, Other Governmental Agencies and Non-Profit tax exempt organizations. *All lands on which RTP funds are expended must be operated and open for use by the general public. Non-profit organizations must provide documentation proving the area which funds are to be expended has been operated as an outdoor recreation area, open for public use for at least 5 years and assure the area will continue to be open to the public.* **Proof of ownership of property on which the RTP funding will be used is required.**

Applicants with active RTP projects **cannot** apply for funding for **new** projects. (Exceptions are made for State and Federal Agencies.)

Federal applicants are required to have a 5% (minimum) local/non federal match. The match formula for federal applicants would be 80%-15%-5%.

Only one (1) project application per sponsor will be considered. (Exceptions are made for State and Federal Agencies – one application per recreation area.)

Applicants shall submit **UNBOUND** - one (1) original and two (2) copies of the application with the applicable supporting documentation.

The applications will be reviewed, scored, and coordinated with appropriate MDWFP staff and RTP Advisory Committee. Applicants will receive written notification of conditional approval or disapproval. Projects receiving conditional approval will be given a deadline to complete all applicable environmental compliance requirements, and obtain all required permits and approvals.

Finalists who meet the deadline for completing environmental compliance issues and obtain all required permits and approvals will receive a Project Agreement from MDWFP to complete the agreement process. The grant recipient may then initiate site development activities and procurement of materials as needed to complete the project.

B. Documents Submitted with Application

Documents		Required by
1.	Transmittal Letter signed by the Agency Head, President, Chairman, etc...	All Applicants
2.	Resolution/Letter by the appropriate governing body authorizing the submission of the application and funding authorization in budget.	All Applicants
3.	Documentation that verifies not for profit status.	Non-profit Organizations Only
4a.	Statement of Compliance - If applicable, a signed statement by the Federal Agency that the construction of new trails crossing Federal lands is in compliance with all applicable laws, including the National Environmental Policy Act, the Forest and Rangeland Renewable Resources Planning Act, and the Federal Land Policy and Management Act.	Projects on Federal Land
4b.	Certified Statement of Uses - If construction of any trail on National Forest System lands for motorized uses is proposed, a signed statement certifying that the lands have been allocated for uses other than wilderness by the approved agency resources management plan or have been released to uses other than wilderness by an Act of Congress, and such construction is otherwise consistent with the management direction in such approved land and resources management plan.	Projects on National Forest Service Land
5.	Location Map - City/County street map indicating location of proposed trail site. <i>Include written directions to site starting from 1505 Eastover Drive Jackson MS.</i> (no larger than 11 X 17 or smaller than 8 ½ x 11)	All Applicants
6.	Site Plan – legibly indicate proposed trail, area of construction, trail access, parking areas, proposed facilities and utilities. Identify existing facilities, utilities, and roads. <i>Include name of person and date prepared.</i> (no larger than 11 X 17 or smaller than 8 ½ x 11)	All Applicants
7.	Property Deed - Copy of deed showing proof of ownership of property	All Applicants
8.	Photos – <i>include photos of the area and route where trail development is proposed. <u>Indicate approximate location and direction of each photo on Site Map.</u> Include a caption with each photo.</i>	All Applicants
<i>Note: Other documentation may be requested/required during the review process</i>		

C. Application Review, Ranking, and Selection

1. Review of Application

The MDWFP will initially evaluate and score each project application. ***Applications not properly completed will be considered incomplete and will not be included for further competition.***

2. Application Scoring

Applications shall be scored by MDWFP staff according to the Project Narrative, Project Cost Estimate and Schedule Information, and Projection Selection Criteria sections of the RTP application as adopted by the RTP Advisory Committee.

3. Application Ranking and Selection

Applications will be ranked and selected in order and in conformance with the 40% diversified - 30% non-motorized – 30% motorized formula and Funding Priorities.

SECTION VI. GRANT AWARD PROCESS

A. Grant Award

MDWFP will notify applicants of conditionally approved and non-approved projects. Local sponsors of conditionally approved projects will be required to submit a Request for a Cultural Resource Assessment to the Mississippi Department of Archives and History for a Section 106 Review within 30 days of approval notice with a copy sent to ORG office.

Upon receipt of the MDAH Assessment letter, the sponsor shall retain a copy and mail the letter to the ORG office. ORG staff will review the letter from MDAH and submit it to the Federal Highway Administration for their environmental review.

All permits or other approvals that may be required as a result of the proposed project must be obtained from the appropriate agencies by the local sponsor. A copy of all environmental documents must be forwarded to MDWFP prior to receiving a Project Agreement.

Following approval by the FHWA, MDWFP will notify each grant recipient of approval and will provide local sponsor with required forms and assurances that are to be signed by the local sponsor and returned to MDWFP. When the signed required forms and assurances are received by ORG staff, Project Agreements will be prepared and mailed to local sponsor for execution.

B. Project Implementation

Upon receipt of a fully executed Project Agreement, the grant recipient may initiate activities to undertake the approved scope of work. Costs incurred by grantees prior to receipt of a fully executed Project Agreement will **not** be eligible for reimbursement.

If local sponsor intends to utilize in-kind labor, in-kind equipment, volunteers, or donations in the construction of the project, the local sponsor should request In-Kind forms from ORG staff in order to properly document in-kind costs as the costs occur. Local sponsor is required to provide proof of costs when requesting reimbursement. For required reimbursement documents see Section V. Reimbursement Procedure.

On-site construction shall begin within 90 days of project approval. A Quarterly Progress Report will be submitted by the local sponsor documenting progress. The Quarterly Progress Report shall include a narrative of progress and pictures of progress. ORG staff will provide the forms for these reports.

C. Request for Extension of Project Expiration Date

The completion date for the project will be reflected in the Project Agreement. Requests for an extension of time will be considered with proper justification. Expenses incurred after the Project Agreement expiration date will not be eligible for reimbursement. Therefore, a written request for a time extension must be received by MDWFP, a minimum of thirty (30) days prior to the project expiration date. A properly justified request for an extension will be granted via an Amendment to Project Agreement. This will alleviate the possibility of expenses being considered ineligible.

E. Request for Change(s) in Scope of Work

If the grantee desires to accomplish additional work or otherwise deviate from the scope of work included in the Project Agreement, a properly justified, written request must be submitted to the MDWFP. MDWFP will determine if an Amendment to Project Agreement is needed. However, approval by MDWFP **must** be granted **prior** to initiating the proposed work regardless of whether an amendment is needed.

SECTION VII. PROCUREMENT AND CONTRACTING PROCEDURES

As a part of RTP, grantees must comply with federal regulations regarding Disadvantaged Businesses Enterprises (DBE) in situations where trail construction or maintenance is contracted.

A. Procurement

1. For federal and state agency projects, the normal agency procurement procedures, unless otherwise waived by proper authorities, shall apply to all procurement activities and contract work, provided that the procurement procedures do not violate rules for Federal Grants and Cooperative Agreements and Sub awards to State, Local and Indian Tribal Governments (2 CFR 200).
2. For local government projects, the normal agency procurement procedures, unless otherwise waived by proper authorities, shall apply to all procurement activities and contract work, provided that the procurement procedures do not violate rules for Federal Grants and Cooperative Agreements and Sub awards to State, Local and Indian Tribal Governments (2 CFR 200).
3. For non-profit conservation organization projects, the same procurement process for local governments will be required.

B. Installation of Materials

Materials purchased must be in accordance with federal grants rules and must be installed prior to the project completion date. MDWFP will not reimburse the grantee for the cost of materials that are not installed within the Project Agreement period.

SECTION VIII. REIMBURSEMENT PROCEDURE

A. Reimbursement Guidelines

The RTP is a **reimbursement** program; therefore, the grant recipient must complete the project and pay 100% of the cost of the project before submitting a Request for Reimbursement for eligible costs. Requests for reimbursement are handled expeditiously. Grantees are usually reimbursed within three weeks of a properly documented request.

A Request for Reimbursement is submitted at the completion of the project and made only for those items, which are listed in the Project Agreement and/or subsequent approved amendments.

Although reimbursement occurs at the end of the project, documentation for reimbursement needs to begin at the start of the project. The local sponsor must determine if any in-kind services will be used and if so, the in-kind service

must be properly documented on forms provided by MDWFP. These forms should be requested at the beginning of the project and filled out as the project progresses. In-kind services can include personnel time, and equipment time. If volunteers or donations are to be used, they are to be also documented on forms provided by MDWFP. In addition, all project expenses are to be recorded in an excel spreadsheet provided by MDWFP.

A request for reimbursement includes a letter from the local sponsor stating that the project is complete and requesting a final inspection and reimbursement of project costs. A final (quarterly) progress report is included as well as supportive documents. If an engineer or other professional was used on the project, As-built drawings will also be provided showing the constructed trail development.

Supportive documents include: contractor's payment applications, invoices, processed checks (front and back copies), copies of contracts, any in-kind forms, time and activity sheets, shall be included with the reimbursement request. If in-kind personnel time is submitted, then a check detail needs to be included, so the hourly rate charged can be confirmed. Items requested for reimbursement shall be matched with items listed on applicant's Proposed Budget.

In addition, a summary of all expenses shall be prepared and submitted on an excel spreadsheet. The excel spreadsheet will be provided by MDWFP. The spreadsheet shall indicate the vendor, invoice date, invoice amount, check number, check date, and check amount. Any in-kind or volunteer costs will also be shown on the spreadsheet. The completed spreadsheet shall be submitted in excel format to ORG staff by email. The spreadsheet can be emailed for review prior to formal submission of request for reimbursement.

B. Cost Sharing Provisions

Grantees will be required to contribute not less than 20% of the total project cost. Any State, local government, or private funding may be used toward the 20% match. In addition, a project sponsor may provide in-kind services such as labor and equipment that can be credited toward the local match. Materials and services, if part of an approved project and obtained at a documented cost to the State or local government, may be used as part of the match. The value of state or local government land cannot be used toward the non-Federal Share. A "person" (private individuals, entities, organizations, or corporations) is allowed to donate funds, materials, or services (including donated labor) toward the non-federal share. The fair market value of donated materials or services must be properly documented. The grantee's 20% share will be credited once the project is complete and proper documentation has been submitted for review.

Although this is a federally funded program, RTP allows for certain federal funds, materials, programs (AmeriCorps, etc.), or services to be credited toward the local match.

Federal applicants are required to have a 5% (minimum) local/non federal match. For federal applicants the match formula would be 80%-15%-5%.

Design or engineering cost incurred after Project Agreement is executed, can be reimbursed, however, eligible amount cannot exceed 8% of RTP Total Agreement Cost or if total construction cost is less than RTP Total Agreement Cost it can only be 8% of that amount and will be reimbursed at 80%. Applicants may negotiate a higher percentage with engineers/architects, however it does not count towards the applicants required match. Design or engineering cost associated with portions of the project not completed or constructed are not eligible for reimbursement. Only elements listed on the Project Agreement are eligible for reimbursement.

SECTION IX. PROGRESS REPORTS AND INSPECTIONS

A. Project Progress Reports

All grantees must submit a Quarterly Progress Report. Reports shall be submitted by the 10th day of the month following the last day of each calendar quarter (i.e. January 10, April 10, July 10, and October 10). The first quarterly progress report is due the first quarter after the executed project agreement is sent to the grantee from MDWFP. Pictures of progress are required.

A Final Progress Report must be submitted with the final request for reimbursement. Final reimbursement will not be made until the Final Progress Report is received.

B. Compliance and Construction Inspection Reports

MDWFP representatives and/or the federal government will conduct program compliance and project inspections.

MDWFP representatives may interview and review the grantee’s RTP records and files as needed for adequacy; inspect projects for their environmental impacts, workmanship and scheduled progress; and prepare a written report containing findings based upon factual information and observations, including recommendations for corrective actions, if appropriate. A copy of the report will be sent to the grantee. Deficiencies, if any, shall be corrected and reported in writing to MDWFP within two weeks of receipt of the inspection report.

C. Record Retention

All program and financial records shall be retained by the grant recipient until officially audited by the state or federal government or for a period of five years after the final close-out date, whichever occurs last.

At a minimum, the following records shall be maintained and made available for audit:

-  Payroll register by pay period showing names, hours worked, hourly rate, benefits, deductions, gross pay, and net pay. Final Cost Summary of all payroll registers.
-  Time Sheets signed by both employees and their respective supervisors.
-  Invoices for purchased materials with processed checks or copies thereof.

-  Invoices for contractor payments with processed checks or copies thereof.
-  Invoices for all design/construction costs with processed checks or copies thereof.
-  Contracts awarded, including change orders and award process.
-  Documentation of DBE Compliance.
-  Documentation for volunteers' time.

SECTION X. PROGRAM ACKNOWLEDGEMENT AND RTP SIGN

During trail construction, a temporary sign must be place along the trail to acknowledge receipt of RTP funds and notifying public what is taking place.

Upon completion of the project, a permanent Recreational Trail Program Site sign must be in place at all times, and be in a visible location (at the trail entrance), acknowledging the Federal/State/Local Partnership. Proper maintenance and replacement of this sign is sponsor's responsibility in perpetuity. Permanent Sign shall be metal and measure at least 3 feet by 3 feet.



All RTP project sites are inspected at least once every 3-5 years for operation and maintenance compliance.

DEFINITIONS - Mississippi Recreational Trails Program

Greenways - are corridors of protected open space managed for conservation and/or recreational purposes. They may include trails which are larger in size and whose purpose is to connect wildlife habitats. They often follow rivers, stream valleys, ridges, abandoned railroad corridors, utility rights-of-way, canals, scenic roads and other linear features. Greenways link recreational, cultural and natural features, provide pathways for people and wildlife, and protect forests, wetlands, and grasslands.

Green space - is permanently protected land and water, including agricultural and forestry land, whose development rights have been severed from the property, that is in its undeveloped natural state or that has been developed only to the extent consistent with the green space program.

Trails - are thoroughfares across land or water, used for recreational purposes such as walking, jogging, hiking, bicycling, equestrian activities, mountain biking, backpacking, water activities, and vehicular travel by motorcycle, four-wheel drive, all-terrain, off-road vehicles or motorized watercraft. Trails may be located within parks or greenways, or they may stand alone. A trail is the actual facility that provides for a particular trail use.

Motorized Trails - are those involving all-terrain vehicles, trail motorcycles, four-wheel drive vehicles, and other off-road vehicles.

Non-Motorized Trails - are those involving hiking, jogging, walking, inline skating, equestrian, biking, canoeing, or kayaking activities, etc.

Diversified Trails - as defined by the state Advisory Committee are "projects that provide for the greatest number of compatible uses, or provide for innovative recreational trail corridor sharing to accommodate both motorized and non-motorized recreational trail use."

Trailhead Facilities - are designated starts or ends of a trail. They are often accompanied by various public facilities, such as horse unloading areas, parking areas, toilets, water, directional and informational signs, and trail use registers.

Active Recreation Parks - are parks with ball fields, tennis courts, soccer fields, etc.

2019 Recreational Trails Program (RTP) Application

Applicants should read Mississippi Recreational Trail Guidelines before completing this application

Part A: Applicant/Sponsor Information

Applicant/Sponsoring Entity Name: [Click here to enter text.](#)

Applicant’s Federal Employer ID# (FEI): [Click here to enter text.](#)

Classification of Applicant: [Click to choose an item.](#)

Applicant Contact Info ((Mayor, Director, etc...))

Name: [Click here to enter text.](#)
Title: [Click here to enter text.](#)
Address: [Click here to enter text.](#)
City and Zip: [Click here to enter text.](#)
Phone: [Click here to enter text.](#)
Email address: [Click here to enter text.](#)

Application Contact Info: (if different from applicant)

Name: [Click here to enter text.](#)
Title: [Click here to enter text.](#)
Address: [Click here to enter text.](#)
City and Zip: [Click here to enter text.](#)
Phone: [Click here to enter text.](#)
Email address: [Click here to enter text.](#)

Has Applicant Received Prior RTP Funding: ☐ **Yes** ☐ **No**

List all prior RTP project numbers and all park names associated with assisted site(s):
[Click here to enter text.](#)

Has Applicant Received Prior Land & Water Conservation Funding (LWCF): ☐ **Yes** ☐ **No**

List all prior LWCF project numbers and all park names associated with assisted site(s):
[Click here to enter text.](#)

Part B - Project Information

Name of RTP Proposal: [Click here to enter text.](#)

Classification of Land (Select one): [Click to choose an item.](#)
(If trail project involves private land, easement(s) must be finalized within 30 days of awarded grant approval)

Location of Project (if located in more than 1 county, district, etc., please list all)

Name of Park or Recreation Area:	Click here to enter text.
Nearest Town/City:	Click here to enter text.
County:	Click here to enter text.
Population of Applicant:	Click here to enter text.
Nearest Major Interstate:	Click here to enter text.
Street/County/Road:	Click here to enter text.
Latitude of Proposed Trail Site:	Click here to enter text.
Longitude of Proposed Trail Site:	Click here to enter text.
State Senator and District:	Click here to enter text.
House of Representative and District:	Click here to enter text.
Federal Congressman and District:	Click here to enter text.

Project Category (Select one): [Click to choose an item.](#)

Trail Use (indicate all that apply)

Non-Motorized Uses:

- ☐ Bicycling (paved trail)
- ☐ Mountain Biking (non-paved trail)
- ☐ Roller Blading
- ☐ Skateboarding
- ☐ Day Hiking (short trails)
- ☐ Exercise / Fitness

- ☐ Equestrian
- ☐ Backpacking (extended trail/overnight)
- ☐ Interpretive/Environmental Education
- ☐ Other, please specify
[Click here to enter text.](#)

Motorized Uses:

- ☐ 4-wheel (ATV) All Terrain Vehicle
- ☐ Motorcycle (Dirt Bikes
- ☐ OHV (Off Highway Vehicles)
- ☐ Other, please specify
[Click here to enter text.](#)

Is the proposed project an Exercise / Fitness Track? ☐ Yes ☐ No

Is there an existing trail at this location? ☐ Yes ☐ No (if yes complete below)

Length of Existing Trail: [Click here to enter text.](#)
Width of Existing Trail: [Click here to enter text.](#)
Existing Trail Surface: [Click here to enter text.](#)
Condition of Existing Trail: [Click here to enter text.](#)

Was Existing Trail Funded with RTP Funds: [Click here to enter text.](#)

Select the Item that the RTP Funds will be used for: [Click here to choose an item.](#)

Select the Type of Trail Surface (check all that apply):

☐ Asphalt ☐ Concrete ☐ Native Rock ☐ Native Soil
☐ Mulch ☐ Gravel ☐ Other [Click here to enter text.](#)

List Elements to be constructed / purchased with RTP Funds to be used by the public. For example: Asphalt trail 1 mile long x 10 feet wide, 6 benches,1 shelter

- 1. [Click here to enter text.](#)
- 2. [Click here to enter text.](#)
- 3. [Click here to enter text.](#)
- 4. [Click here to enter text.](#)
- 5. [Click here to enter text.](#)
- 6. [Click here to enter text.](#)
- 7. [Click here to enter text.](#)
- 8. [Click here to enter text.](#)

Does this project link to or is it an integral part of another trail(s)?
[Click here to enter text.](#)

Provide any additional information regarding trail project:
[Click here to enter text.](#)

Part C – Project Narrative

Project Summary – Narrative concerning your proposed project and include a description of the nature of the organization requesting funds, the project and location, trail length and width, types of facilities (existing and proposed in the project), how the funds will be used, what is intended to be accomplished, history, planning, need for project, support, expected uses, and target audience. **(Limit to this Page)**

[Click here to enter text.](#)

Part D – Project Cost Information / Project Timeline Schedule

RTP Funds Requested: [Click here to enter text.](#)

Total Estimated Project Cost: [Click here to enter text.](#)

Funding Sources

List all funding sources related to proposed trail project.

Name	Type	Amount	Secured	Agency
Recreational Trail Grant	Federal Grant	\$00	Applied For	MDWFP
enter	enter	\$00	enter	enter
enter	enter	enter	enter	enter
enter	enter	enter	enter	enter

Project Cost Estimate

In the following Proposed Budget and Breakdown, list items separately and in order of priority. Enter an estimated cost of each item to be purchased or donated.

- ▶ Cost of design and engineering services performed by an outside consultant (design and engineering services cannot exceed 8% of total construction cost.)
- ▶ Cost for construction contracts (List each contract separately and include a description of work and items covered under each)
- ▶ Cost of special tradesmen secured under a service contract (Describe each required)
- ▶ Cost of materials purchased for this project (List items and quantity separately)
- ▶ Cost of rental equipment (Specify type of equipment/cost per day/# days)
- ▶ Direct labor cost (Grant funds may not be used to pay the salaries or wages of active employees.)

Professional Fee for Design or Engineering

Design or engineering fees associated with trail development can be reimbursed. The amount of the fee eligible for reimbursement cannot exceed 8% of the RTP Total Agreement Cost or the associated RTP construction cost if it is less than the Total Agreement Cost. The eligible fee can be reimbursed 80% through the RTP program with 20% percent being matched by the applicant.

Although applicants may negotiate a higher professional fee than the 8%, only 8% is eligible for reimbursement. In addition, design or engineering costs associated with portions of the project that are not completed or constructed are not eligible for reimbursement.

Professional Fee Example:

Total RTP project estimated construction cost is 110,000
Eligible professional fee would be \$8,800
Applicants 20% share of professional fee is \$1,760
RTP 80% share of professional fee is \$7,040

Proposed Budget

Applicant Name	Click here to enter text.		
Person Who Prepared Budget:	Click here to enter text.		
Name of Project:	Click here to enter text.		
Date Prepared:	Click here to enter text.		
INCLUDE ONLY ELIGIBLE ITEMS			
Item Description	RTP Grant Funds 80%	Matching Funds 20%	Total Project 100%
A. Design & Engineering Costs (limited to 8% of associated construction cost)	0.00	0.00	\$ 0.00
B. Construction Contract	0.00	0.00	\$ 0.00
C. Special Service Purchase Contract (tradesmen secured under a service contract)	0.00	0.00	\$ 0.00
D. Purchase of Materials	0.00	0.00	\$ 0.00
E. Cost of Rental Equipment	0.00	0.00	\$ 0.00
F. Direct Labor Cost		0.00	\$ 0.00
G. Direct Equipment Cost		0.00	\$ 0.00
H. Other (List Items)			
	0.00	0.00	\$ 0.00
	0.00	0.00	\$ 0.00
	0.00	0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00
To TOTAL place cursor on amount in each total cell RIGHT CLICK MOUSE and click Update Field			

BREAKDOWN OF PROPOSED BUDGET ITEMS A-G
PRIOR PAGE

Item	Cost Estimate Description – Be Specific	RTP Funds	Sponsor Match
Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
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Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
Click here to enter text.	Click here to enter text.	0.00	0.00
Sub Totals Volunteer Labor Rates: Source Mississippi Department of Employment Security (MDES) 2018 Labor Market Information Occupational Wages Laborer (no skills required) Landscaping and Groundskeeping Workers @ \$8.86 Supervisor (ability to take charge) First-Line Supervisors of Landscaping @ \$ 10.98 For other Occupational Wages see www.mdes.ms.gov Donation - documented rate normally charged		\$ 0.00	\$ 0.00
		Right click sub totals and update field	
		Manual Enter above sub totals ►	
		\$0.00	\$0.00
		Total	\$ 0.00
Right Click Total and Update Field			

Project Timeline/Schedule:

Provide a detailed project schedule/plan of action with a corresponding timeline. Detail the complete sequence of construction by activity, indicate number of days/weeks/months for beginning and complete for each stage of construction

Activity	Days/Weeks/Months
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
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Click here to enter text.	Click here to enter text.
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Click here to enter text.	Click here to enter text.

Part E – Project Selection Criteria

If a criterion does not apply, enter N/A (Not Applicable) and briefly indicate why it does not apply.

1. **Planning/Budgeting/Design Process** - Describe the planning, budgeting, and design process for this project. Document the use of professionals such as landscape architects, engineers, and/or planners. Describe any assistance from public agencies, private industries, or special interests groups.

[Click here to enter text.](#)

2. **Environmental Mitigation** - Describe how the project will mitigate and minimize impact to the natural environment. Degree to which project aids in the restoration, enhancement, and conservation of natural resource in the area in which the project is located.

Click here to enter text.

3. **Connections/Linkages** - Describe how the proposed project provides viable connections or linkages to other trails, greenways, scenic corridors, natural, cultural and recreational resources, or community activities. If the project is connected to a larger trail system, describe the size, extent, and predominant uses of that system.

[Click here to enter text.](#)

4. **Trail Corridor Sharing** - Describe how the trail project can accommodate a variety of motorized and/or non-motorized trail activities (equestrian, hiking, mountain biking, ATV, motorcycle, etc.)

[Click here to enter text.](#)

5. Trail Commitment – Describe the long-term commitment (ex. 20, 30, 50 year recreational easement or limitation of use) that the trail sponsor ***will*** implement / use, if selected for funding. Degree of commitment for continued project maintenance and operation to insure that the trail will remain open and operable for the intent for which funds are being asked.

[Click here to enter text.](#)

Bonus Points - Will trail project be of national, statewide or regional significance or unique?
Explain.

[Click here to enter text.](#)

Part F – Environmental Survey

This survey is a requirement for federally funded programs. For those projects selected for funding and submitted to FHWA, MDWFP may verify compliance with these items.

Note: Other documentation may be requested and required during the evaluation process and of finalists who enter the Environmental Assessment and Intergovernmental Review Process.

1. Project Name: [Click here to enter text.](#)

2. Land Use

a. Briefly describe the land use in the project area and any changes. Attach additional pages and a land use map, if needed.

[Click here to enter text.](#)

b. Is the project consistent with comprehensive land use or development plans for the area?

☐ Yes ☐ No

Name of Plan: [Click here to enter text.](#)

Date Plan Prepared: [Click here to enter text.](#)

3. Natural Resources

Will the proposed project negatively impact any of the following?

- | | | |
|-------------------------------|------------------------------|-----------------------------|
| Soil Erosion or Sedimentation | ☐ Yes | ☐ No |
| Vegetation | ☐ Yes | ☐ No |
| Streams, Rivers, or Lakes | ☐ Yes | ☐ No |
| Wetlands | ☐ Yes | ☐ No |
| Floodplains | ☐ Yes | ☐ No |
| Coastal Zones | ☐ Yes | ☐ No |
| Wild and Scenic Rivers | ☐ Yes | ☐ No |
| Wildlife and Wildlife Habitat | ☐ Yes | ☐ No |
| Farmlands | ☐ Yes | ☐ No |
| National Natural Landmarks | ☐ Yes | ☐ No |
| Endangered Plants and Animals | ☐ Yes | ☐ No |

4. **Historic and Archaeological Resources**

Will the project have an effect on historic or archaeological resources?

☐ Yes ☐ No

5. **Hazardous Wastes**

Is there any potential for involvement with hazardous wastes or underground storage tanks?

☐ Yes ☐ No

6. **Noise**

Is there potential for the project to have a noise impact or the surround land uses?

☐ Yes ☐ No

7. **Air Quality**

Will the project have an adverse impact on air quality?

☐ Yes ☐ No

8. **Section 4(f)**

- a. Is the project located on a publicly owned park, recreation area, historic site or wildlife management area?

☐ Yes ☐ No

- b. If yes, please mark the appropriate box and name the facility.

Recreation Area	☐	Click here to enter text.
Historic Area	☐	Click here to enter text.
Wildlife Management Area	☐	Click here to enter text.
Other	☐	Click here to enter text.

Part G – Certification Signature

Certification:

I hereby certify the information contained in this application and supporting documentation are true and correct to the best of my knowledge. I understand this application will be rated on the basis of the information provided and that incomplete or incorrect documentation will result in withdrawal of the application. I further certify that all required documentation is included herein and that matching funds are available for this project, including funds for long-term management and maintenance. The Recreational Trails Program administrator will be notified immediately of any changes in signature authority. Execution of this document constitutes an authorized signature on behalf of the entities proposal.

[Click here to enter text.](#)

Type Name and Title of Authorized Official

Signature

[Click here to enter a date.](#)

Date

Additional Information

Are any overhead utility lines present at proposed Site: ☐ Yes ☐ No
Indicate overhead utility lines on the site plan.

Provide legible driving directions to the location of site using 1505 Eastover Drive, Jackson, MS 39211-6374 as the starting point. (minimum font size 12)

[Click here to enter text.](#)

Part H – Application Checklist

This **PAGE IS THE COVER SHEET for APPLICATION** being submitted for RTP Funding. Please review the checklist below and **initial each item** to insure that all the required information is provided. See Section II (B) of the application manual for a detailed description of the required support documentation. Attach Items **in Order Listed Below**.

- ☐ This page Part H – Application Checklist
- ☐ Recap of Elements to be Constructed
- ☐ Transmittal Letter
- ☐ Resolution Letter

Location Map (11 x17 or smaller)

- ☐ **With Written Directions from 1505 Eastover Drive – Jackson, MS**

Site Plan (11 x 17 or smaller) Indicate all Facilities

- ☐ **Proposed Trail Route**
- ☐ **Proposed Facilities and Utilities**
- ☐ **Existing Facilities and Utilities**
- ☐ **Name and Date Prepared**
- ☐ Property Deed

2019 Project Application

- ☐ Part A – Applicant / Sponsor Information
- ☐ Part B – Project Information
- ☐ Part C – Project Narrative
- ☐ Part D – Project Timeline Schedule / Cost Estimate Information
- ☐ Part E – Project Selection Criteria
- ☐ Part F – Environmental Survey
- ☐ Part G – Certification Signature
- ☐ Part H – Application Checklist

- ☐ 3 **UNBOUND** (1 original/ 2 copies) of the application and required documentation.

Project Category (Check one):

- ☒ Non-Motorized, single use ☐ Motorized, single use
- ☐ Non-Motorized, diversified use ☐ Motorized, diversified use
- ☐ Diversified Motorized and Non-Motorized Use

Amount of RTP Funds Requested:
Name of Applicant:

[Click here to enter text.](#)
[Click here to enter text.](#)

RECAP OF ALL ELEMENTS that will actually be on site – that will be purchased or constructed with RTP Funds. (example 5,280 ft asphalt trail – 12 feet wide or 5 lights or 2 trash cans or 1 Required RTP Signage) – elements do not include site prep / engineering ----- **ONLY** Elements that the public will use at the site that are funded by RTP Funds.

DETAIL -----

1.	Click here to enter text.
2.	Click here to enter text.
3.	Click here to enter text.
4.	Click here to enter text.
5.	Click here to enter text.
6.	Click here to enter text.
7.	Click here to enter text.
8.	Click here to enter text.
9.	Click here to enter text.
10.	Click here to enter text.

Amount of RTP Funds Requested: [Click here to enter text.](#)

Name of Applicant: [Click here to enter text.](#)

**Application must be
received before
4:00 pm (CST) on
Thursday, March 21, 2019**

**MDWFP- 1505 Eastover Drive
Jackson, MS
*(No Exceptions)***

**MDWFP - RTP Application
Terry McDill, Administrator
Outdoor Recreation Grants
1505 Eastover Drive
Jackson, MS 39211-6374**



public works

MEMORANDUM

TO: Mayor Gene F. McGee and Board of Aldermen

FROM: Christopher W. Bryson, P.E., City Engineer 

DATE: March 11, 2019

RE: **PROJECT APPLICATION & RESOLUTION**
JACKSON MPO TRANSPORTATION ALTERNATIVES (TA) PROGRAM
Copper Ridge Connector Multi-Use Path Project

We request the Mayor and Board of Aldermen consider the attached Project Resolution for approval. This resolution authorizes the City of Ridgeland to make written application to the Jackson Metropolitan Planning Organization (MPO) Transportation Alternatives (TA) Program for the Copper Ridge Connector Multi-Use Path Project. This resolution also authorizes the Mayor to be the Chief Official for the project which grants him signatory authority for executing grants and/or related documents required for commencement of the project. The proposed application requests \$208,000.00 in Federal TA funding which would fund the remaining project amount after the possible \$120,000.00 in RTP funding and the required \$82,000.00 in local funding.

This project application consists of installing a 0.3-mile long, 10-feet wide, paved multi-use path connecting Copper Ridge Drive to the existing Rice Road multi-use path and the existing Rice Road Trailhead Facility. This project will provide a pedestrian tunnel crossing under the Rice Road Bridge for path users to connect to the existing trail network without making an at-grade crossing on Rice Road. The total estimated cost of this project is \$463,000.00.

The Jackson MPO issued a call for projects in February 2019 for TA program project applications for distribution of \$2,000,000.00 in Federal funds. Applications must be submitted by 4:30 pm, Friday, March 29, 2019. Details regarding this program are attached with this memorandum.

Upon your approval, the Mayor will need to sign the resolution and the City Clerk will need to attest. The executed resolution should be returned to Public Works to be added with the project application package.

Thank you for your consideration of our request. Please contact me if you have any questions.

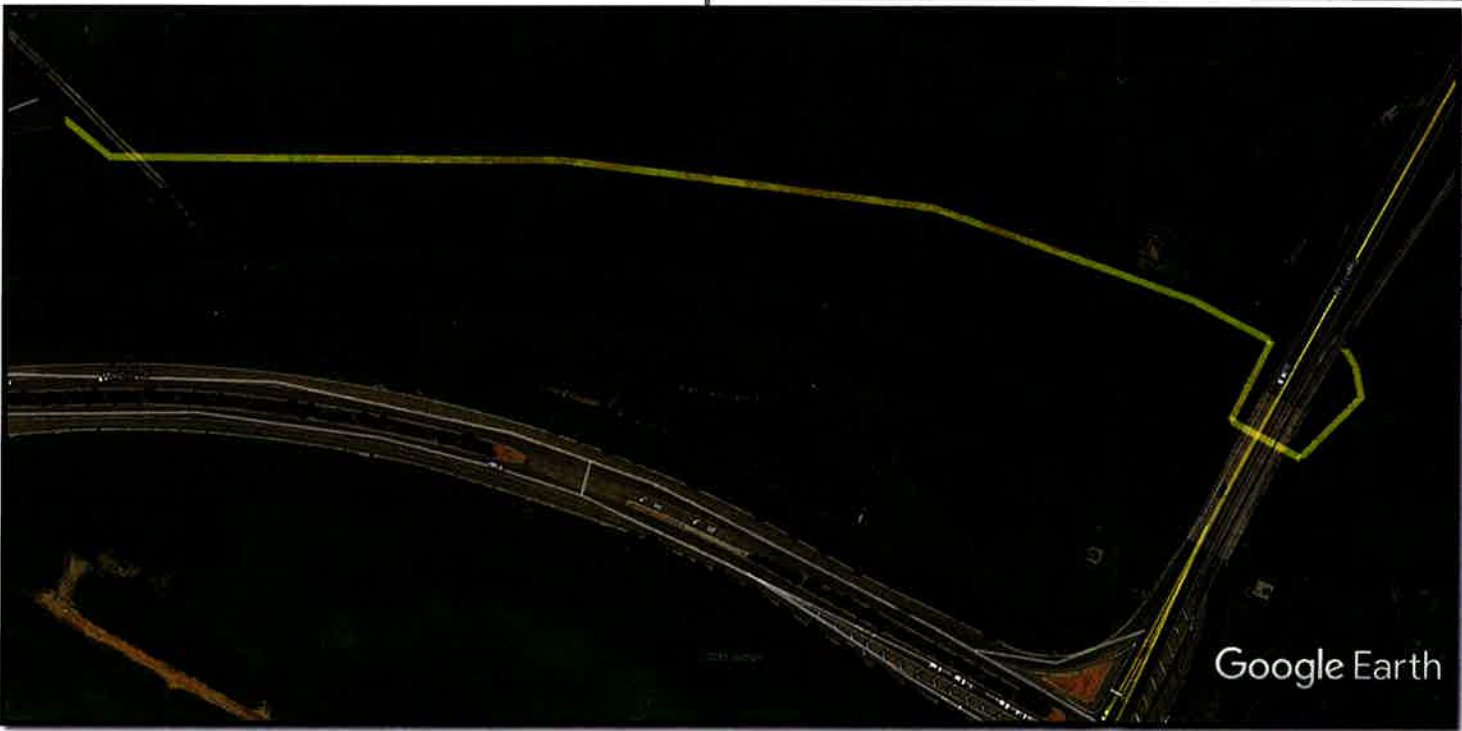
Cc: John M. McCollum, Public Works Director

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John M. McCollum - director of public works

board of aldermen: D.I. Smith - at-large • Ken Heard, cmo, mayor pro tempore - ward 1 • Chuck Gautier - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

2019 Jackson MPO TA Program Project Application
COPPER RIDGE CONNECTOR MULTI-USE PATH , Copper Ridge Culdesac to existing Rice Road multi-use path



COPPER RIDGE CONNECTOR PATH			
Copper Ridge Drive Culdesac to Rice Road Multi-Use Path			
CITY OF RIDGELAND, MISSISSIPPI			
March 2019			
<i>SCOPE OF WORK: Construction of a 10-foot wide, 0.3-mile long, asphalt paved multi-use path, including subgrade preparation, drainage improvements and/or crossings, concrete paving under Rice Road bridge for pedestrian tunnel crossing, and re-establish roadside turf with solid sod</i>			
	BEGIN	DURATION	END
PROJECT APPLICATION DUE	March 21, 2019	0	March 21, 2019
Phase I - Application Review and Scoring Period	March 21, 2019	30	April 20, 2019
Phase II - Finalists Cultural Resource & Environmental Assessment Period	April 20, 2019	30	May 20, 2019
Project Awards & Project Agreements	May 20, 2019	30	June 19, 2019
PRELIMINARY DESIGN	May 20, 2019	30	June 19, 2019
ENVIRONMENTAL	June 3, 2019	14	June 17, 2019
RIGHT-OF-WAY	May 20, 2019	30	June 19, 2019
BID PHASE	June 19, 2019	60	September 17, 2019
CONSTRUCTION	September 17, 2019	200	April 4, 2020
DEADLINE TO BEGIN CONSTRUCTION			
(90 days from Project Agreement Execution)			
September 17, 2019			
TOTAL COST	\$ 463,006.67		
Environmental	\$ 5,000.00		
Preliminary Engineering & Surveying	\$ 28,000.00		
Legal & Right-of-Way	\$ 20,000.00		
Construction Engineering, 5%	\$ 18,000.00		
Testing Costs, 5%	\$ 18,000.00		
Construction Contingency, 5%	\$ 18,000.00		
Base Bid Construction Subtotal	\$ 356,006.67		

Summery of Multi Use Trail Projects Funding Applications

Project	fund source	amount requeusted
Copper Ridge to Rice Road .3 mile	WF&P	\$120,000.00
	Local Includes Preliminary Engineering	\$343,000.00
		\$463,000.00
Copper Ridge to Rice Road .3 mile	WF&P	\$120,000.00
	MPO	\$208,000.00
	Local Includes Prelimnary Engineering	\$135,000.00
		\$463,000.00
McClellan Drive Tennis Center to Parking Lot .3 mile	MPO	\$480,856.00
	Local Includes Prelinary Engineering	\$192,214.00
		\$673,070.00

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the Jackson Urbanized Area; and

WHEREAS, the selected project includes Copper Ridge Connector Multi-Use Path

Brief project description

installation of a 0.3-mile long, 10-foot wide, paved multi-use path connecting Copper Ridge Drive to the existing Rice Road multi-use path

WHEREAS, CITY OF RIDGELAND _____ agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of **\$82,001.33** _____. The local entity agrees to provide
\$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: CITY OF RIDGELAND acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all
applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules
and procedures established by the Jackson MPO regarding approved TA projects.

Mayor Gene F. McGee

Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date _____

FEBRUARY 2019

Jackson MPO Call for Projects

The Jackson Metropolitan Planning Organization (MPO) is announcing a “Call for Projects” for consideration of funding for Transportation Alternatives (TA) funds available to eligible applicants.

Available Funds:

Funding is being made available to the Jackson MPO through the recent Transportation Bill, Fixing America’s Surface Transportation (FAST) Act. The amount of TA funding available is **\$2,000,000.**

Evaluation Criteria & Application Document:

All proposals seeking funding will be evaluated and prioritized according to the adopted Project Submittal Guidelines. Blank applications can be obtained by contacting MPO staff or visiting the MPO’s website, <http://www.cmpdd.org/transportation-alternatives-program-tap/>.

Submission Instructions:

Submit one (1) original proposal with three (3) copies of all required documentation in a sealed envelope. Each proposal should be typed on letter size paper bound in a three-prong or 3-ring binder. All proposals must include the following:

- Cover letter from the principal elected official or chief executive (The cover letter must include name and contact information of person responsible for filling out the application)
- Completed application
- An appendix containing all required attachments such as matching funds resolution, project readiness supporting documentation, a project map, and any additional documentation that helps support the project

All proposals must be received by the Central Mississippi Planning and Development District (CMPDD) through mail or hand-delivery **by 4:30 P.M., Friday, March 29, 2019.** *All applications received after the deadline will be rejected.*

Mailing Address:

ATTENT: Scott Burge
Central MS Planning and
Development District
Post Office Box 4935
Jackson, MS 39296-4935

Delivery Address:

ATTENT: Scott Burge
Central MS Planning and
Development District
1170 Lakeland Drive
Jackson, MS 39216

Questions:

For questions regarding the application process please contact MPO staff at 601.981.1511 or contact Scott Burge at sburge@cmpdd.org.

JACKSON METROPOLITAN PLANNING ORGANIZATION

Transportation Alternatives (TA) Project Submittal Guidelines

February, 2019



*Central Mississippi
Planning and Development District*

Non-Discrimination Policy | Equal Employment Opportunity Employer

The Central Mississippi Planning and Development District (CMPDD) does not discriminate on the basis of race, color, national origin, gender, sexual orientation, age, religion, creed or disability in admission to, access to, or operation of its programs, services, or activities. CMPDD provides an equal employment opportunity to all its employees and applicants for employment. Title VI inquiries should be forwarded to Scott Speights and ADA inquiries should be forwarded to Shay Lipe: CMPDD 1170 Lakeland Drive Jackson, MS 39216, (601)981-1511.

Effective Date

APPROVED ON THE 13TH DAY OF FEBRUARY, 2019 BY THE JACKSON METROPOLITAN
PLANNING POLICY COMMITTEE.

A handwritten signature in black ink, appearing to read "Butch Lee", is written over a horizontal line.

THE HONORABLE BUTCH LEE, CHAIRMAN
MPO PLANNING POLICY COMMITTEE

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INTRODUCTION

This document is intended to provide information and reference material to assist local governments in completing applications for Federal Transportation Alternatives (TA) funding available through the Jackson Metropolitan Planning Organization (MPO). These guidelines set the parameters by which the MPO evaluates requests for funding and programs TA funds to locally submitted projects.

CALL FOR PROJECTS

When TA funds are available, the Jackson MPO will issue a Call for Projects. The Call for Projects will set the deadline for project submission as established by the Metropolitan Planning Policy Committee. Priority funding shall be given to projects that meet Federal regulations, and aid in implementing the 2040 Jackson Urbanized Area Metropolitan Transportation Plan Volume III Bicycle and Pedestrian Facilities Plan.

GUIDELINES FOR ELIGIBILITY

All projects carried out using the Jackson MPO TA funds must comply with applicable provisions in Title 23 of the United States Code, such as project agreements, authorization to proceed prior to incurring costs, prevailing wage rates (Davis-Bacon), competitive bidding, and other contracting requirements, regardless of whether the projects are located within the right-of-way of a Federal-aid highway. Additionally, projects shall follow guidelines and requirements established in the MDOT Project Development Manual (PDM), the eligibility and participation rules as detailed in the remainder of this document and any additional requirements detailed in the Fixing America's Surface Transportation (FAST) Act not listed here.

GENERAL REQUIREMENTS FOR ALL PROJECTS

All projects must meet the following general requirements to be eligible for Federal TA funding through the Jackson MPO:

- Project Sponsors must be **eligible applicants** for TA funds. Eligible applicants, include any local government (municipal or county) included in the projected urbanized area boundary for the Jackson Urbanized Area. **Ineligible Applicants** are those applicants that have a status of "Non-Compliance" with the MDOT LPA Division or are under Audit Suspension. These applicants are **not eligible** to submit applications for the TA funds until they have satisfied the status deficiencies. Non-governmental entities wishing to apply such as nonprofits are not eligible as direct grant recipients of the funds, however; eligible non-governmental entities may partner with any local government (municipal or county) in the Jackson Urbanized Area that does not have a status of "Non-Compliance" with the MDOT LPA Division or are under Audit Suspension, to submit a TA project for consideration, if State or local requirements permit.
- Committed TA funds shall be used for construction and construction engineering **ONLY**. All other activities associated with project development including but not limited to, design, preliminary

engineering, environmental, right-of-way acquisition, utility relocation, etc., are ineligible for the expenditure of TA funding.

- Each eligible project sponsor may submit more than one project application for TA funding.
- Priority shall be given to proposed projects which aid in implementing the 2040 Jackson Urbanized Area Metropolitan Transportation Plan Volume III Bicycle and Pedestrian Facilities Plan. All applications which include projects identified in the 2040 Jackson Urbanized Area Metropolitan Transportation Plan Volume III Bicycle and Pedestrian Facilities Plan will receive an additional 100 points to their final project application score.
- A **formal application** must be submitted as outlined in the Call for Projects **by the deadline** established by the Metropolitan Planning Policy Committee. An original and three (3) copies of the application and attachments must be submitted in a sealed envelope. Each application should be typed on letter size paper and bound in a three-prong or 3-ring binder. All applications must include a cover letter from the principal elected official or chief executive, completed application, an appendix of required documents such as matching funds resolution and project map, as well as any additional documentation that helps support the project. All applications should be submitted to the Central Mississippi Planning and Development District (CMPDD) P.O. Box 4935 Jackson, MS. 39296 by the Metropolitan Planning Policy Committee's established project submittal deadline.
- Each cover letter submitted with a project application must include the name and contact information of the person responsible for filling out the application.
- At a minimum, project sponsors must provide the federally required 20% local match. If a project is selected for funding, failure to provide the matching share in a timely manner shall result in the withdrawal of the Federal TA funds by the MPO and re-distribution of the funds in accordance with the project selection procedures. It is the responsibility of the project sponsor to cover any costs above the amount requested on the application, no additional Federal TA funding shall be committed through the MPO above the amount requested in the application.
- **Complete (or Stand-alone) Project Requirement:** The MPO, in agreement with MDOT guidance, will only approve applications that represent a complete finished project within the initial construction. "Stage" construction or "Phase" I or II, etc...will not be accepted. The applicant's proposed project must be a complete finished product upon expenditure of the requested funds plus the applicant's matching funds. Example:
 - A bicycle path that proposes to build a section of the total route with the current application and then complete the total path in a later project will not be approved. A logical terminus must be chosen for the project.
- Proposed projects must complete a review by the Mississippi Department of Transportation (MDOT).

▪ **Eligible activities for Jackson MPO TA funds include:**

TA Set-Aside funds may be obligated for projects or activities described in 23 U.S.C. 101(a)(29) or 213, as such provisions were in effect on the day before the date of enactment of the FAST Act. More detailed information and a listing of TAP, now TA, eligible projects that were in effect prior to enactment of the FAST Act can be found at the link below. https://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/guidance_2016.cfm#Legislation.

Former 23 U.S.C. 213(b)(1):

1. Transportation Alternatives as defined in section 101 [former 23 U.S.C. 101(a)(29)]: The term “transportation alternatives” means any of the following activities when carried out as part of any program or project authorized or funded under this title, or as an independent program or project related to surface transportation:
 - a. Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.)
 - b. Construction of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
 - c. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.
 - d. Construction of turnouts, overlooks, and viewing areas.
 - e. Community improvement activities, which include but are not limited to:
 - i. Inventory, control, or removal of outdoor advertising;
 - ii. Historic preservation and rehabilitation of historic transportation facilities;
 - iii. Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
 - iv. Archaeological activities relating to impacts from implementation of a transportation project eligible under title 23

- f. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
 - i. Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 23 U.S.C. 133(b)(3) [as amended under the FAST Act], 328(a), and 329 of title 23; or
 - ii. Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats (Former 23 U.S.C. 213 (b)(2)-(4)).
- 2. The Recreational Trails Program (RTP) under 23 U.S.C. 206 of title 23.
- 3. The Safe Routes to School Program (SRTS) under section 1404 of the SAFETEA-LU.
 - a. Infrastructure-related projects - Construction of infrastructure-related projects on any public road or any bicycle or pedestrian pathway or trail in the vicinity of schools that will substantially improve the ability of students to walk and bicycle to school, including sidewalk improvements, traffic calming and speed reduction improvements, pedestrian and bicycle crossing improvements, on-street bicycle facilities, off-street bicycle and pedestrian facilities, secure bicycle parking facilities, and traffic diversion improvements in the vicinity of schools.
 - b. Non-infrastructure-related activities to encourage walking and bicycling to school, including public awareness campaigns and outreach to press and community leaders, traffic education and enforcement in the vicinity of schools, student sessions on bicycle and pedestrian safety, health, and environment, and funding for training, volunteers, and managers of safe routes to school programs.
 - c. Safe Routes to School coordinator. SAFETEA-LU section 1404 (f)(2)(A) lists “manager of safe routes to school programs” as eligible under the non-infrastructure projects.
- 4. Constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.
- **Ineligible activities for the Jackson MPO TA funds:** TA funds cannot be used for the following activities because there is no authorization under the Federal-aid Highway Program:
 - a. State or MPO Administrative purposes. Exceptions:
 - i. See FHWA’s Memo Allocating Indirect Costs to Projects, dated September 4, 2015.
 - ii. RTP administrative costs of the State for RTP set-aside funds.

- b. Promotional activities, except as permitted under the SRTS (200 CFR 200.421(e)(3)).
- c. General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas and pavilions, etc.
- d. Routine maintenance and operations, except trail maintenance as permitted under the RTP.

Careful consideration should be given to whether an activity falls within the eligibilities created under the Transportation Alternatives Program (TAP). Section 1103 of MAP-21 eliminated the definition of transportation enhancement activities in section 101 of title 23 and inserted in its place a definition of transportation alternatives. The transportation alternatives definition contained in 23 U.S.C. 101(a)(29) created different categories of activities than those included under the previous transportation enhancement definition. As a result, some activities that were previously eligible as independent transportation enhancement projects are no longer eligible; some categories of eligibility remain, but for a different range of activities. In some cases, activities that are no longer eligible for funding as independent TA projects may be eligible for FHWA participation under other title 23 provisions, such as project mitigation measures when determined necessary to mitigate project impacts (including the impacts of a TA project). Transportation enhancement categories that are **no longer expressly described as eligible activities** under the definition of transportation alternatives are:

1. Safety and educational activities for pedestrians and bicyclists. **Exception:** Activities targeting children in Kindergarten through 8th grade are eligible under SRTS (an eligible activity under the TA funding). **Note:** Some of these activities may be eligible under HSIP. Non-construction projects for bicycle safety remain broadly eligible for STP funds.
2. Acquisition of scenic easements and scenic or historic sites (including historic battlefields), and scenic or historic highway programs (including tourist and welcome center facilities). **Exceptions:** A few specific activities under this category are eligible for funding as TA projects, including construction of turnouts, overlooks, and viewing areas; historic preservation and rehabilitation of historic transportation facilities; and bicycle and pedestrian facilities.
3. Landscaping and other scenic beautification. However, under the "community improvement activities" category, projects such as streetscaping and corridor landscaping may be eligible under TA if selected through the required competitive process. States may use TA funds to meet junkyard screening and removal requirements under 23 U.S.C. 136 if selected through the competitive process. Landscaping and scenic enhancement features, including junkyard removal and screening, may be eligible as part of the construction of any Federal-aid highway project under 23 U.S.C. 319, including TA-funded projects.
4. Historic preservation, and rehabilitation and operation of historic buildings, structures, or facilities (including historic railroad facilities and canals). Historic preservation activities now are limited to historic preservation and rehabilitation activities relating to a historic

transportation facility. See section 101(a)(29)(E). Operation of historic transportation facilities is not eligible under TA.

5. Archaeological planning and research. Under TA, archaeological activities must relate to impacts from implementation of a transportation project eligible under title 23.
6. Establishment of transportation museums. There is no eligibility for this activity under TA

Location: There are no location restrictions for TA infrastructure projects; they are not required to be located along highways. Activities eligible under TA also are eligible for STBG funds (23 U.S.C. 133(b)(15)). Under 23 U.S.C. 133(c)(3), projects eligible under TA funded with STBG funds are exempt from the location restriction in 23 U.S.C. 133(c). Some aspects of activities eligible under TA also may be eligible under other Federal-aid Highway Programs. See STBG Eligibility.

For SRTS non-infrastructure projects, traffic education and enforcement activities must take place within approximately two miles of a primary or middle school (Kindergarten through 8th grade). Other eligible SRTS non-infrastructure activities do not have a location restriction. SRTS infrastructure projects do not have location restrictions because SRTS infrastructure projects are broadly eligible under other TA eligibilities.

EVALUATION CRITERIA

Each project submitted will be evaluated by MPO staff based on the evaluation criteria established by the Metropolitan Planning Policy Committee. There are six (6) criteria established by the Policy Committee for TA funds. Each criterion has been assigned a score ranging from zero to ten (with zero being the least favored evaluation). Each score is then calculated using the weighted multipliers shown below, for a maximum total score of 1000 points.

Transportation Alternatives (TA) Evaluation Criteria	Weighted Multiplier
Project Readiness	25%
Connectivity	20%
Livability	20%
Local Match	15%
Requested Funding	15%
Partnering Agencies	5%
Maximum Score	1000

All proposed projects must be consistent with the latest version of the Metropolitan Transportation Plan. TA projects will be evaluated based on Project Readiness, Connectivity, Livability, Local Match, Requested Funding and whether or not the project has Partnering Agencies contributing to the applicant's required match. Projects ranked the highest will be submitted to the MPO for consideration and approval for funding until all available funds have been committed. In the event two or more projects rank equally, funding shall be awarded based on project readiness. If two or more projects which are ranked highest are considered equal in project readiness, funding may be distributed equally among such projects. Each evaluation criteria is described in detail on the following pages.

Project Readiness

The purpose of this criterion is to encourage projects that accelerate project completion through eliminating delays in the project development and delivery. For the purpose of this scoring criterion, priority shall be given to projects that are ready to proceed to construction within a short timeframe after receiving TA funds. **Weighted Multiplier 25%**

Assessment	Score
Right-of-Way Acquisition	
Project does not include ROW acquisition	3
Project includes ROW acquisition	0
Utility Relocation	
Project does not include utility relocation	3
Project includes utility relocation	0
Environmental	
Project meets categorical exclusion	4
Project has completed an Environmental Assessment and/or Impact and has received Environmental approval.	3
Project will require an Environmental Assessment and/or Impact Statement	0

Maximum Score 10 points

Connectivity

The purpose of this criterion is to place priority on projects that improve connectivity and accessibility throughout the Jackson Urbanized Area. For the purpose of this scoring criterion, priority shall be given to projects that improve non-driver access to public transportation and schools and enhances mobility of existing facilities through improved connectivity. (Note: Connectivity to existing bike and pedestrian facilities can include connecting to bike paths, bike lanes or bike routes.) **Weighted Multiplier 20%**

Assessment	Score
Existing Bike and Pedestrian Facilities	
Project connects to more than one existing bike and pedestrian facility	4
Project connects to a single existing bike and pedestrian facility	2
Project does not connect to any existing bike and pedestrian facilities	0
Public Transportation	
Project improves access to more than one existing transit service location/stop	3
Project improves access to a single transit service location/stop	1
Project does not improve access to a transit service location/stop	0
Schools	
Project improves access to more than one school	3
Project improves access to a single school	1
Project does not improve access to schools	0

Maximum Score 10 points

Livability

The purpose of this criterion is to encourage projects that improve non-motorized transportation accessibility for the greatest amount of users, both cyclists and pedestrians, and includes amenities and improvements beyond minimum design standards. For the purpose of this scoring criterion, priority shall be given to projects that improve non-motorized access for the greatest amount of users and includes features that improve the aesthetics of the proposed project. **Weighted Multiplier 20%** *(NOTE: Proposed projects to build restrooms along an existing bike path is not eligible per FAST Act TA guidance as stand-alone projects. Additionally, the construction of large restroom facilities with multiple separated stalls and sinks for both men and women is ineligible. However, following FHWA guidance, construction of a single stall separate, lockable rest room facility with a sink, one for men and one for women, is eligible as a restroom support facility.)*

Assessment	Score
Type of facility	
Proposed facility to be built is a bike path/separate facility	4
Proposed facility to be built is a paved shoulder	2
Proposed facility is a striped bike lane	2
Proposed facility is a signed bike route	1
The project will enhance landscaping and other scenic beautification	
Project improves visual environment through the inclusion of vegetation management practices (e.g. shrubs, trees, etc.. that meet FHWA guidelines concerning vegetation management practices.)	3
Project does not include improvements to landscaping/scenic beautification	0
The project will include support facilities	
Project includes one or more support facilities. These can include, but are not limited to bike racks, water fountains, trash receptacles, signage, benches, rest rooms and lighting. (Please see "NOTE" under the Livability heading above concerning support facilities.)	3
Project does not include support facilities	0

Maximum Score 10 points

Local Match

The purpose of this criterion is to allow those projects that have funding sources greater than the minimum required local match (20%) to score higher. For the purpose of this scoring criterion, the local match is any funding, for construction costs (including construction engineering) only, committed to the project beyond the minimum requirement provided by the local entity. Local match cannot include earmark funds or other Federal or State funds. A resolution passed by the Board of Alderman/City Council or Board of Supervisors agreeing to pay the required local funding share, plus any amount above the minimum requirement must be included as part of the project application. **Weighted Multiplier 15%**

Assessment	Score
Project has 50% or greater (30% or greater above the minimum)local match	10
Project has 45% (25% above the minimum)local match	9
Project has 40% (20% above the minimum)local match	8
Project has 35% (15% above the minimum)local match	6
Project has 30% (10% above the minimum)local match	4
Project has 25% (5% above the minimum)local match	2
Project only has 20% minimum required local match	0

Maximum Score 10 points

Requested Funding

The goal of this criterion is to spread a small amount of funding around to more projects. For the purpose of this scoring criterion, priority shall be given to projects requesting the least amount of TA funding in order to complete a project. **Weighted Multiplier 15%**

Assessment	Score
Project requests 20% or less of the MPO's TA Funds	10
Project requests 21% - 30% of the MPO's TA Funds	8
Project requests 31% - 40% of the MPO's TA Funds	6
Project requests 41% - 50% of the MPO's TA Funds	2
Project requests 51% or more of the MPO's TA Funds	0

Maximum Score 10 points

Partnering Agencies

The goal of this criterion is to place priority on projects which receive local match assistance from partnering agencies. For the purpose of this scoring criterion, priority shall be given to those projects that are supported by multiple partnering agencies, as well as the applicant. A signed Memorandum of Agreement indicating the amount the partnering agency/agencies intend to provide toward the applicants committed/required local funding share must be included as part of the project application. **Weighted Multiplier 5%**

Assessment	Score
50% or greater of project sponsor's committed/required local match provided by Partnering Agencies	10
45% of project sponsor's committed/required local match provided by Partnering Agencies	9
40% of project sponsor's committed/required local match provided by Partnering Agencies	8
35% of project sponsor's committed/required local match provided by Partnering Agencies	7
30% of project sponsor's committed/required local match provided by Partnering Agencies	6
25% of project sponsor's committed/required local match provided by Partnering Agencies	5
20% of project sponsor's committed/required local match provided by Partnering Agencies	4
15% of project sponsor's committed/required local match provided by Partnering Agencies	3
10% of project sponsor's committed/required local match provided by Partnering Agencies	2
Less than 10% of project sponsor's committed/required local match provided by Partnering Agencies	1

Maximum Score 10 points

PROJECT MANAGEMENT REQUIREMENTS

Following the commitment of Federal TA funding by the Jackson MPO all projects must adhere to the Project Management (Section 207.04) guidelines outlined in the latest Prospectus of the Jackson MPO.

ATTACHMENT A

Matching Funds Resolution Jackson MPO Transportation Alternatives

ATTACHMENT A

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the Jackson Urbanized Area; and

WHEREAS, _____ has selected a project to submit to the
Name of local entity (municipality or county)
Jackson Metropolitan Planning Organization (MPO) for consideration for funding; and

WHEREAS, the selected project includes _____
Brief project description

WHEREAS, _____ hereby requests Federal TA funding from
Name of local entity (municipality or county)
the Jackson MPO in the amount of _____; and
\$ Amount of requested TA funding

WHEREAS, _____ agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of _____. The local entity agrees to provide
\$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: _____ acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the Jackson MPO regarding approved TA projects.

Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date

ATTACHMENT B

Project Information and Application Jackson MPO Transportation Alternatives Program

Project Application Information

Jackson MPO Transportation Alternatives (TA)

1. Project Sponsor	Name of submitting agency
2. Sponsor Contact	Name of person responsible for completing the project application
3. Telephone	Phone number for the person responsible for completing the application
4. Email Address	Email for the person responsible for completing the application
5. Mailing Address	Office mailing address for the submitting agency
6. Partnering Agencies	Name of any partnering agencies <i>(if applicable)</i>
7. Partnering Agencies Contact Name(s)	Name of partnering agency person responsible for helping to complete the application <i>(if applicable)</i>
8. Project Title	Provide a brief one sentence description of the location and the type of project (e.g. Bike lane striping along ABC Street)
9. Project Type	Specify the proposed project type: bike path/separate facility, paved shoulder, striped bike lane or signed bike route
10. County	List the County or Counties the project is located within
11. Municipality	List the Municipality the project is located within <i>(if applicable)</i>
12. Project Location	Describe the project location and clearly show the project limits and area of major work by including a map (Attachment B) of the proposed project. Include photographs of existing facility and drawings of the proposed project. Include a site plan of proposed construction or illustrations of proposed work; be sure to include beginning and ending termini, project right-of-way and typical cross-sections (if applicable). Attached documents for Attachment B should be on an 8 ½ x 11 inch or 11 x 17 inch paper. If an application is submitted by a jurisdiction and the project location is within the boundary of a different jurisdiction, a fully executed Interlocal Agreement outlining the roles and responsibilities of each entity must be included as Attachment D.
13. Detailed Project Description	Provide a one to two paragraph detailed description of the project. List and describe the benefits of the proposed project. Describe the connectivity between the project and the existing transportation system or facilities. The degree and type of public support for the project should be discussed, as well as the projected demand for the facility.
14. Overall Project Budget	Provide a complete budget. All cost estimates must meet current design standards for the type of improvement requested. A copy of the estimated computations, together with the source of those figures should be included as Attachment C. Include any detailed estimates that have been prepared for the proposed work.
15. Federal TA Funds Requested	Provide the amount of Federal funds you are requesting for the proposed project. Be sure to include eligible construction and construction engineering costs only.
16. Match Provided by the Submitting Agency	Provide the amount of matching funds being provided by the local jurisdiction. Transportation Alternatives projects require a minimum 20% local match for construction costs. A resolution by the Board of Alderman/City Council or Board of Supervisors, as well as agreements between the applicant and partnering agencies agreeing to pay the required funding share, plus any amount above the minimum requirement must be included as Attachment A-1 and/or A-2 in the application.

17. Match Provided by a Partnering Agency	If multiple partnering agencies are contributing matching funds for this project, list each partnering agency, the amount of funds being provided by each and the percentage of the applicants matching funds the contributions will cover. A Memorandum of Agreement between the applicant and the partnering agency indicating the amount the partnering agency intends to provide for the applicants committed/ required local funding share must be included as part of Attachment A-2 in the application.
18. Total for Construction of Project	Add Columns 15, 16, and 17 together to provide the total costs for the TA portion or construction costs for the project.
19. Source of Local Funds	Provide a brief explanation of how the matching funds will be secured for this project. (e.g. The \$20,000 in matching funds will be provided by the City of ABC through the sale of bonds in 2018, or the \$20,000 in matching funds will be provided by the City of ABC through sales tax revenue collected during fiscal years 2017 and 2018.)
20. Date Available	Provide the date the local matching funds will be available.
21. Milestone Dates	Provide estimated completion dates for each phase of the project. If a phase has already been completed please list the date it was completed.
22. Right-of-Way Acquisition	---
a. ROW	Indicate whether or not the project requires right-of-way acquisition.
b. ROW	Indicate the number of parcels to be acquired through right-of-way acquisition.
23. Utility Relocation	---
a. Utility Relocation	Indicate whether or not the project requires utility relocation.
b. Utility Types	Provide a list of the types of utilities to be relocated.
24. Project Design	---
a. Preliminary Design	Indicate whether or not preliminary design work has begun.
b. Preliminary Design	Describe any design work that has been completed to-date. Any supporting documentation should be included as part of supporting attachments.
25. Environmental	---
a. Categorical Exclusion	Indicate whether or not the project meets a categorical exclusion.
b. Environmental Process	Indicate whether or not the project requires an environmental assessment or environmental impact statement.
c. Environmental Process	Indicate whether or not the project has an approved environmental assessment or environmental impact statement. Documentation demonstrating approval status must be included in the supporting attachments.
d. Environmental Process	Provide a brief explanation of why the project meets a categorical exclusion or why an environmental assessment or impact statement is required.
26. Potential Delays	Provide a brief description of any known factors that may cause potential delays with the project slowing down the project schedule.
27. Connectivity	Specify the level of connectivity to be created as a result of the proposed project once completed. Project improves access and connectivity to existing bike and pedestrian facilities, transit service locations/stops and/or schools.
a. Existing Bike and Pedestrian Facilities	Indicate whether or not the project connects to existing Bike and Pedestrian Facilities

b. Public Transportation	Indicate whether or not the project connects to Transit service locations/stops
c. Schools	Indicate whether or not the project connects to schools
28. Facility Type	Is the facility a bike path, paved shoulder, bike lane or bike route?
29. Enhances Landscaping	---
a. Included	Will vegetation management practices be included in the proposed project?
b. Landscaping List	List the vegetation to be included in development of the project.
30. Support Facilities	---
a. Included	Are support facilities included in the proposed project?
b. Facilities List	List the support facilities to be included in development of the project.
31. Required Attachments	1. Attachment A-1 – Matching Funds Resolution From the Submitting Local Government Acknowledges amount of Federal funds requested, local match requirement, and compliance with all applicable Federal and State laws regarding TA funding. 2. Attachment A-2 – Partnering Agency Memorandum of Agreement (If Applicable) Provide a copy of each agreement between partnering agencies and the project applicant supporting commitment of funds by said partnering agency to meet applicant's matching fund commitment/requirement. 3. Attachment B – Project Map Map showing the project location with the proposed improvements labeled preferably on an 8 ½ x 11 inch or 11 x 17 inch paper. 4. Attachment C – Project Budget Provide a complete budget with cost estimates and the source of those figures for the entire project. 5. Attachment D– Executed Interlocal Agreement (if applicable) If an application is submitted by a jurisdiction and the project location is within the boundary of a different jurisdiction, a fully executed Interlocal Agreement outlining the roles and responsibilities of each entity must be included as part of the application. (e.g. A County submits an application for a TA project located inside of a municipality within the county).
32. Additional Supporting Attachments	Any additional information the project sponsor would like to provide to document the need or the "project readiness" elements of the project application. Note: Points for project readiness can only be awarded if ample supporting documentation is provided to document each element of project readiness.

Jackson MPO Transportation Alternatives (TA)

The following information must be completed for all Jackson MPO proposed **Transportation Alternatives** projects. MPO staff will use the information contained in the project application to assign points to proposed projects based on the Project Submittal Guidelines. The establishment of project eligibility and each project score will then be used by the Intermodal Technical Committee and the Metropolitan Planning Policy Committee to program projects to be funded with Jackson MPO TA funds.

Applicant Information

1. **Project Sponsor** [Click here to enter text.](#)
2. **Sponsor Contact** [Click here to enter text.](#)
3. **Telephone** [Click here to enter text.](#) 4. **Email** [Click here to enter text.](#)
5. **Mailing Address** [Click here to enter text.](#)
6. **Partnering Agencies** [Click here to enter text.](#)
7. **Partnering Agencies Contact Name(s)** [Click here to enter text.](#)

Project Description

8. **Project Title** [Click here to enter text.](#)
9. **Project Type** [Click here to enter text.](#)
10. **County** [Click here to enter text.](#) 11. **Municipality** [Click here to enter text.](#)
12. **Project Location** [Click here to enter text.](#)
13. **Detailed Project Description**
[Click here to enter text.](#)

Project Budget

14. Overall Project Budget

<u>Description</u>	<u>Federal Funds</u>	<u>Local Funds</u>
Environmental	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Design	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Right-of-Way Acquisition	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
<u>Eligible for TA funding</u>		
Construction Engineering	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Construction	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Other, please specify		
<u>Click here to enter text.</u>	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
<u>Click here to enter text.</u>	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
<u>Click here to enter text.</u>	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
TOTAL Estimated Cost	<u>\$ Click here to enter text.</u>	<u>\$ Click here to enter text.</u>

TA Funds Requested*Construction & Construction Engineering Costs Only***Amount****%****15. Federal TA Funds Requested**\$ Click here to enter text.Click here to enter text.*Can't be more than 80% of
construction costs***16. Match Provided by the Submitting
Agency**\$ Click here to enter text.Click here to enter text.*Can't be less than 20% of
construction costs***17. Match Provided by a Partnering
Agency**Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.**18. TOTAL for Construction of Project**\$Click here to enter text.**100%****19. Source of Local Funds**Click here to enter text.**20. Date Available**Click here to enter text.

Project Schedule

21. Milestone Dates

Completion of Preliminary Design

Click here to enter text.

Completion of Environmental Clearances

Click here to enter text.

Completion of Final Design

Click here to enter text.

Initiation of Right-of-Way Plan Review

Click here to enter text.

Completion of Right-of-Way Plan Review

Click here to enter text.

Initiation of Utilities Relocation

Click here to enter text.

Completion of Utilities Relocation

Click here to enter text.

*Completion of Plans, Specifications and Estimates
and/or Authorization for Advertisement*

Click here to enter text.

*Anticipated Construction Advertisement Date or
Purchase Date*

Click here to enter text.

Project Readiness

22. Right-of-Way Acquisition

Yes or No

22 a. Does the proposed project require right-of-way acquisition?

Click here to enter text.

22 b. If Yes, how many parcels are involved?

Click here to enter text.

23. Utility Relocation

Yes or No

23 a. Does the proposed project require utility relocation?

Click here to enter text.

23 b. What utilities will have to be relocated?

Click here to enter text.

24. Project Design

Yes or No

24 a. Has preliminary design work been created for the proposed
project?

Click here to enter text.

24 b. *If Yes*, please provide a brief description of the work performed to-date.

[Click here to enter text.](#)

25. Environmental

Yes or No

25 a. Does the proposed project meet a categorical exclusion?

[Click here to enter text.](#)

25 b. Does the proposed project require the development of an Environment Assessment or Environmental Impact Statement?

[Click here to enter text.](#)

25 c. Has the project received environmental approval?

25 d. Please provide a brief explanation of why the proposed project meets a categorical exclusion or why an Environmental Assessment or Environmental Impact Statement is required.

[Click here to enter text.](#)

26. Describe any potential delays that have been identified that would interfere with the schedule for this project or the readiness of the project to proceed to construction.

[Click here to enter text.](#)

Connectivity

27. a. Existing Bike and Pedestrian Facilities

Yes or No

Project connects to more than one existing bike and pedestrian facility.

[Click here to enter text.](#)

Project connects to a single existing bike and pedestrian facility.

[Click here to enter text.](#)

Project does not connect to any existing bike and pedestrian facilities.

[Click here to enter text.](#)

27. b. Public Transportation

Yes or No

Project improves access to more than one existing transit service location/stop

[Click here to enter text.](#)

Project improves access to a single transit service location/stop

[Click here to enter text.](#)

Project does not improve access to a transit service location/stop

[Click here to enter text.](#)

27. c. Schools**Yes or No**

Project improves access to more than one school

[Click here to enter text.](#)

Project improves access to a single school

[Click here to enter text.](#)

Project does not improve access to schools

[Click here to enter text.](#)

Livability**28. Type of Facility****Yes or No**

Proposed facility to be built is a bike path/separate facility

[Click here to enter text.](#)

Proposed facility to be built is a paved shoulder

[Click here to enter text.](#)

Proposed facility to be built is a striped bike lane

[Click here to enter text.](#)

Proposed facility to be built is a signed bike route

[Click here to enter text.](#)

29. Enhances Landscaping**Yes or No**

29. a. Project improves visual environment through the inclusion of vegetation management practices (Must comply with FHWA guidelines)

[Click here to enter text.](#)

29. b. If yes, please list in detail vegetation to be included in development of project.

[Click here to enter text.](#)

30. Includes Support Facilities**Yes or No**

30. a. The proposed project includes one or more support facilities.

[Click here to enter text.](#)

30. b. If yes, please list in detail support facilities to be included in development of project.

[Click here to enter text.](#)



public works

MEMORANDUM

TO: Mayor Gene F. McGee and Board of Aldermen

FROM: Christopher W. Bryson, P.E., City Engineer 

DATE: March 11, 2019

RE: **PROJECT APPLICATION & RESOLUTION**
JACKSON MPO TRANSPORTATION ALTERNATIVES (TA) PROGRAM
McClellan Drive Multi-Use Path Extension Project

We request the Mayor and Board of Aldermen consider the attached Project Resolution for approval. This resolution authorizes the City of Ridgeland to make written application to the Jackson Metropolitan Planning Organization (MPO) Transportation Alternatives (TA) Program for the McClellan Drive Multi-Use Path Extension Project. This resolution also authorizes the Mayor to be the Chief Official for the project which grants him signatory authority for executing grants and/or related documents required for commencement of the project. The proposed application requests \$480,856.00 in Federal TA funding which would fund 80% of the eligible (construction phase) portion of the project. The remaining 20% of the eligible portion of the project would be provided by the City of Ridgeland.

This project application consists of installing a 0.3-mile long, 10-foot wide, paved multi-use path along McClellan Drive to extend the recently completed path from Ridgeland Tennis Center to the proposed east parking lot of Wolcott Park. The total estimated cost of this project is \$673,070.00.

The Jackson MPO issued a call for projects in February 2019 for TA program project applications for distribution of \$2,000,000.00 in Federal funds. Applications must be submitted by 4:30 pm, Friday, March 29, 2019. Details regarding this program are attached with this memorandum.

Upon your approval, the Mayor will need to sign the resolution and the City Clerk will need to attest. The executed resolution should be returned to Public Works to be added with the project application package.

Thank you for your consideration of our request. Please contact me if you have any questions.

Cc: John M. McCollum, Public Works Director

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John M. McCollum - director of public works

board of aldermen: D.I. Smith - at-large • Ken Heard, cmo, mayor pro tempore - ward 1 • Chuck Gautier - ward 2
Kevin Holder, cmo - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



JACKSON MPO TA FUNDING APPLICATION

OPINION OF PROBABLE COST

McCLELLAN DRIVE MULTI-USE PATH EXTENSION

Ridgeland Tennis Center to Wolcott Park East Parking Lot

CITY OF RIDGELAND, MISSISSIPPI

March 2019

SCOPE OF WORK: Construction of a 10-foot wide, 0.3-mile long, asphalt paved multi-use path, including subgrade preparation, drainage improvements and/or crossings, fence replacement, and re-establish roadside turf with solid sod



	BEGIN	DURATION	END
PROJECT APPLICATION DUE	March 29, 2019	0	March 29, 2019
FUNDING AWARD	May 10, 2019	0	May 10, 2019
PROJECT ACTIVATION	May 10, 2019	30	June 9, 2019
PRELIMINARY DESIGN	June 9, 2019	30	July 9, 2019
ENVIRONMENTAL	June 9, 2019	30	July 9, 2019
RIGHT-OF-WAY	June 9, 2019	0	June 9, 2019
UTILITY RELOCATION	June 9, 2019	30	July 9, 2019
FINAL DESIGN	July 9, 2019	30	August 8, 2019
BID PHASE	August 8, 2019	60	November 6, 2019
FUNDING OBLIGATION DEADLINE			June 30, 2020
CONSTRUCTION	November 6, 2019	220	June 13, 2020
TOTAL COST		\$	673,070.00
Environmental		\$	5,000.00
Preliminary Engineering & Surveying		\$	65,000.00
Legal & Right-of-Way		\$	2,000.00
Construction Engineering, 5%		\$	26,000.00
Testing Costs, 5%		\$	26,000.00
Construction Contingency, 5%		\$	26,000.00
Base Bid Construction Subtotal		\$	523,070.00



Summary of Multi Use Trail Projects Funding Applications

Project	fund source	amount requested
Copper Ridge to Rice Road .3 mile	WF&P	\$120,000.00
	Local Includes Preliminary Engineering	\$343,000.00
		\$463,000.00
Copper Ridge to Rice Road .3 mile	WF&P	\$120,000.00
	MPO	\$208,000.00
	Local Includes Preliminary Engineering	\$135,000.00
		\$463,000.00
McClellan Drive Tennis Center to Parking Lot .3 mile	MPO	\$480,856.00
	Local Includes Preliminary Engineering	\$192,214.00
		\$673,070.00

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the Jackson Urbanized Area; and

WHEREAS, the selected project includes McClellan Drive Multi-Use Path Extension

Brief project description

installation of a 0.3-mile long, 10-foot wide, paved multi-use path from Ridgeland Tennis Center to Wolcott Park

WHEREAS, CITY OF RIDGELAND _____ agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of **\$120,214.00** _____. The local entity agrees to provide
\$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: CITY OF RIDGELAND acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the Jackson MPO regarding approved TA projects.

Mayor Gene F. McGee

Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date _____

JACKSON MPO TA FUNDING APPLICATION					
OPINION OF PROBABLE COST					
McCLELLAN DRIVE MULTI-USE PATH EXTENSION					
Ridgeland Tennis Center to Wolcott Park East Parking Lot					
CITY OF RIDGELAND, MISSISSIPPI					
March 2019					
SCOPE OF WORK: Construction of a 10-foot wide, 0.3-mile long, asphalt paved multi-use path, including subgrade preparation, drainage improvements and/or crossings, fence replacement, and re-establish roadside turf with solid sod					
		BEGIN	DURATION	END	
PROJECT APPLICATION DUE		March 29, 2019	0	March 29, 2019	
FUNDING AWARD		May 10, 2019	0	May 10, 2019	
PROJECT ACTIVATION		May 10, 2019	30	June 9, 2019	
PRELIMINARY DESIGN		June 9, 2019	30	July 9, 2019	
ENVIRONMENTAL		June 9, 2019	30	July 9, 2019	
RIGHT-OF-WAY		June 9, 2019	0	June 9, 2019	
UTILITY RELOCATION		June 9, 2019	30	July 9, 2019	
FINAL DESIGN		July 9, 2019	30	August 8, 2019	
BID PHASE		August 8, 2019	60	November 6, 2019	
FUNDING OBLIGATION DEADLINE				June 30, 2020	
CONSTRUCTION		November 6, 2019	220	June 13, 2020	
TOTAL COST				\$	673,070.00
Environmental				\$	5,000.00
Preliminary Engineering & Surveying				\$	65,000.00
Legal & Right-of-Way				\$	2,000.00
Construction Engineering, 5%				\$	26,000.00
Testing Costs, 5%				\$	26,000.00
Construction Contingency, 5%				\$	26,000.00
Base Bid Construction Subtotal				\$	523,070.00
ITEM NO	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ESTIMATED UNIT COST	ESTIMATED TOTAL COST
ROADSIDE REMOVAL					2%
201-A001	CLEARING AND GRUBBING	LS	1	5,000.0	5,000.0
202-B005	REMOVAL OF PAVEMENT, ALL DEPTHS	SY	160	15.0	2,400.0
202-B095	REMOVAL OF CONCRETE SIDEWALKS & DRIVEWAY, ALL DEPTHS	SY	20	30.0	600.0
	REMOVAL OF FENCING, ALL TYPES	LF	1000	7.0	7,000.0
EARTHWORK					14%
203-A003	UNCLASSIFIED EXCAVATION, FM, AH	CY	600	20.0	12,000.0
203-EX040	BORROW EXCAVATION, AH, LVM, Class B9-6	CY	2,000	30.0	60,000.0
ROADSIDE DEVELOPMENT					15%
212-B001	STANDARD GROUND PREPARATION	SY	4,000	1.5	6,000.0
907-216-B004	SOLID SODDING, BERMUDA	SY	4,000	8.0	32,000.0
219-A001	WATERING	KGAL	80	20.0	1,600.0
	LANDSCAPING	LS	1	25,000.0	25,000.0
234-A001	TEMPORARY SILT FENCE	LF	3,500	3.0	10,500.0
907-237-A002	WATTLES, 12"	LF	200	6.0	1,200.0
BASE					15%
907-304-F002	SIZE 610 CRUSHED STONE BASE	TON	1000	70.0	70,000.0
907-307-S001	BITUMINOUS CURING SEAL	GAL	800	10.0	8,000.0
BITUMINOUS PAVING					21%
907-403-A019	19-mm mixture, ST, ASPHALT	TON	500	130.0	65,000.0
907-403-A017	9.5-mm mixture, ST, ASPHALT	TON	250	175.0	43,750.0
CONCRETE					1%
503-C007	SAW CUT, FULL DEPTH	LF	250	20.0	5,000.0
614-B001	CONCRETE DRIVEWAY, WITH REINFORCEMENT	SY	20	100.0	2,000.0
DRAINAGE					5%
603-CA001	18" REINFORCED CONCRETE PIPE, CLASS III	LF	168	65.0	10,920.0
601-B001	CLASS "B" STRUCTURAL CONCRETE, MINOR STRUCTURES	CY	4	2,000.0	7,000.0
602-A001	REINFORCING STEEL	LBS	350	2.0	700.0
604-B001	GRATINGS	LBS	1000	5.0	5,000.0
INCIDENTAL CONSTRUCTION					14%
907-258-PP016	BOLLARDS	EA	9	500.0	4,500.0
907-607-AA001	ORNAMENTAL IRON FENCE	LF	1000	70.0	70,000.0
TRAFFIC CONTROL					14%
907-618-A001	MAINTENANCE OF TRAFFIC	LS	1	33,000.0	33,000.0
619-D1001	STANDARD ROADSIDE CONSTRUCTION SIGNS, LESS THAN 10 SQUARE FEET	SF	15	8.0	120.0
619-D2001	STANDARD ROADSIDE CONSTRUCTION SIGNS, 10 SQUARE FEET OR MORE	SF	60	8.0	480.0
619-G4001	BARRICADES, TYPE III, SINGLE FACED	LF	120	15.0	1,800.0
619-G5001	FREE STANDING PLASTIC DRUMS	EA	50	50.0	2,500.0
620-A001	MOBILIZATION	LS	1	35,000.0	35,000.0
PAVEMENT MARKING & TRAFFIC SIGNS					0%
907-626-G003	THERMOPLASTIC DETAIL STRIPE, YELLOW, 4" EQUIVALENT	LF	200	2.0	400.0
907-626-H005	THERMOPLASTIC LEGEND, WHITE	SF	40	5.0	200.0
630-A001	STANDARD ROADSIDE SIGNS, SHEET ALUMINUM, 0.080" THICKNESS	SF	40	20.0	800.0
630-K001	WELDED & SEAMLESS STEEL PIPE POSTS, 3"	LF	120	5.0	600.0
TOTAL BASE BID					\$ 523,070.00

FEBRUARY 2019

Jackson MPO Call for Projects

The Jackson Metropolitan Planning Organization (MPO) is announcing a “Call for Projects” for consideration of funding for Transportation Alternatives (TA) funds available to eligible applicants.

Available Funds:

Funding is being made available to the Jackson MPO through the recent Transportation Bill, Fixing America’s Surface Transportation (FAST) Act. The amount of TA funding available is **\$2,000,000.**

Evaluation Criteria & Application Document:

All proposals seeking funding will be evaluated and prioritized according to the adopted Project Submittal Guidelines. Blank applications can be obtained by contacting MPO staff or visiting the MPO’s website, <http://www.cmpdd.org/transportation-alternatives-program-tap/>.

Submission Instructions:

Submit one (1) original proposal with three (3) copies of all required documentation in a sealed envelope. Each proposal should be typed on letter size paper bound in a three-prong or 3-ring binder. All proposals must include the following:

- Cover letter from the principal elected official or chief executive (The cover letter must include name and contact information of person responsible for filling out the application)
- Completed application
- An appendix containing all required attachments such as matching funds resolution, project readiness supporting documentation, a project map, and any additional documentation that helps support the project

All proposals must be received by the Central Mississippi Planning and Development District (CMPDD) through mail or hand-delivery **by 4:30 P.M., Friday, March 29, 2019.** *All applications received after the deadline will be rejected.*

Mailing Address:

ATTENT: Scott Burge
Central MS Planning and
Development District
Post Office Box 4935
Jackson, MS 39296-4935

Delivery Address:

ATTENT: Scott Burge
Central MS Planning and
Development District
1170 Lakeland Drive
Jackson, MS 39216

Questions:

For questions regarding the application process please contact MPO staff at 601.981.1511 or contact Scott Burge at sburge@cmpdd.org.

JACKSON METROPOLITAN PLANNING ORGANIZATION

Transportation Alternatives (TA) Project Submittal Guidelines

February, 2019



Non-Discrimination Policy | Equal Employment Opportunity Employer

The Central Mississippi Planning and Development District (CMPDD) does not discriminate on the basis of race, color, national origin, gender, sexual orientation, age, religion, creed or disability in admission to, access to, or operation of its programs, services, or activities. CMPDD provides an equal employment opportunity to all its employees and applicants for employment. Title VI inquiries should be forwarded to Scott Speights and ADA inquiries should be forwarded to Shay Lipe: CMPDD 1170 Lakeland Drive Jackson, MS 39216, (601)981-1511.

Effective Date

APPROVED ON THE 13TH DAY OF FEBRUARY, 2019 BY THE JACKSON METROPOLITAN
PLANNING POLICY COMMITTEE.

A handwritten signature in black ink, appearing to read "Butch Lee", is written over a horizontal line.

THE HONORABLE BUTCH LEE, CHAIRMAN
MPO PLANNING POLICY COMMITTEE

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INTRODUCTION

This document is intended to provide information and reference material to assist local governments in completing applications for Federal Transportation Alternatives (TA) funding available through the Jackson Metropolitan Planning Organization (MPO). These guidelines set the parameters by which the MPO evaluates requests for funding and programs TA funds to locally submitted projects.

CALL FOR PROJECTS

When TA funds are available, the Jackson MPO will issue a Call for Projects. The Call for Projects will set the deadline for project submission as established by the Metropolitan Planning Policy Committee. Priority funding shall be given to projects that meet Federal regulations, and aid in implementing the 2040 Jackson Urbanized Area Metropolitan Transportation Plan Volume III Bicycle and Pedestrian Facilities Plan.

GUIDELINES FOR ELIGIBILITY

All projects carried out using the Jackson MPO TA funds must comply with applicable provisions in Title 23 of the United States Code, such as project agreements, authorization to proceed prior to incurring costs, prevailing wage rates (Davis-Bacon), competitive bidding, and other contracting requirements, regardless of whether the projects are located within the right-of-way of a Federal-aid highway. Additionally, projects shall follow guidelines and requirements established in the MDOT Project Development Manual (PDM), the eligibility and participation rules as detailed in the remainder of this document and any additional requirements detailed in the Fixing America's Surface Transportation (FAST) Act not listed here.

GENERAL REQUIREMENTS FOR ALL PROJECTS

All projects must meet the following general requirements to be eligible for Federal TA funding through the Jackson MPO:

- Project Sponsors must be **eligible applicants** for TA funds. Eligible applicants, include any local government (municipal or county) included in the projected urbanized area boundary for the Jackson Urbanized Area. **Ineligible Applicants** are those applicants that have a status of "Non-Compliance" with the MDOT LPA Division or are under Audit Suspension. These applicants are **not eligible** to submit applications for the TA funds until they have satisfied the status deficiencies. Non-governmental entities wishing to apply such as nonprofits are not eligible as direct grant recipients of the funds, however; eligible non-governmental entities may partner with any local government (municipal or county) in the Jackson Urbanized Area that does not have a status of "Non-Compliance" with the MDOT LPA Division or are under Audit Suspension, to submit a TA project for consideration, if State or local requirements permit.
- Committed TA funds shall be used for construction and construction engineering **ONLY**. All other activities associated with project development including but not limited to, design, preliminary

engineering, environmental, right-of-way acquisition, utility relocation, etc., are ineligible for the expenditure of TA funding.

- Each eligible project sponsor may submit more than one project application for TA funding.
- Priority shall be given to proposed projects which aid in implementing the 2040 Jackson Urbanized Area Metropolitan Transportation Plan Volume III Bicycle and Pedestrian Facilities Plan. All applications which include projects identified in the 2040 Jackson Urbanized Area Metropolitan Transportation Plan Volume III Bicycle and Pedestrian Facilities Plan will receive an additional 100 points to their final project application score.
- A **formal application** must be submitted as outlined in the Call for Projects **by the deadline** established by the Metropolitan Planning Policy Committee. An original and three (3) copies of the application and attachments must be submitted in a sealed envelope. Each application should be typed on letter size paper and bound in a three-prong or 3-ring binder. All applications must include a cover letter from the principal elected official or chief executive, completed application, an appendix of required documents such as matching funds resolution and project map, as well as any additional documentation that helps support the project. All applications should be submitted to the Central Mississippi Planning and Development District (CMPDD) P.O. Box 4935 Jackson, MS. 39296 by the Metropolitan Planning Policy Committee's established project submittal deadline.
- Each cover letter submitted with a project application must include the name and contact information of the person responsible for filling out the application.
- At a minimum, project sponsors must provide the federally required 20% local match. If a project is selected for funding, failure to provide the matching share in a timely manner shall result in the withdrawal of the Federal TA funds by the MPO and re-distribution of the funds in accordance with the project selection procedures. It is the responsibility of the project sponsor to cover any costs above the amount requested on the application, no additional Federal TA funding shall be committed through the MPO above the amount requested in the application.
- **Complete (or Stand-alone) Project Requirement:** The MPO, in agreement with MDOT guidance, will only approve applications that represent a complete finished project within the initial construction. "Stage" construction or "Phase" I or II, etc...will not be accepted. The applicant's proposed project must be a complete finished product upon expenditure of the requested funds plus the applicant's matching funds. Example:
 - **A bicycle path that proposes to build a section of the total route with the current application and then complete the total path in a later project will not be approved. A logical terminus must be chosen for the project.**
- Proposed projects must complete a review by the Mississippi Department of Transportation (MDOT).

▪ **Eligible activities for Jackson MPO TA funds include:**

TA Set-Aside funds may be obligated for projects or activities described in 23 U.S.C. 101(a)(29) or 213, as such provisions were in effect on the day before the date of enactment of the FAST Act. More detailed information and a listing of TAP, now TA, eligible projects that were in effect prior to enactment of the FAST Act can be found at the link below. [https://www.fhwa.dot.gov/environment/transportation alternatives/guidance/guidance 2016.cfm#Legislation](https://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/guidance_2016.cfm#Legislation).

Former 23 U.S.C. 213(b)(1):

1. Transportation Alternatives as defined in section 101 [former 23 U.S.C. 101(a)(29)]:
The term “transportation alternatives” means any of the following activities when carried out as part of any program or project authorized or funded under this title, or as an independent program or project related to surface transportation:
 - a. Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.)
 - b. Construction of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
 - c. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.
 - d. Construction of turnouts, overlooks, and viewing areas.
 - e. Community improvement activities, which include but are not limited to:
 - i. Inventory, control, or removal of outdoor advertising;
 - ii. Historic preservation and rehabilitation of historic transportation facilities;
 - iii. Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
 - iv. Archaeological activities relating to impacts from implementation of a transportation project eligible under title 23

- f. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
 - i. Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 23 U.S.C. 133(b)(3) [as amended under the FAST Act], 328(a), and 329 of title 23; or
 - ii. Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats (Former 23 U.S.C. 213 (b)(2)-(4)).
- 2. The Recreational Trails Program (RTP) under 23 U.S.C. 206 of title 23.
- 3. The Safe Routes to School Program (SRTS) under section 1404 of the SAFETEA-LU.
 - a. Infrastructure-related projects - Construction of infrastructure-related projects on any public road or any bicycle or pedestrian pathway or trail in the vicinity of schools that will substantially improve the ability of students to walk and bicycle to school, including sidewalk improvements, traffic calming and speed reduction improvements, pedestrian and bicycle crossing improvements, on-street bicycle facilities, off-street bicycle and pedestrian facilities, secure bicycle parking facilities, and traffic diversion improvements in the vicinity of schools.
 - b. Non-infrastructure-related activities to encourage walking and bicycling to school, including public awareness campaigns and outreach to press and community leaders, traffic education and enforcement in the vicinity of schools, student sessions on bicycle and pedestrian safety, health, and environment, and funding for training, volunteers, and managers of safe routes to school programs.
 - c. Safe Routes to School coordinator. SAFETEA-LU section 1404 (f)(2)(A) lists “manager of safe routes to school programs” as eligible under the non-infrastructure projects.
- 4. Constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.
- **Ineligible activities for the Jackson MPO TA funds:** TA funds cannot be used for the following activities because there is no authorization under the Federal-aid Highway Program:
 - a. State or MPO Administrative purposes. Exceptions:
 - i. See FHWA’s Memo Allocating Indirect Costs to Projects, dated September 4, 2015.
 - ii. RTP administrative costs of the State for RTP set-aside funds.

- b. Promotional activities, except as permitted under the SRTS (200 CFR 200.421(e)(3)).
- c. General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas and pavilions, etc.
- d. Routine maintenance and operations, except trail maintenance as permitted under the RTP.

Careful consideration should be given to whether an activity falls within the eligibilities created under the Transportation Alternatives Program (TAP). Section 1103 of MAP-21 eliminated the definition of transportation enhancement activities in section 101 of title 23 and inserted in its place a definition of transportation alternatives. The transportation alternatives definition contained in 23 U.S.C. 101(a)(29) created different categories of activities than those included under the previous transportation enhancement definition. As a result, some activities that were previously eligible as independent transportation enhancement projects are no longer eligible; some categories of eligibility remain, but for a different range of activities. In some cases, activities that are no longer eligible for funding as independent TA projects may be eligible for FHWA participation under other title 23 provisions, such as project mitigation measures when determined necessary to mitigate project impacts (including the impacts of a TA project). Transportation enhancement categories that are **no longer expressly described as eligible activities** under the definition of transportation alternatives are:

1. Safety and educational activities for pedestrians and bicyclists. **Exception:** Activities targeting children in Kindergarten through 8th grade are eligible under SRTS (an eligible activity under the TA funding). **Note:** Some of these activities may be eligible under HSIP. Non-construction projects for bicycle safety remain broadly eligible for STP funds.
2. Acquisition of scenic easements and scenic or historic sites (including historic battlefields), and scenic or historic highway programs (including tourist and welcome center facilities). **Exceptions:** A few specific activities under this category are eligible for funding as TA projects, including construction of turnouts, overlooks, and viewing areas; historic preservation and rehabilitation of historic transportation facilities; and bicycle and pedestrian facilities.
3. Landscaping and other scenic beautification. However, under the "community improvement activities" category, projects such as streetscaping and corridor landscaping may be eligible under TA if selected through the required competitive process. States may use TA funds to meet junkyard screening and removal requirements under 23 U.S.C. 136 if selected through the competitive process. Landscaping and scenic enhancement features, including junkyard removal and screening, may be eligible as part of the construction of any Federal-aid highway project under 23 U.S.C. 319, including TA-funded projects.
4. Historic preservation, and rehabilitation and operation of historic buildings, structures, or facilities (including historic railroad facilities and canals). Historic preservation activities now are limited to historic preservation and rehabilitation activities relating to a historic

transportation facility. See section 101(a)(29)(E). Operation of historic transportation facilities is not eligible under TA.

5. Archaeological planning and research. Under TA, archaeological activities must relate to impacts from implementation of a transportation project eligible under title 23.
6. Establishment of transportation museums. There is no eligibility for this activity under TA

Location: There are no location restrictions for TA infrastructure projects; they are not required to be located along highways. Activities eligible under TA also are eligible for STBG funds (23 U.S.C. 133(b)(15)). Under 23 U.S.C. 133(c)(3), projects eligible under TA funded with STBG funds are exempt from the location restriction in 23 U.S.C. 133(c). Some aspects of activities eligible under TA also may be eligible under other Federal-aid Highway Programs. See STBG Eligibility.

For SRTS non-infrastructure projects, traffic education and enforcement activities must take place within approximately two miles of a primary or middle school (Kindergarten through 8th grade). Other eligible SRTS non-infrastructure activities do not have a location restriction. SRTS infrastructure projects do not have location restrictions because SRTS infrastructure projects are broadly eligible under other TA eligibilities.

EVALUATION CRITERIA

Each project submitted will be evaluated by MPO staff based on the evaluation criteria established by the Metropolitan Planning Policy Committee. There are six (6) criteria established by the Policy Committee for TA funds. Each criterion has been assigned a score ranging from zero to ten (with zero being the least favored evaluation). Each score is then calculated using the weighted multipliers shown below, for a maximum total score of 1000 points.

Transportation Alternatives (TA) Evaluation Criteria	Weighted Multiplier
Project Readiness	25%
Connectivity	20%
Livability	20%
Local Match	15%
Requested Funding	15%
Partnering Agencies	5%
Maximum Score	1000

All proposed projects must be consistent with the latest version of the Metropolitan Transportation Plan. TA projects will be evaluated based on Project Readiness, Connectivity, Livability, Local Match, Requested Funding and whether or not the project has Partnering Agencies contributing to the applicant's required match. Projects ranked the highest will be submitted to the MPO for consideration and approval for funding until all available funds have been committed. In the event two or more projects rank equally, funding shall be awarded based on project readiness. If two or more projects which are ranked highest are considered equal in project readiness, funding may be distributed equally among such projects. Each evaluation criteria is described in detail on the following pages.

Project Readiness

The purpose of this criterion is to encourage projects that accelerate project completion through eliminating delays in the project development and delivery. For the purpose of this scoring criterion, priority shall be given to projects that are ready to proceed to construction within a short timeframe after receiving TA funds. **Weighted Multiplier 25%**

Assessment	Score
Right-of-Way Acquisition	
Project does not include ROW acquisition	3
Project includes ROW acquisition	0
Utility Relocation	
Project does not include utility relocation	3
Project includes utility relocation	0
Environmental	
Project meets categorical exclusion	4
Project has completed an Environmental Assessment and/or Impact and has received Environmental approval.	3
Project will require an Environmental Assessment and/or Impact Statement	0

Maximum Score 10 points

Connectivity

The purpose of this criterion is to place priority on projects that improve connectivity and accessibility throughout the Jackson Urbanized Area. For the purpose of this scoring criterion, priority shall be given to projects that improve non-driver access to public transportation and schools and enhances mobility of existing facilities through improved connectivity. (Note: Connectivity to existing bike and pedestrian facilities can include connecting to bike paths, bike lanes or bike routes.) **Weighted Multiplier 20%**

Assessment	Score
Existing Bike and Pedestrian Facilities	
Project connects to more than one existing bike and pedestrian facility	4
Project connects to a single existing bike and pedestrian facility	2
Project does not connect to any existing bike and pedestrian facilities	0
Public Transportation	
Project improves access to more than one existing transit service location/stop	3
Project improves access to a single transit service location/stop	1
Project does not improve access to a transit service location/stop	0
Schools	
Project improves access to more than one school	3
Project improves access to a single school	1
Project does not improve access to schools	0

Maximum Score 10 points

Livability

The purpose of this criterion is to encourage projects that improve non-motorized transportation accessibility for the greatest amount of users, both cyclists and pedestrians, and includes amenities and improvements beyond minimum design standards. For the purpose of this scoring criterion, priority shall be given to projects that improve non-motorized access for the greatest amount of users and includes features that improve the aesthetics of the proposed project. **Weighted Multiplier 20%** (NOTE: Proposed projects to build restrooms along an existing bike path is not eligible per FAST Act TA guidance as stand-alone projects. Additionally, the construction of large restroom facilities with multiple separated stalls and sinks for both men and women is ineligible. However, following FHWA guidance, construction of a single stall separate, lockable rest room facility with a sink, one for men and one for women, is eligible as a restroom support facility.)

Assessment	Score
Type of facility	
Proposed facility to be built is a bike path/separate facility	4
Proposed facility to be built is a paved shoulder	2
Proposed facility is a striped bike lane	2
Proposed facility is a signed bike route	1
The project will enhance landscaping and other scenic beautification	
Project improves visual environment through the inclusion of vegetation management practices (e.g. shrubs, trees, etc.. that meet FHWA guidelines concerning vegetation management practices.)	3
Project does not include improvements to landscaping/scenic beautification	0
The project will include support facilities	
Project includes one or more support facilities. These can include, but are not limited to bike racks, water fountains, trash receptacles, signage, benches, rest rooms and lighting. (Please see "NOTE" under the Livability heading above concerning support facilities.)	3
Project does not include support facilities	0

Maximum Score 10 points

Local Match

The purpose of this criterion is to allow those projects that have funding sources greater than the minimum required local match (20%) to score higher. For the purpose of this scoring criterion, the local match is any funding, for construction costs (including construction engineering) only, committed to the project beyond the minimum requirement provided by the local entity. Local match cannot include earmark funds or other Federal or State funds. A resolution passed by the Board of Alderman/City Council or Board of Supervisors agreeing to pay the required local funding share, plus any amount above the minimum requirement must be included as part of the project application. **Weighted Multiplier 15%**

Assessment	Score
Project has 50% or greater (30% or greater above the minimum)local match	10
Project has 45% (25% above the minimum)local match	9
Project has 40% (20% above the minimum)local match	8
Project has 35% (15% above the minimum)local match	6
Project has 30% (10% above the minimum)local match	4
Project has 25% (5% above the minimum)local match	2
Project only has 20% minimum required local match	0

Maximum Score 10 points

Requested Funding

The goal of this criterion is to spread a small amount of funding around to more projects. For the purpose of this scoring criterion, priority shall be given to projects requesting the least amount of TA funding in order to complete a project. **Weighted Multiplier 15%**

Assessment	Score
Project requests 20% or less of the MPO's TA Funds	10
Project requests 21% - 30% of the MPO's TA Funds	8
Project requests 31% - 40% of the MPO's TA Funds	6
Project requests 41% - 50% of the MPO's TA Funds	2
Project requests 51% or more of the MPO's TA Funds	0

Maximum Score 10 points

Partnering Agencies

The goal of this criterion is to place priority on projects which receive local match assistance from partnering agencies. For the purpose of this scoring criterion, priority shall be given to those projects that are supported by multiple partnering agencies, as well as the applicant. A signed Memorandum of Agreement indicating the amount the partnering agency/agencies intend to provide toward the applicants committed/required local funding share must be included as part of the project application. **Weighted Multiplier 5%**

Assessment	Score
50% or greater of project sponsor's committed/required local match provided by Partnering Agencies	10
45% of project sponsor's committed/required local match provided by Partnering Agencies	9
40% of project sponsor's committed/required local match provided by Partnering Agencies	8
35% of project sponsor's committed/required local match provided by Partnering Agencies	7
30% of project sponsor's committed/required local match provided by Partnering Agencies	6
25% of project sponsor's committed/required local match provided by Partnering Agencies	5
20% of project sponsor's committed/required local match provided by Partnering Agencies	4
15% of project sponsor's committed/required local match provided by Partnering Agencies	3
10% of project sponsor's committed/required local match provided by Partnering Agencies	2
Less than 10% of project sponsor's committed/required local match provided by Partnering Agencies	1

Maximum Score 10 points

PROJECT MANAGEMENT REQUIREMENTS

Following the commitment of Federal TA funding by the Jackson MPO all projects must adhere to the Project Management (Section 207.04) guidelines outlined in the latest Prospectus of the Jackson MPO.

ATTACHMENT A

Matching Funds Resolution Jackson MPO Transportation Alternatives

ATTACHMENT A

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the Jackson Urbanized Area; and

WHEREAS, _____ has selected a project to submit to the
Name of local entity (municipality or county)
Jackson Metropolitan Planning Organization (MPO) for consideration for funding; and

WHEREAS, the selected project includes _____
Brief project description

WHEREAS, _____ hereby requests Federal TA funding from
Name of local entity (municipality or county)
the Jackson MPO in the amount of _____; and
\$ Amount of requested TA funding

WHEREAS, _____ agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of _____. The local entity agrees to provide
\$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: _____ acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the Jackson MPO regarding approved TA projects.

Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date

ATTACHMENT B

Project Information and Application Jackson MPO Transportation Alternatives Program

Project Application Information

Jackson MPO Transportation Alternatives (TA)

1. Project Sponsor	Name of submitting agency
2. Sponsor Contact	Name of person responsible for completing the project application
3. Telephone	Phone number for the person responsible for completing the application
4. Email Address	Email for the person responsible for completing the application
5. Mailing Address	Office mailing address for the submitting agency
6. Partnering Agencies	Name of any partnering agencies <i>(if applicable)</i>
7. Partnering Agencies Contact Name(s)	Name of partnering agency person responsible for helping to complete the application <i>(if applicable)</i>
8. Project Title	Provide a brief one sentence description of the location and the type of project (e.g. Bike lane striping along ABC Street)
9. Project Type	Specify the proposed project type: bike path/separate facility, paved shoulder, striped bike lane or signed bike route
10. County	List the County or Counties the project is located within
11. Municipality	List the Municipality the project is located within <i>(if applicable)</i>
12. Project Location	Describe the project location and clearly show the project limits and area of major work by including a map (Attachment B) of the proposed project. Include photographs of existing facility and drawings of the proposed project. Include a site plan of proposed construction or illustrations of proposed work; be sure to include beginning and ending termini, project right-of-way and typical cross-sections (if applicable). Attached documents for Attachment B should be on an 8 ½ x 11 inch or 11 x 17 inch paper. If an application is submitted by a jurisdiction and the project location is within the boundary of a different jurisdiction, a fully executed Interlocal Agreement outlining the roles and responsibilities of each entity must be included as Attachment D.
13. Detailed Project Description	Provide a one to two paragraph detailed description of the project. List and describe the benefits of the proposed project. Describe the connectivity between the project and the existing transportation system or facilities. The degree and type of public support for the project should be discussed, as well as the projected demand for the facility.
14. Overall Project Budget	Provide a complete budget. All cost estimates must meet current design standards for the type of improvement requested. A copy of the estimated computations, together with the source of those figures should be included as Attachment C. Include any detailed estimates that have been prepared for the proposed work.
15. Federal TA Funds Requested	Provide the amount of Federal funds you are requesting for the proposed project. Be sure to include eligible construction and construction engineering costs only.
16. Match Provided by the Submitting Agency	Provide the amount of matching funds being provided by the local jurisdiction. Transportation Alternatives projects require a minimum 20% local match for construction costs. A resolution by the Board of Alderman/City Council or Board of Supervisors, as well as agreements between the applicant and partnering agencies agreeing to pay the required funding share, plus any amount above the minimum requirement must be included as Attachment A-1 and/or A-2 in the application.

17. Match Provided by a Partnering Agency	If multiple partnering agencies are contributing matching funds for this project, list each partnering agency, the amount of funds being provided by each and the percentage of the applicants matching funds the contributions will cover. A Memorandum of Agreement between the applicant and the partnering agency indicating the amount the partnering agency intends to provide for the applicants committed/ required local funding share must be included as part of Attachment A-2 in the application.
18. Total for Construction of Project	Add Columns 15, 16, and 17 together to provide the total costs for the TA portion or construction costs for the project.
19. Source of Local Funds	Provide a brief explanation of how the matching funds will be secured for this project. (e.g. The \$20,000 in matching funds will be provided by the City of ABC through the sale of bonds in 2018, or the \$20,000 in matching funds will be provided by the City of ABC through sales tax revenue collected during fiscal years 2017 and 2018.)
20. Date Available	Provide the date the local matching funds will be available.
21. Milestone Dates	Provide estimated completion dates for each phase of the project. If a phase has already been completed please list the date it was completed.
22. Right-of-Way Acquisition	---
a. ROW	Indicate whether or not the project requires right-of-way acquisition.
b. ROW	Indicate the number of parcels to be acquired through right-of-way acquisition.
23. Utility Relocation	---
a. Utility Relocation	Indicate whether or not the project requires utility relocation.
b. Utility Types	Provide a list of the types of utilities to be relocated.
24. Project Design	---
a. Preliminary Design	Indicate whether or not preliminary design work has begun.
b. Preliminary Design	Describe any design work that has been completed to-date. Any supporting documentation should be included as part of supporting attachments.
25. Environmental	---
a. Categorical Exclusion	Indicate whether or not the project meets a categorical exclusion.
b. Environmental Process	Indicate whether or not the project requires an environmental assessment or environmental impact statement.
c. Environmental Process	Indicate whether or not the project has an approved environmental assessment or environmental impact statement. Documentation demonstrating approval status must be included in the supporting attachments.
d. Environmental Process	Provide a brief explanation of why the project meets a categorical exclusion or why an environmental assessment or impact statement is required.
26. Potential Delays	Provide a brief description of any known factors that may cause potential delays with the project slowing down the project schedule.
27. Connectivity	Specify the level of connectivity to be created as a result of the proposed project once completed. Project improves access and connectivity to existing bike and pedestrian facilities, transit service locations/stops and/or schools.
a. Existing Bike and Pedestrian Facilities	Indicate whether or not the project connects to existing Bike and Pedestrian Facilities

b. Public Transportation	Indicate whether or not the project connects to Transit service locations/stops
c. Schools	Indicate whether or not the project connects to schools
28. Facility Type	Is the facility a bike path, paved shoulder, bike lane or bike route?
29. Enhances Landscaping	---
a. Included	Will vegetation management practices be included in the proposed project?
b. Landscaping List	List the vegetation to be included in development of the project.
30. Support Facilities	---
a. Included	Are support facilities included in the proposed project?
b. Facilities List	List the support facilities to be included in development of the project.
31. Required Attachments	1. Attachment A-1 – Matching Funds Resolution From the Submitting Local Government Acknowledges amount of Federal funds requested, local match requirement, and compliance with all applicable Federal and State laws regarding TA funding. 2. Attachment A-2 – Partnering Agency Memorandum of Agreement (If Applicable) Provide a copy of each agreement between partnering agencies and the project applicant supporting commitment of funds by said partnering agency to meet applicant's matching fund commitment/requirement. 3. Attachment B – Project Map Map showing the project location with the proposed improvements labeled preferably on an 8 ½ x 11 inch or 11 x 17 inch paper. 4. Attachment C – Project Budget Provide a complete budget with cost estimates and the source of those figures for the entire project. 5. Attachment D– Executed Interlocal Agreement (if applicable) If an application is submitted by a jurisdiction and the project location is within the boundary of a different jurisdiction, a fully executed Interlocal Agreement outlining the roles and responsibilities of each entity must be included as part of the application. (e.g. A County submits an application for a TA project located inside of a municipality within the county).
32. Additional Supporting Attachments	Any additional information the project sponsor would like to provide to document the need or the "project readiness" elements of the project application. Note: Points for project readiness can only be awarded if ample supporting documentation is provided to document each element of project readiness.

Jackson MPO Transportation Alternatives (TA)

The following information must be completed for all Jackson MPO proposed **Transportation Alternatives** projects. MPO staff will use the information contained in the project application to assign points to proposed projects based on the Project Submittal Guidelines. The establishment of project eligibility and each project score will then be used by the Intermodal Technical Committee and the Metropolitan Planning Policy Committee to program projects to be funded with Jackson MPO TA funds.

Applicant Information

1. **Project Sponsor** [Click here to enter text.](#)
2. **Sponsor Contact** [Click here to enter text.](#)
3. **Telephone** [Click here to enter text.](#) 4. **Email** [Click here to enter text.](#)
5. **Mailing Address** [Click here to enter text.](#)
6. **Partnering Agencies** [Click here to enter text.](#)
7. **Partnering Agencies Contact Name(s)** [Click here to enter text.](#)

Project Description

8. **Project Title** [Click here to enter text.](#)
9. **Project Type** [Click here to enter text.](#)
10. **County** [Click here to enter text.](#) 11. **Municipality** [Click here to enter text.](#)
12. **Project Location** [Click here to enter text.](#)
13. **Detailed Project Description**
[Click here to enter text.](#)

Project Budget

14. Overall Project Budget

<u>Description</u>	<u>Federal Funds</u>	<u>Local Funds</u>
Environmental	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Design	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Right-of-Way Acquisition	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
<u>Eligible for TA funding</u>		
Construction Engineering	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Construction	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
Other, please specify		
<u>Click here to enter text.</u>	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
<u>Click here to enter text.</u>	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
<u>Click here to enter text.</u>	<u>\$Click here to enter text.</u>	<u>\$Click here to enter text.</u>
TOTAL Estimated Cost	<u>\$ Click here to enter text.</u>	<u>\$ Click here to enter text.</u>

TA Funds Requested*Construction & Construction Engineering Costs Only*Amount%**15. Federal TA Funds Requested**\$ Click here to enter text.Click here to enter text.*Can't be more than 80% of
construction costs***16. Match Provided by the Submitting
Agency**\$ Click here to enter text.Click here to enter text.*Can't be less than 20% of
construction costs***17. Match Provided by a Partnering
Agency**Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.Click here to enter text.*Enter Name of Partnering Agency*\$ Click here to enter text.Click here to enter text.**18. TOTAL for Construction of Project**\$Click here to enter text.100%**19. Source of Local Funds**Click here to enter text.**20. Date Available**Click here to enter text.

Project Schedule

21. Milestone Dates

Completion of Preliminary Design

Click here to enter text.

Completion of Environmental Clearances

Click here to enter text.

Completion of Final Design

Click here to enter text.

Initiation of Right-of-Way Plan Review

Click here to enter text.

Completion of Right-of-Way Plan Review

Click here to enter text.

Initiation of Utilities Relocation

Click here to enter text.

Completion of Utilities Relocation

Click here to enter text.

*Completion of Plans, Specifications and Estimates
and/or Authorization for Advertisement*

Click here to enter text.

*Anticipated Construction Advertisement Date or
Purchase Date*

Click here to enter text.

Project Readiness

22. Right-of-Way Acquisition

Yes or No

22 a. Does the proposed project require right-of-way acquisition?

Click here to enter text.

22 b. If Yes, how many parcels are involved?

Click here to enter text.

23. Utility Relocation

Yes or No

23 a. Does the proposed project require utility relocation?

Click here to enter text.

23 b. What utilities will have to be relocated?

Click here to enter text.

24. Project Design

Yes or No

24 a. Has preliminary design work been created for the proposed
project?

Click here to enter text.

24 b. *If Yes*, please provide a brief description of the work performed to-date.

[Click here to enter text.](#)

25. Environmental

Yes or No

25 a. Does the proposed project meet a categorical exclusion?

[Click here to enter text.](#)

25 b. Does the proposed project require the development of an Environment Assessment or Environmental Impact Statement?

[Click here to enter text.](#)

25 c. Has the project received environmental approval?

25 d. Please provide a brief explanation of why the proposed project meets a categorical exclusion or why an Environment Assessment or Environmental Impact Statement is required.

[Click here to enter text.](#)

26. Describe any potential delays that have been identified that would interfere with the schedule for this project or the readiness of the project to proceed to construction.

[Click here to enter text.](#)

Connectivity

27. a. Existing Bike and Pedestrian Facilities

Yes or No

Project connects to more than one existing bike and pedestrian facility.

[Click here to enter text.](#)

Project connects to a single existing bike and pedestrian facility.

[Click here to enter text.](#)

Project does not connect to any existing bike and pedestrian facilities.

[Click here to enter text.](#)

27. b. Public Transportation

Yes or No

Project improves access to more than one existing transit service location/stop

[Click here to enter text.](#)

Project improves access to a single transit service location/stop

[Click here to enter text.](#)

Project does not improve access to a transit service location/stop

[Click here to enter text.](#)

27. c. Schools

Yes or No

Project improves access to more than one school

[Click here to enter text.](#)

Project improves access to a single school

[Click here to enter text.](#)

Project does not improve access to schools

[Click here to enter text.](#)

Livability

28. Type of Facility

Yes or No

Proposed facility to be built is a bike path/separate facility

[Click here to enter text.](#)

Proposed facility to be built is a paved shoulder

[Click here to enter text.](#)

Proposed facility to be built is a striped bike lane

[Click here to enter text.](#)

Proposed facility to be built is a signed bike route

[Click here to enter text.](#)

29. Enhances Landscaping

Yes or No

29. a. Project improves visual environment through the inclusion of vegetation management practices (Must comply with FHWA guidelines)

[Click here to enter text.](#)

29. b. If yes, please list in detail vegetation to be included in development of project.

[Click here to enter text.](#)

30. Includes Support Facilities

Yes or No

30. a. The proposed project includes one or more support facilities.

[Click here to enter text.](#)

30. b. If yes, please list in detail support facilities to be included in development of project.

[Click here to enter text.](#)

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05560	WHEELER BUSINESS MACHINES	152318	PARTS FOR SHREDDER	I 62819	3/04/2019	332.82
			MAIN PCB	001-040-635	88.51	
			POWER SUPPLY PCB	001-040-635	48.31	
			LED PCB	001-040-635	126.60	
			AUTO START SENSORS	001-040-635	54.40	
			SHIPPING	001-040-635	15.00	
TOTAL =						332.82
						=====

FUND TOTALS		
FUND	NAME	TOTAL
001	GENERAL FUND	332.82
TOTALS FOR ALL FUNDS =		332.82

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-00333	A G A	152319	MEMBER RENEWAL A. BURTON	I 105262	2/25/2019	105.00
			JACKSON CHAPTER	001-040-686	5.00	
			GOVERNMENT MEMBER	001-040-686	100.00	
01-05258	A T & T GLOBAL SERVICES	152320	FEBRUARY 2019	I GF46710	3/01/2019	229.64
			FEBRUARY 2019	001-100-604	229.64	
01-01350	ADCAMP INC	152321	TONS OF ASPHALT	I 38372	1/31/2019	1,411.84
			TONS OF ASPHALT	001-201-575	1,411.84	
01-01350	ADCAMP INC	152322	TONS OF ASPHALT	I 38396	2/28/2019	1,830.40
			TONS OF ASPHALT	001-201-575	1,830.40	
01-01350	ADCAMP INC	152323	TONS OF ASPHALT	I 38402	2/28/2019	2,848.00
			TONS OF ASPHALT	001-201-575	2,848.00	
01-01350	ADCAMP INC	152324	TONS OF ASPHALT	I 38417	2/28/2019	4,109.44
			TONS OF ASPHALT	001-201-575	4,109.44	
01-03644	AFLAC	152325	ACCT EBQ21: MARCH 2018	I 909036	3/15/2019	7,705.34
			ACCT EBQ21: MARCH 2018	001-000-171	6,130.00	
			ACCT EBQ21: MARCH 2018	005-000-171	167.44	
			ACCT EBQ21: MARCH 2018	400-000-171	1,376.56	
			ACCT EBQ21: MARCH 2018	404-000-171	31.34	
01-01558	AMERICA'S CHOICE CHEMICAL	152326	ROUND UP	I 12754	2/25/2019	2,919.30
			ROUND UP	001-201-540	1,299.75	
			MSMA	001-201-540	159.90	
			ROUND UP	400-650-540	1,299.75	
			MSMA	400-650-540	159.90	
01-01944	ATMOS ENERGY	152327	3013187195: 1-29-19 - 2-27-19	I 201903126241	2/27/2019	124.82
			3013187195: 1-29-19 - 2-27-19	001-340-630	124.82	
01-01944	ATMOS ENERGY	152328	3015422613: 1-29-19 - 2-27-19	I 201903126242	2/27/2019	224.96
			3015422613: 1-29-19 - 2-27-19	001-160-630	224.96	
01-04524	AUTO PLUS	152329	CYLINDER OF FREON	I 34648135	2/27/2019	285.00
			CYLINDER OF FREON	001-201-632	285.00	
01-06165	BARNETT'S BODY SHOP	152330	P346 BODY REPAIR-R-BUMPER	I 28809	2/22/2019	4,278.35
			BODY LABOR	001-100-632	968.50	
			REF - PAINT LABOR	001-100-632	377.00	
			FRAME LABOR	001-100-632	200.00	
			PARTS	001-100-632	2,454.05	
			SUBLET	001-100-632	10.00	
			PAINT SUPPLIES	001-100-632	268.80	
01-05532	BEYOND TRUST CORPORATION	152331	RENEWAL FOR BOMGAR	I IN0002255	2/28/2019	3,539.59
			RENEWAL FOR BOMGAR	001-010-635	427.68	
			RENEWAL FOR BOMGAR	001-020-635	71.28	

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05532	BEYOND TRUST CORPORATION	152331	RENEWAL FOR BOMGAR	I IN0002255	2/28/2019	3,539.59
			RENEWAL FOR BOMGAR	001-042-635	213.84	
			RENEWAL FOR BOMGAR	001-080-635	23.76	
			RENEWAL FOR BOMGAR	001-093-635	23.76	
			RENEWAL FOR BOMGAR	001-100-635	1,591.32	
			RENEWAL FOR BOMGAR	001-160-635	451.39	
			RENEWAL FOR BOMGAR	001-180-635	285.12	
			RENEWAL FOR BOMGAR	001-201-635	95.04	
			RENEWAL FOR BOMGAR	001-340-635	213.84	
			RENEWAL FOR BOMGAR	400-650-635	142.56	
01-05281	BRADLEY, RACHEL	152332	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00
			MARCH 4, 2019 MEETING	001-340-611	50.00	
01-05567	BRIDGEWATER HOMEOWNER'S A	152333	REMITTANCE OF RESTITUTION	I 201903126252	2/22/2019	1,037.90
			REMITTANCE OF RESTITUTION	001-000-122	1,037.90	
01-02311	BUFKIN MECHANICAL, INC	152334	BOOKING TOILET REPAIR	I 73590	2/27/2019	496.00
			INITIAL SERVICE CALL	001-100-637	150.00	
			LABOR REPLACE VALVE	001-100-637	225.00	
			FLUSH VALVE	001-100-637	121.00	
01-08825	BUILDING OFFICIALS ASSOCI	152335	MEMBERSHIP	I 201903056224	2/26/2019	200.00
			MEMBERSHIP	001-180-686	200.00	
01-08825	BUILDING OFFICIALS ASSOCI	152336	REGISTRATION	I 201903076233	3/05/2019	150.00
			REGISTRATION	001-180-681	150.00	
01-02711	C & M SOUTHERN MIDWAYS	152337	CARNIVAL RIDES-KIDFEST	I 201903056229	3/04/2019	15,000.00
			CARNIVAL RIDES	001-340-650	15,000.00	
01-05106	C SPIRE BUSINESS SOLUTION	152338	CSBS-677122:03-01-19 - 3-31-19	I 1408535	3/01/2019	627.98
			CSBS-677122:03-01-19 - 3-31-19	001-020-604	20.16	
			CSBS-677122:03-01-19 - 3-31-19	001-042-604	73.81	
			CSBS-677122:03-01-19 - 3-31-19	001-080-604	6.71	
			CSBS-677122:03-01-19 - 3-31-19	001-180-604	87.23	
			CSBS-677122:03-01-19 - 3-31-19	001-201-604	26.84	
			CSBS-677122:03-01-19 - 3-31-19	001-340-604	73.92	
			CSBS-677122:03-01-19 - 3-31-19	400-650-604	40.32	
			CSBS-677122:03-01-19 - 3-31-19	001-100-604	298.99	
01-03826	C SPIRE WIRELESS	152339	0031656041: 1-23-19 - 2-22-19	I 201903126245	2/22/2019	691.97
			0031656041: 1-23-19 - 2-22-19	001-020-605	273.52	
			0031656041: 1-23-19 - 2-22-19	001-042-605	297.98	
			0031656041: 1-23-19 - 2-22-19	001-080-605	50.30	
			0031656041: 1-23-19 - 2-22-19	001-092-605	19.87	
			0031656041: 1-23-19 - 2-22-19	001-093-605	50.30	
01-03826	C SPIRE WIRELESS	152340	0031656148: 1-23-19 - 2-22-19	I 201903126246	2/22/2019	955.72
			0031656148: 1-23-19 - 2-22-19	001-201-605	432.13	
			0031656148: 1-23-19 - 2-22-19	400-650-605	439.10	
			0031656148: 1-23-19 - 2-22-19	404-650-605	84.49	

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-03826	C SPIRE WIRELESS	152341	0031656076: 1-23-19 - 2-22-19	I 201903126247	2/22/2019	256.85
			0031656076: 1-23-19 - 2-22-19	001-160-605	256.85	
01-03826	C SPIRE WIRELESS	152342	0031653019: 1-23-19 - 2-22-19	I 201903126248	2/22/2019	50.30
			0031653019: 1-23-19 - 2-22-19	001-020-605	50.30	
01-03826	C SPIRE WIRELESS	152343	0031603285: 1-23-19 - 2-22-19	I 201903126249	2/22/2019	2,658.54
			0031603285: 1-23-19 - 2-22-19	001-100-605	2,658.54	
01-03826	C SPIRE WIRELESS	152344	0031656124: 1-23-19 - 2-22-19	I 201903126250	2/22/2019	411.30
			0031656124: 1-23-19 - 2-22-19	001-180-605	411.30	
01-03826	C SPIRE WIRELESS	152345	0002596490:02-08-19 - 03-07-19	I 201903146339	3/07/2019	1,157.52
			0002596490:02-08-19 - 03-07-19	001-340-605	1,157.52	
01-05287	CARDIO PARTNERS INC	152346	FD-LIFEPAK 12	I 643721	2/22/2019	856.42
			NIBP CONNECTOR	001-160-635	115.71	
			LARGE KEYPAD	001-160-635	415.71	
			LABOR	001-160-635	315.00	
			FREIGHT	001-160-635	10.00	
01-03640	CAROUSEL INDUSTRIES OF NO	152347	06-01-19 - 05-31-20 COVERAGE	I 2316104	1/01/2019	1,403.89
			06-01-19 - 05-31-20 COVERAGE	001-010-635	68.42	
			06-01-19 - 05-31-20 COVERAGE	001-020-635	55.89	
			06-01-19 - 05-31-20 COVERAGE	001-040-635	55.89	
			06-01-19 - 05-31-20 COVERAGE	001-100-635	565.11	
			06-01-19 - 05-31-20 COVERAGE	001-160-635	397.44	
			06-01-19 - 05-31-20 COVERAGE	001-180-635	68.42	
			06-01-19 - 05-31-20 COVERAGE	001-201-635	62.10	
			06-01-19 - 05-31-20 COVERAGE	001-340-635	43.54	
01-01136	CENTERPOINT ENERGY	152348	3098298-7: 01-31-19 - 03-01-19	I 201903126316	3/07/2019	53.95
			3098298-7: 01-31-19 - 03-01-19	001-100-630	53.95	
01-01136	CENTERPOINT ENERGY	152349	3174686-0: 01-31-19 - 03-01-19	I 201903126317	3/07/2019	525.64
			3174686-0: 01-31-19 - 03-01-19	001-201-630	525.64	
01-01136	CENTERPOINT ENERGY	152350	3176210-7: 01-31-19 - 03-01-19	I 201903126318	3/07/2019	237.33
			3176210-7: 01-31-19 - 03-01-19	001-160-630	237.33	
01-01136	CENTERPOINT ENERGY	152351	3179603-0: 01-31-19 - 03-01-19	I 201903126319	3/07/2019	34.78
			3179603-0: 01-31-19 - 03-01-19	001-092-630	34.78	
01-01136	CENTERPOINT ENERGY	152352	3194247-7: 01-31-19 - 03-01-19	I 201903126320	3/07/2019	427.10
			3194247-7: 01-31-19 - 03-01-19	001-350-630	427.10	
01-01136	CENTERPOINT ENERGY	152353	3194248-5: 01-31-19 - 03-01-19	I 201903126321	3/07/2019	46.64
			3194248-5: 01-31-19 - 03-01-19	001-340-630	46.64	
01-01136	CENTERPOINT ENERGY	152354	3194249-3: 01-31-19 - 03-01-19	I 201903126322	3/07/2019	128.76

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-01136	CENTERPOINT ENERGY	152354	3194249-3: 01-31-19 - 03-01-19 I 3194249-3: 01-31-19 - 03-01-19	201903126322 001-160-630	3/07/2019 128.76	128.76	CONT
01-01136	CENTERPOINT ENERGY	152355	3194250-1: 01-31-19 - 03-01-19 I 3194250-1: 01-31-19 - 03-01-19	201903126323 400-650-630	3/07/2019 300.29	300.29	
01-01136	CENTERPOINT ENERGY	152356	3194251-9: 01-31-19 - 03-01-19 I 3194251-9: 01-31-19 - 03-01-19	201903126324 400-650-630	3/07/2019 574.91	574.91	
01-01136	CENTERPOINT ENERGY	152357	3198402-4: 01-31-19 - 03-01-19 I 3198402-4: 01-31-19 - 03-01-19	201903126325 001-100-630	3/07/2019 1,427.70	1,427.70	
01-02764	CENTRAL MISSISSIPPI CRIME	152358	FEBRUARY 2019 FEBRUARY 2019	I 201903136328 001-000-330	3/12/2019 637.40	637.40	
01-12050	CENTRAL PIPE SUPPLY INC	152359	STOCK WATER PARTS 3/4 COMP 3/4 CURB 1" METER BOTTOMS 8X12 REPAIR CLAMP 4" HIMAX COUPLING 6" HI MAX COUPLING HAND PUMP INDEX WRENCH 2" TUBING 2" MALE ADATER 2" INSERTS 2" CURB STOP 2" METER 2" FLANGE SET	I S100168845.001 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540 400-650-540	2/05/2019 643.50 1,652.00 151.30 361.70 479.02 157.80 92.40 444.00 238.92 9.36 346.93 958.50 90.10	5,625.53	
01-12050	CENTRAL PIPE SUPPLY INC	152360	STOCK WATER PARTS 3/4 X 1 METER CURB	I S100168845.002 400-650-540	2/27/2019 889.80	889.80	
01-12050	CENTRAL PIPE SUPPLY INC	152361	MANHOLE RISER 24/1/4 MANHOLE RISER 24/1/4 MANHOLE RISER 24/1/4	I S100169991.001 400-650-575 400-650-575	2/14/2019 400.00 450.00	850.00	
01-12050	CENTRAL PIPE SUPPLY INC	152362	INSTALL SERIES 200 METER SERIES 200 METER ENDPOINT 2" FLANGE SET 2" BRASS TEE 2" CURB STOP 2" S.S. INSERT 2" CTS BRASS COUPLIN	I S100171412.001 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575	2/27/2019 958.50 105.70 90.10 289.11 346.93 9.36 212.02	2,011.72	
01-12050	CENTRAL PIPE SUPPLY INC	152363	INSTALL SERIES 200 METER METER BOX LID W/HOLE	I S100171433.001 400-650-575	2/27/2019 642.00	642.00	
01-13025	CINTAS CORPORATION LOC #2	152364	00025 00025	I 10598578 001-100-604	12/18/2018 265.55	265.55	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-13025	CINTAS CORPORATION LOC #2	152365	02147 02147	I 10630974 001-340-540	3/01/2019 56.67	56.67
01-13025	CINTAS CORPORATION LOC #2	152366	02148 02148 02148	I 10630975 001-180-540 400-650-540	3/01/2019 37.81 11.40	49.21
01-13025	CINTAS CORPORATION LOC #2	152367	04052 04052	I 10630977 001-340-540	3/01/2019 53.32	53.32
01-13025	CINTAS CORPORATION LOC #2	152368	04450 04450 04450	I 10632672 400-650-535 404-650-535	3/06/2019 157.75 13.06	170.81
01-13025	CINTAS CORPORATION LOC #2	152369	04448 04448	I 10632673 001-201-535	3/06/2019 264.87	264.87
01-13025	CINTAS CORPORATION LOC #2	152370	04448 04448	I 10632929 001-201-540	3/06/2019 2.59	2.59
01-13025	CINTAS CORPORATION LOC #2	152371	04450 04450	I 10632930 400-650-540	3/06/2019 47.32	47.32
01-13025	CINTAS CORPORATION LOC #2	152372	02147 02147	I 10634164 001-340-540	3/08/2019 56.67	56.67
01-13025	CINTAS CORPORATION LOC #2	152373	02148 02148 02148	I 10634165 001-180-540 400-650-540	3/08/2019 37.81 11.40	49.21
01-13025	CINTAS CORPORATION LOC #2	152374	04052 04052	I 10634167 001-340-540	3/08/2019 53.32	53.32
01-13025	CINTAS CORPORATION LOC #2	152375	08828 08828	I 10634174 001-340-540	3/08/2019 30.00	30.00
01-13025	CINTAS CORPORATION LOC #2	152376	04450 04450	I 10635798 400-650-535	3/13/2019 169.25	169.25
01-13025	CINTAS CORPORATION LOC #2	152377	04448 04448	I 10635799 001-201-535	3/13/2019 264.87	264.87
01-13025	CINTAS CORPORATION LOC #2	152378	04448 04448	I 10636053 001-201-540	3/13/2019 2.59	2.59
01-13025	CINTAS CORPORATION LOC #2	152379	04450 04450	I 10636054 400-650-540	3/13/2019 47.32	47.32
01-13601	CLARION LEDGER - SUBSCRIP	152380	CL6284182: 03-01-19 - 03-31-19 CL6284182: 03-01-19 - 03-31-19	I 201903146335 001-040-686	3/14/2019 24.00	24.00

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05507	VIRGINIA LEE COCKE	152381	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00
			MARCH 4, 2019 MEETING	001-340-611	50.00	
01-04822	COLLIER, RACHEL	152382	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00
			MARCH 4, 2019 MEETING	001-340-611	50.00	
01-02440	COMCAST CABLE	152383	8396410530214796: 3-01 - 3-31	I 201903136330	2/27/2019	234.85
			8396410530214796: 3-01 - 3-31	001-160-604	234.85	
01-02440	COMCAST CABLE	152384	8396410530254032: 3-01 - 3-31	I 201903136331	2/27/2019	89.90
			8396410530254032: 3-01 - 3-31	001-160-604	89.90	
01-02440	COMCAST CABLE	152385	8396410530116512: 3-04 - 4-03	I 201903136332	3/01/2019	20.97
			8396410530116512: 3-04 - 4-03	001-100-604	20.97	
01-02440	COMCAST CABLE	152386	8396410560012870: 2-28 - 3-27	I 201903136333	2/24/2019	106.85
			8396410560012870: 2-28 - 3-27	001-340-604	106.85	
01-04921	CRAIG, PATRICK	152387	FUEL REIMBURSEMENT	I 201903136334	3/02/2019	56.01
			FUEL REIMBURSEMENT	001-100-525	56.01	
01-02613	DATAPROSE, LLC	152388	02-01-19 - 02-28-19 BILLING	I DP1900572	2/28/2019	3,504.94
			02-01-19 - 02-28-19 BILLING	400-650-540	2,726.34	
			02-01-19 - 02-28-19 BILLING	400-650-604	778.60	
01-17329	DAVIS REFRIGERATION & ELE	152389	FD-ICE MACHINE REP ST 4	I 9278	1/31/2019	391.60
			SWITCH	001-160-635	100.00	
			LABOR	001-160-635	291.60	
01-17900	DEARING ADDRESSING & MAIL	152390	MARCH NEWSLETTER	I 25392	2/27/2019	334.60
			EMAIL DOWNLOAD	001-340-620	25.75	
			CASS CERTIFY	001-340-620	7.00	
			USPS REQ. NCOA PROC	001-340-620	30.00	
			COMPUTER ADDRESSES	001-340-620	30.66	
			FOLDING BY HAND	001-340-620	25.00	
			RUBBER STAMPING	001-340-620	15.00	
			TABBING WHITE TABS	001-340-620	28.00	
			ADDRESSES	001-340-620	50.00	
			POSTAGE CHARGES	001-340-620	123.19	
01-03638	DELTA DENTAL INSURANCE CO	152391	25-1536700000:3-1-19 - 3-31-19	I BE003277116	3/01/2019	11,947.77
			25-1536700000:3-1-19 - 3-31-19	001-010-480	281.50	
			25-1536700000:3-1-19 - 3-31-19	001-020-480	253.35	
			25-1536700000:3-1-19 - 3-31-19	001-040-480	225.20	
			25-1536700000:3-1-19 - 3-31-19	001-040-480	28.15	
			25-1536700000:3-1-19 - 3-31-19	001-092-480	28.15	
			25-1536700000:3-1-19 - 3-31-19	001-100-480	2,364.60	
			25-1536700000:3-1-19 - 3-31-19	001-160-480	1,576.40	
			25-1536700000:3-1-19 - 3-31-19	001-160-480	28.15	
			25-1536700000:3-1-19 - 3-31-19	001-180-480	309.65	
			25-1536700000:3-1-19 - 3-31-19	001-201-480	872.65	

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-03638	DELTA DENTAL INSURANCE CO	152391	25-1536700000:3-1-19 - 3-31-19	I BE003277116	3/01/2019	11,947.77	CONT
			25-1536700000:3-1-19 - 3-31-19	001-201-480		28.15	
			25-1536700000:3-1-19 - 3-31-19	001-340-480		365.95	
			25-1536700000:3-1-19 - 3-31-19	005-101-480		56.30	
			25-1536700000:3-1-19 - 3-31-19	400-650-480		703.75	
			25-1536700000:3-1-19 - 3-31-19	404-650-480		56.30	
			25-1536700000:3-1-19 - 3-31-19	001-000-170		4,256.97	
			25-1536700000:3-1-19 - 3-31-19	005-000-170		0.00	
			25-1536700000:3-1-19 - 3-31-19	400-000-170		410.18	
			25-1536700000:3-1-19 - 3-31-19	404-000-170		102.37	
01-01993	DEVINEY RENTAL AND SUPPLY	152392	REPAIR MOWERS	C IV78358	2/25/2019	49.09	CR
			CREDIT	400-650-635		49.09	CR
01-01993	DEVINEY RENTAL AND SUPPLY	152393	REPAIR MOWERS	I IV78162	2/14/2019	1,691.66	
			COVER	001-201-635		26.46	
			BLADES	001-201-635		109.38	
			RUBBER DEFLECTOR	001-201-635		281.62	
			BLADES	001-201-635		336.42	
			MOTOR WHEEL	400-650-635		888.69	
			HOSE	400-650-635		49.09	
01-01993	DEVINEY RENTAL AND SUPPLY	152394	REPAIR MOWERS	I IV78309	2/25/2019	49.09	
			HOSE	400-650-635		49.09	
01-01993	DEVINEY RENTAL AND SUPPLY	152395	REPAIR MOWERS	I IV78355	2/28/2019	223.48	
			STARTER	400-650-635		223.48	
01-01993	DEVINEY RENTAL AND SUPPLY	152396	STARTER SOLENOID	I IV78464	3/04/2019	12.00	
			STARTER SOLENOID	001-201-635		12.00	
01-18615	DICKEN, BILL	152397	MARCH 12, 2019 MEETING	I 031219	3/12/2019	50.00	
			MARCH 12, 2019 MEETING	001-180-611		50.00	
01-05297	DILLARD'S	152398	REMITTANCE OF RESTITUTION	I 201903126251	2/22/2019	446.50	
			REMITTANCE OF RESTITUTION	001-000-122		446.50	
01-05540	DISC GOLF ASSOCIATION INC	152399	DISC GOLF BASKETS	I 54877	3/05/2019	9,353.05	
			DISC GOLF BASKETS	012-280-730		7,920.00	
			# PLATE CONVERSION	012-280-730		540.00	
			TEE SIGN	012-280-730		720.00	
			FREIGHT	012-280-730		713.05	
			COURSE DISCOUNT	012-280-730		540.00	CR
01-05360	DUNBAR, DAVID	152400	MARCH 12, 2019 MEETING	I 031219	3/12/2019	50.00	
			MARCH 12, 2019 MEETING	001-180-611		50.00	
01-02850	ELITE WATER & COFFEE SERV	152401	COOLER RENTAL	I 158736	2/28/2019	40.00	
			COOLER RENTAL	001-100-540		40.00	
01-03711	EMERGENCY EQUIPMENT PROFE	152402	FD-ENGINE 2	C 439156	12/05/2019	1,890.70	CR
			CREDIT INVOICE	001-160-632		1,890.70	CR

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-03711	EMERGENCY EQUIPMENT PROFE	152403	FD-ENGINE 2	I 440930	2/27/2019	6,967.29
			LABOR	001-160-632	4,023.00	
			OIL FILTER	001-160-632	28.74	
			SHUT OFF VALVE SHAFT	001-160-632	17.39	
			ORING SEAL	001-160-632	9.88	
			ORING SEAL	001-160-632	3.57	
			LONG SHAFT, S/O	001-160-632	24.95	
			GASKET, COOLING	001-160-632	11.38	
			DRAIN GASKET	001-160-632	4.12	
			THERMOSTAT	001-160-632	76.47	
			BATTERY TRAY ASSY	001-160-632	178.14	
			DISCHARGE GAUGE	001-160-632	93.33	
			MIRROR SWITCH	001-160-632	124.82	
			LEVEL GAUGE	001-160-632	673.48	
			GLASS REMOTE	001-160-632	78.45	
			MIRROR MOTOR	001-160-632	114.70	
			PLAIN HOSE	001-160-632	33.82	
			COOLANT FILTER	001-160-632	33.58	
			FUEL FILTER	001-160-632	23.45	
			REBUILD PWR STEERING	001-160-632	880.00	
			DOOR SWITCH	001-160-632	7.65	
			CONNECTOR	001-160-632	8.37	
			GREEN COOLANT	001-160-632	42.96	
			OIL	001-160-632	144.00	
			LIGHT, 4" ROUND	001-160-632	13.00	
			MATERIAL/LABOR	001-160-632	240.34	
			SHOP SUPPLIES	001-160-632	30.00	
			FREIGHT	001-160-632	47.70	
01-21500	ENERGY	152404	14870935	I 201903126310	3/05/2019	978.10
			14870935	001-000-016	978.10	
01-21500	ENERGY	152405	14870943	I 201903126311	3/05/2019	17,757.62
			14870943	001-160-630	325.86	
			14870943	400-650-630	17,431.76	
01-21500	ENERGY	152406	14870968	I 201903126312	3/05/2019	42.84
			14870968	001-160-630	42.84	
01-21500	ENERGY	152407	14870976	I 201903126313	3/05/2019	22,548.00
			14870976	001-201-684	22,548.00	
01-21500	ENERGY	152408	14870984	I 201903126314	3/05/2019	3,131.03
			14870984	001-160-630	1,052.77	
			14870984	001-092-630	1,397.39	
			14870984	001-201-630	13.79	
			14870984	001-350-630	667.08	
01-21500	ENERGY	152409	14870992	I 201903126315	3/05/2019	2,375.88
			14870992	001-340-630	2,375.88	

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-21506	ENTERGY	152410	106735830: 01-28-19 - 02-28-19 I 106735830: 01-28-19 - 02-28-19	201903126261 001-201-684	3/04/2019 49.92	49.92
01-21506	ENTERGY	152411	112618939: 01-31-19 - 02-28-19 I 112618939: 01-31-19 - 02-28-19	201903126262 001-201-684	3/07/2019 41.12	41.12
01-21506	ENTERGY	152412	112618988: 02-01-19 - 03-02-19 I 112618988: 02-01-19 - 03-02-19	201903126263 001-201-684	3/07/2019 76.46	76.46
01-21506	ENTERGY	152413	112618996: 01-31-19 - 03-01-19 I 112618996: 01-31-19 - 03-01-19	201903126264 001-201-684	3/05/2019 76.21	76.21
01-21506	ENTERGY	152414	112619010: 01-31-19 - 03-01-19 I 112619010: 01-31-19 - 03-01-19	201903126265 001-201-684	3/05/2019 70.26	70.26
01-21506	ENTERGY	152415	114576762: 01-28-19 - 02-25-19 I 114576762: 01-28-19 - 02-25-19	201903126266 001-201-684	3/01/2019 50.07	50.07
01-21506	ENTERGY	152416	114576788: 01-29-19 - 02-26-19 I 114576788: 01-29-19 - 02-26-19	201903126267 001-201-684	3/05/2019 43.74	43.74
01-21506	ENTERGY	152417	114576796: 01-25-19 - 02-23-19 I 114576796: 01-25-19 - 02-23-19	201903126268 001-201-684	3/04/2019 55.52	55.52
01-21506	ENTERGY	152418	114576804: 01-25-19 - 02-24-19 I 114576804: 01-25-19 - 02-24-19	201903126270 001-201-684	3/04/2019 44.09	44.09
01-21506	ENTERGY	152419	114576812: 01-29-19 - 02-27-19 I 114576812: 01-29-19 - 02-27-19	201903126271 001-201-684	3/05/2019 52.77	52.77
01-21506	ENTERGY	152420	119515120: 01-26-19 - 02-25-19 I 119515120: 01-26-19 - 02-25-19	201903126272 001-340-630	3/01/2019 45.27	45.27
01-21506	ENTERGY	152421	125164566: 01-28-19 - 02-25-19 I 125164566: 01-28-19 - 02-25-19	201903126273 001-201-684	3/01/2019 95.97	95.97
01-21506	ENTERGY	152422	125333245: 01-31-19 - 03-01-19 I 125333245: 01-31-19 - 03-01-19	201903126274 001-201-684	3/05/2019 41.70	41.70
01-21506	ENTERGY	152423	125333369: 01-30-19 - 03-01-19 I 125333369: 01-30-19 - 03-01-19	201903126275 001-201-684	3/05/2019 21.26	21.26
01-21506	ENTERGY	152424	125333385: 01-30-19 - 03-01-19 I 125333385: 01-30-19 - 03-01-19	201903126276 001-201-684	3/05/2019 22.33	22.33
01-21506	ENTERGY	152425	125336933: 01-28-19 - 02-25-19 I 125336933: 01-28-19 - 02-25-19	201903126277 001-201-684	3/01/2019 36.24	36.24
01-21506	ENTERGY	152426	125337220: 01-28-19 - 02-27-19 I 125337220: 01-28-19 - 02-27-19	201903126278 001-201-684	3/05/2019 77.62	77.62

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-21506	ENTERGY	152427	125337436: 01-30-19 - 02-28-19 I	201903126279	3/04/2019	56.58
			125337436: 01-30-19 - 02-28-19 001-201-684		56.58	
01-21506	ENTERGY	152428	125337451: 01-28-19 - 02-27-19 I	201903126280	3/05/2019	47.30
			125337451: 01-28-19 - 02-27-19 001-201-684		47.30	
01-21506	ENTERGY	152429	125345504: 01-28-19 - 02-25-19 I	201903126281	3/01/2019	37.20
			125345504: 01-28-19 - 02-25-19 001-201-684		37.20	
01-21506	ENTERGY	152430	129083648: 01-30-19 - 02-27-19 I	201903126282	3/04/2019	9.40
			129083648: 01-30-19 - 02-27-19 001-160-630		9.40	
01-21506	ENTERGY	152431	132314451: 01-29-19 - 02-27-19 I	201903126283	3/01/2019	712.36
			132314451: 01-29-19 - 02-27-19 400-650-630		712.36	
01-21506	ENTERGY	152432	15484330: 01-28-19 - 02-25-19 I	201903126284	3/01/2019	3,568.72
			15484330: 01-28-19 - 02-25-19 001-100-630		3,568.72	
01-21506	ENTERGY	152433	17717240: 01-28-19 - 02-25-19 I	201903126285	3/01/2019	274.64
			17717240: 01-28-19 - 02-25-19 001-201-630		274.64	
01-21506	ENTERGY	152434	17853490: 01-28-19 - 02-25-19 I	201903126286	3/01/2019	1,244.97
			17853490: 01-28-19 - 02-25-19 001-340-630		1,244.97	
01-21506	ENTERGY	152435	18014480: 01-31-19 - 02-28-19 I	201903126287	3/07/2019	36.52
			18014480: 01-31-19 - 02-28-19 001-340-630		36.52	
01-21506	ENTERGY	152436	19579978: 02-01-19 - 03-02-19 I	201903126288	3/07/2019	7.69
			19579978: 02-01-19 - 03-02-19 001-340-630		7.69	
01-21506	ENTERGY	152437	51277291: 01-29-19 - 02-27-19 I	201903126289	3/01/2019	626.65
			51277291: 01-29-19 - 02-27-19 001-160-630		626.65	
01-21506	ENTERGY	152438	64563828: 01-29-19 - 02-26-19 I	201903126290	3/05/2019	49.45
			64563828: 01-29-19 - 02-26-19 001-201-684		49.45	
01-21506	ENTERGY	152439	64589617: 01-28-19 - 02-25-19 I	201903126291	3/01/2019	8.51
			64589617: 01-28-19 - 02-25-19 001-340-630		8.51	
01-21506	ENTERGY	152440	64589682: 01-28-19 - 02-25-19 I	201903126292	3/01/2019	7.69
			64589682: 01-28-19 - 02-25-19 001-340-630		7.69	
01-21506	ENTERGY	152441	65003816: 01-28-19 - 02-28-19 I	201903126293	3/04/2019	48.97
			65003816: 01-28-19 - 02-28-19 001-201-684		48.97	
01-21506	ENTERGY	152442	67111021: 01-24-19 - 02-23-19 I	201903126294	3/04/2019	12.57
			67111021: 01-24-19 - 02-23-19 001-201-684		12.57	
01-21506	ENTERGY	152443	67890202: 01-31-19 - 02-28-19 I	201903126295	3/07/2019	84.78
			67890202: 01-31-19 - 02-28-19 001-201-684		84.78	

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-21506	ENERGY	152444	68325224: 01-30-19 - 02-27-19	I 201903126296	3/08/2019	7.69
			68325224: 01-30-19 - 02-27-19	001-201-684	7.69	
01-21506	ENERGY	152445	69877777: 01-28-19 - 02-25-19	I 201903126297	3/01/2019	7.69
			69877777: 01-28-19 - 02-25-19	001-340-630	7.69	
01-21506	ENERGY	152446	69878893: 01-28-19 - 02-25-19	I 201903126298	3/01/2019	7.69
			69878893: 01-28-19 - 02-25-19	001-340-630	7.69	
01-21506	ENERGY	152447	69877819: 01-28-19 - 02-25-19	I 201903126299	3/01/2019	7.69
			69877819: 01-28-19 - 02-25-19	001-340-630	7.69	
01-21506	ENERGY	152448	73076234: 01-30-19 - 02-28-19	I 201903126300	3/04/2019	56.21
			73076234: 01-30-19 - 02-28-19	001-201-684	56.21	
01-21506	ENERGY	152449	73076317: 01-30-19 - 02-28-19	I 201903126301	3/04/2019	51.58
			73076317: 01-30-19 - 02-28-19	001-201-684	51.58	
01-21506	ENERGY	152450	77233922: 02-01-19 - 03-02-19	I 201903126302	3/07/2019	8.04
			77233922: 02-01-19 - 03-02-19	001-201-630	8.04	
01-21506	ENERGY	152451	77345429: 01-30-19 - 02-28-19	I 201903126303	3/04/2019	62.63
			77345429: 01-30-19 - 02-28-19	001-201-684	62.63	
01-21506	ENERGY	152452	86018090: 01-29-19 - 02-27-19	I 201903126304	3/01/2019	1,456.93
			86018090: 01-29-19 - 02-27-19	400-650-630	1,456.93	
01-21506	ENERGY	152453	86296498: 01-28-19 - 02-27-19	I 201903126305	3/01/2019	30.87
			86296498: 01-28-19 - 02-27-19	400-650-630	30.87	
01-21506	ENERGY	152454	86654423: 01-28-19 - 02-25-19	I 201903126306	3/01/2019	85.73
			86654423: 01-28-19 - 02-25-19	400-650-630	85.73	
01-21506	ENERGY	152455	95283941: 02-01-19 - 03-02-19	I 201903126307	3/07/2019	74.31
			95283941: 02-01-19 - 03-02-19	001-201-684	74.31	
01-21506	ENERGY	152456	97289623: 01-30-19 - 02-27-19	I 201903126308	3/04/2019	7.96
			97289623: 01-30-19 - 02-27-19	001-160-630	7.96	
01-21506	ENERGY	152457	97880801: 01-30-19 - 02-27-19	I 201903126309	3/05/2019	53.59
			97880801: 01-30-19 - 02-27-19	001-201-684	53.59	
01-22500	FEDERAL EXPRESS	152458	1393-1125-6	I 6-468-24683	2/21/2019	23.96
			1393-1125-6	001-100-540	23.96	
01-22500	FEDERAL EXPRESS	152459	1393-1125-6	I 6-481-86167	3/07/2019	35.11
			1393-1125-6	001-100-540	35.11	
01-23375	FLAIL-MASTER	152460	FLAIL MOWER PARTS	I 117820-01	2/26/2019	1,643.72
			BEARING	001-201-635	668.52	
			BLADES	001-201-635	640.00	

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-23375	FLAIL-MASTER	152460	FLAIL MOWER PARTS	I 117820-01	2/26/2019	1,643.72	CONT
			CLEVIS	001-201-635	242.00		
			CLEVIS PIN	001-201-635	63.00		
			COTTER PINS	001-201-635	30.20		
01-23490	FOLIAGE DESIGN SYSTEMS	152461	PLANT MAINTENANCE MAR.19	I 947920	3/01/2019	167.50	
			PLANT MAINTENANCE MAR.19	001-100-604	167.50		
01-24500	FUELMAN OF MS-#127779	152462	127779; 2-25-19 - 3-3-19	I NP55570645	3/04/2019	40.32	
			127779; 2-25-19 - 3-3-19	001-092-525	40.32		
01-24500	FUELMAN OF MS-#127779	152463	127779; 03-04-19 - 03-10-19	I NP55603297	3/11/2019	41.66	
			127779; 03-04-19 - 03-10-19	001-092-525	41.66		
01-01867	FUELMAN OF MS-#127780	152464	127780; 2-25-19 - 3-3-19	I NP55570646	3/04/2019	1,443.80	
			127780; 2-25-19 - 3-3-19	001-201-525	693.05		
			127780; 2-25-19 - 3-3-19	400-650-525	695.18		
			127780; 2-25-19 - 3-3-19	404-650-525	55.57		
01-01867	FUELMAN OF MS-#127780	152465	127780; 03-04-19 - 03-10-19	I NP55603298	3/11/2019	1,769.39	
			127780; 03-04-19 - 03-10-19	001-201-525	1,023.97		
			127780; 03-04-19 - 03-10-19	400-650-525	704.32		
			127780; 03-04-19 - 03-10-19	404-650-525	41.10		
01-01868	FUELMAN OF MS-#127781	152466	127781; 2-25-19 - 3-3-19	I NP55570647	3/04/2019	555.36	
			127781; 2-25-19 - 3-3-19	001-160-525	555.36		
01-01869	FUELMAN OF MS-#127782	152467	127782; 2-25-19 - 3-3-19	I NP55570648	3/04/2019	162.23	
			127782; 2-25-19 - 3-3-19	001-180-525	162.23		
01-01869	FUELMAN OF MS-#127782	152468	127782; 03-04-19 - 03-10-19	I NP55603300	3/11/2019	83.16	
			127782; 03-04-19 - 03-10-19	001-180-525	83.16		
01-01870	FUELMAN OF MS-#127783	152469	127783; 2-25-19 - 3-3-19	I NP55570649	3/04/2019	2,566.04	
			127783; 2-25-19 - 3-3-19	001-100-525	2,566.04		
01-01870	FUELMAN OF MS-#127783	152470	127783; 03-04-19 - 03-10-19	I NP55603301	3/11/2019	3,157.37	
			127783; 03-04-19 - 03-10-19	001-100-525	3,157.37		
01-01871	FUELMAN OF MS-#127785	152471	127785; 2-25-19 - 3-3-19	I NP55570650	3/04/2019	132.18	
			127785; 2-25-19 - 3-3-19	001-340-525	132.18		
01-01871	FUELMAN OF MS-#127785	152472	127785; 03-04-19 - 03-10-19	I NP55603302	3/11/2019	68.88	
			127785; 03-04-19 - 03-10-19	001-340-525	68.88		
01-24935	GATEWAY TIRE & SERVICE CE	152473	ALIGNMENT CHECK	I 6504-110177	2/26/2019	24.95	
			ALIGNMENT CHECK	001-100-632	24.95		
01-24935	GATEWAY TIRE & SERVICE CE	152474	P344 TIRES	I 6504-110332	2/28/2019	475.64	
			P344 TIRES	001-100-632	407.64		
			MOUNT AND BALANCE	001-100-632	40.00		
			ENVIRONMENTAL CHARGE	001-100-632	12.00		

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-24935	GATEWAY TIRE & SERVICE CE	152474	P344 TIRES	I 6504-110332	2/28/2019	475.64	CONT
			STATE TIRE TAX	001-100-632	4.00		
			NITROGEN	001-100-632	12.00		
01-26200	GRAINGER, W W INC	152475	TRAILER JACK	I 9095378288	2/21/2019	90.90	
			TRAILER JACK	001-201-635	90.90		
01-00644	GREEN EARTH PRODUCTS	152476	TUFF JOB WIPERS	I 42335	2/27/2019	328.76	
			TUFF JOB WIPERS	001-201-540	328.76		
01-02840	GREENWOOD, MARK	152477	ADV TRAV: 03-10-19 - 03-15-19	I 201903146338	2/27/2019	172.00	
			ADV TRAV: 03-10-19 - 03-15-19	001-160-610	172.00		
01-04409	GRIZZLY EXPERIENCE, A	152478	KF ENTERTAINMENT	I 2019-GRIZ	3/04/2019	12,750.00	
			GRIZZLEY FINAL PAY	001-340-650	12,750.00		
01-05056	HADDOX REID EUBANK BETTS	152479	JAN. 2019 SVCS YR END 9-30-18	I 224254	2/28/2019	19,343.33	
			JAN. 2019 SVCS YR END 9-30-18	001-040-602	19,343.33		
01-01201	HAMMETT, POLLY	152480	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00	
			MARCH 4, 2019 MEETING	001-340-611	50.00		
01-27765	HARCROS CHEMICALS INC	152481	150LB CHLORINE	I 770109797	2/27/2019	3,106.50	
			150LB CHLORINE	400-650-575	1,192.50		
			SODIUM FLORIDE	400-650-575	1,914.00		
01-27765	HARCROS CHEMICALS INC	152482	1 TON CHLORINE	I 770109828	2/28/2019	660.00	
			1 TON CHLORINE	400-650-575	660.00		
01-02680	HIGHLAND BUILDING SERVICE	152483	CLEANING	I 2603	3/01/2019	640.00	
			CLEANING	001-340-604	640.00		
01-05055	HUNTER, BARBARA	152484	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00	
			MARCH 4, 2019 MEETING	001-340-611	50.00		
01-31600	HYDRAULIC SERVICE & SUPPL	152485	REPAIR CYLINDER	I 116428	2/27/2019	490.00	
			REPAIR CYLINDER	001-201-635	490.00		
01-31870	I M S A	152486	CERTIFICATION RENEWAL EUG	I 201903056227	3/05/2019	40.00	
			CERTIFICATION RENEWAL EUG	001-201-686	40.00		
01-05386	IMO US SOUTH LLC	152487	PRIVILEGE LICENSE OVERPYMNT	I 201903126255	3/04/2019	25.00	
			PRIVILEGE LICENSE OVERPYMNT	001-000-351	25.00		
01-32675	INTERSTATE BATTERY SYSTEM	152488	31-MHD BATTERY	I 694118	2/27/2019	346.85	
			31-MHD BATTERY	001-201-632	229.90		
			31P-MHD BATTERY	001-201-635	116.95		
01-32675	INTERSTATE BATTERY SYSTEM	152489	BLACK BOX BATTERY T-3	I 694150	3/01/2019	98.90	
			BLACK BOX BATTERY T-3	001-100-632	82.95		
			INSTALL	001-100-632	15.95		

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-04057	ITSAVVY	152490	BLUETOOTH MOUSE	I 010765018	12/15/2018	34.62
			BLUETOOTH MOUSE	001-042-501	34.62	
01-04057	ITSAVVY	152491	FINGER PRINT MACHINE TONE	I 01092813	3/05/2019	283.34
			FINGER PRINT MACHINE TONE	001-100-540	283.34	
01-33385	JACKSON DATA PRODUCTS IN	152492	WHITE POCKET FOLDERS	I 0103138	2/22/2019	703.66
			WHITE POCKET FOLDERS	001-020-540	342.30	
			FREIGHT	001-020-540	9.53	
			WHITE POCKET FOLDERS	001-040-620	342.30	
			FREIGHT	001-040-620	9.53	
01-33385	JACKSON DATA PRODUCTS IN	152493	POSTAGE METER INK	I 6656-0	2/26/2019	91.12
			ELI76153 CARTRIDGE	001-040-540	91.12	
01-33800	JACKSON PAPER COMPANY	152494	COPY PAPER & PAPERTOWELS	I 1110221	2/13/2019	286.40
			COPY PAPER	001-350-540	286.40	
01-33800	JACKSON PAPER COMPANY	152495	COPY PAPER & PAPERTOWELS	I 1111389	2/21/2019	96.00
			ENMOTION ROLL TOWELS	001-092-510	96.00	
01-33800	JACKSON PAPER COMPANY	152496	PAPER TOWELS	I 1111855	2/25/2019	219.80
			MULTIFOLD TOWELS	001-100-510	27.80	
			ENMOTION TOWELS	001-100-510	192.00	
01-33800	JACKSON PAPER COMPANY	152497	FD-COFFEE, CREAMER	I 1112572	2/27/2019	151.42
			COFFEE	001-160-540	130.00	
			CREAMER	001-160-540	21.42	
01-33800	JACKSON PAPER COMPANY	152498	FD-SUPPLIES	I 1113541	3/06/2019	51.75
			CASCADE	001-160-510	51.75	
01-33800	JACKSON PAPER COMPANY	152499	FD-SUPPLIES	I 1113707	3/07/2019	65.00
			FEBREZE	001-160-510	28.00	
			LYSOL TBC	001-160-510	37.00	
01-02031	LOWE'S BUSINESS ACCOUNT	152500	FLUORECENT LIGHTS	I 13464	2/26/2019	58.48
			FLUORECENT LIGHTS	001-100-637	64.98	
			DISCOUNT	001-100-637	6.50CR	
01-02031	LOWE'S BUSINESS ACCOUNT	152501	FD-STATION 2	I 14227	2/26/2019	38.08
			PAINT	001-160-637	26.95	
			BRUSH	001-160-637	11.13	
01-02031	LOWE'S BUSINESS ACCOUNT	152502	FD-SUPPLIES	I 23992	2/26/2019	55.71
			ALLEN WRENCH SET	001-160-540	18.57	
			SCREWDRIVER SET	001-160-540	27.88	
			PAINT	001-160-540	9.26	
01-05221	LYNN, RANDALL	152503	MARCH 12, 2019 MEETING	I 031219	3/12/2019	50.00
			MARCH 12, 2019 MEETING	001-180-611	50.00	

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-39300	M A G P P A	152504	MARCH MEETING	I 1551371150507	2/28/2019	60.00
			KIM REGISTRATION	001-040-681	20.00	
			MARY REGISTRATION	001-160-681	20.00	
			RENEE REGISTRATION	400-650-681	20.00	
01-02372	MAC'S FRESH MARKET	152505	CWC MEALS	I 201903056225	2/28/2019	78.03
			CWC MEALS	001-100-540	78.03	
01-02372	MAC'S FRESH MARKET	152506	PW CWC LUNCH	I 201903056228	2/28/2019	293.76
			PW CWC LUNCH	001-201-540	293.76	
01-41000	MADISON COUNTY JOURNAL	152507	717: 1YR SUBSCRIPTION RENEWAL	I 201903126244	2/15/2019	42.00
			717: 1YR SUBSCRIPTION RENEWAL	001-040-686	42.00	
01-41000	MADISON COUNTY JOURNAL	152508	PUBL HEARING- AMEND ZONING ORD	I 300064479	2/28/2019	32.88
			PUBL HEARING- AMEND ZONING ORD	001-180-615	32.88	
01-41000	MADISON COUNTY JOURNAL	152509	COND. USE PERMIT- J ALI	I 300064516	2/28/2019	143.04
			COND. USE PERMIT- J ALI	001-180-615	143.04	
01-39450	MADISON COUNTY LIBRARY SY	152510	2ND QTR CONTRIBUTION 2018/2019	I 201903126243	3/05/2019	27,500.00
			2ND QTR CONTRIBUTION 2018/2019	001-350-645	27,500.00	
01-03554	MADISON SOUTH RUBBISH LAN	152511	LANDFIELD CHARGE	I 12648	2/12/2019	576.00
			12 CUBIC YARDS	001-201-683	528.00	
			HOST FEE	001-201-683	24.00	
			ENVIRONMENTAL FEE	001-201-683	24.00	
01-03554	MADISON SOUTH RUBBISH LAN	152512	LANDFIELD CHARGE	I 12666	2/18/2019	252.00
			12 CUBIC YARDS	001-201-683	198.00	
			6 CUBIC YARDS	001-201-683	33.00	
			HOST FEE	001-201-683	10.50	
			ENVIRONMENTAL FEE	001-201-683	10.50	
01-05253	MAGEE-PRAYTOR, LYNETTE	152513	MARCH 12, 2019 MEETING	I 031219	3/12/2019	50.00
			MARCH 12, 2019 MEETING	001-180-611	50.00	
01-42310	MARS MARKETING PROMOTIONA	152514	FD-TABLECLOTHS W/LOGO	I 36206	2/22/2019	896.00
			TABLECLOTH W/LOGO	001-160-692	836.00	
			FD-TABLECLOTHS W/LOGO	001-160-692	35.00	
			SHIPPING	001-160-692	25.00	
01-42310	MARS MARKETING PROMOTIONA	152515	WEARABLES	I 36209	2/28/2019	499.00
			WEARABLES	001-042-540	42.00	
			WEARABLES	001-042-540	68.00	
			WEARABLES	001-042-540	55.00	
			WEARABLES	001-042-540	230.00	
			WEARABLES	001-042-540	60.00	
			WEARABLES	001-042-540	44.00	
01-42310	MARS MARKETING PROMOTIONA	152516	FD-T-SHIRTS	I 36249	3/06/2019	1,976.22

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-42310	MARS MARKETING PROMOTIONA	152516	FD-T-SHIRTS	I 36249	3/06/2019	1,976.22
			T SHIRTS	001-160-535	1,620.00	CONT
			T-SHIRTS	001-160-535	126.00	
			SETUPS	001-160-535	105.00	
			SHIPPING	001-160-535	125.22	
01-42310	MARS MARKETING PROMOTIONA	152517	FD-POP SOCKETS	I 36260	3/06/2019	284.95
			POP SOCKETS	001-160-692	250.00	
			SET UP	001-160-692	20.00	
			SHIPPING	001-160-692	14.95	
01-42480	MARTINSON'S GARDEN WORKS	152518	OAK TREE	I 23561	2/27/2019	124.99
			OAK TREE	001-201-575	124.99	
01-01984	MCDONALD DIRT WORKS	152519	TOP SOIL	I 228100	2/26/2019	2,500.00
			TOP SOIL	400-650-540	2,500.00	
01-02646	MC FARLAND PRODUCTIONS INC	152520	KIDFEST SERVICES	I 201903056230	3/04/2019	10,000.00
			PROFESSIONAL SERV.	001-340-650	10,000.00	
01-02413	METRO ONE, LLC	152521	2ND QTR 2019 SERVICES	I 373	1/31/2019	5,000.00
			2ND QTR 2019 SERVICES	001-100-604	5,000.00	
01-00837	MISS CHEMICAL SUPPLY INC	152522	ASPHALT CRACKSEALANT	I 35194	3/04/2019	3,188.90
			ASPHALT CRACKSEALANT	001-201-540	3,188.90	
01-45340	MISS CRAFTS CENTER	152523	STATE OF THE ART SPONSOR	I 201903076234	3/05/2019	250.00
			STATE OF THE ART SPONSOR	001-093-650	250.00	
01-04591	MISS DEPARTMENT OF PUBLIC	152524	FEBRYUARY 2019	I 201903136326	3/12/2019	2,190.35
			FEBRYUARY 2019	001-000-118	2,190.35	
01-46150	MISS FIREFIGHTERS ASSOCIA	152525	FD-STOKES & BELL	I 201903116238	3/08/2019	55.00
			REGISTRATION	001-160-681	55.00	
01-46150	MISS FIREFIGHTERS ASSOCIA	152526	FD-STOKES & BELL	I 201903116239	3/08/2019	55.00
			REGISTRATION	001-160-681	55.00	
01-00953	MISS INDUSTRIES FOR THE B	152527	OFFICE SUPPLY	I 0038120-IN	2/22/2019	138.79
			CHAIR MAT	001-010-540	77.99	
			MED BINDER CLIPS	001-100-500	9.80	
			LG BINDER CLIPS	001-100-500	24.00	
			MANILA FOLDERS	001-100-500	27.00	
01-00953	MISS INDUSTRIES FOR THE B	152528	EVIDENCE DVD BLANKS	I 0038177-IN	3/01/2019	1,199.50
			EVIDENCE DVD BLANKS	001-100-540	1,199.50	
01-47950	MISS VALLEY ELECTRIC SUPP	152529	SUPPLIES	I 51313188.005	2/27/2019	725.56
			CR20 DPLK	001-340-637	3.34	
			CR20-W DPLX	001-340-637	8.64	
			120/240V	001-340-637	10.12	
			120/240V-40A	001-340-637	15.98	

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-47950	MISS VALLEY ELECTRIC SUPP	152529	SUPPLIES	I S1313188.005	2/27/2019	725.56	CONT
			20A SELF TEST	001-340-637	73.16		
			D/C 2-SCR SEC CONN	001-340-637	1.46		
			STL CORD GRIP	001-340-637	4.27		
			2G WP BOX W.3	001-340-637	9.05		
			RED DOT HOLE	001-340-637	6.78		
			TMAC 2G 55IN	001-340-637	37.04		
			RED DOT 2CCB	001-340-637	3.60		
			2 GANG WP COVER	001-340-637	1.89		
			GROUND ROD CLAMP	001-340-637	4.72		
			SPLICING TAPE	001-340-637	19.26		
			500' REEL	001-340-637	526.25		
01-01985	MITCHELL'S OUTDOOR POWER	152530	PRIVILEGE LICENSE OVERPYMNT	I 201903126254	3/04/2019	20.00	
			PRIVILEGE LICENSE OVERPYMNT	001-000-351	20.00		
01-05432	ROBERT MOORE	152531	MARCH 12, 2019 MEETING	I 031219	3/12/2019	50.00	
			MARCH 12, 2019 MEETING	001-180-611	50.00		
01-05425	MORGAN, TAYLOR	152532	MARCH 12, 2019 MEETING	I 031219	3/12/2019	50.00	
			MARCH 12, 2019 MEETING	001-180-611	50.00		
01-00248	MS RAINBOW PRINTING	152533	KRB TSHIRTS	I 46837	2/26/2019	700.00	
			KRB T-SHIRTS	001-550-599	700.00		
01-51450	NATIONAL FIRE PROTECTION	152534	FD-RENEWAL	I 7421823x	3/08/2019	175.00	
			RENEWAL DUES	001-160-686	175.00		
01-51750	NATIONAL RIFLE ASSOCIATIO	152535	NRA RECERT RAY DANIELS	I MS-002	2/27/2019	60.00	
			NRA RECERT RAY DANIELS	001-100-681	60.00		
01-53160	NORTHERN TOOL & EQUIPMENT	152536	GENERATOR	I 6401016890	2/26/2019	620.93	
			6PC DRILL BIT SET	001-201-540	64.99		
			3" DEEP C CLAMP	001-201-540	9.99		
			6" C CLAMP	001-201-540	14.99		
			4" C CLAMP	001-201-540	10.99		
			8" C CLAMP	001-201-540	14.99		
			WISE GRIP	001-201-540	24.99		
			GENERATOR	404-650-730	479.99		
01-01133	O'REILLY AUTO PARTS	152537	HYDRAULIC FITTINGS	I 250515	3/04/2019	32.30	
			HYDRAULIC FITTINGS	001-201-635	32.30		
01-01133	O'REILLY AUTO PARTS	152538	HYDRAULIC FITTING	I 250553	3/04/2019	36.54	
			HYDRAULIC FITTING	001-201-635	36.54		
01-04346	PARKER, PHYLLIS	152539	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00	
			MARCH 4, 2019 MEETING	001-340-611	50.00		
01-55060	PEARL RIVER VALLEY WATER	152540	90400: 1-21-19 - 2-19-19	I 201903126256	2/27/2019	52.55	
			90400: 1-21-19 - 2-19-19	001-340-630	52.55		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-04644	PENNWELL CORPORATION	152541	FD-FDIC BELL REGISTRATION	I 1242446 001-160-681	2/26/2019 751.95	751.95
01-04644	PENNWELL CORPORATION	152542	FD-FDIC ELDRIDGE REGISTRATION	I 1242472 001-160-681	2/26/2019 751.95	751.95
01-55450	PETROLEUM EQUIPMENT COMPA	152543	REPLACE FUEL TANK HOSES 3/4"x20' FUEL HOSE 3/4"x12' FUEL HOSE	I 170313 001-201-540 001-201-540	2/27/2019 134.60 42.05	176.65
01-56001	PHELPS DUNBAR LLP	152544	SERVICES THROUGH 01-25-19 SERVICES THROUGH 01-25-19	I 1093090 001-160-604	2/20/2019 88.75	88.75
01-03279	PNC EQUIPMENT FINANCE	152545	COMMERCIAL LEASE EQUIPMENT COMMERCIAL LEASE EQUIPMENT	I 380543 001-340-604	3/06/2019 4,333.53	4,333.53
01-57350	PRASSEL LUMBER COMPANY IN	152546	REPAIR TOILET PLUMBING LINE TANK LEVER	I 895189 001-201-540 001-201-540	2/27/2019 3.47 8.46	11.93
01-57350	PRASSEL LUMBER COMPANY IN	152547	FENCE BOARDS FENCE BOARDS	I 895570 001-201-540	3/04/2019 21.00	21.00
01-04397	PRIMAL WEAR INC	152548	CENTURY RIDE JERSEY'S MENS JERSEY WOMENS JERSEY SLEEVELESS JERSEY SHIPPING	I 201903086236 001-340-650 001-340-650 001-340-650 001-340-650	3/07/2019 2,709.00 1,075.00 615.00 20.00	4,419.00
01-58550	QUALITY CHEMICAL & SUPPLY	152549	NITRIL GLOVES NITRIL GLOVES	I 184333 001-100-540	2/28/2019 147.25	147.25
01-58550	QUALITY CHEMICAL & SUPPLY	152550	NITRIL GLOVES NITRIL GLOVES	I 184377 001-100-540	3/06/2019 85.25	85.25
01-03095	RAMSEY, BRIAN	152551	ACT TRAV: 03-08-19 - 03-13-19 ACT TRAV: 03-08-19 - 03-13-19	I 201903146336 001-020-610	3/14/2019 106.33	106.33
01-03228	REGIONS BANK	152552	TAX INCREMENT LIMITED OBLIG BO TAX INCREMENT LIMITED OBLIG BO	I 201903126253 218-450-810	2/28/2019 404,163.14	404,163.14
01-60575	REVELL HARDWARE & SUPPLY	152553	PARTS FOR JUG FILLER TEE 1/2" LF BALL VALVE 1/2" LF COUPLING 1/2X3/8LF MIDGET TUBING CUTTER	I 14254/8 400-650-575 400-650-575 400-650-575 400-650-575	2/27/2019 11.69 16.19 11.69 8.09	47.66
01-03894	RICHARDSON ATHLETICS LLC	152554	SCREENS PITCHING SCREENS	I 30234 001-340-545	3/07/2019 1,248.00	1,248.00
01-04325	RICHARDSON, JAN M.	152555	MARCH 4, 2019 MEETING	I 030419	3/04/2019	50.00

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-04325	RICHARDSON, JAN M.	152555	MARCH 4, 2019 MEETING MARCH 4, 2019 MEETING	I 030419 001-340-611	3/04/2019 50.00	50.00 CONT
01-05563	RIDGELAND COFFEE CO.	152556	MUFFINS WITH THE MAYOR BOXED COFFEE SET	I 000001 001-093-650	3/06/2019 38.00	38.00
01-04133	RIDGETOWNE ANIMAL HOSPITA	152557	BIKKEL MONTHLY ADEQUON GERIATRIC EXAM BLOOD CHEMISTRY URINALYSIS ULTRASOUND OCCULT HW TEST FECAL FLOATATION HEARTGARD CHEWABLE NEXGARD 3 PACK RADIOLOGY EXAM SEDATION	I 201903056226 001-100-604 001-100-604 001-100-604 001-100-604 001-100-604 001-100-604 001-100-604 001-100-604 001-100-604 001-100-604	2/19/2019 34.85 84.32 27.20 42.50 24.78 15.30 59.20 73.06 95.84 78.21	535.26
01-04133	RIDGETOWNE ANIMAL HOSPITA	152558	BIKKEL MONTHLY ADEQUON BIKKEL MONTHLY ADEQUON	I 201903086237 001-100-604	3/04/2019 46.10	46.10
01-04133	RIDGETOWNE ANIMAL HOSPITA	152559	K9 MEDS DASUQUIN FREEFORM	I 201903116240 001-100-604 001-100-604	3/07/2019 46.33 40.47	86.80
01-05568	EVAN RODRIGO	152560	REIMBURSEMENT EMT UNIFORM REIMBURSEMENT EMT UNIFORM	I 201903126257 001-160-535	3/07/2019 30.00	30.00
01-02091	ROGERS DABBS CHEVROLET HU	152561	VACUUM PUMP FAIL P329 DIAGNOSTIC LABOR MISC SHOP CHARGE	I CTC585413 001-100-632 001-100-632	3/04/2019 125.50 14.30	139.80
01-02676	SERVICE ELECTRICAL SALES	152562	CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN CH UPS SERVICE PLAN	I 31352T 001-010-635 001-020-635 001-042-635 001-080-635 001-100-635 001-160-635 001-180-635 001-201-635 001-340-635 400-650-635	2/28/2019 338.77 71.28 267.30 17.82 927.11 374.23 231.79 196.02 196.02 231.66	2,852.00
01-05569	THOMAS SILLS	152563	REIMBURSEMENT EMT UNIFORM REIMBURSEMENT EMT UNIFORM	I 201903126258 001-160-535	3/07/2019 30.00	30.00
01-05571	SIMMONS EROSIO CONTROL IN	152564	STP-0213-00(031)/106573701 STP-0213-00(031)/106573701	I 0001 304-601-750	3/11/2019 28,946.30	28,946.30
01-05488	SIMMONS LANDSCAPE LLC	152565	MARCH 2019 LANDSCAPING MARCH 2019 LANDSCAPING	I 16-11582 001-100-637	3/01/2019 477.68	477.68

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-64900	SIRCHIE FINGERPRINT LABOR	152566	FINGER PRINT PADS	I 0387667-IN	2/25/2019	84.95
			FINGER PRINT PADS	001-100-540	67.20	
			SHIPPING	001-100-540	17.75	
01-05553	SKY BOUND CANINE ENTERTAI	152567	KF MAGICAL POODLES	I 201903076235	3/05/2019	3,000.00
			KF MAGICAL POODLES	001-340-650	3,000.00	
01-05564	SLOAN LANDSCAPE ARCHITECT	152568	TURF DESIGN	I 1116	2/26/2019	19,500.00
			TURF DESIGN	001-340-720	19,500.00	
01-05099	SOUTHERN BILLING SERVICES	152569	3-1-19 - 3-31-19 SIP SERVICES	I 5059	3/05/2019	786.93
			3-1-19 - 3-31-19 SIP SERVICES	001-020-605	112.42	
			3-1-19 - 3-31-19 SIP SERVICES	001-040-605	206.10	
			3-1-19 - 3-31-19 SIP SERVICES	001-180-605	149.89	
			3-1-19 - 3-31-19 SIP SERVICES	001-201-605	56.20	
			3-1-19 - 3-31-19 SIP SERVICES	001-340-605	131.16	
			3-1-19 - 3-31-19 SIP SERVICES	400-650-605	131.16	
01-05099	SOUTHERN BILLING SERVICES	152570	3-1-19 - 3-31-19 FIBER CIRCUIT	I 5060	3/05/2019	554.21
			03-01-19 - 03-31-19 SERVICES	001-160-604	554.21	
01-05099	SOUTHERN BILLING SERVICES	152571	03-01-19 - 03-31-19 SIP SERVIC	I 5061	3/05/2019	894.02
			03-01-19 - 03-31-19 SIP SERVIC	001-100-605	802.79	
			03-01-19 - 03-31-19 SIP SERVIC	001-160-605	91.23	
01-03210	SOUTHERN CONNECTION POLIC	152572	FD-HEMPHILL	I 12070	2/27/2019	34.19
			POLO	001-160-535	34.19	
01-03210	SOUTHERN CONNECTION POLIC	152573	REFLECTIVE PATCHES	I 12104	3/04/2019	412.50
			REFLECTIVE PATCHES	001-100-540	412.50	
01-66650	SOUTHERN PIPE & SUPPLY CO	152574	SUNNYBROOK RD	I 2758761-00	2/27/2019	3,700.00
			18" CONCRETE PIPE	352-601-760	3,700.00	
01-00247	SOUTHERN REGIONAL PUBLIC	152575	BASIC ACADEMY CLASS	I 2250	1/28/2019	14,400.00
			BASIC ACADEMY CLASS	001-100-681	3,600.00	
			BASIC ACADEMY CLASS	001-100-681	3,600.00	
			BASIC ACADEMY CLASS	001-100-681	3,600.00	
			BASIC ACADEMY CLASS	001-100-681	3,600.00	
01-03627	SOUTHERN TELECOMMUNICATIO	152576	ACCT: 2361 6018538610	I 201903136329	2/28/2019	1,532.07
			ACCT: 2361 6018538610	001-020-605	0.00	
			ACCT: 2361 6018538610	001-040-605	76.95	
			ACCT: 2361 6018538610	001-100-605	255.13	
			ACCT: 2361 6018538610	001-160-605	491.73	
			ACCT: 2361 6018538610	001-180-605	0.00	
			ACCT: 2361 6018538610	001-201-605	69.40	
			ACCT: 2361 6018538610	001-340-605	218.25	
			ACCT: 2361 6018538610	001-350-605	178.70	
			ACCT: 2361 6018538610	400-650-605	241.91	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-04347	STACY, LEA ANNE	152577	MARCH 4, 2019 MEETING MARCH 4, 2019 MEETING	I 030419 001-340-611	3/04/2019 50.00	50.00
01-03641	STAPLES BUSINESS ADVANTAG	152578	JANITORIAL SUPPLIES CLOROX WIPES 3PK FOAMING SOAP 2PK JUMBO TOILET PAPER TRASH BAGS	I 3404997543 001-350-510 001-350-510 001-350-510 001-350-510	2/12/2019 6.29 33.31 59.97 57.24	156.81
01-03641	STAPLES BUSINESS ADVANTAG	152579	SUPPLIES PERM MARKER BLUE DZ PERM MARKER RED DZ WIPES 75CT 3PK	I 3405285730 001-040-540 001-040-540 001-040-540	2/15/2019 4.34 4.34 11.95	20.63
01-03641	STAPLES BUSINESS ADVANTAG	152580	SUPPLIES KLEENEX 36PK	I 3405806020 001-040-540	2/22/2019 33.33	33.33
01-03641	STAPLES BUSINESS ADVANTAG	152581	SUPPLIES STICKY NOTES TAPE NAPKINS	I 3406182070 001-040-540 001-040-540 001-350-540	2/26/2019 25.14 6.44 5.18	36.76
01-03641	STAPLES BUSINESS ADVANTAG	152582	SUPPLIES ELECTRIC STAPLER	I 3406182071 001-040-540	2/26/2019 43.47	43.47
01-68200	STATE TREASURER	152583	FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019	I 201903136327 001-000-107 001-000-113 001-000-114 001-000-332 001-000-116 001-000-117	3/12/2019 1,232.79 19,391.31 153.33 66,326.95 587.68 16.12	87,708.18
01-68250	STATE TREASURER FUND: 337	152584	FEB 2019 ANALYTICAL FEES FEB 2019 ANALYTICAL FEES	I 90077567 001-100-604	3/01/2019 1,200.00	1,200.00
01-68950	SUBER, CONNIE	152585	MARCH 12, 2019 MEETING MARCH 12, 2019 MEETING	I 031219 001-180-611	3/12/2019 50.00	50.00
01-69095	SULLIVAN ELECTRIC	152586	WORK ORDERS FRP WALKING TRAIL WOLCOTT WALKING TR TENNIS CENTER ENTRANCE SIGN FRIENDSHIP PARK	I 383760 001-340-637 001-340-637 001-340-637 001-340-637 001-340-637	2/25/2019 1,350.00 720.00 630.00 180.00 540.00	3,420.00
01-05541	LEIGH SULLIVAN	152587	MARCH 12, 2019 MEETING MARCH 12, 2019 MEETING	I 031219 001-180-611	3/12/2019 50.00	50.00
01-70350	TEMPLE INC	152588	TES-203 EUGENE LUMPKIN TES-203 EUGENE LUMPKIN	I INV0183186 001-201-681	2/20/2019 805.00	805.00

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-05570	GREG THEDFORD	152589	REIMBURSEMENT EMT UNIFORM REIMBURSEMENT EMT UNIFORM	I 201903126259 001-160-535	3/07/2019 30.00	30.00
01-05489	TIREHUB LLC	152590	4 TIRES - P320 4 TIRES - P320	I 6711129 001-100-632	2/26/2019 471.76	471.76
01-05489	TIREHUB LLC	152591	P309 TIRES 225/60R18 EAGLE RSA	I 6844443 001-100-632	3/07/2019 471.76	471.76
01-02134	TONY'S TIRE & AUTOMOTIVE	152592	DIAGNOSTIC LABOR DIAGNOSTIC LABOR	I 169023 001-100-632	3/06/2019 39.95	39.95
01-04418	TRANSUNION RISK AND ALTER	152593	ACCT 44061: 2-01-19 - 2-28-19 ACCT 44061: 2-01-19 - 2-28-19	I 201903126260 001-100-604	3/01/2019 290.00	290.00
01-03622	TRI-TECH FORENSICS, INC	152594	INMATE PROPERTY BAGS INMATE PROPERTY BAGS SHIPPING	I 169569 001-100-540 001-100-540	2/27/2019 96.00 12.50	108.50
01-01739	TROPHY CASE, THE	152595	DESK PLATE REPLACEMENT DESK REPLACEMENT	I 2628 001-180-540	2/25/2019 10.00	10.00
01-00544	U.S. LAWNS OF JACKSON	152596	MONTHLY LAWN SERVICE MONTHLY LAWN SERVICE	I 42256 001-340-604	3/01/2019 8,165.84	8,165.84
01-00544	U.S. LAWNS OF JACKSON	152597	MONTHLY LAWN MAINTENANCE CITY SIGN	I 42257 001-201-604	3/01/2019 200.00	200.00
01-00544	U.S. LAWNS OF JACKSON	152598	HARBOR DRIVE HARBOR DRIVE	I 42258 001-201-604	3/01/2019 1,017.18	1,017.18
01-00544	U.S. LAWNS OF JACKSON	152599	MONTHLY LAWN MAINTENANCE JESSAMINE CEMETERY SPILLWAY ROAD	I 42259 001-201-604 001-201-604	3/01/2019 1,100.00 2,499.00	3,599.00
01-00544	U.S. LAWNS OF JACKSON	152600	COUNTY LINE ROAD COUNTY LINE ROAD	I 42260 001-201-604	3/01/2019 3,778.50	3,778.50
01-00544	U.S. LAWNS OF JACKSON	152601	JACKSON ST PARKING LOT JACKSON ST PARKING LOT	I 42262 001-201-604	3/01/2019 775.00	775.00
01-00544	U.S. LAWNS OF JACKSON	152602	I-55 INTERCHANGE I-55 INTERCHANGE	I 42263 001-201-604	3/01/2019 7,897.91	7,897.91
01-04558	ULINE INC	152603	ZEBRA PRINTER RIBBON ZEBRA PRINTER RIBBON SHIPPING	I 106368107 001-100-540 001-100-540	3/01/2019 72.00 12.95	84.95
01-03710	UNION AUTO PARTS	152604	UPPER CONTROL ARM UPPER CONTROL ARM	I 1412269-00 001-100-632	2/26/2019 157.78	157.78

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-03710	UNION AUTO PARTS	152605	PARTS BULBS	I 1413315-00 001-201-635	2/27/2019 12.38	12.38
01-03710	UNION AUTO PARTS	152606	P300 FRONT END INNER TIE ROD LOWER CONTROL ARMS TENSION ARMS VALVE COVER GASKETS	I 1414588-00 001-100-632 001-100-632 001-100-632 001-100-632	2/28/2019 142.88 251.10 217.78 3.22	614.98
01-73625	UNITED STATES POSTMASTER	152607	POSTAGE FOR LIFE MAGAZINE POSTAGE FOR LIFE MAGAZINE	I 201903146337 001-093-606	3/13/2019 2,989.00	2,989.00
01-01546	VENABLE GLASS SERVICES	152608	REPLACE WINDSHIELD REPLACE WINDSHIELD	I 1-254211 001-180-632	2/11/2019 275.00	275.00
01-02597	VERIZON WIRELESS	152609	742166727: 01-26-19 - 02-25-19 742166727: 01-26-19 - 02-25-19	I 9824962551 001-100-605	2/25/2019 120.15	120.15
01-02739	VERTIGO SOUND AND LIGHTIN	152610	SOUND SYSTEM SOUND SYSTEM	I 7451 001-340-650	3/07/2019 2,000.00	2,000.00
01-75100	WAGGONER ENGINEERING, INC	152611	PROJECT# 104859-801200 PROJECT NO. 104859-801200	I 1-35537 378-601-600	2/11/2019 3,124.14	3,124.14
01-75100	WAGGONER ENGINEERING, INC	152612	PROJECT NO: 0017001.000 PROJECT NO: 0017001.000	I 35475 378-601-600	2/11/2019 247.50	247.50
01-75450	WALMART	152613	FD-SUPPLIES LYSOL SPRAY LYSOL SPRAY FACIAL TISSUE PLUG IN OIL PLUG IN OIL	I 06002 001-160-510 001-160-510 001-160-510 001-160-510 001-160-510	3/04/2019 65.76 17.31 1.98 14.64 9.97	109.66
01-75450	WALMART	152614	SUPPLIES COFFEE CREAMER WINDEX REFILL FABULOSO LYSOL HAND SOAP TOILET PAPER 20PK PAPER TOWEL 3PK	I 08514A 001-040-540 001-040-540 001-092-510 001-092-510 001-092-510 001-092-510 001-092-510 001-092-510	3/05/2019 64.90 23.15 5.94 5.78 23.08 7.35 119.52 38.80	288.52
01-75450	WALMART	152615	FD-SUPPLIES WATER GATORADE GATORADE COFFEE CREAMER TIRE SHINE	I 09079A 001-160-540 001-160-540 001-160-540 001-160-540 001-160-540 001-160-540	3/06/2019 15.92 18.81 8.96 11.14 3.48 22.96	81.27

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-75900	WASTE MANAGEMENT OF MS	152616	02-01-19 - 02-28-19 SERVICES	I 0011126-1894-5	3/04/2019	118,765.43
			02-01-19 - 02-28-19 SERVICES	003-220-682	82,978.60	
			02-01-19 - 02-28-19 SERVICES	003-220-683	35,786.83	
01-76225	WEATHERFORD-MCDADE LTD	152617	BID SPECS	I 103139	1/26/2019	3,076.25
			LABOR	001-340-604	2,718.75	
			LABOR	001-340-604	357.50	
01-76225	WEATHERFORD-MCDADE LTD	152618	BID SPECS	I 103140	2/25/2019	1,880.16
			LABOR	001-340-604	1,625.00	
			REPROGRAPHICS	001-340-604	255.16	
01-04506	WELLS MARBLE & HURST PLLC	152619	2014 ZONING ORDINANCE MATTERS	I 118478	3/06/2019	1,718.50
			2014 ZONING ORDINANCE MATTERS	001-180-601	1,718.50	
01-03648	ZOPPE FAMILY INC	152620	KIDFEST CIRCUS	I 201903056231	3/04/2019	20,000.00
			CIRCUS 4/13-14	001-340-650	20,000.00	
01-03648	ZOPPE FAMILY INC	152621	KIDFEST CIRCUS 2	I 201903056232	3/04/2019	17,000.00
			CIRCUS 4/19-20	001-340-650	17,000.00	

					TOTAL =	1,062,041.22
					=====	

FUND TOTALS		
FUND	NAME	TOTAL
001	GENERAL FUND	443,933.57
003	SANITATION	118,765.43
005	COURT SERVICES FEE FUND	223.74
012	HEALTHY HOMETOWN	9,353.05
218	COLONY PARK TIF BOND	404,163.14
304	JACKSON ST MULTI-USE	28,946.30
352	SUNNYBROOK ROAD IMPS	3,700.00
378	LAKE HARBOUR DR EXT	3,371.64
400	PUBLIC UTILITIES FUND	48,720.13
404	EMCRS OPERATION & MAINT	864.22
=====		
TOTALS FOR ALL FUNDS =		1,062,041.22

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 2/22/2019

PAY PERIOD ENDING: 3/07/2019

March 15, 2019 payroll

*** GRAND TOTALS ***

-----EARNINGS-----			----BENF/REIMB----		-----DEDUCTIONS-----				-----TAXES-----			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	1,184.00	47,834.64	VEH	174.00	AFA	AFACC	965.94		FED W/H	390,596.20	32,407.88	
SMON	0.00	26,317.54			AFC	AFCAN	1046.35		ST WH MS	390,596.20	12,854.00	
REG	17,694.75	321,231.48			AFD	AFSHO	980.44		FICA	434,492.73	26,938.55	26938.55
RETRO	0.00	1,404.18			AFH	AFHOS	521.88		MEDI	434,492.73	6,300.17	6300.17
O/T	1,279.50	26,243.18			AFS	AFSPE	254.14					
CE	20.25	0.00			ANN	ANUTY	3182.00					
CMPRG	5.00	0.00			C18	CHSUP	202.50					
COMP	22.25	336.92			C19	CHSUP	130.50					
SICK	748.00	13,139.51			C32	CHSUP	225.00					
VAC	307.75	7,823.73			C33	CHSUP	25.00					
HOL	447.00	7,262.91			C39	CHSUP	152.50					
MLT	72.00	1,319.04			C42	CHSUP	147.50					
PARAM	0.00	923.08			C43	CHSUP	110.00					
SHIFT	0.00	300.00			C56	CHSUP	130.00					
YMCA	0.00	22.50			C57	CHSUP	75.00					
TRAFF	0.00	2,002.00			C58	CHSUP	164.00					
TASKF	22.00	931.26			C59	CHSUP	285.25					
FUGTF	22.00	642.62			C63	CHSUP	96.00					
MBNHI	11.00	313.50			C66	CHSUP	107.50					
					C67	CHSUP	177.50					
					C68	CHSUP	95.00					
					C69	CHSUP	225.00					
					C70	CHSUP	107.00					
					C71	CHSUP	132.50					
					C72	CHSUP	100.50					
					C73	CHSUP	103.50					
					CAF	ADMFE	117.75	138.16				
					CCF	CANCF	56.05					
					CFM	CFM	12.00	14.00				
					CHC	CHCAR	870.82					
					CO5	CHSUP	75.00					
					CRU	CRUN	4088.00					
					D56	GARNI	275.30					
					D61	GARNI	298.33					
					D63	GARNI	217.18					
					DCF	DENCF	2126.39	1253.12				
					DCM	DCM	280.77	168.90				
					DEN	DENTL		2083.84				
					DMO	DMO		56.30				
					FCE	FLEX	4.34					
					HCF	HTHCF	13099.53	16423.92				
					HCM	HCM	1470.42	1824.88				

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 2/22/2019

PAY PERIOD ENDING: 3/07/2019

** (CONTINUED) **

DATE	ORG FN	ACCOUNT	CODE/RATE	HOURLY RATE	HOURS	AMOUNT	PROJECT
			HLT	HEALTH		37638.15	
			HMO	HMO	574.00	912.44	
			HRF	HRF	190.38	281.36	
			LIF	LIFE	52.29	1335.60	
			MDF	YMCA	177.00		
			PBA	POBEN	199.75		
			RET	RET	40714.53	71497.74	
			UNR	UNREM	3134.62		
TOTALS: 21,835.50 458,048.09 174.00 77776.95 133628.41 78,500.60 33238.72							

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
001-010	20,755.61	20,131.17	0.00	624.44	0.00	0.00	3,453.65	3,146.81	14,155.15
001-020	16,921.93	16,821.27	0.00	100.66	0.00	0.00	5,132.21	2,355.24	9,434.48
001-040	22,670.41	21,141.09	0.00	1,529.32	0.00	0.00	3,976.99	3,722.49	14,970.93
001-092	1,279.20	1,279.20	0.00	0.00	0.00	0.00	351.02	145.24	782.94
001-100	146,081.56	127,665.50	7,290.46	6,936.22	4,189.38	0.00	21,791.82	25,258.19	99,031.55
001-160	103,294.18	73,062.55	18,212.45	9,691.92	2,327.26	0.00	19,001.97	18,295.36	65,996.85
001-180	23,820.10	22,751.38	0.00	1,046.22	22.50	0.00	4,017.79	4,355.17	15,447.14
001-201	49,124.35	44,994.49	0.00	4,027.86	0.00	102.00	7,417.28	7,989.65	33,615.42
001-340	26,706.76	23,815.19	30.45	2,861.12	0.00	0.00	3,442.97	5,049.63	18,214.16
005-101	4,072.96	3,878.40	0.00	194.56	0.00	0.00	902.35	728.67	2,441.94
400-650	40,994.23	37,542.12	709.82	2,670.29	0.00	72.00	7,719.05	7,124.27	26,078.91
404-650	2,500.80	2,301.30	0.00	199.50	0.00	0.00	569.85	329.88	1,601.07
TOTALS 458,222.09 395,383.66 26,243.18 29,882.11 6,539.14 174.00 77,776.95 78,500.60 301,770.54									

REGULAR INPUT: 268

MANUAL INPUT: 0

CHECK STUB COUNT: 1

DIRECT DEPOSIT STUB COUNT: 267