

**MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
August 21, 2018
6:00 PM**

INVOCATION

PLEDGE OF ALLEGIANCE

CONSIDERATION OF MINUTES FROM PRIOR BOARD MEETING

August 7, 2018

CONSIDERATION OF MINUTES FROM PRIOR WORK SESSION

August 6, 2018

1. AGENDA ITEMS

- a) Petition and Application for Conditional Use Permit - The Reserve

2. CONSENT ITEMS

- a) Approve Mayor Travel to Washington DC to Attend Mississippi Local Leaders White House Conference on September 17, 2018 thru September 19, 2018
- b) Approve FY19 Police Traffic Services Grant
- c) Approve FY19 DUI Grant Agreement
- d) Approve Revcord Agreement for Ridgeland Police Department 911 Recording System
- e) Approve Special Event Permit for St. Columb's Episcopal Church - St. Columb's Drawdown
- f) Reject Reverse Auction Bids from Adcamp, Inc. for Asphalt FOB and Request Permission to Re-Advertise
- g) Accept Checks from Keep America Beautiful (\$283.00) and Keep Mississippi Beautiful (\$500.00)

3. PAYMENT OF CLAIMS

- a) 148138 - 148403 and August 17, 2018 Payroll (\$1,833,187.02)

4. EXECUTIVE SESSION

ADJOURNMENT
INFORMATION FOR MAYOR AND BOARD

700 Towery Court Update

July 2018 Financial Statement

August 2018 Sales Tax Report

MEETING OF THE
MAYOR AND BOARD OF ALDERMAN OF THE
CITY OF RIDGELAND, MISSISSIPPI
August 7, 2018
6:00 PM

The Mayor opened the August 7, 2018 meeting of the Mayor and Board of Aldermen to order. Present were Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman Bill Lee, City Attorney Jerry Mills, City Attorney John Scanlon, and City Clerk Paula Tierce. The meeting was opened with an invocation by Chris Chance, Parks & Recreation Director, followed by the pledge of allegiance.

The Board of Aldermen were provided a copy of the City Attorney's statement for services through July 31, 2018.

Chris Chapman was introduced to the Board of Aldermen by Mayor McGee as the new Executive Director of the Ridgeland Tourism Commission.

Mayor Gene McGee recognized Paula Tierce for being the first City Clerk for Ridgeland to receive the International Certified Municipal Clerk designation through the International Institute of Municipal Clerks.

Next came the matter of accepting the Minutes of the July 16, 2018 and July 24, 2018 Work Session and the July 17, 2018 and July 20, 2018 Board of Aldermen meeting. The Minutes were accepted with no corrections noted.

Next came the consideration of the pool fence height variance located at 131 Green Glades, Ridgeland, Mississippi. Alderman D.I. Smith moved to deny. The Motion was seconded by Alderman Bill Lee and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): Alderman Chuck Gautier

Abstention(s): None

The Mayor then declared the Motion carried.

Next came the consideration of the items set out on the Consent Agenda. Alderman Brian Ramsey moved to approve the Consent Agenda:

- a) - Architectural Review for Fill n' Chill (Bronze Standing Seam Awning) request - Order Attached Hereto As Exhibit "A"***
- b) - Malco Sign Ordinance Variance Request - Ordinance Attached Hereto As Exhibit "B"***
- c) - Receive Insurance Proceeds and Approve Budget Amendment (Parks & Recreation) - Resolution Attached Hereto As Exhibit "C"***
- d) - Approve Budget Transfer of \$6,030.00 Decreasing 001-000-333 (Investigative Fees) and Increasing 001-100-540 (Operating Supplies) - Resolution Attached Hereto As Exhibit "D"***
- e) - Approve Special Event Permit for The Headache Center - Miles for Migraine - Order Attached Hereto As Exhibit "E"***
- f) - Approve Special Event Permit for Jackson Metro Cyclists - Trekkin' the Trace - Order Attached Hereto As Exhibit "F"***
- g) - Approve Special Event Permit for Ridgeland Parks and Recreation - Mayor's Fun Walk - Order Attached Hereto As Exhibit "G"***
- h) - Approve Ridgeland Police Department Deputy Court Clerk Appointments - Order Attached Hereto As Exhibit "H"***
- i) - Approval of Recommendation of Award for Traffic Signal Video Vehicle Detection Systems - Order Attached Hereto As Exhibit "I"***
- j) - Approve Surplus Property List for Public Works Department - Resolution Attached Hereto As Exhibit "J"***
- k) - Approve Truck Route Permit for Bodies Construction and Ready Mix Concrete - Order Attached Hereto As Exhibit "K"***
- l) - Approve Revision to Truck Route Ordinance - Ordinance Attached Hereto As Exhibit "L"***
- m) - Approve Lake Harbour Drive Extension Preliminary Engineering Pay Request #57 - Order Attached Hereto As Exhibit "M"***
- n) - Approve East Lake Harbour Drive Rehabilitation Engineering Pay Request #5 - Order Attached Hereto As Exhibit "N"***
- o) - Approve Letter of Engagement with Haddox Reid Eubank Betts for FY2018 Audit - Order Attached Hereto As Exhibit "O"***

p) - Adopt Resolution Requesting Legislature to Assist Mississippi Municipalities in Improving and Maintaining Their Public Infrastructure by Diverting a Portion of the Use Tax/Internet Sales Tax - Resolution Attached Hereto As Exhibit "P"

q) - Receive July 2018 Privilege License Report - Order Attached Hereto As Exhibit "Q"

r) - Set Public Hearing for FY2019 for September 4, 2018 - Order Attached Hereto As Exhibit "R"

s) - Receive Grant Award of \$50,000 from Blue Cross Blue Shield for Healthiest Hometown - Resolution Attached Hereto As Exhibit "S"

The motion was seconded by Alderman Ken Heard and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Abstention(s): None

The Mayor then declared the Motion carried.

Next came the payment of Claims 147764 - 148137 excluding Costco related charges in Claim #148019 and July 20, 2018 Payroll (\$1,342,875.19). Alderman D.I. Smith moved to approve. The Motion was seconded by Alderman Kevin Holder and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Ken Heard, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman D.I. Smith, Alderman Bill Lee

Nay(s): None

Abstention(s): None

The Mayor then declared the Motion carried.

Next came the payment of the Costco related charges in Claim #148019 (\$10,905.00). Alderman Wesley Hamlin moved to approve. The Motion was seconded by Alderman Chuck Gautier and a vote was taken thereon as follows:

Vote: Aye(s): Alderman Chuck Gautier, Alderman Wesley Hamlin, Alderman Kevin Holder, Alderman D.I. Smith

Nay(s): Alderman Ken Heard, Alderman Bill Lee, Alderman Brian Ramsey

Abstention(s): None

The Mayor then declared the Motion carried.

There being no further business before the Board of Aldermen, Mayor McGee adjourned the meeting at 6:18 p.m.

WITNESS MY SIGNATURE, this the _____ day of August, 2018.

GENE F. MCGEE, MAYOR

ATTEST:

PAULA TIERCE, CITY CLERK

**MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF RIDGELAND
AUGUST 6, 2018
6:00 P.M.**

The Mayor opened the work session of August 6, 2018 of the Mayor and Board of Aldermen. Present were Alderman Bill Lee, Alderman Kevin Holder, Alderman Wesley Hamlin, Alderman Brian Ramsey, Alderman Ken Heard, Alderman D. I. Smith, Alderman Chuck Gautier, City Attorney Jerry Mills, City Attorney John Scanlon, and City Clerk Paula Tierce.

The Mayor presented the proposed agenda. Item “i” under the Consent Agenda was removed. Each item was discussed with no action being taken by the Mayor & Board of Aldermen.

An update on 700 Towery Court was provided by Community Development Alan Hart.

The meeting concluded at 6:29 p.m. and the Mayor announced that the City Clerk would be providing information regarding the proposed Fiscal Year 2019 Audit.

WITNESS MY SIGNATURE, this the _____ day of August, 2018.

Mayor Gene F. McGee

ATTEST:

Paula Tierce, City Clerk

5. If the Petitioner is not the owner of the property, the owner's address and phone number is PO Box 5516, Greenville, MS. 38704-5516

6. A copy of the written authority of the owner's representative to act on behalf of the Owner is attached hereto as Exhibit "B", if applicable.

7. The street address of the property is: We don't have a current address but the legals for the 3 Parcels are as follows: 25.88 AC in SW COR SW 1/4, 1.6 AC in SW 1/4 SW 1/4 S/S PWKY, 1.73 AC IN SW 1/4 SW 1/4 S/S PWKY

Ridgeland, Mississippi 39157

(and/or) Tax Parcel ID Number(s): The Parcel numbers are: 071G-25C-001/00.00

071G-25C-005/07.00

071G-25C-005/08.00

8. A copy of a plat or map of the property certified by a licensed land surveyor is attached as Exhibit "C".

9. A vicinity map or plat depicting an area of at least 300' surrounding the subject property in all directions is attached to this Petition as Exhibit "D". The vicinity map includes the current zoning classification of all lands within 160' of the subject property.

10. The property is presently zoned C2, according to the official zoning map of Ridgeland, Mississippi.

11. Petitioner requests that it be granted a conditional use permit as authorized by

Section 410.02 (A), 400.03 (B), 410.04 (A) of the Zoning Ordinance of the City of Ridgeland, Mississippi, dated February, 2014. **(Section of ordinance authorizing the specified conditional use).**

12. Petitioner intends to use the subject property for the following purpose(s) in accord with

requested classification: The development is housing for the Elderly. The main 4-story structure will
be 67' at it's tallest point.

13. A site plan for development of the property as required by Section 600.09 of the Zoning Ordinance is attached as Exhibit "E".

14. Petitioner acknowledges that in order to assure consideration of the request contained in this Petition, Petitioner must present proof as to all matters required to be proved by Section 600.09 of the Zoning Ordinance. Petitioner must answer the following questions before filing this petition. The petition will not be accepted unless petitioner responds to each of the following questions:

a. Why does the Petitioner claim that the requested land use fits the site and is compatible with adjacent properties?

We are planning an independent luxury senior living development that sits on 28.73 acres
and has a density of 6.68 units/acre. In our immediate vicinity there are other senior housing
developments and they are: 1. Highland Home- Assisted living development on our north
property line. 2. Beau Ridge- is an independent senior living and memory care facility located
800' to our east.

b. How will the proposed use impact traffic on adjacent streets and highways?

This development is a senior housing development and typically our seniors will not have
a car or be driving. Our development will offer transportation at set times throughout the day to
local shops and the grocery store in our limo bus. This bus will provide most of the necessary
transportation that our residents will need.

- c. Will the requested land use cause an adverse effect (noise, glare, odor, traffic, use, encroachment, etc.) on abutting property or the permitted use thereof? Please explain.

No it will not. We are surrounded by other C2 zoned property which is made up of an

assisted living development to our north, vacant and heavily wooded land to our west and

south, and then a private parcel of pasture land to our east. We plan to leave a tree buffer around

our development to maximize privacy for our residents and surrounding neighbors.

- d. What provision(s) have been made for ingress and egress to the subject property and structures located thereon with particular reference to automobile and pedestrian safety, traffic flow, and fire protection?

We plan to widen and replace corporate center drive and use existing street cut on

Highland Colony Parkway. We also plan to bring a pedestrian sidewalk from the

interior of our development out to Highland Colony Parkway. Our ultimate goal

would be to tie into the the city of Ridgeland's walking trail system so our senior residents could enjoy it.

- e. What provision(s) have been made to provide adequate off-street parking and loading areas in conformance with Section 37.02 Off-Street Parking of this Ordinance?

We will design this senior housing development to meet all parking requirements of the

City of Ridgeland.

- f. What provision(s) have been made for refuse storage areas and service areas to be screened from adjoining properties, and are the proposed improvements in conformance with Section 36.07 and Appendix 'D'?

All refuse areas will be screened from view with a combination of cedar fencing and iron gates. No refuse area will be open where containers would be seen by surrounding properties or by our residents, and would be in conformance with Section 36.07 appendix D.

- g. What provision(s) have been made for controlling drainage and erosion on/from the proposed site?

The site drainage and erosion plan will be designed by a Mississippi Licensed Civil Engineer and will conform to all State and Local regulations. If storm water detention is required we will build an on-site detention pond. The final approved and permitted civil drawings will include an erosion plan and SWPPP.

- h. What provision(s) have been made for the availability and connection of utilities?

Water and Sewer is available to this development and all connections to city utilities will be approved by the City of Ridgeland.

- i. What provisions(s) have been made for signage and lighting at the proposed site?

All lighting for this development will be designed by an Electrical engineer and will conform

to all lighting requirements of the City of Ridgeland. All exterior lighting is designed to

provide adequate lighting for our residents, but also to minimize light pollution to adjacent

land owners. Also, any signage will be shown on the Architectural drawings and will need
approval from the City of Ridgeland's planning department.

- j. Does the proposed land use comply with required yards, Landscape Ordinance, and Tree Ordinance? If not, please explain.

Yes it does.

- k. What provision(s) have been made with respect to hours of operation so as not to cause an adverse effect on neighboring properties?

The main office will have set daytime hours of operation to accommodate our senior residents.

1. What provision(s) have been made to adequately address any concern for safety?

Our proposed development will have a decorative iron and cedar privacy perimeter fence for security and privacy. We will also have controlled access gates for all vehicular traffic to limit non-guests from entering the property. We will also have electronic controlled access on all doors that allow access to the property that can only be opened by our residents or our staff.

- m. What provision(s) have been made to address any negative impact on the capacity of public facilities?

Our development is an independent luxury senior housing development and our residents should not require care from the City of Ridgeland's public facilities.

- n. What provision(s) have been made to minimize negative environmental and economic impacts?

There is a beautiful wetland on this property but we are not planning on building a permanent structure within the wetland. We will ask the Army Corp of Engineers for permission to construct an elevated walking bridge for our residents to enjoy the wildlife found within the wetland. There will be an economic benefit to the City of Ridgeland because our development will be paying taxes and providing additional shoppers to the local stores and restaurants. We are a senior housing development and we will not be adding additional students to the City of Ridgeland schools. Children will not be living at this development.

- o. Does the proposed land use encroach upon flood hazard zones or airport approach zones?

This development will not be designed within a flood plain or the airport approach zone.

- p. Are there any additional issues that should be addressed in this application?

No

15. Petitioner acknowledges that prior to approving any petition, a public hearing must be held in accordance with Section 600.15 of the Zoning Ordinance. At the public hearing the petitioner will be required to provide proof in the form of testimony and documents as to each of the matters listed in paragraph 14 of this petition.
16. Petitioner believes that the reasons set forth in this petition justify the granting of the conditional use permit.
17. Petitioner would show that the planned use of the property and the conditional use permit would be in harmony with the general purpose and intent of the land uses permitted in the use district where the property is located, and would not be injurious to the neighborhood or detrimental to the public welfare.
18. The required \$150.00 filing fee has been paid with the filing of this Petition.

Respectfully submitted,



PETITIONER

5/29/18

DATE



Exhibit A

BOOK 2593 PAGE 448 DOC 09 TY W
INST # 632430 MADISON COUNTY MS.
This instrument was filed for
record 10/08/10 at 11:37:42 AM
ARTHUR JOHNSTON, C.C. BY: DAD D.C.

THIS INSTRUMENT PREPARED BY:

Mark T. Davis, Esq.
WATKINS LUDLAM WINTER & STENNIS, P.A.
P. O. Box 427
Jackson, MS 39205-0427
(601) 949-4900
Mississippi Bar No. 5839

RETURN TO:

Mark T. Davis, Esq. *12⁰⁰ / #601*
WATKINS LUDLAM WINTER &
STENNIS, P.A.
P. O. Box 427
Jackson, MS 39205-0427
(601) 949-4900

INDEXING INSTRUCTION:

Situated in the SW 1/4 of Section 25, T7N, R1E,
Madison County, Mississippi

SUBSTITUTED TRUSTEE'S DEED

NAME, ADDRESS AND PHONE NUMBER OF GRANTOR:

Mark T. Davis, Substituted Trustee
Watkins Ludlam Winter & Stennis, P.A.
P. O. Box 427
Jackson, MS 39205
Residence Phone No.: None
Business Phone No.: (601) 949-4900

NAME, ADDRESS AND PHONE NUMBER OF GRANTEE:

State Bank & Trust Company
P. O. Box 5516
Greenville, MS 38704-5516
Residence Phone No.: None
Business Phone No.: (662) 335-2266

SUBSTITUTED TRUSTEE'S DEED

WHEREAS, on August 30, 2007, 463 Development Company, LLC, a Mississippi limited liability company, executed a Deed of Trust to Kenneth R. Hall, Trustee, for the benefit of State Bank & Trust Company (dba SB&T Bank in AL), which Deed of Trust is filed for record in Book 2239 at Page 820 in the office of the Chancery Clerk of Madison County, Mississippi, which Deed of Trust was corrected and re-filed for record in Book 2256 at Page 473 (collectively, the "Deed of Trust"); and

WHEREAS, as authorized by said Deed of Trust and in strict accordance therewith, State Bank & Trust Company (dba SB&T Bank in AL) appointed and substituted Mark T. Davis as Trustee therein in the place and stead of the trustee named in said Deed of Trust or subsequently substituted therein by instrument dated August 30, 2010, and duly filed for record in the office of the aforesaid Chancery Clerk in Book 2577 at Page 18 prior to the first publication and posting of the notice of sale; and

WHEREAS, default having been made in the performance of the terms and conditions of said Deed of Trust, which default continued for a period of time necessary for the holder thereof to declare the entire indebtedness, together with attorney's fees, expenses and costs, immediately due and payable, as was its option so to do under the terms of said Deed of Trust, and default having been made in payment of said amount and the Substituted Trustee having been requested and directed by State Bank & Trust Company (dba SB&T Bank in AL) to foreclose under the terms of said Deed of Trust, I did on the 8th day of October, 2010, during legal hours, being between the hours of 11:00 a.m. and 4:00 p.m., at the main south door of the County Courthouse of Madison County, at Canton, Mississippi, in accordance with the terms of the Deed of Trust and the laws of the State of Mississippi, offer for sale at public auction and sell to the highest and best bidder, for same day payment by wire transfer of good funds, the following described land

and property lying and being situated in Madison County, Mississippi, being more particularly described as follows, to-wit:

TRACT 1

COMMENCE AT THE CORNER COMMON TO SECTIONS 25, 26, 35 AND 36 OF TOWNSHIP 7 NORTH, RANGE 1 EAST, MADISON COUNTY, MISSISSIPPI, AND RUN THENCE NORTH ALONG THE LINE BETWEEN SAID SECTION 25 AND 26 FOR A DISTANCE OF 882.30 FEET TO A CONCRETE MONUMENT; RUN THENCE SOUTH 86 DEGREES 43 MINUTES 17 SECONDS EAST FOR A DISTANCE OF 261.86 FEET TO A POINT; RUN THENCE SOUTH 86 DEGREES 36 MINUTES 16 SECONDS EAST FOR A DISTANCE OF 256.34 FEET TO A POINT; RUN THENCE SOUTH 86 DEGREES 50 MINUTES 42 SECONDS EAST FOR A DISTANCE OF 176.43 FEET TO A POINT; RUN THENCE SOUTH 86 DEGREES 54 MINUTES 47 SECONDS EAST FOR A DISTANCE OF 154.07 FEET; THENCE SOUTH 86 DEGREES 54 MINUTES 47 SECONDS EAST A DISTANCE OF 175.68 TO THE POINT OF BEGINNING OF THE PARCEL OF LAND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

FROM SAID POINT OF BEGINNING RUN SOUTH 86 DEGREES 54 MINUTES 47 SECONDS EAST FOR A DISTANCE OF 99.80 FEET TO A POINT; RUN THENCE SOUTH 84 DEGREES 57 MINUTES 21 SECONDS EAST FOR A DISTANCE OF 67.74 FEET TO A POINT; RUN THENCE NORTH 01 DEGREE 05 MINUTES 44 SECONDS EAST FOR A DISTANCE OF 395.67 FEET TO A POINT ON THE SOUTH RIGHT OF WAY OF HIGHLAND COLONY PARKWAY, A PUBLIC STREET; RUN THENCE ALONG SAID RIGHT OF WAY LINE NORTH 43 DEGREES 54 MINUTES 14 SECONDS WEST FOR A DISTANCE OF 42.43 FEET TO A POINT; RUN THENCE NORTH 88 DEGREES 54 MINUTES 14 SECONDS WEST FOR A DISTANCE OF 137.32 FEET; LEAVING SAID RIGHT OF WAY LINE RUN SOUTH 01 DEGREE 05 MINUTES 44 SECONDS EAST A DISTANCE OF 417.54 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL OF LAND IS SITUATED IN THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 1 EAST AND CONTAINS 1.6065 ACRES, MORE OR LESS.

TRACT 2

A TRACT OF LAND CONTAINING IN ALL 25.88 ACRES, MORE OR LESS, IN THE SOUTHWEST CORNER OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 1 EAST, MADISON COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID SECTION 25, TOWNSHIP 7 NORTH, RANGE 1 EAST,

AND FROM SAID POINT OF BEGINNING RUN THENCE NORTH 882.3 FEET ALONG THE WEST LINE OF SECTION 25, THENCE RUN SOUTH 86 DEGREES 25 MINUTES EAST FOR 1201.0 FEET ALONG A FENCE TO THE NORTHEAST CORNER OF TRACT BEING DESCRIBED, THENCE RUN SOUTH FOR 670.0 FEET, THENCE RUN SOUTH 87 DEGREES 06 MINUTES EAST FOR 215.0 FEET, THENCE RUN SOUTH FOR 200.0 FEET TO THE SOUTH LINE OF SECTION 25, THENCE RUN NORTH 87 DEGREES 06 MINUTES WEST FOR 1416.0 FEET ALONG THE SOUTH LINE OF SECTION 25 TO THE POINT OF BEGINNING; AND CONTAINING IN ALL 25.88 ACRES, MORE OR LESS.

Said property was sold after strictly complying with all the terms and conditions of said Deed of Trust and the statutes made and provided in such cases. A notice of time, place and terms of said sale, together with a description of the property to be sold, was given by publication in the *Madison County Herald*, a newspaper published in Madison County, Mississippi for three consecutive weeks preceding the date of sale. The first notice of the publication appeared September 16, 2010, and subsequent notices appeared on September 23, September 30 and October 7, 2010, a copy of which is attached hereto, and a notice identical to the published notice was posted on the bulletin board at the County Courthouse of Madison County, Mississippi for said period of three consecutive weeks. Everything necessary to be done was done to make and effect a good and lawful sale.

At said Sale, State Bank & Trust Company (dba SB&T Bank in AL) bid for said property in the amount of Eight Hundred Ninety-Six Thousand and 00/100 Dollars (\$896,000.00), which being the highest and best bid, the same was then and there struck off to State Bank & Trust Company (dba SB&T Bank in AL) and it was declared the purchaser thereof.

NOW THEREFORE, in consideration of the full payment of the purchase price, I, the undersigned Substitute Trustee, do hereby sell and convey unto State Bank & Trust Company (dba SB&T Bank in AL) the land and property herein described. I convey only such title as is vested in me as Substituted Trustee.

WITNESS MY SIGNATURE, this the 8th day of October, 2010.

Mark T. Davis, Substituted Trustee
MARK T. DAVIS, SUBSTITUTED TRUSTEE

STATE OF MISSISSIPPI

COUNTY OF MADISON

Personally appeared before me, the undersigned authority in and for the said county and state, on this 8th day of October, 2010, within my jurisdiction, the within named Mark T. Davis, Substituted Trustee, duly identified before me, who acknowledged that in said representative capacity he executed the above and foregoing instrument, after first having been duly authorized so to do.

Arthur Johnston, c.c.
Notary Public
By: [Signature] Rucker, D.C.

My Commission Expires:

My Commission Expires Jan. 1, 2012
(Affix official seal)

PROOF OF PUBLICATION
THE STATE OF MISSISSIPPI
MADISON COUNTY

BOOK 2593 PAGE 453
###

SUBSTITUTED TRUSTEE'S NOTICE OF SALE
WHEREAS, on August 30, 2007, 484 Development Company, LLC, a Mississippi limited liability company, executed a Deed of Trust to Kenneth R. Hall, Trustee, for the benefit of State Bank & Trust Company (dba: SB&T Bank in AL), which Deed of Trust is filed for record in Book 2239 at Page 620 in the office of the Chancery Clerk of Madison County, Mississippi, which Deed of Trust was corrected and re-filed for record in Book 2256 at Page 473 (collectively, the "Deed of Trust"); and
WHEREAS, said Deed of Trust authorized the appointment and substitution of another Trustee in the place of the Trustee named in said Deed of Trust or subsequently substituted therein, and State Bank & Trust Company (dba: SB&T Bank in AL) appointed and substituted Mark T. Davis as Trustee therein, by instrument dated August 30, 2010, and duly filed for record in the office of the aforesaid Chancery Clerk in Book 2577 at Page 18; and
WHEREAS, default having been made in the performance of the terms and conditions of said Deed of Trust, and the entire indebtedness secured thereby having been declared to be due and payable pursuant to the terms of said Deed of Trust, and State Bank & Trust Company (dba: SB&T Bank in AL), the holder of the note and Deed of Trust, having requested the undersigned Substituted Trustee, so to do, I will, on the 8th day of October, 2010, offer for sale at public outcry and sell during legal hours, being between the hours of 11:00 a.m. and 4:00 p.m., at the main south door of the County Courthouse of Madison County, at Canton, Mississippi, to the highest and best bidder, for same day payment by wire transfer of good funds, the following described land and property lying and being situated in Madison County, Mississippi, and being more particularly described as follows, to-wit:

TRACT 1
COMMENCE AT THE CORNER COMMON TO SECTIONS 25, 26, 35 AND 36 OF TOWNSHIP 7 NORTH, RANGE 1, EAST, MADISON COUNTY, MISSISSIPPI; AND RUN THENCE NORTH ALONG THE LINE BETWEEN SAID SECTION 25 AND 26 FOR A DISTANCE OF 882.30 FEET TO A CONCRETE MONUMENT; RUN THENCE SOUTH 86 DEGREES 43 MINUTES 17 SECONDS EAST FOR A DISTANCE OF 261.86 FEET TO A POINT; RUN THENCE SOUTH 86 DEGREES 36 MINUTES 16 SECONDS EAST FOR A DISTANCE OF 256.34 FEET TO A POINT; RUN THENCE SOUTH 86 DEGREES 50 MINUTES 42 SECONDS EAST FOR A DISTANCE OF 176.43 FEET TO A POINT; RUN THENCE SOUTH 86 DEGREES 54 MINUTES 47 SECONDS EAST FOR A DISTANCE OF 154.07 FEET; THENCE SOUTH 86 DEGREES 54 MINUTES 47 SECONDS EAST A DISTANCE OF 175.68 TO THE POINT OF BEGINNING OF THE PARCEL OF LAND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

FROM SAID POINT OF BEGINNING RUN SOUTH 86 DEGREES 54 MINUTES 47 SECONDS EAST FOR A DISTANCE OF 99.80 FEET TO A POINT; RUN THENCE SOUTH 84 DEGREES 57 MINUTES 21 SECONDS EAST FOR A DISTANCE OF 67.74 FEET TO A POINT; RUN THENCE NORTH 01 DEGREE 05 MINUTES 44 SECONDS EAST FOR A DISTANCE OF 395.67 FEET TO A POINT ON THE SOUTH RIGHT OF WAY OF HIGHLAND COLONY PARKWAY, A PUBLIC STREET; RUN THENCE ALONG SAID RIGHT OF WAY LINE NORTH 43 DEGREES 54 MINUTES 14 SECONDS WEST FOR A DISTANCE OF 42.43 FEET TO A POINT; RUN THENCE NORTH 88 DEGREES 54 MINUTES 14 SECONDS WEST FOR A DISTANCE OF 137.32 FEET; LEAVING SAID RIGHT OF WAY LINE RUN SOUTH 01 DEGREE 05 MINUTES 44 SECONDS EAST A DISTANCE OF 417.54 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL OF LAND IS SITUATED IN THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 1, EAST AND CONTAINS 1.6085 ACRES, MORE OR LESS.

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A TRACT OF LAND CONTAINING IN ALL 25.88 ACRES, MORE OR LESS, IN THE SOUTHWEST CORNER OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 1, EAST, MADISON COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID SECTION 25, TOWNSHIP 7 NORTH, RANGE 1, EAST; AND FROM SAID POINT OF BEGINNING RUN THENCE NORTH 88.3 FEET ALONG THE WEST LINE OF SECTION 25; THENCE RUN SOUTH 85 DEGREES 25 MINUTES EAST FOR 1201.0 FEET ALONG A FENCE TO THE NORTHEAST CORNER OF TRACT BEING DESCRIBED; THENCE RUN SOUTH FOR 670.0 FEET; THENCE RUN SOUTH 87 DEGREES 06 MINUTES EAST FOR 215.0 FEET; THENCE RUN SOUTH FOR 200.0 FEET TO THE SOUTH LINE OF SECTION 25; THENCE RUN NORTH 87 DEGREES 06 MINUTES WEST FOR 1416.0 FEET ALONG THE SOUTH LINE OF SECTION 25 TO THE POINT OF BEGINNING; AND CONTAINING IN ALL 25.88 ACRES, MORE OR LESS.

I will convey only such title as is vested in me as Substituted Trustee.
WITNESS MY SIGNATURE, this the 3rd day of September, 2010.

/s/
MARK T. DAVIS, SUBSTITUTED TRUSTEE
Watkins Ludlum Winter & Stennis, P.A.
Attorneys at Law
P.O. Box 427
Jackson, Mississippi 39206
(601) 949-4900
PUBLISH: September 16, September 23, September 30 and October 7, 2010

PERSONALLY appeared before me, the undersigned notary public in and for Madison County, Mississippi,

GLORIA WEAKLEY

an authorized clerk of the MADISON COUNTY HERALD, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, appeared in the issues of said newspaper as follows:

9/16/2010
9/23/2010
9/30/2010
10/7/2010

Size: 949 words / 2.00 col. x 124.00 lines
Published: 4 time(s)
Total: \$417.58

Signed [Signature]
Authorized Clerk of
The Madison County Herald

SWORN to and subscribed before me on 10/7/2010.

[Signature]
Notary Public
RICK TYLER

Notary Public State of Mississippi at Large. Bonded thru
Notary Public Underwriters

(SEAL)



Instrument Prepared by and Return to:	Grantor:	Grantee:
G. Todd Burwell (MSB #8832) G. Todd Burwell, P.A. 618 Crescent Blvd., # 200 Ridgeland, MS 39157 Tel: (601) 427-4470 <i>12#606</i>	G. Todd Burwell, P.A. 618 Crescent Blvd., #200 Ridgeland, MS 39157 Tel: (601) 427-4470	State Bank & Trust Company 618 Crescent Blvd., #100 Ridgeland, MS 39157 Tel: (601) 605-8786

Indexing Instructions: SW 1/4 of the SW 1/4 of Section 25, T7N, R1E, Madison County,
MS

SUBSTITUTED TRUSTEE'S DEED

WHEREAS, Cedar Lake Investors, LLC executed a Deed of Trust to Kenneth R. Hall, Trustee, in favor of State Bank & Trust Company (dba SB&T Bank in AL) dated September 21, 2007, which Deed of Trust is on file and of record in the office of the Chancery Clerk of Madison County, Mississippi in Deed of Trust Book 2265 at Page 596 thereof; and

WHEREAS, the above mentioned Deed of Trust was amended and/or modified by a First Amendment to Deed of Trust by Cedar Lake Investors, LLC dated February 8, 2011 and recorded in the office of the Chancery Clerk of the County of Madison, State of Mississippi, in Book 2639 at Page 853 and a Modification of Deeds of Trust by Cedar Lake

Investors, LLC dated February 7, 2011 and recorded in the office of the Chancery Clerk of the County of Madison, State of Mississippi, in Book 2640 at Page 596 (said Deed of Trust, as amended and modified, is hereafter referred to as the "Deed of Trust"); and

WHEREAS, the aforesaid State Bank & Trust Company the holder of said Deed of Trust and the note secured thereby, substituted G. Todd Burwell as Trustee therein, as authorized by the terms thereof, by instrument dated April 26, 2011 and recorded in the office of the aforesaid Chancery Clerk in Book 2662 at Page 204; and

WHEREAS, default having been made in the terms and conditions of said Deed of Trust, and the entire debt secured thereby having been declared to be due and payable in accordance with the terms of said Deed of Trust, and the legal holder of the indebtedness, State Bank & Trust Company having required the undersigned Substituted Trustee to execute the trust and sell said land and property in accordance with the terms of said Deed of Trust for the purpose of raising the sums due thereunder, together with attorney's fees, Substituted Trustee's fees and expenses of sale;

WHEREAS, the undersigned Substituted Trustee, after being posted and after publication of Notice of Sale as required by the terms of the Deed of Trust and the laws of the State of Mississippi, within legal hours (being between the hours of 11:00 a.m. and 4:00 p.m.) on the 30th day of June, 2011, at public outcry, offered the hereinafter described property for sale at the Front door of the Madison County Courthouse, City of Canton, County of Madison, State of Mississippi (128 West North Street, Canton, Mississippi); and

WHEREAS, State Bank & Trust Company, acting by and through its duly authorized agent, did appear and made the highest and best bid; and

WHEREAS, I did strike off the said property to the said State Bank & Trust Company.

NOW, THEREFORE, in consideration of the sum of Two hundred four thousand and 00/100 Dollars) (\$ 204,000.00) cash paid in hand, receipt of which is hereby acknowledged, I, G. Todd Burwell, Substituted Trustee, under the hereinbefore mentioned Deed of Trust, do sell and convey unto State Bank & Trust Company the above described land and property situated in Madison County, Mississippi, to-wit:

A certain parcel of land lying and being situated in the Southwest Quarter of the Southwest Quarter of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi and being more particularly described by metes and bounds, to-wit:

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, and run thence North along the line between said Sections 25 and 26 for a distance of 882.30 feet; run thence South 88 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 178.43 feet; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 429.55 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to the Point of Beginning of the parcel described herein; thence continue South 84 degrees 57 minutes 21 seconds East for a distance of 7.46 feet to a found concrete monument; run thence South 88 degrees 14 minutes 06 seconds East for a distance of 139.94 feet to a point; run thence South 87 degrees 17 minutes 08 seconds East for a distance of 212.71 feet to the Southwest corner of that certain 1.732-acre parcel of land described in Quitclaim Deed filed for record in the Office of said Chancery Clerk in Book 528 beginning at Page 495, reference to which is hereby made for all purposes; run thence along the West boundary of said 1.732-acre parcel of land North 01 degree 05 minutes 46 seconds East for a distance of 150.07 feet to a point on a curve to the left subtending a Central Angle of 103

degrees 34 minutes 02 seconds and having a radius of 60 feet; run thence Northerly along said curve marked by a chord distance and bearing of North 22 degrees 56 minutes 32 seconds East 59.88 feet; thence leaving said West line run North 87 degrees 17 minutes 08 seconds West 382.44 feet; thence South 01 degree 05 minutes 44 seconds West along the aforesaid East line of that 1.607-acre tract 208.30 feet to the Point of Beginning and containing 1.73 acres, more or less.

Title to said property is believed to be good, but I convey only such title as is vested in me as Substituted Trustee.

WITNESS my signature, this the 30th day of June, 2011.

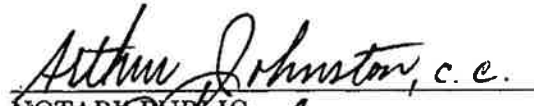

G. Todd Burwell, Substituted Trustee

STATE OF MISSISSIPPI

COUNTY OF MADISON

This day personally appeared before me, the undersigned authority, in and for the jurisdiction aforesaid, the within named G. Todd Burwell, Substituted Trustee, who acknowledged before me that he signed and delivered the above and foregoing Substituted Trustee's Deed on the year and date therein mentioned.

GIVEN under my hand and official seal of office, this the 30th day of June, 2011.


NOTARY PUBLIC


My Commission Expires:

My Commission Expires Jan. 1, 2012

SUBSTITUTED TRUSTEE'S NOTICE OF SALE
 WHEREAS, Cedar Lake Investors, LLC executed a Deed of Trust to Kenneth R. Hall, Trustee, in favor of State Bank & Trust Company (dba SB&T Bank in AL) dated September 21, 2007, which Deed of Trust is on file and of record in the office of the Chancery Clerk of Madison County, Mississippi in Deed of Trust Book 2265 at Page 596 thereof; and

WHEREAS, the above mentioned Deed of Trust was amended and/or modified by a First Amendment to Deed of Trust by Cedar Lake Investors, LLC dated February 8, 2011 and recorded in the office of the Chancery Clerk of the County of Madison, State of Mississippi, in Book 2639 at Page 553 and a Modification of Deeds of Trust by Cedar Lake Investors, LLC dated February 7, 2011 and recorded in the office of the Chancery Clerk of the County of Madison, State of Mississippi, in Book 2640 at Page 596 (said Deed of Trust, as amended and modified, is hereafter referred to as the "Deed of Trust"); and

WHEREAS, the legal holder of the Deed of Trust and the note secured thereby, substituted G. Todd Burwell as Trustee therein, as authorized by the terms thereof, by instrument dated April 26, 2011 and recorded in the office of the aforesaid Chancery Clerk in Book 2662 at Page 204; and

WHEREAS, default having been made in the terms and conditions of the Deed of Trust and the entire debt secured thereby, having been declared to be due and payable in accordance with the terms of the Deed of Trust, and the legal holder of the indebtedness, State Bank & Trust Company, having requested the undersigned Substituted Trustee to execute the trust and sell said land and property in accordance with the terms of the Deed of Trust for the purpose of collecting the sums due thereunder, together with attorney's fees, Substituted Trustee's fees and expense of sale;

NOW, THEREFORE, I, G. Todd Burwell, Substituted Trustee in the Deed of Trust, will on the 30th day of June, 2011, offer for sale at public outcry for cash to the highest bidder, and sell within legal hours (being between the hours of 11:00 A.M. and 4:00 P.M.) at the Front door of the Madison County Courthouse, City of Canton, County of Madison, State of Mississippi (128 West North Street, Canton, Mississippi), the following described property situated in the County of Madison, State of Mississippi, to-wit:

A certain parcel of land lying and being situated in the Southwest Quarter of the Southwest Quarter of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi and being more particularly described by metes and bounds, to-wit:

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, and run thence North along the line between said Sections 25 and 26 for a distance of 682.30 feet; run thence South 88 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 18 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 178.43 feet; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 429.55 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to the Point of Beginning of the parcel described herein; thence continue South 84 degrees 57 minutes 21 seconds East for a distance of 7.45 feet to a found concrete monument; run thence South 88 degrees 14 minutes 06 seconds East for a distance of 139.94 feet to a point; run thence South 87 degrees 17 minutes 08 seconds East for a distance of 212.71 feet to the Southwest corner of that certain 1.732 acre parcel of land described in Quitclaim Deed filed for record in the Office of said Chancery Clerk in Book 528 beginning at Page 495, reference to which is hereby made for all purposes; run thence along the West boundary of said 1.732 acre parcel of land North 01 degree 05 minutes 45 seconds East for a distance of 150.07 feet to a point on a curve to the left subtending a Central Angle of 103 degrees 34 minutes 02 seconds and having a radius of 60 feet; run thence Northwesterly along said curve marked by a chord distance and bearing of North 22 degrees 56 minutes 32 seconds East 59.88 feet; thence leaving said West line run North 87 degrees 17 minutes 08 seconds West 382.44 feet; thence South 01 degree 05 minutes 44 seconds West along the aforesaid East line of that 1.507 acre tract 208.30 feet to the Point of Beginning and containing 1.73 acres, more or less.

INDEXING INSTRUCTIONS: SW ¼ of the SW ¼ of Section 25, T7N, R1E, Madison County, MS

I WILL CONVEY only such title as is vested in me as Substituted Trustee.
 WITNESS MY SIGNATURE, this the 31st day of May, 2011.

SUBSTITUTED TRUSTEE

PUBLISH: June 5, 2011
 June 12, 2011
 June 19, 2011
 June 26, 2011

PREPARED BY:

G. Todd Burwell (MSB #6832)
 G. TODD BURWELL, P.A.
 618 Crescent Blvd., Suite 200
 Ridgeland, MS 39157
 Tel: 601-427-4470

0200267026-01

PROOF OF PUBLICATION THE STATE OF MISSISSIPPI HINDS COUNTY

PERSONALLY appeared before me, the undersigned notary public in and for Hinds County, Mississippi,

ANN MIDDEKE

an authorized clerk of THE CLARION-LEDGER, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, appeared in the issues of said newspaper as follows:

6/5/2011
 6/12/2011
 6/19/2011
 6/26/2011

Size: 1,007 words / 2.00 col. x 113.00 lines
 Published: 4 time(s)
 Total: \$441.94

Signed Ann Middleke
 Authorized Clerk of
 The Clarion-Ledger

SWORN to and subscribed before me on 6/26/2011.

Notary Public

RICK TYLER

Notary Public State of Mississippi at Large. Bonded thru
 Notary Public Underwriters

(SEAL)



AFFIDAVIT

I, G. Todd Burwell, hereby state on oath that on the 3rd day of June, 2011 at 4:11 p.m., I posted the Substituted Trustee's Notice of Sale of the property covered by the deed recorded in the office of the Circuit Clerk of Madison County, at Canton, Mississippi, in Book 2265 at Page 596, on the bulletin board of the Madison County Courthouse in Canton, Madison County, Mississippi.

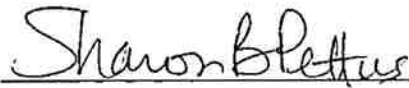
WITNESS my signature, on this the 6th day of June, 2011.


G. Todd Burwell

STATE OF MISSISSIPPI
COUNTY OF MADISON

Personally came and appeared before me, the undersigned authority in and for the aforesaid jurisdiction, the within named, G. Todd Burwell, who acknowledged that he posted the Notice of Sale as set forth in the above and foregoing instrument of writing on the day therein mentioned.

WITNESS MY SIGNATURE AND OFFICIAL SEAL OF OFFICE, this the 6th day of June, 2011.


Notary Public

My Commission Expires:



PREPARED BY:

G. Todd Burwell (MSB #8832)
tburwell@gtbpa.com
G. TODD BURWELL, P.A.
618 Crescent Blvd., Suite 200
Ridgeland, MS 39157
Tel: 601-427-4470
Fax: 601-427-0189



**STATE BANK
& TRUST COMPANY**

Relationship Banking • With us, it's personal.

Exhibit B

P. O. Box 5516
Greenville, MS 38704-5516
Phone: (662) 335-2266

EXHIBIT "B"

To

**Petition and Application for Conditional Use Permit
City of Ridgeland, Madison County, Mississippi**

May 29, 2018

Honorable Mayor Gene F. McGee
Honorable Members of the Board of Aldermen
The City of Ridgeland
304 Highway 51
Ridgeland, Mississippi 39157
Attention: Ridgeland Community Development Department

Reference: Written Authorization to Representative from Property Owner

- Tax Parcel # 071G-25C-001/00.00
- Tax Parcel # 071G-25C-005/07.00
- Tax Parcel # 071G-25C-005/08.00

Dear Honorable Mayor McGee and Honorable Members of the Board of Aldermen:

Please accept this letter from State Bank & Trust Company, the owner of the three above referenced Parcels of land, as requested under Item Number 6 of the Petition and Application for Conditional Use Permit (Exhibit "B").

State Bank & Trust Company hereby provides this letter as our written authorization to Jeremy Mears, Manager of Brownstone Ventures, LLC, to represent State Bank & Trust Company in the preparation, submission, and attendance of meetings and hearings in connection with the Petition and Application for Conditional Use Permit regarding the three above referenced Parcels of land. We understand that current zoning of the subject three Parcels of land referenced above is not affected by such Petition and Application for Conditional Use Permit.

State Bank & Trust Company will be available to attend any meetings and hearings with Mr. Mears. Thank you in advance for sharing such dates with us.

Please let me know if you should need any additional information.

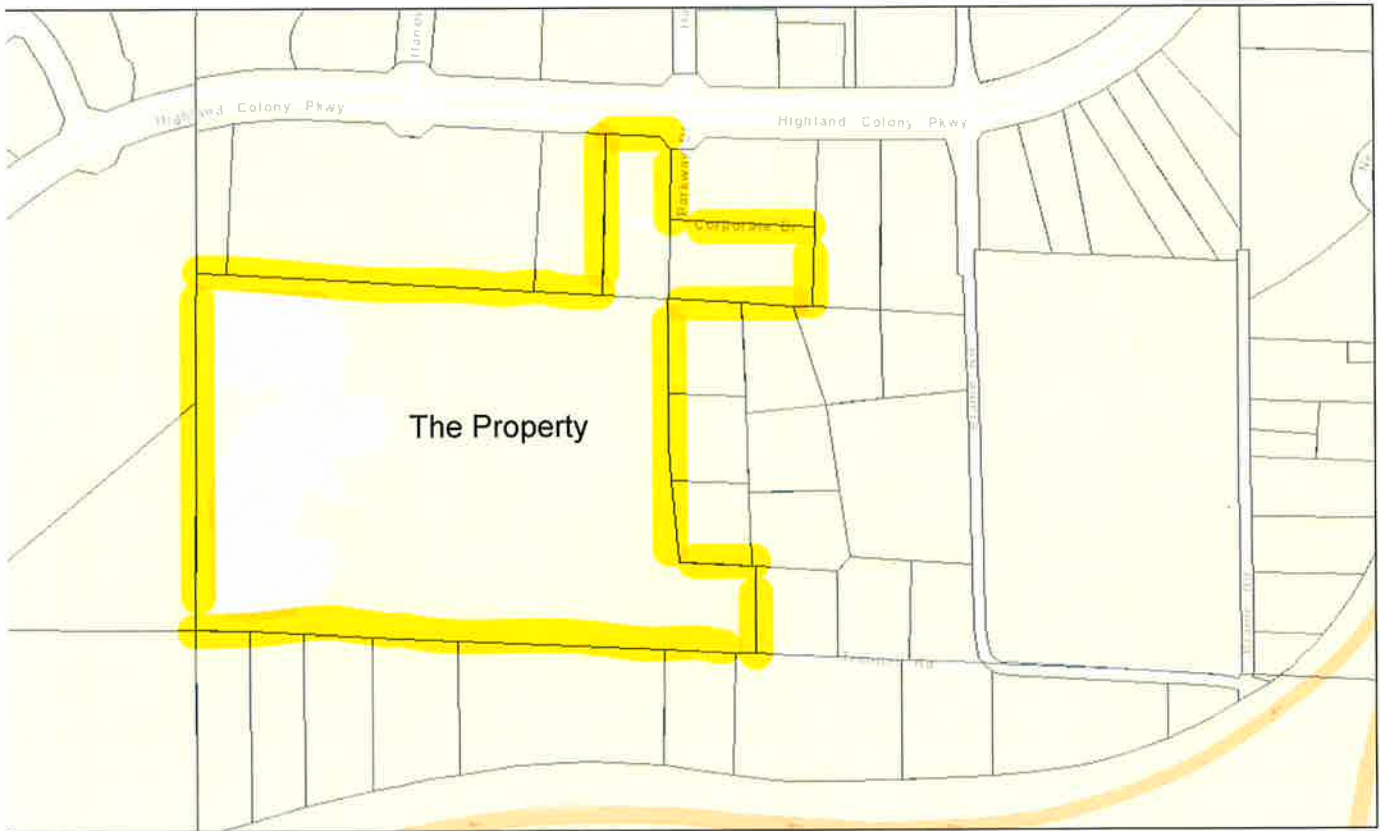
Sincerely,

Helen Y. Hong
Executive Vice President

Member FDIC

State Bank & Trust Company operates as SB&T Bank in Alabama

Exhibit C



Madison County Web Map

Parcels
Supervisor Districts
DISTRICT 3

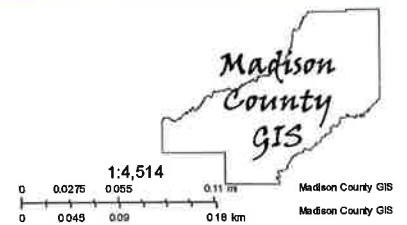


Exhibit D

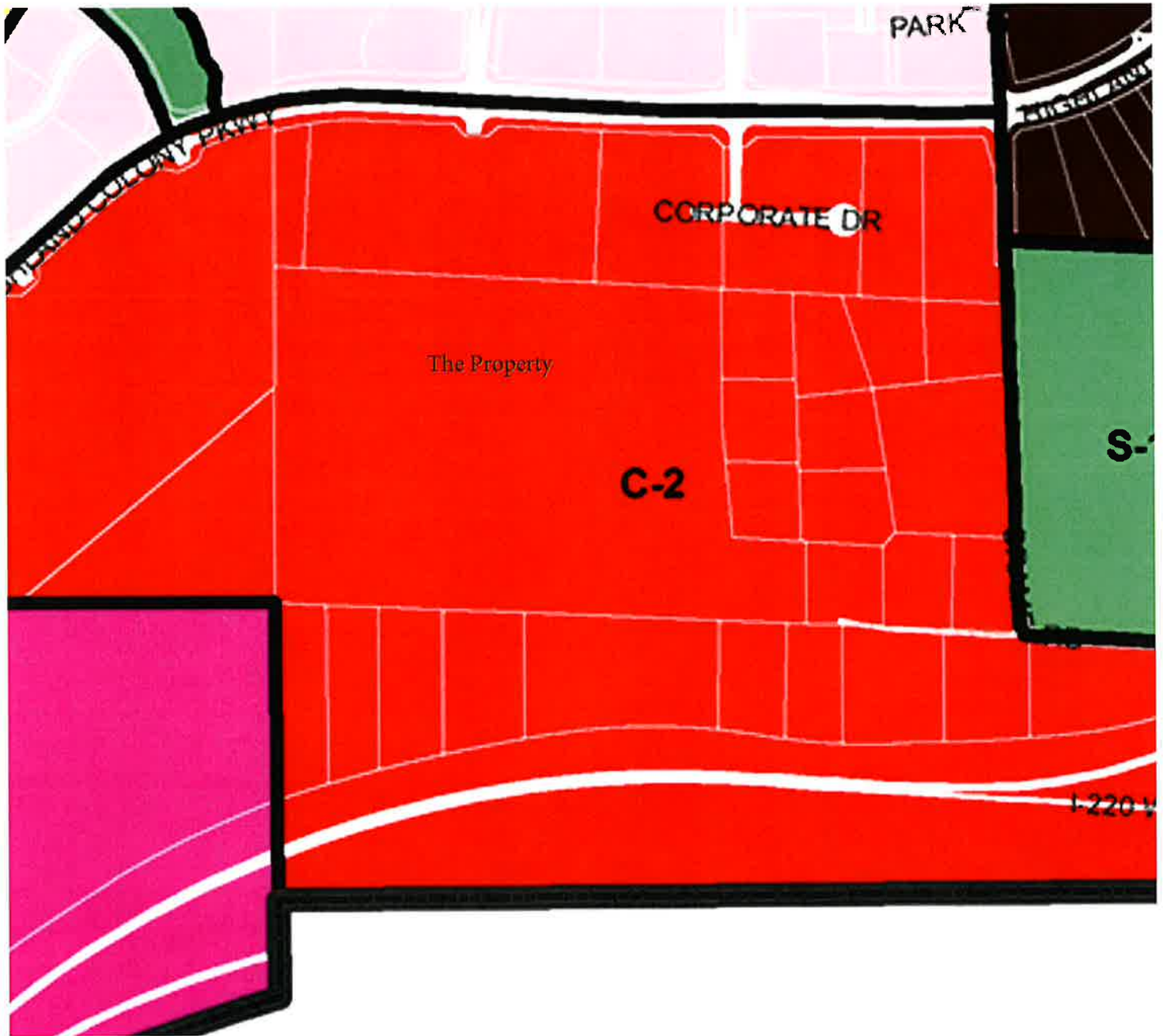
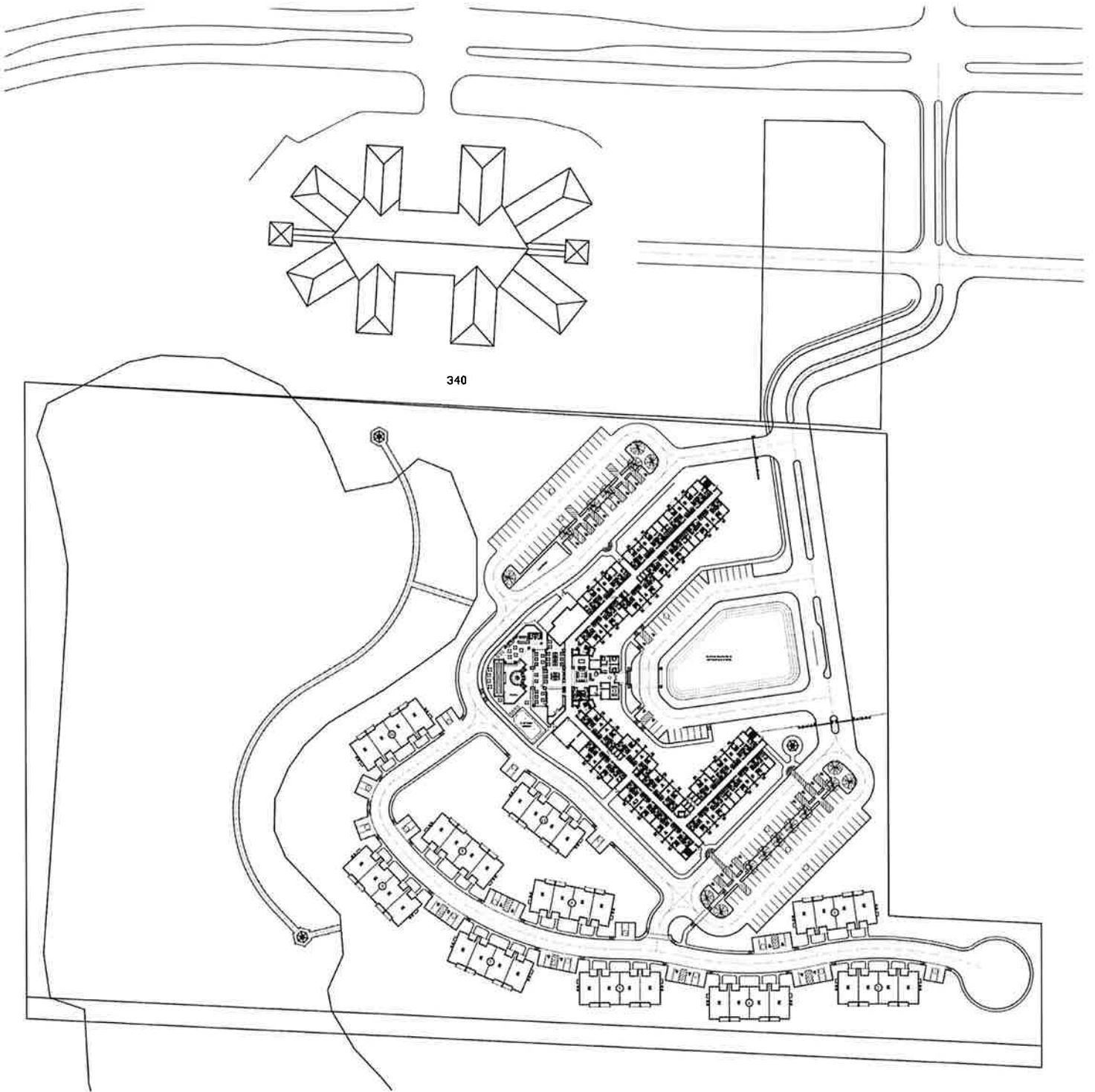


Exhibit E



JEREMY D MEARS 07-14
1000 LOUISVILLE AVE. (210)669-3081
MONROE, LA 71201

3253

84-487/1111

5/29/18

Date

Pay to the
Order of

THE CITY OF RIDGEAND

\$ 150.00

ONE HUNDRED & FIFTY & ^{no}/₁₀₀

Dollars



Photo
Safe
Deposit
Circle on back

Capital One

Capital One, N.A.

For

FILING FEE - CONDITIONAL
USE PERMIT - THE RESERVE

⑆111104879⑆573 31 02063⑈ 03253

LET FREEDOM

NOTICE OF ZONING HEARING

Notice is hereby given to those parties in interest that there will be a hearing on Thursday, July 5, 2018, at 6:00 o'clock P.M. before the Zoning Board at the City Hall, 304 Highway 51, Ridgeland, Mississippi, for the purpose of determining whether or not a **Petition and Application for Conditional Use Permit** shall be granted to the owners of the described property in the City of Ridgeland, Madison County, Mississippi.

TRACT 1

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, Madison County, Mississippi, and run thence North along the line between said Section 25 and 26 for a distance of 882.30 feet to a concrete monument; run thence South 86 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 176.43 feet to a point; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 154.07 feet; thence South 86 degrees 54 minutes 47 seconds East a distance of 175.68 to the Point of Beginning of the parcel of land more particularly described as follows, to-wit:

From said Point of Beginning run South 86 degrees 54 minutes 47 seconds East for a distance of 99.80 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to a point; run thence North 01 degree 05 minutes 44 seconds East for a distance of 396.67 feet to a point on the South Right of Way of Highland Colony Parkway, a public street; run thence along said Right of Way line North 43 degrees 54 minutes 14 seconds West for a distance of 42.43 feet to a point; run thence North 88 degrees 54 minutes 14 seconds West for a distance of 137.32 feet; leaving said Right of Way line run South 01 degree 05 minutes 44 seconds East a distance of 417.54 feet to the Point of Beginning.

The above described parcel of land is situated in the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section 25, Township 7 North, Range 1 East and contains 1.6065 acres, more or less.

TRACE 2

A tract of land containing in all 25.88 acres, more or less, in the Southwest corner of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi, and being more particularly described as beginning at the Southwest corner of said Section 25, Township 7 North, Range 1 East, and from said Point of Beginning run thence North 882.3 feet along the West line of Section 25, thence run South 86 degrees 25 minutes East for 1201.0 feet along a fence to the Northeast corner of tract being described, thence run South for 670.0 feet, thence run South 87 degrees 06 minutes East for 215.0 feet, thence run South for 200.0 feet to the South line of Section 25, thence run North 87 degrees 06 minutes West for 1416.0 feet along the South line of Section 25 to the Point of Beginning; and containing in all 25.88 acres, more or less.

A certain parcel of land lying and being situated in the Southwest Quarter of the Southwest Quarter of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi and being more particularly described by metes and bounds, to-wit:

Commence at the corner common to Sections 25, 26, 36 and 36 of Township 7 North, Range 1 East, and run thence North along the line between said Section 25 and 26 for a distance of 882.30 feet; run thence

South 88 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 178.43 feet; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 429.55 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to the Point of Beginning of the parcel described herein; thence continue South 84 degrees 57 minutes 21 seconds East for a distance 7.46 feet to a found concrete monument; run thence South 88 degrees 14 minutes 06 seconds East for a distance of 139.94 feet to a point; run thence South 87 degrees 17 minutes 08 seconds East for a distance of 212.71 feet to the Southwest corner of that certain 1.732-acre parcel of land described in Quitclaim Deed filed for record in the Office of said Chancery Clerk in Book 528 beginning at Page 495, reference to which is hereby made for all purposes; run thence along the West boundary of said 1.732-acre parcel of land North 01 degree 05 minutes 46 seconds East for a distance of 150.07 feet to a point on a curve to the left subtending a Central Angle of 103 degrees 34 minutes 02 seconds and having a radius of 60 feet; run thence Northerly along said curve marked by a chord distance and bearing of North 22 degrees 56 minutes 32 seconds East 59.88 feet; thence leaving said West line run North 87 degrees 17 minutes 08 seconds West 382.44 feet; thence South 01 degrees 05 minutes 44 seconds West along the aforesaid East line of that 1.607-acre tract 208.30 feet to the Point of Beginning and containing 1.73 acres, more or less.

APPROVED:

ATTEST:

/s/Paula Tierce

Paula Tierce, City Clerk

June 8, 2018

Publish: June 14, 2018

Karen Knight

From: Michael Simmons <msimmons@onlinemadison.com>
Sent: Friday, June 08, 2018 7:58 AM
To: Karen Knight
Subject: Re: Notice of Zoning Hearing

Received!

Michael Simmons
Associate Editor & Publisher
Madison County Journal
(601) 707-3552



On Jun 8, 2018, at 7:55 AM, Karen Knight <Karen.Knight@Ridgelandms.org> wrote:

Michael:

Please publish one time on Thursday, June 14th the attached Notice of Zoning Hearing and return two Proof of Publication to me at City Hall. Also, acknowledge receipt of this request by replying to this e-mail. Thanks!!

<Notice of Zoning Hearing - Jeremy Mears - The Reserve.docx>

MADISON COUNTY, MISSISSIPPI
SECTION 25, T 7 N, R 1 E

WETLAND
AREA

ACCESS EASEMENT TO BE ACQUIRED

GENERAL SITE INFORMATION

- ZONING CLASSIFICATION: C2
- BUILDING SETBACKS: FRONT 30'
SIDE 10'
REAR 10'
- BULDINGS ARE LOCATED ON
TRACT 2 WHICH IS 25.88 ACRES
- TOTAL PERVIOUS AREA INCLUDING EXISTING
= 18.84 AC. +/-
- TOTAL IMPERVIOUS AREA
= 7.04 AC. +/-
BROKEN DOWN AS: PAVEMENT & PARKING = 3.97 AC +/-
SIDEWALK = 0.51 AC +/-
BUILDING FOOTPRINT = 2.32 AC +/-
RECREATION AREA = 0.24 AC +/-
- PARKING SPACES PROVIDED = 173

UNIT MATRIX:					
UNIT DESIGNATION	NO.	NET AREA		GROSS AREA	
		PER UNIT	TOTAL PROJ.	PER UNIT	TOTAL PROJ.
A 1-BED / 1-BATH	64	750 S.F.	48,000 S.F.	844 S.F.	54,016 S.F.
B 2-BED / 2-BATH	28	1,046 S.F.	29,288 S.F.	1,146 S.F.	32,088 S.F.
CASITA 1-BED / 1-BATH	32	711 S.F.	22,752 S.F.	831 S.F.	26,592 S.F.
CASITA 2-BED / 2-BATH	20	1,154 S.F.	23,080 S.F.	1,366 S.F.	27,320 S.F.
LARGE BLDG. COMMON AREA AND CIRCULATION AREA					30,451 S.F.
TOTALS:	144		123,120 S.F.		170,467 S.F.

EXISTING 40' R/W

20' BRAME ROAD ROADWAY
& UTILITY EASEMENT

BY	CLIENT: BROWNSTONE VENTURES, LLC		
	THE RESERVE AT RIDGELAND		
REVISION			
DATE	SCALE: 1"=50'	DRAWN BY:	CHECKED BY:
NO.	DATE: 8/8/18	TRACED BY:	APPROVED BY:
	DRAWING NO. BROWNSTONE-1		0



Alan Hart

From: Jeremy Mears <jeremy@thebrownstonegroup.net>
Sent: Wednesday, July 25, 2018 6:12 PM
To: Alan Hart
Subject: The Reserve at Ridgeland

Alan,

Thanks for working with us to come up with a product that meets the life safety needs of the city, but also works from a design and cost standpoint. We had a good conversation today and I wanted to recap what we discussed:

- You will allow all buildings to be built out of wood and not metal or steel. This is Type 5 construction, but with all exceptions listed below.
- We can have one larger building that's 2-Story and then fill in the rest of the property with single story 4-plexes. This will fit in with our original design concept, but we'll need more one story units to make up the difference of the lost 3rd story.
- You will allow us to reduce the number of parking spaces to a level that we feel like is appropriate for senior housing, and we're not required to use the city's parking requirements. The city would rather us have more green space and not more concrete onsite.

In addition to designing this development to meet all design codes for Type V and independent senior living, you have requested the following items:

- You want a soil engineer onsite at all times during our earthwork. We will have a soil engineer onsite during all road and building pad construction to verify all pads are being constructed in accordance with the soil engineer and structural engineer design parameters.
- The city wants a Structural engineer to design the foundations. We're already doing this and will provide an engineer letter showing the foundations were constructed according to design parameters before the concrete was poured.
- The city wants a letter from a soil engineer that says we met all the requirements of the design. We'll provide this.
- The city wants a 2hr separation wall designed that meets code to reduce flame spread. 2 hour firewalls are determined by SF of living space and we will install these 2 hour walls to meet the current code requirement for SF of living space.
- The city wants all exteriors to be some form of cementitious product. That's stucco, stone, or brick, but not hardi.
- We can design the top plates at 9'.
- The city would like us to use metal roof on any roof pitch less than 6/12. I know we have some metal roof on the larger building but not sure the pitch on the single story units. The city realizes that the single story buildings would not look right with metal roof, and I believe there's some flexibility with the roof pitch if we're using a 30-year shingle. Even if the city has some flexibility with roof pitch, if we use a 30-year shingle, we'll still look to have all roof pitches at 6/12 or steeper.
- The city is happy with a 13r sprinkler system as long as we're sprinkling the attic space as well. We are ok with this.

- The city would like us to look into the smoke removal system that hotels use. I cannot commit to this one because I'm not sure of the cost. We will look into pricing of this system and discuss with the city.
- The city has had deterioration problems with some existing multi-level residential buildings using just wood subfloor under tile and not using Gypcrete, or Gypcrete that cracks due to the swelling of the subfloor. We're committing to using Gypcrete over Acoustamat on the 2nd floor of our units. This helps to provide a cushion for the Gypcrete and reduces the sound of foot traffic below.
- The city wants to make sure the single story buildings have continuity with the larger building. Also, the city wants them to have some elevation changes so they don't look like row houses. We are committed to doing this.
- We discussed how many inspections we'd have, so I need to come up with an estimate for this so we can increase our fees to the city.

I believe this covers everything Alan and please let me know if I missed anything. We're working on the new design and I'll have the new layout to you next week.

Thanks again,

Jeremy Mears

The Brownstone Companies (Regional Office)
Texas / Louisiana / Mississippi / Arkansas
1000 Louisville Avenue
Monroe, LA 71201
210.669.3081 (mobile)
318.855.5215 (office)
318.855.5662 (fax)
jeremy@thebrownstonegroup.net
www.thebrownstonegroup.net



Mills, Scanlon, Dye & Pittman

Jerry L. Mills
John P. Scanlon
John T. Wakeland

ATTORNEYS AT LAW
800 Avery Boulevard North, Suite 101
Ridgeland, Mississippi 39157

Telephone:
(601) 957-2600
Facsimile:
(601) 957-7440

Brad Dye, Of Counsel
Edwin L. Pittman, Of Counsel

James H. Gabriel (1948-2016)
Carolyn B. Mills (1947-2017)

August 15, 2018

Mayor Gene McGee
Alderman Ken Heard
Alderman Chuck Gautier
Alderman Kevin Holder
Alderman Brian Ramsey
Alderman Bill Lee
Alderman Wesley Hamlin
Alderman D. I. Smith
Post Office Box 217
Ridgeland, MS 39158

RE: Zoning Report for August 9, 2018

Dear Gentlemen:

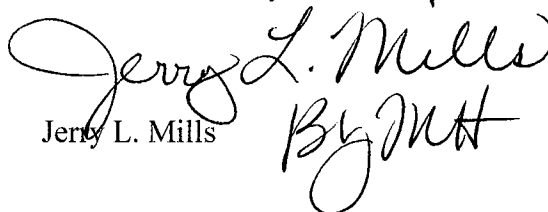
We report on the Zoning Board meeting of August 9, 2018. Enclosed for your consideration, please find the following:

1. Minutes of the August 9, 2018, Zoning Board meeting;
2. Ordinance Approving the Petition and Application for Conditional Use Permit for Jeremy Myers; and,
3. Resolution Denying the Petition and Application for Conditional Use Permit for Jeremy Myers.

If you have any questions or require additional information, please do not hesitate to call us.

Sincerely,

Mills, Scanlon, Dye & Pittman


Jerry L. Mills

JLM/mmh
Enclosure(s)

cc: Zoning Board Members

**MINUTES OF THE MEETING
OF THE ZONING BOARD
OF THE CITY OF RIDGELAND, MISSISSIPPI**

A meeting of the Zoning Board of the City of Ridgeland, Mississippi (the "Board") was duly called, held and conducted on Thursday, August 9, 2018, at 6:00 o'clock p.m. in the Ridgeland City Hall in the City of Ridgeland, Madison County, Mississippi.

The following members were present, to-wit:

Larry Miller
Bernie Giessner
Drew Malone
Michelle Caballero
Judy Rice
Jim Collette

Absent:

Tracy Bailey
Walter Cox

Also present:

Jerry L. Mills, Attorney
Jordan Lohman, City of Ridgeland

* * * * *

Chairman Bernie Giessner called the meeting to order. Roll was called and it was announced that a majority of the voting members of the Board were present and that said number constituted a quorum to conduct business.

Chairman Bernie Giessner led the Pledge of Allegiance and the meeting was opened with prayer.

All members of the Board acknowledged receipt of the agenda and the agenda was as follows:

1. Call to Order/Invocation.
2. Adoption of Minutes.

3. Public Hearing for Petition and Application for Conditional Use Permit for Jeremy Myers - *Petitioner*

Property Address/Description:

3 Parcels are as follows: 25.88 AC in SW COR SW ¼, 1.6 AC in SW ¼ SW ¼ S/S PWKY, 1.73 AC SW ¼ SW ¼ S/S PKWY

Tax Parcel No:

071G-25C-001/00.00

071G-25C-005/07.00

071G-25C-005/08.00

4. Old Business/New Business.
5. Adjourn

The Board considered the Minutes of the April 5, 2018 meeting. Ms. Caballero moved to approve the minutes as written. The motion was seconded by Ms. Rice and approved unanimously.

**Public Hearing for Petition and Application for
Conditional Use Permit for Jeremy Myers**

There was next a Public Hearing on the Petition and Application for a Conditional Use Permit for Jeremy Myers for property identified as Tax Parcel No's: 071G-25C-001/00.00; 071G-25C-005/07.00; and 071G-25C-005/08.00. The subject property is zoned C-2. Petitioner appeared and spoke on behalf of the Petition. Petitioner intends to use the subject property for the development of an assisted living facility for the elderly with a main 4-story structure which will be 67' at its tallest point.

After discussions, Petitioner announced that he would abandon the request of a 4-story structure and instead request a conditional use of a 2-story structure at the maximum 48' height.

There was no one in opposition, but representatives of nearby assisted living facilities raised questions regarding concerns about a potential over-concentration of such facilities in the one area.

Certain Board members expressed concerns that the units built could potentially be converted to regular apartment units. Counsel stated that such a change in use would require the approval of the Mayor and Board of Aldermen.

On motion by Mr. Malone and seconded by Ms. Caballero, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve a conditional use for an

assisted living service facility with the condition that there be no food services provided on a regular basis. The approval recommended by the Board was for a 2-story facility not to exceed 48' in height on the subject property.

OLD BUSINESS

None.

NEW BUSINESS

None.

There was no further business to be presented.

ADJOURNMENT

Mr. Malone moved that the meeting be adjourned. The motion was seconded by Ms. Rice and approved unanimously.

WITNESS OUR HANDS, this the _____ day of _____, 2018.

BERNIE GIESSNER, Chairman

MICHELLE CABALLERO, Vice Chairman/Secretary

**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF RIDGELAND, MADISON COUNTY, MISSISSIPPI
APPROVING AND GRANTING A CONDITIONAL USE PERMIT
FOR PROPERTY IDENTIFIED AS TAX PARCEL NO'S:
071G-25C-001/00.00; 071G-25C-005/07.00; and 071G-25C-005/08.00,
CITY OF RIDGELAND, MADISON COUNTY, MISSISSIPPI**

WHEREAS, Jeremy Myers (the "Petitioner"), did file a Petition and Application for a Conditional Use Permit as permitted by Section 600.09 for the property described herein, which property is located in a C-2 District Classification under the City of Ridgeland Zoning Regulations Ordinance of February, 2014, (the "Petition"); and,

WHEREAS, the Mayor and Board of Aldermen referred the Petition to the Zoning Board of the City of Ridgeland (the Zoning "Board") which Board scheduled a hearing on said Petition for August 9, 2018, at 6:00 o'clock p.m.; and,

WHEREAS, the City Clerk did cause notice of the August 9, 2018, hearing to be published in the Madison County Journal, a newspaper published in the City of Ridgeland, Madison County, Mississippi, in the manner and for the time required by law, and the Zoning Administrator did post notice of same upon the affected property in the manner and for the time required by law; and,

WHEREAS, at the time, date and place specified in the notice, the Zoning Board of the City of Ridgeland, Mississippi, did conduct a full and complete hearing on the Petition, and received comments and heard evidence presented by the Petitioner and thereafter forwarded its recommendation thereon to the Mayor and Board of Aldermen; and,

WHEREAS, the Mayor and Board of Aldermen are familiar with the property and existing land uses within the City of Ridgeland and in the area of the City where the

property is located, and in acting on this Ordinance, have duly considered the matters and facts within their personal knowledge as same affect the land uses required in the Petition; and,

WHEREAS, the Mayor asked whether the Board of Aldermen desired to take any action regarding the Petition and the recommendation of the Zoning Board, and after discussion thereof, Alderman _____ offered the following Ordinance and moved that it be adopted, to-wit:

NOW, THEREFORE, be it ordained by the Mayor and Board of Aldermen of the City of Ridgeland, Madison County, Mississippi, as follows, to-wit:

SECTION 1. That the matters and facts stated in the preamble hereof are found, determined and adjudicated to be true and correct.

SECTION 2. That the findings of fact contained in the Zoning Board's August 9, 2018, Minutes in regard to the Petition be, and same are hereby adopted as and for the findings of fact of the Mayor and Board of Aldermen in support of the zoning decision contained herein.

SECTION 3. That it is hereby found and determined that the conditions precedent to the granting of a Conditional Use Permit in regard to the herein described property as required in Section 600.09 of the City of Ridgeland Zoning Regulations Ordinance of February, 2014, exist, and have been satisfied, and the granting of a Conditional Use Permit for the purpose of allowing an assisted living service facility with the condition that there be no food services provided on a regular basis and the condition for a 2-story facility not to exceed 48' in height on the subject property within the C-2 zoning district.

SECTION 4. That the Mayor and Board of Aldermen of the City of Ridgeland, Mississippi, do hereby grant from and after the effective date of this Ordinance a

Conditional Use Permit for the purpose of allowing an assisted living service facility with the condition that there be no food services provided on a regular basis and the condition for a 2-story facility not to exceed 48' in height on the subject property within the C-2 zoning district.

SECTION 5. The property affected by this Ordinance (the "property") is located in the City of Ridgeland, Madison County, Mississippi, and described as follows:

TRACT 1

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, Madison County, Mississippi, and run thence North along the line between said Section 25 and 26 for a distance of 882.30 feet to a concrete monument; run thence South 86 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 176.43 feet to a point; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 154.07 feet; thence South 86 degrees 54 minutes 47 seconds East a distance of 175.68 to the Point of Beginning of the parcel of land more particularly described as follows, to-wit:

From said Point of Beginning run South 86 degrees 54 minutes 47 seconds East for a distance of 99.80 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to a point; run thence North 01 degree 05 minutes 44 seconds East for a distance of 395.67 feet to a point on the South Right of Way of Highland Colony Parkway, a public street; run thence along said Right of Way line North 43 degrees 54 minutes 14 seconds West for a distance of 42.43 feet to a point; run thence North 88 degrees 54 minutes 14 seconds West for a distance of 137.32 feet; leaving said Right of Way line run South 01 degree 05 minutes 44 seconds East a distance of 417.54 feet to the Point of Beginning.

The above described parcel of land is situated in the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section 25, Township 7 North, Range 1 East and contains 1.6065 acres, more or less.

TRACT 2

A tract of land containing in all 25.88 acres, more or less, in the Southwest corner of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi, and being more particularly described as beginning at the Southwest corner of said Section 25, Township 7 North, Range 1 East, and from said Point of Beginning run thence North 882.3 feet along the West line of Section 25, thence run South 86 degrees 25 minutes East for 1201.0 feet along a fence to the Northeast corner of tract being described, thence run South for 670.0 feet, thence run South 87 degrees 06 minutes East for 215.0 feet, thence run South for 200.0 feet to the South line of Section 25, thence run North 87 degrees 06 minutes West for 1416.0 feet along the South line of Section 25 to the Point of Beginning; and containing in all 25.88 acres, more or less.

TRACT 3

A certain parcel of land lying and being situated in the Southwest Quarter of the Southwest Quarter of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi and being more particularly described by metes and bounds, to-wit:

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, and run thence North along the line between said Sections 25 and 26 for a distance of 882.30 feet; run thence South 88 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 178.43 feet; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 429.55 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to the Point of Beginning of the parcel described herein; thence continue South 84 degrees 57 minutes 21 seconds East for a distance 7.46 feet to a found concrete monument; run thence South 88 degrees 14 minutes 06 seconds East for a distance of 139.94 feet to a point; run thence South 87 degrees 17 minutes 08 seconds East for a distance of 212.71 feet to the Southwest corner of that certain 1.732-acre parcel of land described in Quitclaim Deed filed for record in the Office of said Chancery Clerk in Book 528 beginning at Page 495, reference to which is hereby made for all purposes; run thence along the West boundary of said 1.732-acre parcel of land North 01 degree 05 minutes 46 seconds East for a distance of 150.07 feet to a point on a curve to the left subtending a Central Angle of 103 degrees 34 minutes 02 seconds and having a radius of 60 feet; run thence Northerly along said curve marked by a chord distance and bearing of North 22 degrees 56 minutes 32 seconds East 59.88 feet; thence leaving said West line run North 87 degrees 17 minutes 08 seconds West 382.44 feet; thence South 01 degree 05 minutes 44 seconds West along the aforesaid East line of that 1.607-acre tract 208.30 feet to the Point of Beginning and containing 1.73 acres, more or less.

SECTION 6. That the City of Ridgeland Zoning Regulations Ordinance of February, 2014, and the Use District Map accompanying said Ordinance be, and same hereby are amended to the extent necessary to reflect the foregoing change in land use in regard to the property.

ORDAINED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Ridgeland, Madison County, Mississippi, at a regular meeting thereof held on the _____ day of _____, 2018.

The motion for adoption was seconded by Alderman _____ and the foregoing Ordinance having been first reduced to writing, was submitted to the Board of Aldermen for passage or rejection on roll call vote with the following results:

Alderman Ken Heard (Ward 1) voted:	_____
Alderman Chuck Gautier (Ward 2) voted:	_____
Alderman Kevin Holder (Ward 3) voted:	_____
Alderman Brian Ramsey (Ward 4) voted:	_____
Alderman Bill Lee (Ward 5) voted:	_____
Alderman Wesley Hamlin (Ward 6) voted:	_____
Alderman D. I. Smith (At large) voted:	_____

Whereupon, the Mayor declared the motion carried and the Ordinance adopted.

The foregoing ordinance is approved, this the _____ day of _____, 2018.

Mayor Gene F. McGee
City of Ridgeland, Mississippi

Attest:

Paula Tierce, City Clerk
[S E A L]

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF RIDGELAND, MADISON COUNTY, MISSISSIPPI
DENYING A CONDITIONAL USE PERMIT FOR PROPERTY
IDENTIFIED AS TAX PARCEL NO'S:
071G-25C-001/00.00; 071G-25C-005/07.00; and 071G-25C-005/08.00,
CITY OF RIDGELAND, MADISON COUNTY, MISSISSIPPI**

WHEREAS, Jeremy Myers (the "Petitioner"), did file a Petition and Application for a Conditional Use Permit on property described herein, which property is located in a C-2 District Classification under the City of Ridgeland Zoning Regulations Ordinance of February, 2014 (the "Petition"); and,

WHEREAS, the Mayor and Board of Aldermen referred the Petition to the Zoning Board of the City of Ridgeland (the Zoning "Board"), which Board scheduled a hearing on said Petition for August 9, 2018, at 6:00 o'clock p.m.; and did thereafter forward its recommendation to the Mayor and Board or Aldermen; and,

WHEREAS, the Mayor and Board of Aldermen are familiar with the property and existing land uses within the City of Ridgeland and in the area of the City where the property is located, and in acting on this Resolution, have duly considered the matters and facts within their personal knowledge as same affects the land uses requested in the Petition filed herein; and,

WHEREAS, at the conclusion of the discussion of the Zoning Board's recommendation, the Mayor asked whether the Board of Aldermen desired to take any action regarding the Petition and the recommendation of the Zoning Board and after discussion thereof, Alderman _____ offered the following Resolution and moved that it be adopted, to-wit:

IT IS, THEREFORE, RESOLVED by the Mayor and Board of Aldermen of the City of Ridgeland, Madison County, Mississippi, as follows, to-wit;

SECTION 1. That the matters and facts stated in the preamble hereof are found, determined and adjudicated to be true and correct.

SECTION 2. That it is hereby found and determined that the conditions precedent to the granting of a Conditional Use Permit as required by Section 600.09 of the City of Ridgeland Zoning Regulations Ordinance of February, 2014, do not exist, and have not been satisfied by the Petitioner in regard to the granting of a Conditional Use Permit.

SECTION 3. That the Petition to grant a Conditional Use Permit pursuant to Section 600.09 of the City of Ridgeland Zoning Regulations Ordinance of February, 2014, on the following described property, be and same is hereby denied. The property referenced in the Petition (the "property") is described as follows:

TRACT 1

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, Madison County, Mississippi, and run thence North along the line between said Section 25 and 26 for a distance of 882.30 feet to a concrete monument; run thence South 86 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 176.43 feet to a point; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 154.07 feet; thence South 86 degrees 54 minutes 47 seconds East a distance of 175.68 to the Point of Beginning of the parcel of land more particularly described as follows, to-wit:

From said Point of Beginning run South 86 degrees 54 minutes 47 seconds East for a distance of 99.80 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to a point; run thence North 01 degree 05 minutes 44 seconds East for a distance of 395.67 feet to a point on the South Right of Way of Highland Colony Parkway, a public street; run thence along said Right of Way line North 43

degrees 54 minutes 14 seconds West for a distance of 42.43 feet to a point; run thence North 88 degrees 54 minutes 14 seconds West for a distance of 137.32 feet; leaving said Right of Way line run South 01 degree 05 minutes 44 seconds East a distance of 417.54 feet to the Point of Beginning.

The above described parcel of land is situated in the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section 25, Township 7 North, Range 1 East and contains 1.6065 acres, more or less.

TRACT 2

A tract of land containing in all 25.88 acres, more or less, in the Southwest corner of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi, and being more particularly described as beginning at the Southwest corner of said Section 25, Township 7 North, Range 1 East, and from said Point of Beginning run thence North 882.3 feet along the West line of Section 25, thence run South 86 degrees 25 minutes East for 1201.0 feet along a fence to the Northeast corner of tract being described, thence run South for 670.0 feet, thence run South 87 degrees 06 minutes East for 215.0 feet, thence run South for 200.0 feet to the South line of Section 25, thence run North 87 degrees 06 minutes West for 1416.0 feet along the South line of Section 25 to the Point of Beginning; and containing in all 25.88 acres, more or less.

TRACT 3

A certain parcel of land lying and being situated in the Southwest Quarter of the Southwest Quarter of Section 25, Township 7 North, Range 1 East, Madison County, Mississippi and being more particularly described by metes and bounds, to-wit:

Commence at the corner common to Sections 25, 26, 35 and 36 of Township 7 North, Range 1 East, and run thence North along the line between said Sections 25 and 26 for a distance of 882.30 feet; run thence South 88 degrees 43 minutes 17 seconds East for a distance of 261.86 feet to a point; run thence South 86 degrees 36 minutes 16 seconds East for a distance of 256.34 feet to a point; run thence South 86 degrees 50 minutes 42 seconds East for a distance of 178.43 feet; run thence South 86 degrees 54 minutes 47 seconds East for a distance of 429.55 feet to a point; run thence South 84 degrees 57 minutes 21 seconds East for a distance of 67.74 feet to the Point of Beginning of the parcel described herein; thence continue South 84 degrees 57 minutes 21 seconds East for a distance 7.46 feet to a found concrete monument; run thence South 88 degrees 14 minutes 06 seconds East for a distance of 139.94 feet to a point; run thence South 87 degrees 17 minutes 08 seconds East for a distance of 212.71 feet to the Southwest corner of that certain 1.732-acre parcel of land described in Quitclaim Deed filed for record in the Office of said Chancery Clerk in Book 528 beginning at Page 495, reference to which is hereby made for all purposes; run thence along the West boundary of said 1.732-acre parcel of land North 01 degree 05 minutes 46 seconds East for a distance of 150.07 feet to a point on a curve to the left subtending a Central Angle of 103 degrees 34 minutes 02

seconds and having a radius of 60 feet; run thence Northerly along said curve marked by a chord distance and bearing of North 22 degrees 56 minutes 32 seconds East 59.88 feet; thence leaving said West line run North 87 degrees 17 minutes 08 seconds West 382.44 feet; thence South 01 degree 05 minutes 44 seconds West along the aforesaid East line of that 1.607-acre tract 208.30 feet to the Point of Beginning and containing 1.73 acres, more or less.

SO RESOLVED by the Mayor and Board of Aldermen of the City of Ridgeland, Madison County, Mississippi, at a regular meeting held on ____ day of _____, 2018.

The motion for adoption was seconded by Alderman _____, and the foregoing Resolution having been first reduced to writing, was submitted to the Board of Aldermen for passage or rejection on roll call vote with the following results:

Alderman Ken Heard (Ward 1) voted:	_____
Alderman Chuck Gautier (Ward 2) voted:	_____
Alderman Kevin Holder (Ward 3) voted:	_____
Alderman Brian Ramsey (Ward 4) voted:	_____
Alderman Bill Lee (Ward 5) voted:	_____
Alderman Wesley Hamlin (Ward 6) voted:	_____
Alderman D.I. Smith (At large) voted:	_____

Whereupon, the Mayor declared the motion carried and the Resolution adopted.

The foregoing Resolution is approved, this the ____ day of _____, 2018.

Gene F. McGee, Mayor of the City of
Ridgeland, Mississippi

Attest:

Paula Tierce, City Clerk

[S E A L]

Mississippi Local Leaders White House Conference

for remarks and discussion with key administration officials and policymakers on pertinent issues impacting the State of Mississippi

September 18, 2018

10:30 AM – White House Tour

1:00 - 4:00 PM – Conference

If you are able to attend, please submit your information in the secure form by **1:00 PM on Friday, September 14**. The secure form can be accessed via the link provided below. **Note that this invitation is non-transferrable.**

Conference and Tour Registration Link: [Click here](#)

It is essential that all information is submitted accurately. The information you submit must exactly match what is listed on your government issued identification that you will be required to present to Secret Service before entry onto White House grounds.

A list of frequently asked questions is outlined below. Please consult this list before reaching out to White House Office of Intergovernmental Affairs staff. More information, including arrival instructions (i.e. address and times) and the itinerary, will be forthcoming. Pertinent event updates will be sent to the email address that you register with.

Sincerely,

William F. Crozer

Deputy Director

White House Office of Intergovernmental Affairs

Britt S. Carter

Associate Director

Zachery T. Michael

Associate Director

Frequently Asked Questions

What information do I need to submit in order to attend? Clicking on the registration link provided above will outline the information you are required to submit in order to register to attend. Please do not fill out this information if you cannot attend. The information you submit must exactly match that of your government issued identification that you will be required to present to Secret Service before entering White House grounds.



July 31, 2018

TO: Mayor & Board of Aldermen

FROM: John R. Neal, Chief of Police 

SUBJECT: FY19 Police Traffic Services Grant Agreement

Please review for approval the Mississippi Office of Highway Safety (MOHS) and City of Ridgeland Police Department Agreement for the FY19 Police Traffic Services Grant in the amount of \$9,293.76. This grant is for reimbursement of overtime funds for saturation patrols conducted on seatbelt, child restraint, and speeding violations.

Your approval will be greatly appreciated.

Attachments (1)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

August 3, 2018

Gene McGee, Mayor
City of Ridgeland/ Ridgeland Police Department
115 W. School Street
Ridgeland, Mississippi 39157

Dear Mayor McGee:

The City of Ridgeland/ Ridgeland Police Department's FY19 Grant Agreement has been **removed** from "**conditional status**".

The MS Office of Highway Safety's Internal Auditor has reviewed the Ridgeland City's 2017 Audit Report. Based on the review, the City of Ridgeland's qualified status has been removed for FY19.

If you should have any questions, please contact me at 601-977-3722 or rlayton@dps.ms.gov

In pursuit of public safety,

A handwritten signature in blue ink, appearing to read "Robin Layton", is written over a blue circular stamp.

Robin Layton, Division Director
Occupant Protection/Police Traffic Services
Mississippi Office of Highway Safety

Cc: Tenicia Speech, MOHS Bureau Director
Helen Porter, MOHS Director



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

July 25, 2018

Gene McGee, Mayor
City of Ridgeland/ Ridgeland Police Department
115 W. School Street
Ridgeland, MS 39157

Project Number: PT-2019-PT-23-01 Conditional
Funding Source and Title: 402 Police Traffic Services

Dear Mayor McGee:

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and City of Ridgeland/Ridgeland Police Department Grant Agreement for the Fiscal Year 2019. Your agency has been approved for 402 Police Traffic Services funding, in the amount of \$9,293.76, pending final review and approval by NHTSA in the FY19 Highway Safety Plan.

The enclosed agreement is not fully executed until both the agency Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.) and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement, will be provided to the agency after the required Grant Implementation meeting.

All FY19 grant activities begin October 1, 2018 and must be concluded by September 30, 2019. In addition, the FY19 Sub-Grantee Closeout Report must be received by the Mississippi Office of Highway Safety, no later than 5:00 p.m. on November 15, 2019.

Please thoroughly read the Fiscal Control and Fund Accounting Procedures, Grant Agreement, Certifications and Assurances, as changes have been made for FY19. **Your completed original copy grant agreement and all required documents must be returned to the MOHS by 5:00 p.m. on August 27, 2018.** Please make sure that you complete items 1-8 in their entirety and all documents are signed by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.).

1. Signature Page (original signature in **BLUE** ink)
2. State Certification and Assurance: Pursuit Policies; (Enforcement grants only)
3. Enclose a copy of your agency's Pursuit Policy (Enforcement grants only)
4. Assurance of Understanding Requirement for Sub-grantees
5. Local Governmental Resolution Agreement and Authorization to Proceed (If Applicable)
6. Designation of Secondary Signatory Official Form (If Applicable)
7. Enclose a copy of your agency's leave policy (policy should include personal, vacation, sick, holiday, and military leave)
8. Enclose a copy of your agency's overtime policy and a payroll schedule (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2018–September 30, 2019)

Failure to return your completed grant agreement and required documents by the above date may result in the reallocation of grant funds. Please mail the original completed grant agreement and all required documents to the following address:

Mississippi Office of Highway Safety
Attn: Robin Layton
1025 Northpark Drive
Ridgeland, MS 39157

Please feel free to contact your Traffic Safety Specialist, Tykensian Barnes, 601-977-3729, TCarson@dps.ms.gov or Division Director, Robin Layton, 601-977-3722, RLayton@dps.ms.gov if you should have any questions concerning the completion of the grant agreement.

Sincerely,



Tenicia Speech, Bureau Director
Mississippi Office of Highway Safety



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

July 25, 2018

Gene McGee, Mayor
City of Ridgeland/ Ridgeland Police Department
115 W. School Street
Ridgeland, Mississippi 39157

Dear Mayor McGee:

The City of Ridgeland/ Ridgeland Police Department's FY19 Grant Agreement is being awarded on **"conditional status"** due to the following:

- Qualified status of Ridgeland City's 2016 Audit Report

The conditional status was placed on the grant after completing an FY19 MOHS Risk Assessment and review of the 2016 Audit Report submitted with the grant application. Additional project monitoring and technical assistance will be provided to ensure compliance of federal and state guidelines as outlined in your Grant Agreement. The grant will remain with a "conditional status" until the qualified status is removed.

If you should have any questions or wish to discuss the "conditional status" of this Grant Agreement, please contact me at 601-977-3722 or rlayton@dps.ms.gov

In pursuit of public safety,

A blue ink signature of Robin Layton, written in a cursive style.

Robin Layton, Division Director
Occupant Protection/Police Traffic Services
Mississippi Office of Highway Safety

Cc: Tenicia Speech, MOHS Bureau Director
Helen Porter, MOHS Director

Mississippi Office of Highway Safety

Fiscal Control and Fund Accounting Procedures

Federal regulations prohibit the commingling of Federal grant funds with funds from other sources, and require grant recipients to maintain separate accounting over grant funds to ensure the funds are used for authorized purposes only. Federal grant funds cannot be commingled with general operating funds.

The Mississippi Office of Highway Safety has established the following criteria that must be met by all agencies receiving MOHS funds:

All recipients of MOHS funds are required to follow the federal regulations prohibiting the commingling of federal funds and maintain appropriate financial records that fully disclose the amount and disposition of MOHS funds received. Adequate record keeping includes financial documentation for disbursements.

All recipients of MOHS funds will follow the requirement above, establish and maintain both fiscal and program controls and funds accounting procedures acceptable to the Mississippi Office of Highway Safety, to assure the proper expenditure and disbursement of all funds and for program management and execution. Books and records will be kept and maintained until audited by the MOHS, federal granting agency, Office of the Inspector General, or any other agency requesting records, who shall have the right to access to any pertinent books, documents, papers or other records of the sub-grantee, which are pertinent to the award, in order to make audits, examinations, excerpts and transcripts. The right to access are limited to the required retention period, but last as long as the records are retained (Reference 2CFR 200.336). Records must be maintained for a period of at least three years. Before destruction of any record, written approval must be obtained from the Mississippi Office of Highway Safety. These records include, but are not limited to:

- Financial report covering expenditures of the grant
- General ledger, cash receipts journals, cash disbursements journals, and other subsidiary records
- Approved budget and subsequent modifications
- Indirect cost allocation plans
- All invoices, billings, and reporting worksheets
- All personnel records of individuals paid with grant funds, including time sheets,
- wage authorization, tax withholdings forms, employment applications and other relevant data
- Inventory records for all property purchased with grant funds showing acquisition data, cost of property, identification number, bid information, and the use of the property
- Bank statements and reconciliations;
- Internal and external audit reports and project evaluation

FY19 MOHS GRANT AGREEMENT

MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

1. Subgrantee's Name and Mailing Address: City of Ridgeland/Ridgeland Police Department 115 W. School Street Ridgeland, MS 39157 Telephone Number: 601-853-7961 FAX: 601-607-3561 E-Mail: billie.pepper@ridgelandms.org		2. Effective Date of Grant: October 1, 2018 3. Subgrant Number: PT-2019-PT-23-01 Conditional 4. Grant Identifier (Funding Source & Year): 402 Police Traffic Services FY19 5. Beginning and Ending Dates: October 1, 2018-September 30, 2019 6. Subgrant Payment Method: ☒ Cost Reimbursement Method	
7. CFDA # - 20.600		8. DUNS # - 603797481	
9. Congressional District: 3			
10. A.FAIN #: 18X9204020MS17 69A3751830000402MS0		11.A: Initial Federal Award Date: November 3, 2016 November 22, 2017	
10.B. Federal Awarding Agency: NHTSA		11.B: Secondary Federal Award Date: 12. Research and Development Grant: ____ Yes ☒ No Continuation Grant: ☒ Yes ____ No	
13. The following funds are obligated:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
(1) Personal Services-Salary	\$9,293.76	(1) Federal	\$9,293.76
(2) Personal Services-Fringe	\$0.00	(2) State	
(3) Contractual Services	\$0.00	(3) Local	
(4) Travel	\$0.00	(4) Other	
(5) Equipment	\$0.00	Total:	\$9,293.76
(6) Commodities	\$0.00	E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:	
(7) Indirect Costs	\$0.00	Number of Grants: 2	402 OP
TOTAL	\$9,293.76	154 AL	Total
		TOTAL:	\$9,293.76
			\$39,750.00
			\$49,043.76
The Sub-Grantee agrees to operate the program outlined in this Agreement in accordance with all provisions of this Agreement as included herein. The following sections are attached and incorporated into this Agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Cost Summary Support Sheet; Agreement of Understanding and Compliances, Designation of Secondary Official (If Applicable)			
All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Sub-Grantee, are also incorporated into this agreement, and Sub-Grantee agrees to fully comply therewith.			
14. Approved for Grantee:		15. Approved for Sub-Grantee:	
Signature _____ Date _____ Name: Helen Porter Title: MOHS Office Director, MS Office of Highway Safety		Signature _____ Date _____ Name: Gene McGee Title: Mayor, City of Ridgeland	

FY19 Sub-Grantee Project Description (Law Enforcement):

MOHS Law Enforcement grant programs are provided with Federal grant funds to local police departments, sheriff's and state agencies for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency Agreement, in support of the PTS program. These enforcement grants will be coordinated with the national campaigns, along with any state blitz campaigns that the MOHS develops for FY19.

All law enforcement agencies participating in the MOHS Law Enforcement grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries (part time) that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaigns during the blitz campaigns.

FY19 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: City of Ridgeland/Ridgeland Police Department

List the target(s) that the Sub-Grantee will accomplish during the FY19 grant year. Performance measures should be set to help the Sub-Grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The jurisdiction/agency of Ridgeland Police Department will maintain the number of unbelted fatalities from 3 in 2016 to 3 by the end of 2019.

The jurisdiction/agency of Ridgeland Police Department will reduce the number of unbelted injuries from 20 in 2016 to 19 by the end of 2019.

The jurisdiction/agency of Ridgeland Police Department will maintain the number of speed related fatalities from 1 in 2016 to 1 by the end of 2019.

The jurisdiction/agency of Ridgeland Police Department will reduce the number of speed related injuries from 12 in 2016 to 10 by the end of 2019.

Performance Measures:

Increase the number of grant funded Seat Belt citations by 100% from 0 in FY17 to 48 in FY19.

Increase the number of grant funded Child Restraint citations by 100% from 0 in FY17 to 24 in FY19.

Increase the number of grant funded Speed citations by 100% from 0 in FY17 to 288 in FY19.

Strategies:

Overtime Enforcement

6 Checkpoints

18 Saturation Patrols

Generate Earned Media

Publicize patrol activities results (after occurrence)

Attend Troop LEL Network Meeting

Participate in the National blitz campaigns with enhanced PT enforcement:

Click It or Ticket – Memorial Day

Participate in the State blitz campaigns with enhanced PT enforcement:

Christmas/New Year's

Super Bowl

4th of July

Labor Day

FY19 MOHS TASKS BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Conduct not less than 1 checkpoint during quarter.

Conduct not less than 4 saturation patrols during quarter.

Issue a minimum of 12 Seat Belt citations during quarter, to reach 25% goal of 48 for FY2019.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2019.

Issue a minimum of 72 Speed citations during quarter, to reach 25% goal of 288 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State Christmas/New Year's blitz campaign with enhanced PT enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations

Projected Expenditures for 1st Quarter: \$2,323.44

FY19 MOHS TASK BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Conduct not less than 2 checkpoints during quarter.

Conduct not less than 4 saturation patrols during quarter.

Issue a minimum of 12 Seat Belt citations during quarter, to reach 25% goal of 48 for FY2019.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2019.

Issue not less than a minimum of 72 Speed citations during quarter, to reach 25% goal of 288 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State New Year's and the State Super Bowl blitz campaign with enhanced PT enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations.

Projected Expenditures for 2nd Quarter: \$2,323.44

FY19 MOHS TASK BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Attend LEL Troop Network meeting. (Click It or Ticket)

Conduct not less than 2 checkpoints during quarter.

Conduct not less than 5 saturation patrols during quarter.

Issue a minimum of 12 Seat Belt citations during quarter, to reach 25% goal of 48 for FY2019.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2019.

Issue a minimum of 72 Speed citations during quarter, to reach 25% goal of 288 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the national Click It or Ticket Memorial Day blitz campaign with enhanced PT enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations.

Projected Expenditures for 3rd Quarter:\$2,323.44

FY19 MOHS TASK BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Conduct not less than 1 checkpoint\$ during quarter.

Conduct not less than 5 saturation patrols during quarter.

Issue a minimum of 12 Seat Belt citations during quarter, to reach 25% goal of 48 for FY2019.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2019.

Issue a minimum of 72 Speed citations during quarter, to reach 25% goal of 288 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State 4th of July and Labor Day blitz campaign with enhanced PT and earned media with at least one (1) newspaper, television, social media or radio presentations.

Projected Expenditures for 4th Quarter: \$2,323.44

FY19 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Ridgeland/Ridgeland Police Department				
2. Subgrant Number: PT-2019-PT-23-01		3. Grant ID: 402 Police Traffic Services FY19	4. Beginning: October 1, 2018	5. Ending: September 30, 2019
6. Activity: Police Traffic Services Enforcement				
7. Category & Line Item				
8. Description of item and/or Basis for Valuation		9. Budget		
		Federal	All Other	Total
Personal Services-Salary	Officers over-time or regular time above and beyond normal work hours @ approx. \$32.27 X approx. 288 hours = \$9,293.76	\$9,293.76		\$9,293.76
	Total Salaries = \$9,293.76			
TOTALS		\$9,293.76		\$9,293.76

Mississippi Office of Highway Safety

FY19 Agreement of Understanding and Compliance

This Agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-Grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-Grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-Grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-Grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-Grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by 2CFR Subpart F, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-Grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to 2 CFR 200.336, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and Sub-Grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- D. It is further agreed that where reimbursement is made to Sub-Grantee in installments, State shall have the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-Grantee.

- E. Unless otherwise directed, Sub-Grantees must submit monthly reimbursement, activity reports and back up documentation, by the **10th working day** of the following month to receive reimbursement for project activities. Reports reflect the status of project implementation and progress toward reaching goals. Each activity report shall describe the project status and shall be submitted to the State, no later than the 10th working day following the end of the month.
- F. Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty-five (45) days of completion of the project (**Close of Business (COB) November 15th**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-Grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all sub recipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of sub recipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-Grantee shall immediately notify the MS Office of Highway Safety, if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-Grantee further agrees to transfer or otherwise dispose of such equipment, as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-Grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-Grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-Grantee of federal grant funds has a financial management system that complies with the minimum requirements of 2 CFR Part 200 (Super Circular).
- All equipment awarded in this project agreement must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years for the useful life of the property.

- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the Sub-Grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (23 U.S.C. 313).
- Approved equipment with a purchase price of \$5,000.00, must be approved in writing from the National Highway Traffic Safety Administration, before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Sub-Grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require detailed activity documentation, as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. Any change to out-of-state travel approved in the Grant Application, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.
 - Out of State Travel - All federal funded out of state travel requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel - All federal funded in state travel requires itemized receipts for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel - Meals can only be claimed with an overnight hotel stay.
- B. The Mississippi Office of Highway Safety can only reimburse sub-grantees for grant funded activity. If a sub-grantee is on non-grant related activities for more than 15 minutes; after such time, they should revert to their own agency funding.
- C. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**. Any proposed changes in this Agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety. Changes to the Agreement will not be effective, until both parties have executed the modification.
- D. Sub-Grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (45) days prior to acceptance, due to the fact that contracts must have review and approval by DPS and NHTSA.
- E. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-Grantee and used for project related expenses or to offset eligible expenses, with the approval of the MS Office of Highway Safety.
- F. Sub-Grantee must complete the Authorized Official or Local Government Resolution included within this Agreement, to accept on behalf of the agency that is represented in this Agreement for federal funding to

defray the costs of the project described in the award. Grant Agreements are not effective until both parties (MOHS and the Sub-Grantee) have fully executed (signed and dated) the Grant Agreement.

- G. Sub-Grantee **must maintain** in the Agency grant file, the most current copy of the following policies with the Application for funding. If Agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy (Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- H. Sub-Grantee **must submit** to the MS Office of Highway Safety a copy of the following policy(s):
- Agency Payroll Schedule- Payroll period begin and payroll end dates & check date);
 - Agency Leave policy (vacation, sick leave, holiday, and military); and
 - Agency Overtime Policy
 - Pursuit Policy
 - In-Direct Cost Agreement (If Applicable)
- I. All training received under federal funded programs must be program related and the Sub-Grantee **must** maintain a copy of the certificate of completion and **must** be available for inspection in the Sub-Grantee grant file. A copy of the certificate of completion **must** be submitted to the MOHS for reimbursement of training expenses.
- J. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$1,000.00 and/or all computer equipment, will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the MOHS inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the Agency's grant file.
- K. Implementation of Agreement: All Sub-Grantees **are required** to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.
- L. Termination of Agreement:
- In the event of Sub-Grantee noncompliance with any of the provisions of this agreement, the MS Office of Highway Safety may terminate this Agreement by giving the Sub-Grantee a thirty (30) day notice. Before issuing notice of termination of this Agreement, the MS Office of Highway Safety, shall allow the Sub-Grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Sub-Grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.

- **Agreements:** Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-Grantee shall not assign any portion of the work to be performed under this Agreement, or execute any Agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this Agreement must include all required and/or applicable clauses and provisions of this agreement.
- Sub-Grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the Agreement by the MS Office of Highway Safety, may result in the withholding of reimbursement payments.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are not allowable for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are unallowable:

A. Unallowable Costs for Facilities and Construction:

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads
- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- | | | |
|-------------|------------------|--------------------------|
| • Chair | • Bookcase | • Portable Partition |
| • Table | • Filing Cabinet | • Picture, Wall Clock |
| • Shelving | • Floor Covering | • Draperies and Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp |

- Land (except for SAFETEA-LU Section 2010 and MAP-21 Section 405(f) motorcycle safety grant funds used to purchase a facility which includes the purchase of land upon which the facilities sit.)

B. Unallowable Equipment Costs:

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available for traffic signal preemption systems)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds (including MAP-21 Section 405(b) High Seat Belt Use Rate funds, 405(d) Ignition Interlock funds, 405(e) Distracted Driving funds, and 405(g) GDL funds, in which a State has been approved to use for any eligible project or activity under 23 USC 402). (23 CFR Part 1300.13(c)).
- Radars or other speed measuring devices using MAP-21 Section 405-Impaired Driving Countermeasures and SAFETEA-LU Section 410 Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs:

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training (except when the individual's salary is already supported with highway safety funds under an approved project).
- Overtime for police officers attending drug recognition expert training.

D. Program Administration:

- General costs of government. For States, local governments and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.474 Travel. Reference 2 CFR § 200.444 and 2 CFR § 200.474).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable (See Part III, D.3.). Reference 2 CFR § 200.423.
- Drug impaired activities, equipment and drug impaired training is not allowable using Sections 154/164 funds.

E. Lobbying:

- Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.
- State and Local-No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1300)

F. Additional Items Unallowable:

- Cell phones and guns are ***not*** allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00, must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-Grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Documentation must be provided in order to receive reimbursement for a Full Time Officer's salary for training. MOHS will reimburse an officer's salary, as long as the proper documentation is submitted such as a Certificate of Completion or Certificate of Attendance.

- Development costs of new training curriculum and materials are allowable, if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- Costs are not allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% under an approved project.
- All training must be included within the grant Agreement. Only DUI (Alcohol) training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- The MOHS will not reimburse for the assistance of providing training to law enforcement officers through specialized training activities, unless approved in the MOHS Agreement. Any training or training assistance that is claimed and not listed in the approved MOHS Agreement will not be reimbursed.
- Cost to purchase program advertising space in the mass communication media is not allowable for Sub-Grantees.

CERTIFICATIONS AND ASSURANCES

FEDERAL CERTIFICATIONS AND ASSURANCES

NONDISCRIMINATION

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with all Federal statutes and implementing regulations relating to Nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 *et seq.*), AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private

transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

- EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- EXECUTIVE ORDER 13166, IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The Sub-Grantee—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
 - “During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Instructions for Primary Certification (Sub-Grantees)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to check the System for Award Management Exclusions website (<https://www.sam.gov>)
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Tier Covered Transactions

- (1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal

government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department of agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled “Instructions for Lower Tier Certification” including the “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the Sub-Grantee must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES

Alcohol/Impaired Driving/Occupant Protection/Police Traffic Services/ Law Enforcement Liaison (LEL)

Coordination and High Visibility Enforcement (HVE) Participation Compliance

(Applies only to Law Enforcement Sub-Grantees)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Sub-Grantee with a LEL Network Coordinator Grant **must hold** a LEL Troop Network meeting to promote State/County/Local networking for the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Coordination Sub-Grantees Only)**
2. Sub-Grantee with a LEL Network Coordinator Grant **must allow** the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Coordination Sub-Grantees Only)**
3. Sub-Grantee **must engage** in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols.
4. Sub-Grantee **must** engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.

5. For each of the national blitz campaigns, Sub-Grantee **must maintain** relevant statistics and **submit** a mobilization form reporting the total number of checkpoints, saturation patrols, arrests and other citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement may result in delay of reimbursement payments.
6. Sub-Grantee **is required** to generate earned media (example: press conference, TV, radio, social media or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each activity report.
7. Law Enforcement Sub-Grantees **will use** the following criteria to help identify locations in each city/county for intensified enforcement including checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Impaired, Unbelted and Speed);
 - ☐ Any other documented alcohol/ drug related vehicular incidents;
 - ☐ Citation data related to restrained and unrestrained occupants;
 - ☐ Unusual incidents of unbelted crashes/fatalities
 - ☐ Seatbelt/Child restraint violations;
 - ☐ Unusual incidents of teen crashes/fatalities; and
 - ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired Enforcement Compliance

(Applies only to Sub-Grantees funded with Impaired Driving (405d), Alcohol (154) funds, and/or any Police Traffic Service (402) funds used for Impaired Driving and/or Alcohol enforcement)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI/Impaired Enforcement must comply with the following:

1. Sub-Grantee **agrees and commits** to have the DUI/Impaired Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence.
 - Full Time DUI/Impaired Officer(s) shift hours **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.
 - Overtime hours for DUI/Impaired Enforcement **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.

If proper justification can be made regarding **other dates or time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval **must** be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI/Impaired activities in which the DUI/Impaired officer(s) (if applicable) and/or other officers working overtime **will include** checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. The Sub-Grantee **will engage** in national campaigns endorsed by the National Highway Traffic Safety Administration.

4. The Sub-Grantee will engage in all activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
5. The Sub-Grantee will engage in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
6. The Sub-Grantee will generate earned media (example: press conference, TV, social media, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

Occupant Protection/Police Traffic Services

High Visibility Enforcement (HVE)

Applies only to Sub-Grantee funded with 402 (OP), 402(PTS) or 405(B)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of Occupant Protection/Police Traffic Service Enforcement must comply with the following:

1. Sub-Grantee funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant funds must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week.
2. Sub-Grantee will submit forms containing the number of child restraint/safety belt citations, etc. and submit by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement may result in the delay of reimbursement payments.
3. Sub-Grantee will generate earned media (example: press conference, TV, social media, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each activity report.

Audit Requirements:

Law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following (2 CFR§200.501):

- (a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
- (b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- (c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific

audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC).* Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Sub-recipients and Contractors.* An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.330 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors.* In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) *For-profit sub recipient.* Since this part does not apply to for-profit sub recipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit sub recipients. The agreement with the for-profit sub recipient must describe applicable compliance requirements and the for-profit sub recipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit sub recipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.331 Requirements for pass-through entities.

Sub-Grantees are required to provide a copy of the jurisdiction/agency(s) most recent financial audit with the submission of the Grant Application. If the agency receives an updated audit during the grant year, the agency is required to provide a copy of the audit to the MOHS.

STATE CERTIFICATION AND ASSURANCE
CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR:
(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or Sub-Grantee recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement: On or after January 1, 2005, each state, county and local law enforcement agency that conducts emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-Grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be retained in the agency grant file and be available for review. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received by the MOHS, becomes an actual documented part of the grant documentation and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, Sub-Grantee, or recipient does not show compliance with the statute emphasized above, the grantee, Sub-Grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, Sub-Grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for, City of Ridgeland (Sub-Grantee Name), I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by retaining true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization. A copy of the vehicular pursuit policy must be maintained in the Sub-Grantee agency grant file.

x	
Authorizing Official's Signature (Mayor, Board President, Commissioner, Director)	Date
Gene F. McGee	Mayor
Print Authorizing Official's Name	Authorizing Official's Title

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-GRANTEES:

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, within forty-five (45) days of receiving the attached grant award letter.

As the Authorized Official for, City of Ridgeland (Sub-Grantee Name), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. I acknowledge by my signature below, that I understand that the Grant Agreement is not effective until both parties (MOHS and Authorized Official) have signed, dated and fully executed the Grant Agreement.

As the Authorized Official, my signature below assures that Federal funds will not be used to supplant State or local funds and that Federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Therefore, the Agency, I represent agrees to comply and adhere to all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

X

Authorizing Official's Signature
(Mayor, Board President, Commissioner, Director)

Date

Gene F. McGee

Print Authorizing Official's Name

Mayor

Authorizing Official's Title

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the City of Ridgeland
(Governing Body of Unit of Government)

Herein called the "**SUB-GRANTEE**" has thoroughly considered the problem addressed in the application (Program Source) **402 Police Traffic Services** and has reviewed the project described in the agreement; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE City of Ridgeland
(Governing Body of Unit of Government)

IN THE JURISDICTION Ridgeland **MISSISSIPPI, THIS** _____ **Day of**
_____, 20 _____ **AS**

FOLLOWS:

1. That the project above is in the best interest of the Sub-Grantee and the general public.
2. Mayor Gene McGee is authorized to accept, on behalf of the
(Name and Title of Representative)
Sub-Grantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ \$9,293.76 to be made to the Sub-Grantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. One original or certified copy of this resolution must be included as part of the award referenced above.
4. That this resolution shall take effect immediately upon its adoption.

(If Applicable)

DONE AND ORDERED IN OPEN MEETING BY X
(Chairman of Board/Mayor)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Seal (City/County Seal is required)

Attest: _____

By: _____

(Blue Ink)

**Mississippi Office of Highway Safety
Designation of Secondary Signatory Official**

Pursuant to the MS Department of Public Safety's requirements that the signatory official is the only person authorized to sign official documentation in relation to the sub-grant, such as monthly financial cost reporting worksheets, the (agency/department name) City of Ridgeland has authorized and approved (print designated secondary signatory official name) Chief John Neal to sign any/all forms related to this contract.

Upon approval of this request said person will then be **Responsible/Liable**, as the signatory official, for claims submitted by them to this agency. The approval of this request will allow this person to complete required documentation in the absence and/or on behalf of the signatory official.

Name: John Neal Title: Chief
(Designated Secondary Signatory Official)

Organization Name: Ridgeland Police Department

Mailing Address: P. O. Box 875

City: Ridgeland, MS Zip Code: 39158-0875

Telephone Number: (601) 856-2121 Cellular Number: (601) 940-9410

Email Address: John.neal@ridgelandms.org

Signature of Designated Secondary Signatory Official: X 

Appointed by Authorizing Official: Mayor Gene McGee Date: _____
(Mayor, Board President, Commissioner, Director) (Print Name)

Signature: x Title: Mayor
(Authorizing Official)



police department

August 13, 2018

TO: Mayor & Board of Aldermen
FROM: Eric Redd, Assistant Chief of Police 
SUBJECT: FY19 DUI Grant Agreement

Please review for approval the FY19 DUI Grant Agreement for funds in the amount of \$39,750.00 through the Department of Public Safety.

Your approval will be greatly appreciated.

Attachments (1)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

August 2, 2018

Gene McGee, Mayor
City of Ridgeland/Ridgeland Police Department
115 W. School Street
Ridgeland, MS 39157

Project Number: 154AL-2019-ST-23-01 Conditional
Funding Source and Title: 154 Alcohol

Dear Gene McGee, Mayor:

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and City of Ridgeland/Ridgeland Police Department Grant Agreement for the Fiscal Year 2019. Your agency has been approved for 154 Alcohol funding, in the amount of \$39,750.00, pending final review and approval by NHTSA in the FY19 Highway Safety Plan.

The enclosed agreement is not fully executed until both the agency Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.) and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement, will be provided to the agency after the required Grant Implementation meeting.

All FY19 grant activities begin October 1, 2018 and must be concluded by September 30, 2019. In addition, the FY19 Sub-Grantee Closeout Report must be received by the Mississippi Office of Highway Safety, no later than 5:00 p.m. on November 15, 2019.

Please thoroughly read the Fiscal Control and Fund Accounting Procedures, Grant Agreement, Certifications and Assurances, as changes have been made for FY19. **Your completed original copy grant agreement and all required documents must be returned to the MOHS by 5:00 p.m. on August 27, 2018.** Please make sure that you complete items 1-8 in their entirety and all documents are signed by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.).

1. Signature Page (original signature in BLUE ink)
2. State Certification and Assurance: Pursuit Policies; (Enforcement grants only)
3. Enclose a copy of your agency's Pursuit Policy (Enforcement grants only)
4. Assurance of Understanding Requirement for Sub-grantees
5. Local Governmental Resolution Agreement and Authorization to Proceed (If Applicable)
6. Designation of Secondary Signatory Official Form (If Applicable)
7. Enclose a copy of your agency's leave policy (policy should include personal, vacation, sick, holiday, and military leave)
8. Enclose a copy of your agency's overtime policy and a payroll schedule (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2018–September 30, 2019)

Failure to return your completed grant agreement and required documents by the above date may result in the reallocation of grant funds. Please mail the original completed grant agreement and all required documents to the following address:

Mississippi Office of Highway Safety
Attn: Rena Gaylor
1025 Northpark Drive
Ridgeland, MS 39157

Please feel free to contact your Traffic Safety Specialist, Tykensian Barnes, 601-977-3729, TCarson@dps.ms.gov or Division Director, Rena Gaylor, 601-977-3728, RGaylor@dps.ms.gov if you should have any questions concerning the completion of the grant agreement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tenicia Speech", with a long, sweeping horizontal line extending to the right.

Tenicia Speech, Bureau Director
Mississippi Office of Highway Safety

Mississippi Office of Highway Safety

Fiscal Control and Fund Accounting Procedures

Federal regulations prohibit the commingling of Federal grant funds with funds from other sources, and require grant recipients to maintain separate accounting over grant funds to ensure the funds are used for authorized purposes only. Federal grant funds cannot be commingled with general operating funds.

The Mississippi Office of Highway Safety has established the following criteria that must be met by all agencies receiving MOHS funds:

All recipients of MOHS funds are required to follow the federal regulations prohibiting the commingling of federal funds and maintain appropriate financial records that fully disclose the amount and disposition of MOHS funds received. Adequate record keeping includes financial documentation for disbursements.

All recipients of MOHS funds will follow the requirement above, establish and maintain both fiscal and program controls and funds accounting procedures acceptable to the Mississippi Office of Highway Safety, to assure the proper expenditure and disbursement of all funds and for program management and execution. Books and records will be kept and maintained until audited by the MOHS, federal granting agency, Office of the Inspector General, or any other agency requesting records, who shall have the right to access to any pertinent books, documents, papers or other records of the sub-grantee, which are pertinent to the award, in order to make audits, examinations, excerpts and transcripts. The right to access are limited to the required retention period, but last as long as the records are retained (Reference 2CFR 200.336). Records must be maintained for a period of at least three years. Before destruction of any record, written approval must be obtained from the Mississippi Office of Highway Safety. These records include, but are not limited to:

- Financial report covering expenditures of the grant
- General ledger, cash receipts journals, cash disbursements journals, and other subsidiary records
- Approved budget and subsequent modifications
- Indirect cost allocation plans
- All invoices, billings, and reporting worksheets
- All personnel records of individuals paid with grant funds, including time sheets,
- wage authorization, tax withholdings forms, employment applications and other relevant data
- Inventory records for all property purchased with grant funds showing acquisition data, cost of property, identification number, bid information, and the use of the property
- Bank statements and reconciliations;
- Internal and external audit reports and project evaluation



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

August 2, 2018

Gene McGee, Mayor
City of Ridgeland/Ridgeland Police Department
115W. School Street
Ridgeland, MS 39157

Dear Mayor McGee:

The City of Ridgeland/Ridgeland Police Department Department's FY19 Grant Agreement is being awarded on "**conditional status**" due to the following:

- Qualified status of City of Ridgeland 2016 Audit Report

The conditional status was placed on the grant after completing an FY19 MOHS Risk Assessment, review of the 2016 Audit Report submitted with the grant application, and evaluating the FY17 Sub-grantee Monthly Reports submitted to MOHS for grant funded activity. Additional project monitoring and technical assistance will be provided to ensure compliance of federal and state guidelines as outlined in your Grant Agreement. The grant will remain with a "conditional status" until the qualified status is removed and program goals are met.

If you should have any questions or wish to discuss the "conditional status" of this Grant Agreement, please contact me at 601-977-3728 or rgaylor@dps.ms.gov.

Sincerely,

A handwritten signature in blue ink that reads "Rena Gaylor". The signature is written in a cursive style.

Rena Gaylor, Impaired Driving Division Director
Mississippi Office of Highway Safety

Cc: Helen Porter, MOHS Director



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

August 6, 2018

Gene McGee, Mayor
City of Ridgeland/Ridgeland Police Department
115W. School Street
Ridgeland, MS 39157

Dear Mayor McGee:

The City of Ridgeland/Ridgeland Police Department Department's FY19 Grant Agreement has been removed from "conditional status" due to review of the City of Ridgeland 2017 Audit Report.

If you should have any questions or concern of the FY19 Grant Agreement, please contact me at 601-977-3728 or rgaylor@dps.ms.gov.

Sincerely,

A handwritten signature in blue ink that reads "Rena Gaylor".

Rena Gaylor, Impaired Driving Division Director
Mississippi Office of Highway Safety

Cc: Helen Porter, MOHS Director

FY19 MOHS GRANT AGREEMENT

MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

1. Subgrantee's Name and Mailing Address: City of Ridgeland/Ridgeland Police Department 115 W. School Street Ridgeland, MS 39157 Telephone Number: 601-853-7961 FAX: 601-607-3561 E-Mail: billie.pepper@ridgelandms.org		2. Effective Date of Grant: October 1, 2018 3. Subgrant Number: 154AL-2019-ST-23-01 Conditional 4. Grant Identifier (Funding Source & Year): 154 Alcohol FY19 5. Beginning and Ending Dates: October 1, 2018-September 30, 2019 6. Subgrant Payment Method: ☒ Cost Reimbursement Method	
7. CFDA # - 20.607		8. DUNS # - 603797481	
10. A: FAIN #: 18X9205464MS17 69A37518300001540MSA 10.B. Federal Awarding Agency: NHTSA		11.A: Initial Federal Award Date: April 20, 2017 May 2, 2018 11.B: Secondary Federal Award Date: 12. Research and Development Grant: ___ Yes ☒ No Continuation Grant: ☒ Yes ___ No	
13. The following funds are obligated:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
(1) Personal Services-Salary	\$39,602.40	(1) Federal	\$39,750.00
(2) Personal Services-Fringe	\$0.00	(2) State	
(3) Contractual Services	\$0.00	(3) Local	
(4) Travel	\$147.60	(4) Other	
(5) Equipment	\$0.00	Total:	\$39,750.00
(6) Commodities	\$0.00	E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:	
(7) Indirect Costs	\$0.00	Number of Grants: 2	154 AL
TOTAL	\$39,750.00	TOTAL:	\$39,750.00
			402 PT
			Total
			\$9,293.76
			\$49,043.76
The Sub-Grantee agrees to operate the program outlined in this Agreement in accordance with all provisions of this Agreement as included herein. The following sections are attached and incorporated into this Agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Cost Summary Support Sheet; Agreement of Understanding and Compliances, Designation of Secondary Official (If Applicable)			
All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Sub-Grantee, are also incorporated into this agreement, and Sub-Grantee agrees to fully comply therewith.			
14. Approved for Grantee: Signature _____ Date _____ Name: Helen Porter Title: MOHS Office Director, MS Office of Highway Safety		15. Approved for Sub-Grantee: Signature _____ Date _____ Name: Gene McGee Title: Mayor, City of Ridgeland	

FY19 Sub-Grantee Project Description (Law Enforcement):

MOHS Law Enforcement grant programs are provided with Federal grant funds to local police departments, sheriff's and state agencies for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency Agreement, in support of the DUI program. These enforcement grants will be coordinated with the national campaigns, along with any state blitz campaigns that the MOHS develops for FY19.

All law enforcement agencies participating in the MOHS Law Enforcement grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries (part time and full time), and travel that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaigns during the blitz campaigns.

FY19 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: City of Ridgeland/Ridgeland Police Department

List the target(s) that the Sub-Grantee will accomplish during the FY19 grant year. Performance measures should be set to help the Sub-Grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The jurisdiction/agency of Ridgeland Police Department will maintain the number of alcohol related fatalities from 0 2016 to 0 by the end of 2019.

The jurisdiction/agency of Ridgeland Police Department will reduce the number of alcohol related injuries from 6 2016 to 4 by the end of 2019.

Performance Measures:

Issue 120 grant funded DUI arrest citations in FY19.

Strategies:

- Select or Hire full-time officer
- Overtime Enforcement
- 12 Checkpoints
- 6 Saturation Patrols
- Generate Earned Media
- Publicize patrol activities results (after occurrence)
- Conduct 4 of education outreach activities/presentations
- Attend Troop LEL Network Meeting
- SFST Instructor

Participate in the National blitz campaigns with enhanced DUI enforcement:

Drive Sober or Get Pulled Over – Christmas/ New Year's

Drive Sober or Get Pulled Over – Labor Day

Participate in the State blitz campaigns with enhanced DUI enforcement:

Super Bowl

Memorial Day

4th of July

FY19 MOHS TASKS BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Attend LEL Troop Network meeting. (Christmas/New Year's)

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 1 saturation patrol during quarter.

Issue a minimum of 30 DUI Arrest citations during quarter, to reach 25% goal of 120 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national Christmas/New Year's blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations.

Projected Expenditures for 1st Quarter: \$9,937.50

FY19 MOHS TASK BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 2 saturation patrols during quarter.

Issue a minimum of 30 DUI Arrest citations during quarter, to reach 25% goal of 120 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national New Year's and the State Super Bowl blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations.

Projected Expenditures for 2nd Quarter: \$9,937.50

FY19 MOHS TASK BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 1 saturation patrol during quarter.

Issue a minimum of 30 DUI Arrest citations during quarter, to reach 25% goal of 120 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State Memorial Day blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations

Projected Expenditures for 3rd Quarter: \$9,937.50

FY19 MOHS TASK BY QUARTERS

AGENCY NAME: City of Ridgeland/Ridgeland Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Attend LEL Troop Network meeting. (Labor Day)

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 2 saturation patrols during quarter.

Issue a minimum of 30 DUI Arrest citations during quarter, to reach 25% goal of 120 for FY2019.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over State 4th of July and national Labor Day blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentations

Projected Expenditures for 4th Quarter: \$9,937.50

FY19 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Ridgeland/Ridgeland Police Department				
2. Subgrant Number: 154AL-2019-ST-23-01		3. Grant ID: 154 Alcohol	4. Beginning: October 1, 2018	5. Ending: September 30, 2019
6. Activity: DUI Enforcement				
7. Category & Line Item	8. Description of item and/or Basis for Valuation	9. Budget		
		Federal	All Other	Total
Personal Services-Salary	Full-time Officer @ approx. \$16.23 x @ approx. 2,080 hours = \$33,758.40 Officers over-time or regular time above and beyond normal work hours @ approx. \$24.35 X @ approx. 240 hours = \$5,844.00 Total Salaries=\$39,602.40	\$39,602.40		\$39,602.40
Travel	In-state Highway Safety Training (Must Be Pre-Approved): Meals: \$41.00 per day x 3 days= \$123.00 20% meal gratuity x \$123.00=\$24.60 \$147.60 x 1 person = \$147.60 Total Travel=\$147.60	\$147.60		\$147.60
TOTALS		\$39,750.00		\$39,750.00

Mississippi Office of Highway Safety

FY19 Agreement of Understanding and Compliance

This Agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-Grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-Grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-Grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-Grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-Grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by 2CFR Subpart F, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-Grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to 2 CFR 200.336, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and Sub-Grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- D. It is further agreed that where reimbursement is made to Sub-Grantee in installments, State shall have the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-Grantee.

- E. Unless otherwise directed, Sub-Grantees must submit monthly reimbursement, activity reports and back up documentation, by the **10th working day** of the following month to receive reimbursement for project activities. Reports reflect the status of project implementation and progress toward reaching goals. Each activity report shall describe the project status and shall be submitted to the State, no later than the 10th working day following the end of the month.
- F. Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty-five (45) days of completion of the project (**Close of Business (COB) November 15th**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-Grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all sub recipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of sub recipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-Grantee shall immediately notify the MS Office of Highway Safety, if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-Grantee further agrees to transfer or otherwise dispose of such equipment, as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-Grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-Grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-Grantee of federal grant funds has a financial management system that complies with the minimum requirements of 2 CFR Part 200 (Super Circular).
- All equipment awarded in this project agreement must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years for the useful life of the property.

- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the Sub-Grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (23 U.S.C. 313).
- Approved equipment with a purchase price of \$5,000.00, must be approved in writing from the National Highway Traffic Safety Administration, before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Sub-Grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require detailed activity documentation, as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. Any change to out-of-state travel approved in the Grant Application, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.
 - Out of State Travel - All federal funded out of state travel requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel - All federal funded in state travel requires itemized receipts for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel - Meals can only be claimed with an overnight hotel stay.
- B. The Mississippi Office of Highway Safety can only reimburse sub-grantees for grant funded activity. If a sub-grantee is on non-grant related activities for more than 15 minutes; after such time, they should revert to their own agency funding.
- C. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**. Any proposed changes in this Agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety. Changes to the Agreement will not be effective, until both parties have executed the modification.
- D. Sub-Grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (45) days prior to acceptance, due to the fact that contracts must have review and approval by DPS and NHTSA.
- E. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-Grantee and used for project related expenses or to offset eligible expenses, with the approval of the MS Office of Highway Safety.
- F. Sub-Grantee must complete the Authorized Official or Local Government Resolution included within this Agreement, to accept on behalf of the agency that is represented in this Agreement for federal funding to

defray the costs of the project described in the award. Grant Agreements are not effective until both parties (MOHS and the Sub-Grantee) have fully executed (signed and dated) the Grant Agreement.

- G. Sub-Grantee **must maintain** in the Agency grant file, the most current copy of the following policies with the Application for funding. If Agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy (Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- H. Sub-Grantee **must submit** to the MS Office of Highway Safety a copy of the following policy(s):
- Agency Payroll Schedule- Payroll period begin and payroll end dates & check date);
 - Agency Leave policy (vacation, sick leave, holiday, and military); and
 - Agency Overtime Policy
 - Pursuit Policy
 - In-Direct Cost Agreement (If Applicable)
- I. All training received under federal funded programs must be program related and the Sub-Grantee **must** maintain a copy of the certificate of completion and **must** be available for inspection in the Sub-Grantee grant file. A copy of the certificate of completion **must** be submitted to the MOHS for reimbursement of training expenses.
- J. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$1,000.00 and/or all computer equipment, will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the MOHS inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the Agency's grant file.
- K. Implementation of Agreement: All Sub-Grantees **are required** to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.
- L. Termination of Agreement:
- In the event of Sub-Grantee noncompliance with any of the provisions of this agreement, the MS Office of Highway Safety may terminate this Agreement by giving the Sub-Grantee a thirty (30) day notice. Before issuing notice of termination of this Agreement, the MS Office of Highway Safety, shall allow the Sub-Grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Sub-Grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.

- **Agreements:** Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-Grantee shall not assign any portion of the work to be performed under this Agreement, or execute any Agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this Agreement must include all required and/or applicable clauses and provisions of this agreement.
- Sub-Grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the Agreement by the MS Office of Highway Safety, may result in the withholding of reimbursement payments.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are not allowable for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are unallowable:

A. Unallowable Costs for Facilities and Construction:

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads
- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- | | | |
|-------------|------------------|--------------------------|
| • Chair | • Bookcase | • Portable Partition |
| • Table | • Filing Cabinet | • Picture, Wall Clock |
| • Shelving | • Floor Covering | • Draperies and Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp |

- Land (except for SAFETEA-LU Section 2010 and MAP-21 Section 405(f) motorcycle safety grant funds used to purchase a facility which includes the purchase of land upon which the facilities sit.)

B. Unallowable Equipment Costs:

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available for traffic signal preemption systems)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds (including MAP-21 Section 405(b) High Seat Belt Use Rate funds, 405(d) Ignition Interlock funds, 405(e) Distracted Driving funds, and 405(g) GDL funds, in which a State has been approved to use for any eligible project or activity under 23 USC 402). (23 CFR Part 1300.13(c)).
- Radars or other speed measuring devices using MAP-21 Section 405-Impaired Driving Countermeasures and SAFETEA-LU Section 410 Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs:

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training (except when the individual's salary is already supported with highway safety funds under an approved project).
- Overtime for police officers attending drug recognition expert training.

D. Program Administration:

- General costs of government. For States, local governments and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.474 Travel. Reference 2 CFR § 200.444 and 2 CFR § 200.474).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable (See Part III, D.3.). Reference 2 CFR § 200.423.
- Drug impaired activities, equipment and drug impaired training is not allowable using Sections 154/164 funds.

E. Lobbying:

- Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.
- State and Local-No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1300)

F. Additional Items Unallowable:

- Cell phones and guns are not allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00, must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-Grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Documentation must be provided in order to receive reimbursement for a Full Time Officer's salary for training. MOHS will reimburse an officer's salary, as long as the proper documentation is submitted such as a Certificate of Completion or Certificate of Attendance.

- Development costs of new training curriculum and materials are allowable, if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- Costs are ***not*** allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% under an approved project.
- All training ***must be*** included within the grant Agreement. Only DUI (Alcohol) training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- The MOHS ***will not reimburse*** for the assistance of providing training to law enforcement officers through specialized training activities, unless approved in the MOHS Agreement. Any training or training assistance that is claimed and not listed in the approved MOHS Agreement will not be reimbursed.
- Cost to purchase program advertising space in the mass communication media is ***not*** allowable for Sub-Grantees.

CERTIFICATIONS AND ASSURANCES **FEDERAL CERTIFICATIONS AND ASSURANCES**

NONDISCRIMINATION **(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

The Sub-Grantee will comply with all Federal statutes and implementing regulations relating to Nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 *et seq.*), AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private

transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

- EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- EXECUTIVE ORDER 13166, IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The Sub-Grantee—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
 - “During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Instructions for Primary Certification (Sub-Grantees)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to check the System for Award Management Exclusions website (<https://www.sam.gov>)
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Tier Covered Transactions

- (1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal

government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department of agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the Sub-Grantee must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES

Alcohol/Impaired Driving/Occupant Protection/Police Traffic Services/ Law Enforcement Liaison (LEL)

Coordination and High Visibility Enforcement (HVE) Participation Compliance

(Applies only to Law Enforcement Sub-Grantees)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Sub-Grantee with a LEL Network Coordinator Grant **must hold** a LEL Troop Network meeting to promote State/County/Local networking for the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Coordination Sub-Grantees Only)**
2. Sub-Grantee with a LEL Network Coordinator Grant **must allow** the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Coordination Sub-Grantees Only)**
3. Sub-Grantee **must engage** in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols.
4. Sub-Grantee **must** engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.

5. For each of the national blitz campaigns, Sub-Grantee **must maintain** relevant statistics and **submit** a mobilization form reporting the total number of checkpoints, saturation patrols, arrests and other citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement may result in delay of reimbursement payments.
6. Sub-Grantee **is required** to generate earned media (example: press conference, TV, radio, social media or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each activity report.
7. Law Enforcement Sub-Grantees **will use** the following criteria to help identify locations in each city/county for intensified enforcement including checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Impaired, Unbelted and Speed);
 - ☐ Any other documented alcohol/ drug related vehicular incidents;
 - ☐ Citation data related to restrained and unrestrained occupants;
 - ☐ Unusual incidents of unbelted crashes/fatalities
 - ☐ Seatbelt/Child restraint violations;
 - ☐ Unusual incidents of teen crashes/fatalities; and
 - ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired Enforcement Compliance

(Applies only to Sub-Grantees funded with Impaired Driving (405d), Alcohol (154) funds, and/or any Police Traffic Service (402) funds used for Impaired Driving and/or Alcohol enforcement)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI/Impaired Enforcement must comply with the following:

1. Sub-Grantee **agrees and commits** to have the DUI/Impaired Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence.
 - Full Time DUI/Impaired Officer(s) shift hours **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.
 - Overtime hours for DUI/Impaired Enforcement **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.

If proper justification can be made regarding **other dates or time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval **must** be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI/Impaired activities in which the DUI/Impaired officer(s) (if applicable) and/or other officers working overtime **will include** checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. The Sub-Grantee **will engage** in national campaigns endorsed by the National Highway Traffic Safety Administration.

4. The Sub-Grantee will engage in all activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
5. The Sub-Grantee will engage in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
6. The Sub-Grantee will generate earned media (example: press conference, TV, social media, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

Occupant Protection/Police Traffic Services
High Visibility Enforcement (HVE)
Applies only to Sub-Grantee funded with 402 (OP), 402(PTS) or 405(B)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of Occupant Protection/Police Traffic Service Enforcement must comply with the following:

1. Sub-Grantee funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant funds must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week.
2. Sub-Grantee will submit forms containing the number of child restraint/safety belt citations, etc. and submit by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement may result in the delay of reimbursement payments.
3. Sub-Grantee will generate earned media (example: press conference, TV, social media, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each activity report.

Audit Requirements:

Law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following (2 CFR§200.501):

(a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

(b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

(c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific

audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC).* Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Sub-recipients and Contractors.* An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.330 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors.* In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) *For-profit sub recipient.* Since this part does not apply to for-profit sub recipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit sub recipients. The agreement with the for-profit sub recipient must describe applicable compliance requirements and the for-profit sub recipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit sub recipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.331 Requirements for pass-through entities.

Sub-Grantees are required to provide a copy of the jurisdiction/agency(s) most recent financial audit with the submission of the Grant Application. If the agency receives an updated audit during the grant year, the agency is required to provide a copy of the audit to the MOHS.

STATE CERTIFICATION AND ASSURANCE
CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR:
(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or Sub-Grantee recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement: On or after January 1, 2005, each state, county and local law enforcement agency that conducts emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-Grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be retained in the agency grant file and be available for review. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received by the MOHS, becomes an actual documented part of the grant documentation and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, Sub-Grantee, or recipient does not show compliance with the statute emphasized above, the grantee, Sub-Grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, Sub-Grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for, City of Ridgeland (Sub-Grantee Name), I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by retaining true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization. A copy of the vehicular pursuit policy must be maintained in the Sub-Grantee agency grant file.

Authorizing Official's Signature
(Mayor, Board President, Commissioner, Director)

Date

Gene F. McGee

Mayor

Print Authorizing Official's Name

Authorizing Official's Title

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-GRANTEES:

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, within forty-five (45) days of receiving the attached grant award letter.

As the Authorized Official for, City of Ridgeland (Sub-Grantee Name), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. I acknowledge by my signature below, that I understand that the Grant Agreement is not effective until both parties (MOHS and Authorized Official) have signed, dated and fully executed the Grant Agreement.

As the Authorized Official, my signature below assures that Federal funds will not be used to supplant State or local funds and that Federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Therefore, the Agency, I represent agrees to comply and adhere to all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

_____	_____
Authorizing Official's Signature (Mayor, Board President, Commissioner, Director)	Date
<u>Gene F. McGee</u>	<u>Mayor</u>
Print Authorizing Official's Name	Authorizing Official's Title

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the City of Ridgeland
(Governing Body of Unit of Government)

Herein called the "**SUB-GRANTEE**" has thoroughly considered the problem addressed in the application (Program Source) 154 Alcohol and has reviewed the project described in the agreement; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE City of Ridgeland
(Governing Body of Unit of Government)

IN THE JURISDICTION Ridgeland, Madison County **MISSISSIPPI, THIS** _____ **Day of**
_____, 20 _____ **AS**

FOLLOWS:

1. That the project above is in the best interest of the Sub-Grantee and the general public.
2. Mayor Gene F. McGee is authorized to accept, on behalf of the
(Name and Title of Representative)
Sub-Grantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding
in the amount of \$ 39,750.00 to be made to the Sub-Grantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. One original or certified copy of this resolution must be included as part of the award referenced above.
4. That this resolution shall take effect immediately upon its adoption.

(If Applicable)

DONE AND ORDERED IN OPEN MEETING BY _____
(Chairman of Board/Mayor)

Alderman/Councilperson offered the foregoing resolution and
moved its adoption, which was seconded by Alderman/Councilperson _____
and, was duly adopted.

Date: _____

Seal (City/County Seal is required)

Attest: _____

By: _____
(Blue Ink)

**Mississippi Office of Highway Safety
Designation of Secondary Signatory Official**

Pursuant to the MS Department of Public Safety's requirements that the signatory official is the only person authorized to sign official documentation in relation to the sub-grant, such as monthly financial cost reporting worksheets, the (agency/department name) City of Ridgeland has authorized and approved (print designated secondary signatory official name) Chief John Neal to sign any/all forms related to this contract.

Upon approval of this request said person will then be **Responsible/Liable**, as the signatory official, for claims submitted by them to this agency. The approval of this request will allow this person to complete required documentation in the absence and/or on behalf of the signatory official.

Name: John Neal Title: Chief
(Designated Secondary Signatory Official)

Organization Name: Ridgeland Police Department

Mailing Address: P. O. Box 875

City: Ridgeland, MS Zip Code: 39158-0875

Telephone Number: (601) 856-2121 Cellular Number: (601) 940-9410

Email Address: john.neal@ridgelandms.org

Signature of Designated Secondary Signatory Official: 

Appointed by Authorizing Official: Gene F. McGee Date: _____
(Mayor, Board President, Commissioner, Director) (Print Name)

Signature: _____ Title: Mayor
(Authorizing Official)



August 13, 2018

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Revcord Service Agreement

Please review for approval the following Revcord Logging as a Service (LaaS) Agreement. This agreement covers the Ridgeland Police Department's 911 Recording System and shall be in effect for five (5) years renewable annually from the date of this agreement.

Your approval will be greatly appreciated.

Attachments (1)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



Revolutionizing Voice Recording

866.559.2128 - Toll Free
281.404.7040 - Main
281.404.5323 - Fax
www.revcard.com

10190 Katy Freeway
Suite 501
Houston, Texas 77043

Revcard Logging as a Service (LaaS) Agreement

1. General. Under this LaaS Agreement, Stonehenge Properties, Ltd. dba Revcard ("Revcord") Revcard will provide a Logging System configured for your specific logging needs based on your current requirements. This program also includes all logging equipment installation and user training, 24/7 support with access to Revcard's online support portal, a **RevShield Service program** as outlined below, and 24/7 system monitoring. In addition, all Revcard software upgrades, software patches, and bug fixes are included during the term of the agreement. Revcard will repair or replace, at Revcard's option, products that have failed. Excluded from this agreement are failures due to acts of God or negligent or intentional actions of the user. These general terms and conditions shall apply to all service provided to Customer by Revcard. This Agreement is in addition to the standard Revcard Warranty and the RevShield Service Level agreement. Any provisions that conflict with the Revcard Warranty and the RevShield Service level agreement shall supersede those terms and conditions. Further terms

2. Term. The term of this Service Agreement shall commence on the date below and automatically renew every year for an additional year for a total term of 5 years.

3. Taxes. Service fees are exclusive of all state / provincial and local sales, use, excise, privilege and similar taxes. Such taxes shall be paid by Customer unless a valid exemption certificate is furnished by Customer.

4. Waiver. Failure of either party to enforce any provision of this Service Agreement shall not be deemed a waiver of future enforcement of that or any other provision.

5. Assignment. Customer may not assign or otherwise transfer its rights or obligations under this Service Agreement without the prior written consent of Revcard.

6. Notices. All notices shall be given in writing and shall be effective upon receipt. Notices to Customer shall be sent to the Customer's address on file with Revcard. Notice to Revcard shall be sent to:

Attn: Charles Schwarz
Revcord
10190 Katy Freeway
Suite501
Houston, Texas 77043

7. Entire Agreement. This document provided by Revcard shall contain the entire Service Agreement between the parties. This Service Agreement may not be modified except by written amendment signed by an authorized representative of each party. During the term of this agreement, the Customer may delete and add Designated Contacts by sending notification



Revolutionizing Voice Recording

866.559.7128 - Toll Free
281.404.7040 - Main
281.404.5323 - Fax
www.revcord.com

10190 Katy Freeway
Suite 401
Houston, Texas 77043

in writing on Customer's letter head and addressed to Revcord's Operations Manager. We may rely on such notice to make the change.

8. Non-Appropriation Event. The Customer warrants they have funds available to pay all payments due under this Agreement until the end of the current appropriation period. If the customer's legislative body or other funding authority does not appropriate funds for the payments for any subsequent appropriation period and do not otherwise have funds available to lawfully pay the Payments (A "Non-Appropriation Event") the Customer may, subject to the conditions herein and upon prior written notice to Revcord (the "Non-Appropriation Notice"), effective 60 days after our receipt of such notice, terminate the Agreement and be released of the obligations for the remaining term. As a condition for exercising your rights under this Section you shall provide to us (a) a certification of a responsible official that a Non-Appropriation Event has occurred, (b) return the Products subject to this Agreement on or before the Non-Appropriation Event date to a location designated by Revcord.

9. Designated Onsite Contacts

Designated Onsite Contacts, full names followed by telephone number and e-mail address.

Name: Mike Raffield
Telephone #/Email: 601-856-2121 / mike.raffield@ridgelandms.org

10. RevShield Plan and LaaS Price. The following plan shall be in effect for 5 years renewable annually from the date of this agreement:

RevShield Plan Type: Revshield Plus (24 x 7 Remote Monitoring)
On-Site Service: Yes
Annual Price: \$3650 Per Year
System Platform: High Flow Missission Critical Tower
Channel Capture: 21 Channels (16 Analog + 5 VoIP) RVA16S/S 5 REVOIPFC16
Term Start Date: 9-1-2018
End Date: 8-31-2023



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281.404.5323 - Fax
www.revcord.com

10190 Katy Freeway
Suite 501
Houston, Texas 77043

11. Acknowledgement and Agreement

Customer Site Name: Ridgeland Police Department

Authorized Representative: Gene F. McGee

Title: Mayor

Signature: _____

Revcord

Authorized Representative: _____

Title: _____

Signature: _____



police department

August 13, 2018

TO: Mayor & Board of Aldermen

FROM: Eric Redd, Assistant Chief of Police 

SUBJECT: Special Event Permit – St. Columb's Episcopal Church

I have attached a Special Event Permit request from Robert May with St. Columb's Episcopal Church. This event is their annual parish fellowship and fundraiser scheduled Saturday, October 13, 2018 from 4:00 p.m. to 08:30 p.m. at St. Columb's Episcopal Church located at 550 Sunnybrook Road.

Mr. May is expecting a crowd of approximately 100 participants. St. Columb's Church will be open for use of its facilities and they will utilize the church's parking lot to accommodate participants.

This event will generate overtime for the police department as Mr. May will hire one (1) off duty officer to assist with parking and security along with one (1) EMT. This post will be manned for approximately four and a half (4.5) hours at \$27.00 per hour for a total estimated overtime cost of \$121.50. Ridgeland Fire Department has been forwarded a copy of this application for arrangements of EMT presence.

I am enclosing checks in the amounts of \$100.00 and \$1,000.00, representing the requisite filing fee and bond money. Also included in the packet is the Permit to Play On Premises Music application.

Your consideration and approval will be greatly appreciated.

CC: Lt. Tony Willridge

Attachment (1)

115 west school street • ridgeland, ms 39157
ph: 601.856.2121 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John R. Neal - chief of police
board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6



CITY OF RIDGELAND
SPECIAL EVENT PERMIT APPLICATION



(Please allow minimum 30 days for approval)

EVENT NAME: St Columb's Drawdown

EVENT LOCATION: 550 Sunnybrook Rd, Ridgeland, MS 39157

EVENT DATE: Beginning ~~4th~~ Oct 13, 2018 to Ending ~~8th~~ Oct 13, 2018 Multiple Days: ☐ YES ☒ NO

EVENT HOURS: Beginning 4⁰⁰ to Ending 8 30

TYPE OF EVENT: Dinner - Social Event

EVENT POINT OF CONTACT: Robert May - Committee CELL NUMBER: 601-946-1946
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: St Columb's Episcopal Church

ADDRESS: 550 Sunnybrook Rd CITY/STATE/ZIP: Ridgeland, MS 39157

ESTIMATED CROWD SIZE: 100 NUMBER OF EVENT PERSONNEL: 15

ARRANGEMENTS FOR RESTROOM FACILITIES: ☒ YES ☐ NO LOCATION: on site

ARRANGEMENTS FOR SITE CLEAN-UP: ☒ YES ☐ NO DETAILS: Committee has onsite cleanup and a dumpster

RECYCLING PROGRAM FOR WASTE: ☒ YES ☐ NO DETAILS: Pepsi: plastic only

The City of Ridgeland will assist organizers in planning and locating recycle bins for recyclable waste through local companies. Event organizers are encouraged to maintain the City of Ridgeland's vision of a green environment by having your event recycle its waste.

Will the organizers of this event use the services of an UAS (unmanned aircraft system): ☐ YES ☒ NO
If Yes, who is the operator of the system: _____ Cell Number: _____

If an UAS/Drone will be utilized, a copy of the following required documents must be attached to this application:

- Section 333 Exemption or Aircraft Certification
- Certificate of Authorization (COA)
- Aircraft Registration and Markings
- Pilot Certificate

FIRST AID/MEDICAL STATION(s): ☒ YES ☐ NO LOCATION(s): On Site

POLICE/SECURITY PERSONNEL REQUIRED: 1 ☒ Police Dept. Assigned ☐ Self-Hired ☐ Not Applicable

ASSISTANCE FROM OTHER CITY DEPARTMENTS: ☒ EMT Fire Department ☐ Public Works/Streets ☐ Recreation/Parks

Applicant Printed Name: Robert O. May, MD Contact Number: 601 946-1946

Applicant Signature: Robert O. May MD Date: July 31, 2018

Application Instructions

- 1). You must present to the Chief of Police or his designee your plan for parking and traffic control. You must state in this plan whether or not police or private security personnel will be needed to direct and handle traffic and parking.
- 2). City of Ridgeland Special Events Ordinance section 10-33(2) requires adequate security be provided at special events. This requirement is one security officer for every 400 people in attendance. A private security company may be used but preference shall be given to the hiring of off duty personnel. The assistance from Ridgeland Police Department for road course races/walks to secure intersections shall not be considered as part of the security requirement. The personnel assigned for traffic control are in addition to any requirement for on site security personnel required in the ordinance.
- 3). If the event is to have outdoor music, a Permit to Play on Premises Music will be required from the applicant agreeing to comply with the noise ordinance of the City of Ridgeland, MS.
- 4). If there is a need for Police Dept., Fire Dept., Public Works Dept. and/or Rec/Parks Dept. personnel to work in controlling the special event, the applicant will agree to pay this cost from the filing of a bond fee.
- 5). The applicant may be required to post a bond fee in the minimum amount of one thousand dollars (\$1,000.00) with the City Clerk. This is to ensure that the event area is immediately cleaned up after its conclusion, and any City employee who works overtime as a result of the special event, will be compensated from the bond proceeds.
- 6). Submit the above application and information to the Office of the Chief of Police with a non-refundable filing fee of one hundred dollars (\$100.00) along with the above referenced bond fee. This application will be forwarded to the Patrol Division Commander or a designee who will review the application for all required documentation. This application and documentation will be presented to the Ridgeland Board of Aldermen for subsequent approval. **Please allow a minimum of 30 days to complete the process and receive approval.**
- 7). Event organizers should submit a map outlining the area where an event is to be held. Points of interest (entrance/exit points, first aid stations, etc...) shall be included on this map. If the event is a road race/walk, a map reflecting the proposed course route along with a description of the route shall be included. If any portion of the route will include sections of the Natchez Trace Parkway, you must first obtain approval from the Natchez Trace Chief (phone no. 662-680-4014; Ridgeland office 601-856-7321) and documentation reflecting this approval must be submitted with this application.
- 8). If the event is to be held at Old Trace Park and/or Madison Landing, you must first seek approval from PRVWSD Parks and Recreation (601-856-6319) and obtain a Facility Use Application which must be submitted with this application.
- 9). The number of event personnel will represent the number of people from the organization who will be assisting with the overall operation of the event. This will include any volunteers from the organization.
- 10). The arrangements for restroom facilities as addressed in the Ridgeland Code of Ordinances indicate 1 restroom per 150 people in attendance. These may be portable restrooms or existing restroom structures.
- 11). The event organizer or organization will be responsible for clean-up at the conclusion of the event. The City of Ridgeland encourages organizations to participate in a recycle program for any waste or debris to be discarded.
- 12). The first aid station located on the event site shall be manned by a state certified EMT.
- 13). The number of police/security personnel shall be determined by the expected crowd size. The event organizer may staff the event to satisfy this requirement through off-duty law enforcement personnel. The Ridgeland Police Department will assist the organizers if they choose the police department assigned option, or the event organizers may choose the self-hire option to select their own personnel to comply with the ordinance.

For Police Department Use Only

This application was received by the Ridgeland Police Department on 8/2/18 and has been reviewed by the appropriate personnel. This application has been APPROVED / DENIED by the Chief of Police or Designee. If approved by Ridgeland PD, this application will be submitted for consideration at the Ridgeland Mayor and Board of Alderman meeting to be held on 8-21-18.

Chief of Police or Designee: [Signature] DATE: 8/13/18

Number of Overtime Officers: 1 Estimated OT Cost: \$121.50

Additional Overtime Cost for City Departments: FIRE X P/W _____ REC/PARKS _____



CITY OF RIDGELAND
APPLICATION FOR
PERMIT TO PLAY ON PREMISES MUSIC



(Please allow minimum 30 days for approval)

DATE OF APPLICATION: 31 July 2018

EVENT NAME: St Columb's Drawdown

EVENT LOCATION: St Columb's Episcopal Church

DESCRIPTION OF ON-PREMISES ACTIVITY: Dining, silent auction, small Band.

DATE OF ACTIVITY: Beginning Oct 13-2018 to Ending Oct 13-2018

HOURS OF ACTIVITY: Beginning 400 pm to Ending 830 pm

ACTIVITY POINT OF CONTACT: Robert O. May, Comm. Hee CELL NUMBER: 601946-1946
(This person must remain on scene during the entire event)

NAME OF ORGANIZATION: St Columb's Episcopal Church

ADDRESS: 550-Sunnybrook Rd CITY/STATE/ZIP: Ridgeland, MS 39157

MAXIMUM NOISE LEVEL (In Decibels) TO BE EMITTED AT NEAREST PREMISES BOUNDARY: Music Inside Hall

PROVIDE FACTS THAT WOULD SHOW THE ACTIVITY FOR WHICH THE PERMIT IS REQUESTED WOULD NOT DISTURB THE PEACE OF ANY FAMILY OR PERSON WITHIN THE AREA INTO WHICH SOUND SHALL CARRY: Have had

this event in same format for 15yrs without complaints or problems

THE CHIEF OF POLICE SHALL HAVE THE AUTHORITY TO REVOKE ANY PERMIT ISSUED.

Applicants Signature: Robert O. May Date: July 31, 2018

☒ APPROVED

☐ DENIED

Chief of Police or Designee: [Signature]

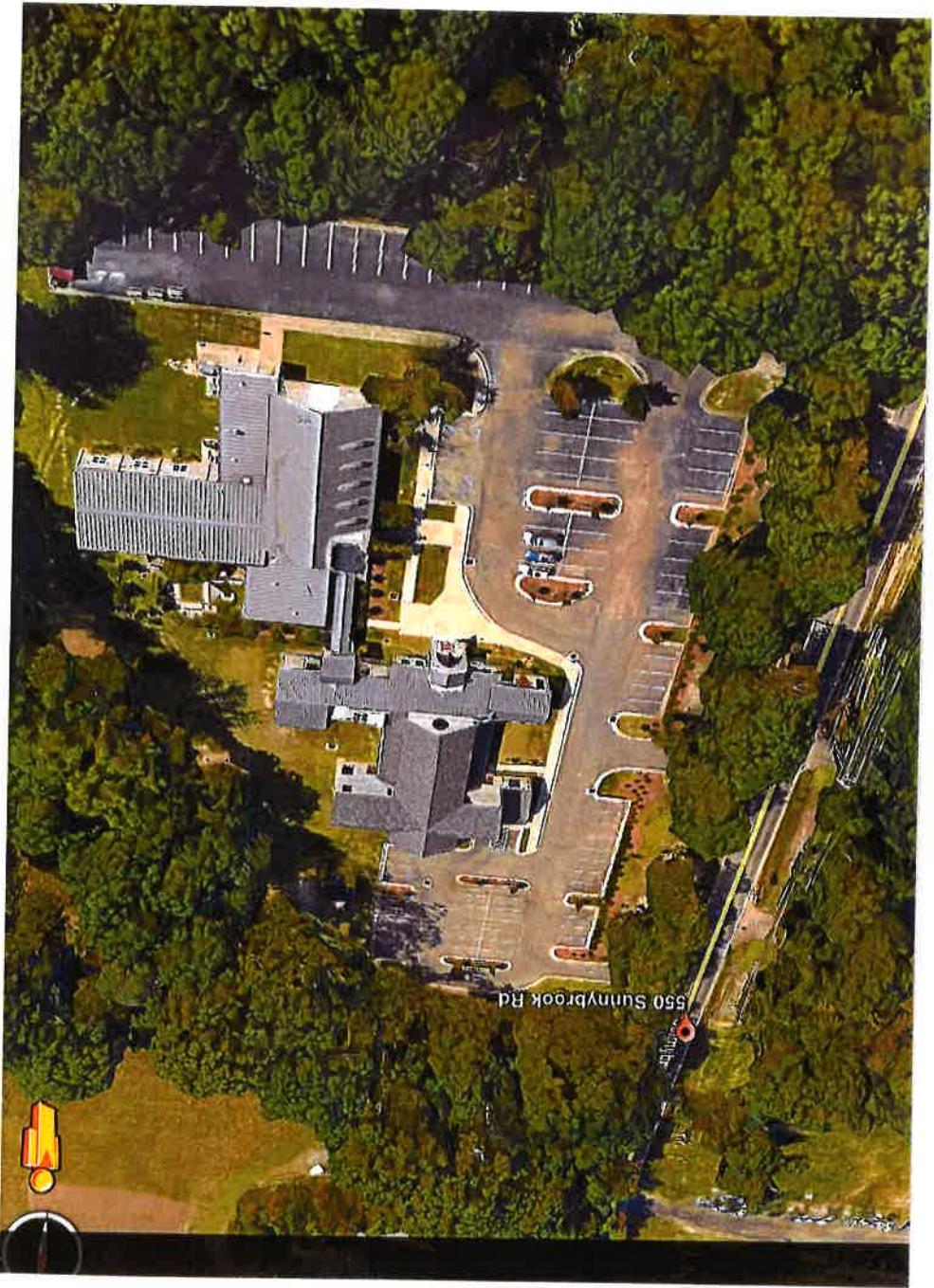
Date: 8/13/18

In the event a permit is denied, the applicant may appeal the decision to the Mayor and Board of Aldermen. Any such appeal shall be taken not more than ten (10) days from the denial of a permit by giving written notice of the appeal to the Ridgeland City Clerk.

Addendum to Application for Special Event at St. Columb's Church, Oct. 13, 2018

Traffic will be no heavier than on a typical Sunday worship. We will utilize the church parking area which is appropriately designed to control traffic flow into and out of the area, We will require one security officer from the City of Ridgeland and one EMT and will imburse them as directed by the city. The event will last approx 4 hrs.

We have a recycle program and cleanup committee to assure the adjacent area is in proper condition



Madison

St. Columbs

~~Banquette~~

~~Map 6, 2017~~

Drawdown

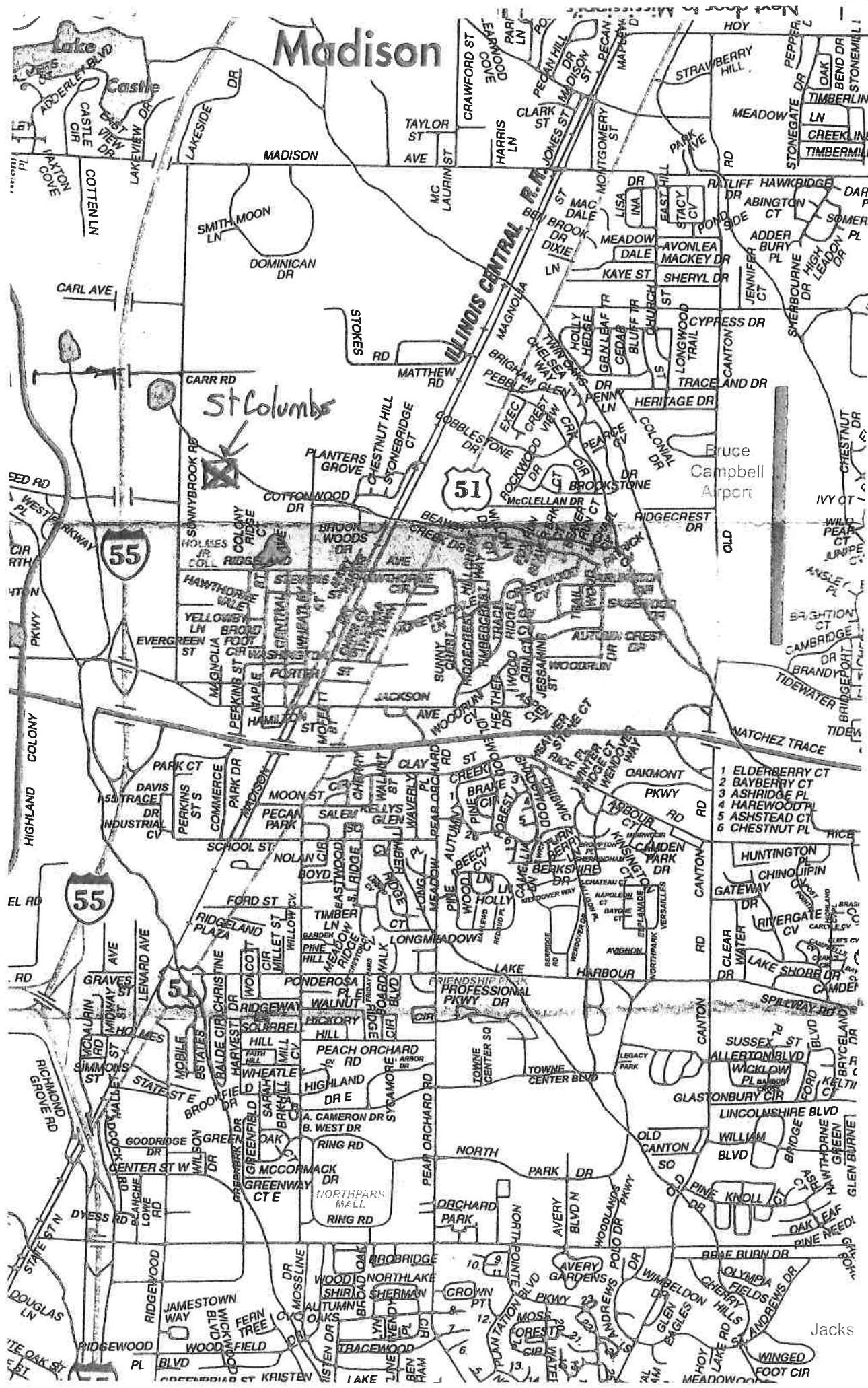
Oct 13, 2018

St. Columbs

55

51

55



Jacks

BANCORPSOUTH

14566

ST. COLUMB'S EPISCOPAL CHURCH550 SUNNYBROOK ROAD
RIDGELAND, MISSISSIPPI 39157
601-853-0205

85-127/842

830
CHECK ARMOR

07/31/2018

PAY TO THE
ORDER OF

City of Ridgeland

\$*****100.00

ONE HUNDRED DOLLARS AND NO CENTS

DOLLARS

PO Box 217
Ridgeland, MS 39157

MEMO

Special Events Permit Drawdown 10/13/18


AUTHORIZED SIGNATURE

⑈014566⑈ ⑆084201278⑆ 60777117⑈

BANCORPSOUTH

14567

ST. COLUMB'S EPISCOPAL CHURCH550 SUNNYBROOK ROAD
RIDGELAND, MISSISSIPPI 39157
601-853-0205

85-127/842

830
CHECK ARMOR

07/31/2018

PAY TO THE
ORDER OF

City of Ridgeland

\$*****1,000.00

ONE THOUSAND DOLLARS AND NO CENTS

DOLLARS

PO Box 217
Ridgeland, MS 39157

MEMO

Special Event Permit Bond Drawdown 10/13/18


AUTHORIZED SIGNATURE

⑈014567⑈ ⑆084201278⑆ 60777117⑈



public works

To: Mayor and Board of Aldermen

From: John M. McCollum, Public Works Director

Date: August 15, 2018

RE: Recommendation to Reject Adcamp, Inc.'s Bid for Asphalt FOB at the Plant

The Public Works Department held a reverse auction on August 10th at 10:00 am for asphalt that we pick up at the plant. The only bidder was Adcamp and it was discovered the morning of bidding that APAC, Inc and Dickerson and Bowen had turned in their qualification to bid but it was not clearly marked on the envelope and was put in the pile of term bids that were to open August 14th. With the error of the other companies not being able to bid we would request to give everyone an opportunity, so we are asking to reject the bid of Adcamp Inc. and are requesting authority to re-advertise for the reverse auction.

We appreciate your consideration of this request.

mailing address: p.o. box 217 • ridgeland, ms 39158
street address: 304 highway 51 • ridgeland, ms 39157
ph: 601.853.2027 • fax: 601.853.2019 • www.ridgelandms.org

Gene F. McGee, cmo - mayor • John M. McCollum - director of public works

board of aldermen: D.I. Smith, cmo - at-large • Ken Heard, cmo - ward 1 • Chuck Gautier, cmo - ward 2
Kevin Holder, cmo, mayor pro tempore - ward 3 • Brian P. Ramsey, cmo - ward 4 • Bill Lee - ward 5 • Wesley Hamlin, cmo - ward 6

**City of Ridgeland Reverse Auction Asphalt/Cold Mix FOB Plant
Friday, August 10, 2018, 10:00 am**

Title	Asphalt/Cold Mix FOB Plant			
Agency:	City of Ridgeland, MS			
Item 1:	<u>Cold Mix</u>	Company Name	Email	
Bid ID	Username	Adcamp, Inc.	mollie@adcampinc.com	
23142	ADCAMP			
		Bid Amount		Bid Submittal
		\$1,000.00		2018-08-10 10:00:55

**City of Ridgeland Reverse Auction for Asphalt/Cold Mix FOB Plant
Friday, August 10, 2018, 10:00 am**

Title	Asphalt/Cold Mix FOB Plant		
Agency:	City of Ridgeland, MS		
Item 2:	<u>Base Course BB-1A</u>		
Bid ID	Username	Company Name	Email
23144	ADCAMP	Adcamp, Inc.	mollie@adcampinc.com
		Bid Amount	Bid Submittal
		\$62.00	2018-08-10 10:15:45

**City of Ridgeland Reverse Auction Asphalt/Cold Mix FOB Plant
Friday, August 10, 2018, 10:00 am**

Title Asphalt/Cold Mix FOB Plant
Agency: City of Ridgeland, MS

Item 3:	<u>Base Course BB-1B</u>			
Bid ID	Username	Company Name	Email	
23145	ADCAMP	Adcamp, Inc.	mollie@adcampinc.com	
		Bid Amount		Bid Submittal
		\$65.00		2018-08-10 10:30:31

**City of Ridgeland Reverse Auction Asphalt/Cold Mix FOB Plant
Friday, August 10, 2018, 10:00 am**

Title	Asphalt/Cold Mix FOB Plant			
Agency:	City of Ridgeland, MS			
Item 4:	<u>Surface Course SC-2</u>			
Bid ID	Username	Company Name	Email	
23147	ADCAMP	Adcamp, Inc.	mollie@adcampinc.com	
		Bid Amount		Bid Submittal
		\$80.00		2018-08-10 10:45:13

City of Ridgeland Reverse Auction Asphalt/Cold Mix FOB Plant

Friday, August 10, 2018, 10:00 am

Title Asphalt/Cold Mix FOB Plant

Agency: City of Ridgeland, MS

Item 5: **Surface Course SC-1A**

Bid ID	Username	Company Name	Email
23148	ADCAMP	Adcamp, Inc.	mollie@adcampinc.com

Bid Amount	Bid Submittal
\$80.00	2018-08-10 11:00:14

**City of Ridgeland Reverse Auction Asphalt/Cold Mix FOB Plant
Friday, August 10, 2018, 10:00 am**

Title	Asphalt/Cold Mix FOB Plant		
Agency:	City of Ridgeland, MS		
Item 6:	<u>Surface Course SC-1B</u>		
Bid ID	Username	Company Name	Email
23149	ADCAMP	Adcamp, Inc.	mollie@adcampinc.com
		Bid Amount	Bid Submittal
		\$80.00	2018-08-10 11:15:09

keepridgeland--KEEP RIDGELAND BEAUTIFUL
Print As: KEEP RIDGELAND BEAUTIFUL

322 Indian Gate Cir.
Ridgeland, MS 39157

Bank of America
KAB Checking 3726
Date: 07/12/2018

Date	Bill #	Reference Number	Amount Due	Term Discount	Amount Paid/Applied
07/12/2018	pepsi2018Q3-04		\$283.00	\$0.00	\$283.00
Net Amount					\$283.00

Page 1 of 1

KEEP AMERICA BEAUTIFUL, INC.
1010 WASHINGTON BLVD.
STAMFORD, CT 06901-2202

BANK OF AMERICA
51-57/119

53565
FRAUDARMOR

DATE

07/12/2018

AMOUNT

\$

283.00

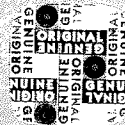
KEEP RIDGELAND BEAUTIFUL

Two Hundred Eighty Three Dollars

PAY
TO THE
ORDER
OF:

KEEP RIDGELAND BEAUTIFUL
322 Indian Gate Cir.
Ridgeland, MS 39157
United States

TWO SIGNATURES REQUIRED FOR AMOUNTS OVER \$20,000
VOID AFTER 120 DAYS



AUTHORIZED SIGNATURE

Rebecca Lyons

⑈053565⑈ ⑆011900571⑆ 385018033726⑈

Details on Back
Security Features Included

KEEP MISSISSIPPI BEAUTIFUL 08/88
208 Key Dr. Ste B
Madison, MS 39110

9257

85-543/653

DATE

6-29-18

CHECK ARMOR

PAY
TO THE
ORDER OF

Keep Ridgeland Beautiful \$ 500.00
Five hundred dollars & no/100 DOLLARS

Photo
Safe
Deposit
Details on back

REGIONS

FOR

Grant

Bugand Clark

⑈00009257⑈ ⑆065305436⑆ 5002102184⑈

Grant Lyons

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-61100	RIDGELAND TOURISM COMMISS	148138	TOURISM TAX	I 201808154899	8/15/2018	139,284.92
			TOURISM TAX	001-000-101	139,284.92	
						=====
TOTAL =						139,284.92
						=====

VENDOR		DOCKET	*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-03495	MISS DEPARTMENT OF REVENUE	148139	JULY 2018 SALES TAX	I 201808154900	8/15/2018	8,145.97
			JULY 2018 SALES TAX	001-000-104	8.40	
			JULY 2018 SALES TAX	400-000-111	8,137.57	
						=====
TOTAL =						8,145.97
						=====

FUND TOTALS		
FUND	NAME	TOTAL
001	GENERAL FUND	139,293.32
400	PUBLIC UTILITIES FUND	8,137.57
TOTALS FOR ALL FUNDS =		147,430.89

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-00550	A T & T	148140	60189817025490595:08-4 - 09-3	I 201808164903	8/04/2018	32.30
			60189817025490595:08-4 - 09-3	001-100-604	32.30	
01-05258	A T & T GLOBAL SERVICES	148141	JULY 2018	I GE39896	8/01/2018	229.64
			JULY 2018	001-100-604	229.64	
01-01350	ADCAMP INC	148142	TONS OF ASPHALT	I 37798	7/31/2018	4,094.72
			TONS OF ASPHALT	001-201-575	4,094.72	
01-01350	ADCAMP INC	148143	WRENFIELD PART II OVERLAY	I 37807	7/16/2018	121,026.45
			SC-1A MIX 1-1/2 INCH	001-201-603	116,526.44	
			MILLING 1-1/2 INCH	001-201-603	4,500.00	
			SC-1A MIX 1 1/2 INCH	001-201-603	0.01	
01-01350	ADCAMP INC	148144	TONS OF ASPHALT	I 37824	7/31/2018	2,634.24
			TONS OF ASPHALT	001-201-575	2,634.24	
01-01350	ADCAMP INC	148145	TONS OF ASPHALT	I 37844	7/31/2018	1,117.76
			TONS OF ASPHALT	001-201-575	1,117.76	
01-01350	ADCAMP INC	148146	ASPHALT TAC	I 37851	7/31/2018	798.05
			ASPHALT TAC	001-201-575	744.85	
			ASPHALT	001-201-575	53.20	
01-03644	AFLAC	148147	EBQ21: AUGUST 2018	I 929927	8/15/2018	7,049.32
			EBQ21: AUGUST 2018	001-000-171	5,558.22	
			EBQ21: AUGUST 2018	005-000-171	167.44	
			EBQ21: AUGUST 2018	400-000-171	1,292.32	
			EBQ21: AUGUST 2018	404-000-171	31.34	
01-04417	ALLEN ENGINEERING AND SCI	148148	06-25-18 - 07-29-18 STORMWATER	I 00180565	7/29/2018	1,500.00
			06-25-18 - 07-29-18 STORMWATER	001-201-600	1,500.00	
01-04417	ALLEN ENGINEERING AND SCI	148149	06-25-18 - 07-29-18 RMP UPDATE	I 00180575	7/29/2018	12,000.00
			06-25-18 - 07-29-18 RMP UPDATE	400-650-600	12,000.00	
01-01558	AMERICA'S CHOICE CHEMICAL	148150	PESTICIDES	I 12690	7/30/2018	2,217.96
			ODORINE SEWER SOL	400-650-540	382.50	
			GAS TREATMENT	400-650-540	167.76	
			MOSQUITO BRICKETS	400-650-540	798.00	
			MOSQUITO REPELLANT	400-650-540	270.00	
			RED GREASE	400-650-540	599.70	
01-02328	AMERICAN SOCIETY OF LANDS	148151	NATIONAL DUES	I 201808024886	8/02/2018	420.00
			NATIONAL DUES	001-180-686	370.00	
			MS CHAPTER	001-180-686	50.00	
01-04880	AMERICAN TIRE DISTRIBUTOR	148152	4 TIRES P285	I S111816128	7/31/2018	450.80
			4 TIRES P285	001-100-632	446.80	
			DISPOSAL FEE P285	001-100-632	4.00	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-04720	AUTO TRIM DESIGN	148153	FD-UNIT 9	I 103519	7/24/2018	575.00
			STRIPE	001-160-632	490.00	
			TINT	001-160-632	85.00	
01-05456	PHYLLIS BARNES	148154	REMITTANCE OF RESTITUTION	I 201808164904	8/02/2018	10.50
			REMITTANCE OF RESTITUTION	001-000-122	10.50	
01-02311	BUFKIN MECHANICAL, INC	148155	FOUNTAIN REPAIR	I 72912	8/13/2018	402.00
			PARTS	001-092-637	102.00	
			LABOR	001-092-637	300.00	
01-05106	C SPIRE BUSINESS SOLUTION	148156	CSBS677122:08-01-18 - 08-31-18	I 1295409	8/01/2018	627.98
			CSBS677122:08-01-18 - 08-31-18	001-020-604	20.16	
			CSBS677122:08-01-18 - 08-31-18	001-042-604	73.81	
			CSBS677122:08-01-18 - 08-31-18	001-080-604	6.71	
			CSBS677122:08-01-18 - 08-31-18	001-180-604	87.23	
			CSBS677122:08-01-18 - 08-31-18	001-201-604	26.84	
			CSBS677122:08-01-18 - 08-31-18	001-340-604	73.92	
			CSBS677122:08-01-18 - 08-31-18	400-650-604	40.32	
			CSBS677122:08-01-18 - 08-31-18	001-100-604	298.99	
01-03826	C SPIRE WIRELESS	148157	0002596490:07-08-18 - 08-07-18	I 201808164906	8/07/2018	745.56
			0002596490:07-08-18 - 08-07-18	001-340-605	745.56	
01-01999	CABALLERO, MICHELLE	148158	AUGUST 9, 2018 MEETING	I 080918	8/09/2018	50.00
			AUGUST 9, 2018 MEETING	001-180-611	50.00	
01-01441	CAPITOL TOWING INC	148159	NCIC STOLEN VEHICLE	I 88210	8/09/2018	75.00
			STOLEN CAR2018011533	001-100-632	75.00	
01-05287	CARDIO PARTNERS INC	148160	FD-LIFEPAK ACCESSORIES	I 632167	8/07/2018	1,196.00
			SHOULDER STRAP	001-160-635	36.00	
			TOP POUCH	001-160-635	110.00	
			BACK POUCH	001-160-635	160.00	
			BATTERY	001-160-635	890.00	
01-01136	CENTERPOINT ENERGY	148161	30982987: 06-29-18 - 08-01-18	I 201808164907	8/07/2018	47.54
			30982987: 06-29-18 - 08-01-18	001-100-630	47.54	
01-01136	CENTERPOINT ENERGY	148162	31746860: 06-29-18 - 08-01-18	I 201808164908	8/07/2018	28.82
			31746860: 06-29-18 - 08-01-18	001-201-630	28.82	
01-01136	CENTERPOINT ENERGY	148163	31762107: 06-29-18 - 08-01-18	I 201808164909	8/07/2018	102.86
			31762107: 06-29-18 - 08-01-18	001-160-630	102.86	
01-01136	CENTERPOINT ENERGY	148164	31796030: 06-29-18 - 08-01-18	I 201808164910	8/07/2018	31.27
			31796030: 06-29-18 - 08-01-18	001-092-630	31.27	
01-01136	CENTERPOINT ENERGY	148165	31942477: 06-29-18 - 08-01-18	I 201808164911	8/07/2018	28.01
			31942477: 06-29-18 - 08-01-18	001-350-630	28.01	

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-01136	CENTERPOINT ENERGY	148166	31942485: 06-29-18 - 08-01-18 I 31942485: 06-29-18 - 08-01-18	201808164912 001-340-630	8/07/2018 28.01	28.01
01-01136	CENTERPOINT ENERGY	148167	31942493: 06-29-18 - 08-01-18 I 31942493: 06-29-18 - 08-01-18	201808164913 001-160-630	8/07/2018 39.40	39.40
01-01136	CENTERPOINT ENERGY	148168	31942501: 06-29-18 - 08-01-18 I 31942501: 06-29-18 - 08-01-18	201808164914 400-650-630	8/07/2018 31.27	31.27
01-01136	CENTERPOINT ENERGY	148169	31942519: 06-29-18 - 08-01-18 I 31942519: 06-29-18 - 08-01-18	201808164915 400-650-630	8/07/2018 28.82	28.82
01-01136	CENTERPOINT ENERGY	148170	31984024: 06-29-18 - 08-01-18 I 31984024: 06-29-18 - 08-01-18	201808164916 001-100-630	8/07/2018 700.77	700.77
01-02764	CENTRAL MISSISSIPPI CRIME	148171	JULY 2018 JULY 2018	I 201808164905 001-000-330	8/08/2018 675.54	675.54
01-04770	CENTRAL MS TRUCK SERVICE	148172	REPAIR ENGINE REPAIR ENGINE	I 2445 001-201-632	8/02/2018 2,115.66	2,115.66
01-12050	CENTRAL PIPE SUPPLY INC	148173	WATER FITTINGS 3/4 X 6 BRASS NIPPLE 4" HIMAX COUPLING 3/4 METER CONNECTOR 3/4 METER BASE 8 X 3/4 TAPPING SADD METER LOCK CUPS 3/4 METER INDEX	I S100148678.001 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575	7/23/2018 30.80 481.90 97.00 702.50 287.70 205.00 2,325.00	4,129.90
01-12050	CENTRAL PIPE SUPPLY INC	148174	WATER FITTINGS 4" X 12.5 COLLAR CLA	I S100148678.002 400-650-575	8/01/2018 305.06	305.06
01-12050	CENTRAL PIPE SUPPLY INC	148175	WATER FITTINGS 2" E SERIES METER INPOINT 2" INSERT 2" FLANG PACK 2" CTS TO METER 2" MALE ADPATER CTS	I S100149133.001 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575 400-650-575	7/26/2018 804.30 92.60 10.00 90.10 346.93 159.28	1,503.21
01-12050	CENTRAL PIPE SUPPLY INC	148176	WATER PARTS 1" METER BOTTOMS 2" DRESER COUPLING 17 X 30 METER BOX 3/4 METER INDEX	I S100149713.001 400-650-575 400-650-575 400-650-575 400-650-575	8/01/2018 1,652.00 205.50 583.05 2,325.00	4,765.55
01-12300	CERTIFIED LABORATORIES	148177	FLOW LUBE POUNDS OF FLOW LUBE	I 3216177 400-650-575	7/27/2018 4,305.00	4,305.00
01-13025	CINTAS CORPORATION LOC #2	148178	04448	I 10540021	7/31/2018	272.53

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-13025	CINTAS CORPORATION LOC #2	148178	04448	I 10540021	7/31/2018	272.53	CONT
			04448	001-201-535	272.53		
01-13025	CINTAS CORPORATION LOC #2	148179	04450	I 10540022	7/31/2018	159.55	
			04450	400-650-535	146.49		
			04450	404-650-535	13.06		
01-13025	CINTAS CORPORATION LOC #2	148180	04448	I 10540023	7/31/2018	2.59	
			04448	001-201-540	2.59		
01-13025	CINTAS CORPORATION LOC #2	148181	04450	I 10540025	7/31/2018	47.32	
			04450	400-650-540	47.32		
01-13025	CINTAS CORPORATION LOC #2	148182	08828	I 10541735	8/03/2018	30.00	
			08828	001-340-540	30.00		
01-13025	CINTAS CORPORATION LOC #2	148183	02147	I 10541740	8/03/2018	45.61	
			02147	001-340-540	45.61		
01-13025	CINTAS CORPORATION LOC #2	148184	04052	I 10541741	8/03/2018	52.99	
			04052	001-340-540	52.99		
01-13025	CINTAS CORPORATION LOC #2	148185	02148	I 10541742	8/03/2018	48.21	
			02148	001-180-540	36.81		
			02148	400-650-540	11.40		
01-13025	CINTAS CORPORATION LOC #2	148186	04448	I 10543109	8/07/2018	281.90	
			04448	001-201-535	281.90		
01-13025	CINTAS CORPORATION LOC #2	148187	04450	I 10543110	8/07/2018	158.89	
			04450	400-650-535	145.83		
			04450	404-650-535	13.06		
01-13025	CINTAS CORPORATION LOC #2	148188	04448	I 10543112	8/07/2018	2.59	
			04448	001-201-540	2.59		
01-13025	CINTAS CORPORATION LOC #2	148189	04450	I 10543117	8/07/2018	47.32	
			04450	400-650-540	47.32		
01-13025	CINTAS CORPORATION LOC #2	148190	08828	I 10544849	8/10/2018	30.00	
			08828	001-340-540	30.00		
01-13025	CINTAS CORPORATION LOC #2	148191	02147	I 10544856	8/10/2018	45.61	
			02147	001-340-540	45.61		
01-13025	CINTAS CORPORATION LOC #2	148192	04052	I 10544857	8/10/2018	52.99	
			04052	001-340-540	52.99		
01-13025	CINTAS CORPORATION LOC #2	148193	02148	I 10544858	8/10/2018	48.21	
			02148	001-180-540	36.81		
			02148	400-650-540	11.40		

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-13025	CINTAS CORPORATION LOC #2	148194	04448 04448	I 10546099 001-201-535	8/14/2018 337.30	337.30
01-13025	CINTAS CORPORATION LOC #2	148195	04450 04450 04450	I 10546101 400-650-535 404-650-535	8/14/2018 145.83 13.06	158.89
01-13025	CINTAS CORPORATION LOC #2	148196	04448 04448	I 10546102 001-201-540	8/14/2018 2.59	2.59
01-13025	CINTAS CORPORATION LOC #2	148197	04450 04450	I 10546103 400-650-540	8/14/2018 47.32	47.32
01-13602	CLARION LEDGER	148198	07-01-18 - 07-31-18 ADVERTISE 07-01-18 - 07-31-18 ADVERTISE 07-01-18 - 07-31-18 ADVERTISE	I 0001870136 001-201-615 304-601-760	7/31/2018 144.00 295.42	439.42
01-13601	CLARION LEDGER - SUBSCRIP	148199	CL6284182: 08-01-18 - 08-31-18 CL6284182: 08-01-18 - 08-31-18	I 201808164972 001-040-686	8/16/2018 21.00	21.00
01-05220	COLLETTE JR, JAMES	148200	AUGUST 9, 2018 MEETING AUGUST 9, 2018 MEETING	I 080918 001-180-611	8/09/2018 50.00	50.00
01-04822	COLLIER, RACHEL	148201	JULY 2, 2018 MEETING JULY 2, 2018 MEETING	I 070218 001-340-611	7/02/2018 50.00	50.00
01-04822	COLLIER, RACHEL	148202	AUGUST 6, 2018 MEETING AUGUST 6, 2018 MEETING	I 080618 001-340-611	8/06/2018 50.00	50.00
01-04822	COLLIER, RACHEL	148203	AUGUST 13, 2018 MEETING AUGUST 13, 2018 MEETING	I 081318 001-340-611	8/13/2018 50.00	50.00
01-02440	COMCAST CABLE	148204	83964105302540323:08-1 - 08-31 83964105302540323:08-1 - 08-31	I 201808164917 001-160-604	7/27/2018 89.90	89.90
01-02440	COMCAST CABLE	148205	8396410530116512:08-4 - 09-03 8396410530116512:08-4 - 09-03	I 201808164918 001-100-604	8/01/2018 20.95	20.95
01-01618	CONNECTOR SPECIALISTS OF	148206	HOSES HOSES HOSE HOSE HOSES	I 00804862 001-340-635 001-340-635 001-340-635 001-340-635	8/09/2018 96.81 100.51 38.77 92.80	328.89
01-02613	DATAPROSE, LLC	148207	07-01-18 - 07-31-18 07-01-18 - 07-31-18 07-01-18 - 07-31-18	I DP1802409 400-650-540 400-650-604	7/31/2018 2,709.46 769.79	3,479.25
01-18050	DELL MARKETING L.P.	148208	LASER PROJECTOR LASER PROJECTOR DELL L5590	I 10256959270 001-180-730 001-180-730	7/27/2018 973.04 1,154.70	2,127.74

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-18620	DICKERSON & BOWEN INC	148209	TONS OF ASPHALT TONS OF ASPHALT	I 73732 001-201-575	7/24/2018 1,095.12	1,095.12
01-18620	DICKERSON & BOWEN INC	148210	TONS OF ASPHALT TONS OF ASPHALT	I 73765 001-201-575	7/31/2018 1,118.88	1,118.88
01-18620	DICKERSON & BOWEN INC	148211	TONS OF ASPHALT TONS OF ASPHALT	I 73782 001-201-575	7/31/2018 3,805.38	3,805.38
01-19150	DIVE RESCUE INTERNATIONAL	148212	FD-OTS BUDDY LINE OTS BUDDY LINE FREIGHT	I 177372 001-160-730 001-160-730	7/30/2018 1,050.00 20.00	1,070.00
01-19150	DIVE RESCUE INTERNATIONAL	148213	FD-COMM ROPE 200' 4 WIRE COMM ROP DR1 COMM ROPE BAG FREIGHT	I 177388 001-160-730 001-160-730 001-160-730	7/31/2018 2,042.70 133.20 25.00	2,200.90
01-02850	ELITE WATER & COFFEE SERV	148214	COOLER RENTAL AUG COOLER RENTAL AUGUST	I 156298 001-100-540	7/31/2018 40.00	40.00
01-02850	ELITE WATER & COFFEE SERV	148215	COFFEE SUPPLIES SUGAR PACKETS EQUAL PACKETS	I 156331 001-010-540 001-010-540	8/03/2018 24.95 26.95	51.90
01-03711	EMERGENCY EQUIPMENT PROFE	148216	FD-LADDER 4 LABOR LIGHT BULB MARKER LIGHTS ROUND LED LIGHTS KWI-K-RAZE LIGHT GROMMET PIGTAIL WHITE LED LIGHT CABLE SHOP SUPPLIES FREIGHT	I 436163 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632 001-160-632	7/30/2018 2,241.00 4.88 95.52 148.95 616.00 6.21 6.06 94.72 14.34 25.00 34.12	3,286.80
01-03711	EMERGENCY EQUIPMENT PROFE	148217	FD-CYLINDERS/MASK BAGS MASK BAGS 30 MIN CYLINDERS	I 436236 001-160-540 001-160-730	7/31/2018 728.75 27,800.85	28,529.60
01-03711	EMERGENCY EQUIPMENT PROFE	148218	FD-LADDER 4 LABOR TRAVEL TIME	I 436285 001-160-632 001-160-635	8/02/2018 270.00 45.00	315.00
01-21500	ENTERGY	148219	148970935 148970935	I 201808164919 001-000-016	8/02/2018 1,169.95	1,169.95
01-21500	ENTERGY	148220	14870968 14870968	I 201808164920 001-160-630	8/02/2018 40.79	40.79

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-21500	ENERGY	148221	14870976	I 201808164921	8/02/2018	27,560.65
			14870976	001-201-684	27,560.65	
01-21500	ENERGY	148222	14870984	I 201808164922	8/02/2018	5,704.68
			14870984	001-160-630	1,795.16	
			14870984	001-201-630	13.15	
			14870984	001-092-630	2,188.51	
			14870984	001-350-630	1,707.86	
01-21500	ENERGY	148223	14870992	I 201808164923	8/02/2018	3,264.26
			14870992	001-340-630	3,264.26	
01-21500	ENERGY	148224	14870943	I 201808164924	8/03/2018	25,874.21
			14870943	001-160-630	782.65	
			14870943	400-650-630	25,091.56	
01-21506	ENERGY	148225	106735830: 06-28-18 - 07-28-18	I 201808164925	8/01/2018	21.63
			106735830: 06-28-18 - 07-28-18	001-201-684	21.63	
01-21506	ENERGY	148226	114576796: 06-23-18 - 07-26-18	I 201808164926	8/01/2018	49.37
			114576796: 06-23-18 - 07-26-18	001-201-684	49.37	
01-21506	ENERGY	148227	114576804: 06-23-18 - 07-26-18	I 201808164927	8/01/2018	39.40
			114576804: 06-23-18 - 07-26-18	001-201-684	39.40	
01-21506	ENERGY	148228	125337436: 06-28-18 - 07-30-18	I 201808164928	8/01/2018	56.36
			125337436: 06-28-18 - 07-30-18	001-201-684	56.36	
01-21506	ENERGY	148229	129083648: 06-23-18 - 07-26-18	I 201808164929	8/01/2018	9.73
			129083648: 06-23-18 - 07-26-18	001-160-630	9.73	
01-21506	ENERGY	148230	65003816: 06-28-18 - 07-28-18	I 201808164930	8/01/2018	38.81
			65003816: 06-28-18 - 07-28-18	001-201-684	38.81	
01-21506	ENERGY	148231	67111021: 06-28-18 - 07-25-18	I 201808164931	8/01/2018	10.19
			67111021: 06-28-18 - 07-25-18	001-201-684	10.19	
01-21506	ENERGY	148232	73076234: 06-28-18 - 07-30-18	I 201808164932	8/01/2018	51.32
			73076234: 06-28-18 - 07-30-18	001-201-684	51.32	
01-21506	ENERGY	148233	73076317: 06-28-18 - 07-30-18	I 201808164933	8/01/2018	54.87
			73076317: 06-28-18 - 07-30-18	001-201-684	54.87	
01-21506	ENERGY	148234	77345429: 06-28-18 - 07-30-18	I 201808164934	8/01/2018	31.83
			77345429: 06-28-18 - 07-30-18	001-201-684	31.83	
01-21506	ENERGY	148235	97289623: 06-23-18 - 07-26-18	I 201808164935	8/01/2018	8.11
			97289623: 06-23-18 - 07-26-18	001-160-630	8.11	
01-21506	ENERGY	148236	112618996: 06-29-18 - 07-28-18	I 201808164936	8/02/2018	71.30
			112618996: 06-29-18 - 07-28-18	001-201-684	71.30	

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-21506	ENTERGY	148237	112619010: 06-28-18 - 07-28-18 I	201808164937	8/02/2018	72.92
			112619010: 06-28-18 - 07-28-18	001-201-684	72.92	
01-21506	ENTERGY	148238	1145476788: 06-28-18 - 07-26-18 I	201808164938	8/02/2018	41.22
			1145476788: 06-28-18 - 07-26-18	001-201-684	41.22	
01-21506	ENTERGY	148239	114576812: 06-28-18 - 07-30-18 I	201808164939	8/02/2018	47.40
			114576812: 06-28-18 - 07-30-18	001-201-684	47.40	
01-21506	ENTERGY	148240	125333245: 06-29-18 - 07-28-18 I	201808164940	8/02/2018	38.60
			125333245: 06-29-18 - 07-28-18	001-201-684	38.60	
01-21506	ENTERGY	148241	125333369: 06-29-18 - 07-28-18 I	201808164941	8/02/2018	20.61
			125333369: 06-29-18 - 07-28-18	001-201-684	20.61	
01-21506	ENTERGY	148242	125333385: 06-29-18 - 07-28-18 I	201808164942	8/02/2018	20.83
			125333385: 06-29-18 - 07-28-18	001-201-684	20.83	
01-21506	ENTERGY	148243	125337220: 06-28-18 - 07-26-18 I	201808164943	8/02/2018	64.05
			125337220: 06-28-18 - 07-26-18	001-201-684	64.05	
01-21506	ENTERGY	148244	125337451: 06-28-18 - 07-26-18 I	201808164944	8/02/2018	39.40
			125337451: 06-28-18 - 07-26-18	001-201-684	39.40	
01-21506	ENTERGY	148245	64563828: 06-28-18 - 07-26-18 I	201808164945	8/02/2018	45.46
			64563828: 06-28-18 - 07-26-18	001-201-684	45.46	
01-21506	ENTERGY	148246	97880801: 06-28-18 - 07-31-18 I	201808164946	8/02/2018	60.93
			97880801: 06-28-18 - 07-31-18	001-201-684	60.93	
01-21506	ENTERGY	148247	112618939: 06-28-18 - 07-27-18 I	201808164947	8/03/2018	48.15
			112618939: 06-28-18 - 07-27-18	001-201-684	48.15	
01-21506	ENTERGY	148248	112618988: 07-02-18 - 08-01-18 I	201808164948	8/03/2018	67.25
			112618988: 07-02-18 - 08-01-18	001-201-684	67.25	
01-21506	ENTERGY	148249	18014480: 06-28-18 - 07-27-18 I	201808164949	8/03/2018	34.81
			18014480: 06-28-18 - 07-27-18	001-340-630	34.81	
01-21506	ENTERGY	148250	19579978: 07-02-18 - 08-01-18 I	201808164950	8/03/2018	7.33
			19579978: 07-02-18 - 08-01-18	001-340-630	7.33	
01-21506	ENTERGY	148251	67890202: 06-29-18 - 07-30-18 I	201808164951	8/03/2018	75.49
			67890202: 06-29-18 - 07-30-18	001-201-684	75.49	
01-21506	ENTERGY	148252	77233922: 07-02-18 - 08-01-18 I	201808164952	8/03/2018	7.65
			77233922: 07-02-18 - 08-01-18	001-201-630	7.65	
01-21506	ENTERGY	148253	86296498: 06-26-18 - 07-27-18 I	201808164953	8/03/2018	17.70
			86296498: 06-26-18 - 07-27-18	400-650-630	17.70	

VENDOR NUMBER	NAME	DOCKET		*-----INVOICE-----*		
		NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-21506	ENTERGY	148254	86654423: 06-27-18 - 07-27-18	I 201808164954	8/03/2018	21.44
			86654423: 06-27-18 - 07-27-18	400-650-630	21.44	
01-21506	ENTERGY	148255	95283941: 07-02-18 - 08-01-18	I 201808164955	8/03/2018	64.48
			95283941: 07-02-18 - 08-01-18	001-201-684	64.48	
01-21506	ENTERGY	148256	68325224: 06-28-18 - 07-30-18	I 201808164956	8/06/2018	7.33
			68325224: 06-28-18 - 07-30-18	001-201-684	7.33	
01-21506	ENTERGY	148257	111753950: 07-06-18 - 08-03-18	I 201808164957	8/09/2018	252.53
			111753950: 07-06-18 - 08-03-18	001-201-684	252.53	
01-03451	FEDEX OFFICE	148258	MOUNT MAPS ON FOAM BOARD	I 156600008205	7/31/2018	90.00
			WASTEWATER MAP	400-650-540	54.00	
			ORGANIZATIONAL CHART	400-650-540	36.00	
01-23490	FOLIAGE DESIGN SYSTEMS	148259	FOLIAGE MAINTENANCE FEE	I 946808	8/01/2018	167.50
			FOLIAGE MAINTENANCE FEE	001-100-604	167.50	
01-24500	FUELMAN OF MS-#127779	148260	127779; 7-30-18 - 8-5-18	I NP53941158	8/06/2018	88.14
			127779; 7-30-18 - 8-5-18	001-020-525	48.23	
			127779; 7-30-18 - 8-5-18	001-092-525	39.91	
01-24500	FUELMAN OF MS-#127779	148261	127779; 8-6-18 - 8-12-18	I NP53976139	8/13/2018	46.60
			127779; 8-6-18 - 8-12-18	001-092-525	46.60	
01-01867	FUELMAN OF MS-#127780	148262	127780; 7-23-18 - 7-29-18	I NP53823688	7/30/2018	2,116.43
			127780; 7-23-18 - 7-29-18	001-201-525	976.45	
			127780; 7-23-18 - 7-29-18	400-650-525	1,082.12	
			127780; 7-23-18 - 7-29-18	404-650-525	57.86	
01-01867	FUELMAN OF MS-#127780	148263	127780; 7-30-18 - 8-5-18	I NP53941159	8/06/2018	1,837.90
			127780; 7-30-18 - 8-5-18	001-201-525	1,046.58	
			127780; 7-30-18 - 8-5-18	400-650-525	742.22	
			127780; 7-30-18 - 8-5-18	404-650-525	49.10	
01-01868	FUELMAN OF MS-#127781	148264	127781; 7-30-18 - 8-5-18	I NP53941160	8/06/2018	605.32
			127781; 7-30-18 - 8-5-18	001-160-525	605.32	
01-01868	FUELMAN OF MS-#127781	148265	127781; 8-6-18 - 8-12-18	I NP53976141	8/13/2018	579.25
			127781; 8-6-18 - 8-12-18	001-160-525	579.25	
01-01869	FUELMAN OF MS-#127782	148266	127782; 7-30-18 - 8-5-18	I NP53941161	8/06/2018	192.44
			127782; 7-30-18 - 8-5-18	001-180-525	192.44	
01-01869	FUELMAN OF MS-#127782	148267	127782: 08-06-18 - 08-12-18	I NP53976142	8/13/2018	83.32
			127782: 08-06-18 - 08-12-18	001-180-525	83.32	
01-01870	FUELMAN OF MS-#127783	148268	127783; 7-30-18 - 8-5-18	I NP53941162	8/06/2018	3,162.00
			127783; 7-30-18 - 8-5-18	001-100-525	3,162.00	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-01870	FUELMAN OF MS-#127783	148269	127783; 8-6-18 - 8-12-18 127783; 8-6-18 - 8-12-18	I NP53976143 001-100-525	8/13/2018 3,190.31	3,190.31
01-01871	FUELMAN OF MS-#127785	148270	127785; 7-30-18 - 8-5-18 127785; 7-30-18 - 8-5-18	I NP53941163 001-340-525	8/06/2018 89.43	89.43
01-01871	FUELMAN OF MS-#127785	148271	127785; 8-6-18 - 8-12-18 127785; 8-6-18 - 8-12-18	I NP53976144 001-340-525	8/13/2018 69.91	69.91
01-02963	FULGHAM'S INC	148272	TREE TREATMENT @ FREEDOM TREE TREATMENT @ FREEDOM	I 5876 001-340-575	8/02/2018 3,800.00	3,800.00
01-00218	GIESSNER, BERNIE	148273	AUGUST 9, 2018 MEETING AUGUST 9, 2018 MEETING	I 080918 001-180-611	8/09/2018 50.00	50.00
01-01201	HAMMETT, POLLY	148274	JULY 2, 2018 MEETING JULY 2, 2018 MEETING	I 070218 001-340-611	7/02/2018 50.00	50.00
01-01201	HAMMETT, POLLY	148275	AUGUST 6, 2018 MEETING AUGUST 6, 2018 MEETING	I 080618 001-340-611	8/06/2018 50.00	50.00
01-01201	HAMMETT, POLLY	148276	AUGUST 13, 2018 MEETING AUGUST 13, 2018 MEETING	I 081318 001-340-611	8/13/2018 50.00	50.00
01-27765	HARCROS CHEMICALS INC	148277	1 TON CHLORINE 150lb CHLORINE SODIUM FLUORIDE	I 770107442 400-650-575 400-650-575	7/26/2018 780.00 1,804.00	2,584.00
01-27765	HARCROS CHEMICALS INC	148278	1 TON CHLORINE 1 TON CHLORINE	I 770107477 400-650-540	7/31/2018 600.00	600.00
01-27765	HARCROS CHEMICALS INC	148279	1 TON CHLORINE 1 TON CHLORINE	I 770107478 400-650-575	7/31/2018 600.00	600.00
01-27765	HARCROS CHEMICALS INC	148280	1 TON CHLORINE 1 TON CHLORINE	I 770107479 400-650-540	7/31/2018 600.00	600.00
01-00889	HARRELL'S LLC	148281	POLYON POLYON	I INV01162365 001-340-575	7/31/2018 4,652.62	4,652.62
01-04898	HARRIS TIRE COMPANY	148282	225/70 R19.5 TIRE 225/70 R19.5 TIRE FET TAX TIRE TAX	I MS-2930 400-650-632 400-650-632 400-650-632	8/01/2018 220.34 8.88 2.00	231.22
01-04997	HARTLEY EQUIPMENT COMPANY	148283	FD-ST 3 MOWER REPAIR IDLER PULLEY BATTERY BLADE LABOR	I 35895 001-160-635 001-160-635 001-160-635 001-160-635	7/31/2018 28.95 49.95 45.00 32.00	155.90

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-05433	HENNESSY INDUSTRIES INC	148284	REPAIR MOUNTING MACHINE PARTS & LABOR PARTS & LABOR	I 521678 001-100-635 001-201-635	7/10/2018 618.05 618.05	1,236.10
01-02680	HIGHLAND BUILDING SERVICE	148285	MONTHLY CLEANING MONTHLY CLEANING	I 2347 001-340-604	8/01/2018 640.00	640.00
01-30000	HILLARD, MARVIN	148286	VACUUM SERVICE VACUUM SERVICE	I 201808134894 400-650-603	8/09/2018 405.00	405.00
01-01132	HOME DEPOT CREDIT SERVICE	148287	DRILL BITS GROUT BIT 1/4 CUTTER BIT 1/8 CUTTER BIT CARBIDE BIT	I 7015756 400-650-540 400-650-540 400-650-540 400-650-540	8/09/2018 9.97 9.97 19.94 8.98	48.86
01-05055	HUNTER, BARBARA	148288	JULY 2, 2018 MEETING JULY 2, 2018 MEETING	I 070218 001-340-611	7/02/2018 50.00	50.00
01-05055	HUNTER, BARBARA	148289	AUGUST 6, 2018 MEETING AUGUST 6, 2018 MEETING	I 080618 001-340-611	8/06/2018 50.00	50.00
01-05055	HUNTER, BARBARA	148290	AUGUST 13, 2018 MEETING AUGUST 13, 2018 MEETING	I 081318 001-340-611	8/13/2018 50.00	50.00
01-31900	I P M A	148291	POLICE OFFICER ENTRY TEST ADMIN FEE DISPATCH TEST ADMIN FEE	I INV-38060-N2W0F4 001-100-681 001-100-681 001-100-681 001-100-681	7/19/2018 600.00 97.00 125.00 97.00	919.00
01-00905	INTERSTATE ALL BATTERY CE	148292	FD- BATTERY BATTERY	I 1902502030865 001-160-632	8/01/2018 21.95	21.95
01-05338	JACKSON CYLINDER HEAD SVC	148293	REPAIR MOTOR HEAD REPAIR MOTOR HEAD	I 9877 001-201-632	7/31/2018 93.75	93.75
01-33385	JACKSON DATA PRODUCTS IN	148294	#9 ENVELOPES #9 ENVELOPES #9 ENVELOPES	I 0101383 001-040-540 400-650-540	7/26/2018 52.60 78.88	131.48
01-33385	JACKSON DATA PRODUCTS IN	148295	OFFICE SUPPLIES 2019 PLANNER REFILL SIGN & DATE FLAGS	I 1640-0 001-020-500 001-040-500	8/10/2018 14.95 4.46	19.41
01-33385	JACKSON DATA PRODUCTS IN	148296	OFFICE SUPPLIES LABELER REFILL TAPE	I 1795-0 001-020-500	8/08/2018 16.71	16.71
01-33800	JACKSON PAPER COMPANY	148297	OFFICE/JANITOR SUPPLIES COPY PAPER PAPER TOWELS	I 1078810 001-010-500 001-010-540	8/06/2018 489.06 96.00	585.06

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-33800	JACKSON PAPER COMPANY	148298	OFFICE/JANITOR SUPPLIES 6" GRANT BINDER	I 1078893 001-010-500	8/07/2018 97.98	97.98
01-04710	JENKINS, JOKABI	148299	REIMBURSE FOR TAX LEVY TAKEN REIMBURSE FOR TAX LEVY TAKEN	I 201808164958 005-000-169	8/15/2018 183.25	183.25
01-00226	MICHAEL KAMINSKI	148300	ACT TRAV: 08-07-18 ACT TRAV: 08-07-18	I 201808164959 001-160-610	8/06/2018 46.00	46.00
01-05291	LANDERS CHRYSLER DODGE JE	148301	FD-UNIT 9 DODGE RAM 1500 TRAILER TOWING PKG	I LD157718 001-160-740 001-160-740	7/18/2018 20,889.00 95.00	20,984.00
01-04901	LARD OIL COMPANY OF MISSI	148302	BULK 15 W 40 OIL BULK 15 W 40 OIL ENVIRONMENTAL FEE OIL TAX BULK 15 W 40 OIL	I 0922267-IN 001-201-525 001-201-525 001-201-525 400-650-525	7/17/2018 1,137.52 9.95 16.00 1,137.52	2,300.99
01-02031	LOWE'S BUSINESS ACCOUNT	148303	HARD HAT HARD HAT BATTERIES	I 13266 001-180-540 001-180-540	8/01/2018 14.23 26.58	40.81
01-02031	LOWE'S BUSINESS ACCOUNT	148304	FD-PATIO FURNITURE STA 4 PATIO FURNITURE	I 92013 001-160-732	7/25/2018 616.55	616.55
01-04824	MAC HAIK CHRYSLER DODGE J	148305	3.6 TICK REPAIR LABOR P300 XHAUST CAMSHAFT P300 VALVE ARM P300 VALVE TAPPET P300	I 325375 001-100-632 001-100-632 001-100-632 001-100-632	7/27/2018 300.00 173.60 8.17 2.59	484.36
01-02372	MAC'S FRESH MARKET	148306	CWC MEALS JULY 2018 CWC MEALS JULY 2018	I 201808134895 001-100-540	7/31/2018 96.39	96.39
01-41000	MADISON COUNTY JOURNAL	148307	RIDGELAND AUDIT RIDGELAND AUDIT	I 300058174 001-040-615	4/30/2018 133.80	133.80
01-41000	MADISON COUNTY JOURNAL	148308	INDEXING INSTRUCTIONS INDEXING INSTRUCTIONS	I 300060045 001-201-615	7/31/2018 78.48	78.48
01-41000	MADISON COUNTY JOURNAL	148309	ADVERTISE FOR REVERSE AUCTION ADVERTISE FOR REVERSE AUCTION	I 300060069 001-201-615	7/31/2018 75.52	75.52
01-41000	MADISON COUNTY JOURNAL	148310	ADVERTISE FOR TERM BIDS ADVERTISE FOR TERM BIDS	I 300060070 400-650-615	7/31/2018 110.28	110.28
01-41100	MADISON COUNTY SHERIFF'S	148311	JUNE 2018 JUNE 2018	I R-0618 001-100-687	7/18/2018 7,476.00	7,476.00
01-41100	MADISON COUNTY SHERIFF'S	148312	JULY 2018 SERVICES	I R-0718	8/08/2018	7,896.00

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-41100	MADISON COUNTY SHERIFF'S	148312	JULY 2018 SERVICES	I R-0718	8/08/2018	7,896.00
			JULY 2018 SERVICES	001-100-687	7,896.00	CONT
01-41100	MADISON COUNTY SHERIFF'S	148313	JUNE 2018 PHARMACY SERVICES	I R-M0618	7/17/2018	624.30
			JUNE 2018 PHARMACY SERVICES	001-100-687	624.30	
01-41100	MADISON COUNTY SHERIFF'S	148314	JULY 2018 PHARMACY SERVICES	I R-M0718	8/08/2018	301.48
			JULY 2018 PHARMACY SERVICES	001-100-687	301.48	
01-01078	MADISON COUNTY WASTEWATER	148315	ADMIN ASSESSMENT:AUG 2018	I 3412	8/01/2018	3,450.00
			ADMIN ASSESSMENT:AUG 2018	400-650-604	3,450.00	
01-01078	MADISON COUNTY WASTEWATER	148316	SRF LOAN: SEPT 2018	I 3415	8/01/2018	1,409.79
			SRF LOAN: SEPT 2018	400-650-842	1,409.79	
01-01078	MADISON COUNTY WASTEWATER	148317	PARKWAY EAST: SEPT 2018	I 3421	8/01/2018	2,021.54
			PARKWAY EAST: SEPT 2018	400-650-845	2,021.54	
01-01078	MADISON COUNTY WASTEWATER	148318	BOZEMAN&OLD CANTON:SEPT 2018	I 3423	8/01/2018	1,832.14
			BOZEMAN&OLD CANTON:SEPT 2018	400-650-848	1,832.14	
01-01078	MADISON COUNTY WASTEWATER	148319	TRUSTMARK LOAN: SEPT 2018	I 3429	8/01/2018	5,809.84
			TRUSTMARK LOAN: SEPT 2018	400-650-846	5,809.84	
01-03554	MADISON SOUTH RUBBISH LAN	148320	LAND FIELD CHARGE	I 12097	7/30/2018	1,440.00
			12 CUBIC YARDS	001-201-683	1,320.00	
			HOST FEE	001-201-683	60.00	
			ENVIRONMENTAL FEE	001-201-683	60.00	
01-03554	MADISON SOUTH RUBBISH LAN	148321	LAND FIELD CHARGE	I 12120	8/06/2018	1,116.00
			12 CUBIC YARDS	001-201-683	726.00	
			6 CUBIC YARDS	001-201-683	297.00	
			HOST FEE	001-201-683	46.50	
			ENVIRONMENTAL FEE	001-201-683	46.50	
01-03880	MALONE, DOUGLAS	148322	AUGUST 9, 2018 MEETING	I 080918	8/09/2018	50.00
			AUGUST 9, 2018 MEETING	001-180-611	50.00	
01-01984	MCDONALD DIRT WORKS	148323	DIRT	I 228052	8/10/2018	1,125.00
			DIRT	001-340-575	1,125.00	
01-42975	MEL LUNA SAW COMPANY	148324	REPAIR HEAD	I 86775	8/06/2018	239.00
			REPAIR HEAD	001-201-635	239.00	
01-42975	MEL LUNA SAW COMPANY	148325	PARTS	I 86776	8/06/2018	204.68
			THROTTLE CABLE	001-340-635	28.95	
			CYLINDER KIT	001-340-635	162.09	
			CYLINDER GASKET	001-340-635	3.69	
			WRIST PIN BARRING	001-340-635	9.95	
01-44100	MID-SOUTH MACHINERY INC	148326	ASPHALT TAC SPRAYER	I 00111003	8/07/2018	14,525.00
			ASPHALT TAC SPRAYER	001-201-730	12,900.00	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-44100	MID-SOUTH MACHINERY INC	148326	ASPHALT TAC SPRAYER ELECTRIC START & BEA	I 00111003 001-201-730	8/07/2018 1,625.00	14,525.00 CONT
01-44250	MID-SOUTH UNIFORM & SUPPL	148327	SARA LADNIER UNIFORM UNIFORM PANTS SS UNIFORM TOP SEW ON PATCHES	I 580639 001-100-535 001-100-535 001-100-535	7/30/2018 76.92 37.80 2.00	116.72
01-02605	MILLER, LARRY A	148328	AUGUST 9, 2018 MEETING AUGUST 9, 2018 MEETING	I 080918 001-180-611	8/09/2018 50.00	50.00
01-00837	MISS CHEMICAL SUPPLY INC	148329	MOSQUITO SPRAY MOSQUITO SPRAY	I 35085 001-201-540	7/30/2018 4,025.00	4,025.00
01-00837	MISS CHEMICAL SUPPLY INC	148330	ASPHALT EQUIPMENT CLEANER ASPHALT EQUIPMENT CLEANER	I 35095 001-201-575	8/09/2018 3,298.90	3,298.90
01-04591	MISS DEPARTMENT OF PUBLIC	148331	JULY 2018 JULY 2018	I 201808164960 001-000-118	8/08/2018 1,871.10	1,871.10
01-00953	MISS INDUSTRIES FOR THE B	148332	SUPPLIES PAPER COLORED INK BLACK INK	I 0035810-IN 001-340-500 001-340-501 001-340-501	7/30/2018 133.35 59.99 49.99	243.33
01-00953	MISS INDUSTRIES FOR THE B	148333	OFFICE SUPPLIES NAME BADGES PENS RECEIPT BOOKS LEGAL PAD CORRECTION TAPE POST IT NOTES PENS WALL CALENDAR APPOINTMENT BOOK DESK PAD CALENDAR MONTHLY APPT BOOK DESK PAD CALENDAR MONTHLY PLANNER MONTHLY PLANNERS WALL CALENDAR MAGENTA INK CYAN INK BLACK INK YELLOW INK	I 0035869-IN 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-500 001-340-501 001-340-501 001-340-501 001-340-501	8/02/2018 23.94 39.95 63.96 33.98 6.29 19.99 14.95 237.93 19.99 14.49 27.99 12.69 21.99 119.94 28.99 21.99 21.99 43.99 21.99	797.03
01-00953	MISS INDUSTRIES FOR THE B	148334	OFFICE SUPPLY PLASTIC TAB DIVIDERS	I 0035893 001-010-500	8/06/2018 8.67	8.67
01-47651	MISS STATE DEPARTMENT OF	148335	ANNUAL WATER QUALITY ANALYSIS ANNUAL WATER QUALITY ANALYSIS	I MS0450013B 400-650-604	8/13/2018 40,000.00	40,000.00

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-04679	NEXAIR, LLC	148336	BOTTLE RENTALS	I 06201645	7/31/2018	50.28
			OXYGEN BOTTLE	400-650-540	21.64	
			GAS BOTTLE	400-650-540	21.64	
			HAZMAT	400-650-540	7.00	
01-53715	OFFICE PRODUCTS PLUS INC	148337	CHAIR	I 838115-0	8/02/2018	410.00
			CHAIR	001-340-540	410.00	
01-53715	OFFICE PRODUCTS PLUS INC	148338	OFFICE SUPPLIES	I 838164-0	8/03/2018	78.93
			12 MONTH TAB DIVIDER	001-010-500	28.95	
			6X9 CLASP ENVELOPES	001-010-500	10.98	
			9X12 CLASP ENVELOPES	001-010-500	39.00	
01-53715	OFFICE PRODUCTS PLUS INC	148339	OFFICE SUPPLIES	I 838451-0	8/07/2018	8.69
			BLUE FINE PT SHARPIE	001-010-500	8.69	
01-04346	PARKER, PHYLLIS	148340	JULY 2, 2018 MEETING	I 070218	7/02/2018	50.00
			JULY 2, 2018 MEETING	001-340-611	50.00	
01-04346	PARKER, PHYLLIS	148341	AUGUST 6, 2018 MEETING	I 080618	8/06/2018	50.00
			AUGUST 6, 2018 MEETING	001-340-611	50.00	
01-04346	PARKER, PHYLLIS	148342	AUGUST 13, 2018 MEETING	I 081318	8/13/2018	50.00
			AUGUST 13, 2018 MEETING	001-340-611	50.00	
01-03279	PNC EQUIPMENT FINANCE	148343	COMMERCIAL LEASE PAYMENT	I 152852	8/06/2018	4,333.53
			COMMERCIAL LEASE PAYMENT	001-340-604	4,333.53	
01-05457	DEBRA POLLARD	148344	REMITTANCE OF RESTITUTION	I 201808164961	8/02/2018	50.00
			REMITTANCE OF RESTITUTION	001-000-122	50.00	
01-05413	PROFILE PRODUCTS	148345	TURFPLANE	I 322183RI	7/31/2018	8,500.00
			TURFPLANE FIELDS	001-340-575	8,500.00	
01-58300	PUB, THE	148346	PRIVILEGE LICENSE OVERPAYMENT	I 201808154901	8/07/2018	11.40
			PRIVILEGE LICENSE OVERPAYMENT	001-000-351	11.40	
01-58550	QUALITY CHEMICAL & SUPPLY	148347	CUPS	I 182164	7/31/2018	103.13
			8OZ COFFEE CUPS	001-340-540	36.77	
			7OZ CLEAR CUPS	001-340-540	66.36	
01-58550	QUALITY CHEMICAL & SUPPLY	148348	SUPPLIES	I 182198	8/03/2018	692.84
			CENTER PULL TOWELS	400-650-540	344.00	
			TOILET TISSUE	400-650-540	99.60	
			LARGE GARBAGE BAGS	400-650-540	157.24	
			8oz CUPS	400-650-540	92.00	
01-58550	QUALITY CHEMICAL & SUPPLY	148349	FD-ST 4	I 182199	8/03/2018	211.26
			AUTO WASH	001-160-510	77.62	
			NEUTRAL CLEANER	001-160-510	104.33	
			PAPER TOWELS	001-160-510	29.31	

VENDOR NUMBER	NAME	DOCKET NUMBER	COMMENT	*-----INVOICE-----*		
				NUMBER	DATE	AMOUNT
01-58550	QUALITY CHEMICAL & SUPPLY	148350	FD-CENTRAL NEUTRAL CLEANER	I 182200 001-160-510	8/03/2018 208.66	208.66
01-58550	QUALITY CHEMICAL & SUPPLY	148351	JANITORIAL SUPPLIES TOLIET PAPER 38X58 TRASHCAN LINER	I 182221 001-010-540 001-100-510	8/07/2018 88.00 51.16	139.16
01-05276	RICE, JUDY	148352	AUGUST 9, 2018 MEETING AUGUST 9, 2018 MEETING	I 080918 001-180-611	8/09/2018 50.00	50.00
01-04325	RICHARDSON, JAN M.	148353	JULY 2, 2018 MEETING JULY 2, 2018 MEETING	I 070218 001-340-611	7/02/2018 50.00	50.00
01-04325	RICHARDSON, JAN M.	148354	AUGUST 6, 2018 MEETING AUGUST 6, 2018 MEETING	I 080618 001-340-611	8/06/2018 50.00	50.00
01-04325	RICHARDSON, JAN M.	148355	AUGUST 13, 2018 MEETING AUGUST 13, 2018 MEETING	I 081318 001-340-611	8/13/2018 50.00	50.00
01-61065	RIDGELAND POLICE DEPT	148356	CID BUY MONEY CID BUY MONEY	I 201808164962 001-100-692	8/13/2018 1,000.00	1,000.00
01-04133	RIDGETOWNE ANIMAL HOSPITA	148357	BOARDING FEES - BIKKEL BOARDING FEES - BIKKEL LG. DOG BATH-BIKKEL	I 201808144896 001-100-604 001-100-604	8/06/2018 61.20 31.45	92.65
01-05459	ROBERTSON AND ASSOCIATES	148358	PRIVILEGE LICENSE OVERPAYMENT PRIVILEGE LICENSE OVERPAYMENT	I 201808154902 001-000-351	8/07/2018 20.00	20.00
01-00829	SERVICE PRINTERS INC	148359	RESOURCE GUIDE BOOKLETS RESOURCE GUIDE BOOKLETS	I 182588 001-093-650	7/31/2018 527.00	527.00
01-04854	SITEONE LANDSCAPE SUPPLY	148360	WATER SPRINKLER PARTS SPRAY HEAD NOZZLE	I 87380496 400-650-540 400-650-540	8/01/2018 22.74 2.33	25.07
01-04854	SITEONE LANDSCAPE SUPPLY	148361	FD-MULCH MULCH	I 87421769 001-160-540	8/03/2018 36.00	36.00
01-04854	SITEONE LANDSCAPE SUPPLY	148362	FD-MULCH MULCH	I 87431335 001-160-540	8/03/2018 36.00	36.00
01-05099	SOUTHERN BILLING SERVICES	148363	08-01-18 - 08-31-18 SERVICES 08-01-18 - 08-31-18 SERVICES 08-01-18 - 08-31-18 SERVICES 08-01-18 - 08-31-18 SERVICES 08-01-18 - 08-31-18 SERVICES 08-01-18 - 08-31-18 SERVICES	I 3046 001-020-605 001-040-605 001-180-605 001-201-605 001-340-605 400-650-605	8/02/2018 112.17 205.64 149.56 56.08 130.86 130.87	785.18
01-05099	SOUTHERN BILLING SERVICES	148364	08-01-18 - 08-31-18 SERVICES	I 3047	8/01/2018	891.16

VENDOR		DOCKET		*-----INVOICE-----*			
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT	
01-05099	SOUTHERN BILLING SERVICES	148364	08-01-18 - 08-31-18 SERVICES	I 3047	8/01/2018	891.16	CONT
			08-01-18 - 08-31-18 SERVICES	001-100-605	800.23		
			08-01-18 - 08-31-18 SERVICES	001-160-605	90.93		
01-03210	SOUTHERN CONNECTION POLIC	148365	FD-BADGE HOLDERS, BELTS	I 10805	8/07/2018	2,755.50	
			BADGE HOLDERS	001-160-535	1,275.00		
			BELTS	001-160-535	1,480.50		
01-03210	SOUTHERN CONNECTION POLIC	148366	FD-BELTS	I 10829	8/06/2018	94.47	
			BELTS	001-160-535	94.47		
01-04466	SOUTHERN FINANCIAL SYSTEM	148367	CMCRID: 07-01-18 - 08-07-18	I 201808164965	8/07/2018	323.12	
			CMCRID: 07-01-18 - 08-07-18	001-000-115	323.12		
01-04466	SOUTHERN FINANCIAL SYSTEM	148368	UTLRID: 07-01-18 - 08-07-18	I 201808164966	8/07/2018	17.00	
			UTLRID: 07-01-18 - 08-07-18	400-000-115	17.00		
01-00247	SOUTHERN REGIONAL PUBLIC	148369	SRPSI ACADEMY TRAINING	I 2180	7/23/2018	7,200.00	
			SRPSI ACADEMY BERRY	001-100-681	3,600.00		
			SRPS ACADEMY ANDREWS	001-100-681	3,600.00		
01-04508	BC LANDSCAPE AND LAWN SER	148370	ST AUGUSTINE SOD	I 19810	8/08/2018	588.00	
			ST AUGUSTINE SOD	400-650-540	588.00		
01-03627	SOUTHERN TELECOMMUNICATIO	148371	ACCT 2361: 6018538610	I 201808164964	7/30/2018	1,460.45	
			ACCT 2361: 6018538610	001-020-605	0.00		
			ACCT 2361: 6018538610	001-040-605	75.07		
			ACCT 2361: 6018538610	001-100-605	245.80		
			ACCT 2361: 6018538610	001-160-605	460.12		
			ACCT 2361: 6018538610	001-180-605	0.00		
			ACCT 2361: 6018538610	001-201-605	65.86		
			ACCT 2361: 6018538610	001-340-605	209.75		
			ACCT 2361: 6018538610	001-350-605	173.32		
			ACCT 2361: 6018538610	400-650-605	230.53		
01-68200	STATE TREASURER	148372	JULY 2018	I 201808164963	8/08/2018	88,979.41	
			JULY 2018	001-000-107	1,539.97		
			JULY 2018	001-000-113	11,743.42		
			JULY 2018	001-000-114	456.94		
			JULY 2018	001-000-227	0.00		
			JULY 2018	001-000-332	74,415.42		
			JULY 2018	001-000-116	756.38		
			JULY 2018	001-000-117	67.28		
			JULY 2018	001-000-335	0.00		
01-68250	STATE TREASURER FUND: 337	148373	JULY 2018 ANALYTICAL FEES	I 90069684	8/02/2018	240.00	
			JULY 2018 ANALYTICAL FEES	001-100-604	240.00		
01-69095	SULLIVAN ELECTRIC	148374	REPAIR ELECTRIC PANEL	I 137135	8/13/2018	1,080.00	
			LABOR	001-201-603	1,080.00		
01-05031	TERRY SERVICE INC	148375	FD-SERVICE CALL @ 3	I 60638	8/02/2018	269.00	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-05031	TERRY SERVICE INC	148375	FD-SERVICE CALL @ 3	I 60638	8/02/2018	269.00
			REPAIR A/C AT STA 3	001-160-637	102.00	
			TRIP CHARGE	001-160-637	35.00	
			REFRIGERANT	001-160-637	132.00	
01-05031	TERRY SERVICE INC	148376	FD-CENTRAL	I 60639	8/02/2018	341.00
			DIAGNOSTICS	001-160-637	306.00	
			TRIP CHARGE	001-160-637	35.00	
01-03419	THINKWEBSTORE.COM	148377	AUGUST 2018	I 5830	8/06/2018	800.00
			AUGUST 2018	001-093-604	800.00	
01-00449	TOMPKINS, RONNIE	148378	ADV TRAV: 08-26-18 - 08-29-18	I 201808164967	8/15/2018	344.60
			ADV TRAV: 08-26-18 - 08-29-18	001-201-610	344.60	
01-04418	TRANSUNION RISK AND ALTER	148379	ACCT 44061: JULY 2018	I 201808164968	8/01/2018	233.00
			ACCT 44061: JULY 2018	001-100-604	233.00	
01-04160	KC EXPRESS LLC	148380	JULY 2018 SERVICES	I 3550	8/02/2018	345.00
			JULY 2018 SERVICES	001-100-604	115.00	
			JULY 2018 SERVICES	001-201-604	230.00	
01-72350	TRUSTMARK NATIONAL BANK	148381	ACCOUNT# 00027375005	I 98325D	8/01/2018	376,197.50
			ACCOUNT# 00027375005	217-450-800	370,000.00	
			ACCOUNT# 00027375005	217-450-810	6,197.50	
01-72350	TRUSTMARK NATIONAL BANK	148382	ACCOUNT# 00027375005	I 98326D	8/01/2018	6,365.00
			ACCOUNT# 00027375005	217-450-810	6,365.00	
01-72350	TRUSTMARK NATIONAL BANK	148383	ACCOUNT# 00027375005	I 98327D	8/01/2018	6,616.25
			ACCOUNT# 00027375005	217-450-810	6,616.25	
01-00544	U.S. LAWNS OF JACKSON	148384	LAWN MAINTENANCE AUGUST	I 39303	8/01/2018	499.00
			LAWN MAINTENANCE AUGUST	001-100-637	499.00	
01-00544	U.S. LAWNS OF JACKSON	148385	MONTHLY MAINTENANCE	I 39356	8/01/2018	200.00
			CITY SIGN CTY LINE	001-201-604	200.00	
01-00544	U.S. LAWNS OF JACKSON	148386	MONTHLY MAINTENANCE	I 39358	8/01/2018	3,599.00
			JESSAMINE CEMETERY	001-201-604	1,100.00	
			SPILLWAY RD	001-201-604	2,499.00	
01-03710	UNION AUTO PARTS	148387	HEATER HOSE P307	I 1255844-00	8/01/2018	116.03
			HEATER HOSE P307	001-100-632	98.94	
			COOLANT P307	001-100-632	17.09	
01-03710	UNION AUTO PARTS	148388	HEATER HOSE P307	I 1255869-00	8/01/2018	42.72
			FENDER SKIRT PUSHPIN	001-100-632	42.72	
01-03710	UNION AUTO PARTS	148389	TRUCK PARTS	I 1256011-00	8/01/2018	69.54
			LOWER BALL JOINT	400-650-632	69.54	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-03710	UNION AUTO PARTS	148390	P280 MISFIRE	I 1260684-00	8/07/2018	93.46
			COIL PACK P280	001-100-632	73.66	
			SPARK PLUGS P280	001-100-632	19.80	
01-03710	UNION AUTO PARTS	148391	P280 MISFIRE	I 1260852-00	8/07/2018	47.95
			INJECTOR P280	001-100-632	47.95	
01-05421	URIBE, MIGUEL	148392	REMITTANCE OF RESTITUTION	I 201808164970	8/02/2018	89.50
			REMITTANCE OF RESTITUTION	001-000-122	89.50	
01-02597	VERIZON WIRELESS	148393	742166727: 06-26-18 - 07-25-18	I 9811659700	7/25/2018	120.09
			742166727: 06-26-18 - 07-25-18	001-100-605	120.09	
01-75450	WALMART	148394	SUPPLIES	I 04156A	8/10/2018	78.28
			CUTLERY	001-201-540	3.13	
			LIGHT BULB	001-201-540	2.77	
			COFFEE FILTER	001-201-540	1.47	
			PAPER PLATES	001-201-540	5.52	
			3 SUBJECT NOTEBOOK	400-650-500	4.24	
			RECIEPT PAPER	400-650-500	33.68	
			1" BINDER	400-650-500	6.68	
			COFFEE	400-650-540	20.79	
01-75450	WALMART	148395	SUPPLIES	I 04656A	7/31/2018	163.69
			CREAMER	001-340-540	8.00	
			PEANUTS	001-340-540	10.76	
			PEANUTS	001-340-540	7.00	
			OREO	001-340-540	5.96	
			COOKIES	001-340-540	4.00	
			COOKIES	001-340-540	4.00	
			HAND SOAP	001-340-540	5.68	
			LIGHTBULBS	001-340-540	7.88	
			COFFEE POT CLEANER	001-340-540	7.88	
			FAN PULL	001-340-540	1.47	
			PULL CHAIN	001-340-540	3.47	
			FAN PULL	001-340-540	2.97	
			WIPES	001-340-540	8.88	
			CARDS	001-340-540	1.88	
			CARDS	001-340-540	4.97	
			CARDS	001-340-540	6.98	
			ALLERGY MED	001-340-540	4.44	
			AA BATTERIES	001-340-540	11.78	
			ZIPLOCK	001-340-540	4.78	
			PLATES	001-340-540	9.68	
			JJ FA KIT	001-340-540	23.94	
			FACE TISSUE	001-340-540	3.97	
			SNL 1500CT	001-340-540	13.32	
01-75450	WALMART	148396	JANITORIAL SUPPLIES	I 05738	8/07/2018	179.81
			WALL CLOCK	001-092-510	3.88	
			WINDEX REFILL	001-092-510	5.44	

VENDOR		DOCKET		*-----INVOICE-----*		
NUMBER	NAME	NUMBER	COMMENT	NUMBER	DATE	AMOUNT
01-75450	WALMART	148396	JANITORIAL SUPPLIES	I 05738	8/07/2018	179.81
			FABULOSO 128 OZ	001-092-510		4.82
			PLEDGE LEMON AEROSOL	001-092-510		9.08
			409 LEMON 32 OZ	001-092-510		10.32
			COMET 25.2 OZ	001-092-510		4.15
			PAPERTOWEL 3PK	001-092-510		38.80
			TOILET TISSUE 20PK	001-092-510		94.85
			MAGIC ERASER SPONGES	001-092-510		8.47
01-75450	WALMART	148397	SUPPLIES	I 06212	8/09/2018	43.34
			MAT	001-340-540		7.97
			PEDOMETER	001-340-540		9.47
			FRESH FIRM	001-340-540		4.97
			MASS CAPSULE	001-340-540		5.77
			24OZ LOCK	001-340-540		7.42
			OT 24OZ BTL	001-340-540		7.74
01-75450	WALMART	148398	SUPPLIES	I 07095	8/03/2018	16.34
			RUBBER BANDS	001-340-500		4.94
			RUBBER BANDS	001-340-500		2.01
			CUTLERY	001-340-540		9.39
01-75750	WARING OIL CO	148399	DIESEL FOR PD GENERATOR	I 001689013	8/01/2018	499.74
			DIESEL FOR PD GENERATOR	001-100-525		486.42
			FED.GOV/LOCAL TAX	001-100-525		2.01
			ENVIRONMENTAL TAX	001-100-525		0.80
			LUST TAX	001-100-525		0.20
			COMPLIANCE FEE	001-100-525		9.89
			FED OIL SPILL TAX	001-100-525		0.42
01-75900	WASTE MANAGEMENT OF MS	148400	07-01-18 - 07-31-18 SERVICES	I 0009953-1894-6	8/02/2018	115,442.10
			07-01-18 - 07-31-18 SERVICES	003-220-682		82,389.74
			07-01-18 - 07-31-18 SERVICES	003-220-683		33,052.36
01-76200	WATSON QUALITY FORD	148401	FD-HUBCAP	I 186591	8/09/2018	156.25
			HUBCAP	001-160-632		156.25
01-04506	WELLS MARBLE & HURST PLLC	148402	2014 ZONING ORDINANCE MATTERS	I 115554	8/06/2018	15,659.50
			2014 ZONING ORDINANCE MATTERS	001-180-601		15,659.50
01-77275	WILSON, STEVEN R.	148403	ACT TRAV: 08-07-18	I 201808164971	8/06/2018	46.00
			ACT TRAV: 08-07-18	001-160-610		46.00

=====

TOTAL = 1,096,488.27

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FUND TOTALS		
FUND	NAME	TOTAL
001	GENERAL FUND	466,508.63
003	SANITATION	115,442.10
005	COURT SERVICES FEE FUND	350.69
217	TIF BOND DEBT - LOWES	389,178.75
304	JACKSON ST MULTI-USE	295.42
400	PUBLIC UTILITIES FUND	124,535.20
404	EMCRS OPERATION & MAINT	177.48
=====		
TOTALS FOR ALL FUNDS =		1,096,488.27

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 7/27/2018

PAY PERIOD ENDING: 8/09/2018

August 17, 2018 PAYROLL

*** GRAND TOTALS ***

-----EARNINGS-----			-----BENF/REIMB-----		-----DEDUCTIONS-----			-----TAXES-----				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	1,188.00	47,031.84	VEH	174.00	AFA	AFACC	996.83		FED W/H	373,408.79	30,799.08	
SMON	0.00	26,317.54			AFC	AFCAN	1005.21		ST WH MS	373,408.79	12,085.00	
REG	18,521.25	320,677.25			AFD	AFSHO	792.82		FICA	414,141.90	25,676.78	25676.78
O/T	178.50	3,866.65			AFH	AFHOS	472.15		MEDI	414,141.90	6,005.04	6005.04
CE	9.75	0.00			AFS	AFSPE	268.12					
COMP	35.00	394.07			ANN	ANUTY	2159.50					
SICK	422.75	7,832.28			C18	CHSUP	202.50					
VAC	1,105.25	20,987.21			C19	CHSUP	130.50					
HOL	302.00	4,747.12			C32	CHSUP	225.00					
FNRL	12.00	271.20			C33	CHSUP	25.00					
MLT	48.00	496.80			C39	CHSUP	152.50					
PARAM	0.00	923.08			C42	CHSUP	147.50					
SHIFT	0.00	525.00			C43	CHSUP	110.00					
YMCA	0.00	45.00			C54	CHSUP	72.50					
TRAFF	0.00	400.40			C56	CHSUP	130.00					
TASKF	22.00	864.60			C57	CHSUP	75.00					
FUGTF	61.00	1,615.89			C58	CHSUP	164.00					
MBNHI	26.00	688.74			C59	CHSUP	285.25					
					C61	CHSUP	90.00					
					C63	CHSUP	96.00					
					C66	CHSUP	107.50					
					C67	CHSUP	177.50					
					C68	CHSUP	95.00					
					C69	CHSUP	225.00					
					CAF	ADMFE	111.00	130.24				
					CCF	CANCF	48.74					
					CFM	CFM	12.00	14.00				
					CHC	CHCAR	749.99					
					CO5	CHSUP	75.00					
					CRU	CRUN	4603.00					
					D56	GARNI	203.85					
					D61	GARNI	294.04					
					DCF	DENCF	2021.53	1196.80				
					DCM	DCM	280.77	168.90				
					DEN	DENTL		2055.68				
					DMO	DMO		56.30				
					FCE	FLEX	4.96					
					HCF	HTHCF	13156.94	13725.01				
					HCM	HCM	2044.42	1933.10				
					HCP	HECOP		1.13				
					HLT	HELTH		30736.29				
					HMO	HMO	574.00	386.62				

DEPT: ALL

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 7/27/2018

PAY PERIOD ENDING: 8/09/2018

** (CONTINUED) **

DATE	ORG FN	ACCOUNT	CODE/RATE	HOURLY RATE	HOURS	AMOUNT	PROJECT
			HRF HRF		199.38	273.46	
			LIF LIFE		52.29	1298.50	
			MDF YMCA		236.00		
			PBA POBEN		211.50		
			RET RET		38573.61	67925.34	
			T30 TAXLE		183.25		
			UNR UNREM		2767.23		
TOTALS:		21,931.50 437,684.67		174.00	74608.88	119901.37	74,565.90 31681.82

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
001-010	20,577.22	19,642.20	0.00	935.02	0.00	0.00	3,132.35	3,146.49	14,298.38
001-020	16,877.13	16,877.13	0.00	0.00	0.00	0.00	5,686.00	2,231.78	8,959.35
001-040	22,224.80	20,348.00	0.00	1,876.80	0.00	0.00	3,656.64	3,651.32	14,916.84
001-092	1,254.40	1,254.40	0.00	0.00	0.00	0.00	348.79	141.24	764.37
001-100	133,917.91	115,125.99	1,762.58	12,934.71	4,094.63	0.00	20,505.11	23,334.85	90,077.95
001-160	93,843.93	84,900.34	0.00	8,020.51	923.08	0.00	17,365.01	16,413.34	60,065.58
001-180	23,308.91	20,744.45	0.00	2,541.96	22.50	0.00	4,039.17	4,329.81	14,939.93
001-201	48,628.06	44,292.19	1,408.25	2,825.62	0.00	102.00	7,266.43	7,896.78	33,362.85
001-340	32,183.50	30,112.13	462.73	1,608.64	0.00	0.00	3,643.04	5,732.45	22,808.01
005-101	3,793.06	3,618.56	0.00	152.00	22.50	0.00	1,058.39	660.63	2,074.04
400-650	38,797.75	34,752.15	233.09	3,740.51	0.00	72.00	7,360.26	6,700.58	24,664.91
404-650	2,452.00	2,359.09	0.00	92.91	0.00	0.00	547.69	326.63	1,577.68
TOTALS	437,858.67	394,026.63	3,866.65	34,728.68	5,062.71	174.00	74,608.88	74,565.90	288,509.89

REGULAR INPUT: 271

MANUAL INPUT: 0

CHECK STUB COUNT: 1

DIRECT DEPOSIT STUB COUNT: 270